



CITY OF BURTON
BURTON CITY COUNCIL MEETING
FEBRUARY 4, 2019
AGENDA

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. INVOCATION LED BY: DANNY WELLS

B. THE PLEDGE OF ALLEGIANCE IS LED BY: DANNY WELLS

C. ROLL CALL

D. STAFF PRESENT

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Jan 22, 2019 7:00 PM

F. ADMINISTRATIVE REPORTS

G. COMMITTEE REPORTS

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

I. COUNCIL DISCUSSION

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Doyle) 1/17/2019 to 1/29/19 in the amount \$3,404.00.
2. Approve and Authorize the Mayor and Clerk to enter into an agreement with WHG, the Woodhill Group, 20145 Woodhill Dr. Northville, MI 48167, to provide assistance to the City associated with the water and sewer rate setting methodology and implementation of other items relating to the accounting and budgeting financial management and financial operations supporting the Department of Public Works, at rates established by said agreement but not to exceed \$150 per hour. This agreement will expire upon completion of the stated objectives or upon notice of termination by either party.

3. Approve and authorize the City Treasurer to adjust the City of Burton Readiness to Serve charge on all active domestic metered water accounts to be increased \$1.60 monthly. Example - 5/8 meter will increase from \$21.02 monthly to \$22.62. This pass-thru adjustment is in accordance with the 2018 Readiness to Serve increase from Genesee County Water and Waste Services on our (80 equivalent meters) from \$400.00 to \$460.00 monthly per equivalent meter.
4. Approve and Authorize the Mayor and City Clerk to execute a contract with OHM Advisors, G3101 West Bristol Road, Flint, MI 48507, for Construction Engineering of Saginaw Street, Bristol to Hemphill (DPW Project No. 18-005-P), at an estimated cost of \$113,125.35, contingent upon approval of the City Attorney.
5. Approve and authorize the Mayor and City Clerk to execute a Contract with the Michigan Department of Transportation for hot mix asphalt cold milling and resurfacing work, including pavement repair, concrete pavement joint repair, miscellaneous concrete curb and gutter, concrete sidewalk and ramp work; and all together with necessary related work along Saginaw Street from Bristol Road northerly to Hemphill Road in the City of Burton, Genesee County (DPW project No. 18-005-P), MDOT Control Section STU 25000, Job number 130642CON, Federal Project Number 1900(197) at an estimated total cost of \$1,269,200, of which the City of Burton's final cost will be approximately \$235,400.
6. Approve and authorize the sale of Vacant Lot to the highest bidder with the applicable conditions, to give final approval for the same of this improved lot, for the sum of cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate the sale as follows:

Parcel 59-02-501-022, Vacant Lot on Stockbridge, to Gary & Dina Chron 2458 Stockbridge Ave. Burton, MI 48509 for the amount of \$775.00 with the condition that the property must be combined with parcel number 59-02-501-021

Parcel 59-02-501-040, Vacant Lot on Stockbridge, to Daniel & Deanna Verbeck 2461 Stockbridge Ave. Burton, MI 48509 for the amount of \$2,100.00 with the condition that the property must be combined with parcel number 59-02-501-039

Parcel 59-27-628-015, Vacant Lot on Condor Ct., to Dakota Stack, 10023 Fish Lake Holly, MI 48442 for the amount of \$3,500.00

Parcel 59-28-528-043 and 59-28-528-044, Vacant Lot on Burroughs Ave. to Judith Pierce 3072 S. Term St. Burton, MI 48529 for the amount of \$600.00 with the condition that the property must be combined with parcel number 59-28-528-234

Parcel 59-28-529-016, Vacant Lot on Clarice Ave., to Samuel & Sharon Dekelata 4026 W. Court St. Flint, MI 48532 for the amount of \$2,100.00 with the condition that the property must be combined with parcel number 59-28-529-032

