



CITY OF BURTON
BURTON CITY COUNCIL MEETING
FEBRUARY 21, 2022
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: CHRISTINA HICKSON

B. THE PLEDGE OF ALLEGIANCE IS LED BY: CHRISTINA HICKSON

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Present	
Greg Hull	Councilman	Excused	
Christina Hickson	Councilwoman	Present	

D. APPROVAL OF AGENDA

1. Approve the agenda as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Hull

E. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Brian Ross, Police Chief
Kirk Wilkinson, Fire Chief
Charles Abbey, DPW Director/HR
Jodi Holbrook, Controller

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Feb 7, 2022 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Hull

G. ADMINISTRATIVE REPORTS

Mayor Haskins gave a report on the following:

- Taxes are due February 28, 2022. Taxes not paid on the 28th will automatically go to the county.
- There are issues with the contract for the police gas pump and parking lot. We are at the mercy of the installers. We would like to have everything done before Memorial Day. Mr. Abbey is keeping a close eye on this.
- There is a budget transfer on the agenda tonight for the Memorial Day/50th Anniversary event. Mr. President, you were in my office the other day and we discussed all of the events we have planned. We have a lot planned. We probably have enough money to cover the events but not to cover staffing for the four days. We are seeking donations and if we get enough donations, we may not need all the money and we could transfer it back at that time.

H. COMMITTEE REPORTS

Mrs. Conley gave a report on the 50th Anniversary Committee and Public Access Meeting. I handed out a schedule of events from the committee meeting to the council tonight. I would like to do a City Council tent on Sunday including all past and present councils. We had a discussion at our Public Access Meeting and would like the input of all council members. I want every body to walk in the parade. The committee was supposed to check with the Mayor to see if you wanted to be under the council tent too.

Mayor Haskins stated there is a lot that has already been planned for the area and space that we have. Like I told the President, we already have a tent. That tent can be utilized. As long as it fits into the time frames, I think it is a great idea. We have already planned on reaching out to the past Mayors and Council Members. I know President Heffner came in and talked to the Clerk about it but we had already discussed inviting them to the parade and festivities. Once we get the RSVP's, we will have a better idea.

Mrs. Conley stated I would like to do our council tent strictly as a council tent. We want to work with the rest of the committee but it is important and I would like our own tent. I would like to set it up with the history, the people that were on the past council, pictures and all kinds of stuff. I want a separate tent for the council and the mayors, if that is possible.

Mayor Haskins stated we will definitely have to check on available locations because I don't want our past representatives of our city being shoved off into a small tent in a corner somewhere. They need to be front and center.

Mrs. Conley stated I totally agree and that is what I want to do. When I was taken off the Parks & Rec and put on the Public Access Committee, I was put on that committee to do this and that is what I'm going to do. I will work with anybody I got to work with and I'm not going to put anybody in a corner.

Mr. Heffner would like the council to host a reception for past Mayor's and Council people. Maybe we could have a set time where all of us show up at the same time on Sunday to

host a dinner or a get-together of some sort. We have time to figure out those details. If there will already be a tent, we can utilize that.

Mr. Fenner stated the 911 Consortium had a meeting where they discussed the ambulance contracts again. Right now, everyone is licensed to cover the entire county. What they are worried about is back up ambulances. As an example, Medstar signs a contract with Davison, the other ambulance companies will exclude Davison from their area. Now there is only one ambulance company for Davison without a back up. I recommend we stay the course until they iron everything out. They are moving forward with accepting contracts and implementing them. Every time they get closer, there is a setback.

Mrs. Hickson gave a report on the Legislative Committee meeting. We discussed the election process. We will be having another meeting. We are open to new ideas and the public is welcome.

Mr. Smith stated I attended the Legislative meeting and something that was brought up was in November, we raised the pay for Election Workers for that election and it helped the Clerk recruit election workers. I would like the council to discuss raising the pay even if it is temporarily. From what I hear, the Clerk struggles to find workers. The state legislature requires training for anyone to work elections. Increasing the pay may alleviate these problems. If people can make more money working the election than they do at their jobs, guess what they will do? They will take a day off work to work the election.

Mr. Heffner stated I will completely support that. It needs to be done sooner rather than later that way the Clerk has a number she can work with to start enticing new people to sign up.

Mayor Haskins stated at least 80% of our election workers work an entire day. Once they begin working, they cannot leave until the end. The polls open at 7:00AM and close at 8:00PM. They can't just come and work a couple hours and leave. That also creates an issue with finding workers to work those long days.

Mrs. Conley stated at the meeting, I think it was Mr. Martinbainco that said we can't just have anybody come in and work the polls. They have to have a little bit of background and fill out an application.

Mr. Heffner stated I think the Clerk's Office trains the workers.

Mayor Haskins stated under the law, the only requirement is that you are a registered voter just like running for City Council, the only qualification is that you are a registered voter. No experience is required.

Mr. Heffner congratulated the Chairs of Public Access and Legislative Committees on chairing their first meeting. I watched the meetings and you both did a good job.

