CITY OF BURTON

BURTON CITY COUNCIL MEETING

FEBRUARY 5, 2018

AGENDA

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. INVOCATION LED BY:DENNIS O'KEEFE

B. THE PLEDGE OF ALLEGIANCE IS LED BY: DENNIS O'KEEFE

C. ROLL CALL

D. STAFF PRESENT

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Dec 18, 2017 7:00 PM
2. City Council - Regular Meeting - Jan 4, 2018 7:00 PM
3. City Council - Special Meeting - Jan 10, 2018 6:30 PM
4. City Council - Regular Meeting - Jan 18, 2018 7:00 PM

F. ADMINISTRATIVE REPORTS

1. Revenue and Expenditure December 2017

G. COMMITTEE REPORTS

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

I. COUNCIL DISCUSSION

J. COUNCIL ACTION

1. Approve and Authorize the attorney billing (A. Doyle) from 1-10-18 to 1-30-18 in the amount of $6,011.00.

2. Approve and authorize the application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem property taxes for tax year 2018 pursuant to MCL 211.7u.

3. Approve and Authorize the Mayor and Clerk to enter into an agreement with WHG, the Woodhill Group, 20145 Woodhill Dr. Northville, MI 48167, to conduct rate studies for the purpose of setting both the water and sewer rates, for a cost not to exceed $15,410.00.

4. Budget Amendment (Budget #2016-2017) Approve and authorize the following 2017-2018 budget amendment: Decrease (1001-0000-390.0000 General Fund - Unappropriated Surplus) by $50,000; Increase (1001-1001-826.0000 General Fund- City Council- Legal Fees) by $50,000.

5. Budget Amendment (Budget #2018-2019) Approve and authorize the following 2017-2018 budget amendment: Decrease (1001-0000-390.0000 General Fund Unappropriated Surplus) by $18,000; Increase (1001-2065-826.0000 General Fund- City Hall- Legal fees) by $18,000.

6. Approve and authorize the sale of Vacant Lot - Williamson Ave., Parcel No. 59-31-527-097, to give second of two approvals for the sale of this improved parcel to Georgia Casey, 2361 Gibson Rd., Grand Blanc, MI 48439 for the sum of $350.00 cash or its equivalent and authorizing the Mayor and Clerk to execute any and all documents required to effectuate this sale.

7. Approve and authorize the sale of Vacant Lot - E. Bristol Rd., Parcel No. 59-27-400-001, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $500 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

8. Approve and authorize the sale of Vacant Lot - Myrton St., Parcel No. 59-28-501-119, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

9. Approve and authorize the sale of Vacant Lot - James St., Parcel No. 59-30-578-112, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

10. Approve and authorize the sale of Vacant Lot - Parkwood Ave., Parcel No. 59-31-528-036, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

11. Approve and authorize the sale of Vacant Lot - Parkwood Ave., Parcel No. 59-31-528-037, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

12. Approve and authorize the sale of Vacant Lot - Parkwood Ave., Parcel No. 59-31-528-038, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

13. Approve and authorize the sale of Vacant Lot - Parkwood Ave., Parcel No. 59-31-528-039, to give first and final approval for the sale of this improved parcel to Hillsboro Inlet, LLC, 301 Thelma Dr., #505, Casper, WY 82609 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

14. Approve and authorize the sale of Vacant Lot - Term St., Parcel No. 59-21-577-073, to give first and final approval for the sale of this improved parcel to Michael A. Jones, Sr., 3291 Horace Ave., North Port, FL 34286 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

15. Approve and authorize the sale of Vacant Lot - Term St., Parcel No. 59-21-577-075, to give first and final approval for the sale of this improved parcel to Michael A. Jones, Sr., 3291 Horace Ave., North Port, FL 34286 for the sum of $750 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

16. Approve and authorize the sale of Vacant Lot - E. Bristol Rd., Parcel No. 59-26-300-020, to give first and final approval for the sale of this improved parcel to Michael A. Jones, Sr., 3291 Horace Ave., North Port, FL 34286 for the sum of $1,050 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

17. Approve and authorize the sale of Vacant Lot - Gram St., Parcel No. 59-31-400-101, to give first and final approval for the sale of this improved parcel to Michael A. Jones, Sr., 3291 Horace Ave., North Port, FL 34286 for the sum of $250 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

18. Approve and authorize the Mayor’s appointment of Joseph Fallis, 2196 E. Parkwood Ave., Burton, MI 48529 to the City of Burton Parks and Recreation. Term to expire February, 2021.

K. SECOND READING OF ORDINANCE

1. Approve modification of Section 54.14 (A) (1) of Ordinance No. 2015-2-54-SO to ensure consistency with Michigan Water Quality Standards as required by the National Pollution Discharge Elimination System (NPDES)

2. Approve and authorize the second reading of an ordinance to amend Section 152.13(c)(2) of Chapter 152 of the City of Burton Code of Ordinances to regulate distributed antenna systems/small cell wireless facilities located in the City Road right of way.

CITY OF BURTON

BURTON CITY COUNCIL MEETING

DECEMBER 18, 2017

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: CHRISTINA CONLEY

B. THE PLEDGE OF ALLEGIANCE IS LED BY: CHRISTINA CONLEY

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Steven Heffner	President	Present	
Christina Conley	Councilwoman	Present	
Danny Wells	Councilman	Excused	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Sue Warren, Human Resources
Charles Abbey, DPW Deputy Director
Michael Odette, Lieutenant
Rik Hayman, Chief of Staff
Bob Slattery, DPW Director
Ginger Burke-Miller, Controller
Kirk Wilkinson, Asst. Fire Chief

E. ADMINISTRATIVE REPORTS

Mayor Zelenko stated, on tonight's agenda you have the November Revenue and Expenditure Report, Ms. Warren's employment agreement, two employees' purchase of MERS generic time, the annual resolution objecting to the transfer of certain tax reverted properties and there are four ordinances up for second reading.

I would like to request a closed session under section 8 (d) of the OMA tonight to discuss possible purchase of land, MCL 15.268 (d). There is possible action so we would like to request that closed session before audience participation.

You also have before you the 2018 Council meeting schedule and seating chart, so should you have any suggestions for changes, please let us know.

A couple of things to be aware of that will be before you in January.

1. Doug Bingaman, our City Treasurer will be retiring January 3rd. We hope to have an appointment for your confirmation on the January 4th meeting.

2. The master plan will be coming before you the 2nd meeting in January.

Tomorrow night is the audit workshop and we would like to give a brief on the mid-year budget review.

City Hall will be closed between Christmas and New Year's, regular business hours will resume on Wednesday, January 3rd. Mr. President, I would like to wish the council and the community a very Merry Christmas and a Happy New Year.

1. November 2017 Revenue and Expenditure Report

2. Motion to go into executive session under section 8 (d) of the Open Meetings Act tonight to discuss possible purchase of land, MCL 15.268 (d).

   Council went into closed session from 7:10 PM to 7:30 PM.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

3. Add Item #6 to the agenda, Approve and Authorize the acceptance of Winding Creek Farms for an amount not to exceed $10,000.00 and subject to the review of title search, issue of warranty deed and city attorney approval. Parcel #59-27-100-004 and 59-27-100-007.

   Mr. O'Keefe made a motion to add Item #6 to the agenda.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Nov 9, 2017 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

2. City Council - Regular Meeting - Nov 20, 2017 7:00 PM

Minutes Acceptance: Minutes of Dec 18, 2017 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

3. City Council - Inaugural Ceremony - Nov 20, 2017 8:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

G. COMMITTEE REPORTS

Mr. O'Keefe stated I am the city representative on the Central Communications 911 Consortium committee. We had a meeting last Tuesday. The radio purchase that should happen by the end of the year will be $6 million and will benefit the entire county.

H. AUDIENCE PARTICIPATION

Mr. Hatfield of Burton said I would like to address the police millage. I co-chaired the committee to get this on the ballot and campaigned for this to be passed. We told the residents that the police millage could support 36 police officers and help us address the pension legacy cost. When the millage passed, the Council put $1 million toward that legacy cost and we hired more than 36 officers. Now, we are either at 36 or dropping below that because our officers are not being paid at the level of other Genesee County officers. Our officers are finding better paying jobs and are leaving the City of Burton. This needs to be addressed, we can't drop below 36 officers. At a previous council meeting there was talk about using the $1 million dollars in another way. I want to thank the council for their decision to continue to use the $1 million towards the pension legacy cost.

I. COUNCIL DISCUSSION

Mr. Smith said at our last Planning Commission meeting it was voted to accept the Master Plan. The Planning Commission and the administration have done a wonderful job on the Master Plan and this will be coming before the council next month. Please look over this information and have your questions ready.

1. Move section K, item 1. (Tabled item) to the January 4, 2018 council agenda for action.

   Mr. Martinbianco said I am trying to understand the difference between the commodity charge and the readiness to serve charge, which is almost double what it is currently. I think the readiness to serve charge has to do with the beginning of the depreciation of the new KWA line and the commodity charge has to do with the product that we had already purchased from the Great Lakes Water Authority.

   Mr. Abbey stated according to Mr. Wright, that is correct. We did a price comparison with Grand Blanc Twp., Flint Twp., and Davison Twp. and all our rates are very close.

Mr. Smith asked if Governor Snyder signs the legislation, what are the plans for the City as far as the pension and OPEB liability.

Mayor Zelenko said we will fall underneath that guide of having to go before the Municipal Stabilization Board. We have already started a corrective action plan. In my opinion, we should qualify for a waiver on those because we have taken those proactive steps.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

J. COUNCIL ACTION

1. Approve and Authorize the attorney billing (A. Doyle) from 11-29-17 to 12-12-17 in the amount of $4,267.75.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

2. Approve and authorize the employment agreement of Ietta Sue Warren expiring December 31, 2018.

   Mr. Haskins would like this extended 6 months so that it expires with the current budget, so that it is addressed with that budget season. After that it could be a year to year.

   Amended motion to extend the employment agreement of Ietta Sue Warren 6 months, expiring June 30, 2018 and thereafter will be brought up for renewal on a yearly basis.

RESULT:	**CARRIED AS AMENDED [UNANIMOUS]**
MOVER:	Tom Martinbianco, Duane Haskins
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

3. Approve and authorize Brian Warden to purchase two (2) years and zero (0) months of MERS pension generic service time. The total cost of $39,308.00 will be at the employee's expense.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

4. Approve and authorize Donald G. Schreiber II to purchase five (5) years and zero (0) months of MERS pension generic service time. The total cost of $93,751.00 will be at the employee's expense.

   Mr. Martinbianco asked where will be able to track this in the budget?

   Mayor Zelenko said this would be in the MERS Annual Report. You would not see this in our budget. I would think they would write the check to MERS.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

5. Approve and authorize the Resolution 2017- ___ objecting to the transfer of tax reverted property from Genesee County to the City of Burton.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

6. Approve and Authorize the acceptance of Winding Creek Farms for an amount not to exceed $10,000.00 and subject to the review of title search, issue of warranty deed and city attorney approval. Parcel #59-27-100-004 and 59-27-100-007.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

K. TABLED ITEMS

1. Approve and authorize the Treasurer to adjust the City of Burton's water usage commodity charge from $6.48 to $6.67 per 100 cubic feet (includes system losses) in accordance with the pass through increase from Genesee County Water and Waste of $0.18 per 100 cubic feet of usage, and to adjust the Readiness To Serve charge per meter on all active domestic metered water accounts to be increased $3.98 monthly.

2. Approve and Authorize the Mayor and Clerk to enter into an agreement with WHG, the Woodhill Group, 20145 Woodhill Dr. Northville, MI 48167, to conduct rate studies for the purpose of setting both the water and sewer rates, for a cost not to exceed $13,110.00.

L. SECOND READING OF ORDINANCE

1. Approve and authorize the second reading of an ordinance to repeal Chapter 153, the City of Burton Sign Ordinance, and to replace it with a new Chapter 153, which shall regulate signs within the City of Burton and which provides for the penalty for the violation thereof.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

2. Approve and authorize the second reading of an ordinance to add Chapter 152, the Wireless Communication Facilities Ordinance, to the City of Burton Code of Ordinances to regulate Distributed Antenna Systems (DAS)/small cell wireless facilities located in city roads right-of-ways.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

3. Approve and Authorize the second reading of an ordinance amending the City of Burton Code of Ordinances by the addition of Chapter 33 - City Property, generally, and by adding section 33.01 regarding the display of flags on city-owned property and providing the penalties for violation thereof.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

4. Approve and authorize the second reading of an ordinance to amend Chapter 92 of the City of Burton Code of Ordinances to regulate fire prevention for commercial medical marijuana facilities.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, O'Keefe, Smith
EXCUSED:	Wells

Meeting was adjourned at 8:15 PM.

CITY OF BURTON

BURTON CITY COUNCIL MEETING

JANUARY 4, 2018

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Tom Martinbianco at 7:08 PM.

A. INVOCATION LED BY: TOM MARTINBIANCO

B. THE PLEDGE OF ALLEGIANCE IS LED BY: TOM MARTINBIANCO

C. ROLL CALL

me	Title	Status		ive
nco	Councilman	Present		
s	Vice President	Present		
r	President	Present		
ey	Councilwoman	Present		
	Councilman	Present		
e	Councilman	Present		
	Councilman	Present		

D. STAFF PRESENT

Paula Zelenko, Mayor
Sue Warren, HR Director
Charles Abbey, DPW Deputy Director
Micheal Odette, Lieutenant
Rik Hayman, Chief of Staff
Bob Slattery, DPW Director
Ginger Burke-Miller, Controller
Amanda Doyle, City Attorney

E. APPROVAL OF MINUTES

None.

F. ADMINISTRATIVE REPORTS

Mayor Zelenko stated, we were successful in obtaining funding through the Genesee County Treasurer Out County Demolition Fund Program for the demolition of nine Burton properties. A tenth property is still under consideration. The County will begin the process with environmental surveys and utility disconnects soon. A request for matching funds committed in your application will follow shortly. Please note that if significant issues are identified, projects may be determined unfeasible due to costs. Good work, Amber! I do have a spreadsheet on these properties and will make this available to you. I would like to bring your attention to a couple items on the agenda. Item #6 is the beginning of the fifth and final phase of the DWRF water main replacement for the Tower District. Items #7 and #8 are regarding the appointment of Karen Moffitt as the City of Burton Treasurer. As reflected in my memo in your packet, because Mr. Bingaman gave ample notice of his plans to retire, the administration was able to advertise the upcoming vacancy, generate a number of applicants, and hold interviews with the top six candidates. All six final candidates were impressive, only two had the necessary qualifications that included local governmental finance experience. City of Burton Deputy Controller Karen Moffitt was the top candidate. I am requesting your confirmation of my appointment of Ms. Moffitt as the City Treasurer at the January 4, 2018 regular City Council meeting. As you can see from her letter of application and resume, she is well qualified for the position. In addition, due to her current position with the City of Burton, she is familiar with all our operations and has been active with recommendations for improvements. Most recently, Karen has been an important part of instituting updated internal controls, taken on the role of mentor in managing and teaching employees the new purchase order system, and has re-established supply inventories. Kevin Sylvester from the Drain Commissioners office is here tonight to answer any questions you may have.

Mr. Heffner stated, I have received three complaints this week from businesses on Center Road regarding the house across the street from Bishop Construction. I thought this was on the demolition list a year or two ago.

Mr. Abbey said the owner came in and requested more time on this to demo himself. He has since listed this with a realtor and we will send him a letter asking what his intentions are. He is still on the demo list, so if he doesn't take care of it, we will.

G. COMMITTEE REPORTS

None.

H. AUDIENCE PARTICIPATION

Rick Fuhst of Burton spoke regarding the sewer rates that have tripled since 2001.

Lori Tinnin of Burton spoke regarding the water main project and increasing costs that she feels should be assessed on the people who are benefiting from this.

I. COUNCIL DISCUSSION

Mr. Smith stated the expenditures are above what was anticipated in the City of Burton's mid-year review through November 30, 2017. The City's expenses continue to increase while Burton residents income decreases. According to the newest census, the number of Burton residents in poverty has risen to 21.9% since 2012. Our population is going down, more abandoned homes. In 2013 a millage was passed for the Police. The goal was to obtain financial independence from the General Fund. This goal was not achieved. Our most recent City budget still required our General Fund to fund the Police Department by $500,000. The year before that we funded the Police Department by $800,000. We also fund the Fire Department by almost $900,000. The City is achieving the goal to reduce the City's Pension Liability. The last five years we have put almost $15 Million dollars into the pension fund and are funded at approximately 41 percent. A healthy pension fund should be funded between 80 to 90 percent. The city has paid, during the past two years, paid over $2 million towards the pension. However, we have reduced the City's general fund balance from $1.7 million to a little over $1 million. Having done all that, we still had to go into our savings on top of the police millage by about $600,000. Do we continue to pay the pension plan an additional $1 million per year or do we bring back the 4.707 mills and reduce spending? We need to discuss this and make a decision.

Mrs. Conley stated with everything our residents are paying now, they shouldn't be hit anymore. We agree that we should have a workshop on this.

Mr. Wells said we need to build the city up, fix our roads, fix our infrastructure, bring in businesses, tear down houses that need to be demolished and make this city appealing to bring people in. We need to build our infrastructure from the inside out now. We have to finish the Stantec project.

Mr. O'Keefe in the 5-year forecast bottom line says with the 4.07 millage, at the 5th year we are down to $253,000. We are talking a difference of $14 to $30 per resident. We could cut the MERS contribution or make other cuts. Last year we cut the lower hanging fruit and I don't think it's there anymore. So what we would have to do is cut city services or the state could be involved. We certainly don't want that. The other scenario would be to go back to the millage rate that we have been charging all these years. Two years ago when we reduced the millage .707 percent, saving each resident anywhere from $14 to $32, I had not one person come to me about this. We need a workshop with the administration. This needs to be a team effort.

Mr. Haskins stated I am not in support of raising the taxes. But we have done too much, too fast. I understand the need to bring the millage back to 4.707, but I feel that the spending issues that occurred from 2013 to current are some of our problems and I think it needs to be adjusted. If we don't do something with the county pass through we will be in even bigger trouble. We do need a county workshop. If there are options that broken down to us that financially show we are able to reduce the $1 million that we are putting into MERS, and it's not going to affect our employee's in the long term, then I will look at that. But the numbers that we have got to date, we are not reducing our unfunded liability. Our unfunded liability a couple years ago was around 27% and bring it up to 41% now speaks volume to what this council and administration have done. I don't want to reverse that and go back. But if the numbers and the calculations add up to the right feasibility that we can do that, I don't have any issues with it. Especially if it's going to save the taxpayers money. I do not want to touch that money if it's going to affect our employee's when it comes to their contracts, their livelihood and their careers that they invested their time into this city.

Mayor Zelenko said between administration and council we need to decide what level of service we can provide to the residents.

The council and administration agreed to have a workshop January 16, 2018 @ 5:30 PM.

Mr. Heffner said regarding the water use resolution, I would like this to read prepared by the Acting Clerk instead of prepared by Clerk Teresa Karsney.

Mayor Zelenko said we can change this if you would like. You’re not approving her signature, your approving the action item.

Mr. Martinbianco asked if checks signed by various vendors still have Teresa Karsney's name on them. I am growing increasingly impatient with the lack of continuity with the Clerk's office. We need to get this remediated as soon as possible. We need to make sure the citizens are taken care of.

Mr. Hayman said her name is still on there, she is still the City Clerk. The bank says there is no issue with that. When we get a new Treasurer we will make that change, which will be soon.

Mayor Zelenko said the residents are being taken care of and we are on top of the necessary requirements.

Mr. Heffner asked about the construction in the Mayor's office.

Mayor Zelenko said both Police Chiefs have highly suggested we do something to protect anyone who is going to be dealing with the public, specifically that reception area. That's what we are trying to do. The other issue we have is visibility as to where the Mayor's office is actually at. The signage is very inconvenient. Moving the entryway to the Mayor's office straight across from the Treasurer's office brings more visibility, helps with security not only for our office but for the Treasurer's office also. So this will mean better service for our residents and better security for our employee's.

Mr. Haskins asked where was this budgeted for, I am pretty sure the council voted to take construction out of the line item. Is there an estimated cost?

Mayor Zelenko said City Hall line item maintenance was the bulk of it. I don't have an estimated cost. We are working on it as we can. It is an internal project. We are using our own work force.

Mr. Heffner asked for an update on Officer Corchado and his family in Puerto Rico.

Mayor Zelenko said he was able to go there and get his mother and brother back. He is very appreciative to everyone for their help and the money that was collected.

Kevin Sylvester, representative from the Drain Commissioner's Office spoke regarding the KWA water line, service and charges. He said we just did an extensive meter replacement this past year and the meters are recalibrated for accuracy on a regular basis.

Mr. Martinbianco asked if the bills they send out will be detailed, as far as distribution cost, raw material cost and local cost.

Mr. Sylvester said we would not issue bills to the residents, this would be done through the city. We can give Mr. Abbey from DPW the breakdown of the percentage.

Mr. Hayman asked if the Water and Waste Advisory Board makes its decision on these rates based on the Genesee County Drain Commissioner's Office recommendations.

Mr. Sylvester said the Water and Waste Advisory Board has a subcommittee that works with our staff to look at the cost that we have coming up. The committee of the advisory board will make that recommendation to the full board.

Mr. Abbey said they will bill us monthly and we bill the residents quarterly.

Mr. Heffner asked Mayor Zelenko about new hires.

Mayor Zelenko said we hired two new motor pool servicemen and an administrative assistant. We cannot keep a receptionist.

Mr. Haskins stated it would have been more feasible and cost saving to replace the open receptionist position then to hire an administrative assistant under another contract. The city can't afford to keep hiring people at higher rates. Our cost with labor and employees affects the current employees and where we are trying to move the city when we are going through budgetary issues. This does not help the city's financial issues.

Mayor Zelenko said when you are looking at the other job responsibilities and you're evolving the jobs of each employee in the city you have to make changes. We are doing that.

Council went into recess from 9:25 PM to 9:40 PM.

Mr. Wells would like to see these council meetings start at 6 PM instead of 7 PM due to the length of most of the meetings. The May 7, 2007 meeting where we were talking about water rates, Mr. Laduke said it was discussed at the financing meeting about the President getting with the Mayor to set up a strategic planning committee. This was 10 years ago, and we are still talking about it tonight.

Mr. Wells said he asked for a list of the people that are being paid out of the water and sewer funds. I did receive this and I don't see any discrepancies.

Mayor Zelenko would like to have a series of goal setting sessions.

J. COUNCIL ACTION

1. Approve and Authorize the attorney billing (A. Doyle) from 12-13-17 to 12-21-17 in the amount of $4,336.25.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Martinbianco, Dennis O'Keefe
SECONDER:	Duane Haskins, Vice President
AYES:	Martinbianco, Haskins, Heffner, Conley, Wells, O'Keefe, Smith

2. Approve and authorize the Attorney Billing (Masud) 10/2/17 - 10/31/17 in the amount $5,301.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, Wells, O'Keefe, Smith

3. Approve and authorize the Attorney Billing (Masud) 11/02/17 - 11/30/17 in the amount $5.453.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Conley, Wells, O'Keefe, Smith

4. Budget Amendment (Budget #1991-1994) Approve and authorize the following 2017-2018 budget amendment: Decrease (2003-0000-390.0000 Local Streets Unappropriated Surplus) by $26,400; Increase (2003-4063-818.3000 Local Streets-Surface Maintenance-Street Sweeping) by $26,400. Decrease (2002-4063-818.3000 Major Streets - Surface Maintenance-Street Sweeping) by $26,400; Increase (2002-0000-390.0000 Unappropriated Surplus) by $26,400.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Heffner, Conley, Wells, O'Keefe, Smith

5. Approve and authorize the sale of Vacant Lot - Williamson Ave., Parcel No. 59-31-527-097, to give second of two approvals for the sale of this improved parcel to Georgia Casey, 2361 Gibson Rd., Grand Blanc, MI 48439 for the sum of $350.00 cash or its equivalent and authorizing the Mayor and Clerk to execute any and all documents required to effectuate this sale.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Duane Haskins, Vice President
AYES:	Martinbianco, Haskins, Heffner, Conley, Wells, O'Keefe, Smith

6. Approve and authorize the Mayor and Clerk to enter into an agreement with Stantec Consulting Michigan Inc., 3754 Ranchero Drive, Ann Arbor, MI 48108-2771 for professional engineering services, for Segment 5 – DWRF Water Main Replacement project Construction Services for a total not-to-exceed fee of $243,000.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, O'Keefe, Smith
NAYS:	Conley

7. Approve and Authorize the Mayor's appointment of Karen Moffitt as Burton's new Treasurer.

   Mr. Haskins said the Charter specifically states that this needs to be a Burton resident. I have never supported an appointment that has lived outside the City of Burton. I live firm by the Charter.

RESULT:	**CARRIED [5 TO 2]**
MOVER:	Danny Wells, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, O'Keefe, Smith
NAYS:	Haskins, Conley

8. Approve a waiver of residency as allowable under the Burton City Charter, Section 3.3, for Karen Moffitt of 16481 Vintage Drive, Fenton, MI 48430, to take office as Burton's new Treasurer.

   Mr. Wells and Mr. Smith said they have heard great things on the work Ms. Moffit is doing. Mr. Wells asked if we have a Charter Committee.

Minutes Acceptance: Minutes of Jan 4, 2018 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**CARRIED [5 TO 2]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Heffner, Wells, O'Keefe, Smith
NAYS:	Haskins, Conley

9. Approve and authorize the Treasurer to adjust the City of Burton's water usage commodity charge from $6.48 to $6.67 per 100 cubic feet (includes system losses) in accordance with the pass through increase from Genesee County Water and Waste of $0.18 per 100 cubic feet of usage, and to adjust the Readiness To Serve charge per meter on all active domestic metered water accounts to be increased $3.98 monthly.