Parcel 59-28-529-021, Vacant Lot on Clarice, to Evelyn Leach 1428 Lasalle Ave. Burton, MI 48509 for the amount of \$300.00 with the condition that the property must be combined with parcel number 59-28-529-020

Parcel 59-28-529-024, Vacant Lot on Clarice, to Michael Telgenhof 3054 Clarice Ave. Burton, MI 48529 for the amount of \$110.00 with the condition that the property must be combined with parcel number 59-28-529-023 and 59-28-529-022

Parcel 59-28-529-025, Vacant Lot on Clarice, to Michael Telgenhof 3054 Clarice Ave. Burton, MI 48529 for the amount of \$110.00 with the condition that the property must be combined with parcel number 59-28-529-023 and 59-28-529-022

Parcel 59-30-576-034, Vacant Lot on Allen St., to Deana Palmer 1325 Allen St. Burton, MI 48529 for the amount of \$50.00 with the condition that the property must be combined with parcel number 59-30-576-035

Parcel 59-30-576-219, Vacant Lot on Norton St., to Dale & Darlene Walters 1328 Norton St.. Burton, MI 48529 for the amount of \$777.00 with the condition that the property must be combined with parcel number 59-30-576-218

Parcel 59-31-576-088, Vacant Lot on Gram St., to Stanley Williams 1473 Proper Ave. Burton, MI 48529 for the amount of \$25.00 with the condition that the property must be combined with parcel number 59-31-576-124

7. Approve and Authorize the sale of a parcel of land that contains improved structures to the highest bidder with the condition that a building inspection be completed within 15 days and repair made within 90 days of the closing, to give final approval for the same of this improved lot, for the sum of cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate the sale as follows:

Parcel 59-13-529-027, 1205 Rinn St. to Constance Barron 10206 Van Vleet Rd. Gaines, MI 48436 for the amount of \$5,000.00

8. Approve and authorize the following 2018-2019 budget amendment: Increase 1001-0000-573.0000 Local Community Stabilization State Revenue-General Fund by \$19,300 and Increase 1001-0000-390.0000 Unappropriated Surplus-General Fund by \$19,300; Increase 2006-0000-573.0000 Local Community Stabilization State Revenue-Fire Fund by \$5,900 and Increase 2006-0000-390.0000 Unappropriated Surplus-Fire Fund by \$5,900; Increase 2007-0000-573.0000 Local Community Stabilization State Revenue-Police Fund by \$50,400 and Increase 2007-0000-390.0000 Unappropriated Surplus-Police Fund by \$50,400.

9. Approve and authorize the following 2018-2019 budget amendment in the General Fund: Decrease 1001-0000-539.0002 Grant Revenue-DNR Grant by \$7,000, Decrease 1001-6090-956.6090 DNR Grant Expenditures by \$10,000 and Increase 1001-0000-390.0000 Unappropriated Surplus by \$3,000.

10. Approve and authorize the following 2018-2019 budget amendment in the Water Fund: Decrease 5091-0000-539.2019 DWRP #5 Grant Revenue by \$70,000 and Decrease 5091-0000-390.0000 Unappropriated Surplus by \$70,000.

11. Approve and authorize the following 2018-2019 budget amendment: Increase 1001-1001-910.0000 Insurance-Council by \$7,400, Increase 1001-2065-910.0000 Building Insurance-City Hall by \$1,200 and Decrease 1001-0000-390.0000 Unappropriated Surplus-General Fund by \$8,600; Increase 2006-2006-910.0000 Insurance-Fire by \$400, Increase 2006-2006-910.7020 Building Insurance-Fire by \$800 and Decrease 2006-0000-390.0000 Unappropriated Surplus-Fire by \$1,200; Increase 2007-2007-910.0000 Insurance-Police by \$6,600 and Decrease 2007-0000-390.0000 Unappropriated Surplus-Police Fund by \$6,600.

