



CITY OF BURTON
BURTON CITY COUNCIL MEETING
JANUARY 16, 2017
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:03 PM.

A. INVOCATION LED BY: MR. HATFIELD

B. THE PLEDGE OF ALLEGIANCE IS LED BY: MR. HATFIELD

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Steven Heffner	President	Present	
Steven Hatfield	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

D. STAFF PRESENT

Rik Hayman, Chief of Staff

Teresa Karsney, Clerk

Ginger Burke-Miller, Controller

Sue Warren, Human Resources

Amber Abbey, Deputy Planning & Zoning

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Jan 3, 2017 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

F. ADMINISTRATIVE REPORTS

Mr. Hayman is representing the Mayor tonight. Mayor Zelenko is at the Winter Meeting of the US Mayors Water Council. Attorney Leadford will not be attending tonight. He does plan to attend the February 6, 2017 meeting for a closed session with labor strategy updates.

Mr. Hayman stated that the December revenue and expenditure report is attached, as well as the pool cash report from the City Treasurer and the Mid-Year review notes from the Controller.

Mr. Hayman presented the agenda items. Amy Street shortfall elimination plan. This is an on-going requirement until the special assessment is paid in full by the residents. The corrective action plan as you know is required by the State Treasury to address the items mentioned in our audit. We have had the opportunity to speak with a couple of you in these regards and there are concerns that were expressed regarding the line item budget gig by the auditors. If you are not comfortable with the corrective action paragraph #5, we recommend approval of the other elements of the plan and amend item five to hold in dispute. This gives the City the ability to meet the state's timeline on responding and allow the Council the opportunity to further discuss the disputed portion with auditors, second opinions, and the state. The Mayor had a brief conversation with Attorney Doyle on Friday, so she may have additional information and advice for you tonight.

The first reading of an ordinance - This is a change in zoning regarding the Southmoor Golf Course property. Our Planning and Zoning Official, Amber Abbey is here to address concerns.

Updates:

All the budgeted positions have been posted internally. There were no internal candidates for any positions. The positions have been posted publicly on the website and the media will be aware tomorrow. We do have applications coming in and will schedule interviews in the next couple of weeks.

Reminders:

Special Council Meeting on Wednesday, January 18, 2017 to interview and select a new council member.

Master Plan Open House on Tuesday, January 24, 2017 at Fire Station #2. There are two sessions: 1-3 p.m. and 6:30-8:30 p.m.

Neighborhood Watch on Thursday, January 26, 2017 at 7:00 p.m. at the Police Station.

Goal setting workshop on Monday, February 6, 2017 at 6:00 p.m.

There will be three Zoning Board of Appeals appointments on Monday, February 6, 2017 agenda.

Genesee County Treasurer Deb Cherry will be attending the February 6, 2017 regular Council Meeting to introduce the new Land Bank Director.

1. Revenue and Expenditure Report December 2016
2. Pooled Cash Investment Report for 01/04/17.
3. Mid Year Review December 2016.

G. COMMITTEE REPORTS

Mr. O'Keefe stated that 911 Consortium may have a millage proposal on the May Ballot. It will be a surcharge increase. 911 is funded by surcharge on land lines and cell phones. We are waiting to see if the County Commissioner approves this so we can start the process for the election in May. Currently the surcharge is \$1.24 proposed to go to \$1.84.

Mr. Smith attended his first planning commission meeting. Mrs. Abbey has put together a packet entitled Starting a Business in the City of Burton. Mr. Smith will be letting the Chamber members know that this is available at the City offices and on the Chamber website. He thanked Mrs. Abbey for putting this together. Also we need to market the City of Burton Master plan.

Mr. Hatfield stated the Burton Kiwanis Hot Fudge Run & Walk will be held Saturday, February 18, 2017. Sign up has also started for the Burton Youth League.

H. AUDIENCE PARTICIPATION

City Council received comments from following people:

Bruce Leach of Flint is representing the owner of the property to be rezoned. Glad to hear Council is looking to develop the City of Burton with job creation and tax revenue.
David Boji from Southmoor Golf Course thanked Council for opportunity to look for commercial business to come to Burton.
Rick Fuhst of Burton about the cell phone surcharge for 911.

I. COUNCIL DISCUSSION

Council discussed the following:

The Corrective Action Plan for the State of Michigan and amended paragraph #5 of this plan.

Reduction in the mills when we did the budget but didn't reduce expenses.

Current number of employees compared to how many were budgeted.

Microphones in the Council Chamber.

Budget reduction to match the expenses with the reduction in revenues.

Treehouse at For-Mar park that was on Treehouse Masters.

It was decided that they would have a Special City Council Meeting on Monday, January 30, 2017 at 6:00 p.m. for Budget Evaluation.

1. Motion to amend Item #4 Paragraph #5 to read as follows: Budgeting - The City Council has reviewed the Michigan Department of Treasury's Uniform Budget Manual and concluded that the City of Burton is in compliance with the Budget Act as Described in the Manual.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Hatfield, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 12/22/16 to 1/10/17 in the amount \$3,290.25.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Steven Hatfield, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

2. Approve and authorize the Attorney Billing (Masud) 11/2/16 to 11/30/16 in the amount \$10,222.00.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Steven Hatfield, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

3. Amy Street Capital Projects Fund Shortfall Elimination Plan.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

4. Approve and authorize the attached Corrective Action Plan.

To amend Item #4 Paragraph #5 to read as follows: Budgeting - The City Council has reviewed the Michigan Department of Treasury's Uniform Budget Manual and concluded that the City of Burton is in compliance with the Budget Act as Described in the Manual.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Steven Hatfield, Councilman
AYES: Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

K. FIRST READING OF ORDINANCE

- A. Approve and authorize ZC# 317 - Wilson Boji 3761 Coolidge Troy, MI 48084, Andrew Boji 22100 Corrine Southfield, MI 48034, and Intisar Boji 220 Winding Brook Commerce Twp., MI 48390 requests a zoning change from R-1C Single Family Residential to C-2 General Business on the following described parcel: being located at 4312 S. Dort Hwy. as follows: 59-32-400-030 described as: A PARCEL OF LAND BEG AT E 1/4 COR OF SEC TH S 1 DEG 12 MIN W 1308.21 FT TH N 88 DEG 44 MIN W 493.75 FT TH S 1 DEG 12 MIN W 724.97 FT TH N 88 DEG 46 MIN 30 SEC W 329.91 FT TH N 1 DEG 11 MIN E 125 FT TH N 88 DEG 46 MIN 30 SEC W 549.96 FT TH S 1 DEG 09 MIN 20 SEC W 323 FT TH N 88 DEG 46 MIN 30 SEC W 494.76 FT TH N 1 DEG 07 MIN 30 SEC E 82.50 FT TH N 88 DEG 44 MIN W 440.04 FT TH N 1 DEG 06 MIN 10 SEC E 841.50 FT TH S 88 DEG 50 MIN E 660.50 FT TH N 1304.18 FT TH S 88 DEG 50 MIN E 1651.47 FT TO PL OF BEG & S 981.18 FT OF E 1/2 OF W 1/2 OF NW 1/4 OF SE 1/4 & W 1/2 OF E 1/2 OF NW 1/4 OF SE 1/4 EXCEPT N 381 FT SEC 32 T7N R7E

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

Meeting was adjourned at 8:40 PM.



CITY OF BURTON
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JANUARY 3, 2017
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: MR. O'KEEFE

B. THE PLEDGE OF ALLEGIANCE IS LED BY: MR. O'KEEFE

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Steven Heffner	President	Present	
Steven Hatfield	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
 Rik Hayman, Chief of Staff

Teresa Karsney, Clerk

E. APPROVAL OF MINUTES

1. City Council - Council Audit Workshop - Dec 19, 2016 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

2. City Council - Regular Meeting - Dec 19, 2016 7:00 PM

Mr. Haskins requested that the roll call be put into the minutes for the calling the question on the budget amendments. The Clerk stated she would take care of that.

Minutes Acceptance: Minutes of Jan 3, 2017 7:00 PM (APPROVAL OF MINUTES)

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

F. ADMINISTRATIVE REPORTS

Mayor Zelenko went over the agenda item. Today being our first day back from the holiday break, I do not have a lot to report tonight. We are getting caught up on email, phone calls and regular mail. The Labor Attorney billing was received today, so that will be on your January 16th meeting agenda.

Department heads are putting together their departmental information for the 17-18 fiscal year budget as well as an update for the remaining 16-17 budget year. We working to have a mid-year review information at the January 16th meeting.

The Master Plan Open House is January 24th at Fire Station #2 the first session is at 1:00 p.m. to 3:00 p.m. and the second session is from 6:30 p.m. to 8:30 p.m. Please encourage citizens that you speak with to attend one or both sessions to give their input.

New Year's Day, our Fire Department responded to fire in Twin Meadows. Three residents with injuries were taken to Hurley Hospital. I do not know their status at this time. The fire is still under investigation. There were not injuries to our firefighters.

It was brought to my attention late last night of a problem at 1200 Wells Street regarding a wood chopping business that appeared over the holidays. Code enforcement investigated the property this morning, spoke with responsible parties, and gave them formal notice to remove the wood. The parties stated that they would have the property cleaned up by the weekend. This is a LandBank owned property and the Landbank was notified of the problem.

Lastly, Tree House Master episode at For-Mar is scheduled to air Friday, January 13th at 10 p.m.

G. COMMITTEE REPORTS

Mr. Hatfield received an update on the website by email today and will email that to all the council members.

Mr. Heffner set a Goal Setting Workshop on February 6, 2016 at 6:00 p.m.

Mr. Heffner appointed Mr. Smith as the Council Representative to the Planning Commission.

H. AUDIENCE PARTICIPATION

City Council received comments from the following people:

Bud LeGrande - Needing copy of the Charter and unable to get a hold of the Mayor.

I. COUNCIL DISCUSSION

Council discussed the following:

Wood Cutting going on at 1200 Wells.

Marketing the City to prospective businesses.

Getting the information on the Master Plan out to the public.

Dual duties that the Deputy Fire Chief is doing.
 Sound System in the Council Chamber.
 Personnel issues.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 12/14/16 to 12/22/16 in the amount \$3,918.50.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Duane Haskins, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

2. Vacant City Council Seat

Mr. Heffner stated that the Clerk will give everyone copies of all the applications at the next City Council meeting.

Meeting was adjourned at 7:52 PM.

Minutes Acceptance: Minutes of Jan 3, 2017 7:00 PM (APPROVAL OF MINUTES)



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 01/16/17 07:00 PM
Department: Controller's Office
Category: Finance
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

F.1

SCHEDULED

AGENDA ITEM (ID # 2801)

DOC ID: 2801

Revenue and Expenditure Report December 2016

ATTACHMENTS:

- Full Report 12312016 (PDF)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 1001 - GENERAL FUND							
Revenues							
Dept 0000							
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,096,000.00	1,931,909.60	8,588.18	0.00	164,090.40	92.1
1001-0000-404.0000	TAX CHARGEBACKS	(55,000.00)	0.00	0.00	0.00	(55,000.00)	0.0
1001-0000-407.0000	DELINQUENT REAL TAXES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,700.00	28,989.80	5,663.02	0.00	72,710.20	28.5
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	23,000.00	1,187.00	0.00	0.00	21,813.00	5.1
1001-0000-453.0000	FRANCHISE FEES	540,000.00	115,351.18	0.00	0.00	424,648.82	21.3
1001-0000-454.0000	LEASE FEES	37,000.00	18,542.05	3,293.69	0.00	18,457.95	50.1
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	27,900.00	31,388.26	31,388.26	0.00	(3,488.26)	112.5
1001-0000-574.0000	STATE SHARED REVENUES	2,554,100.00	436,897.00	0.00	0.00	2,117,203.00	17.1
1001-0000-576.0000	LIQUOR FEES	18,000.00	18,084.00	0.00	0.00	(84.00)	100.4
1001-0000-608.0000	BOARD OF APPEALS	10,700.00	2,200.00	0.00	0.00	8,500.00	20.5
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	276,000.00	189,129.02	5,883.55	0.00	86,870.98	68.5
1001-0000-622.0000	ZONING FEES	12,600.00	3,365.00	225.00	0.00	9,235.00	26.7
1001-0000-627.0000	COPY FEES	1,500.00	573.12	145.86	0.00	926.88	38.2
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-0000-666.0000	INTEREST INCOME	22,500.00	9,136.64	0.00	0.00	13,363.36	40.6
1001-0000-673.0000	SALE OF ASSETS	25,000.00	5,750.00	4,500.00	0.00	19,250.00	23.0
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	2,166.36	0.00	0.00	3,333.64	39.3
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	0.00	35,000.00	0.0
1001-0000-678.0000	REIMBURSEMENT INCOME	27,200.00	(765.27)	0.00	0.00	27,965.27	(2.8)
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	17,000.00	14,598.00	0.00	0.00	2,402.00	85.8
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	16,000.00	400.00	0.00	0.00	15,600.00	2.5
1001-0000-690.2004	MOVIES REVENUE (P&R)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	0.00	7,000.00	0.0
1001-0000-694.0000	OTHER REVENUES	18,000.00	(3,738.94)	(443.29)	0.00	21,738.94	(20.7)
1001-0000-699.0000	CONTINGENCY	553,550.00	0.00	0.00	0.00	553,550.00	0.0
Total Dept 0000		6,392,250.00	2,805,162.82	59,244.27	0.00	3,587,087.18	43.8
TOTAL REVENUES		6,392,250.00	2,805,162.82	59,244.27	0.00	3,587,087.18	43.8
Expenditures							
Dept 1001-COUNCIL							
1001-1001-703.0000	SALARY	67,000.00	33,500.10	5,583.35	0.00	33,499.90	50.0
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	525.00	262.50	0.00	1,975.00	21.0
1001-1001-719.0000	FRINGE BENEFITS	71,600.00	26,300.98	9,472.26	0.00	45,299.02	36.7
1001-1001-727.0000	OFFICE SUPPLIES	900.00	832.12	27.79	0.00	67.88	92.4
1001-1001-728.0000	INFORMATION TECH ALLOCATION	31,500.00	31,500.00	0.00	0.00	0.00	100.0
1001-1001-808.0000	AUDIT	20,000.00	9,314.58	0.00	0.00	10,685.42	46.5
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00	0.00	0.00	0.00	50,000.00	0.0
1001-1001-818.0001	MASTER PLAN	45,000.00	37,572.37	4,762.50	0.00	7,427.63	83.4
1001-1001-826.0000	LEGAL	70,000.00	50,843.44	1,843.75	0.00	19,156.56	72.6
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	11,363.05	0.00	0.00	636.95	94.6
1001-1001-864.0000	TRAINING	12,000.00	2,763.06	12.60	0.00	9,236.94	23.0
1001-1001-900.0000	NOTICES	5,000.00	0.00	0.00	0.00	5,000.00	0.0
1001-1001-910.0000	INSURANCE	100,000.00	84,464.39	0.00	0.00	15,535.61	84.4
1001-1001-956.0000	MISCELLANEOUS	500.00	116.50	0.00	0.00	383.50	23.3
Total Dept 1001-COUNCIL		488,000.00	289,095.59	21,964.75	0.00	198,904.41	59.2
Dept 1071-MAYOR							
1001-1071-703.0000	SALARY	74,300.00	37,285.88	8,538.75	0.00	37,014.22	50.0
1001-1071-706.0000	SALARIES PERMANENT	66,300.00	33,390.46	7,489.21	0.00	32,910.79	50.0

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 1001 - GENERAL FUND							
Expenditures							
1001-1071-709.0000	OVERTIME	0.00	0.00	(20.19)	0.00	0.00	0.0
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	10,800.00	4,925.96	1,066.63	0.00	5,874.04	45.6
1001-1071-718.0000	RETIREMENT - MERS RETIREES	24,500.00	10,459.98	1,897.88	0.00	14,040.02	42.6
1001-1071-719.0000	FRINGE BENEFITS	65,900.00	21,357.11	5,421.66	0.00	44,542.89	32.4
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00	0.0
1001-1071-728.0000	INFORMATION TECH ALLOCATION	11,400.00	11,400.00	0.00	0.00	0.00	100.0
1001-1071-731.0000	POSTAGE	500.00	117.95	46.88	0.00	382.05	23.5
1001-1071-757.0000	OPERATING EXPENDITURES	800.00	0.00	0.00	0.00	800.00	0.0
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	0.00	1,600.00	0.0
1001-1071-828.0000	MEMBERSHIP & DUES	2,900.00	0.00	0.00	0.00	2,900.00	0.0
1001-1071-863.0000	AUTO REPAIR	0.00	0.00	0.00	20.00	(20.00)	0.0
1001-1071-864.0000	TRAINING	10,000.00	3,389.69	657.47	0.00	6,610.31	33.9
1001-1071-867.0000	GAS & OIL	600.00	278.79	0.00	0.00	321.21	46.4
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,800.00	1,107.85	116.55	0.00	692.15	61.5
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	0.00	400.00	0.0
Total Dept 1071-MAYOR		273,300.00	123,713.67	25,214.84	20.00	149,566.33	45.2
Dept 1091-ELECTION							
1001-1091-706.0000	SALARIES PERMANENT	68,800.00	27,377.38	7,319.83	0.00	41,422.62	39.7
1001-1091-709.0000	OVERTIME	9,700.00	5,036.92	98.56	0.00	4,663.08	51.9
1001-1091-710.0000	FEES PER DIEM	56,000.00	19,454.84	664.54	170.00	36,375.16	35.0
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	4,600.00	2,660.70	542.42	0.00	1,939.30	57.8
1001-1091-718.0000	RETIREMENT - MERS RETIREES	50,800.00	20,524.12	4,189.45	0.00	30,275.88	40.4
1001-1091-719.0000	FRINGE BENEFITS	30,000.00	9,563.08	1,855.45	0.00	20,436.92	31.8
1001-1091-727.0000	SUPPLIES	10,000.00	317.72	81.95	0.00	9,682.28	3.1
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,400.00	1,400.00	0.00	0.00	0.00	100.0
1001-1091-731.0000	POSTAGE	5,800.00	1,827.85	86.40	0.00	3,972.15	31.5
1001-1091-818.0000	CONTRACTUAL SERVICE	6,300.00	4,425.00	0.00	440.00	1,435.00	77.2
1001-1091-861.0000	AUTO ALLOWANCE	500.00	81.65	0.00	0.00	418.35	16.3
1001-1091-864.0000	TRAINING	2,500.00	0.00	0.00	0.00	2,500.00	0.0
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	0.00	400.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	753.41	0.00	0.00	746.59	50.2
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	32,000.00	0.00	0.00	0.00	32,000.00	0.0
Total Dept 1091-ELECTION		281,300.00	93,422.67	14,838.60	610.00	187,267.33	33.4
Dept 2009-ASSESSOR							
1001-2009-703.0000	SALARY	65,000.00	45,187.50	8,562.50	0.00	19,812.50	69.5
1001-2009-706.0000	SALARIES PERMANENT	134,600.00	65,184.74	15,537.24	0.00	69,415.26	48.4
1001-2009-709.0000	OVERTIME	3,800.00	926.37	83.19	0.00	2,873.63	24.3
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	3,600.00	1,368.74	337.51	0.00	2,231.26	38.0
1001-2009-718.0000	RETIREMENT - MERS RETIREES	13,200.00	7,360.51	1,815.04	0.00	5,839.49	55.7
1001-2009-719.0000	FRINGE BENEFITS	73,300.00	26,200.46	3,779.15	0.00	47,099.54	35.7
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	447.60	244.88	0.00	1,552.40	22.3
1001-2009-728.0000	INFORMATION TECH ALLOCATION	8,600.00	8,600.00	0.00	0.00	0.00	100.0
1001-2009-731.0000	POSTAGE	6,500.00	268.95	38.84	0.00	6,231.05	4.1
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	0.00	0.00	0.00	200.00	0.0
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	2,206.60	2,206.60	0.00	3,793.40	36.7
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	2,855.89	0.00	0.00	144.11	95.20
1001-2009-826.0000	LEGAL	5,000.00	625.00	218.75	0.00	4,375.00	12.50
1001-2009-828.0000	MEMBERSHIP & DUES	500.00	225.00	0.00	0.00		

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 1001 - GENERAL FUND							
Expenditures							
1001-2009-863.0000	AUTO REPAIR	1,000.00	245.40	38.91	61.09	693.51	30.6
1001-2009-864.0000	TRAINING	5,000.00	1,229.32	250.00	0.00	3,770.68	24.5
1001-2009-867.0000	GAS & OIL	1,000.00	258.69	80.52	0.00	741.31	25.8
1001-2009-868.0000	AUTO WASH	100.00	5.00	0.00	30.00	65.00	35.0
1001-2009-880.0000	ECONOMIC DEVELOPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.0
Total Dept 2009-ASSESSOR		335,400.00	163,195.77	33,193.13	91.09	172,113.14	48.6
Dept 2015-CLERK							
1001-2015-703.0000	CLERK SALARY	60,600.00	30,517.76	6,988.80	0.00	30,082.24	50.3
1001-2015-706.0000	SALARIES PERMANENT	31,200.00	14,366.41	3,433.64	0.00	16,833.59	46.0
1001-2015-709.0000	OVERTIME	2,800.00	647.68	189.73	0.00	2,152.32	23.1
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	13,600.00	5,773.44	1,250.94	0.00	7,826.56	42.4
1001-2015-718.0000	RETIREMENT - MERS RETIREES	44,300.00	14,791.93	1,513.76	0.00	29,508.07	33.3
1001-2015-719.0000	FRINGE BENEFITS	50,300.00	13,153.05	1,425.84	0.00	37,146.95	26.1
1001-2015-727.0000	OFFICE SUPPLIES	800.00	678.78	47.85	0.00	121.22	84.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	4,300.00	4,300.00	0.00	0.00	0.00	100.0
1001-2015-731.0000	POSTAGE	300.00	33.40	9.53	0.00	266.60	11.1
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00	0.00	500.00	0.0
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	400.00	0.00	0.00	400.00	50.0
1001-2015-861.0000	AUTO ALLOWANCE	300.00	63.18	0.00	0.00	236.82	21.0
1001-2015-864.0000	TRAINING	3,500.00	0.00	0.00	0.00	3,500.00	0.0
1001-2015-956.0000	MISCELLANEOUS	300.00	56.70	0.00	0.00	243.30	18.9
1001-2015-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Total Dept 2015-CLERK		214,600.00	84,782.33	14,860.09	0.00	129,817.67	39.5
Dept 2023-CONTROLLER							
1001-2023-703.0000	CONTROLLER SALARY	12,300.00	6,217.73	1,423.92	0.00	6,082.27	50.5
1001-2023-706.0000	SALARIES PERMANENT	36,200.00	16,914.23	3,964.32	0.00	19,285.77	46.7
1001-2023-709.0000	OVERTIME	4,000.00	923.18	201.74	0.00	3,076.82	23.0
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	6,300.00	3,075.28	704.17	0.00	3,224.72	48.8
1001-2023-718.0000	RETIREMENT - MERS RETIREES	33,100.00	12,253.37	2,805.08	0.00	20,846.63	37.0
1001-2023-719.0000	FRINGE BENEFITS	26,400.00	7,612.33	1,673.11	0.00	18,787.67	28.8
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	155.22	35.25	0.00	1,444.78	9.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	8,600.00	8,600.00	0.00	0.00	0.00	100.0
1001-2023-731.0000	POSTAGE	200.00	31.06	1.57	0.00	168.94	15.5
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	0.00	5,000.00	0.0
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	120.00	0.00	0.00	1,680.00	6.6
1001-2023-864.0000	TRAINING	3,400.00	1,625.96	0.00	0.00	1,774.04	47.8
1001-2023-956.0000	MISCELLANEOUS	400.00	8.00	0.00	0.00	392.00	2.0
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Total Dept 2023-CONTROLLER		140,300.00	57,536.36	10,809.16	0.00	82,763.64	41.0
Dept 2053-TREASURER							
1001-2053-703.0000	TREASURER SALARY	13,900.00	6,975.67	1,597.48	0.00	6,924.33	50.1
1001-2053-706.0000	SALARIES PERMANENT	9,600.00	4,657.71	1,108.98	0.00	4,942.29	48.5
1001-2053-709.0000	OVERTIME	600.00	5.20	5.20	0.00	594.80	0.8
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	300.00	107.76	26.31	0.00	192.24	35.9
1001-2053-718.0000	RETIREMENT - MERS RETIREES	900.00	551.34	141.50	0.00	348.66	61.2
1001-2053-719.0000	FRINGE BENEFITS	10,600.00	7,131.43	2,237.62	0.00	3,468.57	67.2
1001-2053-727.0000	OFFICE SUPPLIES	600.00	360.56	0.00	0.00		

