# CITY OF BURTON

**BURTON CITY COUNCIL MEETING**

**JANUARY 21, 2020**

**MINUTES**

| Council Chambers | Regular Meeting | 7:00 PM |
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**4303 S. CENTER ROAD**
**BURTON, MI 48519**

**This meeting was opened by President Steven Heffner at 7:00 PM.**

## A. INVOCATION LED BY: GREG FENNER

## B. THE PLEDGE OF ALLEGIANCE IS LED BY: GREG FENNER

## C. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Tom Martinbianco | Councilman | Present | |
| Dennis O'Keefe | Councilman | Present | |
| Steven Heffner | President | Present | |
| Danny Wells | Councilman | Excused | |
| Vaughn Smith | Councilman | Present | |
| Gregory Fenner | Vice President | Present | |
| Christina Conley | Councilwoman | Present | |

## D. STAFF PRESENT

Duane Haskins, Mayor
Charles Abbey, Deputy DPW Director
Racheal Boggs, City Clerk

## E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Jan 6, 2020 7:00 PM

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

## F. ADMINISTRATIVE REPORTS

Mayor Haskins stated he does not have a lot to report, the agenda is short this time. He would like to clarify a correction as he has received numerous phone calls on it, the Burton View reported the our ordinance is allowing four or more dogs, that is incorrect, our ordinance is for three dogs. We have the second reading tonight on that, it is three dogs. After that they would have to apply for the kennel license. He would like to address the DPW and the snowfall this past weekend, so far this snow season any snow or ice conditions we have had to deal with have fallen on a holiday or a weekend. So hats off to those hard working guys out there trying to keep our residents safe by getting the major roads plowed and salted as they worked very hard and diligently as the hours allowed them to get to the secondary roads as well. In my opinion they did a great job and I wanted to say thank you to them. Mr. Abbey has done a great job in that department so far. I wanted to address what was brought up at the last council meeting, the census and the moving of line item monies around, I spoke with the Controller, there is money that you have for the two funds that you already discussed. If you want to make a motion on that or bring it up in front of the public how much money you want. What we can do is create a line item for Census directly under the council's budget so we don't have to create a new account. If you want to motion to move that money you can do that, I have the two GL numbers we are looking at as well so we can get that taken care of for you. Also wanted to make note of a mass e-mail that was sent out today to a lot of different people, it was just brought to my attention that we may have put the wrong date on there. January 29th was the date in the e-mail, the correct date should be January 28th, we are having a Census Committee meeting at 9am at the US Coney Island at Dort Highway and Bristol Road. They have reserved the back room for us, anybody and everybody is invited. The water task force is still diligently working on these water rates and trying to see what we can do to overcome that battle. We have made a lot of headway on this and we are getting close but we are trying to correct a study that was done over 12 months time. Trying to get it corrected on our own, using our own people who know our system and the aspects that come into play. Hopefully within the next month or two we will have some answers for you. It is looking positive but we have to be for sure before we make any corrections so we don't come back in six to eight months and have to say we messed up. Thank you to our residents for being patient with us and trusting us that we will get there and get this corrected. With that, the City of Burton got recognized nationally by the Federal EPA, we got the 2019 Aquarius Recognition Award. We are the only city in Michigan as well as the only city in our region to get recognized. Which speaks volumes. Its a huge accomplishment so congratulations and keep up the good work.

1. Revenue and Expenditure Report as of December 31, 2019

2. January 2020 Investment Report

## G. COMMITTEE REPORTS

Mrs. Conley stated the Friends of the Library will be hosting a book sale this Thursday at the book barn from 12PM until 6PM and on Saturday the 25th from 12PM until 3PM. It will be $2 for a bag of books and children's books are $1. We would love to have you out and they are always looking for volunteers as well. We also had our first meeting tonight for the 50th anniversary coming up in two years. We want this to be big. We want to get everyone involved, the fire, the police, the planning board, DPW. We want this to be something that everyone is going to remember and it's another big family event. We were discussing today a Burton Business Expo, a Burton Idol, and a petting zoo. We want everyone's input on this, we want it to be big. Our next meeting is on February 18th at 5:30PM in the Community Room.

Mr. Fenner stated on behalf of the Census Committee, it is so important for our city that we get counted. The importance of getting everyone counted is huge. Missing out on that one person last time and losing out on the millions of dollars over the last ten years is huge. So what we need, especially at this Tuesday breakfast that has already been mentioned on the 28th at 9:00AM, we are going to look for ideas, people willing to get out and do some work, Census workers. If you know of anyone looking for work please let them know that the Census is hiring. Mayor Haskins and I are going to a couple of the local basketball games to make some half time announcements to let people at the schools know how important it is and that the schools benefit from the Census as much as the city does. It's our tax dollars, let's get the most back that we can. It's so important to convince people to get counted. We have brochures and flyers to help get the word out but please tell your friends and neighbors to help spread the word.

Mr. Heffner stated to add onto that the Census comes every ten years and we don't want people to be surprised when they get it, we want them to be expecting it, to be waiting for it to come in their mailbox. We need to make sure we are familiarizing people with this so its a natural thing.

Mr. Smith stated first I would like to thank the Burton View for promoting the Census for the last three weeks, this is so viable to us. We want better roads, here is our opportunity. You want your kids and grand kids going to schools that have more to offer, fill out your census. It doesn't have to be anyone that is related, if you have anyone that stays at your house or under your roof they can be counted. The physical count day is April 1st. As I touched on earlier the Burton View has advertised for us the previous three weeks but we cannot rely on that every week. The last meeting we touched on having a budget for the Census and what advertising would cost, I have Pete here tonight to present a budget for us from the Burton View. So Pete if you could please come up and explain your logic on the budget so everyone can understand it.

Pete Clinton Advertising Director from the Burton View Newspaper stated being a part of the community and speaking with Mr. Smith it was mentioned about the 2020 Census and some of the changes that are in effect for this Census, how important it is to fill out the Census and reach out to people to get these responses. With that being said the way the Census is being distributed this year, directing residents to go online, it is very important that people know the process. We worry that people will get this and throw it away. I believe our newspaper is credible so that is one thing we can do is reach out to the residents. That's 12,077 households. We can help educate, we can also design some ads to help put a campaign together over this course of time to keep reminding the Burton residents about the Census and to fill it out. I have created a budget with ads for twelve weeks and some spec ads. We prepared a few spec ads along with the schedule, and when Mr. Smith went on he shared the press kit and the guidelines for the Census so we took some of the information they had with their logo and we incorporated a few spec ads for what we could do here in Burton. The first one you are seeing is all about the roads, we came up with one that is unique through working with our brand manager and it says 'Make Burton Count', respond to the 2020 Census and help Burton receive the funding it needs for roads, health care, education and emergency services. The other spec we designed was for education. In the series of ads these are interchangeable and we can run them in anyway throughout the campaign. On the proposal, with the budget I was provided, we could run this quarter page ad in the Burton view for twelve weeks between February and June.

Mr. Smith asked Mr. Clinton were you able to secure the first right hand page or is the still up in the air?

Mr. Clinton stated page three is not available because it is all news in the Burton View. But our first right hand page would be page five. If we did have a page five request there would be a small premium we would need to add, a 10% increase on the budget that you are seeing now for the premium placement. We could look into page two also to see if that is available. We could interchange page two and five throughout the campaign.

Mr. Martnbianco stated I don't have any questions I think this is a no-brainer, lets do it.

Mr. Heffner asked Mr. Clinton if he will be at the meeting on the 28th?

Mr. Clinton said yes, I'll be there at 9.

Mr. Heffner stated I think a lot of these questions will be more appropriate on that day.

Mr. Smith stated we have to get this budget going.

Mr. Heffner stated from what I have seen of these ads, I approve.

Mr. Clinton stated the one thing I do want to mention, I think I was here a couple years ago talking about putting some information in the paper from the City of Burton to the residents. One of the questions that arose was there are some areas in Burton that get the Grand Blanc View. If I remember correctly, after researching it I believe it was 34, 35, or 36. So these are designed for the Burton View and we wont have the right for the Grand Blanc View to run these because we don't know how many households it is. I think it is important to know that if we are doing household counts, making phone calls in the city, we really want to make sure that is a target point for door to door and phone calls.

Mayor Haskins stated there are other avenues to get to those areas as well such as direct mailers and things like that.

Mr. Heffner asked if we have any more water bills going out to that area before that meeting?

Mayor Haskins stated I do not know if any are scheduled to go out before that meeting but we have some scheduled between now and the actual Census date.

Mr. Abbey asked Mr. Clinton is it a possibility to take the ad and make it into the sticker form like we have done on some other things? I have noticed you guys sometimes advertise with a sticker form, and keep this just to our area of Burton that has the Grand Blanc mailing address.

Mr. Clinton stated we would have to see how many households that would be. We have to have a minimum quantity for our printer to be able to do that of at least 5,000. The biggest value we get is at least 10,000 to order those. That is one thing that is not in this budget. If you decide to do the sticky advertising it is $65.00 per 1,000.

Mr. Fenner asked are you aware of any ads that Grand Blanc is sending out? We have tailored this to Burton but essentially it is still the Census so any ads that Grand Blanc may be sending out is still getting the word out.

Mr. Clinton stated we are not aware of that. The thing we want to do as a newspaper is use this campaign that we are working on with Burton and take it to all the communities that we work with. I live in Lapeer and I have spoke with a few people there about what is going on in the City of Burton, how you are getting right ahead of the Census and incorporating maybe the same kind of campaign in neighboring cities because it helps every body. What you all are doing, getting ahead of it, is a lot more than I have seen from the other local areas at this point.

Mr. Smith stated this it is a go. The Mayor is going to change the line item. You may have a few more questions on the 28th but we are ready to kick this off. Thank you for being here tonight, we look forward to working with you. Switching gears, each of you have an 8 1/2X11 sheet it's called 'Make Burton Michigan a More Welcoming Place To Be'. After coming back from San Antonio, we talked about how do we reach the residents? The Burton View does a wonderful job, but not everybody, for whatever reason, will see that. So we do not have an easy way to reach out to residents like we used to. Mr. Heffner and I had discussed how the majority of our schools and churches now have LED signs, communication centers.

I have received three quotes, they vary in price from approximately $18,000.00 to $28,000.00. That is initially very expansive but we could use these for so many things. We could have used it for the Census. I received so many calls when City Hall was closed for the holiday's, I get calls for when the trash is coming. There are so many things that we could have displayed on this sign, anything relevant to what is currently going on. This would be a great way to reach a lot of people. It would be in front of City Hall on Center Road. I looked at the calendar for February 3rd and February 17th, if the Council decides to pursue this, we have a Public Access meeting before our regularly scheduled Council meeting. I would like to hear your opinions on this.

Mr. Fenner stated there is a committee meeting for the Legislative Committee on February 3rd.

Mr. Smith stated if we decide to do this, it takes about 6-8 weeks to process. I have it set up through American made, two of them are local and I would want them to come in to the Public Access meeting with their proposals to see if this is something you guys would really want to do.

Mr. Heffner stated have this run through the Public Access Committee then bring it back to the Council. Just do it before budget time, that way the Public Access Committee can give it the thumbs up and bring it to the Council, then we have time to add it to the budget if the Council gives it approval.

Mr. Smith stated I am looking for feedback to see if Council is even interested first and wanted to hear all your thoughts.

Mrs. Conley stated let's try to have the Public Access meeting before the 3rd so we can bring it to Council on the 3rd.

Mr. Smith stated it is going to take a couple times. There is a lot to go over. Racheal, if you could please send Tina the package.

Mayor Haskins stated I am not sure who runs the signs or would be responsible for the displays but if that would come from our IT department maybe you would consider having them attend the meeting as well.

Mr. Smith stated it is Wi-Fi. If you can operate a computer, you can do it all. You would be able to change the sign if you are up north.

Mayor Haskins stated I understand all that but if the city is responsible for keeping it updated and we have to put people in charge of it, it would more than likely be delegated to our IT department. I am just trying to say who should be included in this.

Mr. Smith stated the software is very easy to use.

Mayor Haskins stated I would like someone from the city who could possibly be having to run the sign to be involved on this so they are aware of what is going on and be able to share their input.

Mr. Smith stated he could be there if you want him. The software is rather easy, you can change the sign from your phone from any location. We would need to run electricity to the sign. But there isn't a lot of complication to it. You would need to designate who you would like to be in charge of keeping it updated and we could have them at the meetings. Some places even allow a non profit or a resident to use the sign in certain circumstances. They will have a small charge for using the sign and can even allow residents to wish others a Happy Birthday. There are so many options.

Mr. Heffner stated our uses are also going to grow. As we get comfortable with it we will find more and more uses for it.

Mr. Smith stated we are not the first municipality to look at these. That is why I gave it to Racheal, so she could go over the visuals and all the different options. It is something that you just can't make a decision on in one meeting. Racheal, if you could please send that information over to Tina and to Danny and find out when Danny can meet.

Mr. Fenner asked the estimates you received, do they include the installation of setting up the sign? There wont be any need to call in an IT guy?

Mr. Smith stated that is correct, it is all there. There is already the base and electricity out there as well. The one thing we were trying to determine is what is the biggest difference between sign options. They are all weatherproof, they last for 10 years plus.

Mr. Martinbianco stated we should get a hold of Amber Abbey as well. Any of those signs have most likely went through the ZBA to get clearance for. Amber may have information on who the contractor was.

Mayor Haskins stated sure, you guys are just having meetings right now trying to figure out what direction you want to go with this but we may have to go through all the zoning applications.

Mr. Smith stated if there is even a direction to go. If the Council even wants to get involved in this or not, this may take a while. It does sound like you guys want it so we can proceed from there.

## H. AUDIENCE PARTICIPATION

Terry White of Burton stated some of my questions were already answered regarding the water bill. I would like to thank the Mayor and the task force for what they are doing to fix the water bills. I wanted to put my two cents in on the water debt service. It ended up being a 39% increase, I have no problem paying my share but don't want to cover the entire debt myself. I am hoping maybe they can come up with a formula where maybe the water usage is the main factor. Thank you.

