CITY OF BURTON

BURTON CITY COUNCIL MEETING

JANUARY 19, 2023

MINUTES

Council Chambers	**Regular Meeting**	**7:00 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: COUNCILWOMAN CHRISTINA HICKSON

B. THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA LED BY: COUNCILWOMAN CHRISTINA HICKSON

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Present	
Greg Hull	Councilman	Present	
Christina Hickson	Councilwoman	Present	

D. APPROVAL OF AGENDA

1. Motion to Approve the Agenda as Presented.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Vice President
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

E. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR
Kirk Wilkinson, Fire Chief

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Jan 5, 2023 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

G. ADMINISTRATIVE REPORTS

Mayor Haskins asked everyone to keep the Dunnivant family in their thoughts and prayers for the tragic loss of Mallory Dunnivant. He also gave a report on the following:

- I was appointed to the KWA Board unanimously so we will still have representation on the board of the city.
- The IT Director wanted me to mention the switch to the new Peak system that will take place in February. IQM2 is no longer supported, but we will have an archive to be able to access the older meetings, agendas, and minutes. We ask that everyone please be patient as we work through any glitches or problems that may occur with the transition.
- Our fabulous Controller has completed W2's and placed them in your mailboxes.
- As requested by Mr. Martinbianco, the expenditure report and employee salary report have been handed out to the council tonight.
- We would like to welcome back Police Officer, Dalton Christie who has returned to work after being shot over a year ago in the line of duty.

Mr. Abbey stated the city has done a letter of understanding with the union agreeing to let Mr. Christie accrue his six months of vacation days. We did not want him to be penalized because he was injured in the line of duty. Mr. Abbey read the letter into the record and provided each council member with a copy.

Mr. Martinbianco asked if this was authored by Attorney Leadford.

Mr. Abbey said yes.

Mr. Martinbianco asked why the Council President and City Attorney were not provided a copy.

Mr. Abbey stated this happened today. It was talked about at the collective bargaining table but this document was missed.

Mr. Martinbianco stated in the future the Council President and City Attorney should receive this before the administration.

Mr. Abbey stated the City Attorney has never been involved with labor issues. If we are making new rules, we should probably know them.

Mr. Fenner stated they did not mention anything along those lines.

1. January 2023 Investment Report

H. COMMITTEE REPORTS

Mr. Smith thanked IT Director, Ryan Bertram for assisting with the Zoom Meeting that took place at 6:00PM tonight with the Retail Committee. The meeting is on IQM2 on our website for the public to view the presentation from Retail Strategies. Mr. Smith asked the council to be prepared to discuss this and provide your feedback during council discussion tonight.

Mr. Fenner stated I attended my first 911 Executive Board Meeting where we elected our officers and discussed the need for 911 operators. They are down 14 people. On any given day, there are only one or two people answering phones. Currently, after a memo of understanding with the union, Supervisors are also answering phone. Anyone interested in applying, please do so at Genesee County 911. The starting pay is competitive starting around $18/hour and going to about $21/hour after the probationary period. There are some criteria such as a background check and typing skills. For the future, I suggested adding this to the skill center like the Firefighter program and it seemed well received.

Mr. Martinbianco asked for more information about the breakdown in the 911 service a week or so ago.

Mr. Fenner stated I believe it was a software malfunction. I don't know if it was a hack, but they seem to have it under control. We are in the process of implementing a new system.

Mr. Martinbianco asked so, they don't think it was sabotage from the existing carrier?

Mr. Fenner stated nothing like that was mentioned, no.

I. AUDIENCE PARTICIPATION

Patrick Dargel of Hughes Street in Burton spoke regarding the MERS payment. He suggests continuing to table this action until the final meeting of the fiscal year. He also spoke on agenda item #4, poverty exemption application.

J. COUNCIL DISCUSSION

Mr. Smith stated he would like input from the council regarding the presentation from Retail Strategies that was presented tonight during the Retail Committee Meeting. We have been trying to find traction on this for a while. It comes down to either having to hire someone in house with a salary, benefits and travel or hiring a company. We tried to hire a company, Retail Coach and it didn't work out. There are not many companies that do this anymore.

Discussion continued regarding Retail Strategies and how other local municipalities handle marketing, potential for future need of an Economic Development Director, sending the proposed contract to the City Attorney, and who to select as the main contact person in the city.

Mr. Smith stated the Mayor should be the main point of contact.

Mr. Martinbianco disagreed.

Mr. Smith asked the Mayor for his feedback.

Mayor Haskins stated just like the last company, they will need information from employees in the Planning and Zoning Department. I don't think there will be a need to bring on a whole new person. We will need to meet with the company to see what they will need. We do have great employees who seem to always come through for us. I am sure we can get it done.

Mr. Heffner agrees that our in house staff can handle this until it gets too big that they can't then, you would just come back to the council and say it's time to look at a new position for this.

Mayor Haskins stated Retail Strategies said it could take 18-36 months before we see any kind of results or progress, so it's not like this will happen overnight.

Mr. Abbey stated Retail Strategies will absolutely have to rely on the DPW. They will need to know what infrastructure is at each location, size of waterlines, fire suppression, water pressure, etc. In the past, Amber was the point person because she is the Planning and Zoning Administrator. They call on a regular basis and require a lot on information.

Mr. Smith stated he will send the contract to the Mayor to send to the council and City Attorney.

Mr. Heffner asked if we would like to place this on the next meeting agenda.

Mr. Martinbianco concurred. Council agreed.

Mr. Fenner stated I would like to be cautious about this. If the contract doesn't work, I want to be able to keep the data they collect.

Mayor Haskins stated that might be in the contract. Can we negotiate things to have in the contract? For instance, Retail Coach charged us all their expenses, food, travel, hotel, etc. I would like to ask that question.

Discussion continued about contract details including confidentiality and communication.

Council agreed to place the proposed Retail Strategies contract on the agenda at the Council Meeting on Monday, February 6th pending the City Attorney's approval.

Mr. Martinbianco thanked the Assessor for the time she spent talking with him about inflation and the anticipated 5% increase in taxes due to state law changes. At some point in time, we may have to decrease the tax mills from 4.0 to 3.75. I am offering this as a premature calculation. Please consider it. Thanks to the Mayor for supplying the documents I requested.

Mr. Smith addressed Mr. Dargel's comment. I agree that until we see the money, I think we should not move the $1 million for MERS. I would like to wait until after April 1st.

Mayor Haskins asked if the council would like to take the tabled item off the agenda and bring it back in April.

Mr. Heffner stated we could also bring it off the table and then vote it down. Madam Attorney, is that how we should handle it?

Attorney Doyle stated you don't have to do anything. It has been tabled and it doesn't have to be on the agenda. It is tabled indefinitely until you bring it back up.

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 1/3/23 to 1/10/23 in the amount of $4,154.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

2. Approve and authorize the payment of Attorney Billing (Masud) 12/5/2022 to 12/16/2022 in the amount of $2,448.00.

Mr. Heffner stated the Mayor sent me a note about Masud.

Mayor Haskins stated the Masud firm is raising their rate to $250 per hour from $240 effective March 1, 2023.

Mr. Heffner stated we will need council action to bump that up.

Mayor Haskins stated I figured it would be on the next agenda.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

3. Approve and authorize the Mayor's appointment of Neil Martz, 5103 E Atherton Rd, Burton, MI., 48519, as an alternate member for the Board of Review. Term to expire January 2026.

Mr. Matinbianco asked if Mr. Martz is a permanent member of other boards.

Mr. Abbey stated DDA and Planning.

Mr. Martinbianco asked if there was a pool of candidates that were not employed by a government agency either past or present. All due respect to his participation and input on the Planning Commission, but have we looked at anyone else?

Mr. Abbey stated we have three members on the board. This is an alternate position to accommodate both the day and night time hours required and in case of vacations in the winter time.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

4. Approve and authorize the Poverty Exemption application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem property taxes for tax year 2023 pursuant to MCL 211.7u.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

5. Approve and authorize the acceptance of the 2022 Demolition low bids and allow the Mayor and Clerk to enter into a contract, contingent upon the submittal and approval of the required bonds and insurance documents, on behalf of the City of Burton with DR AC Enterprise Maintenance & Contracting, 3533 Flushing Rd. Flint MI 48504, for the following property: 2079 Judd R. in the amount of $7,987.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Greg Hull, Councilman
SECONDER:	Tom Martinbianco, Vice President
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

L. TABLED ITEMS

1. Approve and authorize the City Treasurer to pay MERS a lump sum of $1,000,000 via wire transfer by 12/31/22 to be applied to the unfunded liability of the City of Burton pension plan.

   Mr. Heffner stated this item will not appear on the next agenda.

RESULT:	**FAILED [3 TO 4]**
MOVER:	Tom Martinbianco, Vice President
AYES:	Martinbianco, Conley, Hickson
NAYS:	Heffner, Smith, Fenner, Hull

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 8:14 PM.