I. AUDIENCE PARTICIPATION

Angela Rodriguez of 2219 Champion Lane in Burton expressed concerns regarding the mess created by the contractors doing work at Burton Estates. My yard is flooded and destroyed and my paved road is covered with dirt and nails. I am asking for your help.

J. COUNCIL DISCUSSION

Mr. Fenner stated Mrs. Rodriguez called me about the issue at Burton Estates. I called the Mayor and someone went out to try to alleviate the problem and it didn't work. I went to the home today and the back yard is flooded. They live in an existing home from 2005. In each direction, there are new homes being built and basements dug. It looks like they have

raised the level and the water is funneling right into their yard. I was able to see pictures of their yard in the summer time and there is not a dandelion in it normally. She is right, the road looks like a dirt road. I don't know how we hold the builder accountable to some of this but we absolutely have to figure it out. It doesn't look like they are sweeping every Friday like they are supposed to. I feel bad for these people, they have a really nice home.

Mrs. Conley stated I wish I didn't have to bring this to the council but I brought it up at the last meeting to Mr. Abbey and I got another phone call today from Genesee Fence. The fence over at Fire Station 1 has still not been paid for.

Mayor Haskins stated the problem was they emailed the invoice to Mrs. Conley because somehow, she got involved with it. We never knew and she never notified us that the invoice was sent to her. Our purchasing agent reached out to them and said we didn't receive the invoice to pay them. They responded that they did email it and forwarded us the original email. It was sent to Mrs. Conley and she never brought it up to us. That is why it was delayed.

Mrs. Conley stated the fence was done in November. I don't write the paychecks for Burton. I might have went there and got the samples for the fence and put a folder together for everybody but I don't have the authority to do anything. They just called me today and they know the City of Burton is who they should go to. I didn't get involved, I just went there and got information.

Mayor Haskins stated my understanding from what they said is you and Jeremy Scharrer were calling them nonstop making changes to the project and they thought you were running the project. We explained to them that everything goes through the city. Regardless, they sent you the invoice. That is what caused the delay. You never notified us that the invoice was sent to you.

Mrs. Conley said, excuse me. Two weeks ago, that's when I received it. Right? And told Mr. Abbey, Right?

Mr. Abbey stated you did let us know two weeks ago that they were not paid. There is a process. I went right to our Purchasing Agent who handles this. I explained to her what you told us. We needed to know where to take the money from. You can't just pay people out of certain places, we have a process. The auditors insist on that. Now, the controller tells me it was paid. You say it hasn't.

Mrs. Conley said, they called me today.

Mr. Abbey said, they shouldn't be calling you to begin with. Tell them to call us. That is where they get the check from.

Mrs. Conley said all Jeremy and I went there for was to get samples of what we would like to have done with the fence. We didn't tell them who to contact. We did make changes but we are still not the City of Burton. November, December, January, February, that's over 90 days.

Mayor Haskins stated for clarification, Penny Johnson emailed Mrs. Conley the invoice on December 7, 2021 at 8:38 AM. I have the email here. You brought it up at the last Council Meeting on February 7th.

Mr. Abbey stated for Mrs. Conley, so she has all the information, the check number that was sent to the company that did the fence is 180667 and it went out Friday morning. If you would have called us when they called you, we could have told you that.

Mrs. Conley stated I did not call them and harass them, I went there once for samples. I will call them tomorrow and tell them to call you.

Mayor Haskins stated they can call Julie, the Purchasing Agent, she handles this.

Mr. Smith stated I received two phone calls from residents in regards to parking. Mr. Heffner and Mrs. Hickson have been made aware of it. They thought we had an ordinance for over night parking on the street. In this situation, the car is parked in the street indefinitely and the driveway is empty.

Mr. Heffner stated we need to talk with the attorney about putting a limit on cars that are parked in the road indefinitely versus cars parked over night or temporarily.

Attorney Doyle stated we can look into that. We have regulations about parking near mailboxes and other parking regulations.

Mr. Smith stated I would like to get a read on this from the council and see if we can have the attorney, administration and Police Chief look into this and come back and discuss it in a couple weeks.

Mayor Haskins asked what are you wanting us to look into? How are you looking to correct the issue, exactly?

Mr. Smith stated Mr. Fenner has an example of an ordinance. How does it read?

Mr. Fenner read the following: "no person shall park a vehicle or permitted to stand either wholly or partly within the limits of any public highway of the township throughout the night".

Mr. Smith stated another way you can do it is use time frames such as 7:00PM to 7:00AM. You have to give them something so they will have to move the car.

Mr. Heffner stated we have to remember that some of these people paid for curb and gutter so they could park in the road.

Mayor Haskins stated that is not going to be a good blanket legislative rule to follow because there are numerous places where people park in the road. Mr. Heffner might have a point.

Mr. Heffner stated I wouldn't support banning them from parking but I would support limiting long term parking. The vehicle should be moved everyday.

Further discussion ensued regarding operable vehicles, parking on both sides of the street, signs and safety concerns.

Mr. Abbey stated one thing to consider is this is impossible to police. Another is that some of these streets have mailboxes on both sides of the street. There is a lot to think about. On the surface, it sounds good.