   Mr. Martinbianco said I would like to amend this motion and break it down to read:

   9 (A). Approve and authorize the Treasurer to adjust the City of Burton's water usage commodity charge from $6.48 to $6.67 per 100 cubic feet (includes system losses) in accordance with the pass through increase from Genesee County Water and Waste of $0.18 per 100 cubic feet of usage.

   9 (B). Approve and authorize the Treasurer to adjust the Readiness To Serve charge per meter on all active residential, commercial and industrial metered water accounts to be increased $3.98 monthly.

   Mr. Wells said I would just like to clarify that this is $3.98 monthly for every meter.
   Mr. Hayman said that is my understanding, yes.
   Mr. Martinbianco asked was there ever an asset analysis done, now that they have the new water system in place, to figure out the actual cost over the period of time they are talking about? How did they come up with $3.98 monthly per meter?

   Mayor Zelenko said she will find out.

   Mr. Heffner said the State has just ordered all of the energy companies to figure out a way to pass on the savings with tax breaks to their customers. I am hoping the water and waste board will see that savings and maybe decrease this charge. We pass the increase on so let's pass the savings on too.

RESULT:	**CARRIED AS AMENDED [6 TO 1]**
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, O'Keefe, Smith
NAYS:	Conley

9 (A). Approve and authorize the Treasurer to adjust the City of Burton's water usage commodity charge from $6.48 to $6.67 per 100 cubic feet (includes system losses) in accordance with the pass through increase from Genesee County Water and Waste of $0.18 per 100 cubic feet of usage.

Minutes Acceptance: Minutes of Jan 4, 2018 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, O'Keefe, Smith
NAYS:	Conley

9 (B). Approve and authorize the Treasurer to adjust the Readiness To Serve charge per meter on all active residential, commercial and industrial metered water accounts to be increased $3.98 monthly.

RESULT:	**CARRIED [5 TO 2]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Haskins, Heffner, Wells, O'Keefe, Smith
NAYS:	Martinbianco, Conley

K. TABLED ITEMS

1. Resolution to adjust the City of Burton's water use charges in accordance with pass through

   Motion to untable Item K, #1 and add to the agenda as item #9.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, O'Keefe, Smith
NAYS:	Conley

Meeting was adjourned at 10:26 PM.

Minutes Acceptance: Minutes of Jan 4, 2018 7:00 PM (APPROVAL OF MINUTES)

CITY OF BURTON

BURTON CITY COUNCIL MEETING

JANUARY 10, 2018

MINUTES

Council Chambers	**Special Meeting**	**6:30 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 6:35 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Vice President	Excused	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	President	Present	
Danny Wells	Councilman	Excused	
Vaughn Smith	Councilman	Present	
Christina Conley	Councilwoman	Present	

B. STAFF PRESENT

Paula Zelenko, Mayor
Rik Hayman, Chief of Staff
Bob Slattery, DPW Director
Amber Abbey, Planning/Zoning
Marcy Kimball, Clerk's Office

C. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Dec 4, 2017 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Conley
EXCUSED:	Haskins, Wells

D. ADMINISTRATIVE REPORT

Mayor Zelenko stated we are here tonight to approve the first reading of the ordinance for ZC# 319 Wilson Boji, and the construction engineering from Lippincott to Lapeer.

E. AUDIENCE PARTICIPATION

David Boji said my father is the owner of Southmoor Golf Course located at 4312 S. Dort Hwy. The Golf course has been failing for some time now and we are here to request the rezoning of two parcels out of three from the current C-2 zoning to M1 zoning. Our engineer Garrett Greenly is here tonight to give you a brief presentation on what we would like to do.

Garrett Greenly, stated if this zoning passes we will be able to repurpose the golf course into a corporate cannabis park. This park will be a two-phase process. We will take less than 50 percent of the golf course and develop that into Phase One which is 5 Class C commercial grow houses. We will install security fencing, a guard shack and tree lines to help buffer the zone for the community. This project has a total capital improvement cost of about $25 Million. This will be one of the most advanced grow operations in the entire state. Phase two will include five more grow houses. If the recreational issue is on the ballot and passes then we will know if we will be operating in the medical market or in the recreational market. We will build a biomass power generating plant. It's a 3.5 megawatt power generator. Biomass is a renewable energy. You can put agricultural waste into the boiler and the EPA certifies this as renewable energy. We scrub the stack, capture the Co2 and put the C02 back into the process. The second phase will be about $12 million in capital improvement. The total investment will be around $60 million. Once fully developed, the annual revenue for both phases will be about $163 million. We will employ just under 300 full-time employees with benefits. The annual payroll for the entire facility would be $21 million. We will have two large draining ponds so there will be no impact to the community and local environment.

Mr. Boji said the total tax revenue for the city would be $1.5 million per year. There will be no smell and it will be a safe and secure state-of-the-art development.

Attorney Doyle said I just wanted to clarify that you are just asking for a flat rezoning and that no other conditions are included in this.

Mr. Boji said that is correct.

Mrs. Abbey stated the entire parcel sits in a C-2 zone. They have since split the property and with that split they are requesting to rezone parcel A and B. There would be no large impact to Dort Highway because it is an industrial zone and no impact to Judd Road because that section is all M1 industrial. The nearest residential property to this zone is 300 feet and the nearest school to this zone is 1000 feet. So there would be no impact there either. The administration recommends approval.

F. COUNCIL ACTION

1. Approve and Authorize the Mayor and City Clerk to execute a contract with OHM Advisors, G3101 West Bristol Road, Flint, MI 48507, for construction engineering of Center Road, Lippincott to Lapeer, (DPW Project No. 16-003-P), at an estimated cost of $122,664.63, contingent upon approval of the City Attorney.

   Mr. O'Keefe asked what kind of timetable would we be looking at for this project to start if approved.

   Mr. Slattery said we were looking for construction to start after a bid letting in April and hopefully be finished in July or August.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Conley
EXCUSED:	Haskins, Wells

G. FIRST READING OF AN ORDINANCE

Minutes Acceptance: Minutes of Jan 10, 2018 6:30 PM (APPROVAL OF MINUTES)

1. Approve and Authorize ZC# 319 - Wilson Boji 3761 Coolidge Troy, MI 48084, requests a zoning change from C-2 General Business to M-1 Light Industrial on the following described parcel: being located at 4312 S. Dort Hwy. as follows: 59-32-400-030 parent parcel pending split described as: Parcel A: BEGINNING AT THE EAST 1/4 CORNER OF SAID SECTION 32; THENCE S01o12’00”W ALONG THE EAST LINE OF SAID SOUTHEAST ¼ OF SECTION 32, 255.00 FEET: THENCE N88o50’00”W AND PARALLEL TO THE NORTH LINE OF SAID SOUTHEAST ¼, 1306.76 FEET; THENCE N01o05’20”E, 255.00 FEET TO A POINT OF SAID NORTH LINE OF THE SOUTHEAST 1/4; THENCE S88o50’00”E ALONG SAID NORTH LINE OF THE SOUTHEAST ¼, 1307.26 FEET TO SAID EAST ¼ CORNER AND THE POINT OF BEGINNING; PARCEL CONTAINS 7.65 GROSS ACRES OF LAND Parcel B: COMMENCING AT THE EAST ¼ CORNER OF SAID SECTION 32; THENCE S01o12’00”W ALONG THE EAST LINE OF SAID SOUTHEAST ¼ OF SECTION 32, 255.00 FEET TO THE POINT OF BEGINNING; THENCE S01o12’00W CONTINUING ALONG SAID EAST LINE OF THE SOUTHEAST 1/4 , 748.21 FEET; THENCE N88o44’00”W, 798.75 FEET; THENCE S01o12’00W, 600.19 FEET; THENCE N88o46’30”W, 505.40 FEET; THENCE N01o05’20”E, 1346.49 FEET TO A POINT 255.00 FEET SOUTH OF THE NORTH LINE OF SAID SOUTHEAST ¼ OF SECTION 32; THENCE S88o50’00”E AND PARALLEL TO SAID NORTH LINE OF THE SOUTHEAST ¼, 1306.76 TO A POINT ON SAID EAST LINE OF SOUTHEAST ¼ AND THE POINT OF BEGINNING; PARCEL CONTAINS 29.37 GROSS ACRES OF LAND.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Conley
EXCUSED:	Haskins, Wells

Meeting was adjourned at 7:00 PM.

Minutes Acceptance: Minutes of Jan 10, 2018 6:30 PM (APPROVAL OF MINUTES)

CITY OF BURTON

BURTON CITY COUNCIL MEETING

JANUARY 18, 2018

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: DANNY WELLS

B. THE PLEDGE OF ALLEGIANCE IS LED BY: DANNY WELLS

C. ROLL CALL

me	Title	Status		ive
nco	Councilman	Present		
s	Vice President	Present		
e	Councilman	Present		
r	President	Present		
	Councilman	Present		
	Councilman	Present		
ey	Councilwoman	Present		

D. STAFF PRESENT

Paula Zelenko, Mayor
Sue Warren, Human Resources
Charles Abbey, DPW Deputy Director
Amber Abbey, Planning/Zoning
Amanda Doyle, City Attorney

Rik Hayman, Chief of Staff
Ginger Burke-Miller, Controller
Bob Slattery, DPW Director
Lt. Mike Odette, Police Dept.

E. APPROVAL OF MINUTES

1. City Council - Council Audit Workshop - Dec 19, 2017 5:30 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

F. ADMINISTRATIVE REPORTS

Mayor Zelenko stated, the resolution for the master plan is on your agenda tonight. The Planning Commission has worked very hard on this document, Planning Commission Chairman Deb Walton, Deputy Planning and Zoning official, Amber Abbey are her tonight, as well as Mr. Doug Piggott, from Rowe to give a brief presentation on the Master Plan. I would like to allow him a few minutes near the end of this administration report to allow for his presentation.

In addition, Mr. President, I am requesting a closed session as allowed by the Open Meetings Act Section 8 (d) to consider the purchase or lease of real property. There is possible action to be taken tonight, so I would request that the closed session take place following Mr. Piggott's presentation.

During the late night of January 15, there was an electrical related fire in the DPW yard that damaged 3 of our large snow plow/dump trucks. The good news is that no one was injured. However, as you know, being down these three trucks is especially problematic this time of year. The insurance adjuster has been out and the claim started. Mr. Slattery and Mr. Abbey have been working out the logistics. I will briefly defer to them to update you on the situation.

Other items on the agenda:

- Note that the Treasurer has attached the investment report.
- There are appointments and re-appointments to the Park and Recreation Commission, the Planning Commission, and the Board of Review.
- Several budget amendments are before you tonight, Controller Ginger Burke-Miller is present to address any explanation
- First reading of an Ordinance to be consistent with Michigan Water Quality Standards modifications.
- First reading of an Ordinance to amend a correction in the cell tower ordinance changing the maximum height from 40 to 42 feet.
- Second reading of an Ordinance is the change of zoning from C-2 to M-1.
- Introduce Doug Piggott from Rowe, Inc.

After return from closed session: Mayor Zelenko stated, I would like to introduce representatives from NorthPoint Development. Brent Miles, Vice President Economic Development and Angela Harshbarger, Incentive Specialist.

As you know, I have been working to promote our city to recruit new business, new jobs, and economic growth. The Flint and Genesee Regional Chamber and the Next Michigan Development Corporation along the I-69 International Corridor have assisted me with these efforts in attracting National and International companies. Over the holiday break, I accepted a Letter of Intent from NorthPoint regarding the possible purchase of the property located at Genesee and Davison Roads. In addition, in order to protect the clients represented by NorthPoint, I have accepted and signed a Non-Disclosure Agreement that will remain in effect until such time their clients are prepared to announce their identity. Those two documents were presented and discussed during closed session. During closed session it became known that NorthPoint is prepared to offer a purchase agreement. Under the Open Meetings Act, now that a purchase agreement is offered, discussion for this council to make a decision to accept the purchase agreement must be done in an open meeting.
I would request that the city council add this to the agenda as item #3(a).

Once the item is added to the agenda, but still subject to the terms of the Non-Disclosure Agreement, you may deliberate on this item as you would on any of your action items. Mr. Miles, and Ms. Harshbarger have agreed to stay to assist you with inquiries.

Minutes Acceptance: Minutes of Jan 18, 2018 7:00 PM (APPROVAL OF MINUTES)

We have been working hard to promote this City to recruit new business, new jobs and economic growth. I have been working with the Flint and Genesee Regional Chamber the next Michigan Development Corporation, and the I-69 International Corridor. They have assisted me in these efforts. I have accepted a letter of intent from NorthPoint Development regarding possible purchases of the City owned property at the corner of Genesee and Davison Road. In order to protect the clients represented by NorthPoint, I have accepted and signed a nondisclosure agreement that will remain in effect until the clients are prepared to announce their identity. Brett Miles, Vice President of Economic Development and Angela Harshbarger, Incentive Specialist from NorthPoint Development are here tonight. They have offered a purchase agreement.

In wrapping up my report, Mr. President, Atty. Leadford is planning to attend your February 5th or February 19th meeting for strategy and negotiation strategy in closed session.

The Assessor will be placing the 2018 Poverty Exemption Policy & Application before you for approval at the February 5th meeting.

I have an update on the Winding Creek Development that we were going to purchase. This was donated to Eastgate Baptist Church and they couldn't afford the taxes. It was sold to Win Cooper Developments and Real Estate, so it is back on the tax roll now.

1. Investment Report

2. Add as #3 (a) to accept the purchase agreement of parcel #59-10-200-003, located at 12920 Davison Rd., Burton, MI. 48509, from NorthPoint Development, 4825 NW 41st St., Ste 500, Riverside, Missouri 64150, in the amount of Two Hundred Sixty-Eight Thousand Dollars ($268,000.00) and to further authoirze the Mayor and Clerk to execute at closing all reasonable and customary documents for this transaction subject to review and approval of the City Attorney.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

G. PRESENTATION BY ROWE ENGINEERING

Mr. Piggott went over the following steps that were taken for the Master Plan Process:

- Plan Research
- Public Input
- Goals, Objectives and Strategies
- Plan Implementation

1. Motion to go into closed session as allowed by the Open Meetings Act, Section 8 (d), immediately following the Master Plan presentation by Mr. Piggott.

   Went into closed session from 7:20 PM to 8:00 PM.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Christina Conley, Councilwoman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

H. COMMITTEE REPORTS

Ms. Conley said the January Burton Library Book Sale has been cancelled. I will keep you posted on the Park and Recreation events. The Hot Fudge Race will be February 17, 2018.

Mr. Smith said this is our 6th annual Hot Fudge Run and Walk. It takes place at Bentley Middle School. This is a very popular race. This generated over $10,000 last year for the Burton Kawanis to bring back into our community. This year they are adding Texas Roadhouse Chili along with Hot Fudge treats. People come from miles around. Last year we had close to 400 people. You can register online at Newton Timing.

I. AUDIENCE PARTICIPATION

Chris Johns of Burton thanked the Council and Mayor for the opportunity to serve on the Planning Commission. I also think the proposed development at Southmoor Golf Course will be beneficial to the City of Burton.

Rick Fuhst of Burton said I don't think the use of nick names should be used by council members or anyone else. This is a government, public and professional meeting.

Emily Pinkel said she is not in favor of the medical marijuana facility going in at Southmoor Golf Course.

J. COUNCIL DISCUSSION

Mr. Smith said I am very appreciative to the Planning Commission and Amber Abbey for all their hard work on the Master Plan. This is visioning for our community for the next 20 years. Everyone has worked very hard and have done a very thorough job. I strongly endorse this. I also want to stress how important it is to provide all references, time to review and discussion on all action items so that nothing is misinterpreted.

Mr. Wells agreed that the new Master Plan is very intricate, good work. I am touched and want to thank you all for including me on this Master Plan.

Mr. Haskins said the announcement of the NorthPointe Development facility coming into Burton is very exciting. This will provide many jobs for the area.

K. COUNCIL ACTION

1. Approve and Authorize the attorney billing (A. Doyle) from 12-22-17 to 1-9-18 in the amount of $4,702.75.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

2. Approve and authorize the Attorney Billing (Masud) 12/1/17-12/31/17 in the amount of $4,536.78.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

3. (a). Approve and Authorize the Mayor and City Clerk to accept the purchase agreement of parcel #59-10-200-003, located at 12920 Davison Rd., Burton, MI. 48509, from NorthPoint Development, 4825 NW 41st St., Ste 500, Riverside, Missouri 64150, in the amount of Two Hundred Sixty-Eight Thousand Dollars ($268,000.00) and to further authoirze the Mayor and Clerk to execute at closing all reasonable and customary documents for this transaction subject to review and approval of the City Attorney.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

3. Approve and Authorize the resolution that the Burton City Council does hereby approve the City of Burton Master Plan including all maps and documents and hereby authorizes the submission of copies of the plan as adopted to the surrounding municipalities as required by the Michigan Planning Enabling Act.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

4. Approve and authorize the Mayor’s re-appointment of Phillip Rose, 2437 N. Vassar Road Burton, MI 48509 to the City of Burton Board of Review. Term to expire January 2021.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

5. Approve and authorize the Mayor’s re-appointment of Jim Craig, 6295 Hidden Trails Burton, MI 48519 to the City of Burton Parks and Recreation. Term to expire February 2021.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

6. Approve and authorize the Mayor's appointment of Jeremy Scharrer, 3092 Threadcreek Dr. Burton, MI 48529 to the City of Burton Parks and Recreation. Term to expire February, 2021.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

7. Approve and authorize the Mayor's reappointment of MaryAnn White, 2476 Clayward, Burton, MI 48509, to the Burton Planning Commission, term to expire February, 2021.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

8. Budget Amendment (Budget #1995-1996) Approve and authorize the following 2017-2018 budget amendment: Decrease (2006-2006-707.0000 Part-time Firemen) by $3,000; Increase (2006-2006-934.0000) by $3,000.

   Mrs. Burke-Miller stated this was a request from the Fire Chief. He is asking that money be moved from the part time firefighters line item to equipment repair because that line item is getting depleted.

   Mr. Haskins asked why it is getting depleted.

   Mrs. Burke-Miller said it has to do with motorpool has been short staffed for several months and having to send work out to outside venders and it is more costly.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

9. Budget Amendment (Budget #1997-1999) Approve and authorize the following 2017-2018 budget amendment: Decrease (1001-0000-390.0000 General Fund Unappropriated Surplus) by $200; Increase (1001-8001-864.0000 General Fund Planning Training) by $150; Increase (1001-8005-864.0000 General Fund Zoning Training by $50.00).

Minutes Acceptance: Minutes of Jan 18, 2018 7:00 PM (APPROVAL OF MINUTES)

Mrs. Burke-Miller said this is for training the Planning and Zoning administrator.

Mr. Haskins said we are funding something that is already spent. If there is not money in the line item, how do you justify spending it. You need to stay within the guidelines of that line item and the money that was designated for that line item. You don't go outside of it, spend it and then ask Council for a transfer.

Mr. O'Keefe said over the last few years we have had a line item budget. I have brought up two proposals, how to manage this process. Right now we have no way to manage 6,000 general ledger accounts. We need to have a process in place.

RESULT:	**CARRIED [5 TO 2]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith
NAYS:	Haskins, Conley

10. Budget Amendment (Budget #2000-2001) Approve and authorize the following 2017-2018 budget amendment: Decrease (1001-0000-390.0000 Unappropriated Surplus) by $40,000; Increase (1001-9099-999.7094 Transfer to other funds) by $40,000.

    Mrs. Burke-Miller said the reason for the variance in this line item is due to title companies paying off special assessments early and we settle with the County after the last meeting in June. I don't get the information until last minute when we are closing the books. I there is a shortfall in any of those special assessment funds we have to transfer money from General Fund to help those so they don't go into deficit. For several years it has been holding steady at about $120,000 but we need it to be increased by another $40,000. Most of those special assessments are getting ready to be completed. That is why we are seeing that larger number.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

11. Budget Amendment (Budget #2002-2005) Approve and authorize the following 2017-2018 budget amendment: Decrease (2002-4069-818.0000 Major Street-Drainage-Contractual Service) by $6,500; Increase (2002-4069-705.0000 Major Street- Drainage-Supervision) by $4,000; Increase (2002-4069-717.0000 Major Street-Drainage-MERS Active by $500; Increase (2002-4069-718.0000 Major Street-Drainage- MERS Retirees by $2,000.

    Ms. Burke-Miller stated was due to extra work to the drainage that was not anticipated. This was done in house.

    Mr. Abbey said these were emergency projects.

Minutes Acceptance: Minutes of Jan 18, 2018 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

12. Budget Amendment (Budget #2006-2007) Approve and authorize the following 2017-2018 budget amendment: Decrease (2002-4078-943.0000 Major Street-Winter Maint.- Equipment Rental) by $4,000; Increase (2002-4078-709.0000 Major Street-Winter Maint.- Overtime) by $4,000.

    Mrs. Burke-Miller said this pertains to the snow plowing over the holidays. We had exceeded the overtime that was budgeted.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

13. Budget Amendment (Budget #2008-2009) Approve and authorize the following 2017-2018 budget amendment: Decrease (2002-4081-943.0000 Major St. - Roadside Cleanup-Equipment Rental) by $600; Increase (2002-4081-709.0000 Major Street-Roadside Cleanup- Overtime) by $600.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

14. Budget Amendment (Budget #2010-2011) Approve and authorize the following 2017-2018 budget amendment: Decrease (2003-4078-943.0000 Local Streets-Winter Maint.- Equipment Rental) by $2,000; Increase (2003-4078-709.0000 Local Streets-Winter Maint. Overtime) by $2,000.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

15. Budget Amendment (Budget #2012-2013) Approve and authorize the following 2017-2018 budget amendment: Increase (2006-0000-501.0000 Federal AFG FEMA Grant Revenue) by $2,0000; Increase (2006-2006-977.0000 FEMA Siren Grant Expenditure) by $2,000.

    Mrs. Burke-Miller said we received the invoice for the labor cost well after anticipated. We needed to get this paid and we were reimbursed through the grant.

Minutes Acceptance: Minutes of Jan 18, 2018 7:00 PM (APPROVAL OF MINUTES)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

16. Budget Amendment (Budget #2014-2015) Approve and authorize the following 2017-2018 budget amendment: Decrease (6061-6061-706.0000 Motor Pool Salaries Permanent) by $9,000; Increase (6061-6061-706.7007 Motor Pool Equipment Maintenance) by $9,000.

    Mr. Abbey said for the past several months, we have had to use outside sources for repair work due to not having a mechanic in the Motorpool.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

17. Add to the agenda as item #17 a straw pole vote on keeping millage rate at 4.0 or raise to millage rate to 4.707.

    Mr. Haskins said this would be a poll vote count from the Council to see where the stand so that the Mayor will have direction on where to guide the budget.

    Attorney Doyle said she will send a letter to the administration on the opinions of the Council.

    AUDIENCE PARTICIPATION:

    Bob Johnson from Burton said I am appalled that we set here tonight and discuss this issue. We have been here before and it has been said by every one of you that we're broke. We need to address our budgets now.

    Jim Craig from Burton said it makes more sense to keep the tax rate the same so that people don't think they are getting a tax raise when in truth it's just going back to where it was originally. The money could be used to pay down MERS.

    Mr. Smith said I would support that money going into MERS. Until we get a hold on legacy costs, everyone will have to make up the bill.

    Results of straw vote are as follows:

Danny Wells	4.707 Mills
Dennis O'Keefe	4.707 Mills
Vaughn Smith	4.0 Mills
Duane Haskins	4.0 Mills
Steve Heffner	4.0 Mills
Tina Conley	4.0 Mills
Tom Martinbianco	4.0 Mills

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Duane Haskins, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Smith, Conley
NAYS:	Wells

L. FIRST READING OF ORDINANCE

1. Approve modification of Section 54.14 (A) (1) of Ordinance No. 2015-2-54-SO to ensure consistency with Michigan Water Quality Standards as required by the National Pollution Discharge Elimination System (NPDES)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Duane Haskins, Vice President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

2. Approve and authorize the second reading of an ordinance to amend Section 152.13(c)(2) of Chapter 152 of the City of Burton Code of Ordinances to regulate distributed antenna systems/small cell wireless facilities located in the City Road right of way.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

M. SECOND READING OF ORDINANCE

1. Approve and Authorize ZC# 319 - Wilson Boji 3761 Coolidge Troy, MI 48084, requests a zoning change from C-2 General Business to M-1 Light Industrial on the following described parcel: being located at 4312 S. Dort Hwy. as follows: 59-32-400-030 parent parcel pending split described as: Parcel A: BEGINNING AT THE EAST 1/4 CORNER OF SAID SECTION 32; THENCE S01o12’00”W ALONG THE EAST LINE OF SAID SOUTHEAST ¼ OF SECTION 32, 255.00 FEET: THENCE N88o50’00”W AND PARALLEL TO THE NORTH LINE OF SAID SOUTHEAST ¼, 1306.76 FEET; THENCE N01o05’20”E, 255.00 FEET TO A POINT OF SAID NORTH LINE OF THE SOUTHEAST 1/4; THENCE S88o50’00”E ALONG SAID NORTH LINE OF THE SOUTHEAST ¼, 1307.26 FEET TO SAID EAST ¼ CORNER AND THE POINT OF BEGINNING; PARCEL CONTAINS 7.65 GROSS ACRES OF LAND Parcel B: COMMENCING AT THE EAST ¼ CORNER OF SAID SECTION 32; THENCE S01o12’00”W ALONG THE EAST LINE OF SAID SOUTHEAST ¼ OF SECTION 32, 255.00 FEET TO THE POINT OF BEGINNING; THENCE S01o12’00W CONTINUING ALONG SAID EAST LINE OF THE SOUTHEAST 1/4 , 748.21 FEET; THENCE N88o44’00”W, 798.75 FEET; THENCE S01o12’00W, 600.19 FEET; THENCE N88o46’30”W, 505.40 FEET; THENCE N01o05’20”E, 1346.49 FEET TO A POINT 255.00 FEET SOUTH OF THE NORTH LINE OF SAID SOUTHEAST ¼ OF SECTION 32; THENCE S88o50’00”E AND PARALLEL TO SAID NORTH LINE OF THE SOUTHEAST ¼, 1306.76 TO A POINT ON SAID EAST LINE OF SOUTHEAST ¼ AND THE POINT OF BEGINNING; PARCEL CONTAINS 29.37 GROSS ACRES OF LAND.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Wells, Smith, Conley

Meeting was adjourned at 9:28 PM.