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CITY OF BURTON

BURTON CITY COUNCIL MEETING

JANUARY 5, 2023

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: GREG HULL

B. THE PLEDGE OF ALLEGIANCE IS LED BY: GREG HULL

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Excused	
Greg Hull	Councilman	Present	
Christina Hickson	Councilwoman	Present	

D. APPROVAL OF AGENDA

1. Motion to Approve the Agenda as Presented.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Hull, Hickson
EXCUSED:	Conley

E. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR
Amber Abbey, Deputy DPW Director
Kirk Wilkinson, Fire Chief

F. APPROVAL OF MINUTES

1. City Council - Council Audit Workshop - Dec 19, 2022 6:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Christina Hickson, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Hull, Hickson
EXCUSED:	Conley

2. City Council - Regular Meeting - Dec 19, 2022 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Christina Hickson, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Hull, Hickson
EXCUSED:	Conley

G. ADMINISTRATIVE REPORTS

Mayor Haskins wished everyone a happy New Year and gave a report on the following:

- Attorney opinion regarding complaints of signs/banners throughout the city containing the slang “f” word near elementary schools. The city cannot do anything about these as they are protected under freedom of speech.
- Commercial graphics has been sending invoices to City Hall. Recently, a bill was sent to the city for the artwork for City Council’s Christmas billboard. I see Mrs. Conley is not here but is there anyway she can contact them to let them know the city is not responsible for these bills?
- I spoke to Senator Cherry and former State Rep, Tim Sneller and the pension bill that we discussed at the last meeting was passed and the Governor signed it. In April the grant will be available.
- Announcement of the retirement of Battalion Chief, Chris Metropolis and his replacement, Dan Lince who will be recognized tonight. Battalion Chief, Lince is being promoted tonight from Captain. He has a great work ethic, is involved in community activities, and inspires other firefighters. We are excited and proud to be a part of this pinning tonight. Congratulations. Fire Chief, Kirk Wilkinson pinned Battalion Chief, Lince.

H. COMMITTEE REPORTS

Mr. Martinbianco stated as a reminder at 6:00 PM on January 19th, the Retail Committee will assemble to begin our organization and find out what our objectives are and how best we can accommodate them. Mr. Smith has done a lot of work on this and I applaud his efforts.

Mayor Haskins stated Don Jones will be the administrations appointment to that committee.

I. AUDIENCE PARTICIPATION

Ronny Veslack and Andrew Massimino of 4507 South Center Road spoke regarding the zoning change on the agenda tonight for BG's Party Store. We are looking to put in a canopy and gas pumps and to update the store.

J. COUNCIL DISCUSSION

Mr. Fenner stated the Planning Commission thoroughly assessed the plans and recommended approval for this zoning change. The individuals on the Planning Commission take their job very seriously. They work hard and go through everything before sending it to council. There is no reason why we should not re-zone this as C-2 and let them put in a gas pump. I hope we can approve this tonight and proceed with a business expansion in our city. We are using our Retail Committee to lure new businesses to Burton and here we have a business already in Burton trying to expand without costing us anything. Let's think this over and vote it through.

Mr. Smith asked Mr. Massimino, what is your vision? What do you see happening here and how will it benefit the community surrounding your store?

Mr. Massimino stated the goal is to expand my business and stay in the Burton area. Right now, I am barely afloat with the business I have. A gas station will bring business and other people around the area. Other gas stations are not locally owned. I am local. It will help the community. People who come into my store know my employees and I by first name. There are no stations close by.

Mr. Smith stated if this is approved, what is the next step?

Mr. Veslack stated the outside face will be redone to get rid of the 70's look. We have bids for that. We will do gas tanks, redo the parking lot, put up the canopy and make the outside pretty. We also plan to update the inside. We will need site plan approval.

Mr. Smith asked Mrs. Abbey for clarification on the site plan review process.

Mrs. Abbey stated they will need to go to site plan review in front of the Planning Commission to approve the parking lot, gas pumps, elevations of the building, drainage, etc. That has to happen before construction starts.

Mr. Smith asked what amount of money the owner believes they will have to invest.

Mr. Massimino stated we are looking at somewhere between a $400,000 and $500,000 investment.

Mr. Smith asked what we are hearing from the neighbors about this expansion.

Mr. Massimino stated we talk about this with every person who comes in the store. They are excited about it and excited to support the area.

Mrs. Abbey stated we had a Public Hearing and notices were sent to everyone within 300 feet of the property and no one came to the Public Hearing. Outside of that, I spoke to the property owner across the street in Grand Blanc and he thought it was great because he is looking at developing his land at some point.

Mr. Smith asked the administration if this property can be used for marijuana.

Mrs. Abbey stated not as it sits. This would require a special use permit as well as a variance because it is too close to residential properties.

Mr. Massimino stated we have zero interest or thoughts of having anything to do with that type of business, never.

Mr. Heffner asked why the owner is trying to get a zoning change rather than a variance.

Mr. Massimino stated with a rezoning, I will not have to come back again. With a variance, I will have to come back each time I want to make a change.

Mr. Heffner asked what kind of change can you see coming up?

Mr. Massimino stated moving the building or expanding it, or what if I needed to add additional pumps later on?

Mr. Heffner stated with a variance, the city retains a lot more control over what happens there.

Mrs. Abbey stated a variance is very inconvenient for a property owner to continue to have to do. On top of that, the board today could approve it but the board two years from now may not. As an owner who is investing $500,000 in our city, it is not right to play games with a variance. That seems like an improper way to do it. What under the C-2 zone is inappropriate to go in here that we would need this type of control? I haven't heard any objection to any of the uses allowed in the C-2 zone.

Mr. Martinbianco stated the property on the northwest corner is C-1 and owned by the land bank. Is it beneficial to zone that at C-2?

Mrs. Abbey stated that is a great idea. That corner is a little larger and maybe if it was zoned C-2, there would be more interest in it.

Mr. Heffner stated in a couple years, you may sell the business and the new owner may do things differently. The city wouldn't have the options we would have had if we granted a variance instead of a zoning change. We have to maintain some kind of control over this.

Mr. Abbey stated the controls are still with the city. If the business changes or a new business comes in, the process starts all over. Regardless of the zoning, they still have to go through site plan.

Discussion continued regarding changing the zoning as opposed to a variance and owner of the property.

Mr. Martinbianco stated he would like a personnel listing including employee status, job title and base wage. I would also like a revenue and expenditure report for the 2022 Memorial Day/50th Anniversary Event. Did the gift cards for the Christmas Decorating Contest come out of the Parks and Recreation budget?

Mayor Haskins said, I believe so, yes.

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 12/14/2022 to 1/2/2023 in the amount of $3,768.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Hull, Hickson
EXCUSED:	Conley

2. Approve and authorize the payment of Attorney Billing (Masud) 11/9/2022 to 11/30/2022 in the amount of $1,464.00.

RESULT:	**CARRIED AS AMENDED [UNANIMOUS]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Gregory Fenner, Councilman
AYES:	Martinbianco, Heffner, Smith, Fenner, Hull, Hickson
EXCUSED:	Conley

L. SECOND READING OF ORDINANCE

1. Approve and Authorize ZC# 330 – Yatooma Oil, LLC; c/o Michael Yatooma 51300 Danview Technology Court, Shelby, MI 48315, requests a zoning change from C-1, Local Business District to C-2, General Business District on the following described parcels: being located at 4507 S. Center Rd., Burton MI 48519 and vacant Parcel 59-34-300-053 as follows: 4507 S. Center Rd., 59-34-300-038 described as: A PARCEL OF LAND BEG AT SW COR OF SEC TH N 1 DEG 28 MIN E 166 FT TH S 88 DEG 38 MIN 32 SEC E 191.5 FT TH S 1 DEG 28 MIN W 166 FT TH N 88 DEG 38 MIN 32 SEC W 191.5 FT TO PLACE OF BEG SEC 34 T7N R7E (90) FR 5900028128 59-34-300-053 described as: A PARCEL OF LAND BEG S 88 DEG 38 MIN 32 SEC E 191.5 FT FROM SW COR OF SEC COR OF SEC TH N 1 DEG 28 MIN E 166 FT TH S 88 DEG 38 MIN 32 SEC E 158 FT TH S 1 DEG 28 MIN W 166 FT TH N 88 DEG 38 MIN 32 SEC W 158 FT TO PL OF BEG SEC 34 T7NR7E (99) FR 59-34-300-037

2. Motion to Approve and Authorize the Second Reading of ZC# 330.

   Mr. Heffner asked how we are doing with recruiting Police Officers.

   Mayor Haskins stated I believe we have one position to fill which will bring us to 37 officers.

   Mr. Smith asked how we are doing with firefighters? Are we safe?