Mr. Fenner asked the Legislative Committee to look into what other municipalities have done and take it to a Legislative Committee Meeting.

Mrs. Hickson stated the Committee will take it up.

Mr. Heffner asked the City Attorney to research this.

Mr. Smith stated as we are all aware that things are getting more expensive. We have inflation. When inflation occurs, the Fed will determine that we have to cool off the economy so they raise interest rates. They are projecting a raise in interest rates of 4-7 times for this year. Right now, we have a plan of five phases for the sewer. We have implemented the first phase and we are on our second phase. We have discussed how we are going to pay for it. We still have four phases left that are approximately \$3 million each. The Fed is projecting raising rates in March. As an example, a \$300,000 home on a 30-year fixed mortgage, the banks offer a rate of 3.5% the total cost to finance the home would be \$485,000. This would be a substantial increase on the amount of \$3 million. I would like to discuss this before we get into the budget. Can we review this at a Finance Meeting? We have to figure out how we are going to pay for it.

Mr. Martinbianco asked how far along we are into the process?

Mr. Abbey stated we have gone out to bid for phase two and it will start any day, next year will be phase three and so on for all five phases. We have always planned on bonding for it unless the council says otherwise. That was the \$15.5 million you committed to earlier. The phases are coming in under budget; phase two was approximately \$2.9 million of the \$3 million projected.

Mr. Smith asked if we have locked ourselves into the bond. We haven't fully decided how we are going to pay for it, correct.

Mr. Abbey stated tentatively but each phase you will have to approve. That is correct. If you don't bond for the whole project, you probably will not be eligible for loan forgiveness. Like on the water project, they forgave \$3 million. The sewer project is the same way.

Mr. Martinbianco suggests talking to Benzinski. He asked the administration to contact the bond counsel and have these discussions prior to the Finance Meeting.

Further discussion continued regarding bonding and options. A Finance Committee Meeting was scheduled for Monday, February 28, 2022 at 5:00PM.

Mr. Smith would like to make sure the issue at Burton Estates has a timeline on it so it doesn't get lost.

Mr. Heffner suggests the city go out to the site and speak to the developer and give them a time to have the road cleaned up and if it is not done, give them a stop work order on all the projects.

Mr. Abbey stated Mrs. Abbey doesn't do field work. The building official handles this. The Mayor and I drove out there today. I see the pond on the left side of the property. The road is a mess. You do have a beautiful place. Anytime you build this fast on these small lots, it does create a problem. They have been one of the better companies to work with in many years. You are caught in a perfect storm because you have building happening on both sides of you. If they destroyed your backyard, we will hold them accountable and they will make it right. They are sweeping the streets on a regular basis.

An inaudible conversation occurred in the audience.

Mr. Heffner stated if I did not know there was asphalt on the street, I would have thought they lived on a dirt road. We are aware of the situation and we will keep in touch with the administration regarding this.

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 2/1/22 to 2/15/22 in the amount of \$5,993.25.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Hull

2. Approve and authorize the following 2021-2022 budget amendment: Increase 1001-1001-808.0000 Audit and Other Professional Services by \$5,500; Increase 2002-4082-808.0000 Audit and Other Professional Services by \$1,500; Increase 2003-4082-808.0000 Audit and Other Professional Services by \$500; Increase 2006-2006-808.0000 Audit and Other Professional Services by \$900; Increase 2007-2007-808.0000 Audit and Other Professional Services by \$1,000; Increase 5013-0000-808.0000 Audit and Other Professional Services by \$150; Increase 5090-5090-808.0000 Audit and Other Professional Services by \$4,000; Increase 5091-5091-808.0000 Audit and Other Professional Services by \$2,750; Increase 6061-6061-808.0000 Audit and Other Professional Services by \$2,500; Decrease Each Coordinating Fund Balance by \$18,800.

Mr. Smith asked for an explanation from the Controller.

Ms. Holbrook stated the original amount budgeted for the auditors was \$63,100. If you remember at the audit presentation, the auditors pointed out to you that they had to spend a lot of time on our single audit this year and our total cost to them was \$78,550. There are a lot of lines on here because the audit fees are allocated all over various departments of the city. It is an increase due to the single audit being added to it.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Hull

3. Approve and authorize the following 2021-2022 budget amendment: Increase 2006-2006-991.0001 Principal Portion of Lease by \$51,500; Increase 2006-2006-995.0001 Interest Portion of Lease by \$5,900; Decrease Fire Fund Balance by \$57,400.

Mr. Smith asked for an explanation from the Controller.

Ms. Holbrook stated there is a carryover from last year. The auditors recommended instead of postdating that payment that we make two payments. This is the amendment for that.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Hull

4. Approve and authorize the following 2021-2022 budget amendment: Increase 2002-4051-802.7606 S.B. Grand Traverse ST (Bristol-Hemphill) by \$247,550; Increase 2002-4051-802.7607 Saginaw ST (Maple-Judd) by \$221,736; Increase 2002-4051-802.7608 Saginaw ST (Judd-Bristol) by \$233,956; Increase 2002-4051-802.7609 Belsay Road (Davison-Potter) by \$149,515; Increase 2002-4051-802.7610 Maple Ave (Sandalwood-Saginaw) by \$139,990; Increase 2002-4051-802.7611 Maple Ave (Fenton-Sandalwood) by \$54,188; Decrease Major Street Fund Balance by \$1,046,935.