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 1001 - GENERAL FUND							
Expenditures							
1001-2053-728.0000	INFORMATION TECH ALLOCATION	2,200.00	2,200.00	0.00	0.00	0.00	100.0
1001-2053-731.0000	POSTAGE	15,000.00	11,302.98	5,402.40	0.00	3,697.02	75.3
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	0.00	0.00	0.00	200.00	0.0
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	1,200.48	200.08	1,200.48	599.04	80.0
1001-2053-827.0000	TAX ROLL EXPENSE	9,500.00	5,246.87	2,607.09	0.00	4,253.13	55.2
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	0.00	100.00	0.0
1001-2053-864.0000	TRAINING	1,000.00	0.00	0.00	0.00	1,000.00	0.0
1001-2053-956.3000	BANKING SUPPLIES	500.00	0.00	0.00	0.00	500.00	0.0
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	202.97	0.00	0.00	1,297.03	13.5
Total Dept 2053-TREASURER		69,500.00	39,942.97	13,326.66	1,200.48	28,356.55	59.2
Dept 2065-CITY HALL							
1001-2065-706.0000	SALARIES PERMANENT	33,200.00	13,581.62	2,879.76	3,456.75	16,161.63	51.3
1001-2065-709.0000	OVERTIME	2,000.00	338.61	113.28	0.00	1,661.39	16.9
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	900.00	150.48	21.55	0.00	749.52	16.7
1001-2065-718.0000	RETIREMENT - MERS RETIREES	3,400.00	825.79	132.50	0.00	2,574.21	24.2
1001-2065-719.0000	FRINGE BENEFITS	18,100.00	1,762.48	52.26	0.00	16,337.52	9.7
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,565.44	1,309.50	824.96	1,609.60	73.1
1001-2065-728.0000	INFORMATION TECH ALLOCATION	100,400.00	100,400.00	0.00	0.00	0.00	100.0
1001-2065-757.0000	OPERATING EXPENDITURES	100.00	5.00	0.00	0.00	95.00	5.0
1001-2065-818.0000	CONTRACTUAL SERVICE	6,100.00	1,731.58	424.29	2,489.58	1,878.84	69.2
1001-2065-825.0000	JANITORIAL	13,000.00	4,320.00	720.00	5,040.00	3,640.00	72.0
1001-2065-826.0000	LEGAL	20,000.00	4,324.00	781.25	0.00	15,676.00	21.6
1001-2065-910.0000	BUILDING INSURANCE	4,500.00	3,766.75	0.00	0.00	733.25	83.7
1001-2065-920.0000	UTILITIES	50,000.00	16,610.74	3,545.83	0.00	33,389.26	33.2
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	60,000.00	1,663.72	409.46	2,127.20	56,209.08	6.3
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	2,250.00	0.00	0.00	4,250.00	34.6
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	1,355.92	696.26	225.00	4,119.08	27.7
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	4,154.94	230.49	0.00	7,845.06	34.6
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	100.0
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	0.00	0.00	0.00	15,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	158,000.00	7,453.75	0.00	0.00	150,546.25	4.7
Total Dept 2065-CITY HALL		1,514,900.00	1,168,260.82	1,011,316.43	14,163.49	332,475.69	78.0
Dept 2071-PUBLIC SERVICE							
1001-2071-717.0000	RETIREMENT - MERS ACTIVE	100.00	0.00	0.00	0.00	100.00	0.0
1001-2071-718.0000	RETIREMENT - MERS RETIREES	100.00	0.00	0.00	0.00	100.00	0.0
1001-2071-719.0000	FRINGE BENEFITS	900.00	0.00	0.00	0.00	900.00	0.0
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	0.00	0.00	0.00	1,200.00	0.0
1001-2071-922.0000	DRAINS AT LARGE	95,000.00	0.00	0.00	0.00	95,000.00	0.0
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	0.00	0.00	0.00	39,000.00	0.0
1001-2071-922.0002	GILKEY CREEK INTEREST	6,800.00	0.00	0.00	0.00	6,800.00	0.0
1001-2071-926.0000	STREET LIGHTING	445,000.00	155,138.64	31,213.16	0.00	289,861.36	34.8
1001-2071-927.0000	LED STREET LIGHTING PROGRAM	10,000.00	8,529.37	0.00	0.00	1,470.63	85.2
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	7,500.00	6,771.64	1,348.50	0.00	728.36	90.2
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	13,906.82	1,787.94	0.00	21,093.18	39.7
Total Dept 2071-PUBLIC SERVICE		650,600.00	184,346.47	34,349.60	0.00	466,253.53	28.33
Dept 6090-PARKS & RECREATION							

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 1001 - GENERAL FUND							
Expenditures							
1001-6090-705.0000	RECREATION DIRECTOR SALARY	15,000.00	7,538.43	1,730.76	0.00	7,461.57	50.2
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	100.00	0.00	0.00	1,400.00	6.6
1001-6090-709.0000	OVERTIME	600.00	177.09	39.98	0.00	422.91	29.5
1001-6090-710.0000	COMMISSION SALARIES	3,700.00	1,080.00	240.00	0.00	2,620.00	29.1
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	300.00	1,292.37	286.57	0.00	(992.37)	430.7
1001-6090-718.0000	RETIREMENT - MERS RETIREES	1,000.00	3,001.12	625.96	0.00	(2,001.12)	300.1
1001-6090-719.0000	FRINGE BENEFITS	7,000.00	815.12	158.41	0.00	6,184.88	11.6
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,400.00	1,400.00	0.00	0.00	0.00	100.0
1001-6090-731.0000	POSTAGE	800.00	703.97	0.00	0.00	96.03	88.0
1001-6090-757.0000	OPERATING EXPENDITURES	5,000.00	1,245.45	120.90	0.00	3,754.55	24.9
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	5,718.35	1,050.91	558.95	6,722.70	48.2
1001-6090-943.0000	EQUIPMENT RENTAL	12,000.00	6,882.18	3.68	0.00	5,117.82	57.3
1001-6090-956.0000	MISCELLANEOUS	600.00	0.00	0.00	0.00	600.00	0.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	150.00	0.00	0.00	19,850.00	0.7
1001-6090-962.0000	TRAINING & MEMBERSHIPS	2,000.00	68.47	0.00	0.00	1,931.53	3.4
1001-6090-973.0000	P & R COMMUNITY EVENTS	11,400.00	1,511.78	363.10	2,400.00	7,488.22	34.3
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	0.00	0.00	0.00	2,000.00	0.0
1001-6090-973.1100	CONCERTS	2,000.00	0.00	0.00	0.00	2,000.00	0.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	4,953.33	25.80	0.00	46.67	99.0
1001-6090-973.1400	PIZZA WITH SANTA	2,000.00	1,984.13	1,984.13	0.00	15.87	99.2
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	13,423.34	5,548.10	0.00	3,576.66	78.9
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	1,179.00	0.00	0.00	14,821.00	7.3
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	487.81	134.81	0.00	4,012.19	10.8
1001-6090-974.7049	PARK PROJECTS	60,000.00	0.00	0.00	0.00	60,000.00	0.0
Total Dept 6090-PARKS & RECREATION		203,800.00	53,711.94	12,313.11	2,958.95	147,129.11	27.6
Dept 8001-PLANNING							
1001-8001-706.0000	SALARIES PERMANENT	24,000.00	11,648.94	2,773.54	0.00	12,351.06	48.5
1001-8001-709.0000	OVERTIME	700.00	1,045.36	122.00	0.00	(345.36)	149.3
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	1,320.00	0.00	0.00	2,280.00	36.6
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	600.00	287.11	69.13	0.00	312.89	47.8
1001-8001-718.0000	RETIREMENT - MERS RETIREES	2,400.00	1,618.21	383.64	0.00	781.79	67.4
1001-8001-719.0000	FRINGE BENEFITS	17,600.00	5,726.71	735.27	0.00	11,873.29	32.5
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	333.76	71.18	0.00	166.24	66.7
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	47.50	0.00	0.00	152.50	23.7
1001-8001-864.0000	TRAINING	300.00	394.17	0.00	0.00	(94.17)	131.3
1001-8001-900.0000	NOTICES	500.00	59.20	0.00	0.00	440.80	11.8
Total Dept 8001-PLANNING		50,400.00	22,480.96	4,154.76	0.00	27,919.04	44.6
Dept 8005-ZONING							
1001-8005-706.0000	SALARIES PERMANENT	24,000.00	11,647.81	2,773.31	0.00	12,352.19	48.5
1001-8005-709.0000	OVERTIME	800.00	158.49	54.51	0.00	641.51	19.8
1001-8005-710.0000	BOARD SALARIES	3,600.00	720.00	240.00	0.00	2,880.00	20.0
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	600.00	247.48	64.24	0.00	352.52	41.2
1001-8005-718.0000	RETIREMENT - MERS RETIREES	2,400.00	1,330.81	345.48	0.00	1,069.19	55.4
1001-8005-719.0000	FRINGE BENEFITS	17,600.00	5,615.62	748.52	0.00	11,984.38	31.9
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	108.36	0.00	0.00	1,391.64	7.2
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	47.50	0.00	0.00	52.50	47.5
1001-8005-864.0000	TRAINING	300.00	394.18	0.00	0.00	(94.18)	131.3
1001-8005-900.0000	NOTICES	1,200.00	126.90	0.00	0.00	1,073.10	10.58

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
					YEAR-TO-DATE	BALANCE	US
Fund 1001 - GENERAL FUND							
Expenditures							
Total Dept 8005-ZONING		52,100.00	20,397.15	4,226.06	0.00	31,702.85	39.1
Dept 9099-TRANSFERS OUT							
1001-9099-999.2002	TRANSFER TO MAJOR STREETS	208,750.00	0.00	0.00	0.00	208,750.00	0.0
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	929,200.00	929,200.00	929,200.00	0.00	0.00	100.0
1001-9099-999.2007	TRANSFER TO POLICE FUND	1,043,500.00	0.00	0.00	0.00	1,043,500.00	0.0
1001-9099-999.2049	TRANSFER TO BUILDING FUND	364,400.00	364,400.00	364,400.00	0.00	0.00	100.0
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	193,000.00	193,000.00	193,000.00	0.00	0.00	100.0
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	0.00	125,000.00	0.0
Total Dept 9099-TRANSFERS OUT		2,863,850.00	1,486,600.00	1,486,600.00	0.00	1,377,250.00	51.9
TOTAL EXPENDITURES		7,138,050.00	3,787,486.70	2,687,167.19	19,044.01	3,331,519.29	53.3
Fund 1001 - GENERAL FUND:							
TOTAL REVENUES		6,392,250.00	2,805,162.82	59,244.27	0.00	3,587,087.18	43.8
TOTAL EXPENDITURES		7,138,050.00	3,787,486.70	2,687,167.19	19,044.01	3,331,519.29	53.3
NET OF REVENUES & EXPENDITURES		(745,800.00)	(982,323.88)	(2,627,922.92)	(19,044.01)	255,567.89	134.2

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2002 - MAJOR STREETS							
Revenues							
Dept 0000							
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,800.00	3,950.85	200.00	0.00	1,849.15	68.1
2002-0000-539.7589	BRISTOL RD BRIDGE GRANT	600,000.00	0.00	0.00	0.00	600,000.00	0.0
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,425,250.00	682,125.02	154,425.12	0.00	1,743,124.98	28.1
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	0.00	78,500.00	0.0
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	1,157,600.00	70,349.83	0.00	0.00	1,087,250.17	6.0
2002-0000-649.0000	MATERIAL SALES	6,000.00	3,206.47	424.90	0.00	2,793.53	53.4
2002-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00	0.00	3,600.00	0.0
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	0.00	100.00	0.0
2002-0000-678.0000	REIMBURSEMENT INCOME	1,400.00	0.00	0.00	0.00	1,400.00	0.0
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	208,750.00	0.00	0.00	0.00	208,750.00	0.0
2002-0000-694.0000	MISCELLANEOUS	13,000.00	0.00	0.00	0.00	13,000.00	0.0
2002-0000-699.0000	CONTINGENCY/DEFICIT	35,000.00	0.00	0.00	0.00	35,000.00	0.0
Total Dept 0000		4,535,000.00	759,632.17	155,050.02	0.00	3,775,367.83	16.7
TOTAL REVENUES		4,535,000.00	759,632.17	155,050.02	0.00	3,775,367.83	16.7
Expenditures							
Dept 4051-CONSTRUCTION							
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	8,000.00	0.00	0.00	0.00	8,000.00	0.0
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	2,070,000.00	1,153,175.85	11,341.16	0.00	916,824.15	55.7
2002-4051-802.7589	BRISTOL RD BRIDGE	610,000.00	2,159.46	492.76	0.00	607,840.54	0.3
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	15,000.00	414.47	0.00	0.00	14,585.53	2.7
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	120,000.00	29,674.78	3,916.30	0.00	90,325.22	24.7
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	207,000.00	4,624.40	1,407.87	0.00	202,375.60	2.2
2002-4051-802.7594	CHIP SEAL	300,000.00	0.00	0.00	0.00	300,000.00	0.0
2002-4051-802.7595	DWRP REPAIRS	300,000.00	0.00	0.00	0.00	300,000.00	0.0
2002-4051-802.7596	HOWE BRANCH THREAD CREEK/CENTER RD	155,000.00	0.00	0.00	0.00	155,000.00	0.0
Total Dept 4051-CONSTRUCTION		3,785,000.00	1,190,048.96	17,158.09	0.00	2,594,951.04	31.4
Dept 4063-SURFACE MAINTENANCE							
2002-4063-705.0000	SUPERVISION SALARIES	11,400.00	14,208.95	3,616.08	0.00	(2,808.95)	124.6
2002-4063-706.0000	SALARIES PERMANENT	137,300.00	30,915.59	8,752.59	0.00	106,384.41	22.5
2002-4063-708.0000	SHARED SALARIES	32,500.00	15,660.49	3,581.59	0.00	16,839.51	48.1
2002-4063-709.0000	OVERTIME	1,900.00	6,015.07	1,597.00	0.00	(4,115.07)	316.5
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	9,900.00	5,645.79	1,218.76	0.00	4,254.21	57.0
2002-4063-718.0000	RETIREMENT - MERS RETIREES	42,800.00	28,472.63	6,845.73	0.00	14,327.37	66.5
2002-4063-719.0000	FRINGE BENEFITS	123,300.00	26,976.34	2,402.86	0.00	96,323.66	21.8
2002-4063-757.0000	OPERATING EXP & MATERIALS	100,000.00	28,657.67	912.30	22,772.65	48,569.68	51.4
2002-4063-818.0000	CONTRACTUAL SERVICE	100,000.00	43,895.01	11,955.01	22,791.03	33,313.96	66.6
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	34,230.33	3,377.92	0.00	145,769.67	19.0
Total Dept 4063-SURFACE MAINTENANCE		739,100.00	234,677.87	44,259.84	45,563.68	458,858.45	37.9
Dept 4068-TREES & SHRUBS							
2002-4068-705.0000	SUPERVISION SALARIES	10,900.00	234.76	57.44	0.00	10,665.24	2.1
2002-4068-706.0000	SALARIES PERMANENT	1,200.00	1,283.48	168.44	0.00	(83.48)	106.9
2002-4068-709.0000	OVERTIME	100.00	237.54	237.54	0.00	(137.54)	237.54
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	1,600.00	120.11	34.32	0.00	1,479.89	7.51
2002-4068-718.0000	RETIREMENT - MERS RETIREES	14,700.00	718.11	268.62	0.00	13,981.89	13.5

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2002 - MAJOR STREETS							
Expenditures							
2002-4068-719.0000	FRINGE BENEFITS	8,800.00	535.74	34.22	0.00	8,264.26	6.0
2002-4068-818.0000	CONTRACTUAL SERVICE	10,000.00	0.00	0.00	0.00	10,000.00	0.0
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	1,619.25	0.00	0.00	1,580.75	50.6
Total Dept 4068-TREES & SHRUBS		50,500.00	4,748.99	800.58	0.00	45,751.01	9.4
Dept 4069-DRAINAGE							
2002-4069-705.0000	SUPERVISION SALARIES	3,100.00	2,988.77	93.12	0.00	111.23	96.4
2002-4069-706.0000	SALARIES PERMANENT	31,000.00	7,945.96	288.00	0.00	23,054.04	25.6
2002-4069-709.0000	OVERTIME	1,700.00	2,532.11	790.00	0.00	(832.11)	148.9
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	1,300.00	992.34	32.96	0.00	307.66	76.3
2002-4069-718.0000	RETIREMENT - MERS RETIREES	6,200.00	6,007.77	210.52	0.00	192.23	96.9
2002-4069-719.0000	FRINGE BENEFITS	27,200.00	5,320.61	85.99	0.00	21,879.39	19.5
2002-4069-757.0000	OPERATING EXP & MATERIALS	12,000.00	2,229.60	597.98	2,544.15	7,226.25	39.7
2002-4069-818.0000	CONTRACTUAL SERVICE	55,000.00	14,482.58	3,038.79	0.00	40,517.42	26.3
2002-4069-943.0000	EQUIPMENT RENTAL	60,000.00	12,393.48	28.64	0.00	47,606.52	20.6
Total Dept 4069-DRAINAGE		197,500.00	54,893.22	5,166.00	2,544.15	140,062.63	29.0
Dept 4074-TRAFFIC SIGNS							
2002-4074-705.0000	SUPERVISION SALARIES	11,400.00	1,377.25	232.80	0.00	10,022.75	12.0
2002-4074-706.0000	SALARIES PERMANENT	3,000.00	2,861.62	292.80	0.00	138.38	95.3
2002-4074-709.0000	OVERTIME	800.00	572.63	0.00	0.00	227.37	71.5
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	1,600.00	357.85	35.30	0.00	1,242.15	22.3
2002-4074-718.0000	RETIREMENT - MERS RETIREES	12,900.00	2,243.85	273.14	0.00	10,656.15	17.3
2002-4074-719.0000	FRINGE BENEFITS	9,800.00	2,626.26	39.09	0.00	7,173.74	26.8
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	321.53	0.00	406.36	772.11	48.5
2002-4074-757.2030	TRAFFIC CONTROL BARRELS & CONES	15,000.00	8,475.00	0.00	0.00	6,525.00	56.5
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	1,175.61	0.00	0.00	1,824.39	39.1
2002-4074-818.0000	CONTRACTUAL SERVICE	80,000.00	21,125.59	3,155.16	50,000.00	8,874.41	88.9
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	2,304.31	204.31	0.00	1,495.69	60.6
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	25,000.00	18,247.83	0.00	0.00	6,752.17	72.9
Total Dept 4074-TRAFFIC SIGNS		167,800.00	61,689.33	4,232.60	50,406.36	55,704.31	66.8
Dept 4077-PAVEMENT MARK							
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	74,999.40	29,526.28	0.00	75,000.60	50.0
Total Dept 4077-PAVEMENT MARK		150,000.00	74,999.40	29,526.28	0.00	75,000.60	50.0
Dept 4078-WINTER MAINTENANCE							
2002-4078-705.0000	SUPERVISION SALARIES	11,400.00	1,354.76	1,353.20	0.00	10,045.24	11.8
2002-4078-706.0000	SALARIES PERMANENT	7,400.00	4,135.02	4,092.40	0.00	3,264.98	55.8
2002-4078-709.0000	OVERTIME	11,800.00	3,078.06	3,078.06	0.00	8,721.94	26.0
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	1,700.00	463.04	460.69	0.00	1,236.96	27.2
2002-4078-718.0000	RETIREMENT - MERS RETIREES	15,400.00	3,465.26	3,455.31	0.00	11,934.74	22.5
2002-4078-719.0000	FRINGE BENEFITS	13,900.00	686.27	629.81	0.00	13,213.73	4.9
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	110,000.00	7.14	7.14	0.00	109,992.86	0.0
2002-4078-943.0000	EQUIPMENT RENTAL	118,000.00	14,491.57	14,234.72	0.00	103,508.43	12.2
Total Dept 4078-WINTER MAINTENANCE		289,600.00	27,681.12	27,311.33	0.00	261,288.67	90.2

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2002 - MAJOR STREETS							
Expenditures							
Dept 4081-ROADSIDE CLEANUP							
2002-4081-705.0000	SUPERVISION SALARIES	11,400.00	964.32	0.00	0.00	10,435.68	8.4
2002-4081-706.0000	SALARIES PERMANENT	8,300.00	5,796.21	511.84	0.00	2,503.79	69.8
2002-4081-709.0000	OVERTIME	300.00	43.08	0.00	0.00	256.92	14.3
2002-4081-717.0000	RETIREMENT - MERS ACTIVE	1,600.00	392.38	8.13	0.00	1,207.62	24.5
2002-4081-718.0000	RETIREMENT - MERS RETIREES	15,000.00	1,986.66	43.72	0.00	13,013.34	13.2
2002-4081-719.0000	FRINGE BENEFITS	11,500.00	4,290.35	30.30	0.00	7,209.65	37.3
2002-4081-757.0000	OPERATING EXP & MATERIALS	5,000.00	62.37	0.00	0.00	4,937.63	1.2
2002-4081-943.0000	EQUIPMENT RENTAL	12,000.00	10,372.50	0.00	0.00	1,627.50	86.4
Total Dept 4081-ROADSIDE CLEANUP		65,100.00	23,907.87	593.99	0.00	41,192.13	36.7
Dept 4082-ADMINISTRATION							
2002-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	12,139.37	2,929.04	0.00	4,960.63	70.9
2002-4082-705.0000	SUPERVISION SALARIES	0.00	1,383.89	1,383.89	0.00	(1,383.89)	100.0
2002-4082-706.0000	SALARIES PERMANENT	6,900.00	5,321.78	2,669.97	0.00	1,578.22	77.1
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	3,100.00	1,213.16	869.85	0.00	1,886.84	39.1
2002-4082-718.0000	RETIREMENT - MERS RETIREES	7,200.00	10,160.41	4,053.66	0.00	(2,960.41)	141.1
2002-4082-719.0000	FRINGE BENEFITS	12,100.00	6,521.28	5,449.47	0.00	5,578.72	53.8
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,900.00	2,900.00	0.00	0.00	0.00	100.0
2002-4082-757.0000	OPERATING EXPENDITURES	12,700.00	4,160.21	308.63	375.63	8,164.16	35.7
2002-4082-808.0000	AUDIT	4,000.00	1,862.92	0.00	0.00	2,137.08	46.5
2002-4082-818.0000	CONTRACTUAL SERVICE	8,000.00	0.00	0.00	0.00	8,000.00	0.0
2002-4082-826.0000	LEGAL	2,000.00	125.00	0.00	0.00	1,875.00	6.2
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	338.00	0.00	0.00	662.00	33.8
2002-4082-864.0000	TRAINING	2,000.00	156.16	0.00	0.00	1,843.84	7.8
2002-4082-943.0000	EQUIPMENT RENTAL	200.00	0.00	0.00	0.00	200.00	0.0
2002-4082-956.7587	INTEREST EXP LAPEER RD LOAN	52,000.00	0.00	0.00	0.00	52,000.00	0.0
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	23,000.00	0.00	0.00	0.00	23,000.00	0.0
Total Dept 4082-ADMINISTRATION		154,200.00	46,282.18	17,664.51	375.63	107,542.19	30.2
Dept 4085-TRANSFER TO LOCAL STREET							
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	511,800.00	204,199.13	30,885.02	0.00	307,600.87	39.9
Total Dept 4085-TRANSFER TO LOCAL STREET		511,800.00	204,199.13	30,885.02	0.00	307,600.87	39.9
TOTAL EXPENDITURES		6,110,600.00	1,923,128.07	177,598.24	98,889.82	4,088,582.11	33.0
Fund 2002 - MAJOR STREETS:							
TOTAL REVENUES		4,535,000.00	759,632.17	155,050.02	0.00	3,775,367.83	16.7
TOTAL EXPENDITURES		6,110,600.00	1,923,128.07	177,598.24	98,889.82	4,088,582.11	33.0
NET OF REVENUES & EXPENDITURES		(1,575,600.00)	(1,163,495.90)	(22,548.22)	(98,889.82)	(313,214.28)	80.1