   Chief Wilkinson stated the residents are as safe as they have always been, I will assure you of that. We have five in the fire academy. With myself and the Assistant Chief included, we are at 32 firefighters. We are always taking applications and would like to put another half dozen through the fire academy in July.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Greg Hull, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Hull, Hickson
EXCUSED:	Conley

AGENDAS AND MINUTES MAY BE FOUND AT WWW.BURTONMI.GOV

Meeting was adjourned at 7:40 PM.

January 2023 Investment Report

ATTACHMENTS:

- Jan 2023 Investment Report (PDF)

CITY OF BURTON
POOLED CASH INVESTMENT REPORT

REPORT DATE: 01/13/23

AGENT	COMM PAPER 1	COMM PAPER 2	SPLIT RATING	CERT DEPOSIT	MONEY MKT	TREASURY BILLS
COMERICA	$0.00	$0.00	$0.00	$4,146,359.34	$0.00	$19,771,438.28
CUTWATER	$0.00	$0.00	$0.00	$0.00	$13,369,821.56	$0.00
ELGA CREDIT UNION	$0.00	$0.00	$0.00	$1,505,834.34	$3,202,406.98	$0.00
FLAGSTAR	$0.00	$0.00	$0.00	$270,521.12	$539,266.84	$0.00
FRANKENMUTH CREDIT U	$0.00	$0.00	$0.00	$453,008.42	$0.00	$0.00
HUNTINGTON BANK	$0.00	$0.00	$0.00	$0.00	$2,953,857.86	$0.00
MULTI BANK SECURITIES	$0.00	$0.00	$0.00	$2,860,000.00	$0.00	$2,590,000.00
TOTALS:	$0.00	$0.00	$0.00	$9,235,723.22	$20,065,353.24	$22,361,438.28

GRAND TOTAL: $51,662,514.74

50% RULE (NON COMM PAPER - COMM PAPER) : $51,662,514.74

AVERAGE INTEREST : 2.1281

REPORT DATE: 01/13/23

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
$539,266.84	M-3	Flagstar Bank - Pooled	FLAG - M	3.2	90	11/01/22	01/30/23	$4,314.13	$47.93	
$4,637,929.97	M-3	MI Class - Sewer Savings	CUT - MM	4.2645	90	11/01/22	01/30/23	$49,446.13	$549.40	
$110,238.20	M-3	MI Class - Fire Cap Proj	CUT - MM	4.2645	90	11/01/22	01/30/23	$1,175.28	$13.06	
$8,621,653.39	M-3	MI Class - Pooled	CUT - MM	4.2645	90	11/01/22	01/30/23	$91,917.60	$1,021.31	
$243,778.60	M-3	Huntington Sp Assessment E	HUNT - M	0.2	90	11/01/22	01/30/23	$121.89	$1.35	
$2,710,079.26	M-3	Huntington Earnings Credit	HUNT - M	0.2	90	11/01/22	01/30/23	$1,355.04	$15.06	
$3,202,406.98	M-3	ELGA CU - Sewer Savings	ELGA - M	0.55	90	11/01/22	01/30/23	$4,403.31	$48.93	
$1,000,000.00	M-1	US T Bill - Pooled	CO - TB	3.67134	335	10/07/22	09/07/23	$34,163.86	$101.98	912796YH6
$1,000,000.00	M-1	US T Bill - Pooled	CO - TB	3.84818	363	10/07/22	10/05/23	$38,802.48	$106.89	912796YJ2
$1,505,834.34	M-1	ELGA Credit Union - ARPA	ELGA - C	0.75	730	10/12/21	10/12/23	$22,901.23	$31.37	
$500,000.00	M-1	FHLB Setp - Pooled	CO - TB	4.5	365	10/20/22	10/20/23	$22,812.50	$62.50	3130ATGZ4
$250,000.00	M-1	WELLS FARGO BK - SWR	MBS - CD	3.5	1834	12/20/18	12/28/23	$44,576.39	$24.31	949763WAO
$250,000.00	M-3	Wells Fargo - Pooled	MBS - CD	3.1	1825	02/13/19	02/12/24	$39,288.19	$21.53	949763XQ4
$250,000.00	M-1	Wells Fargo - Pooled	CO - CD	3.1	1826	02/13/19	02/13/24	$39,309.72	$21.53	949763XQ4
$453,008.42	M-1	Frankenmuth Credit Union - S	FCU - CD	0.4	1096	03/12/21	03/12/24	$5,516.64	$5.03	
$140,000.00	M-2	Great Lakes Water Bonds - P	CO - TB	4.69	1564	03/20/20	07/01/24	$28,525.62	$18.24	39081HAA0
$195,000.00	M-2	Great Lakes WTR Authority -	CO - TB	1.64	1099	06/28/21	07/01/24	$9,762.78	$8.88	39081HCG5
$540,000.00	M-2	Kalamazoo GO Bond - Pooled	CO - TB	3.57	1191	06/28/21	10/01/24	$63,778.05	$53.55	4832065Q7
$500,000.00	M-1	FFCB - Pooled	CO - TB	0.4	1461	10/15/20	10/15/24	$8,116.67	$5.56	3313EMCN0
$203,298.00	M-2	MI State Bldg Auth - Pooled	CO - TB	0.816	1461	10/15/20	10/15/24	$6,732.42	$4.61	594615HR0
$178,735.47	M-2	Grand Travers County - Poole	CO - TB	2.81	1472	10/21/20	11/01/24	$20,536.31	$13.95	386514QT3
$173,149.98	M-2	Grand Travers County - Poole	CO - TB	2.8	1472	10/21/20	11/01/24	$19,823.75	$13.47	386514QS5
$270,521.12	M-1	Flagstar Bank - Local Streets	FLAG - C	1.65	1827	12/11/19	12/11/24	$22,652.76	$12.40	
$1,000,000.00	M-1	FHLB Step - Pooled	CO - TB	2.796	1236	11/18/21	04/07/25	$95,996.00	$77.67	3130AP5B7
$537,116.05	M-1	JP Morgan Chase - Pooled	CO - CD	1	1750	09/24/20	07/10/25	$26,109.81	$14.92	48128UGD5
$450,000.00	M-1	FHLB - Pooled	CO - TB	0.4	1482	07/21/21	08/11/25	$7,410.00	$5.00	3130AKW85
$498,600.56	M-1	FHLB - Pooled	CO - TB	4.504	1001	12/01/22	08/28/25	$62,442.85	$62.38	3130ASYR4

REPORT DATE: 01/13/23

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
$500,000.00	M-1	First Natl Bank - Pooled	MBS - CD	0.4	1808	10/13/20	09/25/25	$10,044.44	$5.56	32110YQS7
$350,294.00	M-1	Wyandotte MI Elec Rev - Pool	CO - TB	3.51	1829	09/28/20	10/01/25	$62,467.05	$34.15	982788FF3
$500,000.00	M-1	JP Morgan Chase - Pooled	CO - CD	0.75	1826	10/16/20	10/16/25	$19,020.83	$10.42	48128UNL9
$183,577.00	M-1	Wayne County Arpt Auth - Po	CO - TB	4.22	1869	10/19/20	12/01/25	$40,219.58	$21.52	944514TZ1
$500,000.00	M-1	FHLB Step - Pooled	CO - TB	1.125	1801	03/22/21	02/25/26	$28,140.63	$15.63	3130AKZN9
$500,000.00	M-1	JP Morgan Chase - Pooled	CO - CD	0.65	1853	07/21/21	08/17/26	$16,728.47	$9.03	48128UZB8
$274,000.00	M-1	JP Morgan Chase Step - SW	CO - CD	1.1	2191	08/18/20	08/18/26	$18,343.54	$8.37	48128UKL2
$340,000.00	T-1	FNMA - SWR	MBS - TB	0.5	2191	08/26/20	08/26/26	$10,346.39	$4.72	3136G4K93
$500,000.00	M-1	JP Morgan Chase - Pooled	CO - CD	0.65	1862	07/21/21	08/26/26	$16,809.72	$9.03	48128UA82
$450,000.00	M-1	FHLB 4.75 Step - Pooled	CO - TB	0.74	1765	11/29/21	09/29/26	$16,326.25	$9.25	3130ANZP8
$465,000.00	M-1	FHLB Step - Pooled	CO - TB	1.57	1818	11/05/21	10/28/26	$36,867.53	$20.28	3130APG82
$359,428.07	M-2	Northern Michigan University -	CO - TB	4.07	2238	10/15/20	12/01/26	$90,941.89	$40.64	665398LP6
$695,000.00	M-1	FHLMC - Pooled	CO - TB	1.009472	1881	11/05/21	12/30/26	$36,657.71	$19.49	3134GWUQ7
$505,000.00	M-1	JP Morgan Chase CD - Poole	CO - CD	1.1	2193	02/15/21	02/17/27	$33,839.21	$15.43	48128UZF9
$344,689.58	M-2	Schoolcraft College - Pooled	CO - TB	2.67	2598	03/20/20	05/01/27	$66,416.51	$25.56	807874BS0
$620,000.00	M-1	Ionia Public Schools - Pooled	CO - TB	2.612	1856	04/01/22	05/01/27	$83,491.13	$44.98	462153GL5
$161,983.91	M-1	FHLB Step - Pooled	CO - TB	1.05	2057	11/05/21	06/24/27	$9,718.36	$4.72	3130AJRF8
$475,794.83	M-1	FHLB - Pooled	CO - TB	4.08	1721	11/30/22	08/17/27	$92,802.20	$53.92	3130ASXG9
$500,095.89	M-1	JP Morgan Chase - Pooled	CO - CD	1	2186	10/05/21	09/30/27	$30,366.93	$13.89	48128WAM7
$500,109.59	M-1	JP Morgan Chase - Pooled	CO - CD	1	2185	10/06/21	09/30/27	$30,353.87	$13.89	48128WAM7
$1,548,223.13	M-1	Wayne County Airport Auth -	CO - TB	4.24	2681	07/29/20	12/01/27	$488,870.38	$182.35	944514XP8
$250,000.00	M-1	FFCB - Pooled	MBS - TB	0.84	2414	06/24/21	02/02/28	$14,081.67	$5.83	3133EMPP1
$1,610,000.00	M-1	FFCB - Pooled	CO - TB	1.37	2436	07/21/21	03/22/28	$149,252.37	$61.27	3133EMTR3
$80,037.81	M-1	JP Morgan Chase Step - Pool	CO - CD	0.75	2715	12/11/20	05/18/28	$4,527.14	$1.67	48128UKD0
$2,000,000.00	M-1	FFCB - Pooled	MBS - TB	1.05	2922	06/22/20	06/22/28	$170,450.00	$58.33	3133ELM35
$25,000.00	M-1	FHLMC - Sewer	CO - TB	1.02	2683	07/21/21	11/24/28	$1,900.46	$0.71	3134GWPZ3
$475,000.00	M-1	FHLMC - Pooled	CO - TB	1.02	2683	07/21/21	11/24/28	$36,108.71	$13.46	3134GWPZ3