## I. COUNCIL DISCUSSION

Mrs. Conley asked where are we with the Retail Coach? What has been going on with that?

Mayor Haskins stated we have a phone conference scheduled next week.

Mr. Smith stated we spoke with them and they are aware that we are wanting the report.

Mayor Haskins stated they were putting together a preliminary report, to my understanding that is completed. I have made it clear that I want to be in the loop on this, so this will be the first meeting since I have been in office. It is scheduled for 1PM on Thursday.

Mr. Martinbianco asked if we have paid them to date?

Mayor Haskins stated there were two installments according to the contract that they have been paid on.

Mr. O'Keefe stated every meeting I keep a list of things that have happened. There are several things from my list last year to keep an eye on. One item was a conversation I had with Mr. Slattery before he left, regarding Court Street between Center and Genesee Road. It is not in the best condition. This is not my expertise but my suggestion was to do a thin overlay along the route because most of our business area potential is right in that area. I would like to bring that up to you guys to add it to your work tally because I think it would improve the view of the area. It could bring a lot of additional business to the area. Another thing we discussed was the signs at Bristol and Vassar Roads, the solar signs. At the corners of Irish and Bristol as well as Atherton and Bristol they have installed those, so if you wish to see them they are there. They are the solar ones that Mr. Abbey had told us about. They even have a warning sign prior to the solar stop signs. The other line item I have is MERS, we have got to do something about this. Every time something comes up they just change the rules. They have become a moving target. We wont get MERS until the end of June and to me this is absurd. We keep going backwards even though we keep putting a million dollars in so I am open to having a workshop on this at some point. The other thing I have is I have received several calls on the DPW, I have friends from Grand Blanc and they came through Burton, during the snow store and told me how great our roads were and complained how bad theirs were. So Mr. Mayor please give the guys a kudos out there. They are doing a great job.

Mr. Smith stated I agree with Mr. O'Keefe, we have not had a correction on this in eleven years. That correction is going to happen sooner or later, I don't know how to get onto it other that saying they need more money. I do not want to see us end up like the County or some of the other local municipalities. We would be if we hadn't put the extra five million in. We want to honor our commitments to our employees. This is one thing that is motivating me as the finance chair for the city with the Census. Looking at our debt and how it is progressing, this census is so important. This could eliminate so many problems. It is very frustrating and we need to figure out how to fix it.

Mr. Martinbianco asked Terry you said you have a three quarter meter, is that just a residential meter?

Terry Webber of Burton stated yes and they had a different rate for homes that have the half inch meter. But it shouldn't be what your line is, just how much water you are using.

Mr. Martinbianco asked Mayor Haskins have you contacted the Woodhill Group with respect to the study group to ask any questions about the methodology that they used? I know Mr. Abbey was there, I was there and so was Mr. Smith. We went through that very meticulously, I would like to think maybe they missed something along the line. Do you have any intention of bringing them in to explain themselves?

Mayor Haskins stated we have been going over a lot of different avenues with the Woodhill Group and their study that they proposed to us. We are finding things in their study that do not fit with our city, just as they address the different variables of meter sizing. We are trying to put all that together and they will contact them and reach out to Woodhill once we get our solid figures down. It appears to me like they may not have been familiar with how our city operates and how our water is charged, and not only just our city but our county. Until we get a definite answer on it, I do not want to speak out of turn so that our words can not be construed into something else.

## J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Doyle) 1/2/2020 to 1/14/2020 in the amount $5,461.75.

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|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Christina Conley, Councilwoman |
| **SECONDER:** | Dennis O'Keefe, Councilman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

2. Approve and authorize the Attorney Billing (Masud) 12/2/19 to 12/20/19 in the amount of $3,591.00.

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| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Tom Martinbianco, Councilman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

3. Approve and authorize the sale of Vacant Lot located in the Bendle School District and owned by the City of Burton since July, 1992 - Natalie St., Parcel No. 59-31-528-045, to give first and final approval for the sale of this improved parcel to Rocky Brook Land Company, Inc., 483 Billings Rd., Hermon, ME 04401 for the sum of $100.00 cash or its equivalent and authorizing the Mayor and Clerk to execute any and all documents required to effectuate this sale.

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| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

4. Approve and authorize the Poverty Exemption application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem property taxes for tax year 2020 pursuant to MCL 211.7u.

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| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Gregory Fenner, Vice President |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

5. Approve and authorize the Mayor’s appointment of Carol LaCross, 1515 E Judd Rd, Burton MI 48529 as an alternate member for the City of Burton Board of Review. Term to expire January 2023.

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| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

## K. SECOND READING OF ORDINANCE

1. Approve and authorize second reading of an ordinance for Zoning Case #326, amend chapter 157, the zoning ordinance, of the code of ordinances of the City of Burton by the amendment of the definition of a kennel.

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|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Vaughn Smith, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Wells |

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 8:10 PM.

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# CITY OF BURTON

**BURTON CITY COUNCIL MEETING**

**JANUARY 6, 2020**

**MINUTES**

| Council Chambers | Regular Meeting | 7:00 PM |
|---|---|---|

**4303 S. CENTER ROAD**
**BURTON, MI 48519**

**This meeting was opened by President Steven Heffner at 7:00 PM.**

**A. INVOCATION LED BY: VAUGHN SMITH**

**B. THE PLEDGE OF ALLEGIANCE IS LED BY: VAUGHN SMITH**

**C. ROLL CALL**

| Attendee Name | Title | Status | Arrived |
|---|---|---|---|
| Tom Martinbianco | Councilman | Excused | |
| Dennis O'Keefe | Councilman | Present | |
| Steven Heffner | President | Present | |
| Danny Wells | Councilman | Excused | |
| Vaughn Smith | Councilman | Present | |
| Gregory Fenner | Vice President | Present | |
| Christina Conley | Councilwoman | Present | |

**D. STAFF PRESENT**

Duane Haskins, Mayor
Charles Abbey, Deputy DPW Director
Racheal Boggs, City Clerk

**E. APPROVAL OF MINUTES**

1. City Council - Special Meeting - Dec 11, 2019 6:00 PM

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Vaughn Smith, Councilman |
| **AYES:** | O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Martinbianco, Wells |

2. City Council - Special Meeting - Dec 11, 2019 7:00 PM

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Vaughn Smith, Councilman |
| **AYES:** | O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Martinbianco, Wells |

3. City Council - Regular Meeting - Dec 16, 2019 7:00 PM

| | |
|---|---|
| **RESULT:** | **ACCEPTED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Vaughn Smith, Councilman |
| **AYES:** | O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Martinbianco, Wells |

**F. ADMINISTRATIVE REPORTS**

Mayor Haskins stated he hopes everyone had a great holiday and a happy new year thus far. We have a light agenda tonight, the attorney billing and the first reading of the ordinance. Mr. Abbey is here tonight if you have any questions on the ordinance. At the last meeting we discussed traffic crashes at the Belsay and Bristol Road crossing and a couple other areas, I put in everyone's mailbox the statistics for the last twelve months of traffic accidents that have been recorded at certain intersections. As you will see, Belsay and Bristol actually has the least amount of accidents there. The other intersections that have traffic signals are actually way higher, which probably could be adjusted as well with traffic volumes. I also want to make everyone aware that the MML, the Michigan Municipal League Conference, is coming up in March. If you are interested in going please contact us and we will try to help as much as we can with making arrangements. Our purchasing agent will be off until Thursday, Brenda had a loss in her family so please keep her in your prayers. Other than that, it is the same status quo, trying to put things together for the Census and move forward on that. I am hoping to meet with a few community church leaders this week to get with them about promoting the Census.

Mr. Heffner stated that was a great segue because one of the items they will be discussing at the MML is the Census, so I think that is something we all should attend even if just for the day. Tonight I would like to announce the Census committee. The committee will be lead by councilman Vaughn Smith, co-chaired by Greg Fenner, Kevin Burge, Deb Walton, and Steve Welch will also be on the committee. Anybody that the administration would like to put on there please do so as well, Mr. Smith will be in contact with you this week for that. This committee is open to anybody, so if you would like to be on it please let us know.

Mayor Haskins stated I spoke to Mr. Fenner about the banner poles for Saginaw Street, if we could start addressing things like that, that would be helpful. If you have any information on how we can help out on the cities end.

Mr. Fenner stated I believe we need to get the sizes of the banners.

Mayor Haskins stated that was what I had discussed with Mr. Fenner. They will only hold a certain size, so if we can get someone to figure that out we would like to get moving on this.

Mr. Heffner asked if we have the old banners?

Mr. Fenner stated if we have the Back to the Bricks banners we could go off their size or we can ask them. Those were about the largest size that is allowed, they were quite large. But if you get with Mr. Coates he may have the installers recommendations of the size and material.

Mayor Haskins stated I spoke with Mr. Coates a couple weeks ago and he did not have that information.

Mr. Fenner stated there was a drawing of it, I will search for it. My suggestion would be to ask Back to the Bricks what size their banners are, they put up basically the largest that could be up. They used the mesh material so the wind could go through, I may recommend something smaller and more legible.

Mayor Haskins stated once we figure out what size they can hold we can get recommendations from the people who make them. Once we get that information we can get moving forward on this.

Mr. Heffner stated great point to bring up. Mr. Smith and I were talking about this last week.

Mr. Fenner stated they sit there unused for a lot of community events. The DDA spent a lot of money to put them up and we are not utilizing them as we could be.

## G. COMMITTEE REPORTS

Mr. Smith stated I want to briefly discuss the ordinance that is on the agenda tonight. As a representative on the Planning Commission, I was there when we discussed this issue. Amber brought up that the number of dogs allowed per household in City of Burton's ordinance is only two dogs, whereas the county will issue licenses for more than two dogs. Amber's concern was that we could end up in litigation if the city does not become more in line with the county and the county supersedes us. Once it was explained to us, the Planning Commission did vote unanimously for the increase in the amount of dogs allowed per household, so now it is up to us, the council, to confirm that. It also clears up things with the kennel license as well. Amanda, I am sure you were involved in this to some level, they were worried about the county being different from us, the kennel license could create some issues is how it was explained to me because theirs is different than ours. So the result was that we could end up in litigation. Mr. Abbey am I correct on that?

Mr. Abbey stated it takes four or more dogs to have a kennel license in Genesee County, but we have the statistics from every other municipality in Genesee County and the majority all are allowed three or four dogs per household except for us.

Mr. Smith stated that ordinace will be before you today. I am going to switch to the Census now. I have sent to the President and the Mayor everything we need. There are flyers for renters, seniors, bilingual flyers, all sorts of flyers we need. I posted some on Facebook showing the intergenerational aspect of how the Census can help not only the seniors but all the way down to the kids in school. So if we could get some of those printed that would be helpful. We need to get these distributed out to the businesses, the senior center and places alike. There is a flyer for every facet of life. So if I could get those that would be great, maybe 100-200 of each flyer.

Mayor Haskins asked if the Census covers the cost on this or if we do this on our own?

Mr. Smith stated we do this on our own.

Mayor Haskins stated I was just checking because I thought there was some things that the Census actually helps us cover costs on. If they aren't providing flyers, absolutely we will get them printed out.

Mr. Smith stated they aren't providing materials, they hire the people that they have to go out, but we are doing what we can as a municipality and this we would have to pay for. There are different states in our country that set aside money for this. The problem we run into is the clock. They give us a period of now until March 12th when the letters go out as your educational time frame. April 1st they do the Census Day, on that day they actually start really pushing it for the month. After that they try to reach the low response areas. So we are under the gun to try to get these things out and inform people why it is in their best interest to fill these out. The other thing is, I have talked to the Burton View, I asked them to put together a marketing budget, and this is of course all contingent on the council. I am just trying to get some stuff in place because of our time frame so that we can say yes or no that we don't want to do it. I am going to meet with Pete Wednesday night, he approximates we may be able to do it for a couple thousand dollars. The more we can educate the people on why it is in their best interest to do this, we will get further ahead. The only thing I have asked for that I have not received is the vector format file, which is one of those files you can expand and they don't get real grainy. Everything else we have. First thing I would say, Mayor, is to get those flyers printed as soon as possible. Mr. Burge has an excellent idea, he has brought up all those LED rolling signs in the city, Kevin has offered go to those businesses and ask if they would be willing to put it on their sign. There are also flyers you can take out there to show why it is in that businesses best interest to advertise for the Census. The one last thing I would like to do is set up a time so we can have a committee meeting somewhere where we can invite the public to see who wants to be a part of it. People are out looking. I had a lady call me today, I believe the Clerk's Office sent her my way, that is great please do that. One reason why it is so important this time is that their projections have us around 28,600 residents. We need to get over the 30,000 mark so we cannot afford to miss anybody. This impacts the roads you drive on, the schools, your kids, the police, the fire, our seniors. It is in our interest to really be active on this.

Mr. Heffner stated as important as the flyers are, we are going to have to have a budget for this. We do have $5,000.00 in our newspaper fund to do the council newspaper that we never did that we could possibly transfer over if we had to.

Mr. Smith stated I do not want to be presumptuous so I am trying to put together a budget that you all can look at including the administration. But with the short amount of time, I am trying to expedite this.

Mr. Heffner stated depending on how well we do this, this could mean millions of dollars for the City of Burton.

Mr. Smith stated yes. I know Mr. Fenner has talked to every school. I have talked to Christy Span from Bentley and Debra Dunsmore from Bendle. We need a rallying point to help expedite this. I would like to set a meeting date and location. Mr. Heffner mentioned we have the $5,000.00, when I was speaking with the Burton View I was going to bring that cost to you guys first to see if it is something you would even want to do.

Mrs. Conley asked how are we going to stress to not just our seniors, but to anybody, that this is a legit deal? We get so many phone calls from residents and they don't believe this. Is there a legitimate form we can show them? Or get with schools at teacher conferences and have a table set up where people feel comfortable to do it. The senior center, the fire station, they can come in here to City Hall. There are so many things that can throw people off and we have to show people that this is one thing that cannot throw them off.