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2003 - LOCAL STREETS							
Revenues							
Dept 0000							
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	450.00	450.00	0.00	0.00	0.00	100.0
2003-0000-574.0000	GAS & WEIGHT TAX	657,550.00	200,340.23	45,354.77	0.00	457,209.77	30.4
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	35,000.00	0.00	0.00	0.00	35,000.00	0.0
2003-0000-666.0000	INTEREST INCOME	800.00	1,354.92	1,354.92	0.00	(554.92)	169.3
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	0.00	500.00	0.0
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	511,800.00	204,199.13	30,885.02	0.00	307,600.87	39.9
2003-0000-678.0000	REIMBURSEMENT INCOME	400.00	0.00	0.00	0.00	400.00	0.0
2003-0000-694.0000	MISCELLANEOUS REVENUE	800.00	751.54	0.00	0.00	48.46	93.9
2003-0000-699.0000	CONTINGENCY	36,800.00	0.00	0.00	0.00	36,800.00	0.0
Total Dept 0000		1,244,100.00	407,095.82	77,594.71	0.00	837,004.18	32.7
TOTAL REVENUES		1,244,100.00	407,095.82	77,594.71	0.00	837,004.18	32.7
Expenditures							
Dept 4063-SURFACE MAINTENANCE							
2003-4063-705.0000	SUPERVISION SALARIES	15,800.00	14,423.19	1,040.00	0.00	1,376.81	91.2
2003-4063-706.0000	SALARIES PERMANENT	90,000.00	31,129.68	4,509.95	0.00	58,870.32	34.5
2003-4063-708.0000	SHARED SALARIES	41,300.00	19,616.37	4,501.84	0.00	21,683.63	47.5
2003-4063-709.0000	OVERTIME	700.00	908.69	223.34	0.00	(208.69)	129.8
2003-4063-717.0000	RETIREMENT - MERS ACTIVE	9,900.00	5,834.36	774.70	0.00	4,065.64	58.9
2003-4063-718.0000	RETIREMENT - MERS RETIREES	48,400.00	27,597.93	2,967.35	0.00	20,802.07	57.0
2003-4063-719.0000	FRINGE BENEFITS	93,600.00	29,474.29	2,182.27	0.00	64,125.71	31.4
2003-4063-750.0000	CHLORIDE	55,000.00	31,925.50	0.00	0.00	23,074.50	58.0
2003-4063-751.0000	PATCH	18,000.00	2,169.78	109.16	16,390.00	(559.78)	103.1
2003-4063-752.0000	GRAVEL	35,000.00	8,763.72	4,747.68	25.00	26,211.28	25.1
2003-4063-757.0000	OPERATING EXPENDITURES	75,000.00	479.68	30.80	0.00	74,520.32	0.6
2003-4063-818.0000	CONTRACTUAL SERVICE	75,000.00	17,932.52	17,932.52	34,186.54	22,880.94	69.4
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	40,447.84	6,092.69	0.00	19,552.16	67.4
Total Dept 4063-SURFACE MAINTENANCE		617,700.00	230,703.55	45,112.30	50,601.54	336,394.91	45.5
Dept 4068-TREES & SHRUBS							
2003-4068-705.0000	SUPERVISION SALARIES	15,800.00	586.12	0.00	0.00	15,213.88	3.7
2003-4068-706.0000	SALARIES PERMANENT	2,900.00	2,726.24	354.30	0.00	173.76	94.0
2003-4068-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	194.51	6.95	0.00	1,905.49	9.2
2003-4068-718.0000	RETIREMENT - MERS RETIREES	21,600.00	1,014.33	37.34	0.00	20,585.67	4.7
2003-4068-719.0000	FRINGE BENEFITS	12,200.00	1,647.00	26.05	0.00	10,553.00	13.5
2003-4068-757.0000	OPERATING EXP & MATERIALS	500.00	20.98	0.00	0.00	479.02	4.2
2003-4068-818.0000	CONTRACTUAL SERVICE	3,000.00	0.00	0.00	0.00	3,000.00	0.0
2003-4068-943.0000	EQUIPMENT RENTAL	7,000.00	2,892.93	0.00	0.00	4,107.07	41.3
Total Dept 4068-TREES & SHRUBS		65,100.00	9,082.11	424.64	0.00	56,017.89	13.9
Dept 4069-DRAINAGE							
2003-4069-705.0000	SUPERVISION SALARIES	5,800.00	5,587.09	530.88	0.00	212.91	96.3
2003-4069-706.0000	SALARIES PERMANENT	37,200.00	12,436.65	1,439.46	0.00	24,763.35	33.4
2003-4069-709.0000	OVERTIME	3,000.00	651.35	0.00	0.00	2,348.65	21.7
2003-4069-717.0000	RETIREMENT - MERS ACTIVE	1,600.00	1,335.26	95.64	0.00	264.74	83.45
2003-4069-718.0000	RETIREMENT - MERS RETIREES	8,200.00	8,111.89	704.21	0.00	88.11	98.93
2003-4069-719.0000	FRINGE BENEFITS	52,000.00	9,323.55	146.25	0.00	42,676.45	42.0

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Fund 2003 - LOCAL STREETS							
Expenditures							
2003-4069-757.0000	OPERATING EXP & MATERIALS	7,000.00	2,806.80	0.00	2,510.00	1,683.20	75.9
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	34,279.38	5,488.19	15,470.00	(4,749.38)	110.5
2003-4069-943.0000	EQUIPMENT RENTAL	55,000.00	21,169.86	1,071.83	0.00	33,830.14	38.4
Total Dept 4069-DRAINAGE		214,800.00	95,701.83	9,476.46	17,980.00	101,118.17	52.9
Dept 4074-TRAFFIC SIGNS							
2003-4074-705.0000	SUPERVISION SALARIES	12,800.00	3,137.84	465.60	0.00	9,662.16	24.5
2003-4074-706.0000	SALARIES PERMANENT	3,400.00	3,037.54	44.22	0.00	362.46	89.3
2003-4074-709.0000	OVERTIME	300.00	90.00	0.00	0.00	210.00	30.0
2003-4074-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	613.70	59.99	0.00	1,486.30	29.2
2003-4074-718.0000	RETIREMENT - MERS RETIREES	21,700.00	4,100.43	489.21	0.00	17,599.57	18.9
2003-4074-719.0000	FRINGE BENEFITS	13,300.00	3,143.39	37.82	0.00	10,156.61	23.6
2003-4074-757.0000	OPERATING EXP & MATERIALS	1,000.00	356.29	0.00	594.54	49.17	95.0
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	1,814.47	0.00	0.00	3,185.53	36.2
2003-4074-943.0000	EQUIPMENT RENTAL	4,100.00	3,179.19	266.88	0.00	920.81	77.5
Total Dept 4074-TRAFFIC SIGNS		63,700.00	19,472.85	1,363.72	594.54	43,632.61	31.5
Dept 4078-WINTER MAINTENANCE							
2003-4078-705.0000	SUPERVISION SALARIES	15,800.00	1,000.08	1,000.08	0.00	14,799.92	6.3
2003-4078-706.0000	SALARIES PERMANENT	7,000.00	3,780.00	3,780.00	0.00	3,220.00	54.0
2003-4078-709.0000	OVERTIME	5,200.00	421.06	421.06	0.00	4,778.94	8.1
2003-4078-717.0000	RETIREMENT - MERS ACTIVE	1,500.00	216.84	216.84	0.00	1,283.16	14.4
2003-4078-718.0000	RETIREMENT - MERS RETIREES	16,200.00	1,548.92	1,548.92	0.00	14,651.08	9.5
2003-4078-719.0000	FRINGE BENEFITS	16,900.00	383.84	383.84	0.00	16,516.16	2.2
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	40,000.00	20.70	20.70	0.00	39,979.30	0.0
2003-4078-943.0000	EQUIPMENT RENTAL	60,000.00	13,537.07	13,280.22	0.00	46,462.93	22.5
Total Dept 4078-WINTER MAINTENANCE		162,600.00	20,908.51	20,651.66	0.00	141,691.49	12.8
Dept 4081-ROADSIDE CLEANUP							
2003-4081-705.0000	SUPERVISION SALARIES	15,800.00	833.89	114.88	0.00	14,966.11	5.2
2003-4081-706.0000	SALARIES PERMANENT	2,000.00	1,809.50	190.48	0.00	190.50	90.4
2003-4081-709.0000	OVERTIME	100.00	0.00	0.00	0.00	100.00	0.0
2003-4081-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	190.17	18.32	0.00	1,909.83	9.0
2003-4081-718.0000	RETIREMENT - MERS RETIREES	21,600.00	1,124.02	139.64	0.00	20,475.98	5.2
2003-4081-719.0000	FRINGE BENEFITS	12,600.00	1,528.96	22.66	0.00	11,071.04	12.1
2003-4081-943.0000	EQUIPMENT RENTAL	3,000.00	2,001.49	0.00	0.00	998.51	66.7
Total Dept 4081-ROADSIDE CLEANUP		57,200.00	7,488.03	485.98	0.00	49,711.97	13.0
Dept 4082-ADMINISTRATION							
2003-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	12,139.38	2,929.04	0.00	4,960.62	70.9
2003-4082-705.0000	SUPERVISION SALARIES	0.00	2,075.95	2,075.95	0.00	(2,075.95)	100.0
2003-4082-706.0000	SALARIES PERMANENT	6,900.00	6,259.55	3,607.31	0.00	640.45	90.7
2003-4082-717.0000	RETIREMENT - MERS ACTIVE	3,100.00	1,386.64	1,056.25	0.00	1,713.36	44.7
2003-4082-718.0000	RETIREMENT - MERS RETIREES	7,200.00	7,588.05	5,518.06	0.00	(388.05)	105.3
2003-4082-719.0000	FRINGE BENEFITS	12,100.00	13,212.45	7,704.04	0.00	(1,112.45)	109.1
2003-4082-728.0000	INFORMATION TECH ALLOCATION	2,900.00	2,900.00	0.00	0.00	0.00	100.00
2003-4082-757.0000	OPERATING EXP & MATERIALS	9,200.00	5,725.10	421.11	413.32	3,061.58	66.7
2003-4082-808.0000	AUDIT	2,000.00	931.46	0.00	0.00	1,068.54	100.0

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PERIOD ENDING 12/31/2016
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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
					YEAR-TO-DATE	BALANCE	US
Fund 2003 - LOCAL STREETS							
Expenditures							
2003-4082-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	0.00	5,000.00	0.0
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	0.00	200.00	0.0
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	492.00	0.00	0.00	8.00	98.4
2003-4082-864.0000	TRAINING	2,000.00	156.16	0.00	0.00	1,843.84	7.8
2003-4082-943.0000	EQUIPMENT RENTAL	100.00	0.00	0.00	0.00	100.00	0.0
Total Dept 4082-ADMINISTRATION		68,300.00	52,866.74	23,311.76	413.32	15,019.94	78.0
Dept 4090-CONTINGENCY							
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	84,300.00	84,267.38	3.26	0.00	32.62	99.9
Total Dept 4090-CONTINGENCY		84,300.00	84,267.38	3.26	0.00	32.62	99.9
TOTAL EXPENDITURES		1,333,700.00	520,491.00	100,829.78	69,589.40	743,619.60	44.2
Fund 2003 - LOCAL STREETS:							
TOTAL REVENUES		1,244,100.00	407,095.82	77,594.71	0.00	837,004.18	32.7
TOTAL EXPENDITURES		1,333,700.00	520,491.00	100,829.78	69,589.40	743,619.60	44.2
NET OF REVENUES & EXPENDITURES		(89,600.00)	(113,395.18)	(23,235.07)	(69,589.40)	93,384.58	204.2

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2006 - FIRE DEPARTMENT							
Revenues							
Dept 0000							
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	522,900.00	482,944.30	2,146.78	0.00	39,955.70	92.3
2006-0000-404.0000	TAX CHARGEBACKS	(4,000.00)	0.00	0.00	0.00	(4,000.00)	0.0
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00	0.00	0.00	1,000.00	0.0
2006-0000-501.7081	AFG GRANT REVENUE - RADIOS/EMT TRAINING	428,918.00	0.00	0.00	0.00	428,918.00	0.0
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	5,900.00	6,668.42	6,668.42	0.00	(768.42)	113.0
2006-0000-630.0000	FIRE RECOVERY FEES	39,000.00	11,385.65	843.09	0.00	27,614.35	29.1
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	4,380.00	100.00	0.00	(1,380.00)	146.0
2006-0000-633.0000	SITE PLAN REVIEW	400.00	300.00	0.00	0.00	100.00	75.0
2006-0000-666.0000	INTEREST INCOME	1,100.00	0.00	0.00	0.00	1,100.00	0.0
2006-0000-673.0000	SALE OF ASSETS	100.00	3,000.00	0.00	0.00	(2,900.00)	3,000.0
2006-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	0.00	3,000.00	0.0
2006-0000-678.0000	REIMBURSEMENT INCOME	5,000.00	3,037.54	113.66	0.00	1,962.46	60.7
2006-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	929,200.00	929,200.00	929,200.00	0.00	0.00	100.0
2006-0000-694.0000	OTHER REVENUES	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2006-0000-699.0000	CONTINGENCY	42,891.00	0.00	0.00	0.00	42,891.00	0.0
Total Dept 0000		1,980,409.00	1,440,915.91	939,071.95	0.00	539,493.09	72.7
TOTAL REVENUES		1,980,409.00	1,440,915.91	939,071.95	0.00	539,493.09	72.7
Expenditures							
Dept 2006-FIRE DEPARTMENT EXPENDITURES							
2006-2006-703.0000	SALARY	61,400.00	30,923.23	7,081.66	0.00	30,476.77	50.3
2006-2006-706.0000	SALARIES PERMANENT	100,500.00	50,201.09	12,816.76	0.00	50,298.91	49.9
2006-2006-707.0000	PART-TIME FIREMEN	205,000.00	108,147.64	9,189.80	0.00	96,852.36	52.7
2006-2006-708.0000	SHARED SALARIES	39,400.00	18,527.53	4,306.38	0.00	20,872.47	47.0
2006-2006-709.0000	OVERTIME	9,200.00	3,451.82	877.93	0.00	5,748.17	37.5
2006-2006-717.0000	RETIREMENT - MERS ACTIVE	27,900.00	12,565.20	2,827.55	0.00	15,334.80	45.0
2006-2006-718.0000	RETIREMENT - MERS RETIREES	76,200.00	29,970.56	4,985.43	0.00	46,229.44	39.3
2006-2006-719.0000	FRINGE BENEFITS	175,800.00	47,006.85	6,008.35	0.00	128,793.15	26.7
2006-2006-727.0000	OFFICE SUPPLIES	3,000.00	644.09	314.19	0.00	2,355.91	21.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	29,300.00	29,300.00	0.00	0.00	0.00	100.0
2006-2006-744.0000	SAFETY WEAR & HEALTH	54,000.00	18,991.71	915.72	3,269.06	31,739.23	41.2
2006-2006-757.0000	OPERATING EXPENDITURES	25,000.00	4,679.37	778.15	1,579.29	18,741.34	25.0
2006-2006-808.0000	AUDIT	3,000.00	1,397.19	0.00	0.00	1,602.81	46.5
2006-2006-818.0000	CONTRACTUAL SERVICES	15,000.00	8,647.45	35.00	280.50	6,072.05	59.5
2006-2006-826.0000	LEGAL	10,000.00	5,115.75	531.25	0.00	4,884.25	51.1
2006-2006-828.0000	MEMBERSHIP & DUES	6,000.00	3,866.10	215.00	150.00	1,983.90	66.9
2006-2006-863.0000	AUTO REPAIR	53,000.00	17,846.21	1,393.71	8,013.94	27,139.85	48.7
2006-2006-864.0000	TRAINING & CERTIFICATIONS	3,500.00	1,243.28	191.38	0.00	2,256.72	35.5
2006-2006-867.0000	GAS & OIL	16,000.00	2,908.05	0.00	0.00	13,091.95	18.1
2006-2006-910.0000	INSURANCE	32,000.00	19,718.46	0.00	0.00	12,281.54	61.6
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	1,758.75	0.00	0.00	241.25	87.9
2006-2006-920.0000	UTILITIES	39,000.00	14,305.88	3,974.52	159.24	24,534.88	37.0
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	2,019.07	484.70	0.00	2,980.93	40.3
2006-2006-934.0000	EQUIPMENT REPAIR	9,000.00	4,901.20	0.00	4,070.50	28.30	99.6
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	50,000.00	33,151.24	2,071.19	10,966.90	5,881.86	88.2
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	6,879.18	380.54	0.00	7,620.82	47.4
2006-2006-956.0000	MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00	0.0
2006-2006-962.0000	TRAINING & MATERIALS	51,000.00	3,185.04	1,685.04	0.00	47,814.96	6.2
2006-2006-963.0000	PREVENTION MATERIALS	9,500.00	8,179.18	0.00	0.00	1,320.82	86.10
2006-2006-977.7089	NEW EQUIPMENT	465,809.00	12,349.00	0.00	2,112.00	451,348.00	3.10
2006-2006-984.0000	OFFICE EQUIPMENT	3,500.00	788.28	22.07	1,461.93	1	

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PERIOD ENDING 12/31/2016
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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
Fund 2006 - FIRE DEPARTMENT							
Expenditures							
2006-2006-991.0000	PRINCIPAL ON BONDS	195,000.00	195,000.00	0.00	0.00	0.00	100.0
2006-2006-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	45,900.00	0.00	0.00	0.00	45,900.00	0.0
2006-2006-995.0000	INTEREST ON BONDS	171,100.00	87,987.50	0.00	0.00	83,112.50	51.4
2006-2006-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	14,400.00	0.00	0.00	0.00	14,400.00	0.0
2006-2006-999.0000	PAYING AGENT FEES ON BONDS	700.00	125.00	0.00	0.00	575.00	17.8
2006-2006-999.4206	TRANSFER OUT TO FIRE CAPITAL PROJECTS	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Total Dept 2006-FIRE DEPARTMENT EXPENDITURES		2,072,109.00	785,780.90	61,086.32	32,063.36	1,254,264.74	39.4
TOTAL EXPENDITURES		2,072,109.00	785,780.90	61,086.32	32,063.36	1,254,264.74	39.4
Fund 2006 - FIRE DEPARTMENT:							
TOTAL REVENUES		1,980,409.00	1,440,915.91	939,071.95	0.00	539,493.09	72.7
TOTAL EXPENDITURES		2,072,109.00	785,780.90	61,086.32	32,063.36	1,254,264.74	39.4
NET OF REVENUES & EXPENDITURES		(91,700.00)	655,135.01	877,985.63	(32,063.36)	(714,771.65)	679.4

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2007 - POLICE FUND							
Revenues							
Dept 0000							
2007-0000-403.0000	CURRENT TAXES	4,636,000.00	4,099,297.43	18,223.09	0.00	536,702.57	88.4
2007-0000-404.0000	TAX CHARGEBACKS	(54,500.00)	0.00	0.00	0.00	(54,500.00)	0.0
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	1,500.00	0.00	0.00	0.00	1,500.00	0.0
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	50,400.00	56,598.91	56,598.91	0.00	(6,198.91)	112.3
2007-0000-629.7773	F.A.N.G. CHARGES	135,000.00	42,701.64	7,500.00	0.00	92,298.36	31.6
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	8,134.56	1,548.85	0.00	6,865.44	54.2
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-0000-629.7798	HEMP GRANT REVENUE (FANG)	5,000.00	3,458.22	0.00	0.00	1,541.78	69.1
2007-0000-629.7800	F.A.C.T. GRANT REVENUE	600.00	0.00	0.00	0.00	600.00	0.0
2007-0000-629.7807	OCDETF GRANT (FANG) DOJ GLMIE0472	5,000.00	0.00	0.00	0.00	5,000.00	0.0
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	5,000.00	9,180.40	5,288.01	0.00	(4,180.40)	183.6
2007-0000-629.7814	BYRNE GRANT - METH (FANG) FED \$	5,000.00	0.00	0.00	0.00	5,000.00	0.0
2007-0000-629.7815	OCDETF POINT BLANK GRANT	13,000.00	1,981.64	0.00	0.00	11,018.36	15.2
2007-0000-660.0000	DISTRICT COURT FEES	75,000.00	36,354.04	4,767.81	0.00	38,645.96	48.4
2007-0000-661.0000	POLICE FEES	20,000.00	9,700.00	600.00	0.00	10,300.00	48.5
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-0000-666.0000	INTEREST INCOME	7,400.00	0.00	0.00	0.00	7,400.00	0.0
2007-0000-671.0000	DONATIONS	1,000.00	0.00	0.00	0.00	1,000.00	0.0
2007-0000-675.0000	REFUNDS & REBATES	53,500.00	0.00	0.00	0.00	53,500.00	0.0
2007-0000-678.0000	REIMBURSEMENT INCOME	35,000.00	7,182.58	50.00	0.00	27,817.42	20.5
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	1,043,500.00	0.00	0.00	0.00	1,043,500.00	0.0
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	0.00	0.00	0.00	5,000.00	0.0
2007-0000-694.0000	OTHER REVENUES	10,000.00	6,263.25	120.00	0.00	3,736.75	62.6
Total Dept 0000		6,071,400.00	4,280,852.67	94,696.67	0.00	1,790,547.33	70.5
TOTAL REVENUES		6,071,400.00	4,280,852.67	94,696.67	0.00	1,790,547.33	70.5
Expenditures							
Dept 0000							
2007-0000-719.0000	Payroll Fringes	0.00	124.61	0.00	0.00	(124.61)	100.0
Total Dept 0000		0.00	124.61	0.00	0.00	(124.61)	100.0
Dept 2007-POLICE FUND EXPENSES							
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	35,354.66	8,096.48	0.00	34,845.34	50.3
2007-2007-704.0000	LIEUTENANTS SALARIES	134,300.00	65,060.60	15,490.62	0.00	69,239.40	48.4
2007-2007-705.0000	SERGEANTS SALARIES	369,800.00	176,309.69	41,749.33	0.00	193,490.31	47.6
2007-2007-706.0000	SALARIES PERMANENT	1,522,000.00	699,181.11	158,727.91	0.00	822,818.89	45.9
2007-2007-708.0000	SHARED SALARIES	136,200.00	63,663.43	14,795.89	0.00	72,536.57	46.7
2007-2007-709.0000	OVERTIME	175,000.00	59,573.85	22,245.49	0.00	115,426.15	34.0
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	12,800.00	7,335.04	0.00	0.00	5,464.96	57.3
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	93,100.00	46,356.47	11,384.31	0.00	46,743.53	49.7
2007-2007-718.0000	RETIREMENT - MERS RETIREES	931,800.00	498,844.38	123,602.30	0.00	432,955.62	53.5
2007-2007-719.0000	FRINGE BENEFITS	1,407,100.00	451,852.55	111,889.08	0.00	955,247.45	32.1
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	2,880.20	651.68	655.95	2,463.85	58.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	68,600.00	68,600.00	0.00	0.00	0.00	100.0
2007-2007-731.0000	POSTAGE	1,000.00	340.53	69.88	0.00	659.47	34.0
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	3,196.61	469.71	0.00	16,803.39	15.9
2007-2007-744.0000	UNIFORMS	15,000.00	6,068.59	561.35	5,873.03	3,058.38	79.61
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	4,277.78	1,032.22	2,987.03	4,735.19	60.54
2007-2007-808.0000	AUDIT	3,200.00	1,490.33	0.00	0.00	1,709.67	53.4
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	321,300.00	84,920.28	16,638.06	0.00	236,361.72	73.6

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016	MONTH 12/31/16			
			NORM (ABNORM)	INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 2007 - POLICE FUND							
Expenditures							
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	9,461.10	2,780.62	0.00	5,538.90	63.0
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	5,000.00	3,386.67	0.00	0.00	1,613.33	67.7
2007-2007-811.7800	F.A.C.T. GRANT EXPENSE	600.00	0.00	0.00	0.00	600.00	0.0
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	5,000.00	5,407.67	440.86	0.00	(407.67)	108.1
2007-2007-811.7813	OCDETF EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00	0.0
2007-2007-811.7814	METH GRANT EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00	0.0
2007-2007-811.7815	OCDETF POINT BLANK GRANT	13,000.00	3,095.88	0.00	0.00	9,904.12	23.8
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	25,907.24	4,281.00	12,039.20	37,053.56	50.6
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,500.00	26,516.26	26,516.26	0.00	(16.26)	100.0
2007-2007-826.0000	LEGAL	75,000.00	41,167.25	4,436.75	0.00	33,832.75	54.8
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	649.00	0.00	0.00	851.00	43.2
2007-2007-863.0000	AUTO REPAIR	85,000.00	22,442.73	6,253.47	11,069.48	51,487.79	39.4
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	276.44	0.00	0.00	2,723.56	9.2
2007-2007-867.0000	GAS & OIL	75,000.00	20,894.40	0.00	0.00	54,105.60	27.8
2007-2007-868.0000	AUTO WASH	3,500.00	790.00	0.00	552.00	2,158.00	38.3
2007-2007-910.0000	INSURANCE	75,000.00	61,182.42	0.00	0.00	13,817.58	81.5
2007-2007-920.0000	UTILITIES	33,000.00	15,018.05	3,650.22	2,481.38	15,500.57	53.0
2007-2007-921.0000	SEWER PAYMENTS	3,200.00	1,298.94	349.00	0.00	1,901.06	40.5
2007-2007-931.0000	BUILDING REPAIR	92,000.00	11,028.65	2,842.73	0.00	80,971.35	11.9
2007-2007-934.0000	EQUIPMENT REPAIRS	1,600.00	234.00	0.00	0.00	1,366.00	14.6
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	4,638.28	291.16	0.00	1,361.72	77.3
2007-2007-956.0000	MISCELLANEOUS	2,400.00	0.00	0.00	0.00	2,400.00	0.0
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	3,801.25	0.00	0.00	11,198.75	25.3
2007-2007-984.0000	OFFICE EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-2007-985.0000	POLICE VEHICLES	129,600.00	119,475.00	16,463.00	0.00	10,125.00	92.1
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	15,800.00	0.00	0.00	0.00	15,800.00	0.0
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	2,800.00	0.00	0.00	0.00	2,800.00	0.0
Total Dept 2007-POLICE FUND EXPENSES		6,072,900.00	2,651,977.33	595,709.38	35,658.07	3,385,264.60	44.2
TOTAL EXPENDITURES		6,072,900.00	2,652,101.94	595,709.38	35,658.07	3,385,139.99	44.2
Fund 2007 - POLICE FUND:							
TOTAL REVENUES		6,071,400.00	4,280,852.67	94,696.67	0.00	1,790,547.33	70.5
TOTAL EXPENDITURES		6,072,900.00	2,652,101.94	595,709.38	35,658.07	3,385,139.99	44.2
NET OF REVENUES & EXPENDITURES		(1,500.00)	1,628,750.73	(501,012.71)	(35,658.07)	(1,594,592.66)	16,206.1