REPORT DATE: 01/13/23

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
$340,000.00	M-1	First Natl Bank - Sewer	MBS - CD	1.5	3650	03/27/20	03/25/30	$51,708.33	$14.17	32110YPF6
$250,000.00	M-2	Kent MI Hosp Fin Auth - Sewe	CO - TB	2.81	3798	02/20/20	07/15/30	$74,113.75	$19.51	490580ES2
$500,000.00	M-1	FFCB - Pooled	CO - TB	1.23	3233	09/21/21	07/29/30	$55,230.42	$17.08	3313EL2C7
$526,349.22	M-2	Wayne State Univ Bonds Pool	CO - TB	3.51	3713	09/15/20	11/15/30	$190,547.63	$51.32	946303E42
$505,000.00	M-1	JP Morgan Chase - Sewer	MBS - CD	1.15	3664	01/05/21	01/17/31	$59,107.44	$16.13	48128UWL9
$138,673.01	M-1	Monroe Brownfield - Pooled	CO - TB	2.55	3494	10/06/21	05/01/31	$34,320.41	$9.82	610326AK6
$119,679.65	M-1	Dearborn Brownfield - Pooled	CO - TB	3.495	3332	03/17/22	05/01/31	$38,714.17	$11.62	242423CL3
$5,442.08	M-1	Dearborn Brownfield - Sewer	CO - TB	3.495	3332	03/17/22	05/01/31	$1,760.41	$0.53	242423CL3
$1,056,000.00	M-2	Western Michigan Univ - Pool	CO - TB	2.878	3468	11/15/21	05/15/31	$292,773.18	$84.42	958638ZP6
$263,231.57	M-2	Eastern MI Univ Bonds - Pool	CO - TB	2.84	4354	03/30/20	03/01/32	$90,415.36	$20.77	276731ZP4
$571,433.99	M-1	Bay City Brownfield - Pooled	CO - TB	1.63	4014	10/05/21	10/01/32	$103,855.27	$25.87	07207PBV1
$162,984.00	M-1	Roosevelt Park MB - Sewer	CO - TB	2.21	3958	11/30/21	10/01/32	$39,601.40	$10.01	776559CH7
$359,066.98	M-1	Chippewa Vly School - Pooled	CO - TB	1.979	4226	10/05/21	05/01/33	$83,415.79	$19.74	170016F95
$1,015,000.00	M-1	JP Morgan Chase - Pooled	MBS - CD	1.25	4944	01/05/21	07/20/34	$174,241.67	$35.24	48128UWK1
$105,000.00	M-1	FHLMC - Pooled	CO - TB	1.78	5038	12/09/21	09/25/35	$26,155.62	$5.19	3134GWQ58
$251,749.75	M-1	Roosevelt Park MB - Sewer	CO - TB	2.61	5419	11/30/21	10/01/36	$98,906.81	$18.25	776559CJ3
$589,000.00	M-1	FFCB - Pooled	CO - TB	2.37	6857	11/04/21	08/13/40	$265,885.89	$38.78	3133EL3Q5
$230,053.50	M-1	Roosevelt Park MB - Sewer	CO - TB	2.95	6880	11/30/21	10/01/40	$129,699.05	$18.85	776559K0
$51,662,514.74								$4,197,536.98	$3,484.21	

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 01/19/23 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

AGENDA ITEM (ID # 5603)

DOC ID: 5603

Approve and authorize the payment of Attorney Billing (Doyle) 1/3/23 to 1/10/23 in the amount of $4,154.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 01/19/23 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

AGENDA ITEM (ID # 5602)

DOC ID: 5602

Approve and authorize the payment of Attorney Billing (Masud) 12/5/2022 to 12/16/2022 in the amount of $2,448.00.

COMMENTS - Current Meeting:

Mr. Heffner stated the Mayor sent me a note about Masud.

Mayor Haskins stated the Masud firm is raising their rate to $250 per hour from $240 effective March 1, 2023.

Mr. Heffner stated we will need council action to bump that up.

Mayor Haskins stated I figured it would be on the next agenda.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Christina Conley, Councilwoman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 01/19/23 07:00 PM
Department: Assessor's Office
Category: Appointment
Prepared By: Racheal Boggs
Department Head: Ann Abbey

AGENDA ITEM (ID # 5595)

DOC ID: 5595

Approve and authorize the Mayor's appointment of Neil Martz, 5103 E Atherton Rd, Burton, MI., 48519, as an alternate member for the Board of Review. Term to expire January 2026.

COMMENTS - Current Meeting:

Mr. Matinbianco asked if Mr. Martz is a permanent member of other boards.

Mr. Abbey stated DDA and Planning.

Mr. Martinbianco asked if there was a pool of candidates that were not employed by a government agency either past or present. All due respect to his participation and input on the Planning Commission, but have we looked at anyone else?

Mr. Abbey stated we have three members on the board. This is an alternate position to accommodate both the day and night time hours required and in case of vacations in the winter time.

ATTACHMENTS:

- NMartz BOR letter of interest 1-19-23 (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

Neil R. Martz
5103 E. Atherton Rd.
Burton, MI 48519
(810) 969-3133

January 12, 2022

Dear Mayor Haskins,

I would like to submit my name for consideration for the alternative position on the City of Burton Board of Review.

I am interested in helping the city in this aspect and want to continue supporting the city move forward into the future.

I was born in Burton, graduated from Atherton High School, and lived here for most of my life. I have also been fortunate to live in all three zip codes within the city.

Thank you for your consideration and am looking forward to serving on the Board of Review.

Respectfully Yours,

Neil R Martz

Neil R. Martz

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 01/19/23 07:00 PM
Department: Assessor's Office
Category: Miscellaneous
Prepared By: Racheal Boggs
Department Head: Ann Abbey

AGENDA ITEM (ID # 5596)

DOC ID: 5596

Approve and authorize the Poverty Exemption application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem property taxes for tax year 2023 pursuant to MCL 211.7u.

ATTACHMENTS:

- 2023 POVERTY EXEMPTION (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

2023 POVERTY EXEMPTION
POLICY, GUIDELINES AND APPLICATION

MCL 211.7u (1) of the Michigan General Property Tax Act provides for a property tax exemption, in whole or part, for the principal residence of persons who, by reason of poverty, are unable to contribute to the public charges. For purposes of the poverty exemption, the term "principal residence" means how principal residence exemption and qualified agricultural property are defined in MCL 211.7dd. The exemption does not apply to property of a corporation.