Mr. Smith stated there are flyers available that discuss that. Being in the city we talked about putting it on the bills. So hopefully we are moving forward on that because we are running out of time. We have spoke with church leaders to promote this because we need the help from our leaders that the community trusts. I am worried about reaching that 20 percent that does not respond. It is so important to talk to your neighbors about this, they want to be sure that this is not going to be used against them in anyway. If you are in the country illegally, this cannot be used against you. These are questions that they ask and the flyers have all that information on them. I would be happy to come in when you do the printing but we do really need to get going on this. The flyers are the first thing we need to go for, the budget and get a meeting set up.

Mr. Heffner stated we have to talk about this every time we meet. We have to make this common place all summer long so when the Census does come out, people will know that it is legit. When they go down Saginaw Street and they see the banners, when they open the Burton View, they see Census. We want them to see Census every where they turn.

Mr. Smith stated we have from now until April 1st to educate everyone on the Census. That is where the budget and the newspaper will help us. If we can get the flyers up at City Hall, the libraries, our senor centers, the schools, everywhere so people see it and they can start to trust it.

Mrs. Conley stated that Sunday at noon we will be taking down the Christmas decorations over at the fire station. If anyone would like to come help we would really appreciate it. There will be a meeting on January 21st t 5:30pm regarding Burtons 50th Anniversary in the community room. We hope a lot of people get involved because this is going to be a big celebration, we would like everyone to be a part of it and share their ideas.

Mr. Heffner stated I would like to go back to the Census for just a moment. During the election, Facebook was flooded with different videos that candidates made. I think we could make videos to put out to our residents, we all touch a certain amount of people on Facebook and if we all put out videos explaining the Census and the importance of it, and continue sharing those videos, we could really reach a lot of people. We could each do one individually and I would like to see one of the Mayor and Councilman Wells together promoting the Census showing unity of the city.

Mr. Fenner stated we can start a goal of lets get 30,000.

Mr. Heffner stated I am hoping for 32,000 but after seeing how many of our residents were not counted last time I do not believe that 28,000 number at all.

**H. AUDIENCE PARTICIPATION**

Rolando Luciano of Burton stated the water debt fee, we never received a letter on it in the mail. I just received my bill and there is all of a sudden an extra fee on there. For how long is that fee going to be there? And how did that happen?

Mr. Heffner stated after audience participation we will get your answer for you.

Steve Welch of Burton stated he is here for the Burton Kiwanis. We have a Fundraiser coming up and it is our biggest one of the year, the Hot Fudge Run. It is on February 25th at noon. I would like to thank everyone who has supported this on the council as well as the administration. The Kiwanis is to help the children of the world, all the funds and proceeds from this event will stay here to help local children. The proceeds go to scholarships, school grants and we sponsor a lot of school activities. So it's for a really good cause. There are flyers upstairs and registrations forms if anyone is interested in going, we would appreciate your support.

## I. COUNCIL DISCUSSION

Mrs. Conley stated she made her 2020 New Years resolution for the city, she would like to stress the Census and how important it is to the residents so the city can get funding. The second item is the water, we need to have a water workshop, we get so many calls about the water and need to get this straightened out. The third item is blight, we have all ran on blight so many times, we need to start addressing this and we need to choose certain areas to start cleaning up. The other thing would be the neighborhood watch, I would like to see if we could get that back through the police station. Every time we turn on the news, we hear about someone else going missing or getting picked up and we need the community and police departments help on this to make sure it doesn't end up being one of our loved ones. If we could have one of the police at the schools.

Mayor Haskins stated that you have to start eliminating some of the apps on your phones. If you look at the last few that have occurred, they all happened through the apps.

Mrs. Conley stated you are absolutely right. But we could still educate them more on the apps and how dangerous the apps can be. It would make me feel better when the next kid comes up missing, like I have done something to try to prevent this. I just feel like it is our job to help educate the public on all these issues, about the blight, the water, about what apps not to go on, questions you should not answer, educate parents where not to let your kids run around because it is not safe anymore.

Mr. Heffner asked Mayor Haskins if he could answer the gentleman's question on the water debt service.

Mayor Haskins stated the first thing he wants to say about the water issue Mrs. Conley brought up, it took over eight months for this consulting firm to bring something forward to council before council voted on it. I have been in office since November 19th and have had a task force working diligently on this issue. They have gone over every little aspect trying to find out what we can do to resolve this, they are getting close. We do not have a definite just yet but we may call up the consulting firm again to bring them in to see how they came up with their numbers. So, just to let you know, this did not happen overnight, but we are sure trying to fix it overnight. Please be patient with us because this is one of my biggest goals too. When I watch my mother-in-law and my grandmother, who are all on fixed incomes, struggling to pay bills, it is not something I am taking lightly. I realize that this is getting brought up at every council meeting and you keep getting the same answers but it's not an easy fix and they have been working hard on it. We will get some results, I promise you. You may defer to Mr. Abbey on the other question.

Mr. Abbey stated to the gentleman regarding the water debt service, there is not a definite of how long it will be. That charge has always been in your bill, but what their methodology was, was changing it from putting it all in the commodity, the usage, into a fixed cost for infrastructure. That is what you are seeing on your bill now, it is broke down into a more defined format and categories. There was an increase, but it's just broke out and you see it as a line item and fixed cost now for infrastructure improvements whereas before it was all rolled into the commodity. The problem with putting it into the commodity is if you have a long term note, commodities go up and down. If you have high water usage you have more revenue, when people conserve, the revenue goes down. You have to take in enough to make sure you cover your infrastructure cost at least. So to answer your question, no matter what formula we use, that will probably remain there, you will see the breakdown like that. But what we are working on is trying to correct the methodology injustices that do not work for us. We are an anomaly, we have sewer only customers, water and sewer customers and different meter sizes. So we are working on those aspects, trying to modify the AWWA format and bring more compliance with our cities dynamic to ease the burden on the residential user which was always the goal. When the infrastructure goes in, it has a life expectancy, you have to start building some funds to replace that. In our case it is 21-22 years old. That pipe has a 40-60 year life so you start putting a little bit away for replacement of water-main breaks and stuff like that nature.

## J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Doyle) 12/11/2019 to 1/1/2020 in the amount $6,194.00.

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Christina Conley, Councilwoman |
| **SECONDER:** | Vaughn Smith, Councilman |
| **AYES:** | O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Martinbianco, Wells |

2. Approve and authorize the Attorney Billing (Masud) 11/04/2019 to 11/27/2019 in the amount $304.00.

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Christina Conley, Councilwoman |
| **SECONDER:** | Gregory Fenner, Vice President |
| **AYES:** | O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Martinbianco, Wells |

## K. FIRST READING OF ORDINANCE

1. Approve and Authorize first reading of an ordinance for Zoning Case #326, amend chapter 157, the zoning ordinance, of the code of ordinances of the City of Burton by the amendment of the definition of a kennel.

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Martinbianco, Wells |

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 7:36 PM.

**Burton City Council**
4303 S. Center Road
Burton, MI 48519

**SCHEDULED**

Meeting: 01/21/20 07:00 PM
Department: Controller's Office
Category: Report
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

**INFORMATION ITEM (ID # 4718)**

*DOC ID: 4718*

# Revenue and Expenditure Report as of December 31, 2019

**ATTACHMENTS:**

- Revenue and Expenditure Report 12-31-19 (PDF)