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

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PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
					YEAR-TO-DATE	BALANCE	US
Fund 2026 - RUBBISH COLLECTION & DISPOSAL							
Revenues							
Dept 0000							
2026-0000-403.0000	RUBBISH FEES	1,350,800.00	1,147,442.06	8,125.20	0.00	203,357.94	84.5
2026-0000-650.0000	CURBSIDE RECYCLING INCOME	1,000.00	686.00	35.00	0.00	314.00	68.6
2026-0000-666.0000	INTEREST INCOME	1,400.00	0.00	0.00	0.00	1,400.00	0.0
2026-0000-671.0000	DONATIONS	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Total Dept 0000		1,358,200.00	1,148,128.06	8,160.20	0.00	210,071.94	84.5
TOTAL REVENUES		1,358,200.00	1,148,128.06	8,160.20	0.00	210,071.94	84.5
Expenditures							
Dept 0000							
2026-0000-830.0000	GARBAGE COLLECTION	1,350,800.00	669,199.86	111,533.31	669,199.86	12,400.28	99.0
2026-0000-999.2072	TRANSFER OUT TO POLICE/FIRE SCULPTURE	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Total Dept 0000		1,355,800.00	669,199.86	111,533.31	669,199.86	17,400.28	98.7
TOTAL EXPENDITURES		1,355,800.00	669,199.86	111,533.31	669,199.86	17,400.28	98.7
Fund 2026 - RUBBISH COLLECTION & DISPOSAL:							
TOTAL REVENUES		1,358,200.00	1,148,128.06	8,160.20	0.00	210,071.94	84.5
TOTAL EXPENDITURES		1,355,800.00	669,199.86	111,533.31	669,199.86	17,400.28	98.7
NET OF REVENUES & EXPENDITURES		2,400.00	478,928.20	(103,373.11)	(669,199.86)	192,671.66	7,927.9

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2049 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 0000							
2049-0000-450.0000	PERMITS & LICENSE FEES	95,000.00	75,095.50	2,272.50	0.00	19,904.50	79.0
2049-0000-624.0000	CONDEMNED HOUSING	13,000.00	171,962.38	86,383.09	0.00	(158,962.38)	1,322.7
2049-0000-624.0001	SITE CLEAN UP	0.00	8,562.70	0.00	0.00	(8,562.70)	100.0
2049-0000-625.0000	INSPECTION FEES	18,000.00	16,300.00	1,055.00	0.00	1,700.00	90.5
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	7,000.00	1,260.00	140.00	0.00	5,740.00	18.0
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	26,800.00	26,668.56	0.00	0.00	131.44	99.5
2049-0000-664.0000	SOIL EROSION SERVICES	3,400.00	3,280.00	0.00	0.00	120.00	96.4
2049-0000-666.0000	INTEREST INCOME	100.00	0.00	0.00	0.00	100.00	0.0
2049-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	364,400.00	364,400.00	364,400.00	0.00	0.00	100.0
2049-0000-694.0000	MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00	0.0
Total Dept 0000		528,200.00	667,529.14	454,250.59	0.00	(139,329.14)	126.3
TOTAL REVENUES		528,200.00	667,529.14	454,250.59	0.00	(139,329.14)	126.3
Expenditures							
Dept 2061-BUILDING							
2049-2061-703.0000	ADMINISTRATIVE SALARIES	16,900.00	6,069.80	1,464.56	0.00	10,830.20	35.9
2049-2061-706.0000	SALARIES PERMANENT	114,100.00	51,788.45	13,318.75	0.00	62,311.55	45.3
2049-2061-708.0000	SHARED SALARIES	25,300.00	12,224.71	2,781.15	0.00	13,075.29	48.3
2049-2061-709.0000	OVERTIME	2,600.00	2,351.53	476.49	0.00	248.47	90.4
2049-2061-717.0000	RETIREMENT - MERS ACTIVE	8,600.00	3,899.26	885.39	0.00	4,700.74	45.3
2049-2061-718.0000	RETIREMENT - MERS RETIREES	24,600.00	12,993.95	2,809.68	0.00	11,606.05	52.8
2049-2061-719.0000	FRINGE BENEFITS	112,700.00	26,355.77	5,324.50	0.00	86,344.23	23.3
2049-2061-727.0000	OFFICE SUPPLIES	1,000.00	423.78	63.25	249.57	326.65	67.3
2049-2061-728.0000	INFORMATION TECH ALLOCATION	11,500.00	11,500.00	0.00	0.00	0.00	100.0
2049-2061-731.0000	POSTAGE	400.00	292.79	15.73	0.00	107.21	73.2
2049-2061-757.0000	OPERATING EXPENDITURES	6,700.00	2,751.51	15.66	30.00	3,918.49	41.5
2049-2061-818.0000	CONTRACTUAL SERVICES	4,200.00	1,285.00	0.00	0.00	2,915.00	30.6
2049-2061-826.0000	LEGAL	2,500.00	1,937.50	93.75	0.00	562.50	77.5
2049-2061-828.0000	MEMBERSHIP & DUES	600.00	8.00	0.00	0.00	592.00	1.3
2049-2061-864.0000	TRAINING	2,500.00	1,187.38	40.00	0.00	1,312.62	47.5
2049-2061-920.0000	UTILITIES	4,000.00	0.00	0.00	0.00	4,000.00	0.0
2049-2061-943.0000	EQUIPMENT RENTAL	15,000.00	10,489.39	1,653.85	0.00	4,510.61	69.9
2049-2061-959.0000	CONDEMNED HOUSING	88,000.00	81,105.57	45,005.00	6,420.00	474.43	99.4
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	25,000.00	8,812.71	0.00	11,901.87	4,285.42	82.8
2049-2061-964.0000	SOIL EROSION SERVICES	1,100.00	639.94	0.00	0.00	460.06	58.1
2049-2061-966.0000	BLIGHT ELIMINATION EXPENDITURE	73,000.00	65,211.60	35,475.00	7,600.00	188.40	99.7
2049-2061-984.0000	OFFICE EQUIPMENT	200.00	0.00	0.00	0.00	200.00	0.0
Total Dept 2061-BUILDING		540,500.00	301,328.64	109,422.76	26,201.44	212,969.92	60.6
TOTAL EXPENDITURES		540,500.00	301,328.64	109,422.76	26,201.44	212,969.92	60.6
Fund 2049 - BUILDING DEPARTMENT FUND:							
TOTAL REVENUES		528,200.00	667,529.14	454,250.59	0.00	(139,329.14)	126.3
TOTAL EXPENDITURES		540,500.00	301,328.64	109,422.76	26,201.44	212,969.92	60.6
NET OF REVENUES & EXPENDITURES		(12,300.00)	366,200.50	344,827.83	(26,201.44)	(352,299.06)	2,764.22

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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 2065 - DRUG LAW ENFORCEMENT FUND							
Revenues							
Dept 0000							
2065-0000-678.0001	DRUG FORFEITURE CLEARED	13,000.00	2,135.00	0.00	0.00	10,865.00	16.4
Total Dept 0000		13,000.00	2,135.00	0.00	0.00	10,865.00	16.4
TOTAL REVENUES		13,000.00	2,135.00	0.00	0.00	10,865.00	16.4
Expenditures							
Dept 0000							
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	12,000.00	0.00	0.00	0.00	12,000.00	0.0
Total Dept 0000		12,000.00	0.00	0.00	0.00	12,000.00	0.0
TOTAL EXPENDITURES		12,000.00	0.00	0.00	0.00	12,000.00	0.0
Fund 2065 - DRUG LAW ENFORCEMENT FUND:							
TOTAL REVENUES		13,000.00	2,135.00	0.00	0.00	10,865.00	16.4
TOTAL EXPENDITURES		12,000.00	0.00	0.00	0.00	12,000.00	0.0
NET OF REVENUES & EXPENDITURES		1,000.00	2,135.00	0.00	0.00	(1,135.00)	213.5

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PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 2067 - POLICE K9 FUND							
Revenues							
Dept 0000							
2067-0000-671.0000	DONATIONS	500.00	0.00	0.00	0.00	500.00	0.0
Total Dept 0000		500.00	0.00	0.00	0.00	500.00	0.0
TOTAL REVENUES		500.00	0.00	0.00	0.00	500.00	0.0
Expenditures							
Dept 0000							
2067-0000-757.0000	OPERATING EXPENDITURES	2,300.00	807.93	170.96	338.11	1,153.96	49.8
2067-0000-962.0000	TRAINING	400.00	0.00	0.00	0.00	400.00	0.0
Total Dept 0000		2,700.00	807.93	170.96	338.11	1,553.96	42.4
TOTAL EXPENDITURES		2,700.00	807.93	170.96	338.11	1,553.96	42.4
Fund 2067 - POLICE K9 FUND:							
TOTAL REVENUES		500.00	0.00	0.00	0.00	500.00	0.0
TOTAL EXPENDITURES		2,700.00	807.93	170.96	338.11	1,553.96	42.4
NET OF REVENUES & EXPENDITURES		(2,200.00)	(807.93)	(170.96)	(338.11)	(1,053.96)	52.0

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 2069 - SENIOR CITIZENS CENTER FUND							
Revenues							
Dept 0000							
2069-0000-580.0000	COUNTY SENIOR MILLAGE REVENUE	170,300.00	46,908.94	22,087.13	0.00	123,391.06	27.5
2069-0000-666.0000	INTEREST INCOME	300.00	0.00	0.00	0.00	300.00	0.0
2069-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	0.00	500.00	0.0
2069-0000-678.0000	REIMBURSEMENT INCOME	500.00	200.00	0.00	0.00	300.00	40.0
2069-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	15,400.00	5,147.41	5,147.41	0.00	10,252.59	33.4
2069-0000-691.0655	SENIOR CITIZENS DONATION REVENUES	12,000.00	2,393.00	689.00	0.00	9,607.00	19.9
2069-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	193,000.00	193,000.00	193,000.00	0.00	0.00	100.0
2069-0000-694.0001	HALL RENTAL	6,000.00	1,350.00	550.00	0.00	4,650.00	22.5
Total Dept 0000		398,000.00	248,999.35	221,473.54	0.00	149,000.65	62.5
TOTAL REVENUES		398,000.00	248,999.35	221,473.54	0.00	149,000.65	62.5
Expenditures							
Dept 2069-SENIOR CITIZENS CENTER							
2069-2069-705.0000	COORDINATOR SALARY	62,200.00	31,251.09	7,172.43	0.00	30,948.91	50.2
2069-2069-706.0000	SALARIES PERMANENT	74,000.00	30,416.53	6,864.72	0.00	43,583.47	41.1
2069-2069-708.0000	SHARED SALARIES	23,700.00	11,534.01	2,658.43	0.00	12,165.99	48.6
2069-2069-709.0000	OVERTIME	1,900.00	691.85	446.55	0.00	1,208.15	36.4
2069-2069-717.0000	RETIREMENT - MERS ACTIVE	4,900.00	2,219.26	538.54	0.00	2,680.74	45.2
2069-2069-718.0000	RETIREMENT - MERS RETIREES	15,200.00	7,277.58	1,906.59	0.00	7,922.42	47.8
2069-2069-719.0000	FRINGE BENEFITS	101,800.00	28,378.37	4,270.01	0.00	73,421.63	27.8
2069-2069-728.0000	INFORMATION TECH ALLOCATION	5,700.00	5,700.00	0.00	0.00	0.00	100.0
2069-2069-757.0000	OPERATING EXPENDITURES	100.00	2.50	0.00	0.00	97.50	2.5
2069-2069-776.0000	SUPPLIES	24,000.00	9,586.46	2,347.22	2,697.15	11,716.39	51.1
2069-2069-818.0000	CONTRACTUAL SERVICES	20,000.00	8,358.00	1,393.00	9,751.00	1,891.00	90.5
2069-2069-828.0000	MEMBERSHIP & DUES	200.00	50.00	0.00	0.00	150.00	25.0
2069-2069-864.0000	TRAINING	400.00	0.00	0.00	0.00	400.00	0.0
2069-2069-910.0000	INSURANCE	3,900.00	2,525.25	0.00	0.00	1,374.75	64.7
2069-2069-920.0000	UTILITIES	25,000.00	8,817.64	1,891.89	0.00	16,182.36	35.2
2069-2069-921.0000	SEWER PAYMENTS	2,600.00	1,086.92	268.12	0.00	1,513.08	41.8
2069-2069-931.0000	REPAIR & MAINTENANCE	30,000.00	8,631.94	885.49	4,113.27	17,254.79	42.4
2069-2069-943.0000	EQUIPMENT RENTAL	13,000.00	13,059.42	862.74	0.00	(59.42)	100.4
2069-2069-956.0000	MISCELLANEOUS	1,000.00	78.78	53.78	0.00	921.22	7.8
2069-2069-999.4001	TRANSFER TO CAPITAL IMPROV.	15,000.00	0.00	0.00	0.00	15,000.00	0.0
Total Dept 2069-SENIOR CITIZENS CENTER		424,600.00	169,665.60	31,559.51	16,561.42	238,372.98	43.8
TOTAL EXPENDITURES		424,600.00	169,665.60	31,559.51	16,561.42	238,372.98	43.8
Fund 2069 - SENIOR CITIZENS CENTER FUND:							
TOTAL REVENUES		398,000.00	248,999.35	221,473.54	0.00	149,000.65	62.5
TOTAL EXPENDITURES		424,600.00	169,665.60	31,559.51	16,561.42	238,372.98	43.8
NET OF REVENUES & EXPENDITURES		(26,600.00)	79,333.75	189,914.03	(16,561.42)	(89,372.33)	235.9

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 2070 - SENIOR CENTER ACTIVITIES FUND							
Revenues							
Dept 0000							
2070-0000-666.0000	INTEREST INCOME	600.00	0.00	0.00	0.00	600.00	0.00
Total Dept 0000		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL REVENUES		600.00	0.00	0.00	0.00	600.00	0.00
Fund 2070 - SENIOR CENTER ACTIVITIES FUND:							
TOTAL REVENUES		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		600.00	0.00	0.00	0.00	600.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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PERIOD ENDING 12/31/2016
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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 2071 - BURTON YOUTH LEAGUE							
Revenues							
Dept 0000							
2071-0000-695.0000	ACTIVITIES REVENUE	31,200.00	264.00	0.00	0.00	30,936.00	0.8
Total Dept 0000		31,200.00	264.00	0.00	0.00	30,936.00	0.8
TOTAL REVENUES		31,200.00	264.00	0.00	0.00	30,936.00	0.8
Expenditures							
Dept 0000							
2071-0000-706.0000	SALARIES PERMANENT	17,000.00	7,350.00	0.00	0.00	9,650.00	43.2
2071-0000-719.0000	PAYROLL FRINGES	1,400.00	562.30	0.00	0.00	837.70	40.1
2071-0000-757.0000	OPERATING EXPENDITURES	14,000.00	1,870.00	0.00	0.00	12,130.00	13.3
Total Dept 0000		32,400.00	9,782.30	0.00	0.00	22,617.70	30.1
TOTAL EXPENDITURES		32,400.00	9,782.30	0.00	0.00	22,617.70	30.1
Fund 2071 - BURTON YOUTH LEAGUE:							
TOTAL REVENUES		31,200.00	264.00	0.00	0.00	30,936.00	0.8
TOTAL EXPENDITURES		32,400.00	9,782.30	0.00	0.00	22,617.70	30.1
NET OF REVENUES & EXPENDITURES		(1,200.00)	(9,518.30)	0.00	0.00	8,318.30	793.1

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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PERIOD ENDING 12/31/2016

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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
					YEAR-TO-DATE	BALANCE	US
Fund 2072 - POLICE/FIRE SCULPTURE FUND							
Revenues							
Dept 0000							
2072-0000-666.0000	INTEREST INCOME	5.00	5.43	0.00	0.00	(0.43)	108.6
2072-0000-671.0000	DONATIONS	5,145.00	1,567.00	0.00	0.00	3,578.00	30.4
2072-0000-690.2005	PATRIOT DAY HERO RACE PROCEEDS	5,050.00	5,048.00	0.00	0.00	2.00	99.9
2072-0000-699.2026	TRANSFER IN FROM RUBBISH FUND	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Total Dept 0000		15,200.00	6,620.43	0.00	0.00	8,579.57	43.5
TOTAL REVENUES		15,200.00	6,620.43	0.00	0.00	8,579.57	43.5
Expenditures							
Dept 0000							
2072-0000-706.0000	SALARIES PERMANENT	2,700.00	0.00	0.00	0.00	2,700.00	0.0
2072-0000-719.0000	PAYROLL FRINGES	300.00	0.00	0.00	0.00	300.00	0.0
2072-0000-757.0000	OPERATING EXPENDITURES	2,900.00	0.00	0.00	0.00	2,900.00	0.0
2072-0000-818.0000	CONTRACTUAL SERVICES	27,000.00	0.00	0.00	0.00	27,000.00	0.0
2072-0000-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	3,474.15	0.00	0.00	1,525.85	69.4
Total Dept 0000		37,900.00	3,474.15	0.00	0.00	34,425.85	9.1
TOTAL EXPENDITURES		37,900.00	3,474.15	0.00	0.00	34,425.85	9.1
Fund 2072 - POLICE/FIRE SCULPTURE FUND:							
TOTAL REVENUES		15,200.00	6,620.43	0.00	0.00	8,579.57	43.5
TOTAL EXPENDITURES		37,900.00	3,474.15	0.00	0.00	34,425.85	9.1
NET OF REVENUES & EXPENDITURES		(22,700.00)	3,146.28	0.00	0.00	(25,846.28)	13.8

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR		ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016	MONTH 12/31/16	(DECR)			
			NORM (ABNORM)	INCR		YEAR-TO-DATE	BALANCE	US
Fund 2073 - VETERAN'S MEMORIAL PARK FUND								
Expenditures								
Dept 0000								
2073-0000-706.0000	SALARIES PERMANENT	1,200.00	0.00	0.00		0.00	1,200.00	0.0
2073-0000-818.0000	CONTRACTUAL SERVICES	300.00	24.69	0.00		0.00	275.31	8.2
2073-0000-920.0000	UTILITIES	1,500.00	0.00	0.00		0.00	1,500.00	0.0
2073-0000-938.0000	MAINT OF GROUNDS	6,800.00	2,124.19	5.00		0.00	4,675.81	31.2
Total Dept 0000		9,800.00	2,148.88	5.00		0.00	7,651.12	21.9
TOTAL EXPENDITURES		9,800.00	2,148.88	5.00		0.00	7,651.12	21.9
Fund 2073 - VETERAN'S MEMORIAL PARK FUND:								
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00	0.0
TOTAL EXPENDITURES		9,800.00	2,148.88	5.00		0.00	7,651.12	21.9
NET OF REVENUES & EXPENDITURES		(9,800.00)	(2,148.88)	(5.00)		0.00	(7,651.12)	21.9

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 2074 - CANCER SURVIVOR PARK							
Revenues							
Dept 0000							
2074-0000-671.0000	DONATIONS	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 0000		500.00	0.00	0.00	0.00	500.00	0.00
TOTAL REVENUES		500.00	0.00	0.00	0.00	500.00	0.00
Expenditures							
Dept 0000							
2074-0000-706.0000	SALARIES PERMANENT	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 0000		500.00	0.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		500.00	0.00	0.00	0.00	500.00	0.00
Fund 2074 - CANCER SURVIVOR PARK:							
TOTAL REVENUES		500.00	0.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		500.00	0.00	0.00	0.00	500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 4001 - CAPITAL IMPROVEMENT							
Revenues							
Dept 0000							
4001-0000-666.0000	INTEREST INCOME	100.00	13.11	0.00	0.00	86.89	13.1
4001-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	32,000.00	0.00	0.00	0.00	32,000.00	0.0
4001-0000-691.2069	TRANSFER FROM SR CITIZENS FUND	15,000.00	0.00	0.00	0.00	15,000.00	0.0
Total Dept 0000		47,100.00	13.11	0.00	0.00	47,086.89	0.0
TOTAL REVENUES		47,100.00	13.11	0.00	0.00	47,086.89	0.0
Expenditures							
Dept 0000							
4001-0000-887.0000	CLERK/ELECTION EQUIPMENT	37,100.00	4,386.00	0.00	0.00	32,714.00	11.8
4001-0000-899.0000	ADA-BLDG IMPROVEMENTS/MAINTENANCE	4,000.00	0.00	0.00	0.00	4,000.00	0.0
4001-0000-903.0000	LIBRARY EXPANSION	23,900.00	0.00	0.00	0.00	23,900.00	0.0
4001-0000-903.0001	BURTON MEMORIAL LIBRARY PARKING LOT	30,000.00	0.00	0.00	0.00	30,000.00	0.0
4001-0000-904.0000	ASS'R OFFICE COMPUTER SYSTEMS UPGRADE	7,200.00	0.00	0.00	0.00	7,200.00	0.0
4001-0000-906.0000	TECHNOLOGY UPGRADES	19,100.00	0.00	0.00	0.00	19,100.00	0.0
4001-0000-908.0000	DDA CORRIDOR IMPROVEMENTS	3,000.00	0.00	0.00	0.00	3,000.00	0.0
Total Dept 0000		124,300.00	4,386.00	0.00	0.00	119,914.00	3.9
TOTAL EXPENDITURES		124,300.00	4,386.00	0.00	0.00	119,914.00	3.9
Fund 4001 - CAPITAL IMPROVEMENT:							
TOTAL REVENUES		47,100.00	13.11	0.00	0.00	47,086.89	0.0
TOTAL EXPENDITURES		124,300.00	4,386.00	0.00	0.00	119,914.00	3.9
NET OF REVENUES & EXPENDITURES		(77,200.00)	(4,372.89)	0.00	0.00	(72,827.11)	5.6

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P							
Revenues							
Dept 0000							
4146-0000-691.3146	TRANSFER IN FROM FUND 3146	20,000.00	0.00	0.00	0.00	20,000.00	0.00
Total Dept 0000		20,000.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		20,000.00	0.00	0.00	0.00	20,000.00	0.00
Expenditures							
Dept 0000							
4146-0000-995.5090	LOAN INTEREST DUE TO SEWER	6,300.00	0.00	0.00	0.00	6,300.00	0.00
Total Dept 0000		6,300.00	0.00	0.00	0.00	6,300.00	0.00
TOTAL EXPENDITURES		6,300.00	0.00	0.00	0.00	6,300.00	0.00
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P:							
TOTAL REVENUES		20,000.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		6,300.00	0.00	0.00	0.00	6,300.00	0.00
NET OF REVENUES & EXPENDITURES		13,700.00	0.00	0.00	0.00	13,700.00	0.00

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PERIOD ENDING 12/31/2016

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 0000							
5013-0000-403.0000	CURRENT TAX REVENUE	31,500.00	30,591.20	3.83	0.00	908.80	97.1
5013-0000-404.0000	TAX CHARGEBACKS	(100.00)	0.00	0.00	0.00	(100.00)	0.0
5013-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5013-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	800.00	1,029.25	1,029.25	0.00	(229.25)	128.6
5013-0000-666.0000	INVESTMENT INTEREST	900.00	0.00	0.00	0.00	900.00	0.0
Total Dept 0000		34,100.00	31,620.45	1,033.08	0.00	2,479.55	92.7
TOTAL REVENUES		34,100.00	31,620.45	1,033.08	0.00	2,479.55	92.7
Expenditures							
Dept 0000							
5013-0000-717.0000	RETIREMENT - MERS ACTIVE	100.00	0.00	0.00	0.00	100.00	0.0
5013-0000-718.0000	RETIREMENT - MERS RETIREES	100.00	0.00	0.00	0.00	100.00	0.0
5013-0000-719.0000	Payroll Fringes	1,000.00	0.00	0.00	0.00	1,000.00	0.0
5013-0000-757.0000	OPERATING EXPENDITURES	800.00	41.92	0.00	0.00	758.08	5.2
5013-0000-808.0000	AUDIT	500.00	232.86	0.00	0.00	267.14	46.5
5013-0000-879.0000	PUBLIC RELATIONS	500.00	0.00	0.00	0.00	500.00	0.0
5013-0000-880.0000	COMMUNITY DECORATIONS	4,000.00	7,074.89	2,435.01	0.00	(3,074.89)	176.8
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	18,000.00	10,948.56	0.00	0.00	7,051.44	60.8
5013-0000-956.0000	MISCELLANEOUS	0.00	4,287.00	0.00	0.00	(4,287.00)	100.0
5013-0000-999.2007	TRANSFER TO POLICE FUND	5,000.00	0.00	0.00	0.00	5,000.00	0.0
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.	3,000.00	0.00	0.00	0.00	3,000.00	0.0
Total Dept 0000		33,000.00	22,585.23	2,435.01	0.00	10,414.77	68.4
TOTAL EXPENDITURES		33,000.00	22,585.23	2,435.01	0.00	10,414.77	68.4
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		34,100.00	31,620.45	1,033.08	0.00	2,479.55	92.7
TOTAL EXPENDITURES		33,000.00	22,585.23	2,435.01	0.00	10,414.77	68.4
NET OF REVENUES & EXPENDITURES		1,100.00	9,035.22	(1,401.93)	0.00	(7,935.22)	821.3