Minutes Acceptance: Minutes of Jan 18, 2018 7:00 PM (APPROVAL OF MINUTES)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,135,300.00	2,001,645.31	9,136.83	133,654.69	93.74
1001-0000-404.0000	TAX CHARGEBACKS	(55,000.00)	11,273.61	0.00	(66,273.61)	(20.50)
1001-0000-407.0000	DELINQUENT REAL TAXES	3,200.00	0.00	0.00	3,200.00	0.00
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	147,000.00	24,133.31	7,163.38	122,866.69	16.42
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	4,000.00	12,029.50	10,631.00	(8,029.50)	300.74
1001-0000-453.0000	FRANCHISE FEES	475,000.00	111,935.12	0.00	363,064.88	23.57
1001-0000-454.0000	LEASE FEES	37,000.00	16,468.45	0.00	20,531.55	44.51
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	7,000.00	0.00	0.00	7,000.00	0.00
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	31,400.00	30,375.00	0.00	1,025.00	96.74
1001-0000-574.0000	STATE SHARED REVENUES	2,539,100.00	927,090.00	0.00	1,612,010.00	36.51
1001-0000-576.0000	LIQUOR FEES	18,100.00	18,909.55	0.00	(809.55)	104.47
1001-0000-608.0000	BOARD OF APPEALS	10,700.00	4,150.00	900.00	6,550.00	38.79
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	273,000.00	199,791.14	8,110.51	73,208.86	73.18
1001-0000-622.0000	ZONING FEES	11,000.00	5,485.00	1,410.00	5,515.00	49.86
1001-0000-627.0000	COPY FEES	1,300.00	982.29	128.06	317.71	75.56
1001-0000-666.0000	INTEREST INCOME	15,000.00	17,979.46	0.00	(2,979.46)	119.86
1001-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	729.71	0.00	(729.71)	100.00
1001-0000-673.0000	SALE OF ASSETS	5,800.00	6,050.00	2,960.00	(250.00)	104.31
1001-0000-674.0000	PARKS AND REC DONATIONS	3,000.00	615.41	0.00	2,384.59	20.51
1001-0000-675.0000	REFUNDS & REBATES	14,000.00	0.00	0.00	14,000.00	0.00
1001-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	1,638.40	663.40	18,361.60	8.19
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	18,000.00	14,545.00	0.00	3,455.00	80.81
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	17,000.00	480.00	0.00	16,520.00	2.82
1001-0000-690.2004	MOVIES REVENUE (P&R)	2,000.00	0.00	0.00	2,000.00	0.00
1001-0000-690.2005	PATRIOT DAY HERO RACE PROCEEDS	5,000.00	25.00	0.00	4,975.00	0.50
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	7,000.00	0.00
1001-0000-691.4001	TRANSFER FROM CAPITAL IMPROV.	20,000.00	0.00	0.00	20,000.00	0.00
1001-0000-694.0000	OTHER REVENUES	18,000.00	1,365.92	175.00	16,634.08	7.59
Total Dept 0000		5,782,900.00	3,407,697.18	41,278.18	2,375,202.82	58.93
TOTAL REVENUES		5,782,900.00	3,407,697.18	41,278.18	2,375,202.82	58.93
Expenditures						
Dept 1001 - COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	33,895.94	5,583.35	33,104.06	50.59
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	525.00	262.50	1,975.00	21.00
1001-1001-719.0000	FRINGE BENEFITS	48,900.00	24,715.72	11,061.38	24,184.28	50.54

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1001-727.0000	OFFICE SUPPLIES	1,000.00	595.93	0.00	404.07	59.59
1001-1001-728.0000	INFORMATION TECH ALLOCATION	22,400.00	22,400.00	0.00	0.00	100.00
1001-1001-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	22,000.00	13,851.61	0.00	8,148.39	62.96
1001-1001-818.0000	CONTRACTUAL SERVICES	5,000.00	4,071.49	700.00	928.51	81.43
1001-1001-818.0001	MASTER PLAN	10,000.00	3,626.04	671.00	6,373.96	36.26
1001-1001-826.0000	LEGAL	60,000.00	52,325.56	2,332.75	7,674.44	87.21
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	11,974.00	0.00	26.00	99.78
1001-1001-864.0000	TRAINING	10,000.00	1,035.00	0.00	8,965.00	10.35
1001-1001-900.0000	NOTICES	5,000.00	1,052.64	705.78	3,947.36	21.05
1001-1001-910.0000	INSURANCE	105,000.00	84,303.87	0.00	20,696.13	80.29
1001-1001-956.0000	MISCELLANEOUS	500.00	500.00	500.00	0.00	100.00
1001-1001-956.0003	CITY COUNCIL NEWSLETTER	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 1001 - COUNCIL		376,300.00	254,872.80	21,816.76	121,427.20	67.73
Dept 1071 - MAYOR						
1001-1071-703.0000	SALARY	75,000.00	37,001.25	5,692.50	37,998.75	49.34
1001-1071-706.0000	SALARIES PERMANENT	57,700.00	29,794.64	6,010.28	27,905.36	51.64
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	9,100.00	4,825.50	986.81	4,274.50	53.03
1001-1071-718.0000	RETIREMENT - MERS RETIREES	15,500.00	8,117.61	1,648.79	7,382.39	52.37
1001-1071-719.0000	FRINGE BENEFITS	71,300.00	21,816.68	5,593.30	49,483.32	30.60
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	219.82	0.00	780.18	21.98
1001-1071-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	100.00
1001-1071-731.0000	POSTAGE	400.00	57.84	0.00	342.16	14.46
1001-1071-757.0000	OPERATING EXPENDITURES	1,000.00	0.00	0.00	1,000.00	0.00
1001-1071-818.0000	CONTRACTUAL SERVICE	1,000.00	125.50	0.00	874.50	12.55
1001-1071-828.0000	MEMBERSHIP & DUES	2,000.00	1,622.00	448.00	378.00	81.10
1001-1071-863.0000	AUTO REPAIR	500.00	0.00	0.00	500.00	0.00
1001-1071-864.0000	TRAINING	5,000.00	760.95	0.00	4,239.05	15.22
1001-1071-867.0000	GAS & OIL	1,000.00	353.36	0.00	646.64	35.34
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	1,500.00	951.49	52.05	548.51	63.43
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.00
Total Dept 1071 - MAYOR		250,900.00	113,846.64	20,431.73	137,053.36	45.38
Dept 1091 - ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	68,900.00	32,640.00	3,869.36	36,260.00	47.37
1001-1091-709.0000	OVERTIME	6,100.00	2,600.64	161.89	3,499.36	42.63

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1091-710.0000	FEES PER DIEM	31,000.00	19,881.81	1,654.68	11,118.19	64.13
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	5,000.00	2,033.61	189.01	2,966.39	40.67
1001-1091-718.0000	RETIREMENT - MERS RETIREES	39,000.00	17,136.68	1,497.14	21,863.32	43.94
1001-1091-719.0000	FRINGE BENEFITS	35,000.00	11,984.02	1,283.86	23,015.98	34.24
1001-1091-727.0000	SUPPLIES	6,000.00	1,191.02	23.40	4,808.98	19.85
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	100.00
1001-1091-731.0000	POSTAGE	5,500.00	2,074.91	0.00	3,425.09	37.73
1001-1091-818.0000	CONTRACTUAL SERVICE	29,000.00	14,234.65	7,705.16	14,765.35	49.09
1001-1091-861.0000	AUTO ALLOWANCE	500.00	72.07	0.00	427.93	14.41
1001-1091-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	400.00	0.00
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	165.47	0.00	1,334.53	11.03
1001-1091-956.0000	MISCELLANEOUS	100.00	100.00	100.00	0.00	100.00
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 1091 - ELECTION		235,600.00	105,214.88	16,484.50	130,385.12	44.66
Dept 2009 - ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	40,343.75	4,718.75	34,656.25	53.79
1001-2009-706.0000	SALARIES PERMANENT	141,700.00	67,188.85	10,824.80	74,511.15	47.42
1001-2009-709.0000	OVERTIME	1,500.00	835.02	76.92	664.98	55.67
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	562.29	95.26	2,237.71	20.08
1001-2009-718.0000	RETIREMENT - MERS RETIREES	15,100.00	3,057.15	517.44	12,042.85	20.25
1001-2009-719.0000	FRINGE BENEFITS	83,500.00	32,830.59	4,290.64	50,669.41	39.32
1001-2009-727.0000	OFFICE SUPPLIES	1,200.00	84.43	0.00	1,115.57	7.04
1001-2009-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	100.00
1001-2009-731.0000	POSTAGE	6,700.00	254.69	0.00	6,445.31	3.80
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	0.00	0.00	200.00	0.00
1001-2009-818.0000	CONTRACTUAL SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00	3,000.00	0.00
1001-2009-826.0000	LEGAL	2,000.00	125.00	0.00	1,875.00	6.25
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	525.00	525.00	475.00	52.50
1001-2009-863.0000	AUTO REPAIR	3,000.00	710.97	0.00	2,289.03	23.70
1001-2009-864.0000	TRAINING	3,500.00	1,977.50	500.00	1,522.50	56.50
1001-2009-867.0000	GAS & OIL	1,000.00	185.76	0.00	814.24	18.58
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.00
1001-2009-984.0000	OFFICE EQUIPMENT	1,200.00	0.00	0.00	1,200.00	0.00

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Total Dept 2009 - ASSESSOR		352,600.00	154,781.00	21,548.81	197,819.00	43.90
Dept 2015 - CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	26,790.40	1,164.80	33,809.60	44.21
1001-2015-706.0000	SALARIES PERMANENT	31,200.00	14,867.03	2,034.96	16,332.97	47.65
1001-2015-709.0000	OVERTIME	1,800.00	1,511.64	211.46	288.36	83.98
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	10,900.00	4,735.29	244.29	6,164.71	43.44
1001-2015-718.0000	RETIREMENT - MERS RETIREES	23,000.00	5,676.18	534.67	17,323.82	24.68
1001-2015-719.0000	FRINGE BENEFITS	52,300.00	14,512.60	680.49	37,787.40	27.75
1001-2015-727.0000	OFFICE SUPPLIES	800.00	50.00	0.00	750.00	6.25
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,100.00	3,100.00	0.00	0.00	100.00
1001-2015-731.0000	POSTAGE	300.00	25.20	0.00	274.80	8.40
1001-2015-818.0000	CONTRACTUAL SERVICE	600.00	350.00	0.00	250.00	58.33
1001-2015-828.0000	MEMBERSHIP & DUES	900.00	0.00	0.00	900.00	0.00
1001-2015-861.0000	AUTO ALLOWANCE	300.00	0.00	0.00	300.00	0.00
1001-2015-864.0000	TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
1001-2015-956.0000	MISCELLANEOUS	300.00	300.00	270.00	0.00	100.00
1001-2015-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 2015 - CLERK		190,600.00	71,918.34	5,140.67	118,681.66	37.73
Dept 2023 - CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,400.00	6,064.26	949.25	6,335.74	48.91
1001-2023-706.0000	SALARIES PERMANENT	37,000.00	17,930.58	2,881.67	19,069.42	48.46
1001-2023-709.0000	OVERTIME	1,600.00	333.25	40.75	1,266.75	20.83
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	6,100.00	2,949.12	459.24	3,150.88	48.35
1001-2023-718.0000	RETIREMENT - MERS RETIREES	24,300.00	11,413.29	1,808.08	12,886.71	46.97
1001-2023-719.0000	FRINGE BENEFITS	28,700.00	10,058.48	1,508.73	18,641.52	35.05
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	417.69	0.00	1,182.31	26.11
1001-2023-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	100.00
1001-2023-731.0000	POSTAGE	200.00	13.95	0.00	186.05	6.98
1001-2023-818.0000	CONTRACTUAL SERVICE	1,500.00	1,500.00	0.00	0.00	100.00
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	879.10	0.00	920.90	48.84
1001-2023-864.0000	TRAINING	3,400.00	55.11	0.00	3,344.89	1.62
1001-2023-956.0000	MISCELLANEOUS	400.00	0.00	0.00	400.00	0.00
Total Dept 2023 - CONTROLLER		125,100.00	57,714.83	7,647.72	67,385.17	46.13
Dept 2053 - TREASURER						

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2053-703.0000	TREASURER SALARY	13,900.00	6,922.44	1,065.00	6,977.56	49.80
1001-2053-706.0000	SALARIES PERMANENT	9,600.00	4,620.75	739.35	4,979.25	48.13
1001-2053-709.0000	OVERTIME	200.00	0.00	0.00	200.00	0.00
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	300.00	38.64	6.50	261.36	12.88
1001-2053-718.0000	RETIREMENT - MERS RETIREES	1,000.00	210.21	35.34	789.79	21.02
1001-2053-719.0000	FRINGE BENEFITS	10,600.00	8,124.84	2,114.77	2,475.16	76.65
1001-2053-727.0000	OFFICE SUPPLIES	600.00	289.00	0.00	311.00	48.17
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,600.00	0.00	0.00	100.00
1001-2053-731.0000	POSTAGE	15,000.00	10,826.57	5,197.43	4,173.43	72.18
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	0.00	0.00	200.00	0.00
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	1,240.48	210.08	1,359.52	47.71
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	6,549.56	2,670.10	950.44	87.33
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.00
1001-2053-864.0000	TRAINING	1,000.00	5.00	0.00	995.00	0.50
1001-2053-956.3000	BANKING SUPPLIES	500.00	0.00	0.00	500.00	0.00
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 2053 - TREASURER		66,200.00	40,427.49	12,038.57	25,772.51	61.07
Dept 2065 - CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	38,000.00	6,107.64	0.00	31,892.36	16.07
1001-2065-709.0000	OVERTIME	300.00	196.25	0.00	103.75	65.42
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	800.00	56.31	5.44	743.69	7.04
1001-2065-718.0000	RETIREMENT - MERS RETIREES	4,200.00	315.26	38.34	3,884.74	7.51
1001-2065-719.0000	FRINGE BENEFITS	21,000.00	5,135.90	48.65	15,864.10	24.46
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(72.40)	0.00	72.40	100.00
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	1,395.01	506.50	4,604.99	23.25
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	95,000.00	0.00	0.00	100.00
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	56.06	0.00	143.94	28.03
1001-2065-818.0000	CONTRACTUAL SERVICE	5,000.00	2,510.48	92.80	2,489.52	50.21
1001-2065-825.0000	JANITORIAL	10,000.00	4,320.00	0.00	5,680.00	43.20
1001-2065-826.0000	LEGAL	18,000.00	10,609.19	7,942.20	7,390.81	58.94
1001-2065-910.0000	BUILDING INSURANCE	4,700.00	3,759.59	0.00	940.41	79.99
1001-2065-920.0000	UTILITIES	45,000.00	12,318.71	0.00	32,681.29	27.37
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	25,000.00	19,049.13	1,309.15	5,950.87	76.20
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	4,800.00	0.00	0.00	4,800.00	0.00
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	1,633.92	536.39	4,066.08	28.67
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	2,862.28	0.00	5,137.72	35.78
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	976,000.00	976,000.00	0.00	100.00
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	5,887.35	0.00	144,112.65	3.92
Total Dept 2065 - CITY HALL		1,420,700.00	1,147,140.68	986,479.47	273,559.32	80.74
Dept 2071 - PUBLIC SERVICE						
1001-2071-717.0000	RETIREMENT - MERS ACTIVE	0.00	26.91	10.15	(26.91)	100.00
1001-2071-718.0000	RETIREMENT - MERS RETIREES	0.00	203.35	72.95	(203.35)	100.00
1001-2071-719.0000	FRINGE BENEFITS	0.00	101.98	50.58	(101.98)	100.00
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	0.00	0.00	1,200.00	0.00
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	0.00	0.00	3,000.00	0.00
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	45,813.00	0.00	187.00	99.59
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	77.00	99.80
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	4,968.58	0.00	31.42	99.37
1001-2071-926.0000	STREET LIGHTING	380,000.00	132,593.78	1,389.53	247,406.22	34.89
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	10,000.00	0.00
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	489.18	489.18	4,510.82	9.78
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	16,000.00	12,810.22	0.00	3,189.78	80.06
Total Dept 2071 - PUBLIC SERVICE		505,200.00	235,930.00	2,012.39	269,270.00	46.70
Dept 6090 - PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR STIPEND	10,000.00	5,953.84	1,250.00	4,046.16	59.54
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	0.00	0.00	1,500.00	0.00
1001-6090-709.0000	OVERTIME	600.00	90.61	0.00	509.39	15.10
1001-6090-710.0000	COMMISSION SALARIES	3,900.00	920.00	240.00	2,980.00	23.59
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	400.00	933.23	187.50	(533.23)	233.31
1001-6090-718.0000	RETIREMENT - MERS RETIREES	1,000.00	513.36	0.00	486.64	51.34
1001-6090-719.0000	FRINGE BENEFITS	7,000.00	721.52	113.33	6,278.48	10.31
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	1,000.00	539.33	0.00	460.67	53.93
1001-6090-757.0000	OPERATING EXPENDITURES	3,000.00	903.12	0.00	2,096.88	30.10
1001-6090-818.0000	CONTRACTUAL SERVICES	10,000.00	364.00	364.00	9,636.00	3.64
1001-6090-938.0000	MAINT OF GROUNDS	14,000.00	3,100.54	0.00	10,899.46	22.15
1001-6090-943.0000	EQUIPMENT RENTAL	14,000.00	4,289.31	0.00	9,710.69	30.64
1001-6090-956.0000	MISCELLANEOUS	700.00	0.00	0.00	700.00	0.00
1001-6090-956.6090	DNR GRANT EXPENDITURES	10,000.00	0.00	0.00	10,000.00	0.00
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	134.74	0.00	19,865.26	0.67
1001-6090-962.0000	TRAINING & MEMBERSHIPS	3,000.00	0.00	0.00	3,000.00	0.00
1001-6090-973.0000	P & R COMMUNITY EVENTS	5,000.00	192.73	0.00	4,807.27	3.85

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Fund 1001 - GENERAL FUND						
Expenditures						
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	17.75	17.75	1,982.25	0.89
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	2,566.52	17.75	2,433.48	51.33
1001-6090-973.1400	PIZZA WITH SANTA	3,000.00	1,397.75	987.75	1,602.25	46.59
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	10,686.32	17.75	6,313.68	62.86
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	1,504.95	30.70	14,495.05	9.41
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00
1001-6090-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 6090 - PARKS & RECREATION		158,700.00	35,929.62	3,226.53	122,770.38	22.64
Dept 8001 - PLANNING						
1001-8001-706.0000	SALARIES PERMANENT	24,900.00	11,556.43	1,849.03	13,343.57	46.41
1001-8001-709.0000	OVERTIME	1,100.00	346.74	57.78	753.26	31.52
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	1,200.00	440.00	2,400.00	33.33
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	500.00	100.85	16.28	399.15	20.17
1001-8001-718.0000	RETIREMENT - MERS RETIREES	2,700.00	559.50	88.39	2,140.50	20.72
1001-8001-719.0000	FRINGE BENEFITS	18,300.00	5,978.14	736.18	12,321.86	32.67
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	203.58	0.00	296.42	40.72
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	163.20	0.00	36.80	81.60
1001-8001-864.0000	TRAINING	500.00	642.43	0.00	(142.43)	128.49
1001-8001-900.0000	NOTICES	500.00	126.90	42.30	373.10	25.38
Total Dept 8001 - PLANNING		52,800.00	20,877.77	3,229.96	31,922.23	39.54
Dept 8005 - ZONING						
1001-8005-706.0000	SALARIES PERMANENT	24,900.00	11,555.46	1,848.87	13,344.54	46.41
1001-8005-709.0000	OVERTIME	400.00	275.40	0.00	124.60	68.85
1001-8005-710.0000	BOARD SALARIES	2,500.00	596.00	240.00	1,904.00	23.84
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	500.00	96.64	16.26	403.36	19.33
1001-8005-718.0000	RETIREMENT - MERS RETIREES	2,600.00	525.74	88.37	2,074.26	20.22
1001-8005-719.0000	FRINGE BENEFITS	17,100.00	5,926.22	716.50	11,173.78	34.66
1001-8005-727.0000	SUPPLIES & POSTAGE	800.00	248.20	170.00	551.80	31.03
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	81.80	0.00	18.20	81.80
1001-8005-864.0000	TRAINING	600.00	642.42	0.00	(42.42)	107.07
1001-8005-900.0000	NOTICES	800.00	338.40	42.30	461.60	42.30
Total Dept 8005 - ZONING		50,300.00	20,286.28	3,122.30	30,013.72	40.33

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

01/15/2018 10:07 AM
User: millerg
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 9099 - TRANSFERS OUT						
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	929,200.00	0.00	0.00	929,200.00	0.00
1001-9099-999.2007	TRANSFER TO POLICE FUND	500,000.00	0.00	0.00	500,000.00	0.00
1001-9099-999.2049	TRANSFER TO BUILDING FUND	94,000.00	0.00	0.00	94,000.00	0.00
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	190,000.00	0.00	0.00	190,000.00	0.00
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 9099 - TRANSFERS OUT		1,838,200.00	0.00	0.00	1,838,200.00	0.00
TOTAL EXPENDITURES		5,623,200.00	2,258,940.33	1,103,179.41	3,364,259.67	40.17
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		5,782,900.00	3,407,697.18	41,278.18	2,375,202.82	58.93
TOTAL EXPENDITURES		5,623,200.00	2,258,940.33	1,103,179.41	3,364,259.67	40.17
NET OF REVENUES & EXPENDITURES		159,700.00	1,148,756.85	(1,061,901.23)	(989,056.85)	719.32
BEG. FUND BALANCE		1,073,862.19	1,073,862.19			
END FUND BALANCE		1,233,562.19	2,222,619.04			

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,800.00	1,625.00	50.00	4,175.00	28.02
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,768,900.00	957,185.30	228,067.56	1,811,714.70	34.57
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.00
2002-0000-649.0000	MATERIAL SALES	6,000.00	2,628.18	0.00	3,371.82	43.80
2002-0000-666.0000	INTEREST INCOME	500.00	0.00	0.00	500.00	0.00
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.00
2002-0000-678.0000	REIMBURSEMENT INCOME	3,000.00	2,700.00	2,700.00	300.00	90.00
2002-0000-694.0000	MISCELLANEOUS	13,400.00	0.00	0.00	13,400.00	0.00
Total Dept 0000		2,876,200.00	964,138.48	230,817.56	1,912,061.52	33.52
TOTAL REVENUES		2,876,200.00	964,138.48	230,817.56	1,912,061.52	33.52
Expenditures						
Dept 4051 - CONSTRUCTION						
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	8.89	0.23	(8.89)	100.00
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	48.22	1.24	(48.22)	100.00
2002-4051-719.0000	FRINGE BENEFITS	0.00	174.18	2.75	(174.18)	100.00
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	104,000.00	6,391.24	0.00	97,608.76	6.15
2002-4051-802.7589	BRISTOL RD BRIDGE	206,000.00	117,734.53	42,718.49	88,265.47	57.15
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	83,800.00	24,053.07	1,075.86	59,746.93	28.70
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	289,000.00	60,660.30	0.00	228,339.70	20.99
2002-4051-802.7594	CHIP SEAL	300,000.00	148,360.00	0.00	151,640.00	49.45
2002-4051-802.7595	DWRF REPAIRS	300,000.00	27,361.01	0.00	272,638.99	9.12
2002-4051-802.7597	CENTER RD (LIPPINCOTT TO LAPEER)	504,000.00	35,395.16	0.00	468,604.84	7.02
2002-4051-802.7599	SAGINAW ST. (BRISTOL - HEMPHILL)	103,500.00	0.00	0.00	103,500.00	0.00
2002-4051-802.7600	POTTER RD. (EGLESTON - BELSAY)	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 4051 - CONSTRUCTION		2,093,300.00	420,186.60	43,798.57	1,673,113.40	20.07
Dept 4063 - SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	30,000.00	15,451.50	2,766.99	14,548.50	51.51
2002-4063-706.0000	SALARIES PERMANENT	124,000.00	41,416.63	10,409.24	82,583.37	33.40
2002-4063-708.0000	SHARED SALARIES	32,500.00	16,054.99	2,882.78	16,445.01	49.40
2002-4063-709.0000	OVERTIME	14,700.00	1,270.77	755.33	13,429.23	8.64
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	9,700.00	5,044.87	813.14	4,655.13	52.01
2002-4063-718.0000	RETIREMENT - MERS RETIREES	66,600.00	23,936.07	4,176.82	42,663.93	35.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4063-719.0000	FRINGE BENEFITS	115,700.00	40,569.13	6,285.87	75,130.87	35.06
2002-4063-751.0000	PATCH	50,000.00	5,796.96	920.92	44,203.04	11.59
2002-4063-752.0000	GRAVEL	20,000.00	3,511.50	0.00	16,488.50	17.56
2002-4063-757.0000	OPERATING EXPENDITURES	5,000.00	1,673.11	472.50	3,326.89	33.46
2002-4063-818.0000	CONTRACTUAL SERVICE	5,000.00	5,000.00	0.00	0.00	100.00
2002-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	75,000.00	74,430.00	74,260.00	570.00	99.24
2002-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	56,400.00	9,146.73	0.00	47,253.27	16.22
2002-4063-943.0000	EQUIPMENT RENTAL	150,000.00	21,741.51	0.00	128,258.49	14.49
Total Dept 4063 - SURFACE MAINTENANCE		754,600.00	265,043.77	103,743.59	489,556.23	35.12
Dept 4068 - TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	2,500.00	368.95	0.00	2,131.05	14.76
2002-4068-706.0000	SALARIES PERMANENT	3,200.00	520.00	161.20	2,680.00	16.25
2002-4068-709.0000	OVERTIME	400.00	0.00	0.00	400.00	0.00
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	100.00	70.71	1.42	29.29	70.71
2002-4068-718.0000	RETIREMENT - MERS RETIREES	600.00	445.01	7.71	154.99	74.17
2002-4068-719.0000	FRINGE BENEFITS	4,700.00	276.19	16.63	4,423.81	5.88
2002-4068-818.0000	CONTRACTUAL SERVICE	5,000.00	598.09	0.00	4,401.91	11.96
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	428.77	0.00	2,771.23	13.40
Total Dept 4068 - TREES & SHRUBS		19,700.00	2,707.72	186.96	16,992.28	13.74
Dept 4069 - DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	3,100.00	6,564.02	0.00	(3,464.02)	211.74
2002-4069-706.0000	SALARIES PERMANENT	15,000.00	10,140.95	0.00	4,859.05	67.61
2002-4069-709.0000	OVERTIME	3,800.00	593.19	30.00	3,206.81	15.61
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	1,300.00	1,345.87	0.00	(45.87)	103.53
2002-4069-718.0000	RETIREMENT - MERS RETIREES	7,300.00	8,353.89	0.00	(1,053.89)	114.44
2002-4069-719.0000	FRINGE BENEFITS	10,500.00	6,972.84	2.18	3,527.16	66.41
2002-4069-757.0000	OPERATING EXPENDITURES	12,000.00	2,039.45	0.00	9,960.55	17.00
2002-4069-818.0000	CONTRACTUAL SERVICE	55,000.00	26,848.96	3,909.48	28,151.04	48.82
2002-4069-943.0000	EQUIPMENT RENTAL	30,000.00	13,038.52	0.00	16,961.48	43.46
Total Dept 4069 - DRAINAGE		138,000.00	75,897.69	3,941.66	62,102.31	55.00
Dept 4074 - TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,500.00	976.05	112.90	1,523.95	39.04