Mr. Smith asked for an explanation from the Controller.

Ms. Holbrook stated the first three lines are a carryover from the prior year. The others are to change it to implement the full amount of the project. None of these are additional funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Hull

5. Approve and authorize the following 2020-2021 budget amendment: Increase 1001-6090-959-7674 Memorial Day Parade by \$40,000; Decrease General Fund Balance by \$40,000.

Mrs. Conley stated she would like to table this and send it to the Finance Committee for discussion since they are already meeting.

RESULT:	TABLED [5 TO 1]	Next: 3/7/2022 7:00 PM
MOVER:	Christina Conley, Councilwoman	
SECONDER:	Tom Martinbianco, Vice President	
AYES:	Martinbianco, Heffner, Smith, Conley, Hickson	
NAYS:	Fenner	
EXCUSED:	Hull	

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 8:15 PM.



CITY OF BURTON
BURTON CITY COUNCIL MEETING
FEBRUARY 7, 2022
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: GREG HULL

B. THE PLEDGE OF ALLEGIANCE IS LED BY: GREG HULL

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Present	
Greg Hull	Councilman	Present	
Christina Hickson	Councilwoman	Present	

D. APPROVAL OF AGENDA

1. Motion to Approve the Agenda as Presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Hickson, Councilwoman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

E. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Jan 20, 2022 7:00 PM

Minutes Acceptance: Minutes of Feb 7, 2022 7:00 PM (APPROVAL OF MINUTES)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Christina Hickson, Councilwoman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

2. Council of the Whole - Special Meeting - Feb 1, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Christina Hickson, Councilwoman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

G. ADMINISTRATIVE REPORTS

Mayor Haskins gave the following report:

- Prayers for Scott Hynes and his family for the passing of his father.
- Prayers for the Flint Police Department and the family of Captain Collin Birnie who passed away suddenly in a car accident.
- Thank you to the Burton DPW for their hard work during the recent snow event.
- Information has been given to the council tonight from Kelly Walker regarding site condominiums.
- The City Attorney is requesting a closed session tonight under section 8E of the Open Meetings Act for the purpose of pending litigation updates.

1. January 2022 Investment Report
2. Motion to go into closed session following committee reports under section 8E of the Open Meetings Act for the purpose of pending city litigation.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

H. COMMITTEE REPORTS

City Council went into closed session at 7:10PM.

City Council returned from closed session at 7:24PM

No Committee Reports.

1. Motion to add to the agenda: Approve and authorize the City Attorney to file an acceptance of the case evaluators award recommendation in the S&S Winston matter.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

I. AUDIENCE PARTICIPATION

Henry Tannenbaum of 521 W. Court Street in Flint stated he is a realtor who owns eight rental properties located in Burton. He expressed concerns regarding a letter being sent from the Treasurer and an affidavit fee of \$45.00 per house being assessed.

J. COUNCIL DISCUSSION

Mr. Martinbianco acknowledged the passing of our former Fire Chief Charlie Sanford. His jovial wit will be missed by all, including his family.

Mr. Martinbianco expressed concerns regarding the Masud Law hourly rate increase on the agenda tonight. The letter we received is from December and it states the increase will begin on February 1st. The agenda item states it is effective immediately. Do we need to back date it to February 1st?

Mayor Haskins stated there has been no correspondence with the labor attorney since this letter was issued so the date should not matter.

Mr. Martinbianco stated the land surveying and engineering document from Kelly Walker is dated for April 20, 2021.

Mayor Haskins stated unfortunately , you have received the wrong copy. This was the original document they gave to us before going in front of the Planning Commission. I will get you the correct copy.

Mr. Smith stated I have spent the last two weeks thinking about this and how to best respond, I have worked with two Mayor's and four Clerk's in my time here. I was involved in the election we spoke about a couple weeks ago and prior to the election, I spoke with Racheal in her office. I told her this was going to be an election that was greatly scrutinized, she said she was aware of that and would do everything in her power to make sure everything was done properly and in a timely fashion. Whenever I have gone into Racheal's office, she and her staff are cordial, friendly and helpful. Racheal you are a Burton resident, a lifelong Burton resident and knowing your character, I don't see you doing anything that would impinge upon your reputation in your community. I was not at the election or at the polls on Election Day because I have the utmost confidence that everything would be done properly and I believe that was the case. I don't have any complaints because I think you have done everything right. I felt bad for you and didn't know how to respond. You and your staff, during your time as Clerk, have done a wonderful job.

Mrs. Conley stated I wasn't accusing Racheal of not doing her job. When someone came in with a report from the Board of Canvassers after we were told everything went smooth, it raised a flag for me and I had questions. I think I deserve the answers. I came into the office today and Racheal did show me things including how the bag was sealed. I think everyone needs to know how it is done because I didn't know there was a Receiving Board after the election. There is a lot about voting and I was learning. I am not doubting anyone in the Clerk's Office at all. If we all work together, the better it is. I had questions and I needed answers.