The City of Burton adopts a policy which includes an asset and income test. The Board of Review shall follow the City of Burton policy when granting or denying an exemption. If a person meets all eligibility requirements, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value or a partial exemption equal to a 25% or 50% reduction in taxable value.

A property owner who files for a poverty exemption at the March Board of Review is not prohibited from also filing a valuation appeal at the March Board of Review. A property owner that did not file a poverty appeal to the March Board of Review may file a poverty exemption application with the July or December Board of Review. Poverty exemption denials may be appealed to the Michigan Tax Tribunal.

The following policy and guidelines were adopted at the _______________, 2023 City of Burton City Council meeting. The income levels used are the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services. Updated annually.

Return the application and required documentation as soon as possible to allow time for review, before it is submitted to the Board of Review.

MARCH BOARD OF REVIEW:	**SUBMIT BY MARCH 6, 2023**
JULY BOARD OF REVIEW:	**SUBMIT BY JULY 10, 2023**
DECEMBER BOARD OF REVIEW:	**SUBMIT BY DECEMBER 4, 2023**

Requirements:

1. All applicants must annually file a completed application form and all required documentation with the City of Burton Assessor's Office. The application and supporting documentation must be submitted after January 1, 2023, but before the December Board of Review.

2. Applicants must own and occupy the property as a principal residence.

3. All applicants must provide federal and state income tax returns for the current or immediately preceding year, including any property tax credits, for all persons residing in the principal residence (disclosure of the income of an owner who is not residing in the principal residence is not required.) If you do not file any Income Tax Returns, we will accept bank statements from January 1, 2022, to December 31, 2022.

4. Applicants must produce a valid driver license or other form of identification, if requested.

5. Applicants must produce a deed, land contract, or other evidence of ownership of the property, if requested.

6. Applicants must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United Stated Department of Health and Human Services or alternative guidelines adopted by the local assessing unit. The alternative guidelines cannot provide income eligibility requirements less than the federal guidelines.

7. The applicant must meet the "Asset Guidelines" adopted by the City of Burton.

8. Applicants must make an appointment with the Board of Review to-review documentation and answer any questions the Board of Review members may have.

*** Failure to meet the requirements will result in a denial of the poverty exemption. ***

*** Submission of an incomplete application will result in return of the incomplete application WITHOUT consideration of the Board of Review. ***

Asset Guidelines
Used in the Determination of Poverty Exemptions for 2023

As required by PA 390 of 1994, all guidelines for poverty exemptions established by the governing body of the local assessing unit SHALL include an asset level test. The purpose of an asset test is to determine the resources available (cash and fixed assets and property that could be converted to cash) that could be used to pay property taxes in the year the poverty exemption is filed.

The following asset test shall apply to all applications for poverty exemption:

• All household members shall NOT have ownership interest in any real estate other than the principal residence for which the poverty exemption is requested.

• The applicant shall not have assets exceeding the amount shown in the chart below based on the number of household occupants.

• The asset guideline (test) shall exclude the value of the principal residence subject to the poverty exemption request and exclude the value of one automobile. If multiple automobiles are owned, then the least valuable automobile will be excluded from the asset guideline.

• The individual applicant shall not have **total** assets (excluding the value of the principal residence subject to the exemption request and excluding the value of one automobile) more than **$4,000 and/or $6,000 per household**.

Size of Family Unit	Asset Guidelines
1	$13,590
2	$18,310
3	$23,030
4	$27,750
5	$32,470
6	$37,190
7	$41,910
8	$46,630
For each additional person	**$4,720**

Assets exceeding the amounts stated above will result in a denial of the poverty exemption.

All asset information, as requested in the Application for Poverty Exemption, must be completed in total. The Board of Review may request additional information and verification of assets if the Board of Review determines it to be necessary and may deny an application if the assets are not properly identified.

Cash and other assets may include but are not limited to:

- Bank accounts (i.e. savings, checking)
- Stocks and bonds, pensions, IRAs and other investment accounts
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments
- Money received from the sale of property such as stocks, bonds, a house, or a car unless a person is in the specific business of selling such property
- Second home, rental property or building/property other than the residence
- Excess or vacant land
- Extraordinary automobiles
- Jewelry, antiques or artworks
- Recreational vehicles*
- Equipment or other personal property of value
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms

**Recreational vehicles may include snowmobiles, boats, camping trailers, travel trailers, motor home, jet skis, motorcycles, off road vehicles or anything which may be considered a recreational vehicle.*

Income Guidelines
Used in the Determination of Poverty Exemptions for 2023

Local governing bodies are required to adopt guidelines that set income levels for poverty exemptions and those income levels shall not be set lower by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services. This means, for example, that the income level for a household of 3 persons shall not be set lower than $23,030 which is the amount shown on the following table for a family of 3 persons. Below are the federal poverty guidelines updated annually in the federal register by the US Department of Health and Human Services which were adopted in 2023. The City of Burton Board of Review will follow these guidelines for granting or denying poverty exemptions for the 2023 year:

Income Guidelines Continued

Size of Family Unit	Asset Guidelines
1	$13,590
2	$18,310
3	$23,030
4	$27,750
5	$32,470
6	$37,190
7	$41,910
8	$46,630
For each additional person	**$4,720**

The income guidelines shall include, but are not limited to, the annual income for the person claiming the exemption and all persons living in the principal residence.

Income includes:

• Money, wages, salaries before deductions, and regular contributions from persons not living in the residence
• Net receipts from non-farm and farm self-employment (receipts from a person's own business, professional enterprise, or partnership, after business expense deductions)
• Regular payments from social security, railroad retirement, unemployment, worker's compensation, veteran's payments, public assistance, and supplemental security income (SSI)
• Alimony, child support, military family allotments
• Private and governmental retirement and disability pensions, regular insurance, annuity payments
• College or university scholarships, grants, fellowships, and assistantships
• Dividends, interest and net income from rental, royalties, estates, trusts, gambling or lottery winnings

Meeting the income level guideline does NOT guarantee the approval of a poverty exemption. Income and asset guidelines are reviewed by the Board of Review in the decision-making process.

Poverty Exemption Reduction Calculation

Public Act 253 of 2020 amended MCL 211.7u related to poverty exemptions. PA 253 of 2020 lists the specific percentage reductions in taxable value that may be used by the Board of Review in granting a poverty exemption.

MCL 211.7u (5) states that if a person claiming the poverty exemption meets all eligibility requirements, the Board of Review shall grant the poverty exemption, in whole or in part, as follows:

1) a full exemption equal to a 100% reduction in taxable value for the year in which the exemption is granted; or
2) a partial exemption equal to a 50% reduction in taxable value for the year in which the exemption is granted; or
3) a partial exemption equal to a 25% reduction in taxable value for the year in which the exemption is granted.

No other method of calculating taxable value may be utilized, except for those percentage reductions specifically authorized in statute, or any other percentage reduction approved by the Michigan State Tax Commission. The following table depicts the taxable value reduction granted to the eligible applicant for 2023 poverty exemptions:

Household Size	Income *(federal limit)*	100% Taxable Value Exemption	50% Taxable Value Exemption	25% Taxable Value Exemption
1	$13,590	$0 to $6,795	$6,796 to $10,218	$10,219 to $13,590
2	$18,310	$0 to $9,155	$9,156 to $13,766	$13,767 to $18,310
3	$23,030	$0 to $11,515	$11,516 to $17,315	$17,316 to $23,030
4	$27,750	$0 to $13,875	$13,876 to $20,864	$20,865 to $27,750
5	$32,470	$0 to $16,235	$16,236 to $24,413	$24,414 to $32,470
6	$37,190	$0 to $18,595	$18,596 to $27,962	$27,963 to $37,190
7	$41,910	$0 to $20,955	$20,956 to $31,511	$31,512 to $41,910
8	$46,630	$0 to $23,315	$23,316 to $35,060	$35,061 to $46,630
additional person	$4,720			

Income greater than what is stated above, per household size, will result in a denial of the poverty exemption.

APPLICANT CERTIFICATION
(APPLICANT MUST INITIAL EACH APPLICABLE STATEMENT)

_______ I/We declare that the statements made herein are complete, true and correct to the best of my/our knowledge. Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

_______ I/We also understand that this application will be ***DENIED*** if the information contained within is found to be false or incomplete.

_______ I/We understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability in accordance with Section 211.119 of the Michigan Compiled Laws.

_______ I/We understand this exemption is **ONLY** for the tax year of **2023**.

_______ I/We have received a copy of and understand the 2023 Poverty Guidelines Exemption Policy and Guidelines.

_______ I/We certify that I/we own and occupy the property as a principal residence.

_______ I/We certify that I did produce a valid driver license or other form of identification.

_______ I/We certify that I did produce a deed, land contract, or other evidence of ownership of the property.

_______ I/We certify that I/We DID file a State or Federal Income Tax Return (1040 or MI-1040) and Michigan Homestead Property Tax Credit (MI-1040CR) for the tax year 2022 and included a copy with this application for all persons residing in the principal residence, if did not file I/We included copies of bank statements for all persons residing in the principal residence from January 2022 – December 2022 with this application OR completed and included the Poverty Exemption Affidavit.