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4074-706.0000	SALARIES PERMANENT	6,900.00	1,198.44	61.20	5,701.56	17.37
2002-4074-709.0000	OVERTIME	1,100.00	4.37	0.00	1,095.63	0.40
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	600.00	167.43	14.88	432.57	27.91
2002-4074-718.0000	RETIREMENT - MERS RETIREES	3,200.00	1,135.24	121.33	2,064.76	35.48
2002-4074-719.0000	FRINGE BENEFITS	5,900.00	617.96	18.31	5,282.04	10.47
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	0.00	0.00	1,500.00	0.00
2002-4074-757.7100	MATERIAL SIGNS	9,000.00	841.34	0.00	8,158.66	9.35
2002-4074-818.0000	CONTRACTUAL SERVICE	284,000.00	44,460.35	0.00	239,539.65	15.66
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	699.04	0.00	3,100.96	18.40
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 4074 - TRAFFIC SIGNS		343,500.00	50,100.22	328.62	293,399.78	14.59
Dept 4077 - PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	80,000.00	0.00	0.00	80,000.00	0.00
Total Dept 4077 - PAVEMENT MARK		80,000.00	0.00	0.00	80,000.00	0.00
Dept 4078 - WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	7,000.00	1,268.13	1,122.07	5,731.87	18.12
2002-4078-706.0000	SALARIES PERMANENT	24,900.00	3,683.08	2,812.98	21,216.92	14.79
2002-4078-709.0000	OVERTIME	6,500.00	2,791.57	2,791.57	3,708.43	42.95
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	1,800.00	206.15	161.96	1,593.85	11.45
2002-4078-718.0000	RETIREMENT - MERS RETIREES	10,900.00	1,508.88	1,282.33	9,391.12	13.84
2002-4078-719.0000	FRINGE BENEFITS	15,400.00	978.68	604.20	14,421.32	6.36
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	110,000.00	889.95	0.00	109,110.05	0.81
2002-4078-943.0000	EQUIPMENT RENTAL	82,000.00	343.42	0.00	81,656.58	0.42
Total Dept 4078 - WINTER MAINTENANCE		258,500.00	11,669.86	8,775.11	246,830.14	4.51
Dept 4081 - ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	447.55	253.52	2,052.45	17.90
2002-4081-706.0000	SALARIES PERMANENT	8,300.00	3,807.99	811.20	4,492.01	45.88
2002-4081-709.0000	OVERTIME	100.00	396.50	0.00	(296.50)	396.50
2002-4081-717.0000	RETIREMENT - MERS ACTIVE	400.00	126.94	39.33	273.06	31.74
2002-4081-718.0000	RETIREMENT - MERS RETIREES	2,500.00	682.44	304.64	1,817.56	27.30
2002-4081-719.0000	FRINGE BENEFITS	6,500.00	1,207.12	111.90	5,292.88	18.57
2002-4081-757.0000	OPERATING EXPENDITURES	2,000.00	300.00	0.00	1,700.00	15.00

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4081-943.0000	EQUIPMENT RENTAL	15,000.00	4,269.33	0.00	10,730.67	28.46
Total Dept 4081 - ROADSIDE CLEANUP		37,300.00	11,237.87	1,520.59	26,062.13	30.13
Dept 4082 - ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	15,434.34	2,006.63	1,665.66	90.26
2002-4082-705.0000	SUPERVISION SALARIES	1,000.00	1,399.44	627.48	(399.44)	139.94
2002-4082-706.0000	SALARIES PERMANENT	6,900.00	3,314.77	530.40	3,585.23	48.04
2002-4082-709.0000	OVERTIME	0.00	4.98	0.00	(4.98)	100.00
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	2,900.00	1,623.52	473.06	1,276.48	55.98
2002-4082-718.0000	RETIREMENT - MERS RETIREES	11,200.00	5,080.04	1,517.12	6,119.96	45.36
2002-4082-719.0000	FRINGE BENEFITS	12,100.00	9,579.17	3,440.19	2,520.83	79.17
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	2,100.00	0.00	0.00	100.00
2002-4082-757.0000	OPERATING EXPENDITURES	10,000.00	1,476.88	99.52	8,523.12	14.77
2002-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	100.00
2002-4082-818.0000	CONTRACTUAL SERVICE	3,000.00	1,745.50	0.00	1,254.50	58.18
2002-4082-826.0000	LEGAL	1,000.00	0.00	0.00	1,000.00	0.00
2002-4082-828.0000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
2002-4082-864.0000	TRAINING	2,000.00	83.00	0.00	1,917.00	4.15
2002-4082-956.7587	INTEREST EXP LAPEER RD LOAN	40,000.00	0.00	0.00	40,000.00	0.00
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 4082 - ADMINISTRATION		134,600.00	45,841.64	8,694.40	88,758.36	34.06
Dept 4085 - TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	583,000.00	283,099.67	45,613.51	299,900.33	48.56
Total Dept 4085 - TRANSFER TO LOCAL STREET		583,000.00	283,099.67	45,613.51	299,900.33	48.56
TOTAL EXPENDITURES		4,442,500.00	1,165,785.04	216,603.01	3,276,714.96	26.24
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		2,876,200.00	964,138.48	230,817.56	1,912,061.52	33.52
TOTAL EXPENDITURES		4,442,500.00	1,165,785.04	216,603.01	3,276,714.96	26.24
NET OF REVENUES & EXPENDITURES		(1,566,300.00)	(201,646.56)	14,214.55	(1,364,653.44)	12.87

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
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Fund 2002 - MAJOR STREETS						
BEG. FUND BALANCE		1,693,507.43	1,693,507.43			
END FUND BALANCE		127,207.43	1,491,860.87			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	70.00	0.00	330.00	17.50
2003-0000-574.0000	GAS & WEIGHT TAX	754,700.00	281,231.10	67,008.64	473,468.90	37.26
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	45,000.00	0.00	0.00	45,000.00	0.00
2003-0000-666.0000	INTEREST INCOME	2,000.00	(842.95)	0.00	2,842.95	(42.15)
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	583,000.00	283,099.67	45,613.51	299,900.33	48.56
2003-0000-678.0000	REIMBURSEMENT INCOME	1,900.00	0.00	0.00	1,900.00	0.00
2003-0000-694.0000	MISCELLANEOUS REVENUE	800.00	660.87	0.00	139.13	82.61
Total Dept 0000		1,388,300.00	564,218.69	112,622.15	824,081.31	40.64
TOTAL REVENUES		1,388,300.00	564,218.69	112,622.15	824,081.31	40.64
Expenditures						
Dept 4063 - SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	20,000.00	12,917.70	737.82	7,082.30	64.59
2003-4063-706.0000	SALARIES PERMANENT	115,300.00	35,881.67	2,814.78	79,418.33	31.12
2003-4063-708.0000	SHARED SALARIES	41,300.00	20,128.26	3,564.96	21,171.74	48.74
2003-4063-709.0000	OVERTIME	1,600.00	1,172.84	201.46	427.16	73.30
2003-4063-717.0000	RETIREMENT - MERS ACTIVE	13,600.00	5,176.26	557.35	8,423.74	38.06
2003-4063-718.0000	RETIREMENT - MERS RETIREES	68,100.00	22,151.00	1,863.44	45,949.00	32.53
2003-4063-719.0000	FRINGE BENEFITS	110,500.00	50,574.70	7,332.24	59,925.30	45.77
2003-4063-750.0000	CHLORIDE	60,000.00	32,144.88	0.00	27,855.12	53.57
2003-4063-751.0000	PATCH	35,000.00	2,505.80	0.00	32,494.20	7.16
2003-4063-752.0000	GRAVEL	20,000.00	11,331.84	0.00	8,668.16	56.66
2003-4063-757.0000	OPERATING EXPENDITURES	5,000.00	423.48	0.00	4,576.52	8.47
2003-4063-818.0000	CONTRACTUAL SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
2003-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	50,000.00	60.00	0.00	49,940.00	0.12
2003-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	30,000.00	2,571.50	0.00	27,428.50	8.57
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	22,151.33	0.00	37,848.67	36.92
Total Dept 4063 - SURFACE MAINTENANCE		631,400.00	219,191.26	17,072.05	412,208.74	34.72
Dept 4068 - TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	1,000.00	950.65	0.00	49.35	95.07
2003-4068-706.0000	SALARIES PERMANENT	4,900.00	1,834.73	227.89	3,065.27	37.44
2003-4068-709.0000	OVERTIME	300.00	0.00	0.00	300.00	0.00
2003-4068-717.0000	RETIREMENT - MERS ACTIVE	400.00	168.74	2.01	231.26	42.19

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Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4068-718.0000	RETIREMENT - MERS RETIREES	2,100.00	1,124.32	10.90	975.68	53.54
2003-4068-719.0000	FRINGE BENEFITS	4,100.00	753.94	23.97	3,346.06	18.39
2003-4068-757.0000	OPERATING EXPENDITURES	1,500.00	0.00	0.00	1,500.00	0.00
2003-4068-818.0000	CONTRACTUAL SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
2003-4068-943.0000	EQUIPMENT RENTAL	7,000.00	348.23	0.00	6,651.77	4.97
Total Dept 4068 - TREES & SHRUBS		24,300.00	5,180.61	264.77	19,119.39	21.32
Dept 4069 - DRAINAGE						
2003-4069-705.0000	SUPERVISION SALARIES	8,800.00	6,846.04	670.47	1,953.96	77.80
2003-4069-706.0000	SALARIES PERMANENT	28,000.00	10,021.94	461.52	17,978.06	35.79
2003-4069-709.0000	OVERTIME	1,000.00	181.23	0.00	818.77	18.12
2003-4069-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	1,302.32	89.21	797.68	62.02
2003-4069-718.0000	RETIREMENT - MERS RETIREES	12,500.00	8,279.53	725.17	4,220.47	66.24
2003-4069-719.0000	FRINGE BENEFITS	37,200.00	5,606.97	119.17	31,593.03	15.07
2003-4069-757.0000	OPERATING EXPENDITURES	7,000.00	4,547.45	118.70	2,452.55	64.96
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	8,948.48	3,687.50	36,051.52	19.89
2003-4069-943.0000	EQUIPMENT RENTAL	55,000.00	12,622.18	0.00	42,377.82	22.95
Total Dept 4069 - DRAINAGE		196,600.00	58,356.14	5,871.74	138,243.86	29.68
Dept 4074 - TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	5,100.00	1,567.68	162.42	3,532.32	30.74
2003-4074-706.0000	SALARIES PERMANENT	6,400.00	911.62	62.00	5,488.38	14.24
2003-4074-709.0000	OVERTIME	300.00	25.91	0.00	274.09	8.64
2003-4074-717.0000	RETIREMENT - MERS ACTIVE	700.00	251.90	21.18	448.10	35.99
2003-4074-718.0000	RETIREMENT - MERS RETIREES	3,900.00	1,776.79	173.30	2,123.21	45.56
2003-4074-719.0000	FRINGE BENEFITS	8,200.00	709.85	23.67	7,490.15	8.66
2003-4074-757.0000	OPERATING EXPENDITURES	1,000.00	0.00	0.00	1,000.00	0.00
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	433.30	0.00	4,566.70	8.67
2003-4074-943.0000	EQUIPMENT RENTAL	5,000.00	784.73	0.00	4,215.27	15.69
Total Dept 4074 - TRAFFIC SIGNS		35,600.00	6,461.78	442.57	29,138.22	18.15
Dept 4078 - WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	8,100.00	919.04	914.10	7,180.96	11.35
2003-4078-706.0000	SALARIES PERMANENT	16,800.00	2,564.40	2,333.20	14,235.60	15.26
2003-4078-709.0000	OVERTIME	2,400.00	967.68	967.68	1,432.32	40.32

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Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4078-717.0000	RETIREMENT - MERS ACTIVE	1,500.00	146.76	141.64	1,353.24	9.78
2003-4078-718.0000	RETIREMENT - MERS RETIREES	9,000.00	1,136.07	1,115.26	7,863.93	12.62
2003-4078-719.0000	FRINGE BENEFITS	15,500.00	452.02	411.02	15,047.98	2.92
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	40,000.00	0.00	0.00	40,000.00	0.00
2003-4078-943.0000	EQUIPMENT RENTAL	60,000.00	46.09	0.00	59,953.91	0.08
Total Dept 4078 - WINTER MAINTENANCE		153,300.00	6,232.06	5,882.90	147,067.94	4.07
Dept 4081 - ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	1,000.00	90.53	0.00	909.47	9.05
2003-4081-706.0000	SALARIES PERMANENT	1,500.00	455.49	0.00	1,044.51	30.37
2003-4081-709.0000	OVERTIME	100.00	0.00	0.00	100.00	0.00
2003-4081-717.0000	RETIREMENT - MERS ACTIVE	200.00	20.11	0.00	179.89	10.06
2003-4081-718.0000	RETIREMENT - MERS RETIREES	900.00	119.61	0.00	780.39	13.29
2003-4081-719.0000	FRINGE BENEFITS	1,300.00	132.60	0.00	1,167.40	10.20
2003-4081-943.0000	EQUIPMENT RENTAL	3,000.00	591.24	0.00	2,408.76	19.71
Total Dept 4081 - ROADSIDE CLEANUP		8,000.00	1,409.58	0.00	6,590.42	17.62
Dept 4082 - ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	15,434.30	2,006.64	1,665.70	90.26
2003-4082-705.0000	SUPERVISION SALARIES	100.00	2,099.25	941.28	(1,999.25)	2,099.25
2003-4082-706.0000	SALARIES PERMANENT	6,900.00	3,315.17	530.41	3,584.83	48.05
2003-4082-709.0000	OVERTIME	0.00	4.98	0.00	(4.98)	100.00
2003-4082-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,697.75	512.94	1,102.25	60.63
2003-4082-718.0000	RETIREMENT - MERS RETIREES	10,800.00	6,036.16	1,846.17	4,763.84	55.89
2003-4082-719.0000	FRINGE BENEFITS	12,100.00	9,182.25	4,410.00	2,917.75	75.89
2003-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	2,100.00	0.00	0.00	100.00
2003-4082-757.0000	OPERATING EXPENDITURES	9,200.00	2,882.20	132.80	6,317.80	31.33
2003-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	100.00
2003-4082-818.0000	CONTRACTUAL SERVICE	2,500.00	1,205.50	0.00	1,294.50	48.22
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.00
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.00
2003-4082-864.0000	TRAINING	2,000.00	21.00	0.00	1,979.00	1.05
Total Dept 4082 - ADMINISTRATION		68,300.00	45,978.56	10,380.24	22,321.44	67.32

Dept 4090 - CONTINGENCY

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	84,300.00	79,889.30	79,889.30	4,410.70	94.77
Total Dept 4090 - CONTINGENCY		84,300.00	79,889.30	79,889.30	4,410.70	94.77
TOTAL EXPENDITURES		1,201,800.00	422,699.29	119,803.57	779,100.71	35.17
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		1,388,300.00	564,218.69	112,622.15	824,081.31	40.64
TOTAL EXPENDITURES		1,201,800.00	422,699.29	119,803.57	779,100.71	35.17
NET OF REVENUES & EXPENDITURES		186,500.00	141,519.40	(7,181.42)	44,980.60	75.88
BEG. FUND BALANCE		804,860.33	804,860.33			
END FUND BALANCE		991,360.33	946,379.73			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2006 - FIRE DEPARTMENT						
Revenues						
Dept 0000						
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	533,800.00	500,378.24	2,283.94	33,421.76	93.74
2006-0000-404.0000	TAX CHARGEBACKS	(2,400.00)	2,818.39	0.00	(5,218.39)	(117.43)
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	200.00	0.00	0.00	200.00	0.00
2006-0000-501.0010	FEDERAL AFG FEMA FIRE GRANT	121,700.00	0.00	0.00	121,700.00	0.00
2006-0000-501.7081	AFG GRANT REVENUE - RADIOS/EMT TRAINING	2,600.00	2,340.00	0.00	260.00	90.00
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	5,900.00	6,453.21	0.00	(553.21)	109.38
2006-0000-630.0000	FIRE RECOVERY FEES	20,000.00	13,785.34	0.00	6,214.66	68.93
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	2,375.00	150.00	625.00	79.17
2006-0000-633.0000	SITE PLAN REVIEW	400.00	525.00	0.00	(125.00)	131.25
2006-0000-673.0000	SALE OF ASSETS	1,500.00	6,625.00	1,625.00	(5,125.00)	441.67
2006-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
2006-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	1,563.72	5.00	436.28	78.19
2006-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	929,200.00	0.00	0.00	929,200.00	0.00
2006-0000-694.0000	OTHER REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
2006-0000-694.0004	CPR CLASS REVENUE	0.00	120.00	0.00	(120.00)	100.00
Total Dept 0000		1,622,900.00	536,983.90	4,063.94	1,085,916.10	33.09
TOTAL REVENUES		1,622,900.00	536,983.90	4,063.94	1,085,916.10	33.09
Expenditures						
Dept 2006 - FIRE DEPARTMENT EXPENDITURES						
2006-2006-703.0000	SALARY	61,400.00	30,687.19	4,721.11	30,712.81	49.98
2006-2006-706.0000	SALARIES PERMANENT	95,900.00	43,415.31	6,701.03	52,484.69	45.27
2006-2006-707.0000	PART-TIME FIREMEN	211,200.00	77,814.12	11,072.39	133,385.88	36.84
2006-2006-708.0000	SHARED SALARIES	38,300.00	19,182.97	3,237.66	19,117.03	50.09
2006-2006-709.0000	OVERTIME	4,500.00	318.41	65.83	4,181.59	7.08
2006-2006-717.0000	RETIREMENT - MERS ACTIVE	23,000.00	11,608.32	1,823.87	11,391.68	50.47
2006-2006-718.0000	RETIREMENT - MERS RETIREES	34,700.00	17,510.26	2,752.20	17,189.74	50.46
2006-2006-719.0000	FRINGE BENEFITS	146,400.00	38,783.27	5,470.81	107,616.73	26.49
2006-2006-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(108.60)	0.00	108.60	100.00
2006-2006-727.0000	OFFICE SUPPLIES	1,500.00	160.96	0.00	1,339.04	10.73
2006-2006-728.0000	INFORMATION TECH ALLOCATION	20,900.00	20,900.00	0.00	0.00	100.00
2006-2006-744.0000	SAFETY WEAR & HEALTH	44,000.00	5,916.33	145.50	38,083.67	13.45
2006-2006-757.0000	OPERATING EXPENDITURES	18,000.00	4,663.91	547.99	13,336.09	25.91
2006-2006-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	100.00
2006-2006-818.0000	CONTRACTUAL SERVICES	15,000.00	7,576.11	3,082.23	7,423.89	50.51
2006-2006-826.0000	LEGAL	3,000.00	500.00	62.50	2,500.00	16.67

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON Page 19/44
PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2006 - FIRE DEPARTMENT						
Expenditures						
2006-2006-828.0000	MEMBERSHIP & DUES	6,000.00	5,005.95	0.00	994.05	83.43
2006-2006-863.0000	AUTO REPAIR	78,000.00	27,776.54	80.36	50,223.46	35.61
2006-2006-864.0000	TRAINING & CERTIFICATIONS	3,500.00	232.00	0.00	3,268.00	6.63
2006-2006-867.0000	GAS & OIL	10,000.00	4,375.69	0.00	5,624.31	43.76
2006-2006-910.0000	INSURANCE	25,000.00	19,680.99	0.00	5,319.01	78.72
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	1,755.40	0.00	244.60	87.77
2006-2006-920.0000	UTILITIES	39,000.00	10,101.89	35.98	28,898.11	25.90
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	1,542.20	0.00	3,457.80	30.84
2006-2006-934.0000	EQUIPMENT REPAIR	9,000.00	7,861.94	7,786.35	1,138.06	87.35
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	40,000.00	9,806.19	1,024.26	30,193.81	24.52
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	2,290.67	0.00	12,209.33	15.80
2006-2006-956.0000	MISCELLANEOUS	500.00	48.10	0.00	451.90	9.62
2006-2006-962.0000	TRAINING & MATERIALS	17,000.00	5,020.40	90.00	11,979.60	29.53
2006-2006-963.0000	PREVENTION MATERIALS	9,500.00	6,915.69	0.00	2,584.31	72.80
2006-2006-977.7081	AFG (FEDERAL)- RADIOS/EMT/SAFETYWEAR	2,600.00	2,600.00	0.00	0.00	100.00
2006-2006-977.7089	NEW EQUIPMENT	32,000.00	18,648.84	0.00	13,351.16	58.28
2006-2006-977.8010	AFG GRANT EXPENDITURES (FEDERAL)	121,700.00	103,792.50	0.00	17,907.50	85.29
2006-2006-984.0000	OFFICE EQUIPMENT	3,500.00	1,284.00	214.00	2,216.00	36.69
2006-2006-991.0000	PRINCIPAL ON BONDS	200,000.00	200,000.00	0.00	0.00	100.00
2006-2006-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	48,000.00	0.00	0.00	48,000.00	0.00
2006-2006-995.0000	INTEREST ON BONDS	162,000.00	83,112.50	0.00	78,887.50	51.30
2006-2006-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	13,000.00	0.00	0.00	13,000.00	0.00
2006-2006-999.0000	PAYING AGENT FEES ON BONDS	700.00	125.00	0.00	575.00	17.86
2006-2006-999.4206	TRANSFER OUT TO FIRE CAPITAL PROJECTS	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 2006 - FIRE DEPARTMENT EXPENDITURES		1,613,300.00	793,905.05	48,914.07	819,394.95	49.21
TOTAL EXPENDITURES		1,613,300.00	793,905.05	48,914.07	819,394.95	49.21
Fund 2006 - FIRE DEPARTMENT:						
TOTAL REVENUES		1,622,900.00	536,983.90	4,063.94	1,085,916.10	33.09
TOTAL EXPENDITURES		1,613,300.00	793,905.05	48,914.07	819,394.95	49.21
NET OF REVENUES & EXPENDITURES		9,600.00	(256,921.15)	(44,850.13)	266,521.15	2,676.26
BEG. FUND BALANCE		244,255.07	244,255.07			
END FUND BALANCE		253,855.07	(12,666.08)			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2007 - POLICE FUND						
Revenues						
Dept 0000						
2007-0000-403.0000	CURRENT TAXES	4,530,900.00	4,247,267.48	19,387.27	283,632.52	93.74
2007-0000-404.0000	TAX CHARGEBACKS	(14,000.00)	23,921.46	0.00	(37,921.46)	(170.87)
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	2,300.00	0.00	0.00	2,300.00	0.00
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	55,000.00	54,772.00	0.00	228.00	99.59
2007-0000-629.7773	F.A.N.G. CHARGES	90,000.00	45,000.00	7,500.00	45,000.00	50.00
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	0.00	0.00	15,000.00	0.00
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-0000-629.7798	DCESP HEMP GRANT REVENUE (FANG)	5,000.00	248.99	0.00	4,751.01	4.98
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	(0.01)	0.00	10,000.01	0.00
2007-0000-629.7815	OCDETF POINT BLANK GRANT	5,000.00	0.00	0.00	5,000.00	0.00
2007-0000-660.0000	DISTRICT COURT FEES	60,000.00	20,552.90	2,927.46	39,447.10	34.25
2007-0000-661.0000	POLICE FEES	20,000.00	6,100.00	0.00	13,900.00	30.50
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,000.00	100.00	0.00	1,900.00	5.00
2007-0000-673.0000	SALE OF ASSETS	0.00	1,550.00	1,550.00	(1,550.00)	100.00
2007-0000-675.0000	REFUNDS & REBATES	10,000.00	0.00	0.00	10,000.00	0.00
2007-0000-678.0000	REIMBURSEMENT INCOME	35,000.00	21,880.42	7,230.20	13,119.58	62.52
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	500,000.00	0.00	0.00	500,000.00	0.00
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	0.00	0.00	5,000.00	0.00
2007-0000-694.0000	OTHER REVENUES	10,000.00	5,488.09	360.00	4,511.91	54.88
Total Dept 0000		5,343,200.00	4,426,881.33	38,954.93	916,318.67	82.85
TOTAL REVENUES		5,343,200.00	4,426,881.33	38,954.93	916,318.67	82.85
Expenditures						
Dept 2007 - POLICE FUND EXPENSES						
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	35,084.78	5,397.66	35,115.22	49.98
2007-2007-704.0000	LIEUTENANTS SALARIES	134,300.00	64,544.20	10,327.08	69,755.80	48.06
2007-2007-705.0000	SERGEANTS SALARIES	369,800.00	146,576.60	23,839.05	223,223.40	39.64
2007-2007-706.0000	SALARIES PERMANENT	1,428,500.00	669,063.33	112,063.25	759,436.67	46.84
2007-2007-708.0000	SHARED SALARIES	136,200.00	64,964.69	10,523.90	71,235.31	47.70
2007-2007-709.0000	OVERTIME	128,800.00	79,151.36	10,535.48	49,648.64	61.45
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	12,200.00	12,161.40	0.00	38.60	99.68
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	93,200.00	42,390.05	7,900.12	50,809.95	45.48
2007-2007-718.0000	RETIREMENT - MERS RETIREES	1,007,700.00	453,790.26	85,765.33	553,909.74	45.03
2007-2007-719.0000	FRINGE BENEFITS	1,351,300.00	430,130.30	111,356.57	921,169.70	31.83
2007-2007-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(36.20)	0.00	36.20	100.00
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	2,337.26	330.64	3,662.74	38.95