Mr. Fenner stated to be clear, all the votes were counted. Those precincts were not able to be re-counted. Those voters votes that they cast on election day were counted. They were not discarded or thrown away. There is a big distinction there. The voters need to understand that when they cast a vote, it is counted. The total number of votes were counted.

Mrs. Conley said you are right. The votes were counted and not recounted. I just hope this never happens again.

Mr. Abbey stated let's be clear that there were procedural errors and it is unfortunate that they happen. They are human beings and people make mistakes. I am pretty sure we have all made mistakes. They were procedural and did not have anything to do with the results of the election. There was not one vote that was not counted. Mrs. Conley, you saw that today when the Clerk walked you through the step by step procedure and all the checks and balances involved in it. Anyone is welcome to see that same process and those bags that are still sealed to this day and locked up. I am confident if they had let us open the bags and count them, you would find they would come out exactly how the rest of them did, exactly on the money.

Mr. Heffner stated the DPW did a fantastic job clearing the snow at the snow event. How many hours did it take to clear the snow?

Mr. Abbey stated the first day, it took over 13 hours. We got caught in a perfect storm. It was 48 degrees the day before and the existing snow melted. When the snow started coming, it went on top of the wet base then it turned cold creating an ice barrier. The snow kept coming even though we pushed it back all day. We used salt and sand with chloride to try to hold it back and it still iced up. I wasn't happy about that but, that's mother nature. The guys got out of the trucks for three hours and came back for another four and a half hours. After a little rest, they started at 5:00 AM the next morning.

Mr. Heffner stated a few months ago, we had some discussion about the DPW and raises. A few people didn't think they deserved the raise that I thought they deserved. We were going to revisit it at another time. This is the time you need to think about it. This snow event was one that you couldn't pre-treat the road because the rain would have washed it off. The rain turned to snow and ice and we were under the mercy of the DPW. Without the DPW, the Police aren't going anywhere, the Fire Department isn't going anywhere and none of the city employees or any of us are going anywhere. When we talk about the DPW, you need to keep those guys and gals in mind during these types of events. They are the ones getting up at three or four in the morning and going out when it is below zero degrees and bailing us all out.

Mr. Smith stated maybe the Finance Chair can sit down with the administration and see how our overall budget and if there is any wiggle room to do what you are suggesting. This will give the administration time to look at it in unison with other parts of the city and see if there is anything they think will make the situation better.

Mr. Martinbianco stated that is all well and good as long as we can put that in concert with whatever the union contract says. That will be the overriding conversation piece. It would be nice to think that we can do that but the membership understood that these kind of events would happen and that they would be required to perform understanding what the rate of pay was going to be. I am sure no one is complaining about what they made in overtime during this snow event. We can certainly take a look at it.

Mr. Smith stated this is one facet of many facets of the city. We don't need to make a knee jerk reaction but, just to explore what we think would benefit the residents and make sure all employees of the city receive an explanation if we decide to do something.

Mayor Haskins stated the council made big strides the last time to try and stop the bleeding because we couldn't keep people. Our DPW workers are very happy and satisfied with what was accomplished last year to give them the boost and put them in comparison to what other municipalities are paid. This is definitely something we can look at.

Mr. Abbey stated we are starting the budgets and this is the time to start these candid discussions and brainstorm to see where we are and what we should look at. We need to look at the big picture; there are other things that effect the operation and budget time is the time to do that.

Mrs. Conley would like to schedule a Public Access Meeting for discussions regarding the 50th Anniversary on February 17th if that works for everyone.

A Public Access Meeting was scheduled for Thursday, February 17, 2022 at 10:00 AM.

Mrs. Hickson stated I need to reschedule the Legislative Meeting that was supposed to take place before this meeting tonight. I had a family situation and had to cancel the meeting. We can reschedule it for the same day as the Public Access Meeting if that works.

Ms. Boggs stated you will probably need to defer to the City Attorney as she will need to be present at that meeting.

Attorney Doyle stated she cannot be there in the middle of the day.

Mrs. Hickson stated we can just make it a pre-meeting since we are already here.

A Legislative Meeting was scheduled for Thursday, February 17, 2022 at 11:00 AM.

Mr. Fenner asked the administration for an explanation about the water affidavits that were discussed during audience participation.

Mr. Abbey stated I do know vaguely what he was referring to, it was an old state law on affidavits. There were also changes in our ordinance. We will need to get all of the information and report back to you.

Mr. Martinbianco asked if we know if there were other people affected by the same situation.

Mr. Abbey stated I do not know at this time. That is the Treasurers decision and we will figure out in the morning exactly who was involved, how many and the rest of the details.

Further discussion ensued regarding water affidavits.

Mr. Heffner stated I noticed our Chief's are missing tonight. I was listening to the Michigan Municipal League today and was informed about a grant for first responders. I am sure the Chief's already know about it. It is for hiring and retaining new first responders and the application is due by February 15th. There is \$2 million available.