01/15/2020 03:24 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 1001 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 1001-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 2,374,500.00 | 2,210,177.74 | 8,280.40 | 164,322.26 | 93.08 |
| 1001-0000-404.0000 | TAX CHARGEBACKS | (75,000.00) | 0.00 | 0.00 | (75,000.00) | 0.00 |
| 1001-0000-407.0000 | DELINQUENT PERSONAL TAXES | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 1001-0000-446.0000 | INTEREST & PENALTIES ON TAXES | 120,000.00 | 30,350.53 | 5,014.25 | 89,649.47 | 25.29 |
| 1001-0000-450.0000 | ALL PERMITS & LICENSE FEES | 7,000.00 | 3,472.50 | 360.00 | 3,527.50 | 49.61 |
| 1001-0000-453.0000 | FRANCHISE FEES | 400,000.00 | 103,436.32 | 0.00 | 296,563.68 | 25.86 |
| 1001-0000-454.0000 | LEASE FEES | 39,500.00 | 18,127.33 | 0.00 | 21,372.67 | 45.89 |
| 1001-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 50,000.00 | 63,492.62 | 0.00 | (13,492.62) | 126.99 |
| 1001-0000-574.0000 | STATE SHARED REVENUES | 2,868,600.00 | 504,752.00 | 0.00 | 2,363,848.00 | 17.60 |
| 1001-0000-576.0000 | LIQUOR FEES | 19,000.00 | 18,704.95 | 0.00 | 295.05 | 98.45 |
| 1001-0000-608.0000 | BOARD OF APPEALS | 8,000.00 | 3,400.00 | 80.00 | 4,600.00 | 42.50 |
| 1001-0000-618.0000 | ADMINISTRATION FEES-TAXES | 290,000.00 | 213,702.70 | 3,765.75 | 76,297.30 | 73.69 |
| 1001-0000-622.0000 | ZONING FEES | 11,000.00 | 3,875.00 | 345.00 | 7,125.00 | 35.23 |
| 1001-0000-627.0000 | COPY FEES | 1,900.00 | 529.83 | 29.50 | 1,370.17 | 27.89 |
| 1001-0000-666.0000 | INTEREST INCOME | 15,000.00 | 210,744.57 | 0.00 | (195,744.57) | 1,404.96 |
| 1001-0000-669.0000 | INVESTMENT GAINS AND LOSSES | 0.00 | (4,533.13) | 0.00 | 4,533.13 | 100.00 |
| 1001-0000-673.0000 | SALE OF ASSETS | 5,800.00 | 56,704.74 | 25.00 | (50,904.74) | 977.67 |
| 1001-0000-674.0000 | PARKS AND REC DONATIONS | 3,000.00 | 1,692.72 | 642.72 | 1,307.28 | 56.42 |
| 1001-0000-675.0000 | REFUNDS & REBATES | 14,000.00 | 11,431.70 | 0.00 | 2,568.30 | 81.66 |
| 1001-0000-678.0000 | REIMBURSEMENT INCOME | 20,000.00 | 50.00 | 0.00 | 19,950.00 | 0.25 |
| 1001-0000-691.0653 | MEMORIAL DAY PARADE DONATIONS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 1001-0000-691.5013 | TRANSFER FROM DDA | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-0000-694.0000 | OTHER REVENUES | 12,000.00 | 1,428.89 | 296.33 | 10,571.11 | 11.91 |
| Total Dept 0000 | | 6,187,900.00 | 3,453,541.01 | 18,838.95 | 2,734,358.99 | 55.81 |
| TOTAL REVENUES | | 6,187,900.00 | 3,453,541.01 | 18,838.95 | 2,734,358.99 | 55.81 |
| Expenditures | | | | | | |
| Dept 1001 - COUNCIL | | | | | | |
| 1001-1001-703.0000 | SALARY | 67,000.00 | 33,500.11 | 5,583.35 | 33,499.89 | 50.00 |
| 1001-1001-710.0000 | BOARD OF REVIEW | 3,000.00 | 350.00 | 175.00 | 2,650.00 | 11.67 |
| 1001-1001-719.0000 | FRINGE BENEFITS | 67,500.00 | 30,681.30 | 9,354.32 | 36,818.70 | 45.45 |
| 1001-1001-727.0000 | OFFICE SUPPLIES | 1,500.00 | 71.78 | 0.00 | 1,428.22 | 4.79 |
| 1001-1001-728.0000 | INFORMATION TECH ALLOCATION | 32,900.00 | 0.00 | 0.00 | 32,900.00 | 0.00 |
| 1001-1001-731.0000 | POSTAGE | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 1001-1001-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 22,000.00 | 17,195.42 | 0.00 | 4,804.58 | 78.16 |
| 1001-1001-818.0000 | CONTRACTUAL SERVICES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 1001-1001-818.0001 | MASTER PLAN | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 1001-1001-818.0002 | SPEC INTERNAL CONTROL REVIEW | 50,000.00 | 6,162.50 | 0.00 | 43,837.50 | 12.33 |
| 1001-1001-826.0000 | LEGAL | 110,000.00 | 21,028.75 | 593.75 | 88,971.25 | 19.12 |
| 1001-1001-828.0000 | MEMBERSHIP & DUES | 13,000.00 | 11,022.83 | 0.00 | 1,977.17 | 84.79 |
| 1001-1001-864.0000 | TRAINING | 12,000.00 | 4.99 | 0.00 | 11,995.01 | 0.04 |
| 1001-1001-900.0000 | NOTICES | 5,000.00 | 932.22 | 490.68 | 4,067.78 | 18.64 |
| 1001-1001-910.0000 | INSURANCE | 114,600.00 | 0.00 | 0.00 | 114,600.00 | 0.00 |
| 1001-1001-956.0000 | MISCELLANEOUS | 400.00 | 39.74 | 39.74 | 360.26 | 9.94 |
| 1001-1001-956.0003 | CITY COUNCIL NEWSLETTER | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Total Dept 1001 - COUNCIL | | 511,000.00 | 120,989.64 | 16,236.84 | 390,010.36 | 23.68 |
| Dept 1071 - MAYOR | | | | | | |
| 1001-1071-703.0000 | SALARY | 86,000.00 | 42,952.33 | 6,557.60 | 43,047.67 | 49.94 |
| 1001-1071-706.0000 | SALARIES PERMANENT | 81,300.00 | 32,617.91 | 4,460.01 | 48,682.09 | 40.12 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-1071-717.0000 | RETIREMENT - MERS ACTIVE | 13,300.00 | 1,146.87 | 991.29 | 12,153.13 | 8.62 |
| 1001-1071-718.0000 | RETIREMENT - MERS RETIREES | 29,800.00 | 15,842.93 | 2,090.17 | 13,957.07 | 53.16 |
| 1001-1071-719.0000 | FRINGE BENEFITS | 131,500.00 | 88,136.06 | 3,079.64 | 43,363.94 | 67.02 |
| 1001-1071-727.0000 | OFFICE SUPPLIES | 1,000.00 | 561.60 | 158.96 | 438.40 | 56.16 |
| 1001-1071-728.0000 | INFORMATION TECH ALLOCATION | 13,400.00 | 0.00 | 0.00 | 13,400.00 | 0.00 |
| 1001-1071-731.0000 | POSTAGE | 500.00 | 61.85 | 9.80 | 438.15 | 12.37 |
| 1001-1071-757.0000 | OPERATING EXPENDITURES | 1,000.00 | 602.85 | 0.00 | 397.15 | 60.29 |
| 1001-1071-818.0000 | CONTRACTUAL SERVICE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 1001-1071-828.0000 | MEMBERSHIP & DUES | 2,500.00 | 996.00 | 0.00 | 1,504.00 | 39.84 |
| 1001-1071-863.0000 | AUTO REPAIR | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 1001-1071-864.0000 | TRAINING | 7,500.00 | 5,583.65 | 0.00 | 1,916.35 | 74.45 |
| 1001-1071-867.0000 | GAS & OIL | 1,400.00 | 932.09 | 0.00 | 467.91 | 66.58 |
| 1001-1071-910.0000 | INSURANCE | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| 1001-1071-956.0000 | MISCELLANEOUS | 400.00 | 47.39 | 0.00 | 352.61 | 11.85 |
| 1001-1071-984.0000 | OFFICE EQUIPMENT | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 1001-1071-985.0000 | VEHICLE | 50,000.00 | 50,331.00 | 0.00 | (331.00) | 100.66 |
| Total Dept 1071 - MAYOR | | 423,900.00 | 239,812.53 | 17,347.47 | 184,087.47 | 56.57 |
| Dept 1091 - ELECTION | | | | | | |
| 1001-1091-706.0000 | SALARIES PERMANENT | 67,400.00 | 24,722.67 | 2,085.38 | 42,677.33 | 36.68 |
| 1001-1091-709.0000 | OVERTIME | 11,500.00 | 2,552.82 | 199.09 | 8,947.18 | 22.20 |
| 1001-1091-710.0000 | FEES PER DIEM | 43,000.00 | 26,704.18 | 3,364.87 | 16,295.82 | 62.10 |
| 1001-1091-717.0000 | RETIREMENT - MERS ACTIVE | 3,400.00 | 1,306.99 | 0.00 | 2,093.01 | 38.44 |
| 1001-1091-718.0000 | RETIREMENT - MERS RETIREES | 26,100.00 | 11,531.55 | 0.00 | 14,568.45 | 44.18 |
| 1001-1091-719.0000 | FRINGE BENEFITS | 37,800.00 | 11,584.57 | 396.57 | 26,215.43 | 30.65 |
| 1001-1091-727.0000 | SUPPLIES | 3,000.00 | 742.43 | 0.00 | 2,257.57 | 24.75 |
| 1001-1091-728.0000 | INFORMATION TECH ALLOCATION | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 1001-1091-731.0000 | POSTAGE | 7,100.00 | 3,741.65 | 1,061.95 | 3,358.35 | 52.70 |
| 1001-1091-757.0000 | OPERATING EXPENDITURES | 200.00 | 56.50 | 56.50 | 143.50 | 28.25 |
| 1001-1091-818.0000 | CONTRACTUAL SERVICE | 7,000.00 | 3,705.10 | 0.00 | 3,294.90 | 52.93 |
| 1001-1091-861.0000 | AUTO ALLOWANCE | 600.00 | 210.84 | 0.00 | 389.16 | 35.14 |
| 1001-1091-864.0000 | TRAINING | 4,000.00 | 314.41 | 0.00 | 3,685.59 | 7.86 |
| 1001-1091-900.0000 | NOTICES | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 1001-1091-943.0000 | EQUIPMENT RENTAL | 1,700.00 | 249.08 | 0.00 | 1,450.92 | 14.65 |
| 1001-1091-956.0000 | MISCELLANEOUS | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 1001-1091-977.7089 | NEW EQUIPMENT | 24,000.00 | 18,520.32 | 0.00 | 5,479.68 | 77.17 |
| Total Dept 1091 - ELECTION | | 240,300.00 | 105,943.11 | 7,164.36 | 134,356.89 | 44.09 |
| Dept 2009 - ASSESSOR | | | | | | |
| 1001-2009-703.0000 | SALARY | 75,000.00 | 36,933.68 | 5,525.51 | 38,066.32 | 49.24 |
| 1001-2009-706.0000 | SALARIES PERMANENT | 160,300.00 | 48,440.86 | 7,705.22 | 111,859.14 | 30.22 |
| 1001-2009-709.0000 | OVERTIME | 1,500.00 | 343.14 | 0.00 | 1,156.86 | 22.88 |
| 1001-2009-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 2,864.50 | 572.90 | (2,864.50) | 100.00 |
| 1001-2009-718.0000 | RETIREMENT - MERS RETIREES | 56,900.00 | 35,491.02 | 5,286.86 | 21,408.98 | 62.37 |
| 1001-2009-719.0000 | FRINGE BENEFITS | 90,400.00 | 39,475.58 | 5,342.79 | 50,924.42 | 43.67 |
| 1001-2009-727.0000 | OFFICE SUPPLIES | 1,200.00 | 218.43 | 110.00 | 981.57 | 18.20 |
| 1001-2009-728.0000 | INFORMATION TECH ALLOCATION | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| 1001-2009-731.0000 | POSTAGE | 7,500.00 | 626.75 | 64.80 | 6,873.25 | 8.36 |
| 1001-2009-757.0000 | OPERATING EXPENDITURES | 200.00 | 185.52 | 0.00 | 14.48 | 92.76 |
| 1001-2009-818.0000 | CONTRACTUAL SERVICE | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 1001-2009-818.7100 | PICTOMETRY & ORTHOIMAGERY PROJECT | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 1001-2009-826.0000 | LEGAL | 2,000.00 | 93.75 | 0.00 | 1,906.25 | 4.69 |
| 1001-2009-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 795.00 | 270.00 | 205.00 | 79.50 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-2009-863.0000 | AUTO REPAIR | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 1001-2009-864.0000 | TRAINING | 4,000.00 | 2,416.51 | 0.00 | 1,583.49 | 60.41 |
| 1001-2009-867.0000 | GAS & OIL | 500.00 | 122.03 | 0.00 | 377.97 | 24.41 |
| 1001-2009-868.0000 | AUTO WASH | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 1001-2009-984.0000 | OFFICE EQUIPMENT | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Total Dept 2009 - ASSESSOR | | 423,600.00 | 168,006.77 | 24,878.08 | 255,593.23 | 39.66 |
| Dept 2015 - CLERK | | | | | | |
| 1001-2015-703.0000 | CLERK SALARY | 60,600.00 | 30,284.80 | 4,659.20 | 30,315.20 | 49.97 |
| 1001-2015-706.0000 | SALARIES PERMANENT | 22,500.00 | 8,443.39 | 715.85 | 14,056.61 | 37.53 |
| 1001-2015-709.0000 | OVERTIME | 2,400.00 | 1,571.20 | 407.94 | 828.80 | 65.47 |
| 1001-2015-717.0000 | RETIREMENT - MERS ACTIVE | 9,100.00 | 1,150.57 | 458.94 | 7,949.43 | 12.64 |
| 1001-2015-718.0000 | RETIREMENT - MERS RETIREES | 9,900.00 | 22,613.20 | 3,870.39 | (12,713.20) | 228.42 |
| 1001-2015-719.0000 | FRINGE BENEFITS | 53,500.00 | 8,772.03 | 1,090.37 | 44,727.97 | 16.40 |
| 1001-2015-727.0000 | OFFICE SUPPLIES | 800.00 | 305.99 | 38.99 | 494.01 | 38.25 |
| 1001-2015-728.0000 | INFORMATION TECH ALLOCATION | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |
| 1001-2015-731.0000 | POSTAGE | 400.00 | 141.50 | 6.75 | 258.50 | 35.38 |
| 1001-2015-757.0000 | OPERATING EXPENDITURES | 0.00 | 56.50 | 56.50 | (56.50) | 100.00 |
| 1001-2015-818.0000 | CONTRACTUAL SERVICE | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 1001-2015-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 352.00 | 0.00 | 648.00 | 35.20 |
| 1001-2015-861.0000 | AUTO ALLOWANCE | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 1001-2015-864.0000 | TRAINING | 3,500.00 | 15.76 | 0.00 | 3,484.24 | 0.45 |