_______ I/We hereby authorize the City of Burton Assessor's Office to verify and or obtain information from any creditor, financial institution, government agency, insurance company or any other organization necessary for the purpose of this application of Poverty Exemption for the tax year 2023.

______________________________________ Date: ____________

Applicant Print Name

____

Applicant Signature

______________________________________ Date: ____________

Spouse Print Name

____

Spouse Signature

WAIVER OF CONFIDENTIALITY

Parcel ID Number: ______________________________

Property Address: ____

I (we), ____, hereby consent to the examination of all submitted documents as well as the tax returns and any other related financial documents required to determine eligibility for tax relief, including but not limited to all those listed below:

Federal Income Tax Returns

Michigan Income Tax Returns

Principal Residence Exemption Form

Social Security Administration Statements

Bank Statements (If tax returns were unavailable)

Valid Driver License or Other Form of Identification

Deed, Land Contract, or Other Evidence of Ownership of the Property

By the City of Burton Assessor's Office staff, their designated agent, the members of the City of Burton Board of Review and the State of Michigan Tax Tribunal. I further consent to any discussion of the information contained in this application at a duly convened public meeting of the City of Burton Board of Review.

By signing this Waiver of Confidentiality, I understand and acknowledge that I am forever giving up any and all possible claims that I may have related to the disclosure information contained in said tax returns, statements and other related documents, for which claims may arise pursuant to Internal Revenue Code Section 6103, and/or any other federal, state or local statute or regulation.

I certify that I have read and understand the contents of this document in its entirety and have signed it of my own free will.

______________________________	______________________________
Print Name	Print Name
______________________________	______________________________
Signature	Signature
______________________________	______________________________
Date	Date

CHECKLIST
2023 POVERTY EXEMPTION
(Please submit copies only-not originals)

THIS COMPLETED CHECKLIST MUST BE RETURNED
WITH THE POVERTY EXEMPTION APPLICATION

Note: Provide copies of the following as proof for **ALL OCCUPANTS LIVING IN THE HOME** even if not contributing to household income or expenses.

______ Timely filed, fully complete and signed Poverty Exemption Application (Form 5737)

______ Copies of 2022 Federal Income Tax Return for all persons residing in the principal residence, if you do not file Federal Income Tax Returns you must provide Bank Statements from January 1, 2022 to December 31, 2022 and complete Poverty Exemption Affidavit (Form 4988)

______ Copies of 2022 Michigan Income Tax Returns, for all persons residing in the principal residence, if you do not file Michigan Income Tax Returns you must provide Bank Statements from January 1, 2022 to December 31, 2022 and complete Poverty Exemption Affidavit-Form 4988)

______ Copy of 2022 Michigan Homestead Property Tax Credit Claim (MI-1040CR), if filed

______ Copies of 2022 W-2 Forms, Social Security Statements (SSA-1099), Disability Statement or similar income verification for all persons residing in the principal residence

______ Copies of statements for checking account, savings account, certificate of deposit (CD's), stocks, bonds, pension (IRA, 401, etc.) account or any other asset/retirement account for all persons residing in the principal residence

______ Copies of valid State of Michigan Driver's License or similar form of identification for all persons residing in the principal residence

______ Copy of proof of property ownership (Deed, Land Contract, etc.)

______ Completed Applicant Certification form

______ Completed Waiver of Confidentiality form

______ Applicants MUST make an appointment with the Board of Review to review documentation and answer any questions the Board of Review members may have.

Michigan Department of Treasury
5737 (01-21), Page 1 of 4

Application for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township the property is located in each year on or after January 1.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.

Petitioner's Name				Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse		Number of Legal Dependents	
Property Address of Principal Residence		City		State	ZIP Code
☐ Check if applied for Homestead Property Tax Credit		Amount of Homestead Property Tax Credit			

PART 2: REAL ESTATE INFORMATION

List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.

Property Parcel Code Number	Name of Mortgage Company	
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence
Property Description		

PART 3: ADDITIONAL PROPERTY INFORMATION

List information related to any other property owned by you or any member residing in the household.

☐ Check if you own, or are buying, other property. If checked, complete the information below.

Amount of Income Earned from other Property

1	Property Address	City		State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid		Amount of Taxes Paid
2	Property Address	City		State	ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid		Amount of Taxes Paid

Continue on Page 2

PART 4: EMPLOYMENT INFORMATION — List your current employment information.

Name of Employer			
Address of Employer	City	State	ZIP Code
Contact Person	Employer Telephone Number		

PART 5: INCOME SOURCES

List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.

Source of Income	Monthly or Annual Income (Indicate which)

PART 6: CHECKING, SAVINGS AND INVESTMENT INFORMATION

List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.

Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment

PART 7: LIFE INSURANCE — List all policies held by all household members.

Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured

PART 8: MOTOR VEHICLE INFORMATION

All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.

Make	Year	Monthly Payment	Balance Owed

Continue on Page 3

PART 9: HOUSEHOLD OCCUPANTS — List all persons living in the household.

First and Last Name	Age	Relationship to Applicant	Place of Employment	$ Contribution to Family Income

PART 10: PERSONAL DEBT — List all personal debt for all household members.

Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 11: MONTHLY EXPENSE INFORMATION

The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.

Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance

Garbage	Daycare	Car Expense (gas, repair, etc.)
Other (type and amount)	Other (type and amount)	Other (type and amount)
Other (type and amount)	Other (type and amount)	Other (type and amount)

Continue and sign on Page 4

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 11: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

☐ The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 12: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date

This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 35 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
PO Box 30232
Lansing MI 48909

Phone: 517-335-9760
E-mail: **taxtrib@michigan.gov**

Michigan Department of Treasury
4988 (05-12)

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, ______________________________, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: ______________________________________

____

______________________________________ ______________________

Signature of Person Making Affidavit Date

Michigan Department of Treasury
5739 (01-21)

Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty

This form is issued under the authority of Public Act 253 of 2020.

This form is to be used to affirm ownership, occupancy, and income status. MCL 211.7u(2) provides that, to be eligible for exemption under this section, a person shall, subject to subsection (6) and (8), annually affirm that the applicant owns and occupies, as a principal residence, the property for which an exemption is requested.

PART 1: OWNER INFORMATION — Enter information for the person owning and occupying the residence.

Owner Name			Owner Telephone Number
Mailing Address	City	State	ZIP Code

PART 2: LEGAL DESIGNEE INFORMATION (Complete if applicable.)

Legal Designee Name			Daytime Telephone Number
Mailing Address	City	State	ZIP Code

PART 3: HOMESTEAD PROPERTY INFORMATION — Enter information for property in which the exemption is being claimed.

City or Township (check the appropriate box and enter name) ☐ City ☐ Township ☐ Village			County
Name of Local School District			
Parcel Identification Number	Year(s) Exemption Previously Granted by Board of Review		
Homestead Property Address	City	State	ZIP Code

PART 4: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply.)

☐ I own the property in which the exemption is being claimed.

☐ The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home.

☐ After establishing initial eligibility for the exemption, my income and asset status has remained unchanged and/or I receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.

PART 5: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided on this form is true and I am eligible to receive an exemption from property taxes by reason of poverty pursuant to Michigan Compiled Law, Section 211.7u.

Owner or Legal Designee Name (print)	Signature of Owner or Legal Designee	Date

Designee must attach a letter of authority.

LOCAL GOVERNMENT USE ONLY (DO NOT WRITE BELOW THIS LINE)

☐ Approved ☐ Denied (Attach appeal instructions and provide to owner.)	Tax Year(s) exemption will be posted to tax roll

CERTIFICATION — I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.

Assessor Signature	Date Certified by Assessor

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 01/19/23 07:00 PM
Department: Department of Public Works
Category: Contract
Prepared By: Amber Abbey
Department Head: Charles Abbey

AGENDA ITEM (ID # 5601)

DOC ID: 5601

Approve and authorize the acceptance of the 2022 Demolition low bids and allow the Mayor and Clerk to enter into a contract, contingent upon the submittal and approval of the required bonds and insurance documents, on behalf of the City of Burton with DR AC Enterprise Maintenance & Contracting, 3533 Flushing Rd. Flint MI 48504, for the following property: 2079 Judd R. in the amount of $7,987.00.

ATTACHMENTS:

- Bid Tab (PDF)
- Proposal (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Greg Hull, Councilman
SECONDER:	Tom Martinbianco, Vice President
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

Bid Opening 2022 Demolition Program

Thursday, October 20, 2022
10:00 a.m.
City Hall, 4303 S. Center Rd. Burton, MI 48519

Bid Tab for:

Parcel	**Address**
59-32-503-317	2079 E. Judd Rd.