K. COUNCIL ACTION

Minutes Acceptance: Minutes of Feb 7, 2022 7:00 PM (APPROVAL OF MINUTES)

1. Approve and authorize the payment of Attorney Billing (Doyle) 1/13/22 to 1/31/22 in the amount of \$5,705.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

2. Approve and authorize the increase of Masud Labor Law Group's hourly rate to \$240.00 per hour effective immediately.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

3. Approve and authorize the City Attorney to file an acceptance of the case evaluators award recommendation in the S&S Winston matter

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

Mr. Heffner stated the Michigan Municipal League Capital Conference is coming up and there are classes about how to get the best bang for our buck with the ARPA money. We may want to send some people to that.

Mr. Martinbianco wished the Council President a Happy Birthday.

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 7:57 PM.



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 02/21/22 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.1

ADOPTED

AGENDA ITEM (ID # 5292)

DOC ID: 5292

Approve and authorize the payment of Attorney Billing (Doyle) 2/1/22 to 2/15/22 in the amount of \$5,993.25.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Greg Hull



ADOPTED

AGENDA ITEM (ID # 5290)

DOC ID: 5290

Approve and authorize the following 2021-2022 budget amendment: Increase 1001-1001-808.0000 Audit and Other Professional Services by \$5,500; Increase 2002-4082-808.0000 Audit and Other Professional Services by \$1,500; Increase 2003-4082-808.0000 Audit and Other Professional Services by \$500; Increase 2006-2006-808.0000 Audit and Other Professional Services by \$900; Increase 2007-2007-808.0000 Audit and Other Professional Services by \$1,000; Increase 5013-0000-808.0000 Audit and Other Professional Services by \$150; Increase 5090-5090-808.0000 Audit and Other Professional Services by \$4,000; Increase 5091-5091-808.0000 Audit and Other Professional Services by \$2,750; Increase 6061-6061-808.0000 Audit and Other Professional Services by \$2,500; Decrease Each Coordinating Fund Balance by \$18,800.

COMMENTS - Current Meeting:

Mr. Smith asked for an explanation from the Controller.

Ms. Holbrook stated the original amount budgeted for the auditors was \$63,100. If you remember at the audit presentation, the auditors pointed out to you that they had to spend a lot of time on our single audit this year and our total cost to them was \$78,550. There are a lot of lines on here because the audit fees are allocated all over various departments of the city. It is an increase due to the single audit being added to it.

ATTACHMENTS:

- Budget Amendment 2021-22 2-21-22 Audit (DOC)
- Budget Amendment 2021-22 2-21-22 Audit.doc (DOCX)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Greg Hull

INTEROFFICE MEMORANDUM

To: Mayor Duane Haskins
From: Controller Jodi J. Holbrook
Date: February 15, 2022

Re: Memo of Explanation for
City Council Meeting of 02/21/2022

Mayor Haskins:

I am requesting that Council approve a budget amendment within the Multiple Funds as follows: Increase 1001-1001-808.0000 Audit and Other Professional Services by \$5,500; Increase 2002-4082-808.0000 Audit and Other Professional Services by \$1,500; Increase 2003-4082-808.0000 Audit and Other Professional Services by \$500; Increase 2006-2006-808.0000 Audit and Other Professional Services by \$900; Increase 2007-2007-808.0000 Audit and Other Professional Services by \$1,000; Increase 5013-0000-808.0000 Audit and Other Professional Services by \$150; Increase 5090-5090-808.0000 Audit and Other Professional Services by \$4,000; Increase 5091-5091-808.0000 Audit and Other Professional Services by \$2,750; Increase 6061-6061-808.0000 Audit and Other Professional Services by \$2,500; Decrease Each Coordinating Fund Balance by \$18,800.

This budget amendment pays the final bill for the 2020-2021 audit with additional costs expressed by the auditors in their presentation to City Council.

Attachment: Budget Amendment 2021-22 2-21-22 Audit (5290 : Budget Amendment)

Audit Fee Allocation									
21-22									
Audit Fee				\$30,750.00					
			Single						
	Budgeted		Audit	Audit	Total	Charge	Balance	Amendment	
1001-1001-808.0000	\$25,000.00	40%	\$5,500.00	\$12,183.04	17,683.04	\$10,956.42	6811.77	\$4,144.65	5500
2002-4082-808.0000	\$4,000.00	6%	\$0.00	\$1,949.29	1,949.29	\$2,393.03	1307.62	\$1,085.41	1500
2003-4082-808.0000	\$1,800.00	3%	\$0.00	\$877.18	877.18	\$1,076.86	592.06	\$484.80	500
2006-2006-808.0000	\$3,000.00	5%	\$0.00	\$1,461.97	1,461.97	\$1,794.77	986.77	\$808.00	900
2007-2007-808.0000	\$2,800.00	4%	\$0.00	\$1,364.50	1,364.50	\$1,675.12	912.91	\$762.21	1000
5013-0000-808.0000	\$500.00	1%	\$0.00	\$243.66	243.66	\$299.13	160.43	\$138.70	150
5090-5090-808.0000	\$11,000.00	17%	\$2,500.00	\$5,360.54	7,860.54	\$3,580.82	577.81	\$3,003.01	4000
5091-5091-808.0000	\$10,000.00	16%	\$0.00	\$4,873.22	4,873.22	\$5,982.57	3377.95	\$2,604.62	2750
6061-6061-808.0000	\$5,000.00	8%	\$0.00	\$2,436.61	2,436.61	\$2,991.28	1652.68	\$1,338.60	2500

Attachment: Budget Amendment 2021-22 2-21-22 Audit.doc (5290 : Budget Amendment)



ADOPTED

AGENDA ITEM (ID # 5291)

DOC ID: 5291

Approve and authorize the following 2021-2022 budget amendment: Increase 2006-2006-991.0001 Principal Portion of Lease by \$51,500; Increase 2006-2006-995.0001 Interest Portion of Lease by \$5,900; Decrease Fire Fund Balance by \$57,400.