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

PERIOD ENDING 12/31/2017
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-728.0000	INFORMATION TECH ALLOCATION	48,800.00	48,800.00	0.00	0.00	100.00
2007-2007-731.0000	POSTAGE	1,000.00	190.85	14.19	809.15	19.09
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	6,491.29	1,177.95	13,508.71	32.46
2007-2007-744.0000	UNIFORMS	15,000.00	2,750.09	642.34	12,249.91	18.33
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	4,926.62	452.50	7,073.38	41.06
2007-2007-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,200.00	3,200.00	0.00	0.00	100.00
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	180,000.00	76,698.03	10,228.33	103,301.97	42.61
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	9,352.67	1,387.82	5,647.33	62.35
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	5,000.00	374.00	0.00	4,626.00	7.48
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	2,427.21	690.53	7,572.79	24.27
2007-2007-811.7813	OCDETF EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
2007-2007-811.7814	METH GRANT EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
2007-2007-811.7815	OCDETF POINT BLANK GRANT	5,000.00	116.53	0.00	4,883.47	2.33
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	22,489.59	3,046.00	52,510.41	29.99
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,600.00	26,516.26	26,516.26	83.74	99.69
2007-2007-826.0000	LEGAL	75,000.00	38,631.25	6,922.00	36,368.75	51.51
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	235.00	0.00	1,265.00	15.67
2007-2007-863.0000	AUTO REPAIR	85,000.00	59,882.05	19,124.90	25,117.95	70.45
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	3,000.00	0.00	0.00	100.00
2007-2007-867.0000	GAS & OIL	75,000.00	30,208.10	0.00	44,791.90	40.28
2007-2007-868.0000	AUTO WASH	3,500.00	3.00	0.00	3,497.00	0.09
2007-2007-910.0000	INSURANCE	75,000.00	67,407.51	0.00	7,592.49	89.88
2007-2007-920.0000	UTILITIES	33,000.00	15,263.14	965.81	17,736.86	46.25
2007-2007-921.0000	SEWER PAYMENTS	3,200.00	964.00	0.00	2,236.00	30.13
2007-2007-931.0000	BUILDING REPAIR	15,000.00	6,817.33	871.06	8,182.67	45.45
2007-2007-934.0000	EQUIPMENT REPAIRS	1,500.00	590.04	245.09	909.96	39.34
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	2,450.29	0.00	3,549.71	40.84
2007-2007-956.0000	MISCELLANEOUS	2,400.00	249.27	0.00	2,150.73	10.39
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	650.00	0.00	14,350.00	4.33
2007-2007-984.0000	OFFICE EQUIPMENT	2,000.00	178.34	0.00	1,821.66	8.92
2007-2007-985.0000	POLICE VEHICLES	100,000.00	82,595.81	5,003.65	17,404.19	82.60
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	16,600.00	0.00	0.00	16,600.00	0.00
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	1,900.00	0.00	0.00	1,900.00	0.00
Total Dept 2007 - POLICE FUND EXPENSES		5,681,400.00	2,513,616.30	455,327.51	3,167,783.70	44.24
TOTAL EXPENDITURES		5,681,400.00	2,513,616.30	455,327.51	3,167,783.70	44.24

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2007 - POLICE FUND						
Fund 2007 - POLICE FUND:						
TOTAL REVENUES		5,343,200.00	4,426,881.33	38,954.93	916,318.67	82.85
TOTAL EXPENDITURES		5,681,400.00	2,513,616.30	455,327.51	3,167,783.70	44.24
NET OF REVENUES & EXPENDITURES		(338,200.00)	1,913,265.03	(416,372.58)	(2,251,465.03)	565.72
BEG. FUND BALANCE		662,078.96	662,078.96			
END FUND BALANCE		323,878.96	2,575,343.99			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2026 - RUBBISH COLLECTION & DISPOSAL						
Revenues						
Dept 0000						
2026-0000-403.0000	RUBBISH FEES	1,382,100.00	1,191,337.80	10,995.11	190,762.20	86.20
2026-0000-404.0000	TAX CHARGEBACKS	(2,000.00)	0.00	0.00	(2,000.00)	0.00
2026-0000-650.0000	CURBSIDE RECYCLING INCOME	1,300.00	819.00	98.00	481.00	63.00
2026-0000-666.0000	INTEREST INCOME	900.00	0.00	0.00	900.00	0.00
2026-0000-671.0000	DONATIONS	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 0000		1,387,300.00	1,192,156.80	11,093.11	195,143.20	85.93
TOTAL REVENUES		1,387,300.00	1,192,156.80	11,093.11	195,143.20	85.93
Expenditures						
Dept 0000						
2026-0000-830.0000	GARBAGE COLLECTION	1,382,100.00	691,014.00	0.00	691,086.00	50.00
2026-0000-999.2072	TRANSFER OUT TO POLICE/FIRE SCULPTURE	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 0000		1,387,100.00	691,014.00	0.00	696,086.00	49.82
TOTAL EXPENDITURES		1,387,100.00	691,014.00	0.00	696,086.00	49.82
Fund 2026 - RUBBISH COLLECTION & DISPOSAL:						
TOTAL REVENUES		1,387,300.00	1,192,156.80	11,093.11	195,143.20	85.93
TOTAL EXPENDITURES		1,387,100.00	691,014.00	0.00	696,086.00	49.82
NET OF REVENUES & EXPENDITURES		200.00	501,142.80	11,093.11	(500,942.80)	0,571.40
BEG. FUND BALANCE		77,211.36	77,211.36			
END FUND BALANCE		77,411.36	578,354.16			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2049 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 0000						
2049-0000-450.0000	PERMITS & LICENSE FEES	130,000.00	73,040.50	2,734.00	56,959.50	56.19
2049-0000-624.0000	CONDEMNED HOUSING	13,000.00	22,086.83	0.00	(9,086.83)	169.90
2049-0000-624.0001	SITE CLEAN UP	600.00	12,430.54	0.00	(11,830.54)	2,071.76
2049-0000-625.0000	INSPECTION FEES	30,000.00	15,825.00	1,090.00	14,175.00	52.75
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	7,000.00	1,260.00	0.00	5,740.00	18.00
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	30,000.00	23,454.78	0.00	6,545.22	78.18
2049-0000-664.0000	SOIL EROSION SERVICES	4,000.00	700.00	0.00	3,300.00	17.50
2049-0000-678.0000	REIMBURSEMENT INCOME	6,000.00	11,427.54	0.00	(5,427.54)	190.46
2049-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	94,000.00	0.00	0.00	94,000.00	0.00
2049-0000-694.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
Total Dept 0000		315,100.00	160,225.19	3,824.00	154,874.81	50.85
TOTAL REVENUES		315,100.00	160,225.19	3,824.00	154,874.81	50.85
Expenditures						
Dept 2061 - BUILDING						
2049-2061-703.0000	ADMINISTRATIVE SALARIES	16,900.00	7,717.28	1,003.33	9,182.72	45.66
2049-2061-706.0000	SALARIES PERMANENT	117,000.00	56,320.32	8,828.30	60,679.68	48.14
2049-2061-708.0000	SHARED SALARIES	24,300.00	12,499.15	2,283.53	11,800.85	51.44
2049-2061-709.0000	OVERTIME	4,200.00	66.02	15.84	4,133.98	1.57
2049-2061-717.0000	RETIREMENT - MERS ACTIVE	8,200.00	3,464.76	584.69	4,735.24	42.25
2049-2061-718.0000	RETIREMENT - MERS RETIREES	27,300.00	8,959.72	1,463.52	18,340.28	32.82
2049-2061-719.0000	FRINGE BENEFITS	55,000.00	34,179.62	7,495.13	20,820.38	62.14
2049-2061-727.0000	OFFICE SUPPLIES	1,000.00	472.00	43.15	528.00	47.20
2049-2061-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	100.00
2049-2061-731.0000	POSTAGE	400.00	396.69	0.00	3.31	99.17
2049-2061-757.0000	OPERATING EXPENDITURES	6,500.00	1,558.84	0.00	4,941.16	23.98
2049-2061-818.0000	CONTRACTUAL SERVICES	18,500.00	14,594.15	725.00	3,905.85	78.89
2049-2061-826.0000	LEGAL	2,500.00	125.00	62.50	2,375.00	5.00
2049-2061-828.0000	MEMBERSHIP & DUES	600.00	0.00	0.00	600.00	0.00
2049-2061-864.0000	TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
2049-2061-920.0000	UTILITIES	3,500.00	497.50	0.00	3,002.50	14.21
2049-2061-943.0000	EQUIPMENT RENTAL	18,000.00	5,047.82	0.00	12,952.18	28.04
2049-2061-959.0000	CONDEMNED HOUSING	90,000.00	1,027.14	268.31	88,972.86	1.14
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	25,000.00	8,359.15	0.00	16,640.85	33.44
2049-2061-964.0000	SOIL EROSION SERVICES	1,100.00	0.00	0.00	1,100.00	0.00
2049-2061-966.0000	BLIGHT ELMINATION EXPENDITURE	85,000.00	103.23	0.00	84,896.77	0.12

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2049 - BUILDING DEPARTMENT FUND						
Expenditures						
2049-2061-984.0000	OFFICE EQUIPMENT	200.00	0.00	0.00	200.00	0.00
Total Dept 2061 - BUILDING		515,900.00	163,588.39	22,773.30	352,311.61	31.71
TOTAL EXPENDITURES		515,900.00	163,588.39	22,773.30	352,311.61	31.71
Fund 2049 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		315,100.00	160,225.19	3,824.00	154,874.81	50.85
TOTAL EXPENDITURES		515,900.00	163,588.39	22,773.30	352,311.61	31.71
NET OF REVENUES & EXPENDITURES		(200,800.00)	(3,363.20)	(18,949.30)	(197,436.80)	1.67
BEG. FUND BALANCE		309,169.70	309,169.70			
END FUND BALANCE		108,369.70	305,806.50			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2065 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 0000						
2065-0000-673.0000	SALE OF ASSETS	0.00	13,095.00	0.00	(13,095.00)	100.00
2065-0000-678.0001	DRUG FORFEITURE CLEARED	15,000.00	0.00	4,103.81	15,000.00	0.00
Total Dept 0000		15,000.00	13,095.00	4,103.81	1,905.00	87.30
TOTAL REVENUES		15,000.00	13,095.00	4,103.81	1,905.00	87.30
Expenditures						
Dept 0000						
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	15,000.00	4,103.81	4,103.81	10,896.19	27.36
Total Dept 0000		15,000.00	4,103.81	4,103.81	10,896.19	27.36
TOTAL EXPENDITURES		15,000.00	4,103.81	4,103.81	10,896.19	27.36
Fund 2065 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		15,000.00	13,095.00	4,103.81	1,905.00	87.30
TOTAL EXPENDITURES		15,000.00	4,103.81	4,103.81	10,896.19	27.36
NET OF REVENUES & EXPENDITURES		0.00	8,991.19	0.00	(8,991.19)	100.00
BEG. FUND BALANCE		6,667.48	6,667.48			
END FUND BALANCE		6,667.48	15,658.67			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2067 - POLICE K9 FUND						
Revenues						
Dept 0000						
2067-0000-671.0000	DONATIONS	500.00	0.00	0.00	500.00	0.00
Total Dept 0000		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
Expenditures						
Dept 0000						
2067-0000-757.0000	OPERATING EXPENDITURES	2,300.00	373.87	62.97	1,926.13	16.26
2067-0000-962.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
Total Dept 0000		2,700.00	373.87	62.97	2,326.13	13.85
TOTAL EXPENDITURES		2,700.00	373.87	62.97	2,326.13	13.85
Fund 2067 - POLICE K9 FUND:						
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		2,700.00	373.87	62.97	2,326.13	13.85
NET OF REVENUES & EXPENDITURES		(2,200.00)	(373.87)	(62.97)	(1,826.13)	16.99
BEG. FUND BALANCE		3,896.17	3,896.17			
END FUND BALANCE		1,696.17	3,522.30			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2069 - SENIOR CITIZENS CENTER FUND						
Revenues						
Dept 0000						
2069-0000-580.0000	COUNTY SENIOR MILLAGE REVENUE	170,300.00	54,797.86	14,418.35	115,502.14	32.18
2069-0000-666.0000	INTEREST INCOME	300.00	0.00	0.00	300.00	0.00
2069-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2069-0000-678.0000	REIMBURSEMENT INCOME	500.00	1,450.00	1,050.00	(950.00)	290.00
2069-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	22,568.36	10,091.36	0.00	12,477.00	44.71
2069-0000-691.0655	SENIOR CITIZENS DONATION REVENUES	12,000.00	2,891.00	711.00	9,109.00	24.09
2069-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	190,000.00	0.00	0.00	190,000.00	0.00
2069-0000-694.0001	HALL RENTAL	6,000.00	2,275.00	(300.00)	3,725.00	37.92
Total Dept 0000		402,168.36	71,505.22	15,879.35	330,663.14	17.78
TOTAL REVENUES		402,168.36	71,505.22	15,879.35	330,663.14	17.78
Expenditures						
Dept 2069 - SENIOR CITIZENS CENTER						
2069-2069-705.0000	COORDINATOR SALARY	62,200.00	30,698.02	4,717.87	31,501.98	49.35
2069-2069-706.0000	SALARIES PERMANENT	62,400.00	29,559.55	4,542.40	32,840.45	47.37
2069-2069-708.0000	SHARED SALARIES	23,700.00	11,506.36	1,854.54	12,193.64	48.55
2069-2069-709.0000	OVERTIME	1,000.00	35.72	4.38	964.28	3.57
2069-2069-717.0000	RETIREMENT - MERS ACTIVE	4,200.00	1,807.78	286.77	2,392.22	43.04
2069-2069-718.0000	RETIREMENT - MERS RETIREES	13,600.00	4,897.21	762.21	8,702.79	36.01
2069-2069-719.0000	FRINGE BENEFITS	101,700.00	30,748.17	3,612.60	70,951.83	30.23
2069-2069-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(36.20)	0.00	36.20	100.00
2069-2069-728.0000	INFORMATION TECH ALLOCATION	4,100.00	4,100.00	0.00	0.00	100.00
2069-2069-757.0000	OPERATING EXPENDITURES	100.00	0.00	0.00	100.00	0.00
2069-2069-776.0000	SUPPLIES	20,000.00	8,310.60	1,463.93	11,689.40	41.55
2069-2069-818.0000	CONTRACTUAL SERVICES	20,000.00	8,397.52	0.00	11,602.48	41.99
2069-2069-828.0000	MEMBERSHIP & DUES	200.00	50.00	0.00	150.00	25.00
2069-2069-864.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
2069-2069-910.0000	INSURANCE	3,900.00	2,520.45	0.00	1,379.55	64.63
2069-2069-920.0000	UTILITIES	25,000.00	6,297.70	0.00	18,702.30	25.19
2069-2069-921.0000	SEWER PAYMENTS	3,600.00	688.16	0.00	2,911.84	19.12
2069-2069-931.0000	REPAIR & MAINTENANCE	30,000.00	4,479.51	1,417.31	25,520.49	14.93
2069-2069-943.0000	EQUIPMENT RENTAL	20,000.00	9,541.45	0.00	10,458.55	47.71
2069-2069-956.0000	MISCELLANEOUS	1,000.00	50.00	25.00	950.00	5.00
2069-2069-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	10,168.36	9,007.04	0.00	1,161.32	88.58
2069-2069-977.7089	NEW EQUIPMENT	7,000.00	0.00	0.00	7,000.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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Fund 2069 - SENIOR CITIZENS CENTER FUND						
Expenditures						
Total Dept 2069 - SENIOR CITIZENS CENTER		414,268.36	162,659.04	18,687.01	251,609.32	39.26
TOTAL EXPENDITURES		414,268.36	162,659.04	18,687.01	251,609.32	39.26
Fund 2069 - SENIOR CITIZENS CENTER FUND:						
TOTAL REVENUES		402,168.36	71,505.22	15,879.35	330,663.14	17.78
TOTAL EXPENDITURES		414,268.36	162,659.04	18,687.01	251,609.32	39.26
NET OF REVENUES & EXPENDITURES		(12,100.00)	(91,153.82)	(2,807.66)	79,053.82	753.34
BEG. FUND BALANCE		92,996.71	92,996.71			
END FUND BALANCE		80,896.71	1,842.89			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
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Fund 2071 - BURTON YOUTH LEAGUE						
Revenues						
Dept 0000						
2071-0000-695.0000	ACTIVITIES REVENUE	31,200.00	171.00	63.00	31,029.00	0.55
Total Dept 0000		31,200.00	171.00	63.00	31,029.00	0.55
TOTAL REVENUES		31,200.00	171.00	63.00	31,029.00	0.55
Expenditures						
Dept 0000						
2071-0000-706.0000	SALARIES PERMANENT	18,000.00	6,830.00	0.00	11,170.00	37.94
2071-0000-719.0000	PAYROLL FRINGES	1,500.00	(677.49)	0.00	2,177.49	(45.17)
2071-0000-757.0000	OPERATING EXPENDITURES	14,000.00	498.78	0.00	13,501.22	3.56
Total Dept 0000		33,500.00	6,651.29	0.00	26,848.71	19.85
TOTAL EXPENDITURES		33,500.00	6,651.29	0.00	26,848.71	19.85
Fund 2071 - BURTON YOUTH LEAGUE:						
TOTAL REVENUES		31,200.00	171.00	63.00	31,029.00	0.55
TOTAL EXPENDITURES		33,500.00	6,651.29	0.00	26,848.71	19.85
NET OF REVENUES & EXPENDITURES		(2,300.00)	(6,480.29)	63.00	4,180.29	281.75
BEG. FUND BALANCE		15,856.01	15,856.01			
END FUND BALANCE		13,556.01	9,375.72			

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Fund 2072 - POLICE/FIRE SCULPTURE FUND						
Revenues						
Dept 0000						
2072-0000-666.0000	INTEREST INCOME	0.00	4.54	0.00	(4.54)	100.00
2072-0000-671.0000	DONATIONS	0.00	1,000.00	0.00	(1,000.00)	100.00
2072-0000-699.2026	TRANSFER IN FROM RUBBISH FUND	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 0000		5,000.00	1,004.54	0.00	3,995.46	20.09
TOTAL REVENUES		5,000.00	1,004.54	0.00	3,995.46	20.09
Expenditures						
Dept 0000						
2072-0000-818.0000	CONTRACTUAL SERVICES	27,000.00	0.00	0.00	27,000.00	0.00
Total Dept 0000		27,000.00	0.00	0.00	27,000.00	0.00
TOTAL EXPENDITURES		27,000.00	0.00	0.00	27,000.00	0.00
Fund 2072 - POLICE/FIRE SCULPTURE FUND:						
TOTAL REVENUES		5,000.00	1,004.54	0.00	3,995.46	20.09
TOTAL EXPENDITURES		27,000.00	0.00	0.00	27,000.00	0.00
NET OF REVENUES & EXPENDITURES		(22,000.00)	1,004.54	0.00	(23,004.54)	4.57
BEG. FUND BALANCE		36,213.36	36,213.36			
END FUND BALANCE		14,213.36	37,217.90			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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Fund 2073 - VETERAN'S MEMORIAL PARK FUND						
Revenues						
Dept 0000						
2073-0000-666.0000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.00
Total Dept 0000		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
Dept 0000						
2073-0000-706.0000	SALARIES PERMANENT	1,200.00	0.00	0.00	1,200.00	0.00
2073-0000-818.0000	CONTRACTUAL SERVICES	400.00	249.20	0.00	150.80	62.30
2073-0000-920.0000	UTILITIES	300.00	0.00	0.00	300.00	0.00
2073-0000-938.0000	MAINT OF GROUNDS	3,500.00	51.12	0.00	3,448.88	1.46
Total Dept 0000		5,400.00	300.32	0.00	5,099.68	5.56
TOTAL EXPENDITURES		5,400.00	300.32	0.00	5,099.68	5.56
Fund 2073 - VETERAN'S MEMORIAL PARK FUND:						
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		5,400.00	300.32	0.00	5,099.68	5.56
NET OF REVENUES & EXPENDITURES		(5,300.00)	(300.32)	0.00	(4,999.68)	5.67
BEG. FUND BALANCE		10,654.99	10,654.99			
END FUND BALANCE		5,354.99	10,354.67			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 4001 - CAPITAL IMPROVEMENT						
Revenues						
Dept 0000						
4001-0000-666.0000	INTEREST INCOME	100.00	12.42	0.00	87.58	12.42
4001-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	2,500.00	0.00	0.00	2,500.00	0.00
4001-0000-691.5013	TRANSFER FROM DDA	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 0000		5,600.00	12.42	0.00	5,587.58	0.22
TOTAL REVENUES		5,600.00	12.42	0.00	5,587.58	0.22
Expenditures						
Dept 0000						
4001-0000-887.0000	CLERK/ELECTION EQUIPMENT	20,000.00	0.00	0.00	20,000.00	0.00
4001-0000-903.0000	LIBRARY EXPANSION	23,900.00	0.00	0.00	23,900.00	0.00
4001-0000-903.0001	BURTON MEMORIAL LIBRARY PARKING LOT	30,000.00	0.00	0.00	30,000.00	0.00
4001-0000-906.0000	TECHNOLOGY UPGRADES	9,100.00	428.41	167.90	8,671.59	4.71
4001-0000-908.0000	DDA CORRIDOR IMPROVEMENTS	6,000.00	0.00	0.00	6,000.00	0.00
4001-0000-999.1001	TRANSFER TO GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 0000		109,000.00	428.41	167.90	108,571.59	0.39
TOTAL EXPENDITURES		109,000.00	428.41	167.90	108,571.59	0.39
Fund 4001 - CAPITAL IMPROVEMENT:						
TOTAL REVENUES		5,600.00	12.42	0.00	5,587.58	0.22
TOTAL EXPENDITURES		109,000.00	428.41	167.90	108,571.59	0.39
NET OF REVENUES & EXPENDITURES		(103,400.00)	(415.99)	(167.90)	(102,984.01)	0.40
BEG. FUND BALANCE		123,169.43	123,169.43			
END FUND BALANCE		19,769.43	122,753.44			