Bids Received:

Name	Amount	Bond	Signed
DR AC Enterprise Maintenance & Contract **3533 Flushing Rd Flint, MI**	**$7,987.00**	**Y**	**Y**
Bartman Excavating Inc. 4068 Dowdall St. Davison, MI	$12,280.00	Y	Y
Bolle Contracting 408 E. 4th. St. Clare, MI	$13,750.00	Y	Y
*Blue Star 219500 Hoover Rd. Warren, MI	$19,100.00	Y	Y
Efficient Demolition, Inc. 6319 Potter Rd. Davison, MI	$8,900.00	Y	Y
Adams Group 1700 E. Auburn Rd. Rochester Hills, MI	$18,944.00	Y	Y

* Blue Star- Disqualified for editing the bid packet

Metropolitan Environmental LLC - Disqualified for bundling all properties together and presented one bid and not submitting a separate bid per property when required

NUISANCE OR HAZARDOUS ABATEMENT

PROPOSAL FORM

Date: 10/19/22

City of Burton
4303 S. Center Road
Burton, MI 48519

To Whom It May Concern:

We hereby submit the following proposal for the abatement of a nuisance and/or hazardous **including asbestos determination and removal** if present at the premises as follows:

Address/PID# 2079 Judd Rd Total Bid Price: $ 7987

Please submit bid for the above referenced location by 10 a.m., October 20, 2022 at the address listed above. Each bid must be clearly labeled on the outside of envelope "DEMOLITION" Sealed Bid and MUST include the property address they are bidding on. (Please note: if bidding on more than one property address, submit separate sealed bids for each property). The City of Burton reserves the right to reject any or all bids, and to accept any bid which shall be deemed to be most favorable to the City of Burton. Bids will not be received via email. The Bids will be opened at City Hall in the Council Chambers immediately following. All contractors are welcome to attend.

Name of Bidder: DR AC Enterprise M&C
By: (signature) Donna Allen
Address: 3533 Flushing Rd
Telephone: 810 423 8460
Email Address: drallen_2teach@yahoo.com

CONTRACT DETAILS

1. Contractor shall provide insurance, bid, and performance bonds as follows:

PROPERTY DAMAGE LIABILITY		BODILY INJURY LIABILITY	
Each Accident $1,000,000	Aggregate $1,000,000	Each Person $1,000,000	Each Accident $1,000,000

AUTOMOBILE LIABILITY		WORKMAN'S COMPENSATION and EMPLOYER'S LIABILITY
Each Occurrence $1,000,000	Aggregate $1,000,000	Statutory Amount

Contractor shall furnish the City of Burton with a performance bond in an amount equal to ten percent (10%) of the bid price.

The bidder must submit with his bid a certified check or bid bond in the amount of five percent (5%) of the bid price.

2. Property affected shall be restored to a level of safe condition, with seed and straw placed over all affected areas on private property or public right-of-way to the satisfaction of the Building Official.

3. All brush, trees, and bushes as tagged will be removed as directed by the Building Official.

4. A backfill and final inspections by a Building Official is required prior to the contractor leaving the site; twenty-four (24) hours notification to the Building Official prior to demolition is required.

5. Total removal of all foundations and slabs. Leave only driveway approaches. Commercial property may require the removal of asphalt/concrete parking lots, at the building inspector's discretion.

6. The City of Burton reserves the right to reject any and all bids and may award multiple locations to individual bidders based solely on the best interest of the City.

7. The Contractor must remove all footings and/or foundations upon which time the Building Official will do a backfill inspection. Upon approval by the Building Official, the excavated area may be filled to grade with clean fill material and compact with an excavation machine. A final inspection by the Building Official is required prior to the contractor leaving the site.

8. A demolition permit must be issued from the Building Official before the work is commenced.

9. The Contractor shall comply with Erosion & Sedimentation Control – Part 91 provisions.

10. The Contractor is responsible for contacting all utilities affected for any necessary disconnects and is responsible to pay all fees for said disconnects.

11. The Contractor must give the City twenty-four (24) hour notice prior to beginning demolition, and must notify "MISS DIG" so that all utilities can be terminated or located.

12. The City will hold back $500.00 for a six month period for any necessary seeding and restoring of the site should any settlement occur.

13. The Contactor must comply with all Genesee County Health Department regulations (i.e. safety glasses, work gloves, and N-95 mask) regarding the removal of a house infected with black mold.

DEMOLITION CONTRACT
CITY OF BURTON

GENESEE COUNTY, MICHIGAN

Duane Haskins, Mayor

This Agreement made this ____ day of ____________, 2022 by and between the City of Burton, A Michigan Governmental Corporation, (owner) herein called the "City" and ____________________ doing business as ________________ in the County of ______________ and the State of Michigan, hereinafter called the "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made by the City, the Contractor hereby agrees with the Owner to commence and complete the demolition designated as follows:

SPECIFICATIONS:

2. Contractor shall provide insurance, bid, and performance bonds as follows:

PROPERTY DAMAGE LIABILITY		BODILY INJURY LIABILITY	
Each Accident	Aggregate	Each Person	Each Accident
$1,000,000	$1,000,000	$1,000,000	$1,000,000

AUTOMOBILE LIABILITY		WORKMAN'S COMPENSATION and EMPLOYER'S LIABILITY
Each Occurrence	Aggregate	Statutory Amount
$1,000,000	$1,000,000	

Contractor shall furnish the City of Burton with a performance bond in an amount equal to ten percent (10%) of the bid price.

3. Property affected shall be restored to a level of safe condition, with seed and straw placed over all affected areas on private property or public right-of-way to the satisfaction of the Building Official.

4. All brush, trees, and bushes as tagged will be removed as directed by the Building Official.

5. A final inspection by a Building Official is required prior to the contractor leaving the site; twenty-four (24) hours notification to the Building Official prior to demolition is also required.

6. Total removal of all foundations and slabs. Leave only driveway approaches. Commercial property may require removal of all asphalt/concrete parking lots at the building inspector's discretion.

7. Remove all trash and junk from property.

8. The Contractor must remove all footings and/or foundations to the depth of 42" below grade upon which time the Building Official will do a backfill inspection. Upon approval by the Building Official, the excavated area may be filled to grade with clean fill material and compact with an excavation machine. A final inspection by the Building Official is required prior to the contractor leaving the site.

9. A demolition permit for each location must be issued from the Building Official to the demolition contractor before the work is commenced.

10. The Contractor shall comply with Erosion & Sedimentation Control – Part 91/Act 451 provisions.

11. The Contractor is responsible for contacting all utilities affected for any necessary disconnects and is responsible to pay all fees for said disconnects.

12. The Contractor must give the City twenty-four (24) hour notice prior to beginning demolition, and must notify "MISS DIG" so that all utilities can be terminated or located.

13. The City will hold back $500.00 for a six month period for any necessary seeding and restoring of the site should any settlement occur.

All as shown on the contract documents hereinafter called the "project", for the sum of ______________________________dollars ($_____________), and all extra work in connection herewith, under the terms as stated in these contract documents; and at his own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendents, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the proposal. All in conformance with the contract documents, the plans and specifications therefore as prepared by the Department of Public Works for the City of Burton, all elements of the plans and specifications are hereby made a party of and collectively evidence and constitute the contract.

The Contractor hereby agrees to commence work under this contract on or before a date to be specified in the written "Notice to Proceed" by the City, to have the project completed by __________ and final restoration completed by __________.

The City agrees to pay the Contractor in current funds for the performance of the contract subject to approved additions or deductions and to make payments on account with the City of Burton policies.

IN WITNESS WEREOF: the parties to these presents have executed this contract in all counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

WITNESS:

____
Name:

____
Name:

CITY OF BURTON:

By:______________________________
Duane Haskins, Mayor

By:______________________________
Racheal Boggs, Clerk

CONTRACTOR:

By:______________________________

____
Company Name:

Burton City Council
4303 S. Center Road
Burton, MI 48519

DEFEATED

Meeting: 01/19/23 07:00 PM
Department: Controller's Office
Category: Finance
Prepared By: Jodi J. Holbrook
Department Head: Jodi J. Holbrook

AGENDA ITEM (ID # 5575)

DOC ID: 5575

Approve and authorize the City Treasurer to pay MERS a lump sum of $1,000,000 via wire transfer by 12/31/22 to be applied to the unfunded liability of the City of Burton pension plan.

HISTORY:

12/19/22 City Council TABLED Next: 01/19/23

Mr. Smith asked for the council's opinion regarding making this payment now or waiting.

Mr. Heffner stated we need to stay the course. We went from being 32% funded to 56% funded by doing this. We don't know what the state is going to do.