COMMENTS - Current Meeting:

Mr. Smith asked for an explanation from the Controller.

Ms. Holbrook stated there is a carryover from last year. The auditors recommended instead of postdating that payment that we make two payments. This is the amendment for that.

ATTACHMENTS:

- Budget Amendment 2021-22 02-21-22 FIRE (DOC)
- Budget Amendment 2021-22 02-21-22 FIRE (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Greg Hull

INTEROFFICE MEMORANDUM

To: Mayor Duane Haskins
From: Controller Jodi J. Holbrook
Date: February 15, 2022

Re: Memo of Explanation for
City Council Meeting of 02/21/2022

Mayor Haskins:

I am requesting that Council approve a budget amendment within the Fire Fund Budget as follows: Increase 2006-2006-991.0001 Principal Portion of Lease by \$51,500; Increase 2006-2006-995.0001 Interest Portion of Lease by \$5,900; Decrease Fire Fund Balance by \$57,400.

This budget amendment is to increase the principal and interest payment to account for two payments being paid in the current fiscal year.

Attachment: Budget Amendment 2021-22 02-21-22 FIRE (5291 : Budget Amendment)

Entity	Number	Name	Debit	Credit
Entity 9051 (9051)	9051-0000-250.0000	CURRENT PORTION OF LONG TERM DEBT	0.00	0.00
Entity 9051 (9051)	9051-0000-300.9003	CAPITAL LEASE DEBT	0.00	52,521.00
Entity 9051 (9051)	9051-0000-990.0000	DEBT SERV - PRINCIPAL	52,521.00	0.00
Entity 9051 (9051)	9051-0000-250.0000	CURRENT PORTION OF LONG TERM DEBT	0.00	52,521.00
Entity 9051 (9051)	9051-0000-300.9003	CAPITAL LEASE DEBT	52,521.00	0.00
Entity 9051 (9051)	9051-0000-995.0000	INTEREST EXPENSE	0.00	82.00
Entity 9051 (9051)	9051-0000-990.0000	DEBT SERV - PRINCIPAL	82.00	0.00

AT	AU	AV	AW	AX	AY	AZ	BA	B	BC	BD	BE	BF	BG	BH	BI
					2006-2006-991.0001				2006-2006-991.0002				4206-0000-991.0000		
					2006-2006-995.0001				2006-2006-992.0002				4206-0000-995.0000		
					July 6, 2012				July 1, 2018				June 20, 2017		
					\$ 820,000				\$ 354,430				\$ 575,000		
					Fire Cap Proj Fund-Fire Truck				Fire Fund-SCBA Equipment				Fire Pumper Truck		
					Term Loan				Capital Lease-Purchase				Capital Lease-Purchase		
					Total Debt	Interest	Principal		Total Debt	Interest	Principal		Total Debt	Interest	Principal
					73.031	30,032	42,999		50,753	9,206	41,547		39,256	16,515	23,7
					73.032	28,374	44,658		50,753	7,509	43,244		39,256	14,499	24,7
					73.032	26,652	46,380		50,753	5,743	45,010		39,256	13,440	25,8
					73.032	24,931	48,101		50,753	3,905	46,848		39,256	12,335	26,9
					73.032	23,008	50,024		50,752	1,991	48,751		39,255	11,182	28,0
					73.031	21,078	51,953						39,256	9,981	29,2
					73.032	19,075	53,957						39,256	8,728	30,5
					73.032	17,040	55,992						39,256	7,421	31,8
					73.032	14,834	58,198						39,256	6,059	33,1
					73.031	12,589	60,442						39,256	4,638	34,6
					73.032	10,258	62,774						39,256	3,156	36,1
					73.032	7,859	65,173								
					73.032	5,324	67,703						39,256	1,611	37,6
					73.034	2,712	70,322								



ADOPTED

AGENDA ITEM (ID # 5293)

DOC ID: 5293

Approve and authorize the following 2021-2022 budget amendment: Increase 2002-4051-802.7606 S.B. Grand Traverse ST (Bristol-Hemphill) by \$247,550; Increase 2002-4051-802.7607 Saginaw ST (Maple-Judd) by \$221,736; Increase 2002-4051-802.7608 Saginaw ST (Judd-Bristol) by \$233,956; Increase 2002-4051-802.7609 Belsay Road (Davison-Potter) by \$149,515; Increase 2002-4051-802.7610 Maple Ave (Sandalwood-Saginaw) by \$139,990; Increase 2002-4051-802.7611 Maple Ave (Fenton-Sandalwood) by \$54,188; Decrease Major Street Fund Balance by \$1,046,935.