12. Approve and authorize the following 2018-2019 budget amendment in the General Fund: Increase 1001-1071-706.0000 Salaries Permanent-Mayor by \$1,400; Increase 1001-1071-717.0000 Retirement-MERS Active-Mayor by \$300; Increase 1001-1071-718.0000 Retirement-MERS Retirees-Mayor by \$700; Increase 1001-1071-719.0000 Fringe Benefits-Mayor by \$4,500; Increase 1001-2023-703.0000 Controller Salary-Controller by \$400; Increase 1001-2023-706.0000 Salaries Permanent-Controller by \$400; Increase 1001-2023-717.0000 Retirement-MERS Active-Controller by \$200; Increase 1001-2023-718.0000 Retirement-MERS Retirees-Controller by \$400; Increase 1001-2023-719.0000 Fringe Benefits-Controller by \$2,400; Increase 1001-2065-706.0000 Salaries Permanent-City Hall by \$1,300; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by \$200; Increase 1001-2065-718.0000 Retirement-MERS Retirees-City Hall by \$700; Increase 1001-2065-719.0000 Fringe Benefits-City Hall by \$4,900; Increase 1001-8001-706.0000 Salary Permanent-Planning by \$2,900; Increase 1001-8001-718.0000 Retirement-MERS Retirees-Planning by \$23,400; Increase 1001-8001-719.0000 Fringe Benefits-Planning by \$500; Increase 1001-8005-706.0000 Salaries Permanent-Zoning by \$2,900; Increase 1001-8005-718.0000 Retirement-MERS Retirees-Zoning by \$23,400; Increase 1001-8005-719.0000 Fringe Benefits-Zoning by \$500; Decrease 1001-0000-390.0000 Unappropriated Surplus by \$71,400.
13. Approve and authorize the following 2018-2019 budget amendment in the Major Streets Fund: Increase 2002-4063-708.0000 Shared Salaries-Surface Maintenance by \$500; Increase 2002-4063-717.0000 Retirement-MERS Active-Surface Maintenance by \$100; Increase 2002-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by \$300; Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by \$1,700; Increase 2002-4082-703.0000 Administration Salaries-Administration by \$900; Increase 2002-4082-717.0000 Retirement MERS Active-Administration by \$200; Increase 2002-4082-718.0000 Retirement-MERS Retirees-Administration by \$500; Increase 2002-4082-719.0000 Fringe Benefits-Administration by \$2,700; Decrease 2002-0000-390.0000 Unappropriated Surplus by \$6,900.
14. Approve and authorize the following 2018-2019 budget amendment in the Local Streets Fund: Increase 2003-4063-708.0000 Shared Salaries-Surface Maintenance by \$600; Increase 2003-4063-717.0000 Retirement-MERS Active-Surface Maintenance by \$100; Increase 2003-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by \$300; Increase 2003-4063-719.0000 Fringe Benefits-Surface Maintenance by \$1,900; Increase 2003-4082-703.0000 Administration Salaries-Administration by \$900; Increase 2003-4082-717.0000 Retirement MERS Active-Administration by \$200; Increase 2003-4082-718.0000 Retirement-MERS Retirees-Administration by \$500; Increase 2003-4082-719.0000 Fringe Benefits-Administration by \$2,700; Decrease 2003-0000-390.0000 Unappropriated Surplus by \$7,200.