| 1001-2015-956.0000 | MISCELLANEOUS | 300.00 | 35.00 | 35.00 | 265.00 | 11.67 |
| 1001-2015-977.7089 | NEW EQUIPMENT | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Total Dept 2015 - CLERK | | 175,100.00 | 73,741.94 | 11,339.93 | 101,358.06 | 42.11 |
| Dept 2023 - CONTROLLER | | | | | | |
| 1001-2023-703.0000 | CONTROLLER SALARY | 9,800.00 | 4,860.03 | 747.73 | 4,939.97 | 49.59 |
| 1001-2023-706.0000 | SALARIES PERMANENT | 22,200.00 | 10,832.36 | 1,712.45 | 11,367.64 | 48.79 |
| 1001-2023-709.0000 | OVERTIME | 1,600.00 | 1,003.62 | 31.43 | 596.38 | 62.73 |
| 1001-2023-717.0000 | RETIREMENT - MERS ACTIVE | 3,000.00 | 19.00 | 2.92 | 2,981.00 | 0.63 |
| 1001-2023-718.0000 | RETIREMENT - MERS RETIREES | 14,200.00 | 5,241.39 | 807.98 | 8,958.61 | 36.91 |
| 1001-2023-719.0000 | FRINGE BENEFITS | 15,900.00 | 7,657.23 | 1,357.45 | 8,242.77 | 48.16 |
| 1001-2023-727.0000 | OFFICE SUPPLIES | 1,600.00 | 444.03 | 36.95 | 1,155.97 | 27.75 |
| 1001-2023-728.0000 | INFORMATION TECH ALLOCATION | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| 1001-2023-731.0000 | POSTAGE | 200.00 | 4.60 | 0.50 | 195.40 | 2.30 |
| 1001-2023-818.0000 | CONTRACTUAL SERVICE | 1,500.00 | 1,000.00 | 0.00 | 500.00 | 66.67 |
| 1001-2023-828.0000 | MEMBERSHIP & DUES | 1,800.00 | 460.00 | 0.00 | 1,340.00 | 25.56 |
| 1001-2023-864.0000 | TRAINING | 3,400.00 | 216.75 | 0.00 | 3,183.25 | 6.38 |
| 1001-2023-956.0000 | MISCELLANEOUS | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| Total Dept 2023 - CONTROLLER | | 87,600.00 | 31,739.01 | 4,697.41 | 55,860.99 | 36.23 |
| Dept 2053 - TREASURER | | | | | | |
| 1001-2053-703.0000 | TREASURER SALARY | 25,300.00 | 12,540.20 | 2,090.04 | 12,759.80 | 49.57 |
| 1001-2053-706.0000 | SALARIES PERMANENT | 11,200.00 | 4,975.56 | 971.67 | 6,224.44 | 44.42 |
| 1001-2053-709.0000 | OVERTIME | 200.00 | 395.48 | 3.48 | (195.48) | 197.74 |
| 1001-2053-717.0000 | RETIREMENT - MERS ACTIVE | 3,800.00 | 1,848.56 | 285.00 | 1,951.44 | 48.65 |
| 1001-2053-718.0000 | RETIREMENT - MERS RETIREES | 500.00 | 177.12 | 28.34 | 322.88 | 35.42 |
| 1001-2053-719.0000 | FRINGE BENEFITS | 17,400.00 | 7,195.39 | 948.01 | 10,204.61 | 41.35 |
| 1001-2053-727.0000 | OFFICE SUPPLIES | 600.00 | 406.29 | 0.00 | 193.71 | 67.72 |
| 1001-2053-728.0000 | INFORMATION TECH ALLOCATION | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-2053-731.0000 | POSTAGE | 16,000.00 | 6,068.46 | 370.30 | 9,931.54 | 37.93 |
| 1001-2053-757.0000 | OPERATING EXPENDITURES | 200.00 | 34.69 | 14.69 | 165.31 | 17.35 |
| 1001-2053-818.0000 | CONTRACTUAL SERVICE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 1001-2053-827.0000 | TAX ROLL EXPENSE | 8,000.00 | 4,154.16 | 0.00 | 3,845.84 | 51.93 |
| 1001-2053-828.0000 | MEMBERSHIP & DUES | 300.00 | 75.00 | 0.00 | 225.00 | 25.00 |
| 1001-2053-864.0000 | TRAINING | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 1001-2053-956.3000 | BANKING SUPPLIES | 500.00 | 280.97 | 0.00 | 219.03 | 56.19 |
| 1001-2053-984.0000 | OFFICE EQUIPMENT | 1,500.00 | 445.98 | 0.00 | 1,054.02 | 29.73 |
| Total Dept 2053 - TREASURER | | 91,000.00 | 38,597.86 | 4,711.53 | 52,402.14 | 42.42 |
| Dept 2065 - CITY HALL | | | | | | |
| 1001-2065-706.0000 | SALARIES PERMANENT | 21,500.00 | 11,632.25 | 3,120.18 | 9,867.75 | 54.10 |
| 1001-2065-709.0000 | OVERTIME | 400.00 | 280.71 | 20.64 | 119.29 | 70.18 |
| 1001-2065-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 3.22 | 0.00 | (3.22) | 100.00 |
| 1001-2065-718.0000 | RETIREMENT - MERS RETIREES | 1,200.00 | 532.63 | 82.54 | 667.37 | 44.39 |
| 1001-2065-719.0000 | FRINGE BENEFITS | 13,000.00 | 5,426.79 | 567.85 | 7,573.21 | 41.74 |
| 1001-2065-727.0000 | OFFICE SUPPLIES | 6,000.00 | 2,430.23 | 376.52 | 3,569.77 | 40.50 |
| 1001-2065-728.0000 | INFORMATION TECH ALLOCATION | 145,900.00 | 0.00 | 0.00 | 145,900.00 | 0.00 |
| 1001-2065-757.0000 | OPERATING EXPENDITURES | 300.00 | 12.50 | 12.50 | 287.50 | 4.17 |
| 1001-2065-818.0000 | CONTRACTUAL SERVICE | 6,500.00 | 2,825.46 | 46.20 | 3,674.54 | 43.47 |
| 1001-2065-825.0000 | JANITORIAL | 8,800.00 | 4,320.00 | 720.00 | 4,480.00 | 49.09 |
| 1001-2065-826.0000 | LEGAL | 20,000.00 | 941.25 | 156.25 | 19,058.75 | 4.71 |
| 1001-2065-910.0000 | BUILDING INSURANCE | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 1001-2065-920.0000 | UTILITIES | 42,000.00 | 15,359.85 | 0.00 | 26,640.15 | 36.57 |
| 1001-2065-920.1000 | ERC LED PROGRAM | 7,200.00 | 3,600.04 | 593.34 | 3,599.96 | 50.00 |
| 1001-2065-937.0000 | BUILDING MAINT & SUPPLIES | 25,000.00 | 4,479.99 | 2,732.84 | 20,520.01 | 17.92 |
| 1001-2065-937.8000 | ADA BLDG/MAINT & SUPPLIES | 4,000.00 | 348.26 | 348.26 | 3,651.74 | 8.71 |
| 1001-2065-938.0000 | MAINT OF GROUNDS | 6,000.00 | 1,657.77 | 575.62 | 4,342.23 | 27.63 |
| 1001-2065-943.0000 | EQUIPMENT RENTAL | 8,000.00 | 6,545.99 | 0.00 | 1,454.01 | 81.82 |
| 1001-2065-956.0401 | PAYMENT ON PENSION UAL | 1,000,000.00 | 1,000,000.00 | 1,000,000.00 | 0.00 | 100.00 |
| 1001-2065-977.7089 | NEW EQUIPMENT | 14,000.00 | 1,087.98 | 0.00 | 12,912.02 | 7.77 |
| 1001-2065-977.7090 | CITY HALL EXPANSION/LEASE DEBT SERVICE | 134,700.00 | 2,790.15 | 0.00 | 131,909.85 | 2.07 |
| Total Dept 2065 - CITY HALL | | 1,470,500.00 | 1,064,275.07 | 1,009,352.74 | 406,224.93 | 72.38 |
| Dept 2071 - PUBLIC SERVICE | | | | | | |
| 1001-2071-879.0000 | PUBLIC RELATIONS | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 1001-2071-880.0000 | ECONOMIC DEVELOPMENT-NEXT CORP | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 1001-2071-922.0000 | DRAINS AT LARGE | 46,000.00 | 33,662.50 | 0.00 | 12,337.50 | 73.18 |
| 1001-2071-922.0001 | GILKEY CREEK PRINCIPAL | 39,000.00 | 38,924.00 | 0.00 | 76.00 | 99.81 |
| 1001-2071-922.0002 | GILKEY CREEK INTEREST | 3,600.00 | 2,947.79 | 0.00 | 652.21 | 81.88 |
| 1001-2071-926.0000 | STREET LIGHTING | 465,000.00 | 188,248.37 | 4,960.78 | 276,751.63 | 40.48 |
| 1001-2071-959.7654 | DISASTER AID | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 1001-2071-959.7660 | HOLIDAY DECORATIONS/LABOR COST | 5,000.00 | 956.36 | 956.36 | 4,043.64 | 19.13 |
| 1001-2071-961.0000 | WEED CUTTING - TAX REVERTED PROP. | 37,000.00 | 19,639.26 | 4,169.17 | 17,360.74 | 53.08 |
| Total Dept 2071 - PUBLIC SERVICE | | 611,100.00 | 284,378.28 | 10,086.31 | 326,721.72 | 46.54 |
| Dept 6090 - PARKS & RECREATION | | | | | | |
| 1001-6090-705.0000 | RECREATION DIRECTOR STIPEND | 10,000.00 | 5,200.75 | 769.24 | 4,799.25 | 52.01 |
| 1001-6090-706.0000 | SALARIES PERMANENT | 2,700.00 | 165.49 | 10.32 | 2,534.51 | 6.13 |
| 1001-6090-709.0000 | OVERTIME | 600.00 | 368.88 | 0.00 | 231.12 | 61.48 |
| 1001-6090-710.0000 | COMMISSION SALARIES | 5,000.00 | 1,450.00 | 260.00 | 3,550.00 | 29.00 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-6090-717.0000 | RETIREMENT - MERS ACTIVE | 100.00 | 20.53 | 0.00 | 79.47 | 20.53 |
| 1001-6090-718.0000 | RETIREMENT - MERS RETIREES | 1,500.00 | 2,259.25 | 42.02 | (759.25) | 150.62 |
| 1001-6090-719.0000 | FRINGE BENEFITS | 2,300.00 | 1,124.64 | 134.15 | 1,175.36 | 48.90 |
| 1001-6090-728.0000 | INFORMATION TECH ALLOCATION | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 1001-6090-731.0000 | POSTAGE | 1,500.00 | 664.00 | 27.00 | 836.00 | 44.27 |
| 1001-6090-757.0000 | OPERATING EXPENDITURES | 3,500.00 | 485.01 | 0.00 | 3,014.99 | 13.86 |
| 1001-6090-818.0000 | CONTRACTUAL SERVICES | 10,000.00 | 1,041.30 | 0.00 | 8,958.70 | 10.41 |
| 1001-6090-920.1000 | ERC LED PROGRAM | 1,800.00 | 868.86 | 144.81 | 931.14 | 48.27 |
| 1001-6090-938.0000 | MAINT OF GROUNDS | 14,000.00 | 6,700.86 | 1,707.67 | 7,299.14 | 47.86 |
| 1001-6090-943.0000 | EQUIPMENT RENTAL | 12,700.00 | 7,541.34 | 0.00 | 5,158.66 | 59.38 |
| 1001-6090-956.0000 | MISCELLANEOUS | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 1001-6090-959.7674 | MEMORIAL DAY PARADE | 20,000.00 | 318.53 | 0.76 | 19,681.47 | 1.59 |
| 1001-6090-962.0000 | TRAINING & MEMBERSHIPS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 1001-6090-973.0000 | P & R COMMUNITY EVENTS | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 1001-6090-973.1000 | EASTER EGG HUNT | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 1001-6090-973.1200 | TRICK OR TREAT TRAIL | 4,000.00 | 3,049.77 | 0.00 | 950.23 | 76.24 |
| 1001-6090-973.1300 | TREE LIGHTING CEREMONY | 3,000.00 | 1,090.31 | 491.54 | 1,909.69 | 36.34 |
| 1001-6090-973.1400 | PIZZA WITH SANTA | 3,000.00 | 334.36 | 334.36 | 2,665.64 | 11.15 |
| Total Dept 6090 - PARKS & RECREATION | | 104,900.00 | 32,683.88 | 3,921.87 | 72,216.12 | 31.16 |
| Dept 8001 - PLANNING | | | | | | |
| 1001-8001-706.0000 | SALARIES PERMANENT | 25,700.00 | 12,551.00 | 2,109.47 | 13,149.00 | 48.84 |
| 1001-8001-709.0000 | OVERTIME | 1,100.00 | 871.77 | 93.14 | 228.23 | 79.25 |
| 1001-8001-710.0000 | COMMISSION SALARIES | 5,000.00 | 1,280.00 | 0.00 | 3,720.00 | 25.60 |
| 1001-8001-717.0000 | RETIREMENT - MERS ACTIVE | 2,400.00 | 1,128.28 | 183.78 | 1,271.72 | 47.01 |
| 1001-8001-718.0000 | RETIREMENT - MERS RETIREES | 17,200.00 | 9,572.21 | 1,558.42 | 7,627.79 | 55.65 |
| 1001-8001-719.0000 | FRINGE BENEFITS | 17,800.00 | 7,751.17 | 1,259.11 | 10,048.83 | 43.55 |
| 1001-8001-727.0000 | SUPPLIES & POSTAGE | 700.00 | 256.20 | 0.00 | 443.80 | 36.60 |
| 1001-8001-757.0000 | OPERATING EXPENDITURES | 0.00 | 4.52 | 4.52 | (4.52) | 100.00 |
| 1001-8001-818.0000 | CONTRACTUAL SERVICE | 43,500.00 | 15,000.00 | 15,000.00 | 28,500.00 | 34.48 |
| 1001-8001-826.0000 | LEGAL | 10,000.00 | 1,593.75 | 312.50 | 8,406.25 | 15.94 |
| 1001-8001-828.0000 | MEMBERSHIP & DUES | 200.00 | 152.50 | 0.00 | 47.50 | 76.25 |
| 1001-8001-864.0000 | TRAINING | 2,000.00 | 382.51 | 0.00 | 1,617.49 | 19.13 |
| 1001-8001-900.0000 | NOTICES | 600.00 | 42.30 | 0.00 | 557.70 | 7.05 |
| Total Dept 8001 - PLANNING | | 126,200.00 | 50,586.21 | 20,520.94 | 75,613.79 | 40.08 |
| Dept 8005 - ZONING | | | | | | |
| 1001-8005-706.0000 | SALARIES PERMANENT | 25,700.00 | 12,579.06 | 2,109.39 | 13,120.94 | 48.95 |
| 1001-8005-709.0000 | OVERTIME | 700.00 | 687.52 | 62.07 | 12.48 | 98.22 |
| 1001-8005-710.0000 | BOARD SALARIES | 5,000.00 | 1,190.00 | 310.00 | 3,810.00 | 23.80 |
| 1001-8005-717.0000 | RETIREMENT - MERS ACTIVE | 2,400.00 | 1,127.12 | 183.76 | 1,272.88 | 46.96 |
| 1001-8005-718.0000 | RETIREMENT - MERS RETIREES | 17,200.00 | 9,562.29 | 1,558.40 | 7,637.71 | 55.59 |
| 1001-8005-719.0000 | FRINGE BENEFITS | 18,100.00 | 7,719.76 | 1,278.63 | 10,380.24 | 42.65 |
| 1001-8005-727.0000 | SUPPLIES & POSTAGE | 800.00 | 58.35 | 0.00 | 741.65 | 7.29 |
| 1001-8005-757.0000 | OPERATING EXPENDITURES | 0.00 | 4.52 | 4.52 | (4.52) | 100.00 |
| 1001-8005-828.0000 | MEMBERSHIP & DUES | 100.00 | 92.50 | 0.00 | 7.50 | 92.50 |
| 1001-8005-864.0000 | TRAINING | 2,000.00 | 382.52 | 0.00 | 1,617.48 | 19.13 |
| 1001-8005-900.0000 | NOTICES | 1,000.00 | 211.50 | 84.60 | 788.50 | 21.15 |
| Total Dept 8005 - ZONING | | 73,000.00 | 33,615.14 | 5,591.37 | 39,384.86 | 46.05 |
| Dept 9001 - CAPITAL OUTLAY | | | | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27