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P						
Revenues						
Dept 0000						
4146-0000-691.3146	TRANSFER IN FROM FUND 3146	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 0000		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		20,000.00	0.00	0.00	20,000.00	0.00
Expenditures						
Dept 0000						
4146-0000-995.5090	LOAN INTEREST DUE TO SEWER	5,600.00	0.00	0.00	5,600.00	0.00
Total Dept 0000		5,600.00	0.00	0.00	5,600.00	0.00
TOTAL EXPENDITURES		5,600.00	0.00	0.00	5,600.00	0.00
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P:						
TOTAL REVENUES		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		5,600.00	0.00	0.00	5,600.00	0.00
NET OF REVENUES & EXPENDITURES		14,400.00	0.00	0.00	14,400.00	0.00
BEG. FUND BALANCE		(146,885.09)	(146,885.09)			
END FUND BALANCE		(132,485.09)	(146,885.09)			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5090 - SEWER FUND						
Revenues						
Dept 0000						
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	45,000.00	32,364.37	32,364.37	12,635.63	71.92
5090-0000-610.0000	TAP IN FEES	80,000.00	56,098.97	80.23	23,901.03	70.12
5090-0000-611.0000	USAGE FEES	6,700,000.00	3,407,815.77	516,671.41	3,292,184.23	50.86
5090-0000-625.0000	INSPECTION FEES	4,500.00	1,900.00	75.00	2,600.00	42.22
5090-0000-649.0000	MATERIAL SALES	2,000.00	0.00	0.00	2,000.00	0.00
5090-0000-662.0000	PENALTIES	145,000.00	77,166.79	12,303.96	67,833.21	53.22
5090-0000-666.0000	INTEREST INCOME	67,200.00	11,286.79	0.00	55,913.21	16.80
5090-0000-666.2002	INTEREST DUE FROM MAJOR STREETS	20,800.00	0.00	0.00	20,800.00	0.00
5090-0000-666.4146	INTEREST DUE FROM AMY STREET	5,600.00	0.00	0.00	5,600.00	0.00
5090-0000-667.0000	TAP IN INTEREST CONTRACTS	400.00	0.00	0.00	400.00	0.00
5090-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	(8,503.62)	0.00	8,503.62	100.00
5090-0000-675.0000	REFUNDS & REBATES	3,000.00	1,762.00	0.00	1,238.00	58.73
5090-0000-678.0000	REIMBURSEMENT INCOME	4,000.00	54.49	0.00	3,945.51	1.36
5090-0000-694.0000	MISCELLANEOUS	1,000.00	275.00	25.00	725.00	27.50
Total Dept 0000		7,078,500.00	3,580,220.56	561,519.97	3,498,279.44	50.58
TOTAL REVENUES		7,078,500.00	3,580,220.56	561,519.97	3,498,279.44	50.58
Expenditures						
Dept 5090 - SEWER EXPENSES						
5090-5090-703.0000	ADMINISTRATION SALARIES	50,600.00	23,151.39	3,009.94	27,448.61	45.75
5090-5090-705.0000	SUPERVISION SALARIES	51,200.00	27,828.36	4,521.11	23,371.64	54.35
5090-5090-706.0000	SALARIES PERMANENT	176,600.00	64,712.56	11,866.94	111,887.44	36.64
5090-5090-708.0000	SHARED SALARIES	43,000.00	21,592.97	3,802.90	21,407.03	50.22
5090-5090-709.0000	OVERTIME	10,800.00	3,235.55	150.62	7,564.45	29.96
5090-5090-717.0000	RETIREMENT - MERS ACTIVE	18,300.00	10,648.55	1,724.07	7,651.45	58.19
5090-5090-718.0000	RETIREMENT - MERS RETIREES	109,700.00	46,889.77	7,552.72	62,810.23	42.74
5090-5090-719.0000	FRINGE BENEFITS	225,900.00	82,420.95	12,388.14	143,479.05	36.49
5090-5090-719.1000	OPEB EXPENSE	95,000.00	0.00	0.00	95,000.00	0.00
5090-5090-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(362.00)	0.00	362.00	100.00
5090-5090-727.0000	OFFICE SUPPLIES	2,000.00	504.83	43.15	1,495.17	25.24
5090-5090-728.0000	INFORMATION TECH ALLOCATION	44,700.00	44,700.00	0.00	0.00	100.00
5090-5090-731.0000	POSTAGE	18,000.00	6,746.68	805.19	11,253.32	37.48
5090-5090-757.0000	OPERATING EXPENDITURES	25,000.00	10,016.22	584.09	14,983.78	40.06
5090-5090-789.0000	PIPE & FITTINGS	10,000.00	294.38	108.48	9,705.62	2.94
5090-5090-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	100.00
5090-5090-818.0000	CONTRACTUAL SERVICE	300,000.00	32,922.50	0.00	267,077.50	10.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5090 - SEWER FUND						
Expenditures						
5090-5090-819.0000	BILL PRINTING/RETURN ENVELOPES	5,000.00	1,867.30	284.88	3,132.70	37.35
5090-5090-826.0000	LEGAL	2,000.00	437.00	0.00	1,563.00	21.85
5090-5090-828.0000	MEMBERSHIP & DUES	200.00	0.00	0.00	200.00	0.00
5090-5090-864.0000	TRAINING	5,000.00	8.82	0.00	4,991.18	0.18
5090-5090-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5090-5090-928.0000	TREATMENT EXPENSE	3,500,000.00	1,114,830.25	535,005.34	2,385,169.75	31.85
5090-5090-929.0000	PUMP STATION EXPENSE	40,000.00	29,584.02	1,143.54	10,415.98	73.96
5090-5090-934.0000	REPAIR & MAINTENANCE	200,000.00	2,668.78	0.00	197,331.22	1.33
5090-5090-943.0000	EQUIPMENT RENTAL	80,000.00	35,378.13	0.00	44,621.87	44.22
5090-5090-956.0000	MISCELLANEOUS EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STATE	45,000.00	32,958.00	0.00	12,042.00	73.24
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	23,000.00	20,777.98	20,777.98	2,222.02	90.34
5090-5090-968.0000	DEPRECIATION EXPENSE	662,400.00	0.00	0.00	662,400.00	0.00
5090-5090-995.2015	INTEREST ON SRF FINANCING	182,000.00	92,721.63	0.00	89,278.37	50.95
Total Dept 5090 - SEWER EXPENSES		6,039,900.00	1,718,534.62	603,769.09	4,321,365.38	28.45
TOTAL EXPENDITURES		6,039,900.00	1,718,534.62	603,769.09	4,321,365.38	28.45
Fund 5090 - SEWER FUND:						
TOTAL REVENUES		7,078,500.00	3,580,220.56	561,519.97	3,498,279.44	50.58
TOTAL EXPENDITURES		6,039,900.00	1,718,534.62	603,769.09	4,321,365.38	28.45
NET OF REVENUES & EXPENDITURES		1,038,600.00	1,861,685.94	(42,249.12)	(823,085.94)	179.25
BEG. FUND BALANCE		35,047,686.19	35,047,686.19			
END FUND BALANCE		36,086,286.19	36,909,372.13			

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Fund 5091 - WATER DEPARTMENT						
Revenues						
Dept 0000						
5091-0000-539.2018	DWRF #4 GRANT REVENUE	0.00	304,430.00	0.00	(304,430.00)	100.00
5091-0000-610.0000	CITY TAP-IN FEES	75,000.00	53,197.50	0.00	21,802.50	70.93
5091-0000-610.0625	FRONT FOOT FEE REVENUE	6,000.00	171.05	171.05	5,828.95	2.85
5091-0000-611.0000	USAGE FEES	5,800,000.00	3,172,552.10	475,001.15	2,627,447.90	54.70
5091-0000-625.0000	INSPECTION & APPROVAL FEES	50,000.00	29,150.00	0.00	20,850.00	58.30
5091-0000-631.0000	SERVICE CHARGES	75,000.00	20,897.07	2,030.09	54,102.93	27.86
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	45,000.00	19,855.00	(425.00)	25,145.00	44.12
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	35,000.00	17,897.19	0.00	17,102.81	51.13
5091-0000-661.0000	LATE CHARGES	105,000.00	53,041.12	6,841.74	51,958.88	50.52
5091-0000-666.0000	INTEREST INCOME	10,300.00	2,571.13	0.00	7,728.87	24.96
5091-0000-667.0000	TAP IN INTEREST	1,300.00	25.00	0.00	1,275.00	1.92
5091-0000-675.0000	REFUNDS & REBATES	2,000.00	0.00	0.00	2,000.00	0.00
5091-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	163.02	0.00	1,836.98	8.15
5091-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	207,931.64	183,374.00	0.00	24,557.64	88.19
5091-0000-694.0000	MISCELLANEOUS	1,400.00	0.00	0.00	1,400.00	0.00
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	5,000.00	1,000.00	0.00	4,000.00	20.00
Total Dept 0000		6,420,931.64	3,858,324.18	483,619.03	2,562,607.46	60.09
TOTAL REVENUES		6,420,931.64	3,858,324.18	483,619.03	2,562,607.46	60.09
Expenditures						
Dept 0000						
5091-0000-717.0000	RETIREMENT - MERS ACTIVE	0.00	130.54	20.13	(130.54)	100.00
5091-0000-718.0000	RETIREMENT - MERS RETIREES	0.00	761.65	109.39	(761.65)	100.00
5091-0000-719.0000	Payroll Fringes	0.00	1,710.55	240.30	(1,710.55)	100.00
Total Dept 0000		0.00	2,602.74	369.82	(2,602.74)	100.00
Dept 5091 - WATER EXPENSES						
5091-5091-703.0000	ADMINISTRATION SALARIES	33,700.00	15,434.30	2,006.64	18,265.70	45.80
5091-5091-705.0000	SUPERVISION SALARIES	56,200.00	28,055.89	4,520.73	28,144.11	49.92
5091-5091-706.0000	SALARIES PERMANENT	342,900.00	122,004.95	18,495.44	220,895.05	35.58
5091-5091-708.0000	SHARED SALARIES	44,600.00	21,714.85	3,829.62	22,885.15	48.69
5091-5091-709.0000	OVERTIME	35,000.00	4,149.94	306.43	30,850.06	11.86
5091-5091-717.0000	RETIREMENT - MERS ACTIVE	28,200.00	9,833.23	1,587.25	18,366.77	34.87
5091-5091-718.0000	RETIREMENT - MERS RETIREES	170,700.00	47,099.40	7,458.00	123,600.60	27.59
5091-5091-719.0000	FRINGE BENEFITS	348,400.00	88,742.20	13,520.78	259,657.80	25.47

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
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Fund 5091 - WATER DEPARTMENT						
Expenditures						
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-727.0000	OFFICE SUPPLIES	2,200.00	504.85	43.15	1,695.15	22.95
5091-5091-728.0000	INFORMATION TECH ALLOCATION	32,600.00	32,600.00	0.00	0.00	100.00
5091-5091-731.0000	POSTAGE	12,200.00	5,889.39	805.19	6,310.61	48.27
5091-5091-757.0000	OPERATING EXPENDITURES	24,800.00	7,960.19	6,234.15	16,839.81	32.10
5091-5091-776.0000	REPAIR & MAINTENANCE	40,000.00	28,798.89	2,430.00	11,201.11	72.00
5091-5091-782.0000	SAND & GRAVEL	1,800.00	179.50	0.00	1,620.50	9.97
5091-5091-789.0000	PIPE & FITTING	90,000.00	16,671.17	0.00	73,328.83	18.52
5091-5091-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	8,000.00	8,000.00	0.00	0.00	100.00
5091-5091-814.0000	BILLING CHARGES	5,000.00	1,867.30	284.88	3,132.70	37.35
5091-5091-816.0000	CHARGES	3,300,000.00	1,264,579.05	281,990.59	2,035,420.95	38.32
5091-5091-818.0000	CONTRACTUAL SERVICE	335,000.00	162,701.19	20,201.65	172,298.81	48.57
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	9,000.00	6,715.00	0.00	2,285.00	74.61
5091-5091-826.0000	LEGAL	500.00	316.25	0.00	183.75	63.25
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	800.00	0.00	700.00	53.33
5091-5091-864.0000	TRAINING	6,000.00	22.50	0.00	5,977.50	0.38
5091-5091-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-910.0000	INSURANCE	22,000.00	13,655.99	0.00	8,344.01	62.07
5091-5091-920.0000	UTILITIES	10,000.00	1,610.39	89.51	8,389.61	16.10
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	32,610.20	0.00	92,389.80	26.09
5091-5091-956.0000	MISCELLANEOUS	2,500.00	0.00	0.00	2,500.00	0.00
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	5,000.00	583.00	0.00	4,417.00	11.66
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	18,000.00	15,360.24	15,360.24	2,639.76	85.33
5091-5091-968.0000	DEPRECIATION EXPENSE	567,700.00	0.00	0.00	567,700.00	0.00
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	20,000.00	9,996.00	0.00	10,004.00	49.98
5091-5091-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	207,931.64	0.00	0.00	207,931.64	0.00
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	9,000.00	4,370.41	0.00	4,629.59	48.56
5091-5091-995.2012	INTEREST ON DWRF #1 FINANCING	136,000.00	69,062.50	0.00	66,937.50	50.78
5091-5091-995.2016	INTEREST ON DWRF #2 FINANCING	94,000.00	47,875.00	0.00	46,125.00	50.93
5091-5091-995.2017	INTEREST ON DWRF #3 FINANCING	82,000.00	42,679.47	0.00	39,320.53	52.05
5091-5091-995.2018	INTEREST ON DWRF #4 FINANCING	140,000.00	0.00	0.00	140,000.00	0.00
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	8,000.00	4,635.00	0.00	3,365.00	57.94
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	100.00	50.00	0.00	50.00	50.00
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	300.00	125.00	0.00	175.00	41.67
Total Dept 5091 - WATER EXPENSES		6,575,831.64	2,117,253.24	379,164.25	4,458,578.40	32.20
TOTAL EXPENDITURES		6,575,831.64	2,119,855.98	379,534.07	4,455,975.66	32.24

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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Fund 5091 - WATER DEPARTMENT						
Fund 5091 - WATER DEPARTMENT:						
TOTAL REVENUES		6,420,931.64	3,858,324.18	483,619.03	2,562,607.46	60.09
TOTAL EXPENDITURES		6,575,831.64	2,119,855.98	379,534.07	4,455,975.66	32.24
NET OF REVENUES & EXPENDITURES		(154,900.00)	1,738,468.20	104,084.96	(1,893,368.20)	1,122.32
BEG. FUND BALANCE		15,207,786.08	15,207,786.08			
END FUND BALANCE		15,052,886.08	16,946,254.28			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017
% Fiscal Year Completed: 50.41
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6036 - INFORMATION TECHNOLOGY FUND						
Revenues						
Dept 0000						
6036-0000-666.0000	INTEREST INCOME	1,000.00	0.00	0.00	1,000.00	0.00
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,100.00	2,100.00	0.00	0.00	100.00
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,100.00	2,100.00	0.00	0.00	100.00
6036-0000-669.0682	TECH CHARGES - SEWER	44,700.00	44,700.00	0.00	0.00	100.00
6036-0000-669.0683	TECH CHARGES - WATER	32,600.00	32,600.00	0.00	0.00	100.00
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	44,700.00	144,700.00	0.00	(100,000.00)	323.71
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	12,200.00	12,200.00	0.00	0.00	100.00
6036-0000-669.0686	TECH CHARGES - POLICE	48,800.00	48,800.00	0.00	0.00	100.00
6036-0000-669.0687	TECH CHARGES - FIRE	20,900.00	20,900.00	0.00	0.00	100.00
6036-0000-669.0689	TECH CHARGES - BUILDING	8,200.00	8,200.00	0.00	0.00	100.00
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	4,100.00	4,100.00	0.00	0.00	100.00
6036-0000-675.0000	REFUNDS & REBATES	3,000.00	65.01	0.00	2,934.99	2.17
Total Dept 0000		224,400.00	320,465.01	0.00	(96,065.01)	142.81
TOTAL REVENUES		224,400.00	320,465.01	0.00	(96,065.01)	142.81
Expenditures						
Dept 6036 - INFO TECH EXPENSES						
6036-6036-703.0000	ADMINISTRATIVE SALARY	69,700.00	35,073.00	5,890.12	34,627.00	50.32
6036-6036-706.0000	SALARIES PERMANENT	8,600.00	4,657.88	745.30	3,942.12	54.16
6036-6036-717.0000	RETIREMENT - MERS ACTIVE	11,700.00	5,849.00	974.90	5,851.00	49.99
6036-6036-718.0000	RETIREMENT - MERS RETIREES	25,700.00	12,688.05	2,112.48	13,011.95	49.37
6036-6036-719.0000	FRINGE BENEFITS	31,500.00	9,876.25	659.21	21,623.75	31.35
6036-6036-727.0000	OFFICE SUPPLIES	9,000.00	2,209.44	98.36	6,790.56	24.55
6036-6036-757.0000	OPERATING EXPENDITURES	1,500.00	406.00	0.00	1,094.00	27.07
6036-6036-818.0000	CONTRACTUAL SERVICES	187,000.00	100,082.35	8,038.18	86,917.65	53.52
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	50,600.00	29,503.08	0.00	21,096.92	58.31
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	0.00	0.00	300.00	0.00
6036-6036-864.0000	TRAINING	3,000.00	10.00	0.00	2,990.00	0.33
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	0.00	0.00	2,000.00	0.00
6036-6036-956.0000	MISCELLANEOUS	100.00	23.75	0.00	76.25	23.75
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	1,011.00	0.00	1,489.00	40.44
Total Dept 6036 - INFO TECH EXPENSES		403,200.00	201,389.80	18,518.55	201,810.20	49.95
TOTAL EXPENDITURES		403,200.00	201,389.80	18,518.55	201,810.20	49.95

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

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Fund 6036 - INFORMATION TECHNOLOGY FUND						
Fund 6036 - INFORMATION TECHNOLOGY FUND:						
TOTAL REVENUES		224,400.00	320,465.01	0.00	(96,065.01)	142.81
TOTAL EXPENDITURES		403,200.00	201,389.80	18,518.55	201,810.20	49.95
NET OF REVENUES & EXPENDITURES		(178,800.00)	119,075.21	(18,518.55)	(297,875.21)	66.60
BEG. FUND BALANCE		235,011.62	235,011.62			
END FUND BALANCE		56,211.62	354,086.83			

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 12/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6061 - MOTOR POOL						
Revenues						
Dept 0000						
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00	500.00	0.00
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	1,318.04	0.00	3,681.96	26.36
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	14,000.00	1,274.64	0.00	12,725.36	9.10
6061-0000-650.0608	MATERIAL SALES - SALT	150,000.00	889.95	0.00	149,110.05	0.59
6061-0000-650.0609	MATERIAL SALES - GRAVEL	40,000.00	6,933.00	0.00	33,067.00	17.33
6061-0000-650.0610	SALE OF GAS	45,000.00	7,489.26	0.00	37,510.74	16.64
6061-0000-650.0670	SALE OF SCRAP	500.00	1,314.95	0.00	(814.95)	262.99
6061-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00	3,600.00	0.00
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	192,000.00	35,121.63	0.00	156,878.37	18.29
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	284,000.00	47,144.45	0.00	236,855.55	16.60
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	80,000.00	17,205.73	0.00	62,794.27	21.51
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	47,896.35	0.00	77,103.65	38.32
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	26,500.00	14,681.68	0.00	11,818.32	55.40
6061-0000-669.0685	GEN FUND EQUPMENT REPAIR	20,000.00	0.00	0.00	20,000.00	0.00
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	2,450.29	0.00	3,549.71	40.84
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	18,000.00	5,349.46	0.00	12,650.54	29.72
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	26,000.00	9,541.45	0.00	16,458.55	36.70
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	9,000.00	2,290.67	0.00	6,709.33	25.45
6061-0000-669.0693	DDA EQUIPMENT RENTAL	2,600.00	0.00	0.00	2,600.00	0.00
6061-0000-673.0000	SALE OF ASSETS	20,000.00	16,402.77	16,402.77	3,597.23	82.01
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00	9,000.00	0.00
6061-0000-678.0000	REIMBURSEMENT INCOME	3,500.00	30.00	0.00	3,470.00	0.86
Total Dept 0000		1,080,200.00	217,334.32	16,402.77	862,865.68	20.12
TOTAL REVENUES		1,080,200.00	217,334.32	16,402.77	862,865.68	20.12
Expenditures						
Dept 6061 - MOTOR POOL EXPENSES						
6061-6061-706.0000	SALARIES PERMANENT	107,900.00	8,264.93	727.04	99,635.07	7.66
6061-6061-706.7007	EQUIPMENT MAINTENANCE	3,200.00	7,637.95	3,672.04	(4,437.95)	238.69
6061-6061-708.0000	SHARED SALARIES	6,900.00	3,306.82	556.77	3,593.18	47.92
6061-6061-709.0000	OVERTIME	6,400.00	112.91	71.54	6,287.09	1.76
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	3,700.00	670.23	177.74	3,029.77	18.11
6061-6061-718.0000	RETIREMENT - MERS RETIREES	13,900.00	3,587.46	1,075.86	10,312.54	25.81
6061-6061-719.0000	FRINGE BENEFITS	75,500.00	8,103.86	1,031.92	67,396.14	10.73
6061-6061-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(108.60)	0.00	108.60	100.00
6061-6061-728.0000	INFORMATION TECH ALLOCATION	12,200.00	12,200.00	0.00	0.00	100.00

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

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Fund 6061 - MOTOR POOL						
Expenditures						
6061-6061-746.7006	CULVERTS	5,000.00	1,318.04	0.00	3,681.96	26.36
6061-6061-747.7009	GRAVEL	40,000.00	6,933.00	0.00	33,067.00	17.33
6061-6061-748.7008	SALT	140,000.00	889.95	0.00	139,110.05	0.64
6061-6061-749.7007	TRAFFIC SIGNS	4,200.00	1,274.64	0.00	2,925.36	30.35
6061-6061-757.0000	OPERATING EXPENDITURES	50,000.00	1,859.95	97.74	48,140.05	3.72
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	20,000.00	6,396.36	1,171.32	13,603.64	31.98
6061-6061-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,200.00	4,200.00	0.00	0.00	100.00
6061-6061-818.0000	CONTRACTUAL SERVICE	1,000.00	255.30	76.50	744.70	25.53
6061-6061-864.0000	TRAINING	3,000.00	30.00	0.00	2,970.00	1.00
6061-6061-867.0000	GAS & OIL	120,000.00	23,595.90	0.00	96,404.10	19.66
6061-6061-910.0000	VEHICLE INSURANCE	50,000.00	38,625.52	0.00	11,374.48	77.25
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	2,436.80	0.00	563.20	81.23
6061-6061-920.0000	UTILITIES	15,000.00	3,449.62	0.00	11,550.38	23.00
6061-6061-934.0000	EQUIPMENT REPAIRS	150,000.00	68,957.15	9,675.13	81,042.85	45.97
6061-6061-958.0000	FREIGHT	2,000.00	0.00	0.00	2,000.00	0.00
6061-6061-968.0000	DEPRECIATION EXPENSE	363,400.00	0.00	0.00	363,400.00	0.00
6061-6061-978.0000	TOOLS & EQUIPMENT	10,000.00	681.47	117.50	9,318.53	6.81
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	91.96	0.00	908.04	9.20
6061-6061-983.0000	LEASE EXPENSE-BUILDING	19,000.00	727.65	0.00	18,272.35	3.83
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	30,000.00	31,212.98	17,682.93	(1,212.98)	104.04
Total Dept 6061 - MOTOR POOL EXPENSES		1,260,500.00	236,711.85	36,134.03	1,023,788.15	18.78
TOTAL EXPENDITURES		1,260,500.00	236,711.85	36,134.03	1,023,788.15	18.78
Fund 6061 - MOTOR POOL:						
TOTAL REVENUES		1,080,200.00	217,334.32	16,402.77	862,865.68	20.12
TOTAL EXPENDITURES		1,260,500.00	236,711.85	36,134.03	1,023,788.15	18.78
NET OF REVENUES & EXPENDITURES		(180,300.00)	(19,377.53)	(19,731.26)	(160,922.47)	10.75
BEG. FUND BALANCE		1,831,074.46	1,831,074.46			
END FUND BALANCE		1,650,774.46	1,811,696.93			
TOTAL REVENUES - ALL FUNDS		33,999,500.00	19,314,433.82	1,524,241.80	14,685,066.18	56.81
TOTAL EXPENDITURES - ALL FUNDS		35,357,100.00	12,460,557.39	3,027,578.30	22,896,542.61	35.24

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NET OF REVENUES & EXPENDITURES	(1,357,600.00)	6,853,876.43	(1,503,336.50)	(8,211,476.43)	504.85
BEG. FUND BALANCE - ALL FUNDS	57,329,072.45	57,329,072.45			
END FUND BALANCE - ALL FUNDS	55,971,472.45	64,182,948.88			

Attachment: Full Report 12312017 (3474 : Revenue and Expenditure December 2017)

ASSESSOR'S OFFICE
4303 SOUTH CENTER ROAD
BURTON, MI 48519

PHONE (810) 743-1500
FAX (810) 743-5060

PAULA K. ZELENKO
Mayor

WILLIAM E. FOWLER
Assessor

DATE: January 18, 2018

TO: Honorable Mayor Paula K. Zelenko

FROM: William Fowler, Assessor

RE: 2018 Poverty Exemption Guidelines

The resolution/motion regarding the application and guidelines to be utilized by the City of Burton Board of Review for tax year 2018 is hereby set forth for your review and approval for submission to the City Council.

> Approve and authorize the application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem property taxes for tax year 2018 pursuant to MCL 211.7u.

Respectfully submitted,

Attachments

Attachment: 2018 Poverty Exemption Resolution (3519 : 2018 Poverty Exemption Policy and Application)

Reset Form

ASSESSMENT/ TAX YEAR 2018
CITY OF BURTON
APPLICATION INSTRUCTIONS FOR POVERTY TAX EXEMPTION

(Adopted: ___________ ___, 2018- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

The Application for One- Year Poverty Exemption is in keeping with the requirements of the state of Michigan with regard to poverty exemptions. Filing of this form is necessary to determine if you qualify for a Poverty Tax Exemption. The following questions are necessary in order to determine poverty status and asset status.

Please read these instructions carefully. To be considered for a poverty exemption, the following information must be provided. All sections must be completed and contain accurate information or they may not be considered.

1. COMPLETE ALL SECTIONS OF THIS APPLICATION
2. Submit a completed and signed copy of the following:

[ ] 2017 Michigan Homestead Property Tax Credit Claim (MI 1040 CR)

or

[ ] 2017 Federal Income Tax Return (1040), if you are required to file Federal Income Tax

or

[ ] 2017 Federal Income Tax Return (1040) for all other occupants of your home

[ ] A copy of Michigan Driver's License, or Michigan Personal Identification Card

[ ] A copy of Deed, proof of ownership

(Applications submitted without completed forms or income tax returns will not be processed.)

3. If an occupant of your home is not employed but has income from another source, you must show the income on your application
4. The application must be legible. If you need to provide additional information, please attach a separate sheet. Do not write in the margins of the application**.**
5. Do not submit originals of supporting documentation as we must keep these for our records and cannot return them.
6. If the application is incomplete or you do not include copies of the required financial documents, it may be considered ineligible for a poverty exemption.

RETURN THE APPLICATION AND REQUIRED DOCUMANTATION AS SOON AS POSSIBLE TO ALLOW TIME FOR REVIEW, BEFORE IT IS SUBMITTED TO THE BOARD OF REVIEW.

MARCH BOARD OF REVIEW: SUBMIT BY MARCH 2, 2018

JULY BOARD OF REVIEW: SUBMIT BY JULY 6, 2018

DECEMBER BOARD OF REVIEW: SUBMIT BY DECEMBER 7, 2018

CONFIDENTIAL – RESTRICTED ACCESS

NOTICE: Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

YEAR: **2018**

PARCEL NO: ____________

POVERTY TAX EXEMPTION APPLICATION

Confidential Information

PETITIONER INFORMATION

I,_________________________, being the owner and resident of the property listed below, apply for tax relief under MCL 211.7u of the General Property Tax Act.