15. Approve and authorize the following 2018-2019 budget amendment in the Fire Fund: Increase 2006-2006-706.0000 Salaries Permanent by \$1,500; Increase 2006-2006-708.0000 Shared Salaries by \$600; Increase 2006-2006-717.0000 Retirement-MERS Active by \$400; Increase 2006-2006-718.0000 Retirement-MERS Retirees by \$1,100; Increase 2006-2006-719.0000 Fringe Benefits by \$7,500; Decrease 2006-0000-390.0000 Unappropriated Surplus by \$11,100.
16. Approve and authorize the following 2018-2019 budget amendment in the Police Fund: Increase 2007-2007-705.0000 Sergeants Salaries by \$85,800; Increase 2007-2007-708.0000 Shared Salaries by \$1,500; Increase 2007-2007-717.0000 Retirement-MERS Active by \$3,300; Increase 2007-2007-718.0000 Retirement-MERS Retirees by \$37,400; Increase 2007-2007-719.0000 Fringe Benefits by \$64,600; Decrease 2007-0000-390.0000 Unappropriated Surplus by \$192,600.
17. Approve and authorize the following 2018-2019 budget amendment in the Building Department Fund: Increase 2049-2061-703.0000 Administration Salaries by \$500; Increase 2049-2061-706.0000 Salaries Permanent by \$700; Increase 2049-2061-708.0000 Shared Salaries by \$500; Increase 2049-2061-717.0000 Retirement-MERS Active by \$200; Increase 2049-2061-718.0000 Retirement-MERS Retirees by \$5,700; Increase 2049-2061-719.0000 Fringe Benefits by \$2,900; Decrease 2049-0000-390.0000 Unappropriated Surplus by \$10,500.
18. Approve and authorize the following 2018-2019 budget amendment in the Senior Citizens Center Fund: Increase 2069-2069-705.0000 Supervision Salaries by \$1,900; Increase 2069-2069-708.0000 Shared Salaries by \$600; Increase 2069-2069-717.0000 Retirement-MERS Active by \$400; Increase 2069-2069-718.0000 Retirement-MERS Retirees by \$1,300; Increase 2069-2069-719.0000 Fringe Benefits by \$2,700; Decrease 2069-0000-390.0000 Unappropriated Surplus by \$6,900.
19. Approve and authorize the following 2018-2019 budget amendment to the Sewer Fund: Increase 5090-5090-703.0000 Administration Salaries by \$1,400; Increase 5090-5090-708.0000 Shared Salaries by \$700; Increase 5090-5090-717.0000 Retirement-MERS Active by \$400; Increase 5090-5090-718.0000 Retirement-MERS Retirees by \$1,000; Increase 5090-5090-719.0000 Fringe Benefits by \$6,100; Decrease 5090-0000-390.0000 Unappropriated Surplus by \$9,600.
20. Approve and authorize the following 2018-2019 budget amendment to the Water Fund: Increase 5091-5091-703.0000 Administration Salaries by \$900; Increase 5091-5091-708.0000 Shared Salaries by \$700; Increase 5091-5091-717.0000 Retirement-MERS Active by \$300; Increase 5091-5091-718.0000 Retirement-MERS Retirees by \$800; Increase 5091-5091-719.0000 Fringe Benefits by \$4,700; Decrease 5091-0000-390.0000 Unappropriated Surplus by \$7,400.

21. Approve and authorize the following 2018-2019 budget amendment to the Information Technology Fund: Increase 6036-6036-703.0000 Administration Salaries by \$2,100; Increase 6036-6036-717.0000 Retirement-MERS Active by \$400; Increase 6036-6036-718.0000 Retirement-MERS Retirees by \$1,100; Increase 6036-6036-719.0000 Fringe Benefits by \$6,500; Decrease 6036-0000-390.0000 Unappropriated Surplus by \$10,100.
22. Approve and authorize the following 2018-2019 budget amendment to the Motor Pool Fund: Increase 6061-6061-708.0000 Shared Salaries by \$100; Increase 6061-6061-717.0000 Retirement-MERS Active by \$100; Increase 6061-6061-718.0000 Retirement-MERS Retirees by \$100; Increase 6061-6061-719.0000 Fringe Benefits by \$200; Decrease 6061-0000-390.0000 Unappropriated Surplus by \$500.

K. SECOND READING OF ORDINANCE

1. Approve and authorize the second reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 of the City of Burton Code of Ordinances by the increase in the salary of the Treasurer of the City of Burton and to provide for the effective dates thereto.
2. Approve and authorize the second reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 of the City of Burton Code of Ordinances by the increase in the salary of the Fire Chief of the City of Burton and to provide for the effective dates thereto.

Agendas and minutes may be found at www.burtonmi.gov