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 5090 - SEWER FUND							
Revenues							
Dept 0000							
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	330,000.00	197,366.35	75,686.02	0.00	132,633.65	59.8
5090-0000-610.0000	TAP IN FEES	54,000.00	54,709.92	1,500.00	0.00	(709.92)	101.3
5090-0000-611.0000	USAGE FEES	5,200,000.00	3,393,489.95	519,523.56	0.00	1,806,510.05	65.2
5090-0000-625.0000	INSPECTION FEES	2,225.00	2,250.00	25.00	0.00	(25.00)	101.1
5090-0000-649.0000	MATERIAL SALES	2,000.00	844.80	0.00	0.00	1,155.20	42.2
5090-0000-662.0000	PENALTIES	145,000.00	79,235.66	12,557.40	0.00	65,764.34	54.6
5090-0000-666.0000	INTEREST INCOME	67,200.00	(3,959.83)	0.00	0.00	71,159.83	(5.8)
5090-0000-666.2002	INTEREST DUE FROM MAJOR STREETS	23,700.00	0.00	0.00	0.00	23,700.00	0.0
5090-0000-666.4146	INTEREST DUE FROM AMY STREET	6,300.00	0.00	0.00	0.00	6,300.00	0.0
5090-0000-667.0000	TAP IN INTEREST CONTRACTS	400.00	0.00	0.00	0.00	400.00	0.0
5090-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5090-0000-678.0000	REIMBURSEMENT INCOME	5,000.00	32.50	32.50	0.00	4,967.50	0.6
5090-0000-694.0000	MISCELLANEOUS	775.00	800.00	25.00	0.00	(25.00)	103.2
5090-0000-699.0000	CONTINGENCY REVENUE	17,000.00	0.00	0.00	0.00	17,000.00	0.0
Total Dept 0000		5,856,600.00	3,724,769.35	609,349.48	0.00	2,131,830.65	63.6
TOTAL REVENUES		5,856,600.00	3,724,769.35	609,349.48	0.00	2,131,830.65	63.6
Expenditures							
Dept 5090-SEWER EXPENSES							
5090-5090-703.0000	ADMINISTRATION SALARIES	50,600.00	18,208.87	4,393.58	0.00	32,391.13	35.9
5090-5090-705.0000	SUPERVISION SALARIES	56,200.00	26,846.74	6,332.78	0.00	29,353.26	47.7
5090-5090-706.0000	SALARIES PERMANENT	188,900.00	71,271.00	16,720.64	0.00	117,629.00	37.7
5090-5090-708.0000	SHARED SALARIES	44,300.00	21,058.29	4,835.36	0.00	23,241.71	47.5
5090-5090-709.0000	OVERTIME	10,800.00	4,922.65	991.43	0.00	5,877.35	45.5
5090-5090-717.0000	RETIREMENT - MERS ACTIVE	26,100.00	11,078.08	2,730.65	0.00	15,021.92	42.4
5090-5090-718.0000	RETIREMENT - MERS RETIREES	146,400.00	53,827.00	13,586.86	0.00	92,573.00	36.7
5090-5090-719.0000	FRINGE BENEFITS	225,800.00	71,042.17	10,557.01	0.00	154,757.83	31.4
5090-5090-719.1000	OPEB EXPENSE	95,000.00	0.00	0.00	0.00	95,000.00	0.0
5090-5090-727.0000	OFFICE SUPPLIES	2,000.00	496.80	63.24	349.57	1,153.63	42.3
5090-5090-728.0000	INFORMATION TECH ALLOCATION	63,000.00	63,000.00	0.00	0.00	0.00	100.0
5090-5090-731.0000	POSTAGE	17,500.00	7,040.96	1,096.80	5,499.27	4,959.77	71.6
5090-5090-757.0000	OPERATING EXP & MATERIALS	25,000.00	5,846.27	1,142.28	865.11	18,288.62	26.8
5090-5090-789.0000	PIPE & FITTINGS	4,000.00	30.95	0.00	0.00	3,969.05	0.7
5090-5090-808.0000	AUDIT	12,000.00	5,588.75	0.00	0.00	6,411.25	46.5
5090-5090-818.0000	CONTRACTUAL SERVICE	250,000.00	175,240.50	15,856.94	41,194.61	33,564.89	86.5
5090-5090-819.0000	BILL PRINTING/RETURN ENVELOPES	5,000.00	1,945.58	730.79	1,557.79	1,496.63	70.0
5090-5090-826.0000	LEGAL	2,000.00	156.25	0.00	0.00	1,843.75	7.8
5090-5090-828.0000	MEMBERSHIP & DUES	700.00	24.00	0.00	0.00	676.00	3.4
5090-5090-864.0000	TRAINING	5,000.00	809.41	0.00	0.00	4,190.59	16.1
5090-5090-875.0000	PENSION EXPENSE	(60,100.00)	0.00	0.00	0.00	(60,100.00)	0.0
5090-5090-928.0000	TREATMENT EXPENSE	3,500,000.00	1,142,392.45	268,495.23	2,265,607.55	92,000.00	97.3
5090-5090-929.0000	PUMP STATION EXPENSE	50,000.00	25,937.05	1,940.38	3,036.70	21,026.25	57.9
5090-5090-934.0000	REPAIR & MAINTENANCE	151,700.00	7,750.17	0.00	20,033.04	123,916.79	18.3
5090-5090-943.0000	EQUIPMENT RENTAL	60,000.00	27,800.44	4,187.01	0.00	32,199.56	46.3
5090-5090-956.0000	MISCELLANEOUS EXPENSE	4,500.00	399.00	0.00	0.00	4,101.00	8.8
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STATE	480,000.00	294,745.49	31,591.00	176,127.80	9,126.71	98.1
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	23,000.00	21,674.24	0.00	0.00	1,325.76	94.2
5090-5090-968.0000	DEPRECIATION EXPENSE	665,000.00	0.00	0.00	0.00	665,000.00	0.0
5090-5090-995.2015	INTEREST ON SRF FINANCING	87,500.00	11,117.03	0.00	0.00	76,382.97	12.71
Total Dept 5090-SEWER EXPENSES		6,191,900.00	2,070,250.14	385,251.98	2,514,271.44	1,607	

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PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BUDGET
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
Fund 5090 - SEWER FUND							
Expenditures							
TOTAL EXPENDITURES		6,191,900.00	2,070,250.14	385,251.98	2,514,271.44	1,607,378.42	74.0
Fund 5090 - SEWER FUND:							
TOTAL REVENUES		5,856,600.00	3,724,769.35	609,349.48	0.00	2,131,830.65	63.6
TOTAL EXPENDITURES		6,191,900.00	2,070,250.14	385,251.98	2,514,271.44	1,607,378.42	74.0
NET OF REVENUES & EXPENDITURES		(335,300.00)	1,654,519.21	224,097.50	(2,514,271.44)	524,452.23	256.4

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 5091 - WATER DEPARTMENT							
Revenues							
Dept 0000							
5091-0000-610.0000	CITY TAP-IN FEES	50,000.00	50,700.83	1,500.00	0.00	(700.83)	101.4
5091-0000-610.0625	FRONT FOOT FEE REVENUE	12,000.00	1,478.00	0.00	0.00	10,522.00	12.3
5091-0000-611.0000	USAGE FEES	4,800,000.00	3,274,339.39	483,862.80	0.00	1,525,660.61	68.2
5091-0000-625.0000	INSPECTION & APPROVAL FEES	34,000.00	34,325.00	825.00	0.00	(325.00)	100.9
5091-0000-631.0000	SERVICE CHARGES	52,000.00	34,987.78	8,195.46	0.00	17,012.22	67.2
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	40,000.00	22,680.00	1,320.00	0.00	17,320.00	56.7
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	23,000.00	9,045.93	895.73	0.00	13,954.07	39.3
5091-0000-661.0000	LATE CHARGES	95,000.00	55,053.61	7,431.63	0.00	39,946.39	57.9
5091-0000-666.0000	INTEREST INCOME	10,300.00	2,553.21	0.00	0.00	7,746.79	24.7
5091-0000-667.0000	TAP IN INTEREST	10,000.00	644.57	0.00	0.00	9,355.43	6.4
5091-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	0.00	3,000.00	0.0
5091-0000-678.0000	REIMBURSEMENT INCOME	2,800.00	280.34	0.00	0.00	2,519.66	10.0
5091-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	151,000.00	0.00	0.00	0.00	151,000.00	0.0
5091-0000-694.0000	MISCELLANEOUS	483.00	483.00	0.00	0.00	0.00	100.0
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	3,000.00	2,000.00	0.00	0.00	1,000.00	66.6
Total Dept 0000		5,286,583.00	3,488,571.66	504,030.62	0.00	1,798,011.34	65.9
TOTAL REVENUES		5,286,583.00	3,488,571.66	504,030.62	0.00	1,798,011.34	65.9
Expenditures							
Dept 5091-WATER EXPENSES							
5091-5091-703.0000	ADMINISTRATION SALARIES	33,700.00	12,139.21	2,929.03	0.00	21,560.79	36.0
5091-5091-705.0000	SUPERVISION SALARIES	56,200.00	26,721.35	6,332.26	0.00	29,478.65	47.5
5091-5091-706.0000	SALARIES PERMANENT	422,900.00	146,823.55	35,547.78	0.00	276,076.45	34.7
5091-5091-708.0000	SHARED SALARIES	44,600.00	21,162.28	4,860.97	0.00	23,437.72	47.4
5091-5091-709.0000	OVERTIME	29,200.00	18,424.70	2,186.70	0.00	10,775.30	63.1
5091-5091-717.0000	RETIREMENT - MERS ACTIVE	28,800.00	12,096.73	2,970.77	0.00	16,703.27	42.0
5091-5091-718.0000	RETIREMENT - MERS RETIREES	162,800.00	63,464.45	15,810.94	0.00	99,335.55	38.9
5091-5091-719.0000	FRINGE BENEFITS	380,900.00	92,975.73	17,285.42	0.00	287,924.27	24.4
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	0.00	100,000.00	0.0
5091-5091-727.0000	OFFICE SUPPLIES	2,000.00	509.11	63.25	349.58	1,141.31	42.9
5091-5091-728.0000	INFORMATION TECH ALLOCATION	45,800.00	45,800.00	0.00	0.00	0.00	100.0
5091-5091-731.0000	POSTAGE	11,800.00	5,548.51	824.82	5,499.27	752.22	93.6
5091-5091-757.0000	OPERATING EXPENDITURES	20,100.00	10,242.76	2,778.28	10,437.80	(580.56)	102.8
5091-5091-776.0000	REPAIR & MAINTENANCE SUPPLIES	51,700.00	5,804.89	662.00	10,410.00	35,485.11	31.3
5091-5091-782.0000	SAND & GRAVEL	1,800.00	0.00	0.00	0.00	1,800.00	0.0
5091-5091-789.0000	PIPE & FITTING	60,000.00	27,311.18	0.00	4,113.00	28,575.82	52.3
5091-5091-808.0000	AUDIT	8,000.00	3,725.83	0.00	0.00	4,274.17	46.5
5091-5091-814.0000	BILLING CHARGES	5,000.00	1,945.59	730.81	1,557.78	1,496.63	70.0
5091-5091-816.0000	CHARGES	3,300,000.00	1,363,893.63	502,477.53	1,707,249.38	228,856.99	93.0
5091-5091-818.0000	CONTRACTUAL SERVICE	200,000.00	169,157.10	3,343.39	20,414.58	10,428.32	94.7
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	10,000.00	2,577.00	440.00	6,928.00	495.00	95.0
5091-5091-826.0000	LEGAL	500.00	31.25	0.00	0.00	468.75	6.2
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	791.00	0.00	0.00	709.00	52.7
5091-5091-864.0000	TRAINING	6,000.00	2,088.33	0.00	0.00	3,911.67	34.8
5091-5091-875.0000	PENSION EXPENSE	(70,800.00)	0.00	0.00	0.00	(70,800.00)	0.0
5091-5091-910.0000	INSURANCE	22,000.00	13,681.99	0.00	0.00	8,318.01	62.1
5091-5091-920.0000	UTILITIES	18,000.00	717.37	210.84	0.00	17,282.63	3.9
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	63,325.46	10,053.35	0.00	61,674.54	50.6
5091-5091-956.0000	MISCELLANEOUS	3,000.00	189.00	0.00	0.00	2,811.00	6.30
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	3,500.00	1,997.47	0.00	0.00	1,502.53	57.07
5091-5091-957.0000	CONTINGENCY	20,358.00	0.00	0.00	0.00	20,358.00	0.0

PERIOD ENDING 12/31/2016
% Fiscal Year Completed: 50.41

		2016-17	YTD BALANCE	ACTIVITY FOR			
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BUDGET US
Fund 5091 - WATER DEPARTMENT							
Expenditures							
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	18,000.00	16,022.80	0.00	0.00	1,977.20	89.0
5091-5091-968.0000	DEPRECIATION EXPENSE	550,000.00	0.00	0.00	0.00	550,000.00	0.0
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	10,000.00	0.00	0.00	0.00	10,000.00	0.0
5091-5091-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	151,000.00	0.00	0.00	0.00	151,000.00	0.0
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	9,300.00	3,068.40	0.00	0.00	6,231.60	32.9
5091-5091-995.2012	INTEREST ON DWRF #1 FINANCING	150,000.00	33,817.12	0.00	0.00	116,182.88	22.5
5091-5091-995.2016	INTEREST ON DWRF #2 FINANCING	100,000.00	21,896.07	0.00	0.00	78,103.93	21.9
5091-5091-995.2017	INTEREST ON DWRF #3 FINANCING	45,000.00	0.00	0.00	0.00	45,000.00	0.0
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	11,000.00	5,267.00	0.00	0.00	5,733.00	47.8
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	100.00	50.00	0.00	0.00	50.00	50.0
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	125.00	125.00	0.00	0.00	0.00	100.0
Total Dept 5091-WATER EXPENSES		6,148,883.00	2,193,391.86	609,508.14	1,766,959.39	2,188,531.75	64.4
TOTAL EXPENDITURES		6,148,883.00	2,193,391.86	609,508.14	1,766,959.39	2,188,531.75	64.4
Fund 5091 - WATER DEPARTMENT:							
TOTAL REVENUES		5,286,583.00	3,488,571.66	504,030.62	0.00	1,798,011.34	65.9
TOTAL EXPENDITURES		6,148,883.00	2,193,391.86	609,508.14	1,766,959.39	2,188,531.75	64.4
NET OF REVENUES & EXPENDITURES		(862,300.00)	1,295,179.80	(105,477.52)	(1,766,959.39)	(390,520.41)	54.4

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/16 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 6036 - INFORMATION TECHNOLOGY FUND							
Revenues							
Dept 0000							
6036-0000-666.0000	INTEREST INCOME	1,300.00	0.00	0.00	0.00	1,300.00	0.0
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,900.00	2,900.00	0.00	0.00	0.00	100.0
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,900.00	2,900.00	0.00	0.00	0.00	100.0
6036-0000-669.0682	TECH CHARGES - SEWER	63,000.00	63,000.00	0.00	0.00	0.00	100.0
6036-0000-669.0683	TECH CHARGES - WATER	45,800.00	45,800.00	0.00	0.00	0.00	100.0
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	169,800.00	169,800.00	0.00	0.00	0.00	100.0
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	17,200.00	17,200.00	0.00	0.00	0.00	100.0
6036-0000-669.0686	TECH CHARGES - POLICE	68,600.00	68,600.00	0.00	0.00	0.00	100.0
6036-0000-669.0687	TECH CHARGES - FIRE	29,300.00	29,300.00	0.00	0.00	0.00	100.0
6036-0000-669.0689	TECH CHARGES - BUILDING	11,500.00	11,500.00	0.00	0.00	0.00	100.0
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	5,700.00	5,700.00	0.00	0.00	0.00	100.0
6036-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	0.00	3,000.00	0.0
6036-0000-694.0000	MISCELLANEOUS	175.00	150.62	0.00	0.00	24.38	86.0
6036-0000-699.0000	CONTINGENCY/DEFICIT	9,825.00	0.00	0.00	0.00	9,825.00	0.0
Total Dept 0000		431,000.00	416,850.62	0.00	0.00	14,149.38	96.7
TOTAL REVENUES		431,000.00	416,850.62	0.00	0.00	14,149.38	96.7
Expenditures							
Dept 6036-INFO TECH EXPENSES							
6036-6036-703.0000	ADMINISTRATIVE SALARY	69,700.00	34,542.52	8,031.98	0.00	35,157.48	49.5
6036-6036-717.0000	RETIREMENT - MERS ACTIVE	11,700.00	5,679.96	1,320.45	0.00	6,020.04	48.5
6036-6036-718.0000	RETIREMENT - MERS RETIREES	26,400.00	12,282.96	2,854.56	0.00	14,117.04	46.5
6036-6036-719.0000	FRINGE BENEFITS	45,700.00	6,278.46	802.50	0.00	39,421.54	13.7
6036-6036-727.0000	OFFICE SUPPLIES	9,000.00	5,904.00	495.67	0.00	3,096.00	65.6
6036-6036-757.0000	OPERATING EXPENDITURES	1,500.00	342.04	0.00	0.00	1,157.96	22.8
6036-6036-818.0000	CONTRACTUAL SERVICES	170,000.00	96,811.30	7,253.30	37,051.21	36,137.49	78.7
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	44,000.00	27,530.05	4,101.04	16,185.20	284.75	99.3
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	0.00	0.00	0.00	300.00	0.0
6036-6036-864.0000	TRAINING	3,000.00	0.00	0.00	0.00	3,000.00	0.0
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	527.34	0.00	0.00	1,472.66	26.3
6036-6036-956.0000	MISCELLANEOUS	100.00	22.95	0.00	0.00	77.05	22.9
6036-6036-968.0000	DEPRECIATION EXPENSE	61,200.00	0.00	0.00	0.00	61,200.00	0.0
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	881.65	235.44	0.00	1,618.35	35.2
Total Dept 6036-INFO TECH EXPENSES		447,100.00	190,803.23	25,094.94	53,236.41	203,060.36	54.5
TOTAL EXPENDITURES		447,100.00	190,803.23	25,094.94	53,236.41	203,060.36	54.5
Fund 6036 - INFORMATION TECHNOLOGY FUND:							
TOTAL REVENUES		431,000.00	416,850.62	0.00	0.00	14,149.38	96.7
TOTAL EXPENDITURES		447,100.00	190,803.23	25,094.94	53,236.41	203,060.36	54.5
NET OF REVENUES & EXPENDITURES		(16,100.00)	226,047.39	(25,094.94)	(53,236.41)	(188,910.98)	1,073.3

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016	MONTH 12/31/16			
			NORM (ABNORM)	INCR (DECR)	YEAR-TO-DATE	BALANCE	US
Fund 6061 - MOTOR POOL							
Revenues							
Dept 0000							
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00	0.00	500.00	0.0
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	1,380.90	0.00	0.00	3,619.10	27.6
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	4,000.00	2,990.08	0.00	0.00	1,009.92	74.7
6061-0000-650.0608	MATERIAL SALES - SALT	140,000.00	0.00	0.00	0.00	140,000.00	0.0
6061-0000-650.0609	MATERIAL SALES - GRAVEL	50,000.00	8,338.25	0.00	0.00	41,661.75	16.6
6061-0000-650.0610	SALE OF GAS	45,000.00	4,821.45	0.00	0.00	40,178.55	10.7
6061-0000-650.0670	SALE OF SCRAP	500.00	0.00	0.00	0.00	500.00	0.0
6061-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00	0.00	3,600.00	0.0
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	190,000.00	83,374.57	20,711.62	0.00	106,625.43	43.8
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	250,000.00	83,510.26	17,657.59	0.00	166,489.74	33.4
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	100,000.00	28,064.22	4,187.01	0.00	71,935.78	28.0
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	83,268.82	10,357.11	0.00	41,731.18	66.6
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	50,000.00	23,650.63	574.28	0.00	26,349.37	47.3
6061-0000-669.0685	GEN FUND EQUIPMENT REPAIR	20,000.00	0.00	0.00	0.00	20,000.00	0.0
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	7,500.00	4,638.28	291.16	0.00	2,861.72	61.8
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	15,000.00	11,035.13	1,653.85	0.00	3,964.87	73.5
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	15,000.00	13,205.61	862.74	0.00	1,794.39	88.0
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	12,000.00	6,879.18	380.54	0.00	5,120.82	57.3
6061-0000-669.0693	DDA EQUIPMENT RENTAL	2,600.00	2,378.73	0.00	0.00	221.27	91.4
6061-0000-673.0000	SALE OF ASSETS	20,000.00	0.00	0.00	0.00	20,000.00	0.0
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00	0.00	9,000.00	0.0
6061-0000-678.0000	REIMBURSEMENT INCOME	3,500.00	3,455.75	0.00	0.00	44.25	98.7
Total Dept 0000		1,068,200.00	360,991.86	56,675.90	0.00	707,208.14	33.7
TOTAL REVENUES		1,068,200.00	360,991.86	56,675.90	0.00	707,208.14	33.7
Expenditures							
Dept 6061-MOTOR POOL EXPENSES							
6061-6061-706.0000	SALARIES PERMANENT	107,900.00	40,009.99	7,283.40	0.00	67,890.01	37.0
6061-6061-706.7007	EQUIPMENT MAINTENANCE	3,200.00	2,970.65	1,988.51	0.00	229.35	92.8
6061-6061-708.0000	SHARED SALARIES	6,900.00	3,196.98	744.69	0.00	3,703.02	46.3
6061-6061-709.0000	OVERTIME	6,400.00	3,204.37	1,337.37	0.00	3,195.63	50.0
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	3,700.00	1,285.81	300.09	0.00	2,414.19	34.7
6061-6061-718.0000	RETIREMENT - MERS RETIREES	13,900.00	6,294.11	1,445.60	0.00	7,605.89	45.2
6061-6061-719.0000	FRINGE BENEFITS	75,500.00	23,408.98	2,601.05	0.00	52,091.02	31.0
6061-6061-728.0000	INFORMATION TECH ALLOCATION	17,200.00	17,200.00	0.00	0.00	0.00	100.0
6061-6061-746.7006	CULVERTS	5,000.00	1,380.90	0.00	0.00	3,619.10	27.6
6061-6061-747.7009	GRAVEL	50,000.00	8,338.25	0.00	0.00	41,661.75	16.6
6061-6061-748.7008	SALT	140,000.00	0.00	0.00	0.00	140,000.00	0.0
6061-6061-749.7007	TRAFFIC SIGNS	4,200.00	2,990.08	0.00	0.00	1,209.92	71.1
6061-6061-757.0000	OPERATING EXPENDITURES	50,000.00	19,972.49	12,379.92	22,191.27	7,836.24	84.3
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	37,700.00	14,932.69	2,516.59	12,839.66	9,927.65	73.6
6061-6061-808.0000	AUDIT	4,200.00	1,956.08	0.00	0.00	2,243.92	46.5
6061-6061-818.0000	CONTRACTUAL SERVICE	5,000.00	801.34	76.50	535.50	3,663.16	26.7
6061-6061-864.0000	TRAINING	3,000.00	154.00	0.00	0.00	2,846.00	5.1
6061-6061-867.0000	GAS & OIL	158,000.00	23,529.87	0.00	3,857.30	130,612.83	17.3
6061-6061-910.0000	VEHICLE INSURANCE	60,000.00	38,699.07	0.00	0.00	21,300.93	64.5
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	2,441.44	0.00	0.00	558.56	81.3
6061-6061-920.0000	UTILITIES	30,000.00	8,721.67	2,304.29	0.00	21,278.33	29.0
6061-6061-934.0000	EQUIPMENT REPAIRS	150,000.00	59,899.99	38,638.78	38,774.24	51,325.77	65.78
6061-6061-957.0000	CONTINGENCY/SURPLUS	3,000.00	0.00	0.00	0.00	3,000.00	0.00
6061-6061-958.0000	FREIGHT	2,000.00	31.50	7.28	0.00	1	1

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)

01/10/2017 10:21 AM
User: millerg
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

Page 36/3

F.1.a

PERIOD ENDING 12/31/2016

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	ENCUMBERED	UNENCUMBERED	% BI
		AMENDED BUDGET	12/31/2016 NORM (ABNORM)	MONTH 12/31/16 INCR (DECR)			
					YEAR-TO-DATE	BALANCE	US
Fund 6061 - MOTOR POOL							
Expenditures							
6061-6061-968.0000	DEPRECIATION EXPENSE	266,000.00	0.00	0.00	0.00	266,000.00	0.0
6061-6061-978.0000	TOOLS & EQUIPMENT	22,000.00	3,603.25	0.00	8,191.65	10,205.10	53.6
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	749.98	65.20	108.24	141.78	85.8
6061-6061-983.0000	LEASE EXPENSE-BUILDING	19,400.00	921.25	0.00	0.00	18,478.75	4.7
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	102,600.00	10,786.20	0.00	0.00	91,813.80	10.5
Total Dept 6061-MOTOR POOL EXPENSES		1,350,800.00	297,480.94	71,689.27	86,497.86	966,821.20	28.4
TOTAL EXPENDITURES		1,350,800.00	297,480.94	71,689.27	86,497.86	966,821.20	28.4
Fund 6061 - MOTOR POOL:							
TOTAL REVENUES		1,068,200.00	360,991.86	56,675.90	0.00	707,208.14	33.7
TOTAL EXPENDITURES		1,350,800.00	297,480.94	71,689.27	86,497.86	966,821.20	28.4
NET OF REVENUES & EXPENDITURES		(282,600.00)	63,510.92	(15,013.37)	(86,497.86)	(259,613.06)	8.1
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		35,312,142.00	19,790,152.42	3,180,631.03	0.00	15,521,989.58	56.0
NET OF REVENUES & EXPENDITURES		39,445,842.00	15,604,293.37	4,969,061.79	5,388,510.59	18,453,038.04	53.2
		(4,133,700.00)	4,185,859.05	(1,788,430.76)	(5,388,510.59)	(2,931,048.46)	29.0

Attachment: Full Report 12312016 (2801 : Revenue and Expenditure Report December 2016)



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 01/16/17 07:00 PM

Department: City Council

Category: FYI

Prepared By: Teresa M. Karsney

Department Head: Teresa M. Karsney

F.2

SCHEDULED

AGENDA ITEM (ID # 2792)

DOC ID: 2792

Pooled Cash Investment Report for 01/04/17.