Mr. Fenner stated I am more in favor of waiting it out for a little bit by sticking it in a certificate of deposit earning 4% on it until May.

Mr. Heffner stated if I remember right, didn't we write a letter of understanding with the state about this? It was during the Zelenko administration.

Mayor Haskins stated it was part of our corrective action plan. This was the only thing I recall when they changed the law requiring us to present what we were doing to take care our debt, pension and OPEB were both a part of this.

Mr. Hull stated can we just change the date to May 1st and not have to do anything else.

Mr. Abbey stated it doesn't need to be in May. We get the new MERS valuation sometime in January.

COMMENTS - Current Meeting:

Mr. Heffner stated this item will not appear on the next agenda.

ATTACHMENTS:

- Jan 2020 Investment Report (PDF)

RESULT:	**FAILED [3 TO 4]**
MOVER:	Tom Martinbianco, Vice President
AYES:	Tom Martinbianco, Christina Conley, Christina Hickson
NAYS:	Steven Heffner, Vaughn Smith, Gregory Fenner, Greg Hull

CITY OF BURTON
POOLED CASH INVESTMENT REPORT

REPORT DATE: 01/08/20

AGENT	COMM PAPER 1	COMM PAPER 2	SPLIT RATING	CERT DEPOSIT	MONEY MKT	TREASURY BILLS
CHASE	$0.00	$0.00	$0.00	$0.00	$781,750.60	$0.00
COMERICA	$491,737.51	$0.00	$0.00	$3,268,000.00	$0.00	$5,020,000.00
CUTWATER	$0.00	$0.00	$0.00	$0.00	$6,824,360.08	$0.00
ELGA CREDIT UNION	$0.00	$0.00	$0.00	$0.00	$2,325,209.82	$0.00
FLAGSTAR	$0.00	$0.00	$0.00	$270,521.12	$530,205.42	$0.00
FRANKENMUTH CREDIT U	$0.00	$0.00	$0.00	$420,686.25	$0.00	$0.00
HUNTINGTON BANK	$0.00	$0.00	$0.00	$0.00	$2,013,563.63	$0.00
MULTI BANK SECURITIES	$1,971,200.00	$0.00	$0.00	$1,430,000.00	$0.00	$1,520,000.00
TOTALS:	$2,462,937.51	$0.00	$0.00	$5,389,207.37	$12,475,089.55	$6,540,000.00

GRAND TOTAL: $26,867,234.43

50% RULE (NON COMM PAPER - COMM PAPER) : $21,941,359.41

AVERAGE INTEREST : 2.0823

REPORT DATE: 01/08/20

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
$325,319.65	M-3	Huntington SP Assessment E	HUNT - M	0.45	90	11/01/19	01/30/20	$365.98	$4.07	
$4,186,886.63	M-3	MI CLASS - Pooled	CUT - MM	1.82	90	11/01/19	01/30/20	$19,050.33	$211.67	
$781,750.60	M-3	Chase Earnings Credit	CHS - MM	0.7	90	11/01/19	01/30/20	$1,368.06	$15.20	
$530,205.42	M-3	Flagstar - Pooled	FLAG - M	1.14	90	11/01/19	01/30/20	$1,511.09	$16.79	
$2,325,209.82	M-3	ELGA CU - Sewer	ELGA - M	0.7	90	11/01/19	01/30/20	$4,069.12	$45.21	
$26,247.62	M-3	MI CLASS - Fire Cap Proj	CUT - MM	1.82	90	11/01/19	01/30/20	$119.43	$1.33	
$2,611,225.83	M-3	MI CLASS - Sewer Savings	CUT - MM	1.82	90	11/01/19	01/30/20	$11,881.08	$132.01	
$1,688,243.98	M-3	Huntington Earnings Credit	HUNT - M	0.45	90	11/01/19	01/30/20	$1,899.27	$21.10	
$491,737.51	O-3	Toyota - Pooled	CO - 1	2.20333	270	05/20/19	02/14/20	$8,262.49	$30.60	8923AOBE2
$105,000.00	M-1	FHLB 9.9 Yr Step - Sewer	CO - TB	2	332	06/20/19	05/17/20	$1,936.67	$5.83	3130A7TV7
$1,971,200.00	O-3	JP Morgan - Pooled	MBS - 1	1.92	270	09/19/19	06/15/20	$28,800.00	$106.67	46640PFF5
$1,518,000.00	M-1	JP Morgan Chase Step - Pool	CO - CD	2.35	375	07/31/19	08/09/20	$37,159.38	$99.09	48128HX37
$265,000.00	M-1	FHLB - Sewer	CO - TB	2.86	358	08/22/19	08/14/20	$7,536.89	$21.05	3130AGVH5
$250,000.00	M-1	FHL 15yr Call Step SWR	CO - TB	1.75	1459	08/30/16	08/28/20	$17,730.90	$12.15	3130A8Z22
$500,000.00	M-1	JP Morgan Chase - Pool	CO - CD	2.25	365	09/15/19	09/14/20	$11,406.25	$31.25	48128H6V5
$500,000.00	M-1	JP Morgan Chase - Pooled	CO - CD	2.4	365	10/16/19	10/15/20	$12,166.67	$33.33	48128LCQ0
$500,000.00	M-1	JP Morgan Chase	CO - CD	3.25	365	11/29/19	11/28/20	$16,475.69	$45.14	48128LKF5
$270,521.12	M-1	Flagstar Bank	FLAG - C	1.65	365	12/11/19	12/10/20	$4,525.59	$12.40	
$420,686.25	M-1	FRANKENMUTH C/U SEWE	FCU - CD	2.47	1096	03/12/18	03/12/21	$31,634.67	$28.86	
$250,000.00	M-1	Wells Fargo 5yr Pool	MBS - CD	1.75	1826	06/17/16	06/17/21	$22,190.97	$12.15	9497485W3
$340,000.00	M-1	Chase SWR - Call	MBS - CD	1.45	1826	07/15/16	07/15/21	$25,006.06	$13.69	48125Y5N0
$1,000,000.00	M-1	FHLMC Freddie Mac Step - P	CO - TB	2	848	06/04/19	09/29/21	$47,111.11	$55.56	3134GANS9
$1,000,000.00	M-1	FHLB Step - Pooled	CO - TB	2.125	803	07/19/19	09/29/21	$47,399.31	$59.03	3130A9GN5
$500,000.00	M-1	FHLB Step - Pooled	CO - TB	2.125	799	07/23/19	09/29/21	$23,581.60	$29.51	3130A9GN5
$500,000.00	M-1	FNMA 15Yr Step Pool	MBS - TB	2.5	2189	03/30/16	03/28/22	$76,006.94	$34.72	3136G3FG5
$500,000.00	M-1	FHLMC 12.2 Yr Step - Pool	CO - TB	2.01	1165	06/14/19	08/22/22	$32,522.92	$27.92	3134GAAW4
$400,000.00	M-1	FHLMC - 12.2 Yr Step - Sewe	CO - TB	2.01	1159	06/20/19	08/22/22	$25,884.33	$22.33	3134GAAW4

REPORT DATE: 01/08/20

Purchase Amount		Institution Name	Agent	Rate	Days	Date Pur.	Date Due	Interest Due	Daily Int.	CUSIP
$340,000.00	M-1	JP MORGAN CHASE - SWR	MBS - CD	3.4	1456	02/08/19	02/03/23	$46,753.78	$32.11	48128HBX5
$250,000.00	M-1	WELLS FARGO BK - SWR	MBS - CD	3.5	1834	12/20/18	12/28/23	$44,576.39	$24.31	949763WAO
$250,000.00	M-3	Wells Fargo - Pooled	MBS - CD	3.1	1825	02/13/19	02/12/24	$39,288.19	$21.53	949763XQ4
$250,000.00	M-1	Wells Fargo - Pooled	CO - CD	3.1	1826	02/13/19	02/13/24	$39,309.72	$21.53	949763XQ4
$500,000.00	M-1	FHLMC Step - Pooled	CO - TB	1.75	3770	04/29/19	08/24/29	$91,631.94	$24.31	3134G95R4
$265,000.00	M-1	FHLB 12 Yr Step - Pooled	MBS - TB	2.59	4413	06/28/19	07/28/31	$84,135.07	$19.07	3130A8RS4
$500,000.00	M-1	FHLB - Step Up Pooled	CO - TB	2	4467	07/01/19	09/23/31	$124,083.33	$27.78	3130A9AY7
$505,000.00	M-1	FHLB 17 Yr Step - Sewer	MBS - TB	2.85	5828	11/05/19	10/20/35	$232,998.58	$39.98	3130A9RK9
$250,000.00	M-1	FHLMC 17 Yr Step - Pooled	MBS - TB	2.7	6195	11/12/19	10/28/36	$116,156.25	$18.75	3134GARZ9
$26,867,234.43								$1,336,536.05	$1,358.03	