COMMENTS - Current Meeting:

Mr. Smith asked for an explanation from the Controller.

Ms. Holbrook stated the first three lines are a carryover from the prior year. The others are to change it to implement the full amount of the project. None of these are additional funds.

ATTACHMENTS:

- Budget Amendment 2021-2022 02-21-22 MS (DOC)
- Budget Amendment 2021-2022 02-21-22 MS (XLSX)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hickson
EXCUSED:	Greg Hull

INTEROFFICE MEMORANDUM

To: Mayor Duane Haskins
From: Controller Jodi J. Holbrook
Date: February 17, 2022

Re: Memo of Explanation for
City Council Meeting of 02/21/2022

Mayor Haskins:

I am requesting that Council approve a budget amendment within the Major Street Fund Budget as follows: Increase 2002-4051-802.7606 S.B. Grand Traverse ST (Bristol-Hemphill) by \$247,550; Increase 2002-4051-802.7607 Saginaw ST (Maple-Judd) by \$221,736; Increase 2002-4051-802.7608 Saginaw ST (Judd-Bristol) by \$233,956; Increase 2002-4051-802.7609 Belsay Road (Davison-Potter) by \$149,515; Increase 2002-4051-802.7610 Maple Ave (Sandalwood-Saginaw) by \$139,990; Increase 2002-4051-802.7611 Maple Ave (Fenton-Sandalwood) by \$54,188; Decrease Major Street Fund Balance by \$1,046,935.

This budget amendment adds the total construction costs to the 2021-2022 fiscal year, using money from the Major Street Fund Balance.

Attachment: Budget Amendment 2021-2022 02-21-22 MS (5293 : Budget Amendment)

Project Start Year	Estimated Start	Project Name	Account Number	From	To	PE	Construction	total Const Cost
2020	May 2021	Saginaw Street	2002-4051-802.7607	Judd	Maple	\$56,794	\$242,296	\$827,396
2020	May 2021	Saginaw Street	2002-4051-802.7608	Bristol	Judd	\$56,794	\$242,296	\$827,396
2020	August 2021	Grand Traverse	2002-4051-802.7606	Hemphill	Bristol	\$52,700	\$121,478	\$611,433
2021	August 2022	Belsay Rd	2002-4051-802.7609	Davison	Potter	\$37,500	\$86,441	\$525,617
2021	May 2022	Maple	2002-4051-802.7610	Sandalwood	Saginaw	\$65,126	\$150,177	\$558,605
2021	May 2022	Maple	2002-4051-802.7611	Fenton	Sandalwood	\$65,126	\$150,177	\$558,605

CE	Total City Amt Needed	2020-2021 Expenses	2021-2022 Budget Act	2021-2022 Budget s/b	Amendment	Project Reimbursement
\$99,287	\$398,377	\$176,541	\$100	\$221,836	\$221,736	\$124,865.20
\$99,287	\$398,377	\$164,321	\$100	\$234,056	\$233,956	\$124,865.20
\$73,372	\$247,550		\$0	\$247,550	\$247,550	\$100,857.57
\$63,074	\$187,015		\$37,500	\$187,015	\$149,515	\$80,459.18
\$67,033	\$282,335	\$27,551	\$114,794	\$254,784	\$139,990	\$105,726.50
\$67,033	\$282,335	\$42,587	\$185,560	\$239,748	\$54,188	\$105,726.50



TABLED

AGENDA ITEM (ID # 5294)

DOC ID: 5294

Approve and authorize the following 2020-2021 budget amendment: Increase 1001-6090-959-7674 Memorial Day Parade by \$40,000; Decrease General Fund Balance by \$40,000.

COMMENTS - Current Meeting:

Mrs. Conley stated she would like to table this and send it to the Finance Committee for discussion since they are already meeting.

ATTACHMENTS:

- Budget Amendment 2021-22 02-21-22 P&R (DOC)

RESULT:	TABLED [5 TO 1]	Next: 3/7/2022 7:00 PM
MOVER:	Christina Conley, Councilwoman	
SECONDER:	Tom Martinbianco, Vice President	
AYES:	Martinbianco, Heffner, Smith, Conley, Hickson	
NAYS:	Gregory Fenner	
EXCUSED:	Greg Hull	

INTEROFFICE MEMORANDUM

To: Mayor Duane Haskins
From: Controller Jodi J. Holbrook
Date: February 17, 2022

Re: Memo of Explanation for
City Council Meeting of 02/21/2022

Mayor Haskins:

I am requesting that Council approve a budget amendment within the General Fund Budget in the Parks and Recreation Department as follows: Increase 1001-6090-959-7674 Memorial Day Parade by \$40,000; Decrease General Fund Balance by \$40,000.

This budget amendment is to increase the total amount allocated to the Memorial Day and 50th Anniversary Celebration.

Attachment: Budget Amendment 2021-22 02-21-22 P&R (5294 : Budget Amendment)