ATTACHMENTS:

- Pooled Cash 1-4-17 (PDF)

**CITY OF BURTON
POOLED CASH INVESTMENT REPORT**

REPORT DATE: 01/04/17

AGENT	COMM PAPER 1	COMM PAPER 2	SPLIT RATING	CERT DEPOSIT	MONEY MKT	TREASURY BILLS
CHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$1,605,331.36	\$0.00
COMERICA	\$2,978,881.36	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
CUTWATER	\$0.00	\$0.00	\$0.00	\$0.00	\$4,158,145.00	\$0.00
ELGA CREDIT UNION	\$0.00	\$0.00	\$0.00	\$0.00	\$3,729,127.16	\$0.00
FIRSTMERIT	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$2,413,987.64	\$0.00
FLAGSTAR	\$0.00	\$0.00	\$0.00	\$259,435.63	\$514,008.61	\$0.00
FRANKENMUTH CREDIT U	\$0.00	\$0.00	\$0.00	\$808,332.64	\$0.00	\$0.00
MULTI BANK SECURITIES	\$0.00	\$0.00	\$0.00	\$1,430,000.00	\$0.00	\$1,499,500.00
TOTALS:	\$2,978,881.36	\$0.00	\$0.00	\$3,497,768.27	\$12,420,599.77	\$2,499,500.00

GRAND TOTAL: \$21,396,749.40

50% RULE (NON COMM PAPER - COMM PAPER) : \$15,438,986.68

AVERAGE INTEREST : 1.1234

Attachment: Pooled Cash 1-4-17 (2792 : Pooled Cash Investment Report)

REPORT DATE: 01/04/17

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
\$498,056.66	O-3	Credit Agricole - Pool	CO - 1	0.92053	152	10/19/16	03/20/17	\$1,943.34	\$12.79	22533TQL3
\$2,276,931.35	M-3	ELGA - Sewer	ELGA - M	0.7	90	01/01/17	04/01/17	\$3,984.63	\$44.27	
\$514,008.61	M-3	Flagstar - Pooled	FLAG - M	0.55	90	01/01/17	04/01/17	\$706.76	\$7.85	
\$500,825.20	M-3	Michigan Class - Sewer	CUT - MM	0.9	90	01/01/17	04/01/17	\$1,126.86	\$12.52	
\$150,361.33	M-3	Class - Fire Cap Proj	CUT - MM	0.9	90	01/01/17	04/01/17	\$338.31	\$3.76	
\$3,506,958.47	M-3	Michigan Class - Pooled	CUT - MM	0.9	90	01/01/17	04/01/17	\$7,890.66	\$87.67	
\$120,368.75	M-3	Special Assessment	FIRST - M	0.2	90	01/01/17	04/01/17	\$60.18	\$0.67	
\$2,293,618.89	M-3	FirstMerit Earnings Credit	FIRST - M	0.2	90	01/01/17	04/01/17	\$1,146.81	\$12.74	
\$1,605,331.36	M-3	Chase Earnings Credit	CHS - MM	0.85	90	01/01/17	04/01/17	\$3,411.33	\$37.90	
\$1,452,195.81	M-3	ELGA - Water	ELGA - M	0.7	90	01/01/17	04/01/17	\$2,541.34	\$28.24	
\$496,714.99	O-3	Credit Agricole - Pooled	CO - 1	0.87926	269	07/12/16	04/07/17	\$3,285.01	\$12.21	22533TR73
\$497,591.10	O-3	Credit Agricole - Pool	CO - 1	0.95297	182	10/17/16	04/17/17	\$2,408.90	\$13.24	22533TRH1
\$250,000.00	M-1	FHLB 5Yr Step - Pooled	MBS - TB	1.4	365	05/10/16	05/10/17	\$3,548.61	\$9.72	3130A7VA0
\$495,580.83	O-3	Abby National - Pooled	CO - 1	1.19169	267	10/11/16	07/05/17	\$4,419.17	\$16.55	00280NU57
\$990,937.78	O-3	Natixis NY - SWR	CO - 1	1.21279	269	10/11/16	07/07/17	\$9,062.22	\$33.69	63873JU73
\$250,000.00	M-1	FHLM 3.5yr Call Step SWR	CO - TB	1	363	08/30/16	08/28/17	\$2,520.83	\$6.94	3134G95B9
\$259,435.63	M-1	Local Street CD	FLAG - C	0.95	367	12/09/16	12/11/17	\$2,512.56	\$6.85	
\$500,000.00	M-1	FHLN 3yr Step - Pooled	CO - TB	1.25	365	12/30/16	12/30/17	\$6,336.81	\$17.36	
\$500,000.00	M-1	FirstMerit SWR CD 8497	FIRST - C	1.25	1825	02/11/13	02/10/18	\$31,684.03	\$17.36	
\$500,000.00	M-1	FirstMerit CD Sewer 8497	FIRST - C	1.25	1825	02/14/13	02/13/18	\$31,684.03	\$17.36	
\$400,000.00	M-1	FRANKENMUTH C/U SWR	FCU - CD	1.65	1124	02/12/15	03/12/18	\$20,606.67	\$18.33	
\$408,332.64	M-1	Frankenmuth C/U SWR	FCU - CD	1.25	638	11/12/16	08/12/18	\$9,045.70	\$14.18	
\$250,000.00	M-1	WELLS FARGO - SWR	MBS - CD	1.5	1096	12/17/15	12/17/18	\$11,416.67	\$10.42	9497482Z9
\$500,000.00	M-1	FNMA 6yr Call 8497	MBS - TB	1.3	2191	05/20/13	05/20/19	\$39,559.72	\$18.06	3136G1LC1
\$250,000.00	M-1	Wells Fargo 3yr Pool	MBS - CD	1.35	1095	06/17/16	06/17/19	\$10,265.63	\$9.38	9497485T0
\$249,500.00	M-1	Freddie Mac 3yr - Pooled	MBS - TB	1.068	1095	06/28/16	06/28/19	\$8,105.01	\$7.40	3134G9US4
\$340,000.00	M-1	Chase SWR - Call	MBS - CD	1.1	1095	07/15/16	07/15/19	\$11,375.83	\$10.39	48125Y5L4

Attachment: Pooled Cash 1-4-17 (2792 : Pooled Cash Investment Report)

REPORT DATE: 01/04/17

F.2.a

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
\$250,000.00	M-1	FHL 15yr Call Step SWR	CO - TB	1.75	1459	08/30/16	08/28/20	\$17,730.90	\$12.15	3130A8Z22
\$250,000.00	M-1	Wells Fargo 5yr Pool	MBS - CD	1.75	1826	06/17/16	06/17/21	\$22,190.97	\$12.15	9497485W3
\$340,000.00	M-1	Chase SWR - Call	MBS - CD	1.45	1826	07/15/16	07/15/21	\$25,006.06	\$13.69	48125Y5N0
\$500,000.00	M-1	FNMA 15Yr Step Pool	MBS - TB	2.5	2189	03/30/16	03/28/22	\$76,006.94	\$34.72	3136G3FG5
\$21,396,749.40								\$371,922.49	\$560.56	

Attachment: Pooled Cash 1-4-17 (2792 : Pooled Cash Investment Report)



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 01/16/17 07:00 PM

Department: Clerk's Office

Category: Finance

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

F.3

SCHEDULED

AGENDA ITEM (ID # 2811)

DOC ID: 2811

Mid Year Review December 2016.

ATTACHMENTS:

- Mid Year Review 2016_2017 (DOCX)

City of Burton

Mid – Year Review through December 31, 2016

January 16, 2017

- **General Fund**

- **Revenues**

- Overall we are at 43% of budgeted at half way through the fiscal year. Prior year we were at 38% at this time. At the last regular City Council meeting in June 2016, Burton City Council approved a drop in the general fund tax levy from 4.707 to 4.000. At a subsequent meeting, the budgeted revenues were adjusted to reflect that change. The budget approved that night (after all adjustments made) dipped into fund balance by \$745,800. Now after line item budget amendments, the amount expected to dip into fund balance is \$1,299,350 which is an increase of \$553,550 of which \$365,400 is the cost of the drop in the tax levy. The City's ending fund balance as of 06/30/2016 was \$1,722,009.

- **Expenditures**

- City Council- Is at 59% of budget compared to 51% in the prior year at the same time. Nothing has been spent on training year to date. IT tech line item has been exhausted so that IT department has full funding. Insurance billing will be coming in the spring. Legal expenditures are higher due to having hired a labor attorney to negotiate labor contracts.
 - Mayor – Is at 45% of budget versus 48% at the same time last year.
 - Election – Is at 33% of budget versus 45% in the prior year.
 - Assessor – Is at 48% of budget versus 26% in the prior year. We have since hired an appraiser from this time last year as well as

lowered the salary budget to get in line with actual expenditures.

- Clerk – Is at 39% of budget versus 41% last year.
- Controller – Is at 41 percent versus 42% last year.
- Treasurer – Is at 59% versus 35% last year. Postage and tax roll expense is up significantly from prior year. This is due to timing of running postage report and receiving invoicing for tax bill printing.
- City Hall – Is at 78% of budget versus 78% in prior year.
- Public Service – Is at 28 % versus 44% in prior year. In the current year, Drains at Large invoice had not been booked by 12/31. Street lighting year to date is \$155,138.64 versus \$87,398.22 in prior year. This is due to a large onetime credit the City received for overbilling by Consumers over several years. That credit carried into last year but was used up by October 2015. So 2015-2016 is skewed for budgeting purposes. Keep that in mind going into the new budget year.
- Parks & Recreation - Is at 27% of budgeted versus 44% last year. This budget has been higher due to capital improvements such as the DNR grant for the boardwalk and this year the budget for Kelly Lake erosion control efforts.
- Planning – Is at 45% of budget versus 44% in the prior year.
- Zoning – Is at 39% of budget versus 45% in the prior year.
- Transfers Out – Is at 51% of budget versus 97% in prior year. This is due to the fact that the controller moved most of the funds in prior year before 12/31/2015 however, this year we are holding off on Major Streets since it ended the prior fiscal year with a substantial fund balance; holding off on police until the funds are needed and holding off on SAD shortfalls until after we settle with the County to accurate gauge the need.

▪ Major Streets Fund

➤ **Revenues**

- Is at 16% versus 66% last year. This is due to last year's transfer in from General Fund to assist in large paving projects and so that the money inflow is recognizable as revenue versus it being a loan from an enterprise or business type fund (i.e. water and sewer). This year there is not a large transfer in however, we anticipate more revenue from the State for ACT 51 revenue. The amount collected year to date looks too low, however, this has to do with the timing of when money is sent to us. We frequently book back revenue received in August/September back to June 30. So be aware that in Aug/Sep 2017 we will still be getting ACT 51 revenue for this fiscal year.

➤ **Expenditures**

- Construction – Last year we spent \$1.3M on construction as of 12/31/15. This year through 12/31/2016, we have spent \$1.2M with \$1.1M on Lapeer (Belsay to Vassar).
- Surface Maintenance- Last year we spent \$211k as of 12/31/2015. This year we spent \$235k through 12/31/2016.
- Trees & Shrubs – Last year we spent \$9k as of 12/31/15. This year we spent \$5k as of 12/31/16.
- Drainage – Last year we spent \$97K as of 12/31/15. This year we spent \$55k as of 12/31/16.
- Traffic Signs – Last year we spent \$78K as of 12/31/15. This year we spent \$62K as of 12/31/16.
- Pavement Mark – Last year we spent \$58k as of 12/31/15. This year we spent \$75k as of 12/31/16.
- Winter Maintenance – Last year we spent \$36k as of 12/31/15. This year we spent \$27k as of 12/31/16.
- Roadside Cleanup – Last year we spent \$15k as of 12/31/15. This year we spent \$24k as of 12/31/16.

- **Administration** – Last year we were at 24 % of budget as of 12/31/15. This year we are at 30% of budget as of 12/31/16.
- **Transfer to Local Streets** – Last year we transferred \$205k as of 12/31/15. This year we transferred \$204k as of 12/31/16.

▪ **Local Streets Fund**

➤ **Revenues**

- Last year we were at 43% of budget. This year we are at 33% of budget. This is due to a contribution from GF of \$125k that was recognized and transferred prior to 12/31/15. There was no such transfer this year.

➤ **Expenditures**

- **Construction** – None.
- **Surface Maintenance** – Last year we were at 33% of budget as of 12/31/15. This year we are at 45% of budget.
- **Trees & Shrubs** – Last year we were at 14% of budget at 12/31/15. This year we are at 14% as of 12/31/16.
- **Drainage** – Last year we spent \$83k as of 12/31/15. This year we are at \$96k as of 12/31/16.
- **Traffic Signs** – Last year we were at 43% of budget as of 12/31/15. This year we are at 31% of budget as of 12/31/16.
- **Winter Maintenance** – Last year we were at 13% of budget at 12/31/15. This year we are at 13% of budget as of 12/31/16.
- **Roadside Cleanup** – Last year we were at 42% of budget as of 12/31/15. This year we are at 13% of budget at 12/31/16.
- **Administration** – Last year we were at 35% of budget at 12/31/14. This year we are at 78% of budget at 12/31/16. This is due to the closing entries not having been completed as of the

publishing of this statement and the need to get this report completed by the second meeting in January.

- **Contingency – Last year special assessments paid related to paving projects totaled \$151k. This year special assessments paid related to paving projects totaled \$84k. This is due to having sold Mallard Ponds and three lots in Burton Estates.**

▪ **Fire Department Fund**

➤ **Revenues**

- **Last year we were at 54% of budget for revenues. This year we are at 72% of budget for revenues. This year rather than budget for grant revenues initially when obtaining the grant(s) is rather uncertain, we decided it was best to amend the budgeted revenues and related expenditures as grants are awarded.**

➤ **Expenditures**

- **Last year we were at 32% of budget as of 12/31/15. This year we are at 39% of budget as of 12/31/16. Chief Epperson will be asking for budget amendments related to on-call firefighter payroll (additional \$40k), FEMA siren grant revenue (\$92,500) and expenditure (\$125,000), and building maintenance expenditures (unknown \$\$\$) specifically for Station 2 related to problems with heating, cooling and electrical.**

▪ **Police Department Fund**

➤ **Revenues**

- **Last year we were at 83% of budget as of 12/31/2015. This year we are at 70% of budget as of 12/31/2016. Last year General Fund contributed \$699k to this fund. This year General Fund is expected to contribute \$1M to this fund.**

➤ **Expenditures**

- Last year we were at 42% budget. This year we are at 44% budget. There has been attrition at the police department both in clerical and officers.
- **Rubbish Collection & Disposal**
 - **Revenues**
 - Last year we were at 84% of budget. This year we are at 84% of budget.
 - **Expenditures**
 - Last year we were at 49% of budget. This year we are at 50% of budget when you subtract out the encumbered amount.
- **Building Department Fund**
 - **Revenues**
 - Last year we were at 78% of budget. This year we are at 126% of budget as of 12/31/16. The 2016 amount is higher due to the volume of demolitions and invoicing out for the cost to be reimbursed to the City. These may end up going delinquent to the County at the time of settlement.
 - **Expenditures**
 - Last year we were at 29% of budget. This year we are at 61% of budget as of 12/31/16. This is also due to the increase in demolitions and the budget was adjusted accordingly to accommodate the expenditures attributed to demolitions.
- **Drug Law Enforcement Fund**

➤ Revenues

- We were at 35% of budget as of 12/31/15. This year we were at 16% of budget as of 12/31/16. Activity seems to have decreased in this fund.

➤ Expenditures

- We were at 6.5% of budget as of 12/31/15. This year we are at 0% of budget as of 12/31/16. There is nothing spent fiscal year to date related to drug law enforcement.

▪ Police K9 Fund

➤ Revenues

- Last year revenue was zero at 12/31/15. This year revenue was zero as of 12/31/16. This fund works on donation from the public and transfers in from the police department or general fund.

➤ Expenditures

- Last year we were at 25% of budget. This year we are at 42% of budget.

▪ Senior Citizens Fund

➤ Revenues

- Last year we were at 54% of budget. This year we are at 62% of budget.

➤ Expenditures

- Last year we were at 41% of budget. This year we are at 44% of budget.

▪ Burton Youth League

➤ Revenues

- Last year we were at 3% of budget at 12/31/15. This year we are at 1% of budget at 12/31/16.

➤ Expenditures

- Last year we were at 32% of budget at 12/31/15. This year we are at 30% of budget at 12/31/16.

▪ Police/Fire Sculpture Fund

- The revenue was \$8,410 as of 12/31/15. For current year revenue was \$6,620 as of 12/31/16.

➤ Expenditures

- We spent \$4,200.24 in expenditures related to the Patriot Day Hero Race as of 12/31/2015. We spent \$3,474.15 in expenditures related to the Patriot Day Hero Race as of 12/31/2016.

▪ Veteran's Memorial Park Fund

➤ Revenues

- We had zero revenue last year. This year we have zero revenue as of 12/31/2016. Revenue would typically come from Donations and transfers in from other funds.

➤ Expenditures

- Last year we spent \$299 as of 12/31/15 on maintenance of grounds. This year we spent \$2,149 as of 12/31/16 primarily on maintenance of grounds. This is due to more allocation of expenditure as well as repairs to the flag pole string mechanisms that have been having some problems as of late.

■ Cancer Survivor Park Fund

➤ Revenues

- No activity either year.

➤ Expenditures

- No activity either year.

■ Capital Improvement Fund

➤ Revenues

- Last year there was \$6,083.38 in revenue with \$6,067.31 of it as transfers in from other funds (from elections for election equipment). This year there is only \$13.11 in interest income recognized to date. As of December 31, 2016 transfers in had not been recorded.

➤ Expenditures

- Last year we spent \$47,575.23 as of 12/31/15 with all of it related to the boardwalk at Kelly Lake. This year we spent \$4,400 related to the Clerk's line item.

- **Amy St Paving Capital Projects Fund**

- **Revenues**

- As of 12/31/15 we had no revenue. Likewise as of 12/31/2016 we had no revenue. This account at fiscal year-end, after settlement with the County, will receive revenue in from special assessment district collected from residents of Amy Street.

- **Expenditures**

- In 2015 and 2016, we only have interest on the loan as an expenditure.

- **Fire Capital Projects Fund**

- **Revenues**

- We will transfer in \$150k from Fire Department soon to reflect per the budget.

- **Expenditures**

- We are not budgeting to spend the money in the current fiscal year. This acts as a savings account to purchase fire vehicles.

- **Sewer Fund**

- **Revenues**

- Last year we were at 50% of budget as of 12/31/15. This year we are at 64% of budget as of 12/31/16.

- **Expenditures**

- We spent \$2.9M as of 12/31/2015. This year we spent \$1.6M as of 12/31/2016 this is due to the SAW grant expenditures incurred in the prior year.

- **Water Fund**

- **Revenues**

- We received \$2.9M as of 12/31/15. This year we received \$1.8M as of 12/31/16.

- **Expenditures**

- Last year we spent \$2.1M as of 12/31/15. This year we spent \$2.2M as of 12/31/16. DWRF projects continue along. We are now entering phase 4 of DWRF.

- **Information Technology Fund**

- **Revenues**

- Last year this department was 86% funded as of 12/31/15. The remainder was to have been used from fund balance. This year We are 97% funded with remainder to come from fund balance.

- **Expenditures**

- Last year we had spent \$162,715 as of 12/31/15. This year we spent \$203,060 as of 12/31/16. This is due to increased contractual services and lease accounting changes. To put servers under maintenance contracts as well.

- **Motor Pool Fund**

- **Revenues**

- Last year we received \$467K as of 12/31/15. This year we received \$361k as of 12/31/16. Last year the City stepped up use of its equipment on projects both water/sewer and roads related.

- **Expenditures**

- Last year we spent \$345k as of 12/31/15. This year we spent \$297K as of 12/31/16
- **Burton Self Insurance Fund**
 - **Revenues**
 - Last year revenues in were \$614k as of 12/31/15. This year the revenue in is \$561k as of 12/31/16.
 - **Expenditures**
 - Last year we spent \$623k as of 12/31/15. This year we spent \$561K as of 12/31/16. These numbers do not include the pre-funding of the health reimbursement account which will be allocated out later in the year.



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 01/16/17 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Rachael Boggs
Department Head: Teresa M. Karsney

J.1

ADOPTED

AGENDA ITEM (ID # 2802)

DOC ID: 2802

**Approve and authorize the Attorney Billing (Amanda Doyle)
12/22/16 to 1/10/17 in the amount \$3,290.25.**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 01/16/17 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Rachael Boggs
Department Head: Teresa M. Karsney

J.2

ADOPTED

AGENDA ITEM (ID # 2804)

DOC ID: 2804

Approve and authorize the Attorney Billing (Masud) 11/2/16 to 11/30/16 in the amount \$10,222.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith



ADOPTED

AGENDA ITEM (ID # 2780)

DOC ID: 2780

Amy Street Capital Projects Fund Shortfall Elimination Plan.