*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-9001-974.0000 | RESURFACE DPW PARKING LOT | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 0.00 |
| Total Dept 9001 - CAPITAL OUTLAY | | 60,000.00 | 0.00 | 0.00 | 60,000.00 | 0.00 |
| Dept 9099 - TRANSFERS OUT | | | | | | |
| 1001-9099-999.2003 | TRANSFER TO LOCAL STREETS | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2006 | TRANSFER TO FIRE DEPARTMENT FUND | 879,200.00 | 879,200.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2007 | TRANSFER TO POLICE FUND | 252,000.00 | 252,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2069 | TRANSFER TO SENIOR CITIZENS FUND | 180,000.00 | 180,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.5091 | TRANSFER TO WATER FUND | 672,000.00 | 672,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.7094 | TRANSFER TO OTHER FUNDS | 165,000.00 | 0.00 | 0.00 | 165,000.00 | 0.00 |
| Total Dept 9099 - TRANSFERS OUT | | 2,178,200.00 | 2,013,200.00 | 0.00 | 165,000.00 | 92.42 |
| TOTAL EXPENDITURES | | 6,576,400.00 | 4,257,569.44 | 1,135,848.85 | 2,318,830.56 | 64.74 |
| Fund 1001 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 6,187,900.00 | 3,453,541.01 | 18,838.95 | 2,734,358.99 | 55.81 |
| TOTAL EXPENDITURES | | 6,576,400.00 | 4,257,569.44 | 1,135,848.85 | 2,318,830.56 | 64.74 |
| NET OF REVENUES & EXPENDITURES | | (388,500.00) | (804,028.43) | (1,117,009.90) | 415,528.43 | 206.96 |
| BEG. FUND BALANCE | | 2,232,133.82 | 2,232,133.82 | | | |
| END FUND BALANCE | | 1,843,633.82 | 1,428,105.39 | | | |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2002-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 5,800.00 | 5,363.80 | 200.00 | 436.20 | 92.48 |
| 2002-0000-574.0000 | 51 GAS & WEIGHT TAX | 3,121,000.00 | 1,111,444.47 | 266,186.10 | 2,009,555.53 | 35.61 |
| 2002-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 77,000.00 | 0.00 | 0.00 | 77,000.00 | 0.00 |
| 2002-0000-574.0665 | FEDERAL/STATE CONST REVENUE | 1,989,200.00 | 503,328.52 | 500,000.00 | 1,485,871.48 | 25.30 |
| 2002-0000-649.0000 | MATERIAL SALES | 6,000.00 | 4,998.72 | 0.00 | 1,001.28 | 83.31 |
| 2002-0000-666.0000 | INTEREST INCOME | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 2002-0000-675.0000 | REFUNDS & REBATES | 100.00 | 52.35 | 0.00 | 47.65 | 52.35 |
| 2002-0000-678.0000 | REIMBURSEMENT INCOME | 3,000.00 | 75.70 | 0.00 | 2,924.30 | 2.52 |
| 2002-0000-694.0000 | MISCELLANEOUS | 0.00 | 366.01 | 0.00 | (366.01) | 100.00 |
| Total Dept 0000 | | 5,202,600.00 | 1,625,629.57 | 766,386.10 | 3,576,970.43 | 31.25 |
| TOTAL REVENUES | | 5,202,600.00 | 1,625,629.57 | 766,386.10 | 3,576,970.43 | 31.25 |
| Expenditures | | | | | | |
| Dept 4051 - CONSTRUCTION | | | | | | |
| 2002-4051-802.7589 | BRISTOL RD BRIDGE | 0.00 | 569.63 | 569.63 | (569.63) | 100.00 |
| 2002-4051-802.7591 | BELSAY RD. (COURT TO DAVISON) | 0.00 | 12,458.24 | 0.00 | (12,458.24) | 100.00 |
| 2002-4051-802.7593 | CENTER LIGHT SIGNAL CMAQ | 0.00 | 274.14 | 0.00 | (274.14) | 100.00 |
| 2002-4051-802.7597 | CENTER RD (LIPPINCOTT TO LAPEER) | 0.00 | 3,807.96 | 0.00 | (3,807.96) | 100.00 |
| 2002-4051-802.7599 | SAGINAW ST. (BRISTOL - HEMPHILL) | 0.00 | 14,756.01 | 33.24 | (14,756.01) | 100.00 |
| 2002-4051-802.7601 | CENTER RD (DAVISON TO DOLPHAINE) | 2,248,700.00 | 1,547,031.52 | 99.74 | 701,668.48 | 68.80 |
| 2002-4051-802.7606 | S.B. GRAND TRAVERSE ST (BRISTOL-HEMPHILL | 52,700.00 | 0.00 | 0.00 | 52,700.00 | 0.00 |
| 2002-4051-802.7607 | SAGINAW ST (MAPLE-JUDD) | 99,800.00 | 0.00 | 0.00 | 99,800.00 | 0.00 |
| 2002-4051-802.7608 | SAGINAW ST (JUDD-BRISTOL) | 87,000.00 | 0.00 | 0.00 | 87,000.00 | 0.00 |
| Total Dept 4051 - CONSTRUCTION | | 2,488,200.00 | 1,578,897.50 | 702.61 | 909,302.50 | 63.46 |
| Dept 4063 - SURFACE MAINTENANCE | | | | | | |
| 2002-4063-705.0000 | SUPERVISION SALARIES | 44,400.00 | 5,286.43 | 634.31 | 39,113.57 | 11.91 |
| 2002-4063-706.0000 | SALARIES PERMANENT | 126,900.00 | 67,745.26 | 10,987.85 | 59,154.74 | 53.38 |
| 2002-4063-706.2005 | SALARIES PROJECT FUSION | 2,000.00 | 18,842.24 | 284.46 | (16,842.24) | 942.11 |
| 2002-4063-709.0000 | OVERTIME | 14,700.00 | 812.04 | 0.75 | 13,887.96 | 5.52 |
| 2002-4063-717.0000 | RETIREMENT - MERS ACTIVE | 2,000.00 | 1,856.49 | 368.80 | 143.51 | 92.82 |
| 2002-4063-718.0000 | RETIREMENT - MERS RETIREES | 40,700.00 | 18,186.48 | 3,390.42 | 22,513.52 | 44.68 |
| 2002-4063-719.0000 | FRINGE BENEFITS | 118,500.00 | 27,251.44 | 8,122.42 | 91,248.56 | 23.00 |
| 2002-4063-751.0000 | PATCH | 75,000.00 | 12,304.95 | 5,944.39 | 62,695.05 | 16.41 |
| 2002-4063-752.0000 | GRAVEL | 25,000.00 | 7,857.25 | 0.00 | 17,142.75 | 31.43 |
| 2002-4063-757.0000 | OPERATING EXPENDITURES | 5,000.00 | 684.05 | 211.27 | 4,315.95 | 13.68 |
| 2002-4063-818.0000 | CONTRACTUAL SERVICE | 7,000.00 | 3,000.00 | 0.00 | 4,000.00 | 42.86 |
| 2002-4063-818.2000 | ROAD PRESERVATION | 700,000.00 | 128,640.72 | 45,000.00 | 571,359.28 | 18.38 |
| 2002-4063-818.3000 | CONTRACTUAL SERVICE - STREET SWEEPING | 40,000.00 | 661.24 | 0.00 | 39,338.76 | 1.65 |
| 2002-4063-818.4000 | BRIDGE INSPECTIONS | 6,000.00 | 5,445.00 | 0.00 | 555.00 | 90.75 |
| 2002-4063-943.0000 | EQUIPMENT RENTAL | 130,000.00 | 37,074.45 | 0.00 | 92,925.55 | 28.52 |
| 2002-4063-943.2005 | EQUIPMENT RENTAL PROJECT FUSION | 300.00 | 7,947.17 | 0.00 | (7,647.17) | 2,649.06 |
| Total Dept 4063 - SURFACE MAINTENANCE | | 1,337,500.00 | 343,595.21 | 74,944.67 | 993,904.79 | 25.69 |
| Dept 4068 - TREES & SHRUBS | | | | | | |
| 2002-4068-705.0000 | SUPERVISION SALARIES | 1,200.00 | 375.04 | 16.70 | 824.96 | 31.25 |
| 2002-4068-706.0000 | SALARIES PERMANENT | 2,400.00 | 1,443.54 | 314.31 | 956.46 | 60.15 |
| 2002-4068-709.0000 | OVERTIME | 400.00 | 74.76 | 0.00 | 325.24 | 18.69 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27