Name: _________________________________ Date of Birth:____________________

Phone Numbers: Daytime:_____________________Evening:_________________________

Cell: _________________________

Property Address for Which Relief is Being Sought:

____

____

Marital Status	No. of Years
☐ Married	__________
☐ Divorced	__________
☐ Widowed	__________
☐ Separate	__________
☐ Single	__________

PETITIONER EMPLOYMENT STATUS

- ☐ Disabled- No. of years ______
- ☐ Do you qualify for disability benefits ☐Yes ☐No
- ☐ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Retired- No. of year's _______
- ☐ Unemployment- No. of year _______
- ☐ Laid-off – No. of year's ______
- ☐ Other __________________

Occupation (If employed) _____________

Employer: ____________________

Address: _____________________

Telephone: ____________________

SPOUSE EMPLOYMENT STATUS:

- ☐ Disabled- No. of years _____
- ☐ Do you qualify for disability benefits ☐Yes ☐
- ☐ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Retired No. of year's _______
- ☐ Unemployed- No. of years _______
- ☐ Laid-off- No. of years ______
- ☐ Other ___________________

Occupation (If employed) __________________

Employer: _________________________

Address: _________________________

Telephone: _________________________

Describe any disabilities or health problems:

____

____

Have you applied for Homestead Property Tax Credit this year? ____________________

Attachment: 2018 POVERTY EXEMPTION APPLICATION (3519 : 2018 Poverty Exemption Policy and Application)

A. How much was your Property Tax Credit? ____________________

Attach copy of 1040 CR and Federal or State Income Tax return for each person residing in the Homestead, if filed for the current or proceeding year.

MORTGAGE INFORMATION

B. Purchase Date: ____________________ Amount Paid: ______________________

C. Mortgage/ Land Contract Balance: ____

D. Monthly Payment: ________________ Does this payment include taxes? ☐Yes ☐No

E. Number of Years Remaining on the Mortgage/ Land Contract: ________________________

F. Are your property taxes paid? ☐ Yes ☐ No

G. Did you apply for a poverty exemption last year? ☐Yes ☐No

OTHER REAL ESTATE HOLDINGS:

H. Do you, your spouse, or any other person residing in the homestead have a financial interest in other real estate? If yes, please provide the following information concerning that financial interest.

Location – City & State	Tax I.D. Number of Property	Value of Property	Amount of Equity

(Attach additional sheet of paper if necessary)

I. Are you and/ or your spouse the sole owners of the subject property? ☐ Yes ☐ No
If no, list all owners and their percentages of ownership:

Owner's Name	Percentage of Ownership
	0%
	0%
	0%
	0%

(Attach an additional sheet of paper if necessary)

J. Do you currently occupy the residency ☐Yes ☐ No If no, please explain:

____
____
____

K. Have any improvements, changes or additions been made to the property in the last two (2) years?
☐Yes ☐No. If yes, please explain:

____

____

L. Do you anticipate selling the Homestead property for which relief is sought in the next year?
☐ Yes ☐No. Please Explain:

____

____

M. Does anyone contribute to your support? ☐Yes-Amount ______________ ☐No, Explain

____

____

N. Is anyone able to contribute to your support? ☐Yes ☐No

RESIDENT STATUS

O. Please list all the people currently living in your household other than yourself and spouse:

	1	2	3	4
Name				
Age				
Relationship				
Occupation				
Annual Income				
Claimed as Dependent	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Heir to Estate?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

ASSET INFORMATION

P. Assets- List all assets:

Cash		Other - describe	Net Value
Savings Account (s)			
Checking Account			
Stocks & Bonds			
Certificates			
Insurance			
Other			

VEHICLES, CARS, TRUCKS, BOATS, TRAILERS, ETC.

Q. VEHICLES – List vehicle(s) that members of the Homestead own/drive. Include leased vehicles.

Driver/ Owner	Year	Make	Model

(Attach an additional sheet of paper if necessary)

LOAN DEBT

R. Do you have other loans or land contracts that are outstanding? ☐Yes ☐ No

To Whom	
Address	
Monthly Payment	
Current Balance	

To Whom	
Address	
Monthly Payment	
Current Balance	

(Attach an additional sheet of paper of other loans or land contracts that are outstanding if necessary)

EXPENSE INFORMATION

Expenses

S. Monthly Household:

House Payment		Taxes On Principle Residency		Water	
Heating – Gas / Oil		Taxes on Property		Electricity	
Telephone		Cable T.V.		Cars	
Vehicles					

T. Insurance:

Life	
Home	
Auto	

U. Monthly Medical Expenses:

Persons Name	Relationship	Hospital	Doctor	Prescriptions

V. PERSONAL DEBTS:

Person or Company	Purpose of Debt	Date Debt Incurred	Original Amount of Debt	Monthly Payment	Balance Remaining
			$	$	$
			$	$	$
			$	$	$
			$	$	$
			$	$	$
			$	$	$
			$	$	$

(VERIFICATION OF EXPENSES MAY BE REQUIRED)

Do you have any major or unusual expenses? ☐Yes ☐No
If yes, Please explain:

____

____

____

(Please attach an additional sheet
of paper if necessary)

INCOME INFORMATION

W. OTHER ASSETS AND INCOME DATA

List all sources of personal income. Income includes all money coming into the household from any source of person.

Source	Annual Income	Source	Annual Income
Employment		Pension	
Social Security / SSI		Unemployment Compensation	
Workman's Comp		Welfare Assistance / Food Stamps / WIC	
A.D.C. & GA Benefits		Alimony	
Interests & Dividends		Child Support	
Insurance		Gifts/ Other	

X. HOUSEHOLD INCOME

List the total income for each person residing in the household. Attach an additional sheet of paper if necessary.

Name	Total Income in 2017	Total Income in 2016
Petitioner:		
Spouse:		
Other Person:		
Other Person:		

GRAND TOTAL OF 2017 INCOME: ________________________

Attachment: 2018 POVERTY EXEMPTION APPLICATION (3519 : 2018 Poverty Exemption Policy and Application)

Y. What was the total income from all sources of everyone living in your household for the past two (2) years?

Last year ____________________ Prior year ____________________

Z. Do you anticipate any major change in income from the coming year: ☐ Yes ☐ No
(If yes, please explain)

____
____
____

PLEASE READ EACH POINT CAREFULLY AND PUT A CHECK STATING YOU HAVE READ EACH POINT:

- ☐ I/We, am/are unable to pay the full property taxes on the above described property and hereby make application for the property tax relief in accordance with Section 211.7u Michigan Compiled Laws and City of Burton Poverty Guidelines.
- ☐ I/We have read this application and fully understand the contents thereof.
- ☐ I/We declare that the statements made herein are complete, true, and correct to the best of my/our knowledge.
- ☐ I/We further understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interests occurring on the additional tax liability in accordance with Section 211.119 Michigan Compiled Laws.
- ☐ I/We further understand that if this application is incomplete or
- ☐ I/We fail to include all sources of income this application will not be considered by the Board of Review and that
- ☐ I/We confirm to the attached income and Asset guidelines.

PLEASE SIGN AND DATE Applicant's Signature: ______________________________ Date: ____________

Applicants Name Printed: __________________________

PLEASE SIGN AND DATE Spouse's Signature: ______________________________ Date: ____________

Spouse's Name Printed: __________________________

NOTICE: Any willful misstatement or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

2018
CITY OF BURTON
GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION

(Adopted: ________ __, 2018- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

I. General Overview

The Board of Review of the City of Burton recognizes the need to have available a procedure by which residents in need of assistance under MCL 211.7u can make an application for property tax relief. The Board of Review further recognizes that, pursuant to statute, as well as case law, they must adopt procedures and guidelines, approved by Burton City Council, to be used as standards when considering appeals made based on financial hardship. The Board of Review understands that these guidelines must be adhered to when reviewing hardship appeals, and reserves the right to make individual considerations within their authority, as they feel necessary. Any form submitted that is inaccurate or not fully completed will result in a denial of the appeal. All information in the form is subject to verification from the Board of Review or the Assessor's Office.

All applicants must obtain the proper applications from the Board of Review. All applicants, if approved by the Board of Review, will pay based on an assessment determined and certified by the Board of Review. The effect of the property tax rebate feature of the Michigan Income Tax will be considered when making this calculation. Additionally, the Board of Review will consider all revenue and non-revenue producing assets during its deliberation as to whether relief shall be granted.

Applications must be filed every year. If granted, the exemption is for one year only.

II. Basic Filing Requirements

In order to be considered for exemption under MCL 211.7u each applicant must:

A. Own and occupy the property as a homestead, defined by law, for which the request is being made. This may include vacant, contiguous property as long as it is considered part of the principal homestead and for which a principal residence exemption has been approved.

B. Complete and submit an Application for Poverty Tax Exemption on a form designated and supplied by the City of Burton Assessor's Office.

C. Submit income verification as required. This may include current Federal and State Income Tax Returns, State Homestead Property Tax Credit Forms, or any additional information requested by the Board of Review.

D. Submit a copy of your Michigan Driver's License or a Michigan Personal Identification Card.

Attachment: 2018 POVERTY EXEMPTION APPLICATION (3519 : 2018 Poverty Exemption Policy and Application)

2018
CITY OF BURTON
GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION
(Adopted: __________ __, 2018- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

III. **Processing Applications**

Once an Application for Poverty Tax Exemption is completed and returned to the Assessor's Office, the assessing staff will review the information provided. The assessing staff will complete and attach a Poverty Tax Exemption Worksheet to each appeal. The worksheet will summarize the application and provide the Board of Review with specific information, income of the applicant, an estimated tax amount for the property.

After the above referenced information is compiled, the entire packet will be submitted to the Board of Review to be considered for tax relief in a work session. The Board of Review will determine if Income standards have been met. The Board of Review will determine if Asset limits have been met. The Board of Review, in making their decision, may contact the applicant for any additional information they deem necessary.

- Extraordinary or unusual expenses are, for the purpose of this application, to indicate expenses that are not considered normal or that are not usually incurred as a Head of Household. The Board of Review shall examine each application for valid extraordinary expenses.

- If, in the decision of the Board of Review, the expenses are deemed valid, the Board of Review shall have the authority to review that application separately from the printed guidelines, to determine if the applicant qualifies for a poverty exemption.

- All applicants will be evaluated based on data submitted to the Board of Review by petitioner, testimony taken from petitioner, and any information gathered from any source the Board of Review may deem necessary.

- Any successful applicant may be subject to investigation of their financial and property records by the City of Burton. This would be done to verify information submitted or statements made to the Board of Review or Assessor concerning their poverty tax claim.

- The Board of Review shall follow the guidelines established herein when granting or denying an exemption.

The Board of Review shall also reject any application where the information contained in it appears fraudulent, misleading or incomplete.

2018
CITY OF BURTON
GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION
(Adopted: _________ __, 2018- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

IV. **Income Guidelines**

The income guidelines to be used by the Board of Review have been established in accordance with P.A. 390 of 1994 and shall be adhered to unless accompanied by special circumstances. In determining qualifications for tax exemption, the Board of Review shall consider every variable on the application, including total household income, the nature and duration of the income stream, the quality and accuracy of the information submitted and any other such evidence, as they feel appropriate in making their decision. In general, however these guidelines shall assist the Board of Review in their decisions.

Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2018 assessments. These are based on STC Bulletin No. 24 of 2017.

Persons in Household	Household Income
1	$ 12,060
2	$ 16,240
3	$ 20,420
4	$ 24,600
5	$ 28,780
6	$ 32,960
7	$ 37,140
8	$ 41,320
For each additional person, add	$ 4,180

Note: P.A. 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

Attachment: 2018 POVERTY EXEMPTION APPLICATION (3519 : 2018 Poverty Exemption Policy and Application)

2018
CITY OF BURTON
GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION
(Adopted: __________ __,2018- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

V. Asset Guidelines

As required by P.A. 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit shall also include an asset level test. The following assets shall not be considered when applying an asset test to determine qualification for tax exemption.

i. The value of the applicant's primary residence subject to the exemption request along with any contiguous residential land.

ii. The value of all personal property, such as furniture and clothing.

Notwithstanding the value of property listed above, in order to be considered for tax exemption under MCL 211.7u, the value of all additional assets **shall not exceed five (5) times the annual household income of the applicant.** The Board of Review will consider all revenue and non-revenue producing assets during its deliberation as to whether relief shall be granted. If liquid assets (assets that can be readily converted to cash) exceed five times the gross income and no more cash than an amount equal to one month's gross household income. Assets do include:

- Stock
- Bonds
- Mutual Funds
- Coin Collections
- Boats
- ORVs
- Motorcycles
- Recreational Vehicles
- Second Homes
- Salable Property
- Jewelry, etc.

Attachment: 2018 POVERTY EXEMPTION APPLICATION (3519 : 2018 Poverty Exemption Policy and Application)

2018
CITY OF BURTON
GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION
(Adopted: ________ __,2018- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

The Board of Review retains the authority to examine that application separate from the printed guidelines to determine if that applicant qualifies for a poverty exemption.

All asset information, as requested in the Application for Property Tax Exemption must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if assets are not properly identified.

VI. **Summary**

In conclusion, the Board of Review has been given exclusive jurisdiction over the granting of property tax relief due to financial hardship. The Board of Review for the City of Burton takes this task seriously and attempts to provide relief to all deserving residents within the city. The Board of Review may deny any appeal, regardless of income, if the financial hardship appears to be self-created by the actions of the person or persons making the application. The Board of Review may deviate from the guidelines if it determines there are substantial and compelling reasons, which are to be communicated, in writing, by the applicant. The Board of Review reserves the right to modify these guidelines as necessary.

The Burton City Council shall retain the authority, under P.A. 390 of 1994, and as further amended by P.A. 620 of 2002, to review and change these guidelines, as it deems necessary.

Michigan Department of Treasury
4988 (5-12)

Poverty Exemption Affidavit
This form is issued under authority of Public Act 206 of 1893; MCL 211.7u

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, ____________ _____________________, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: ____
____

PLEASE SIGN AND DATE

____ ______________
Signature of Person Applying for Affidavit Date

____
Print Name of Person Applying for Affidavit

You will need to print and return this entire completed application along with the required documentation to the:
City of Burton- Assessing Department
4303 S. Center Rd.
Burton, MI 48519
Any questions please feel free to contact our Assessing Office Monday- Friday 9:00am-5:00pm at (810) 743-1500 ext. 1351

David W. Marshke

From:	Tom Traciak <traciak@umbaugh.com>
Sent:	Thursday, October 12, 2017 3:32 PM
To:	David W. Marshke
Subject:	SAW AMFP Engagement/RATE STUDY
Attachments:	SAW financial scope.pdf

David,

It was good to talk to you earlier today. I have reviewed the profile of the community including your most recent audit. Based on this information, my fee quote is $18,000 for an Asset Management Financial Plan ... see attached scope of services.

Let me know if you have any questions.

UMBAUGH

Tom Traciak
Principal

H.J. Umbaugh & Associates
Certified Public Accountants, LLP
2150 Association Drive, Suite 100
Okemos, MI 48864

517-321-0110
traciak@umbaugh.com
www.umbaugh.com

CONFIDENTIALITY NOTICE: This message and any attachments are confidential. If you are not the intended recipient, be aware that any disclosure, copying, distribution, or use of this message or any attachment is prohibited. If you have received this message in error, please notify us immediately by returning it to the sender and delete this copy from your system. Thank you.

Attachment: Proposal for Water and Sewer Rate Studies - Umbaugh (3338 : Water and Sewer Rate Studies)

UMBAUGH

H. J. Umbaugh & Associates
Certified Public Accountants, LLP
2150 Association Drive
Suite 100
Okemos, MI 48864
Phone: 517-321-0110
Fax: 517-321-8866
www.umbaugh.com

Historical and Current Financials

Historical operating expenses are reviewed using audit and budget information.

- Three years audits.
- Current and proposed budgets.

A "Test Year" is developed that reflects a baseline operating cost.

- Based on current budget with leveling for base operating cost.
- Determination of anticipated changes to operating cost.

Customer Base

The customer base is reviewed, including the number of billable customers and volumetric sales.

- The accuracy of this data is verified by applying it to the current rate structure and compared to "Test Year" revenue.
- Other operating and non-operating revenues evaluated.

Forecasting

Assumptions are made regarding the customer base through the forecasted period.

- Prediction of customer and volume counts (may include more than one scenario).
- Trending in system utilization, particularly for industry.

Projection of operating cost.

- Anticipated inflation by expense category.
- Determination of any additions or reductions based on changing operations.

Compilation of existing debt.

- Existing annual debt service by debt issue.
- Debt is separated by revenue support, in particular, debt that is paid from rates.
- Refinancing and/or restructuring possibilities are explored.

Attachment: Proposal for Water and Sewer Rate Studies - Umbaugh (3338 : Water and Sewer Rate Studies)

Asset Management Funding

The Asset Management System will identify the estimated asset investment cost by year for a selected forecast period of time.

- The annual investment cost is evaluated and scenarios developed for cash funding and debt financing.
- Funding asset investment from cash balances is weighed against potential efficiency of grouping certain cost together for purposes of debt financing.
- Financing options are considered including State and Federal agency funding sources as well as open market bonds. Open market options will be effected by the size of the borrowing as well as other aspects such as credit and security.

The projected cash flow is solved to a cash and investment balance.

- Actual cash and investments are analyzed.
- A cash balance policy is developed that identifies a targeted upper limit as well as a minimum balance. These balances encompass legal commitments and good business practices.
- The policy includes flexibility for temporary reductions below the minimum balance based on a plan to attain the level within a given period.
- Separate capital improvement funds are considered. If utilized, policy is developed as to whether they are to be restricted, and if so, whether by resolution or ordinance.

Rate management may be accomplished with more than one approach as to rate structuring and rate adjustment timing.

- The elements of a rate structure, including the proportion of revenue generated from ready to serve and commodity charge are determined by allocation of fixed and variable cost, and other customer base characteristics.
- Rate adjustment over time may be incremental or one time in nature.

ACCOUNTING. BETTER.

January 25, 2018

Paula Zelenko, Mayor
City of Burton
4303 S. Center Rd.
Burton, MI 48519

Re: Sanitary Collection System Rate Study for the City of Burton

This proposal for outside consulting services to the City of Burton ("City") from The WoodHill Group LLC ("WHG") for the sanitary collection system.

1. Introduction & Background

Our municipal experts have in excess of 160 years combined management experience with accounting systems, municipal financial reporting, budgeting, audit preparation, fee and cost analysis, tax collection, payroll and benefits administration, investment administration, debt administration, grant administration and reporting, utility rate studies, labor negotiations, as well as conducting pension and other in depth financial analyses.

After discussion with Burton's management, WHG is pleased to offer outside services in the capacity outlined below.

2. Objective(s)

To provide the City with a comprehensive rate structure allowing for full cost recovery and a self-sustaining utility management program. The basis for this structure would be a versatile rate model to examine various impacts of executable decisions on a go-forward basis.

3. Scope

The following services are offered in this proposal:

- Sanitary Sewer Utility rate study and proposal

Building a comprehensive, self-sustaining rate structure considers capital cost recovery for asset depreciation, operations and maintenance as well as positioning the fund reserve balance for future capital improvements.

To accomplish this, the following actionable items are required:

1) Review of annual budgets and operational variances
2) Review of Capital Improvement Plan (CIP), current assets and Asset Management Plan (AMP)
    - Current list of assets and remaining useful life (to be provided by engineering)

Attachment: Rate Study Services Proposal - update (3338 : Water and Sewer Rate Studies)

  - Fixed assets depreciation schedules (to be provided by finance or auditing)
  - Planned capital expenditures to determine effects on proposed rate
  - Current capital reserves
3) Review of historical flow (purchased and billed)
4) Review and analysis of existing rate structure
5) Review and analysis of proposed rate structure
6) Financial pro-forma projecting impacts of proposed rates and future capital improvements
7) Draft report and analysis for review with City staff and/or Council
8) Final report and presentation for City staff and Council

NOTE: The proposed rate structure should be reviewed with the City's legal counsel for compliance with city ordinances and potential changes to resolutions.

4. Timeline

Completion of the financial analysis committed for October 29th, 2017.

5. Assumptions

- With reasonable exceptions, the City's finances are in a fundamentally functional and accessible state of good standing

6. Additions to Scope

WHG offers a full suite of financial, accounting and project services of which the following is a non-inclusive list of services that have not been considered for this current engagement:

- Ownership of accountancy operations and data entry, including: cash receipting, accounts payable and purchase orders, payroll processing, ledger entries and overall book management
- Ownership of treasury operations and cashflow, including responsibility for: signing checks, cash handling, initiating ACH or wire transfers, non-operational investment decision-making
- Managing software implementation or expansion projects and operational migrations beyond the functionality of current scope (e.g. accounting software implementations)
- Raw data cleansing or ownership of software not currently in-use
- Formal internal / external audit services

7. Deliverables

- Customized rate model so annual sewer rate analysis and updates can be performed by City of Burton staff (xls)
- Draft report and analysis (pdf/word)
- Final report and presentation (pdf/word)

8. Risks / Constraints

- Issues uncovered during engagement requiring immediate attention outside the intended scope of services managed according to the Change Management Governance documented below

9. Commercials

For the City of Burton, WHG proposes to offer a dedicated Senior Associate with Principal oversight. Based on previous experience, the anticipated cost breakdown and fee structure would be as follows for Sanitary Sewer. If the City wished to add the Water Distribution System into the study the additional cost breakdown is provided for a cumulative system rate study.

	Sanitary Collection System +			Water Distribution System =			W&S
Function	**Hours**	**Rate**	**Cost est**	**Hours**	**Rate**	**Cost est**	**Cost est**
Data gathering*	24	$100	$2,400	16	$100	$1,600	$4,000
Rate model and review	24	"	$2,400	16	"	$1,600	$4,000
Draft report	10	"	$1,000	6	"	$600	$1,600
Report Review*	6	"	$600	4	"	$400	$1,000
Finalize Report & review*	6	"	$600	4	"	$400	$1,000
WHG Principal Review	8	150	$1,200	4	150	$600	$1,800
Totals	**78**	**-**	**$8,200**	**50**	**-**	**$5,200**	**$13,400**
Max Cost (115% Total)			*$9,430*			*$5,980*	*$15,410*
**Increase from 10/3/17 Quote*			*$920*			*$1,380*	*$2,300*

Fee Structure: Service fees will be based on actual staff time billed on an hourly basis, not to exceed "Max Cost" listed above. Time costs incurred for travel will be a pass-through to the City at half-time, exclusive from above estimate.

Invoice Frequency:	Monthly
Payment Terms:	Due on receipt
Address for Correspondence:	The WoodHill Group 20145 WoodHill Drive Northville, MI 48167

10. Governance

Service Level Governance: Project review of incurred costs as requested by client, activities and future engagement plans with the service sponsor(s) and/or management stakeholder(s) with the engagement Principal(s) and/or Senior Executive(s) from WHG.

Change Management Governance: To assist the City with any potential shift in needs and to ensure cost controls are in place, a change in scope that would have a material impact on anticipated efforts and time commitment beyond that anticipated in the cost breakdown above requires express approval with reference to the primary engagement scope to be approved by the service sponsor(s) and/or management stakeholder(s).

11. Engagement Framework

WHG staff is available to perform the scope of services listed above subject to the terms, limitations and conditions to be set forth in the Letter of Engagement and Professional Services Agreement.

Respectfully,

The WoodHill Group LLC

Authorization & Approval

The undersigned formally accept the above statement of work.	
On behalf of:	City of Burton
Name:	
Designation:	
Date:	/ /
On behalf of:	The WoodHill Group LLC.
Name:	
Designation:	Principal
Date:	/ /

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: November 6, 2017

Re: Memo of Explanation for Agenda ID # ~~3338~~
Regular Council Meeting of February 5, 2018

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Water and Sewer Rate Studies – Revisited

Madam Mayor,

Agenda language:

Approve and Authorize the Mayor and Clerk to enter into an agreement with WHG, the Woodhill Group, 20145 Woodhill Dr. Northville, MI 48167, to conduct rate studies for the purpose of setting both the water and sewer rates, for a cost not to exceed ~~$13,110.00.~~$15,410.00

BACKGROUND

We received quotes from two companies in response to our request for proposals for a sewer rate study: WHG, the Woodhill Group, out of Northville, and H.W. Umbaugh & Associates out of Okemos. Having reviewed these proposals the consensus from DPW is to recommend WHG, the Woodhill Group, and have them do rate studies for BOTH sewer and water. We're going to have to do both anyway. And WHG proposes to do both for less than the cost that Umbaugh proposes for just sewer.
The cost quoted in the original proposal was good for 90 days from the date of the proposal, which was October 3, 2017. The revised proposal from Woodhill reflects an increase of $2,300,

Attachment: MoE re Recommendation - Woodhill Group to do Water and Sewer Rate Studies - v2 (3338 : Water and Sewer Rate Studies)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Ginger Burke-Miller
Date: January 31, 2018

Re: Memo of Explanation for
City Council meeting of 02/05/2018

Madam Mayor:

Agenda item wording:

Budget Amendment within the General Fund Budget

Explanation:

We are requesting that Council approve a budget amendment within the General Fund Budget as follows: Transfer $50,000 from 1001-0000-390.0000 to 1001-1001-826.0000.

This item is quickly approaching the $60,000 budget amount. We are averaging $9,200 per month. As such I would recommend increasing the line by an additional $50,000.

Attachment: MOE - Budget Amendment 2016-2017 (3494 : Budget Amendment (Budget #2016-2017))

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Ginger Burke-Miller
Date: January 31, 2018

Re: Memo of Explanation for
City Council meeting of 02/05/2018

Madam Mayor:

Agenda item wording:

Budget Amendment within the General Fund Budget

Explanation:

We are requesting that Council approve a budget amendment within the General Fund Budget as follows: Transfer $18,000 from 1001-0000-390.0000 to 1001-2065-826.0000.

This item is quickly approaching the $18,000 budget amount. We are averaging $3,000 per month. As such I would recommend increasing the line by an additional $18,000.