ATTACHMENTS:

- Amy Street Capital Project Deficit Elimination plan 06302016 audit(DOCX)
- 20170112133220868 (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

City of Burton Legislative Body Resolution and Deficit Elimination Plan:

WHEREAS City of Burton's **Amy Street Capital Project Fund** has a \$160,967 deficit fund balance on June 30, 2016; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury:

NOW THEREFORE, IT IS RESOLVED that the City of Burton's legislative body adopts the following as the **Amy Street Capital Project Fund** Deficit Elimination Plan:

BE IT FURTHER RESOLVED that the City of Burton's Mayor submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P					
	2017	2018	2019	2020	2021
Unrestricted Net Position (Deficit) July 1	\$ (160,967)	\$ (146,967)	\$ (132,567)	\$ (117,767)	\$ (102,467)
Revenue					
TRANSFER IN FROM FUND 3146 AMY SAD Collections	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Revenue	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Expenditures					
INTEREST ON LOAN	\$ 6,000	\$ 5,600	\$ 5,200	\$ 4,700	\$ 4,300
Total Expenditures	\$ 6,000	\$ 5,600	\$ 5,200	\$ 4,700	\$ 4,300
Add Back Depreciation	n/a	n/a	n/a	n/a	n/a
Unrestricted Net Position (Deficit) June 30	\$ (146,967)	\$ (132,567)	\$ (117,767)	\$ (102,467)	\$ (86,767)
	2017	2018	2019	2020	2021
CA-CL (Deficit) July 1	42,239.33	56,239.33	70,639.33	85,439.33	100,739.33
Revenues	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Expenditures	\$ 6,000	\$ 5,600	\$ 5,200	\$ 4,700	\$ 4,300
Add Back Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -
CA-CL (deficit) June 30	\$ 56,239.33	\$ 70,639.33	\$ 85,439.33	\$ 100,739.33	\$ 116,439.33

ADD CLERK'S CERTIFICATION

Amy Street Capital Project Fund

Shortfall \$160,966.39

Solution: The City will be collecting assessments from the Amy Street residents over 15 years. The assessment will end in the year 2028. The City found it more cost effective to borrow money from its Sewer Fund than to go out to bond for such a small project. The City had a deficit in this fund for prior years. Until the City finds another funding source, this will continue into the future.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

December 22, 2016

**NOTICE OF INTENT TO
WITHHOLD STATE PAYMENTS**

Municipality Code: 252005

APR Form ID No: 11071

SENT VIA EMAIL

Chief Administrative Officer
City of Burton
g.miller@burtonmi.gov

Dear Chief Administrative Officer:

The Glenn Steil State Revenue Sharing Act of 1971, Public Act 140 of 1971, Section 21(2) states that units of local government (local units) that end their fiscal year in a deficit condition shall formulate a deficit elimination plan. Any assessment of a local unit's deficit condition should be made using the guidelines provided in Numbered Letter 2016-1.

The Local Government Financial Services Division received an audit report from your local unit for the fiscal year ending 2016, which indicates a deficit in one or more funds as follows:

<u>FUND NAME</u>	<u>AMOUNT</u>
Water	No Plan Necessary
Amy Street Capital Projects	-\$160,966.00

If a deficit exists in the General Fund, the General Fund plan should include a monthly breakdown of revenues and expenditures for the first two years of the projection and annual detail for the remaining years. For example, a five-year plan would show monthly detail for 24 months, and annual detail for the remaining three years. When a revised plan is submitted in the subsequent year, it would include a monthly breakdown for two years and an annual breakdown for the remaining two years. The monthly breakdown shall be for actual revenue and expenditures expected that month. For example, property taxes should be included in the months the taxes are projected to be actually collected. It shall not be merely the annual revenue and expenditures divided by 12 months. This will allow for a more meaningful picture of how the municipality is progressing on a monthly basis.

Please upload a deficit elimination plan for all funds listed above and a certified resolution online at <http://www.michigan.gov/MunicipalFinance> within 30 days from the date of this letter. Should

Page 2
December 22, 2016

a plan not be filed within 30 days, we may withhold 25% of the local unit's State Incentive Payments or payments issued under Public Act 140 of 1971, the Glenn Steil State Revenue Sharing Act of 1971. Once withheld, payments are not released when a plan has been *filed*, but when a plan has been *evaluated and certified* by Treasury.

After receiving your plan, we will notify you by email if additional information is needed or that your plan has been certified. If you have any questions or concerns, please do not hesitate to contact us at (517) 373-3227 or Treas_MunicipalFinance@Michigan.gov.

Sincerely,

A handwritten signature in black ink that reads "Harlan Goodrich". The signature is written in a cursive, flowing style.

Harlan Goodrich, Manager
Local Government Financial Services Division



ADOPTED

AGENDA ITEM (ID # 2810)

DOC ID: 2810

Approve and authorize the attached Corrective Action Plan.

ATTACHMENTS:

- Corrective Action Plan (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

December 22, 2016

Request for Improvement
of Deficiencies -
(Corrective Action Plan)
Fiscal Year: 2016
MuniCode: 252005

SENT VIA EMAIL

City of Burton
g.miller@burtonmi.gov

Dear Governing Body:

The Local Government Financial Services Division has received the audit report for the fiscal year referenced above. It is the responsibility of this division to administer certain State statutes. Consequently, your audit has been reviewed to determine compliance with budgeting, accounting, auditing, and statutory compliance related activities. This review has identified issues that we believe need your attention.

Your certified public accountant has noted the following issues corresponding to questions on the auditing procedures report (APR):

- There were reported deficiencies included with the audit report. Deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report.

The matters described above are either violations of State statute or are deficiencies of the local unit that may impede the local unit's ability to comply with State statute. Therefore, please submit to us, within **30 days** from the date of this letter, a detailed corrective action plan (CAP) to resolve the above-mentioned matters including other deficiencies noted in your audit report. Additional deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report. The plan should identify each APR question listed above, each additional deficiency, the corrective action to be taken, the supporting documentation requested, if any, and the date in which the action is to be implemented.

Please submit your CAP by:

1. Logging into the department's online filing site:
<https://treas-secure.state.mi.us/LAFDeform/TL41W71.aspx>
You must request local unit user access if one does not already exist.
2. Select your county, municipality type, municipality, "Corrective Action Plan for Audit" under Form, the applicable fiscal year, and "Create Form."

Request for Improvement of Deficiencies
Page 2

3. Select the browse button to find the file on your computer (note the CAP must be a portable document file type, PDF).
4. Continue, certify the information, and submit.

Failure to respond within 30 days or an inability to demonstrate that corrective action has been implemented may result in one or more of the following:

- Denial of subsequent year qualified status under Public Act 34 of 2001, the Revised Municipal Finance Act (possibly preventing your municipality the ability to borrow money);
- Reporting the failure to file to the county prosecuting attorney or attorney general pursuant to Public Act 2 of 1968, the Uniform Budgeting and Accounting Act, as amended;
- Subject the local unit to an audit and/or review performed by Department of Treasury auditors at the expense of the local unit.

Thank you for your attention to this matter. If you have any questions, please contact me at 517-373-3227.

Sincerely,



Cary Jay Vaughn, CPA, CGFM
Audit Manager
Local Government Financial Services Division

January 9, 2017

State of Michigan
Department of Treasury
Cary Jay Vaughn
P.O. Box 30728
Lansing, MI 48909-8228

Submitted via Department of Treasury online filing site

RE: Burton, City of- 2016-CAP

Dear Mr. Vaughn,

On December 22, 2016, I received a letter from you requesting an action plan with regard to issues on our last audit. Your letter explains that "the deficiencies are usually found in the form of comments and recommendations located toward the end of the report. "

Following is our corrective action plan:

1. Tax disbursements (repeat) – Every year the City of Burton shuts down for the week between Christmas and New Year's Day. During the year audited it was the distribution that was to be paid within 10 days after December 15 that was not timely. We determined that the packet was misplaced most likely during tidying up for shut down and was not processed. It was due to the comment from the prior year's audit and a review of our timing that it was discovered that this distribution was missing. Corrective Action- Use more caution when processing tax distribution checks especially the last one in December as well as Treasurer hand-delivering the packet to the accounts payable clerk to ensure immediate processing. Date implemented – 12/20/2016 we processed the checks for 12/15/2016 and mailed them out.
2. Policies – Written policies and procedures regarding payments, procurement, determination of allow-ability of costs charged to federal programs, compensation (personnel and benefits policy) and travel costs (including mileage and per diems). The City has a procurement ordinance, labor contracts and a work policy manual. Several of these items are in written form but these items need to be updated, uniform, and placed in a policy manual. The City has been working on this and there is a commitment to accomplish this in short order. Action plan – assign a controller's office staff member to work with Human Resources to ensure that this task is accomplished prior to fiscal year end. Expected date of completion – no later than June 30, 2017.

3. Supporting Documentation – This relates to credit card/store card purchases not having receipts. What we see is that stores such as Home Depot now show a “receipt” on the billing statement so we can identify what was purchased. However, if for instance, the maintenance man brings us a hard copy from point of purchase and we can match that up with the statement, it makes a stronger case that yes, indeed this is a purchase made by the City and not a mistaken charge. Corrective Action – The maintenance person should have an envelope or bag of some sort to collect all receipts in and weekly bring those receipts to the Purchasing Agent to be matched up with the statements. Action to be completed – Upon hiring of new maintenance person, as the position is currently vacant. In any case no later than January 31, 2017.
4. Review and Approval Procedures – The Burton City Council is not documenting review of the monthly financial statements. Corrective Action – Formalize the review having the finance committee chair acknowledge his review of the preceding month’s financial statements so it is documented in the meeting minutes. Estimated Date of Completion – January 31, 2017. Similarly, it was stated that the Treasurer’s office was not reviewing adjustments adequately. This was a repeated comment from prior year. That correction was made in October 2015 however when the auditors were on site in October 2016 they failed to review this comment and see if the corrective action was in place. Indeed it was implemented and in place. Audit firm was supposed to have removed this part of the comment but failed to do so prior to finalizing the audit. Date of completion – October 2015.
5. Budgeting – The City’s current legal level of budgeting is at the line item basis for all funds. Corrective action - Present an action item approving and authorizing amendment of the 2016-2017 budget on a departmental basis in compliance with Budget Act 2 of 1968 and budget sections as amended through Act 493 of 2000 as described in the State of Michigan Uniform Budget Manual. Date of Completion – Is dependent upon Burton City Council acceptance of this corrective action plan and amending the budget at a subsequent meeting.
6. Finding – Material audit adjustments (repeated from prior year). In the prior year there were multiple adjustments related to the newly implemented GASB 68, whereas this year there were five adjustments that needed to be made and the majority were government-wide entries that the CPA firm historically made on behalf of the client. Corrective Action – Review the government wide funds as the audit preparation winds down and tie back to management level accounts. Date of Completion – 09/30/2017.

Respectfully submitted,

Ginger Burke-Miller, MBA, CPM
Controller

CITY OF BURTON, MICHIGAN

Attachment A - Comments and Recommendations

For the June 30, 2016 Audit

During our audit, we became aware of certain other matters that are opportunities for strengthening internal control and/or improving operating efficiency. This memorandum summarizes our comments and recommendations regarding those matters. Our consideration of the City's internal control over financial reporting is described in our report, dated December 5, 2016, issued in accordance with *Government Auditing Standards*. This memorandum does not affect that report or our report dated December 5, 2016, on the financial statements of the City of Burton.

Other Matters*Tax Disbursements (repeat)*

In accordance with Section 43(3)(a) of Public Act 206 of 1893 (the General Property Tax Act), a local unit of government shall, within 10 days after the first and fifteenth day of each month, account for and deliver to the county treasurer and other tax assessing units, the tax collections on hand on the first and fifteenth day of each month. We identified one of the sixteen required distribution dates where the City did not meet the submission requirement as noted above. We recommend that controls and procedures be put in place to ensure that the required distribution dates are met.

Policies

Under the 2 CFR 200, *Uniform Administrative Requirements and Cost Principles and Audit Requirements for Federal Awards*, the City is required to have written policies and procedures related to payments, procurement, determination of allowability of costs charged to federal programs, compensation (personnel and benefits policy), and travel costs (including mileage and per diems). At June 30, 2016, these policies were not in written form. We recommend that the policies be in writing to comply with 2 CFR 200.

Supporting Documentation

Not all transactions selected for testing had appropriate documentation to support the charge. The City is required to submit a copy of the vendor's credit slip to the Purchasing Agent. We recommend management review all transactions to ensure documentation is being retained to support purchases made.

CITY OF BURTON, MICHIGAN

Attachment A - Comments and Recommendations

For the June 30, 2016 Audit

Review and Approval Procedures (repeat)

According to the City Charter, the Council is not required to review and approve cash disbursements. In lieu of reviewing the actual cash disbursement, the Council reviews budget to actual reports on a regular basis. However, there is no formal documentation of this review process. We recommend that the Council minutes reflect the review of the budget and actual reports and any significant questions related to this review.

Throughout the normal daily operations there are multiple adjustments recorded against utility bills. Many of these adjustments are routine in nature; however, there are occasionally some large and/or non-routine adjustments. According to the Treasurer, he does review and approve all of the large and non-routine adjustments; however, there is no documentation of this review and approval process taking place. We recommend that there is a formal process put into place to review and approve all (routine and nonroutine) adjustments to the utility bills and that this review process is formally documented.

Budgeting

The Michigan Department of Treasury's Uniform Budget Manual (the "Manual") suggests that the local unit adopts the budget at the activity level which would parallel the State of Michigan Uniform Chart of Accounts and the Uniform Reporting Format. This will facilitate comparison of actual revenues and expenditures to budgeted revenues and expenditures in the financial statements. The Manual continues to say that to the extent that the budget is too detailed (i.e. a line-item budget), it will require excessive budget amendments. The Treasury recommends that line-items be used when developing the local unit's budget, but that the governing body adopt the budget at the activity level. We recommend that the City review the Manual and verify that they are in compliance with the Budget Act as described in the Manual.

■ ■ ■ ■ ■

**MICHIGAN DEPARTMENT OF TREASURY
UNIFORM BUDGET MANUAL**

RECOMMENDATIONS FOR COMPLIANCE WITH THE BUDGET ACT

Budgeting Methods--There are various budgeting methods, including departmental, line-item, activity, and program budgeting. There are advantages and disadvantages to all of the methods. The Michigan Department of Treasury recommends that the local unit of government use the activity form of budgeting that will parallel the State of Michigan Uniform Chart of Accounts and the Uniform Reporting Format. This will facilitate comparison of actual revenues and expenditures to budgeted revenues and expenditures in the financial statements. The budgeting method must be clearly explained in the financial statements' footnotes if it is not compatible with the above recommendation.

Line-Item Budgets--To the extent that the budget is too detailed (i.e. a line-item budget), it will require excessive budget amendments. The Department of Treasury recommends that line-items be used when developing the local unit's budget. **The adopted budget must be at the revenue by source and expenditures by activity level.** Budgeting by total revenue and total expenditures is NOT acceptable. The legislative body could still require the periodic reporting on a line-item basis.

Projecting Revenues and Expenditures--A key ingredient for a meaningful budget is accurate forecasting of revenues and expenditures. Care should be taken in accumulating and calculating data. As part of the preparation of the recommended budget, it would be appropriate to include the supporting detail. This might be considered for such items as property tax revenues, state-shared revenues, salaries and wages, and capital outlay expenditures. In any event, the supporting detail and calculations should be maintained by the local unit of government for reference.

Questionable Revenues--The budget should contain only those revenues that are reasonably assured. There may be instances where a revenue is reasonably assured, but there may be some doubt as to its realization. If it is more practical to include the revenue rather than eliminate it, there should be some disclosure in the budget document indicating the dollar amount and the reason for uncertainty. This disclosure could be made in the budget transmittal letter or in the general appropriation act or the adopting resolution. There should be a plan for reduction in expenditures if it becomes apparent that the revenue will not be received.

Appropriations--The Act indicates that the legislative body shall adopt the budget by passing a general appropriations act. In local units of government that do not normally adopt a general appropriations act, this can be accomplished by inclusion of wording in the budget adoption resolution indicating that the resolution is the general appropriations act.

Allotments and Periodic Reporting--As indicated in the Act, the local unit of government might consider allocating the budgeted expenditures into allotments based upon the periodic requirements of the appropriation unit. Also, in order to determine the status of the various budgeted amounts, it may be necessary to have periodic interim financial statements. The local unit of government might consider the use of allotments on an informal basis for purposes of these interim financial statements.

**MICHIGAN DEPARTMENT OF TREASURY
UNIFORM CHART OF ACCOUNTS FOR COUNTIES AND LOCAL UNITS OF GOVERNMENT**

Account Structure

All counties and local units of government in Michigan must use the Uniform Chart of Accounts. A full account number consists of 9-digits.

Sample 9 Digit Number 101 253 729

- a) The first three digits (101) represent the **fund**. *General Fund*
- b) The next three digits (253) are the **activity**. *Treasurer*
- c) The final three digits (729) represent the account number of **the revenue, expenditure object, asset or liability**. *Supplies*

The level of detail at which each local unit applies the above structure is at the discretion of the individual unit, according to its own needs. For instance, Police may be a single activity at one unit and at another unit separate activities (the open activity numbers after the Police activity) or the Police activity could be pointed off to provide for administration, traffic control, road patrol, community policing, etc.

Sample Expanded Number 101 301.10 729

- a) General Fund (101)
- b) Police (301)
- c) Administration (.10)
- d) Supplies (729)

The extent of the expansion of the account numbers is at the discretion of the unit of government.

Funds--A fund is an independent accounting entity with a self-balancing set of accounts, created for the purpose of carrying on a specific activity. It has accounts for assets, liabilities, equities, and revenue and expenditures.

There are three fund types and several categories of funds:

- Governmental Fund Type
 - General Fund
 - Special Revenue Funds
 - Debt Service Funds
 - Capital Projects Funds
 - Permanent Funds
- Proprietary Fund Type
 - Enterprise Funds
 - Internal Service Funds
- Fiduciary Fund Type
 - Pension (and other employee benefit) Trust Funds
 - Investment Trust Funds
 - Private Purpose Trust Funds
 - Agency Funds

Balance Sheet Accounts--These are the asset, liability, and fund equity accounts that make up the balance sheet of each individual fund. These accounts are not closed out at the end of an accounting period. The local unit will use only the accounts that are necessary for each separate fund.



ADOPTED

AGENDA ITEM (ID # 2788)

DOC ID: 2788

Approve and authorize ZC# 317 - Wilson Boji 3761 Coolidge Troy, MI 48084, Andrew Boji 22100 Corrine Southfield, MI 48034, and Intisar Boji 220 Winding Brook Commerce Twp., MI 48390 requests a zoning change from R-1C Single Family Residential to C-2 General Business on the following described parcel: being located at 4312 S. Dort Hwy. as follows: 59-32-400-030 described as: A PARCEL OF LAND BEG AT E 1/4 COR OF SEC TH S 1 DEG 12 MIN W 1308.21 FT TH N 88 DEG 44 MIN W 493.75 FT TH S 1 DEG 12 MIN W 724.97 FT TH N 88 DEG 46 MIN 30 SEC W 329.91 FT TH N 1 DEG 11 MIN E 125 FT TH N 88 DEG 46 MIN 30 SEC W 549.96 FT TH S 1 DEG 09 MIN 20 SEC W 323 FT TH N 88 DEG 46 MIN 30 SEC W 494.76 FT TH N 1 DEG 07 MIN 30 SEC E 82.50 FT TH N 88 DEG 44 MIN W 440.04 FT TH N 1 DEG 06 MIN 10 SEC E 841.50 FT TH S 88 DEG 50 MIN E 660.50 FT TH N 1304.18 FT TH S 88 DEG 50 MIN E 1651.47 FT TO PL OF BEG & S 981.18 FT OF E 1/2 OF W 1/2 OF NW 1/4 OF SE 1/4 & W 1/2 OF E 1/2 OF NW 1/4 OF SE 1/4 EXCEPT N 381 FT SEC 32 T7N R7E

ATTACHMENTS:

- [Back up for Council](#) (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith

Case No. 317

CITY OF BURTON
GENESEE COUNTY, MICHIGAN
ORDINANCE NO. 157._____

AMENDMENTS TO CITY OF BURTON ORDINANCE CHAPTER 157, AS AMENDED

THE CITY OF BURTON ORDAINS:

That Ordinance Chapter 157, being City of Burton Zoning Ordinance, be amended as follows:

Section 1

City of Burton Ordinance Chapter 157, designated “City of Burton Zoning Ordinance” and the zoning district map attached thereto and made a part thereof, are hereby amended by rezoning the following described property in the City of Burton from present zoning classification to C-2, General Business.

59-32-400-030 described as:

A PARCEL OF LAND BEG AT E 1/4 COR OF SEC TH S 1 DEG 12 MIN W 1308.21 FT TH N 88 DEG 44 MIN W 493.75 FT TH S 1 DEG 12 MIN W 724.97 FT TH N 88 DEG 46 MIN 30 SEC W 329.91 FT TH N 1 DEG 11 MIN E 125 FT TH N 88 DEG 46 MIN 30 SEC W 549.96 FT TH S 1 DEG 09 MIN 20 SEC W 323 FT TH N 88 DEG 46 MIN 30 SEC W 494.76 FT TH N 1 DEG 07 MIN 30 SEC E 82.50 FT TH N 88 DEG 44 MIN W 440.04 FT TH N 1 DEG 06 MIN 10 SEC E 841.50 FT TH S 88 DEG 50 MIN E 660.50 FT TH N 1304.18 FT TH S 88 DEG 50 MIN E 1651.47 FT TO PL OF BEG & S 981.18 FT OF E 1/2 OF W 1/2 OF NW 1/4 OF SE 1/4 & W 1/2 OF E 1/2 OF NW 1/4 OF SE 1/4 EXCEPT N 381 FT SEC 32 T7N R7E

Section 2

The penalty for violation of this Ordinance shall be the same as those penalties set forth in Chapter 157.999 of the City of Burton Zoning Ordinance Chapter 157.

Section 3

Notice of this Ordinance shall be published in a newspaper circulated within the City of Burton, Genesee County, Michigan.

This Ordinance shall become effective upon publication.

A copy of this Ordinance may be inspected at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

Ordinance Introduced on:

CITY OF BURTON

By:

Paula Zelenko, Mayor

Enacted:

By:

Teresa Karsney, City Clerk

Attachment: Back up for Council (2788 : ZC#317)



City of Burton

Building Department
4093 Manor Drive
Burton, MI 48519
(810) 742-9230

DATE FILED: 9-8-16
FEE PAID: \$600.00
CHECK NO: 5442
RECEIVED BY: JH

PETITION FOR ZONING CHANGE

SD# 2695

CASE NO. 317

SPR#: 16-47

We the Owners, Contract Purchasers, Optionees and Leaseholders of the hereinafter described property do hereby petition your Honorable Body to rezone property described as:

Attached

Parcel ID#: 59-32-400-030

Located at: 4312 S Dort Hwy, Burton MI 48529

(address of property to be rezoned)

and change the zoning district classification from R1C to C2 for the purpose of correcting zoning for current use and potential future commercial development and such other uses permitted by the proposed zoning district.

ALL OWNERS, CONTRACT PURCHASERS, OPTIONEES AND LESSEES OF THE LAND PROPOSED FOR REZONING SIGN HERE:

Name: Wilson Boji

Signature: Wilson Boji

3761 Coolidge, Troy MI 48084

Address

248.520.9151

Phone

Name: Andrew Boji

Signature: Andrew D. Boji

22100 Corrine, Southfield MI 48034

Address

248.467.6353

Phone

Name: Intisar Boji

Signature: Intisar Boji

220 Winding Brook, Commerce Twp MI 48390

Address

248.229.9900

Phone

Attachment: Back up for Council (2788 : ZC#317)

G 4312 S DORT HWY BURTON, MI 48529 (Property Address)

Parcel Number: 59-32-400-030

No Images Found

Property Owner: DSB GOLF LLC**Summary Information**

> Residential Building Summary

- Year Built: 1965
- Bedrooms: 0
- Full Baths: 1
- Half Baths: 0
- Sq. Feet: N/A
- Acres: 92.950

> Assessed Value: \$444,900 | Taxable Value: \$437,007

> Property Tax Information found

> 1 Utility Billing Account found

Owner and Taxpayer Information**Owner**DSB GOLF LLC
3761 COLLIDGE
TROY, MI 48084**Taxpayer**DSB GOLF LLC
3761 COLLIDGE HWY
TROY, MI 48084**Amount Due**Current Taxes: **\$25,680.38**[Pay Now](#)**Legal Description**

A PARCEL OF LAND BEG AT E 1/4 COR OF SEC TH S 1 DEG 12 MIN W 1308.21 FT TH N 88 DEG 44 MIN W 493.75 FT TH S 1 DEG 12 MIN W 724.97 FT TH N 88 DEG 46 MIN 30 SEC W 329.91 FT TH N 1 DEG 11 MIN E 125 FT TH N 88 DEG 46 MIN 30 SEC W 549.96 FT TH S 1 DEG 09 MIN 20 SEC W 323 FT TH N 88 DEG 46 MIN 30 SEC W 494.76 FT TH N 1 DEG 07 MIN 30 SEC E 82.50 FT TH N 88 DEG 44 MIN W 440.04 FT TH N 1 DEG 06 MIN 10 SEC E 841.50 FT TH S 88 DEG 50 MIN E 660.50 FT TH N 1304.18 FT TH S 88 DEG 50 MIN E 1651.47 FT TO PL OF BEG & S 981.18 FT OF E 1/2 OF W 1/2 OF NW 1/4 OF SE 1/4 & W 1/2 OF E 1/2 OF NW 1/4 OF SE 1/4 EXCEPT N 381 FT SEC 32 T7N R7E (86) FR 5900026001

Recalculate amounts using a different Payment Date

You can change your anticipated payment date in order to recalculate amounts due as of the specified date for this property.

Enter a Payment Date **Tax History**+ ****Note:** On March 1 at 12:00 AM, local taxes become ineligible for payment at the local unit.