Attachment: MOE - Budget Amendment 2018-2019 (3507 : Budget Amendment (Budget #2018-2019))

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon TWO City Council Approvals

Section 11.3 of the Burton City Charter requires the Burton City Council to approve all land sales twice by an affirmative vote of five of the seven council members. No sale can be finalized without these approvals.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Georgia Casey, ~~husband and wife~~/a single ~~man~~/woman, of 2361 Gibson Rd., Grand Blanc, Michigan 48439, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) Lot 153 Webber Place
More commonly known as: Vacant Lot - Williamson Ave.
Permanent Parcel #: 59-31-527-091

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 350.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
a) In the event this property was purchased at public auction then the Purchaser hereby agrees and acknowledges that Purchaser bid bond submitted with the bid for this property shall be retained by Seller and credited against the purchase price.

b) In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges that all sales of City owned property must be approved by the Burton City Council on two separate occasions. If the Council fails to approve this sale on either occasion, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within ten (10) business days of the second City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price

Attachment: Casey PA (3437 : Sale of City-Owned Property)

in cash or certified funds and Seller shall convey a Covenant Deed to purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the bid bond to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON

SELLER:

THE CITY OF BURTON

____

BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________

____

BY: TERESA KARSNEY
ITS CLERK

Dated: ______________________

PURCHASER:

Georgia Casey

* GEORGIA CASEY

Dated: 12/18/17

____

*

Dated: ______________________

Attachment: Casey PA (3437 : Sale of City-Owned Property)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On _______________ the Burton City Council passed Resolution R-_________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Hillsboro Inlet LLC, a Wyoming Limited Liability Company, of 301 Thelma Dr., #505, Casper, WY 82609, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) E 72 FT OF S 472 FT OF E ½ OF SW ¼ SEC 27 T7N R7E (80)
More commonly known as: Vacant Lot - E. Bristol Rd.
Permanent Parcel #: 59-27-400-001

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 500.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to

Attachment: Hillsboro 001 (3499 : Sale of City-owned Properties)

purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

____
BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________

____
BY:
ITS ACTING CLERK

Dated: ______________________

PURCHASER:

Sarah Pearson
***SARAH PEARSON**
HILLSBORO INLET LLC
Dated: 1/26/2018

Attachment: Hillsboro 001 (3499 : Sale of City-owned Properties)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ______________ the Burton City Council passed Resolution R-________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Hillsboro Inlet LLC, a Wyoming Limited Liability Company, of 301 Thelma Dr., #505, Casper, WY 82609, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) LOTS 206 & 207 CHAMBERS SUBDIVISION (84) FR 5900109143
More commonly known as: Vacant Lot - Myrton St.
Permanent Parcel #: 59-28-501-119

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING**:
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to

Attachment: Hillsboro 119 (3500 : Sale of City-Owned Properties)

purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

Attachment: Hillsboro 119 (3500 : Sale of City-Owned Properties)

8. **BINDING EFFECT:**

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS:**

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________

BY:
ITS ACTING CLERK

Dated: ______________________

PURCHASER:

Sarah Pearson

***SARAH PEARSON, C.O.O.**
HILLSBORO INLET LLC
Dated: 1/26/2018

Attachment: Hillsboro 119 (3500 : Sale of City-Owned Properties)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ________________ the Burton City Council passed Resolution R-_________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Hillsboro Inlet LLC, a Wyoming Limited Liability Company, of 301 Thelma Dr., #505, Casper, WY 82609, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) LOT 1018 BAKER PARK NO 1
More commonly known as: Vacant Lot - JAMES ST.
Permanent Parcel #: 59-30-578-112

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to

Attachment: Hillsboro 112 (3501 : Sale of City-owned Properties)

purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

8. **BINDING EFFECT:**

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS:**

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

BY: PAULA ZELENKO
ITS MAYOR

Dated: ____________________

BY:
ITS ACTING CLERK

Dated: ____________________

PURCHASER:

Sarah Pearson

***SARAH PEARSON, C.O.O.**
HILLSBORO INLET LLC
Dated: 1/26/2018

Attachment: Hillsboro 112 (3501 : Sale of City-owned Properties)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ________________ the Burton City Council passed Resolution R-_________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Hillsboro Inlet LLC, a Wyoming Limited Liability Company, of 301 Thelma Dr., #505, Casper, WY 82609, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) LOT 71 WILSON HOMESTEAD
More commonly known as: Vacant Lot - Parkwood Ave.
Permanent Parcel #: 59-31-528-036

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to

Attachment: Hillsboro 036 (3502 : Sale of City-owned Properties)

purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

Attachment: Hillsboro 036 (3502 : Sale of City-owned Properties)

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

____
BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________________

____
BY:
ITS ACTING CLERK

Dated: ______________________________

PURCHASER:

Sarah Pearson

***SARAH PEARSON, C.O.O.**
HILLSBORO INLET LLC
Dated: 1/26/2018

Attachment: Hillsboro 036 (3502 : Sale of City-owned Properties)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ________________ the Burton City Council passed Resolution R-_________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Hillsboro Inlet LLC, a Wyoming Limited Liability Company, of 301 Thelma Dr., #505, Casper, WY 82609, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) LOT 72 WILSON HOMESTEAD
More commonly known as: Vacant Lot - Parkwood Ave.
Permanent Parcel #: 59-31-528-037

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to

Attachment: Hillsboro 037 (3503 : Sale of City-owned Properties)

purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

Attachment: Hillsboro 037 (3503 : Sale of CIty-owned Properties)

8. **BINDING EFFECT:**

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS:**

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________

BY:
ITS ACTING CLERK

Dated: ______________________

PURCHASER:

Sarah Pearson

***SARAH PEARSON, C.O.O.**
HILLSBORO INLET LLC
Dated: 1/26/2018

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ______________ the Burton City Council passed Resolution R-________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Hillsboro Inlet LLC, a Wyoming Limited Liability Company, of 301 Thelma Dr., #505, Casper, WY 82609, as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) LOT 73 WILSON HOMESTEAD
More commonly known as: Vacant Lot - Parkwood Ave.
Permanent Parcel #: 59-31-528-038

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $ 750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING**:
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to

Attachment: Hillsboro 038 (3504 : Sale of City-owned Properties)

purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

8. **BINDING EFFECT:**

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS:**

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

____
BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________

____
BY:
ITS ACTING CLERK

Dated: ______________________

PURCHASER:

Sarah Pearson
***SARAH PEARSON, C.O.O.**
HILLSBORO INLET LLC
Dated: 1/26/2018

Attachment: Hillsboro 038 (3504 : Sale of City-owned Properties)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On _____________ the Burton City Council passed Resolution R-_______ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Michael A. Jones, Sr., a married man/woman, of 3291 Horace Ave., North Port, Florida 34286 as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) N 70 FT OF S 220 FT OF LOT 55 SUPERVISORS PLAT NO 2 (01) FR 59-21-577-050
More commonly known as: Vacant Lot - Term St.
Permanent Parcel #: 59-21-577-073

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or

certified funds and Seller shall convey a Covenant Deed to purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

Attachment: Jones - Vacant Lot - Term073 (3508 : Sale of City-owned Property)

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________

BY:
ITS CLERK

Dated: ______________

PURCHASER:

Mike Jones

***MICHAEL A. JONES, SR.**

Dated: 1/30/18

Attachment: Jones - Vacant Lot - Term073 (3508 : Sale of City-owned Property)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ______________ the Burton City Council passed Resolution R-________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Michael A. Jones, Sr., a married man/woman, of 3291 Horace Ave., North Port, Florida 34286 as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) N 70 FT OF S 360 FT OF LOT 55 SUPERVISORS PLAT NO 2 (01) FR 59-21-577-050
More commonly known as: Vacant Lot - Term St.
Permanent Parcel #: 59-21-577-075

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $750.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or

Attachment: Jones - Vacant Lot - Term075 (3509 : Sale of City-owned Properties)

certified funds and Seller shall convey a Covenant Deed to purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

Attachment: Jones - Vacant Lot - Term075 (3509 : Sale of City-owned Properties)

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

____

BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________________

____

BY:
ITS CLERK

Dated: ______________________________

PURCHASER:

Mike Jones

***MICHAEL A. JONES, SR.**

Dated: 1/30/18

Attachment: Jones - Vacant Lot - Term075 (3509 : Sale of City-owned Properties)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On _______________ the Burton City Council passed Resolution R-________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Michael A. Jones, Sr., a married man/woman, of 3291 Horace Ave., North Port, Florida 34286 as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) W 99 FT OF E 891 FT OF S 440 FT OF W ½ OF SW 1/4 SEC 26 T7N R7E 1 A
More commonly known as: Vacant Lot - E. Bristol Rd.
Permanent Parcel #: 59-26-300-020

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $1,050.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or

Attachment: Jones - Vacant Lot - E. Bristol Rd (3510 : Sale of City-owned Property)

certified funds and Seller shall convey a Covenant Deed to purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

Attachment: Jones - Vacant Lot - E. Bristol Rd (3510 : Sale of City-owned Property)

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

BY: PAULA ZELENKO
ITS MAYOR

Dated:

BY:
ITS CLERK

Dated:

PURCHASER:

Mike Jones

***MICHAEL A. JONES, SR.**
Dated: 1/30/18

Attachment: Jones - Vacant Lot - E. Bristol Rd (3510 : Sale of City-owned Property)

CONDITIONAL PURCHASE AGREEMENT
Conditioned upon ONE City Council Approval

On ________________ the Burton City Council passed Resolution R-_________ authorizing the sale of certain City owned real estate at specific prices. The subject of this Purchase Agreement is one of those parcels. Accordingly, this sale will only require one approval by the Burton City Council prior to closing.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Michael A. Jones, Sr., a married man/woman, of 3291 Horace Ave., North Port, Florida 34286 as Purchaser(s), agree to purchase, the following described real property, vacant land, located in the City of Burton, Genesee County, Michigan being legally described as:

Lot(s) A PARCEL OF LAND BEG S 1 DEG 28 MIN E 783 FT AND N 88 DEG 43 MIN 30 SEC E 790 FT FROM NW COR OF SE ¼ OF SEC 31 TH N 88 DEG 43 MIN 30 SEC E 45 FT TH S 1 DEG 28 MIN E 130 FT TH S 88 DEG 43 MIN 30 SEC W 45 FT TH N 1 DEG 28 MIN W 130 FT TO PLACE OF BEG FORMERLY KNOWN AS LOT 245 GREATER FLINT SUBDIVISION SEC 31 T7N R7E .13 A SPLIT ON 12/07/2007 FROM 59-31-400-035, 59-31-400-039; SPLIT ON 01/29/2009 FROM 59-31-400-100
More commonly known as: Vacant Lot - Gram St.
Permanent Parcel #: 59-31-400-101

together with all improvements, appurtenances, heridetenements now on the premises.

1. **PURCHASE PRICE.**
The Purchase Price for the above described property shall be $250.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
(a) Purchaser acknowledges and understands that all sales of City owned property must be approved by the Burton City Council and that the sale of this particular parcel of property is conditioned upon one such council approval. If the Council fails to approve this sale, then and in that event this Agreement will be

Attachment: Jones - Vacant Lot - Gram101 (3511 : Sale of City-owned Properties)

deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

(b) Closing shall take place within fifteen (15) business days of City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Covenant Deed to purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Covenant Deed.**

4. **TITLE:**

Seller has obtained title to the above described property through the property tax reversion process, through a Genesee County Circuit Court Quiet Title Action, or by bequest. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.

In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

Seller will convey it's interest in the property, which it has obtained by Circuit Court Judgment Quieting Title, by bequest or by Circuit Court Judgment conveying same, to Purchaser by Covenant Deed.

5. **CONDITION OF PREMISES:**

Purchaser acknowledges that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

6. **TAXES:**

Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

7. **ENTIRE CONTRACT:**

Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

8. **BINDING EFFECT**:

Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

9. **MISCELLANEOUS PROVISIONS**:

1) Each party shall be responsible to pay their respective attorney fees.
2) All parties acknowledge receipt of a signed copy of this Purchase Agreement.
3) In the event that the property being conveyed herein was subject to a Circuit Court Title Action, all parties acknowledge receipt of a copy of the Judgment Quieting Title or an Order Conveying Title to the City of Burton.

SIGNED IN THE PRESENCE OF:

Brenda S. Moulton

BRENDA S. MOULTON
PURCHASING AGENT

SELLER:

THE CITY OF BURTON

____
BY: PAULA ZELENKO
ITS MAYOR

Dated: ______________________

____
BY:
ITS CLERK

Dated: ______________________

PURCHASER:

Mike Jones
***MICHAEL A. JONES, SR.**
Dated: 1/30/18

Attachment: Jones - Vacant Lot - Gram101 (3511 : Sale of City-owned Properties)

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: December 15, 2017

Re: Memo of Explanation for Agenda ID # 3411
Regular Council Meeting of January 4, 2018

Modify Sec. 54.14 (A) (1) of Ordinance to ensure consistency with Michigan Water Quality Standards

Madam Mayor,

Agenda language:

Approve modification of Section 54.14 (A) (1) of Ordinance No. 2015-2-54-SO to ensure consistency with Michigan Water Quality Standards as required by the National Pollution Discharge Elimination System (NPDES)

BACKGROUND

In February 2015 the City submitted a permit application to the Michigan DEQ to comply with the requirements of the National Pollution Discharge Elimination System (NPDES). We have recently been notified that the DEQ has completed its review of our application, and they have requested some additional pieces of information and some modifications of our policies and procedures. Among these is a very minor modification of our ordinance as it relates to stormwater and non-stormwater discharges.. This modification consists of changing the first sentence of Section 54.14 (A) (1) Ordinance No. 2015-2-54-SO from its present form:

"The following discharges are exempt from discharge prohibitions established by this ordinance:"

TO

"The following non-stormwater water discharges are exempt from discharge prohibitions established by this ordinance provided that they are not identified as significant contributors to violations of State of Michigan Water Quality Standards:…."

Although this modification is very minor it does amend the ordinance.

Attachment: MoE re Modify Ordinance to comply with NPDES (3411 : Second Reading of Ordinance (Pollution Discharge modification))

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

ORDINANCE NO. 2015-2-54-SO

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF BURTON, MICHIGAN BY THE ADOPTION OF ADDITIONAL STORM WATER CONTROL REGULATIONS WHICH PROVIDE STANDARDS FOR DISCHARGES INTO THE STORM WATER SYSTEM OR WATERCOURSES, AND TO PROVIDE PENALTIES FOR VIOLATIONS.

THE CITY OF BURTON ORDAINS:

SECTION I

SECTION 54.10. PURPOSE/INTENT.

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of the City of Burton through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this ordinance are:

(A) To regulate the contribution of pollutants to the municipal separate storm sewer system (MS4) by stormwater discharges by any user

(B) To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system

(C) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this ordinance

Attachment: Ordinance21-2-54-SO - Modified 12-15-17 (3411 : Second Reading of Ordinance (Pollution Discharge modification))

SECTION 54.11. DEFINITIONS.

For the purposes of this ordinance, the following shall mean:

(A) Authorized Enforcement Agency: employees or designees of the director of the municipal agency designated to enforce this ordinance.

(B) Best Management Practices (BMPs): schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

(C) Clean Water Act. The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

(D) Construction Activity. Activities subject to NPDES Construction Permits. Currently these include construction projects resulting in land disturbance of 5 acres or more. Beginning in March 2003, NPDES Storm Water Phase II permits will be required for construction projects resulting in land disturbance of 1 acre or more. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

(E) Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

(F) Illegal Discharge. Any direct or indirect non-storm water discharge to the storm drain system, except as exempted in Section X of this ordinance.

(G) Illicit Connections. An illicit connection is defined as either of the following:

Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter

Attachment: Ordinance21-2-54-SO - Modified 12-15-17 (3411 : Second Reading of Ordinance (Pollution Discharge modification))

the storm drain system including but not limited to any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency or,

Any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

(H) Industrial Activity. Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b) (14)

(I) National Pollutant Discharge Elimination System (NPDES) Discharge Permit. means a permit issued by EPA (or by a State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

(J) Non-Storm Water Discharge. Any discharge to the storm drain system that is not composed entirely of storm water.

(K) Person. means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

(L) Pollutant. Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

(1'4) Premises. Any building, lot, parcel of land, or

Attachment: Ordinance21-2-54-SO - Modified 12-15-17 (3411 : Second Reading of Ordinance (Pollution Discharge modification))

portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

(N) Storm Drainage System. Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

(O) Storm Water. Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

(P) Stormwater Pollution Prevention Plan. A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

(Q) Wastewater means any water or other liquid, other than uncontaminated storm water, discharged from a facility.

SECTION 54.12. APPLICABILITY.

This ordinance shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by an authorized enforcement agency.

SECTION 54.13. RESPONSIBILITY FOR ADMINISTRATION.

The City of Burton shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the authorized enforcement agency may be delegated in writing by the Director of the authorized enforcement agency to persons or entities acting in the beneficial interest of or in the employ of the agency.

Attachment: Ordinance21-2-54-SO - Modified 12-15-17 (3411 : Second Reading of Ordinance (Pollution Discharge modification))

SECTION 54.14(A). DISCHARGE PROHIBITIONS.

(A) Prohibition of Illegal Discharges.

No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than storm water.

The commencement, conduct or continuance of any non authorized discharge to the storm drain system is prohibited except as described as follows:

(1) The following non-stormwater discharges are exempt from discharge prohibitions established by this ordinance provided that they are not identified as significant contributors to violations of State of Michigan Water Quality Standards: water line flushing or other potable water sources; landscape irrigation or lawn watering, and irrigation waters; diverted stream flows and flows from riparian habitats and wetlands; rising ground water and springs; uncontaminated ground water infiltration and seepage; uncontaminated pumped ground water except for groundwater cleanups specifically authorized by NPDES permits; foundation drains, water from crawl space pumps, footing drains and basement sump pumps (not including active groundwater dewatering systems); air conditioning condensation; waters from non-commercial washing of vehicles; street wash water; dechlorinated swimming pool water from single, two, or three family residences; firefighting activities; and any other water source not containing Pollutants.

(2) Dye testing done under the authorization of the MDEQ (general Rule 97) is an allowable discharge, but requires a complete Notice of Intent to the MDEQ prior to the time of the test.

(3) The prohibition shall not apply to any non-storm water discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm

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(B) Prohibition of Illicit Connections.

(1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.

(2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(3) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

SECTION 54.15. SUSPENSION OF MS4 ACCESS.

(A) Suspension due to Illicit Discharges in Emergency Situations

(1) The City of Burton Department of Public Works may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.

(B) Suspension due to the Detection of Illicit Discharge

(1) Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The authorized enforcement agency will notify a violator of the proposed termination of its MS4 access. The violator may petition the authorized enforcement agency for a reconsideration and hearing.

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A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the authorized enforcement agency.

SECTION 54.16. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES.

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the City of Burton Department of Public Works prior to the allowing of discharges to the MS4.

SECTION 54.17. MONITORING OF DISCHARGES.

(A) Applicability.

This section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

(B) Access to Facilities.

(1) The City of Burton Department of Public Works shall be permitted to enter and inspect facilities subject to regulation under this ordinance as often as may be necessary to
determine compliance with this ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.

Facility operators shall allow the City of Burton Department of Public Works ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.

(3) The City of Burton Department of Public Works shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the authorized enforcement agency to

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conduct monitoring and/or sampling of the facility's storm water discharge.

(4) The City of Burton Department of Public Works has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

(5) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the City of Burton Department of Public Works and
shall not be replaced. The costs of clearing such access shall be borne by the operator.

( ) Unreasonable delays in allowing the City of Burton Department of Public Works access to a permitted facility is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the authorized enforcement agency reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this ordinance.

([7]) If the City of Burton Department of Public Works has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

SECTION 54.18. REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT PRACTICES.

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The City of Burton Department of Public Works may adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or watercourses through the use of these structural and non-structural BMPs. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity,. to the extent practicable, shall be deemed compliance with the provisions of this section. These BMPs shall be part of a stormwater pollution prevention plan (SWPP) as necessary for compliance with requirements of the NPDES permit.

SECTION 54.19. WATERCOURSE PROTECTION.

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watcrcourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

SECTION 54.20. NOTIFICATION OF SPILLS.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or water of the U.S. said person shall take all necessary steps to ensure

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the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the authorized enforcement agency in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the City of Burton Department of Public Works within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

SECTION 54.21. ENFORCEMENT.

Notice of Violation.

(A) Whenever the City of Burton Department of Public Works finds that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

(1) The performance of monitoring, analyses, and reporting;

The elimination of illicit connections or discharges;

(3) That violating discharges, practices, or operations shall cease and desist;

(4) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property; and

(5) Payment of a fine to cover administrative and remediation costs; and

(6) The implementation of source control or treatment BMPs.

(B) If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline,

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the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

SECTION 54.22. APPEAL OF NOTICE OF VIOLATION.

Any person receiving a Notice of Violation may appeal the determination of the authorized enforcement agency. The notice of appeal must be received by the City Clerk within five (5) days from the date of the Notice of Violation. Hearing on the appeal before the City Council shall take place within 15 days from the date of receipt of the notice of appeal. The decision of the City Council shall be final.

SECTION 54.23. ENFORCEMENT MEASURES AFTER APPEAL.

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or , in the event of an appeal, within five (5) days of the decision of the City Council upholding the decision of the authorized enforcement agency, then representatives or agents or contractors of the City Council shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the City Council or its designated contractor to enter upon the premises for the purposes set forth above.

SECTION 54.24. COST OF ABATEMENT OF THE VIOLATION.

Within five (5) days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The property owner may file a written protest objecting to the amount of the assessment within days. If the amount due is not paid within a timely manner as determined by the decision of the City or by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

Any person violating any of the provisions of this article shall become liable to the city by reason of such violation. The liability shall be paid in not more than 12 equal payments.

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Interest at the rate of four (4%) percent per annum shall be assessed on the balance beginning on the 31st day following discovery of the violation.

SECTION 54.25. INJUNCTIVE RELIEF.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the authorized enforcement agency may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the persoh to perform abatement or remediation of the violation.

SECTION 54.26. COMPENSATORY ACTION.

In lieu of enforcement proceedings, penalties, and remedies authorized by this Ordinance, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

SECTION II

SEVERABILITY

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Ordinance.

Attachment: Ordinance21-2-54-SO - Modified 12-15-17 (3411 : Second Reading of Ordinance (Pollution Discharge modification))

SECTION III

ULTIMATE RESPONSIBILITY

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; therefore this ordinance does not intend nor imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

SECTION IV

VIOLATIONS DEEMED A PUBLIC NUISANCE.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

SECTION V

CRIMINAL PROSECUTION.

Any person that has violated or continues to violate this ordinance shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a criminal penalty of Five Hundred ($500.00) dollars per violation per day and/or imprisonment for a period of time not to exceed 90 days or both.

The City of Burton agency may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

Attachment: Ordinance21-2-54-SO - Modified 12-15-17 (3411 : Second Reading of Ordinance (Pollution Discharge modification))

SECTION VI

REMEDIES NOT EXCLUSIVE

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

SECTION VII

This Ordinance shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective on the thirty-first(31st) day following publication.

SECTION VIII

A copy of this Ordinance may be inspected at the City of Burton Clerk's Office at the City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

Paula Zelenko

By' PAULA , MAYOR

Teresa Karnsey

B : TERESA KARNSEY ERK

Ordinance introduced on: January 15, 2015

Second Reading: February 2, 2015

Publication date: February 12, 2015

Effective date: February 12, 2015

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

ORDINANCE NO. 2018 - 152

AN ORDINANCE TO AMEND CHAPTER 152.13(c)(2), COMPILED ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF BURTON TO REGULATE DISTRIBUTED ANTENNA SYSTEMS/SMALL CELL WIRELESS FACILITIES LOCATED IN THE CITY ROAD RIGHT OF WAY.

THE CITY OF BURTON ORDAINS:

SECTION I

Chapter 152.13(c)(2) of the Code of ordinances of the City of Burton shall be amended by the following:

152.13(c)(2) (2) The maximum height of a pole or other supporting structure installed to accommodate a DAS/small cell/wireless network shall be 42 feet. Equipment on a supporting structure may not exceed an aggregate width of four feet (centered on pole) and shall be secured a minimum of ten feet from the ground surface or 18 feet from the ground where equipment may overhang the back of curb line. Ground level equipment or shelters are not permitted.

SECTION II

All other provisions of this Chapter shall be and are hereby ratified.

SECTION III

The violation of the terms of this Ordinance shall be a municipal civil infraction.

SECTION IV

This Ordinance, or a synopsis thereof, shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective 30 days after publication.

SECTION V

A copy of this Ordinance may be inspected at the City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

Attachment: AMEND CHAPTER 152.13(c)(2) Small Cell Towers (3473 : Second Reading of Ordinance (wireless facility))

Amend Chapter 152.13(c)(2), Ordinance no. 2018 - 152

CITY OF BURTON,

____

By: PAULA ZELENKO, MAYOR

____

By: RICHARD HAYMAN, ACTING CLERK

Ordinance introduced on:
Second Reading:
Publication date:
Effective date:

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: January 12, 2018

Re: Memo of Explanation for Agenda ID # 3473
Regular Council Meeting of January 18, 2018

Amend Section 152.13(c)(2) of Chapter 152 of the City of Burton Code of Ordinances to regulate distributed antenna

Madam Mayor,

Agenda language:

Approve and authorize the first reading of an ordinance to amend Section 152.13(c)(2) of Capter 153 of the City of Burton Code of Ordinances to regulate distributed antenna systems/small cell wireless facilities located in the City Road right of way.

BACKGROUND

On December 18, 2017, City Council approved and authorized the second reading of an ordinance to add Chapter 152, the Wireless Communication Facilities Ordinance, to the City of Burton Code of Ordinances to regulate Distributed Antenna Systems (DAS)/small cell wireless facilities located in city roads right-of-ways. Section 152.13 (c)(2) of that Ordinance sets the maximum height of a pole or other supporting structure installed to accommodate a DAS/small cell/wireless network at 40 feet.

We subsequently learned, in conversation with Consumers Energy, that 42 feet is usually needed to meet their requirement for separation from transmission lines. Thus this amendment will amend Section 152.13 (c)(2) to set the maximum height at 42 feet. The rest of the ordinance remains unchanged.

Attachment: MoE re Modify Ordinance to increase Height of Small Antennae to 42 Feet. (3473 : Second Reading of Ordinance (wireless facility))