Year	Season	Total Amount	Total Paid	Last Paid	Total Due	
2016	Summer	\$25,680.38	\$0.00		\$25,680.38	Pay Now
2015	Winter	\$7,654.38	\$7,654.38	02/18/2016	\$0.00	
2015	Summer	\$29,357.74	\$29,357.74	09/30/2015	\$0.00	
2014	Winter	\$7,450.16	\$0.00		\$7,450.16	** Read Note Above
2014	Summer	\$23,717.59	\$23,717.59	09/30/2014	\$0.00	
2013	Winter	\$6,869.72	\$0.00		\$6,869.72	** Read Note Above
2013	Summer	\$15,816.39	\$15,816.39	09/20/2013	\$0.00	
2012	Winter	\$6,903.50	\$0.00		\$6,903.50	** Read Note Above
2012	Summer	\$31,879.01	\$0.00		\$31,879.01	** Read Note Above
2011	Winter	\$12,141.10	\$0.00		\$12,141.10	** Read Note Above
2011	Summer	\$36,239.47	\$0.00		\$36,239.47	** Read Note Above
2010	Winter	\$11,959.42	\$11,959.42	02/16/2011	\$0.00	
2010	Summer	\$27,234.66	\$27,234.66	09/22/2010	\$0.00	
2009	Winter	\$12,032.11	\$12,032.11	02/22/2010	\$0.00	
2009	Summer	\$27,326.49	\$27,326.49	09/23/2009	\$0.00	
2008	Winter	\$20,258.62	\$0.00		\$20,258.62	** Read Note Above
2008	Summer	\$27,266.49	\$27,266.49	09/19/2008	\$0.00	
2007	Winter	\$12,051.71	\$12,051.71	02/28/2008	\$0.00	
2007	Summer	\$27,417.75	\$27,417.75	11/13/2007	\$0.00	

Case No. 317

TO THE RESIDENTS OF THE CITY OF BURTON

PLEASE BE NOTIFIED there will be a public hearing of the Burton City Planning commission on Tuesday October 11, 2016 at 5:00 p.m. at the Burton City Hall, 4303 S. Center Road Burton, Michigan.

The following change of zoning will be considered:

Case No. 317

Wilson Boji 3761 Coolidge Troy, MI 48084, Andrew Boji 22100 Corrine Southfield, MI 48034, and Intisar Boji 220 Winding Brook Commerce Twp., MI 48390 requests a zoning change from R-1C Single Family Residential to C-2 General Business on the following described parcel: being located at 4312 S. Dort Hwy. as follows:

59-32-400-030 described as:

A PARCEL OF LAND BEG AT E 1/4 COR OF SEC TH S 1 DEG 12 MIN W 1308.21 FT TH N 88 DEG 44 MIN W 493.75 FT TH S 1 DEG 12 MIN W 724.97 FT TH N 88 DEG 46 MIN 30 SEC W 329.91 FT TH N 1 DEG 11 MIN E 125 FT TH N 88 DEG 46 MIN 30 SEC W 549.96 FT TH S 1 DEG 09 MIN 20 SEC W 323 FT TH N 88 DEG 46 MIN 30 SEC W 494.76 FT TH N 1 DEG 07 MIN 30 SEC E 82.50 FT TH N 88 DEG 44 MIN W 440.04 FT TH N 1 DEG 06 MIN 10 SEC E 841.50 FT TH S 88 DEG 50 MIN E 660.50 FT TH N 1304.18 FT TH S 88 DEG 50 MIN E 1651.47 FT TO PL OF BEG & S 981.18 FT OF E 1/2 OF W 1/2 OF NW 1/4 OF SE 1/4 & W 1/2 OF E 1/2 OF NW 1/4 OF SE 1/4 EXCEPT N 381 FT SEC 32 T7N R7E

File may be examined at the Department of Public Works, 4093 Manor Drive, Burton, Michigan during regular business hours.

If you are interested you may attend the meeting and be heard.

/s/ Teresa Karsney

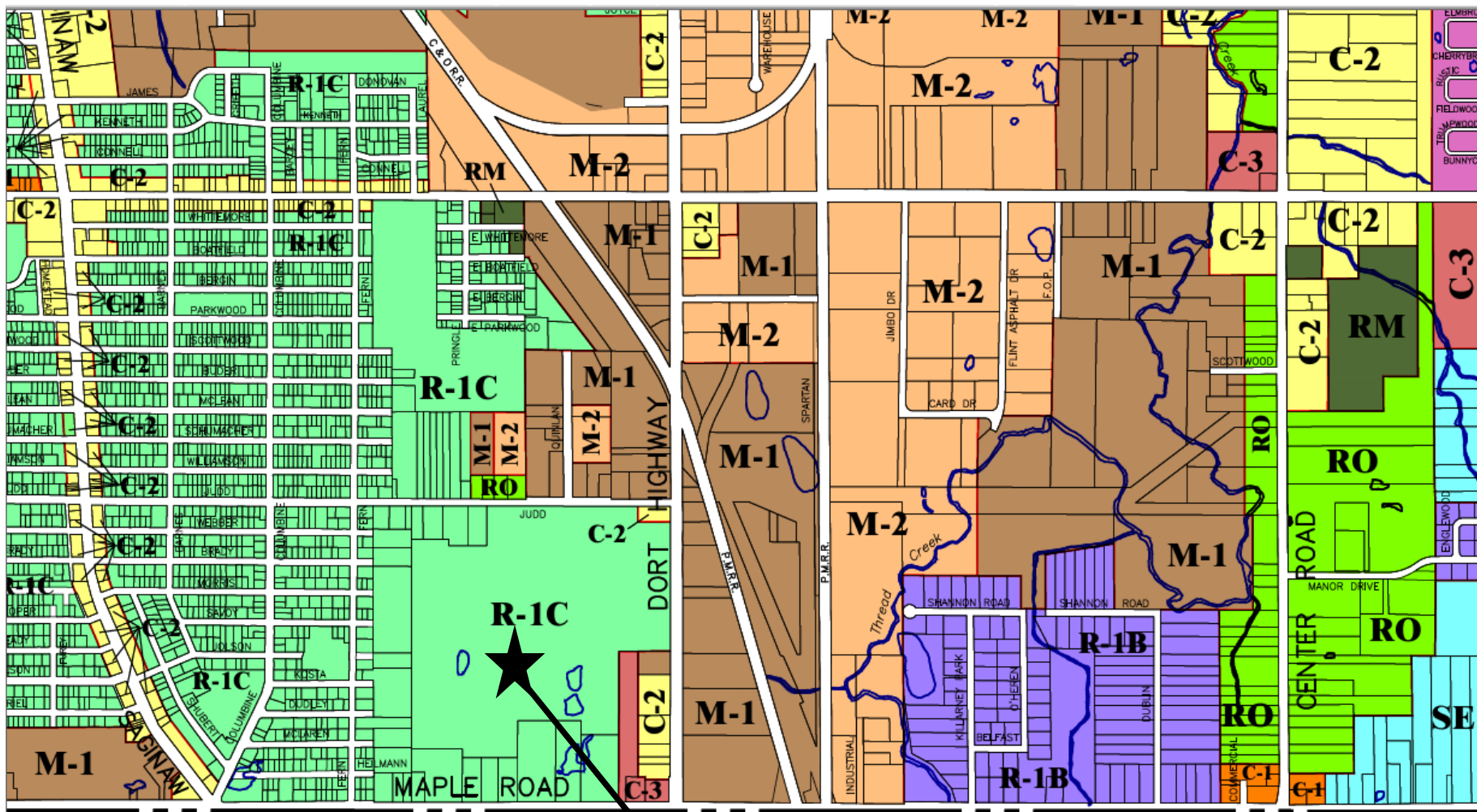
Prepared by:

Amber Abbey,
Deputy Planning Official

Attachment: Back up for Council (2788 : ZC#317)

K.A.1





Property that is requesting the zoning change to C-2



Attachment: Back up for Council (2788 : ZC#317)



CITY OF BURTON

BURTON PLANNING COMMISSION MEETING

OCTOBER 11, 2016

MINUTES

Council Chambers

Regular Meeting

5:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Deb Walton at 5:05 PM.

A. PLEDGE OF ALLEGIANCE

B. PLEDGE OF ALLEGIANCE WAS LED BY

C. ROLL CALL

Attendee Name	Title	Status	Arrived
John Benthall	Commissioner	Excused	
Deb Walton	Chairman	Present	
Tom Gorang	Commissioner	Present	
Kevin Burge	Vice Chairman	Present	
Mary Ann White	Commissioner	Present	
Ellen Ellenburg	Councilwoman	Excused	
Robert Johnson	Commissioner	Present	
Kris Johns	Commissioner	Present	

D. STAFF PRESENT

Amber Abbey, Planning/Zoning
Racheal Ervin-Boggs, Deputy Clerk

E. APPROVAL OF MINUTES

1. Planning Commission - Regular Meeting - Sep 13, 2016 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Walton, Gorang, Burge, White, Johnson, Johns
EXCUSED:	Benthall, Ellenburg

F. PUBLIC HEARING

1. SPR #16-47 / ZC# 317

By: Wilson Boji 3761 Coolidge Troy, MI 48084,
Andrew Boji 22100 Corrine Southfield, MI 48034, and
Intisar Boji 220 Winding Brook Commerce Twp., MI 48390

Re: 4312 S. Dort Hwy., Burton, MI 48529
Parcel # 59-32-400-030

For: Zoning change from R-1C Single Family Residential to C-2 General Business

Bruce Leach stated he is Mr. Boji's attorney and he will be assisting him with the rezoning of this property. This is a golf course and a bar facility. It is a commercial business and they are now seeking to correct the zoning to a C-2 district. Times have been tough for the golf course so they are looking for other options for redeveloping the property and any redeveloping options would need to be zoned commercial to comply with further development. Wilson Boji is looking to acquire this property from other family members and part of his acquisition process was to request this zoning change. Any transfer of property or sale of a parcel would have to satisfy the back taxes.

Mrs. Abbey said the golf course is zoned correctly for the use it's in, however the frontage of Dort Hwy. and the business's along there are incorrect for the usages they have. To the best of my knowledge they have been there long before we were a City. So all of those uses have either went through some type of approval or have non-conforming rights. In 1992 the batting cages were approved. In 1988 the adventure golf was approved. In 1981 they did an expansion on their parking lot. For the volleyball courts they went in front of Zoning Board of Appeals. So there has never been a time when the board has not entertained some type of use approval for their use. I don't recommend to rezone the entire property to C-2. My recommendation would be to rezone the frontage of Dort Hwy. which would seem appropriate for any use in a C-2 zone. That recommendation would match up with what you see as a C-2 zone already at the northeast corner of the property. According to the ordinance under single family residential special use permit it says private parks, country clubs, golf courses and driving ranges. This is the exact use of this property therefore this is not a correction of the zoning, it is approving any use within a C-2 zone.

Mr. Burge asked Mr. Leach what his intentions were for the property.

Mr. Leach stated they have no set plans for the development. They have discussed putting a shopping center in, adding a business or office park facility and utilizing the entire property of the golf course. My client wants to rezone the entire property to be correct, there is nothing residential about it. I understand the City's position that they are non-conforming use and basically they can do whatever they want on residential land but if they were to sell this property or market it for sale or certain parcels of it for sale or if they were to sub divide it into parcels, all of those things would have to be done at a later date. So non-conforming use now would cause a problem under the current zoning ordinance. We are asking that it be recognized that it is commercial for the potential of other uses. Unfortunately this business is not doing well and this rezoning would open up the doors for them to entertain different commercial development offers.

Ms. White asked if everyone around this business has been notified. I am also concerned about the residents in the area. There is two spots marked on this map that says open water unknown bottom. This is a nice neighborhood and I would feel better knowing what is planned for this business before we change the zoning. I would like to postpone this until next month.

Mrs. Abbey stated yes, everyone within 300 feet of this parcel of land would have received notice.

Mr. Gorang said their hands are tied, they can't do anything with their property until this is changed. Yes the current use is grandfathered under non-conforming use, but going forward they can't change or do anything to the property without getting this accomplished.

Mr. Johns stated with Grand Blanc Twp. talking about expanding Dort Hwy. and possibly making a bigger thoroughfare I think what Mr. Leach is proposing is appropriate. This opens us up an opportunity for future development. We have to develop a tax base in Burton and this is a great way to do that. Any specific uses or approvals would be brought before the commission for subsequent approval.

Mrs. Abbey stated you would be able to act on the site plan that comes before you but you will not be able to act on uses that are permitted within the C-2 zone. You will be able to tell them they have to keep a buffer from the residential and what kind of buffer you expect that to be. The northeast corner of the property is already zoned C-2. We recommend that you revise this to the frontage on Dort Hwy. being rezoned to C-2 at this time to protect the residential properties.

RESULT:	POSTPONED [4 TO 2]	Next: 12/13/2016 5:00 PM
AYES:	Walton, Gorang, Burge, White	
NAYS:	Johnson, Johns	
EXCUSED:	Benthall, Ellenburg	

G. SITE PLAN REVIEW

1. SPR #16-50

By: Burtucky Investments, LLC.
P.O. Box 597
Genesee, MI 48437

Re: 3380 Warehouse Dr. Burton, MI 48529
59-28-553-023 M-2 Zoned

For: Construction of a 4,000 sq ft Industrial Building for Medical Marijuana Grow Facility

Michael Piper from Kraft Engineering said I am representing Thomas Jourbran, Burtucky Investments. This property is located on the south end of Warehouse Drive which is south of Joyce Street. There are two lots that are on the south end of the street on the west side of the road that are vacant and this is the land that Mr. Jourbran is looking to purchase and construct this facility on. It is serviced by Warehouse Dr. which is a public gravel road that's in bad shape. It currently has a partial roadside ditch. There is someone on the east side of the road that has chained off the road and is using the whole south end of the property. He has created damage to the road and ditching in that area. We plan to restore the

ditching within the public road right-of-way on the west side of it. We would access that road on the north end of the site by means of a new paved driveway approach that would extend west to the building where we propose a 4000 sq. ft. building that would be used for the facility. This includes four rooms for growing the plants, one large work room, kitchen, bathroom and garage area where vehicles could pull in and out of the building. We would place the required parking on each side of the paved driveway approach. The site would require about 8 parking spaces. There would probably only be 2-3 people there at any one time. There is an existing public sanitary sewer. There is no public water main on the street so we plan on drilling a private well. The drainage detention basin would be larger to handle any future growth and development. It would outlet with the restricted drainage into the existing drain system that runs along the drainage easement. We have submitted to the Genesee County Surface Water Management for their review and approval. As far as site lighting we would put some wall packs on the outside of the building to eliminate the perimeter of the building. All four sides are currently utilized as industrial commercial so there are no residential zoning or land uses anywhere near this facility. The sanitary sewer is owned and maintained by the City of Burton. The contractor that's on the east side of the road has been grading all over and knocked the rim off the manhole and it's filled up with wood so I think DPW needs to go out there and make sure that gets properly restored.

Mrs. Abbey said we recommend approval on the site plan.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Johnson, Commissioner
SECONDER:	Kris Johns, Commissioner
AYES:	Walton, Gorang, Burge, White, Johnson, Johns
EXCUSED:	Benthall, Ellenburg

2. SPR #16-52

By: Michigan Health Specialist
2298 S. Center Rd.
Burton, MI 48519

Re: 2298 S. Center Rd. Burton, MI 48519
59-21-529-046, RO Zoned

For: Addition to Building

Kevin Cook, Civil Engineer with CHMP Inc. in Grand Blanc, MI. said I am representing the Michigan Health Specialist with a 1400 sq. ft. expansion to their existing facility. This addition would accommodate nine additional examining rooms. There will not be a parking lot expansion. With the proposed expansion it would require 23 parking spaces and they have approximately 45 parking spaces now. We have submitted the drawing to the City and Genesee County Drain Commission. The water and sewer are public utilities and they will be extending internal leads through the plumbing of the building. We are going to add a sidewalk. No new site lighting proposed other than wall mounts over the exit doors.

Mr. Burge said he visited the site over the weekend and everything looks good but I have one suggestion. The address is on the north side of the building now but during the construction could you put it on the east side so that people traveling down Center Rd. can see it.

Mr. Cook replied we will inform the owner of that and incorporate it into the site plan.

Mrs. Abbey suggested putting the address on their big sign.

Mrs. Abbey said we recommend approval.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Kevin Burge, Vice Chairman
SECONDER:	Tom Gorang, Commissioner
AYES:	Walton, Gorang, Burge, White, Johnson, Johns
EXCUSED:	Benthall, Ellenburg

H. ADMINISTRATIVE SITE PLAN REVIEW

1. SPR #16-46

By: Bethel Assembly of God – Pastor John Backes
6029 Lapeer Rd.
Burton, MI 48509

Re: 6029 Lapeer Rd. Burton, MI 48509

For: Expansion of parking for overflow

2. SPR #16-48

By: George Franczyk
770 Wagner Dr.
Rochester Hills, MI 48307

Re: 3390 Warehouse Dr. Burton, MI 48529

For: Construction of an overflow parking lot

3. SPR #16-49

By: Michael George
7003 Clintonville Rd.
Clarkston, MI 48348

Re: 3323 Associates Dr. Burton, MI 48529

For: Medical Marijuana Grow Facility

I. AUDIENCE PARTICIPATION

None.

J. BOARD DISCUSSION

Councilman Vaughn Smith spoke regarding compensation for special meetings.

Mrs. Abbey said I have given each of you your packet for the October 24, 2017 meeting. Please review everything, there will be a presentation. Also you have information and forms on the create a slogan contest for the Master Plan.

Councilman Smith stated he will take the contest form to City Council.

Mrs. Abbey stated a few months ago Mr. Denam came before you to build a large pole barn on his property on the corner of Maple and Dort. He has put on the porch an 8x20 overhang. I told him that I would bring it to the commission to see if you wanted to act on a new site plan or if you were ok with it.

The Planning Commission was in agreement that the overhang is fine.

The next regularly scheduled meeting will be held on Tuesday, November 15, 2016 at 5:00 p.m.

Meeting was adjourned at 6:22 PM.

Attachment: Back up for Council (2788 : ZC#317)



CITY OF BURTON

BURTON PLANNING COMMISSION MEETING

DECEMBER 13, 2016

MINUTES

Council Chambers

Regular Meeting

5:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Vice Chairman Kevin Burge at 5:00 PM.

A. PLEDGE OF ALLEGIANCE**B. ROLL CALL**

Attendee Name	Title	Status	Arrived
John Benthall	Commissioner	Present	
Kris Johns	Commissioner	Present	
Deb Walton	Chairman	Excused	
Tom Gorang	Commissioner	Present	
Kevin Burge	Vice Chairman	Present	
Mary Ann White	Commissioner	Present	
Ellen Ellenburg	Councilwoman	Present	
Robert Johnson	Commissioner	Present	

C. STAFF PRESENT

Amber Abbey, Planning/Zoning

Racheal Boggs, Deputy Clerk

D. APPROVAL OF MINUTES

1. Planning Commission - Regular Meeting - Oct 11, 2016 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tom Gorang, Commissioner
SECONDER:	Robert Johnson, Commissioner
AYES:	Benthall, Johns, Gorang, Burge, White, Ellenburg, Johnson
EXCUSED:	Walton

2. Planning Commission - Special Meeting - Oct 24, 2016 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tom Gorang, Commissioner
SECONDER:	Robert Johnson, Commissioner
AYES:	Benthall, Johns, Gorang, Burge, White, Ellenburg, Johnson
EXCUSED:	Walton

E. AGENDA ITEMS

1. Approve and Authorize the 2017 Planning Commission Meeting Schedule.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Johnson, Commissioner
SECONDER:	John Benthall, Commissioner
AYES:	Benthall, Johns, Gorang, Burge, White, Ellenburg, Johnson
EXCUSED:	Walton

2. SPR #16-47 / ZC# 317 Postponed from 10/11/16.

By: Wilson Boji 3761 Coolidge Troy, MI 48084,
Andrew Boji 22100 Corrine Southfield, MI 48034, and
Intisar Boji 220 Winding Brook Commerce Twp., MI 48390

Re: 4312 S. Dort Hwy., Burton, MI 48529
Parcel # 59-32-400-030

For: Zoning change from R-1C Single Family Residential to C-2 General Business

Mr. Leach stated he is the attorney representing the owner of this property, Mr. Boji. This request is for rezoning of Southmoor golf course to C-2 zone. Within the city there are limited properties available for commercial development. The City of Burton has a unique opportunity here to develop one of the largest properties in Burton; it is 94 acres. From a business prospective, this has the potential to be a substantial amount of money being invested into business and structures which will creating jobs, increase property tax values and a positive influx of business and revenue to the city. The alternative is if the golf course goes bankrupt it will end up with unpaid property taxes and an overgrown, unused, blighted property in the middle of the city. This is an opportunity for 20-30 businesses similar to the Deer Park in Grand Blanc. This is very preliminary and I don't believe there are any legal reasons not to approve it.

Mrs. Ellenburg stated this is an opportunity for our city. Giving restrictions would disable future development. It is a good thing for the city and for our Master Plan. This family has tried different things to make it work. They have been through a lot and they are struggling. If the business goes bankrupt, it will go back to the county and be parceled out or sold some other way. We don't have a lot of these types of properties to develop in Burton. We all utilize the businesses in Grand Blanc and it is time we start utilizing the City of Burton.

Mr. Gorang stated he agrees. This is an opportunity for development. The neighbors have all been notified and we haven't heard from them. There is no reason to deny it at this point in time.

Ms. White said she still has a problem with the neighborhood. The water from the ponds is an issue. There are so many homes that back up to it. If we rezone this, the residents are going to suffer.

Mr. Burge stated there are 3 pages of uses that are allowed under a C-2 zone. I cannot vote blindly. Almost any type of business can go in there.

Mr. Benthall stated if we don't rezone it, nothing will go in there. It will be vacant property overgrown with weeds.

Mr. Johnson stated the neighboring residents have been made aware of this and don't seem to have a problem with it. He agrees with Mrs. Ellenburg and Mr. Benthall. We need take this as an opportunity for development in our city. A new developer would take care of the ponds and water issue. Changing to a C-2 classification is not going to hurt us in any way.

Mr. Leach stated the water run-off will definitely be addressed in any future development plans as will the protection of the residents in the community.

Mrs. Ellenburg asked for the City Attorney's opinion.

Attorney Joliat stated regarding the process of rezoning: You consider the adjoining property uses and the Master Plan for this property and make your recommendation to City Council. As Mr. Burge stated, there are 3 pages of uses that are allowed in a C-2 zone. Any of those uses can fill this land if it is rezoned by the city. The Planning Commission doesn't have a vote on what the specific uses are. If it is decided to rezone the property as C-2, you would update the Master Plan accordingly. In other words, once the city makes the decision to rezone the property to C-2, the Planning Commission's input on what goes in there is over. Now, there are site plan reviews however, any C-2 use listed in the ordinance can go in there. There could be a use in C-2 that you don't want but you would have no choice.

RESULT:	CARRIED [5 TO 2]
MOVER:	Ellen Ellenburg, Councilwoman
SECONDER:	John Benthall, Commissioner
AYES:	Benthall, Johns, Gorang, Ellenburg, Johnson
NAYS:	Burge, White
EXCUSED:	Walton

3. Presentation

1. Master Plan Presentation

By ROWE Professional Services

Mr. Piggot of Rowe Engineering stated the Commission received a copy of the revised set of goals and objectives as well as a preliminary list of strategies. We discovered in the strategies, there were duplicates and we could condense them

by merging a few together. Also, some objectives were turned into strategies. This is a benefit to the plan so it is clear and not overwhelming. You have a draft of the actual strategies. We also intend to sit down with city staff to recognize strategies they may already be doing or other documents that should be incorporated in the plan. Our expectation is when we get to the implementation stage of the process to identify and prioritize the key strategies into 1st year, 2nd year, 3rd year, etc. We will also establish who the responsible parties are. For the Open House our approach will be to narrow down the strategies to ten or twelve for each item.

Mr. Gorang asked if we have received further input from the schools.

Mr. Piggot stated we haven't received much response from the schools since the Youth Charette. We had hoped for more involvement but this is common. We will send out a letter to all the schools in the area encouraging their involvement.

Caityln McGoldrick of Rowe Engineering discussed the online public engagement forums; they ended in December. The additional comments have been added. We have increased our likes on Facebook to 209. I recommend to boost the posts during the time of the Open House and decrease the posts from weekly to semi-monthly after the Open House.

4. Audience Participation

None.

5. Board Discussion

The Planning Commission discussed potential dates, number of sessions and locations for the Master Plan Open House.

Mrs. Abbey stated this is a public input session and although we encourage your participation, the Planning Commission is not required to be there. She will contact the discussed locations, schedule the Open House and communicate that back to the Planning Commission.

Mr. Burge stated this is Mrs. Ellenburg's last meeting as a Planning Commission member and thanked her for her service on the Planning Commission.

The next regularly scheduled meeting will be held on Tuesday, January 10, 2017 at 5:00 p.m.

Meeting was adjourned at 6:22 PM.