*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Expenditures | | | | | | |
| 2002-4068-717.0000 | RETIREMENT - MERS ACTIVE | 100.00 | 43.19 | 8.00 | 56.81 | 43.19 |
| 2002-4068-718.0000 | RETIREMENT - MERS RETIREES | 1,000.00 | 388.79 | 76.78 | 611.21 | 38.88 |
| 2002-4068-719.0000 | FRINGE BENEFITS | 2,600.00 | 481.91 | 203.47 | 2,118.09 | 18.54 |
| 2002-4068-818.0000 | CONTRACTUAL SERVICE | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 2002-4068-943.0000 | EQUIPMENT RENTAL | 4,700.00 | 782.41 | 0.00 | 3,917.59 | 16.65 |
| Total Dept 4068 - TREES & SHRUBS | | 17,400.00 | 3,589.64 | 619.26 | 13,810.36 | 20.63 |
| Dept 4069 - DRAINAGE | | | | | | |
| 2002-4069-705.0000 | SUPERVISION SALARIES | 8,800.00 | 1,402.87 | 125.13 | 7,397.13 | 15.94 |
| 2002-4069-706.0000 | SALARIES PERMANENT | 11,900.00 | 20,000.53 | 1,069.82 | (8,100.53) | 168.07 |
| 2002-4069-709.0000 | OVERTIME | 3,800.00 | 26.16 | 0.00 | 3,773.84 | 0.69 |
| 2002-4069-717.0000 | RETIREMENT - MERS ACTIVE | 300.00 | 755.27 | 64.91 | (455.27) | 251.76 |
| 2002-4069-718.0000 | RETIREMENT - MERS RETIREES | 7,500.00 | 6,863.81 | 569.97 | 636.19 | 91.52 |
| 2002-4069-719.0000 | FRINGE BENEFITS | 15,200.00 | 4,578.55 | 1,034.49 | 10,621.45 | 30.12 |
| 2002-4069-757.0000 | OPERATING EXPENDITURES | 35,000.00 | 6,576.56 | 0.00 | 28,423.44 | 18.79 |
| 2002-4069-818.0000 | CONTRACTUAL SERVICE | 55,000.00 | 24,983.96 | 5,559.48 | 30,016.04 | 45.43 |
| 2002-4069-943.0000 | EQUIPMENT RENTAL | 30,000.00 | 24,773.19 | 0.00 | 5,226.81 | 82.58 |
| Total Dept 4069 - DRAINAGE | | 167,500.00 | 89,960.90 | 8,423.80 | 77,539.10 | 53.71 |
| Dept 4074 - TRAFFIC SIGNS | | | | | | |
| 2002-4074-705.0000 | SUPERVISION SALARIES | 3,600.00 | 302.50 | 50.19 | 3,297.50 | 8.40 |
| 2002-4074-706.0000 | SALARIES PERMANENT | 4,800.00 | 4,438.40 | 2,013.90 | 361.60 | 92.47 |
| 2002-4074-709.0000 | OVERTIME | 1,100.00 | 49.01 | 0.00 | 1,050.99 | 4.46 |
| 2002-4074-717.0000 | RETIREMENT - MERS ACTIVE | 200.00 | 141.37 | 69.80 | 58.63 | 70.69 |
| 2002-4074-718.0000 | RETIREMENT - MERS RETIREES | 3,000.00 | 1,342.85 | 671.57 | 1,657.15 | 44.76 |
| 2002-4074-719.0000 | FRINGE BENEFITS | 6,100.00 | 1,216.69 | 671.94 | 4,883.31 | 19.95 |
| 2002-4074-757.0000 | OPERATING EXPENDITURES | 1,500.00 | 229.67 | 229.67 | 1,270.33 | 15.31 |
| 2002-4074-757.2030 | TRAFFIC CONTROL BARRELS & CONES | 18,000.00 | 17,333.00 | 0.00 | 667.00 | 96.29 |
| 2002-4074-757.7100 | MATERIAL SIGNS | 53,750.00 | 967.65 | 0.00 | 52,782.35 | 1.80 |
| 2002-4074-818.0000 | CONTRACTUAL SERVICE | 284,000.00 | 33,547.99 | 0.00 | 250,452.01 | 11.81 |
| 2002-4074-943.0000 | EQUIPMENT RENTAL | 7,000.00 | 1,361.63 | 0.00 | 5,638.37 | 19.45 |
| 2002-4074-949.0000 | R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT | 20,000.00 | 9,451.00 | 0.00 | 10,549.00 | 47.26 |
| Total Dept 4074 - TRAFFIC SIGNS | | 403,050.00 | 70,381.76 | 3,707.07 | 332,668.24 | 17.46 |
| Dept 4077 - PAVEMENT MARK | | | | | | |
| 2002-4077-818.0000 | CONTRACTUAL SERVICES | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| Total Dept 4077 - PAVEMENT MARK | | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| Dept 4078 - WINTER MAINTENANCE | | | | | | |
| 2002-4078-705.0000 | SUPERVISION SALARIES | 4,700.00 | 475.54 | 66.95 | 4,224.46 | 10.12 |
| 2002-4078-706.0000 | SALARIES PERMANENT | 14,900.00 | 8,384.97 | 1,188.16 | 6,515.03 | 56.27 |
| 2002-4078-709.0000 | OVERTIME | 14,500.00 | 1,666.84 | 1,339.50 | 12,833.16 | 11.50 |
| 2002-4078-717.0000 | RETIREMENT - MERS ACTIVE | 300.00 | 209.24 | 27.77 | 90.76 | 69.75 |
| 2002-4078-718.0000 | RETIREMENT - MERS RETIREES | 4,300.00 | 1,961.18 | 282.48 | 2,338.82 | 45.61 |
| 2002-4078-719.0000 | FRINGE BENEFITS | 15,100.00 | 2,597.57 | 1,216.55 | 12,502.43 | 17.20 |
| 2002-4078-757.0000 | OPERATING EXPENDITURES - SALT | 140,000.00 | 17,952.00 | 0.00 | 122,048.00 | 12.82 |
| 2002-4078-943.0000 | EQUIPMENT RENTAL | 110,000.00 | 15,906.94 | 0.00 | 94,093.06 | 14.46 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON



PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Expenditures | | | | | | |
| Total Dept 4078 - WINTER MAINTENANCE | | 303,800.00 | 49,154.28 | 4,121.41 | 254,645.72 | 16.18 |
| Dept 4081 - ROADSIDE CLEANUP | | | | | | |
| 2002-4081-705.0000 | SUPERVISION SALARIES | 1,200.00 | 1,479.24 | 16.70 | (279.24) | 123.27 |
| 2002-4081-706.0000 | SALARIES PERMANENT | 7,200.00 | 4,488.73 | 229.50 | 2,711.27 | 62.34 |
| 2002-4081-709.0000 | OVERTIME | 700.00 | 143.17 | 0.00 | 556.83 | 20.45 |
| 2002-4081-717.0000 | RETIREMENT - MERS ACTIVE | 200.00 | 145.33 | 1.66 | 54.67 | 72.67 |
| 2002-4081-718.0000 | RETIREMENT - MERS RETIREES | 1,200.00 | 1,425.04 | 26.91 | (225.04) | 118.75 |
| 2002-4081-719.0000 | FRINGE BENEFITS | 6,000.00 | 1,376.08 | 423.04 | 4,623.92 | 22.93 |
| 2002-4081-757.0000 | OPERATING EXPENDITURES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 2002-4081-943.0000 | EQUIPMENT RENTAL | 18,000.00 | 7,841.10 | 0.00 | 10,158.90 | 43.56 |
| Total Dept 4081 - ROADSIDE CLEANUP | | 36,500.00 | 16,898.69 | 697.81 | 19,601.31 | 46.30 |
| Dept 4082 - ADMINISTRATION | | | | | | |
| 2002-4082-703.0000 | ADMINISTRATION SALARIES | 46,700.00 | 22,333.70 | 1,998.60 | 24,366.30 | 47.82 |
| 2002-4082-706.0000 | SALARIES PERMANENT | 10,400.00 | 5,362.25 | 1,253.14 | 5,037.75 | 51.56 |
| 2002-4082-708.0000 | SHARED SALARIES | 41,900.00 | 17,921.43 | 2,815.86 | 23,978.57 | 42.77 |
| 2002-4082-709.0000 | OVERTIME | 0.00 | 904.05 | 31.10 | (904.05) | 100.00 |
| 2002-4082-717.0000 | RETIREMENT - MERS ACTIVE | 12,500.00 | 216.66 | 25.61 | 12,283.34 | 1.73 |
| 2002-4082-718.0000 | RETIREMENT - MERS RETIREES | 36,400.00 | 18,806.67 | 2,104.41 | 17,593.33 | 51.67 |
| 2002-4082-719.0000 | FRINGE BENEFITS | 48,200.00 | 24,208.53 | 6,583.55 | 23,991.47 | 50.23 |
| 2002-4082-728.0000 | INFORMATION TECH ALLOCATION | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |
| 2002-4082-757.0000 | OPERATING EXPENDITURES | 8,000.00 | 3,949.93 | 363.21 | 4,050.07 | 49.37 |
| 2002-4082-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 4,000.00 | 3,015.08 | 0.00 | 984.92 | 75.38 |
| 2002-4082-818.0000 | CONTRACTUAL SERVICE | 7,000.00 | 1,000.00 | 0.00 | 6,000.00 | 14.29 |
| 2002-4082-826.0000 | LEGAL | 1,000.00 | 375.00 | 0.00 | 625.00 | 37.50 |
| 2002-4082-828.0000 | MEMBERSHIP & DUES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 2002-4082-864.0000 | TRAINING | 6,000.00 | 594.97 | 0.00 | 5,405.03 | 9.92 |
| 2002-4082-920.1000 | ERC LED PROGRAM | 200.00 | 70.30 | 0.00 | 129.70 | 35.15 |
| 2002-4082-943.0000 | EQUIPMENT RENTAL | 0.00 | 55.56 | 0.00 | (55.56) | 100.00 |
| 2002-4082-956.7601 | INTEREST EXP CENTER RD LOAN | 73,400.00 | 59,578.74 | 59,578.74 | 13,821.26 | 81.17 |
| 2002-4082-956.7802 | INTEREST EXP CENTER RD LOAN | 17,900.00 | 0.00 | 0.00 | 17,900.00 | 0.00 |
| 2002-4082-991.7601 | PRINCIPAL PMT CENTER RD LOAN | 2,444,300.00 | 2,444,256.00 | 2,444,256.00 | 44.00 | 100.00 |
| Total Dept 4082 - ADMINISTRATION | | 2,767,400.00 | 2,602,648.87 | 2,519,010.22 | 164,751.13 | 94.05 |
| TOTAL EXPENDITURES | | 7,621,350.00 | 4,755,126.85 | 2,612,226.85 | 2,866,223.15 | 62.39 |
| Fund 2002 - MAJOR STREETS: | | | | | | |
| TOTAL REVENUES | | 5,202,600.00 | 1,625,629.57 | 766,386.10 | 3,576,970.43 | 31.25 |
| TOTAL EXPENDITURES | | 7,621,350.00 | 4,755,126.85 | 2,612,226.85 | 2,866,223.15 | 62.39 |
| NET OF REVENUES & EXPENDITURES | | (2,418,750.00) | (3,129,497.28) | (1,845,840.75) | 710,747.28 | 129.38 |
| BEG. FUND BALANCE | | 4,966,297.12 | 4,966,297.12 | | | |
| END FUND BALANCE | | 2,547,547.12 | 1,836,799.84 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
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| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2003 - LOCAL STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2003-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 500.00 | 950.00 | 0.00 | (450.00) | 190.00 |
| 2003-0000-574.0000 | GAS & WEIGHT TAX | 848,000.00 | 326,070.57 | 78,092.65 | 521,929.43 | 38.45 |
| 2003-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 45,000.00 | 0.00 | 0.00 | 45,000.00 | 0.00 |
| 2003-0000-666.0000 | INTEREST INCOME | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 2003-0000-675.0000 | REFUNDS & REBATES | 0.00 | 206.50 | 0.00 | (206.50) | 100.00 |
| 2003-0000-691.1001 | CONTRIBUTION FROM OTHER FUNDS | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 100.00 |
| 2003-0000-694.0000 | MISCELLANEOUS REVENUE | 800.00 | 2,420.99 | 0.00 | (1,620.99) | 302.62 |
| Total Dept 0000 | | 926,300.00 | 359,648.06 | 78,092.65 | 566,651.94 | 38.83 |
| TOTAL REVENUES | | 926,300.00 | 359,648.06 | 78,092.65 | 566,651.94 | 38.83 |
| Expenditures | | | | | | |
| Dept 4063 - SURFACE MAINTENANCE | | | | | | |
| 2003-4063-705.0000 | SUPERVISION SALARIES | 23,500.00 | 3,257.99 | 350.69 | 20,242.01 | 13.86 |
| 2003-4063-706.0000 | SALARIES PERMANENT | 81,500.00 | 38,977.69 | 4,057.21 | 42,522.31 | 47.83 |
| 2003-4063-709.0000 | OVERTIME | 2,500.00 | 138.32 | 32.56 | 2,361.68 | 5.53 |
| 2003-4063-717.0000 | RETIREMENT - MERS ACTIVE | 500.00 | 948.09 | 62.05 | (448.09) | 189.62 |
| 2003-4063-718.0000 | RETIREMENT - MERS RETIREES | 23,700.00 | 8,737.53 | 643.96 | 14,962.47 | 36.87 |
| 2003-4063-719.0000 | FRINGE BENEFITS | 72,100.00 | 17,294.68 | 4,579.45 | 54,805.32 | 23.99 |
| 2003-4063-750.0000 | CHLORIDE | 60,000.00 | 17,713.17 | 0.00 | 42,286.83 | 29.52 |
| 2003-4063-751.0000 | PATCH | 40,000.00 | 4,351.73 | 59.50 | 35,648.27 | 10.88 |
| 2003-4063-752.0000 | GRAVEL | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| 2003-4063-757.0000 | OPERATING EXPENDITURES | 2,500.00 | 21.31 | 6.59 | 2,478.69 | 0.85 |
| 2003-4063-818.0000 | CONTRACTUAL SERVICE | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 2003-4063-818.2000 | ROAD PRESERVATION | 75,000.00 | 0.00 | 0.00 | 75,000.00 | 0.00 |
| 2003-4063-818.3000 | CONTRACTUAL SERVICE - STREET SWEEPING | 60,000.00 | 991.86 | 0.00 | 59,008.14 | 1.65 |
| 2003-4063-943.0000 | EQUIPMENT RENTAL | 70,000.00 | 23,987.11 | 0.00 | 46,012.89 | 34.27 |
| Total Dept 4063 - SURFACE MAINTENANCE | | 542,300.00 | 116,419.48 | 9,792.01 | 425,880.52 | 21.47 |
| Dept 4068 - TREES & SHRUBS | | | | | | |
| 2003-4068-705.0000 | SUPERVISION SALARIES | 1,200.00 | 333.49 | 16.70 | 866.51 | 27.79 |
| 2003-4068-706.0000 | SALARIES PERMANENT | 2,400.00 | 2,044.03 | 146.16 | 355.97 | 85.17 |
| 2003-4068-709.0000 | OVERTIME | 300.00 | 453.02 | 309.93 | (153.02) | 151.01 |
| 2003-4068-717.0000 | RETIREMENT - MERS ACTIVE | 100.00 | 36.89 | 4.13 | 63.11 | 36.89 |
| 2003-4068-718.0000 | RETIREMENT - MERS RETIREES | 1,000.00 | 362.46 | 41.15 | 637.54 | 36.25 |
| 2003-4068-719.0000 | FRINGE BENEFITS | 2,600.00 | 619.20 | 218.00 | 1,980.80 | 23.82 |
| 2003-4068-757.0000 | OPERATING EXPENDITURES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 2003-4068-818.0000 | CONTRACTUAL SERVICE | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 2003-4068-943.0000 | EQUIPMENT RENTAL | 7,000.00 | 1,335.92 | 0.00 | 5,664.08 | 19.08 |
| Total Dept 4068 - TREES & SHRUBS | | 18,100.00 | 5,185.01 | 736.07 | 12,914.99 | 28.65 |
| Dept 4069 - DRAINAGE | | | | | | |
| 2003-4069-705.0000 | SUPERVISION SALARIES | 10,000.00 | 1,677.11 | 141.84 | 8,322.89 | 16.77 |
| 2003-4069-706.0000 | SALARIES PERMANENT | 11,900.00 | 19,640.12 | 3,955.84 | (7,740.12) | 165.04 |
| 2003-4069-709.0000 | OVERTIME | 1,000.00 | 26.17 | 0.00 | 973.83 | 2.62 |
| 2003-4069-717.0000 | RETIREMENT - MERS ACTIVE | 300.00 | 113.07 | 209.11 | 186.93 | 37.69 |
| 2003-4069-718.0000 | RETIREMENT - MERS RETIREES | 8,400.00 | 8,070.81 | 1,858.88 | 329.19 | 96.08 |
| 2003-4069-719.0000 | FRINGE BENEFITS | 16,000.00 | 4,606.47 | 1,539.46 | 11,393.53 | 28.79 |
| 2003-4069-757.0000 | OPERATING EXPENDITURES | 8,000.00 | 5,065.72 | 411.83 | 2,934.28 | 63.32 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
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| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2003 - LOCAL STREETS | | | | | | |
| Expenditures | | | | | | |
| 2003-4069-818.0000 | CONTRACTUAL SERVICE | 45,000.00 | 14,440.00 | 2,750.00 | 30,560.00 | 32.09 |
| 2003-4069-943.0000 | EQUIPMENT RENTAL | 35,000.00 | 16,625.44 | 0.00 | 18,374.56 | 47.50 |
| Total Dept 4069 - DRAINAGE | | 135,600.00 | 70,264.91 | 10,866.96 | 65,335.09 | 51.82 |
| Dept 4074 - TRAFFIC SIGNS | | | | | | |
| 2003-4074-705.0000 | SUPERVISION SALARIES | 3,600.00 | 426.14 | 50.19 | 3,173.86 | 11.84 |
| 2003-4074-706.0000 | SALARIES PERMANENT | 2,400.00 | 3,054.51 | 578.40 | (654.51) | 127.27 |
| 2003-4074-709.0000 | OVERTIME | 300.00 | 0.48 | 0.00 | 299.52 | 0.16 |
| 2003-4074-717.0000 | RETIREMENT - MERS ACTIVE | 300.00 | 149.79 | 24.76 | 150.21 | 49.93 |
| 2003-4074-718.0000 | RETIREMENT - MERS RETIREES | 2,700.00 | 1,360.64 | 233.21 | 1,339.36 | 50.39 |
| 2003-4074-719.0000 | FRINGE BENEFITS | 4,400.00 | 900.66 | 321.87 | 3,499.34 | 20.47 |
| 2003-4074-757.0000 | OPERATING EXPENDITURES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 2003-4074-757.7100 | MATERIAL-SIGNS | 9,500.00 | 3,096.80 | 0.00 | 6,403.20 | 32.60 |
| 2003-4074-943.0000 | EQUIPMENT RENTAL | 5,000.00 | 746.63 | 0.00 | 4,253.37 | 14.93 |
| Total Dept 4074 - TRAFFIC SIGNS | | 28,700.00 | 9,735.65 | 1,208.43 | 18,964.35 | 33.92 |
| Dept 4078 - WINTER MAINTENANCE | | | | | | |
| 2003-4078-705.0000 | SUPERVISION SALARIES | 5,900.00 | 594.53 | 83.63 | 5,305.47 | 10.08 |
| 2003-4078-706.0000 | SALARIES PERMANENT | 15,400.00 | 6,745.96 | 949.98 | 8,654.04 | 43.80 |
| 2003-4078-709.0000 | OVERTIME | 7,000.00 | 561.17 | 0.00 | 6,438.83 | 8.02 |
| 2003-4078-717.0000 | RETIREMENT - MERS ACTIVE | 300.00 | 164.71 | 35.75 | 135.29 | 54.90 |
| 2003-4078-718.0000 | RETIREMENT - MERS RETIREES | 5,300.00 | 1,524.09 | 333.71 | 3,775.91 | 28.76 |
| 2003-4078-719.0000 | FRINGE BENEFITS | 15,500.00 | 2,277.45 | 1,037.50 | 13,222.55 | 14.69 |
| 2003-4078-757.0000 | OPERATING EXPENDITURES - SALT | 54,000.00 | 6,032.00 | 0.00 | 47,968.00 | 11.17 |
| 2003-4078-943.0000 | EQUIPMENT RENTAL | 80,000.00 | 10,854.26 | 0.00 | 69,145.74 | 13.57 |
| Total Dept 4078 - WINTER MAINTENANCE | | 183,400.00 | 28,754.17 | 2,440.57 | 154,645.83 | 15.68 |
| Dept 4081 - ROADSIDE CLEANUP | | | | | | |
| 2003-4081-705.0000 | SUPERVISION SALARIES | 1,200.00 | 100.70 | 16.70 | 1,099.30 | 8.39 |
| 2003-4081-706.0000 | SALARIES PERMANENT | 2,400.00 | 1,042.72 | 61.22 | 1,357.28 | 43.45 |
| 2003-4081-709.0000 | OVERTIME | 100.00 | 94.96 | 0.00 | 5.04 | 94.96 |
| 2003-4081-717.0000 | RETIREMENT - MERS ACTIVE | 100.00 | 9.79 | 1.66 | 90.21 | 9.79 |
| 2003-4081-718.0000 | RETIREMENT - MERS RETIREES | 1,000.00 | 119.72 | 17.20 | 880.28 | 11.97 |
| 2003-4081-719.0000 | FRINGE BENEFITS | 2,600.00 | 379.76 | 163.27 | 2,220.24 | 14.61 |
| 2003-4081-943.0000 | EQUIPMENT RENTAL | 3,000.00 | 542.54 | 0.00 | 2,457.46 | 18.08 |
| Total Dept 4081 - ROADSIDE CLEANUP | | 10,400.00 | 2,290.19 | 260.05 | 8,109.81 | 22.02 |
| Dept 4082 - ADMINISTRATION | | | | | | |
| 2003-4082-703.0000 | ADMINISTRATION SALARIES | 20,900.00 | 10,315.20 | 1,095.82 | 10,584.80 | 49.36 |
| 2003-4082-706.0000 | SALARIES PERMANENT | 6,900.00 | 3,593.78 | 838.41 | 3,306.22 | 52.08 |
| 2003-4082-708.0000 | SHARED SALARIES | 18,000.00 | 7,379.99 | 1,205.76 | 10,620.01 | 41.00 |
| 2003-4082-709.0000 | OVERTIME | 0.00 | 314.16 | 9.67 | (314.16) | 100.00 |
| 2003-4082-717.0000 | RETIREMENT - MERS ACTIVE | 5,600.00 | 128.87 | 15.78 | 5,471.13 | 2.30 |
| 2003-4082-718.0000 | RETIREMENT - MERS RETIREES | 15,500.00 | 8,344.22 | 1,052.67 | 7,155.78 | 53.83 |
| 2003-4082-719.0000 | FRINGE BENEFITS | 22,600.00 | 11,219.36 | 2,952.46 | 11,380.64 | 49.64 |
| 2003-4082-728.0000 | INFORMATION TECH ALLOCATION | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 2003-4082-757.0000 | OPERATING EXPENDITURES | 6,000.00 | 2,008.73 | 401.84 | 3,991.27 | 33.48 |
| 2003-4082-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 1,800.00 | 1,507.53 | 0.00 | 292.47 | 83.75 |
| 2003-4082-818.0000 | CONTRACTUAL SERVICE | 2,000.00 | 1,000.00 | 0.00 | 1,000.00 | 50.00 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2003 - LOCAL STREETS | | | | | | |
| Expenditures | | | | | | |
| 2003-4082-826.0000 | LEGAL | 200.00 | 125.00 | 0.00 | 75.00 | 62.50 |
| 2003-4082-828.0000 | MEMBERSHIP & DUES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 2003-4082-864.0000 | TRAINING | 4,000.00 | 286.83 | 0.00 | 3,713.17 | 7.17 |
| 2003-4082-920.1000 | ERC LED PROGRAM | 100.00 | 70.30 | 0.00 | 29.70 | 70.30 |
| Total Dept 4082 - ADMINISTRATION | | 110,100.00 | 46,293.97 | 7,572.41 | 63,806.03 | 42.05 |
| Dept 4090 - CONTINGENCY | | | | | | |
| 2003-4090-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFERS | 56,500.00 | 0.00 | 0.00 | 56,500.00 | 0.00 |
| Total Dept 4090 - CONTINGENCY | | 56,500.00 | 0.00 | 0.00 | 56,500.00 | 0.00 |
| TOTAL EXPENDITURES | | 1,085,100.00 | 278,943.38 | 32,876.50 | 806,156.62 | 25.71 |
| Fund 2003 - LOCAL STREETS: | | | | | | |
| TOTAL REVENUES | | 926,300.00 | 359,648.06 | 78,092.65 | 566,651.94 | 38.83 |
| TOTAL EXPENDITURES | | 1,085,100.00 | 278,943.38 | 32,876.50 | 806,156.62 | 25.71 |
| NET OF REVENUES & EXPENDITURES | | (158,800.00) | 80,704.68 | 45,216.15 | (239,504.68) | 50.82 |
| BEG. FUND BALANCE | | 1,469,205.39 | 1,469,205.39 | | | |
| END FUND BALANCE | | 1,310,405.39 | 1,549,910.07 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
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| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2006 - FIRE DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2006-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 593,300.00 | 552,271.19 | 2,068.93 | 41,028.81 | 93.08 |
| 2006-0000-404.0000 | TAX CHARGEBACKS | (2,400.00) | 0.00 | 0.00 | (2,400.00) | 0.00 |
| 2006-0000-407.0000 | DELINQUENT PERSONAL TAXES | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 2006-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 12,400.00 | 15,866.81 | 0.00 | (3,466.81) | 127.96 |
| 2006-0000-630.0000 | FIRE RECOVERY FEES | 18,700.00 | 5,997.40 | 1,000.00 | 12,702.60 | 32.07 |
| 2006-0000-631.0000 | FIRE INSPECTION FEES | 3,000.00 | 4,875.00 | 1,275.00 | (1,875.00) | 162.50 |
| 2006-0000-633.0000 | SITE PLAN REVIEW | 500.00 | 750.00 | 75.00 | (250.00) | 150.00 |
| 2006-0000-634.0000 | FIRE ALARM REVIEWS & PERMITS | 1,000.00 | 765.00 | 305.00 | 235.00 | 76.50 |
| 2006-0000-635.0000 | FIRE SUPPRESSION REVIEWS & PERMITS | 5,000.00 | 2,550.00 | 425.00 | 2,450.00 | 51.00 |
| 2006-0000-666.0000 | INTEREST INCOME | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 2006-0000-673.0000 | SALE OF ASSETS | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 2006-0000-675.0000 | REFUNDS & REBATES | 3,000.00 | 2,740.41 | 0.00 | 259.59 | 91.35 |
| 2006-0000-678.0000 | REIMBURSEMENT INCOME | 2,000.00 | 2,123.66 | 0.00 | (123.66) | 106.18 |
| 2006-0000-691.0651 | COMMUNITY DEVELOPMENT BLOCK GRANT REV | 14,200.00 | 0.00 | 0.00 | 14,200.00 | 0.00 |
| 2006-0000-691.1001 | TRANSFER FROM GENERAL FUND | 879,200.00 | 879,200.00 | 0.00 | 0.00 | 100.00 |
| 2006-0000-694.0000 | OTHER REVENUES | 2,000.00 | 2,599.60 | 2,599.60 | (599.60) | 129.98 |
| 2006-0000-694.0004 | CPR CLASS REVENUE | 500.00 | 440.00 | 0.00 | 60.00 | 88.00 |
| Total Dept 0000 | | 1,534,200.00 | 1,470,179.07 | 7,748.53 | 64,020.93 | 95.83 |
| TOTAL REVENUES | | 1,534,200.00 | 1,470,179.07 | 7,748.53 | 64,020.93 | 95.83 |
| Expenditures | | | | | | |
| Dept 2006 - FIRE DEPARTMENT EXPENDITURES | | | | | | |
| 2006-2006-703.0000 | SALARY | 69,000.00 | 31,384.67 | 5,230.77 | 37,615.33 | 45.49 |
| 2006-2006-706.0000 | SALARIES PERMANENT | 108,800.00 | 51,165.93 | 8,216.71 | 57,634.07 | 47.03 |
| 2006-2006-707.0000 | PART-TIME FIREMEN | 208,000.00 | 56,067.46 | 6,402.16 | 151,932.54 | 26.96 |
| 2006-2006-708.0000 | SHARED SALARIES | 31,200.00 | 11,432.77 | 2,040.28 | 19,767.23 | 36.64 |
| 2006-2006-709.0000 | OVERTIME | 4,500.00 | 695.32 | 74.00 | 3,804.68 | 15.45 |
| 2006-2006-717.0000 | RETIREMENT - MERS ACTIVE | 23,300.00 | 23,651.59 | 37.62 | (351.59) | 101.51 |
| 2006-2006-718.0000 | RETIREMENT - MERS RETIREES | 35,000.00 | 32,808.88 | 6,298.59 | 2,191.12 | 93.74 |
| 2006-2006-719.0000 | FRINGE BENEFITS | 122,600.00 | 52,695.47 | 8,117.98 | 69,904.53 | 42.98 |
| 2006-2006-727.0000 | OFFICE SUPPLIES | 1,500.00 | 475.95 | 34.99 | 1,024.05 | 31.73 |
| 2006-2006-728.0000 | INFORMATION TECH ALLOCATION | 68,900.00 | 0.00 | 0.00 | 68,900.00 | 0.00 |
| 2006-2006-744.0000 | SAFETY WEAR & HEALTH | 34,000.00 | 10,000.96 | 349.54 | 23,999.04 | 29.41 |
| 2006-2006-757.0000 | OPERATING EXPENDITURES | 18,000.00 | 4,280.55 | 870.37 | 13,719.45 | 23.78 |
| 2006-2006-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 3,000.00 | 2,261.31 | 0.00 | 738.69 | 75.38 |
| 2006-2006-818.0000 | CONTRACTUAL SERVICES | 25,000.00 | 20,125.46 | 600.00 | 4,874.54 | 80.50 |
| 2006-2006-826.0000 | LEGAL | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 2006-2006-828.0000 | MEMBERSHIP & DUES | 6,000.00 | 4,609.01 | 75.00 | 1,390.99 | 76.82 |
| 2006-2006-863.0000 | AUTO REPAIR | 53,000.00 | 10,526.24 | 0.00 | 42,473.76 | 19.86 |
| 2006-2006-864.0000 | TRAINING & CERTIFICATIONS | 3,500.00 | 1,544.95 | 0.00 | 1,955.05 | 44.14 |
| 2006-2006-864.0004 | CPR CLASS EXPENSES/CARDS | 2,000.00 | 300.00 | 0.00 | 1,700.00 | 15.00 |
| 2006-2006-867.0000 | GAS & OIL | 15,400.00 | 3,705.43 | 0.00 | 11,694.57 | 24.06 |
| 2006-2006-910.0000 | INSURANCE | 25,900.00 | 0.00 | 0.00 | 25,900.00 | 0.00 |
| 2006-2006-910.7020 | BUILDING INSURANCE | 2,800.00 | 0.00 | 0.00 | 2,800.00 | 0.00 |
| 2006-2006-920.0000 | UTILITIES | 36,000.00 | 14,391.38 | 29.23 | 21,608.62 | 39.98 |
| 2006-2006-920.1000 | ERC LED PROGRAM | 5,200.00 | 2,591.16 | 431.86 | 2,608.84 | 49.83 |
| 2006-2006-921.0000 | SEWER PAYMENTS | 7,000.00 | 3,209.51 | 0.00 | 3,790.49 | 45.85 |
| 2006-2006-934.0000 | EQUIPMENT REPAIR | 14,500.00 | 1,662.14 | 1,072.49 | 12,837.86 | 11.46 |
| 2006-2006-937.0000 | BUILDING MAINT & SUPPLIES | 55,000.00 | 16,645.00 | 1,526.41 | 38,355.00 | 30.26 |
| 2006-2006-943.0000 | EQUIPMENT RENTAL | 14,500.00 | 6,599.32 | 0.00 | 7,900.68 | 45.51 |
| 2006-2006-956.0000 | MISCELLANEOUS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 2006-2006-962.0000 | TRAINING & MATERIALS | 9,000.00 | 1,754.30 | 0.00 | 7,245.70 | 19.49 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
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| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2006 - FIRE DEPARTMENT | | | | | | |
| Expenditures | | | | | | |
| 2006-2006-963.0000 | PREVENTION MATERIALS | 9,500.00 | 4,110.11 | 0.00 | 5,389.89 | 43.26 |
| 2006-2006-977.7087 | CDBG EXPENDITURES-EQUIPMENT | 14,200.00 | 0.00 | 0.00 | 14,200.00 | 0.00 |
| 2006-2006-977.7089 | NEW EQUIPMENT | 80,000.00 | 39,361.52 | 1,146.99 | 40,638.48 | 49.20 |
| 2006-2006-984.0000 | OFFICE EQUIPMENT | 3,500.00 | 1,070.00 | 0.00 | 2,430.00 | 30.57 |
| 2006-2006-991.0000 | PRINCIPAL ON BONDS | 235,000.00 | 235,000.00 | 0.00 | 0.00 | 100.00 |
| 2006-2006-991.0001 | PRINCIPAL PORTION OF LEASE (CAPITAL) PMT | 50,800.00 | 0.00 | 0.00 | 50,800.00 | 0.00 |
| 2006-2006-991.0002 | PRINCIPAL PMT ON SCBA LOAN | 50,800.00 | 38,350.55 | 0.00 | 12,449.45 | 75.49 |
| 2006-2006-992.0002 | INTEREST ON SCBA LOAN | 12,500.00 | 12,402.18 | 0.00 | 97.82 | 99.22 |
| 2006-2006-995.0000 | INTEREST ON BONDS | 103,500.00 | 53,961.01 | 0.00 | 49,538.99 | 52.14 |
| 2006-2006-995.0001 | INTEREST PORTION OF LEASE (CAPITAL) PMT | 9,400.00 | 0.00 | 0.00 | 9,400.00 | 0.00 |
| 2006-2006-999.0000 | PAYING AGENT FEES ON BONDS | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 2006-2006-999.4206 | TRANSFER OUT TO FIRE CAPITAL PROJECTS | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 2006 - FIRE DEPARTMENT EXPENDITURES | | 1,725,600.00 | 898,840.13 | 42,554.99 | 826,759.87 | 52.09 |
| TOTAL EXPENDITURES | | 1,725,600.00 | 898,840.13 | 42,554.99 | 826,759.87 | 52.09 |
| Fund 2006 - FIRE DEPARTMENT: | | | | | | |
| TOTAL REVENUES | | 1,534,200.00 | 1,470,179.07 | 7,748.53 | 64,020.93 | 95.83 |
| TOTAL EXPENDITURES | | 1,725,600.00 | 898,840.13 | 42,554.99 | 826,759.87 | 52.09 |
| NET OF REVENUES & EXPENDITURES | | (191,400.00) | 571,338.94 | (34,806.46) | (762,738.94) | 298.51 |
| BEG. FUND BALANCE | | 627,357.60 | 627,357.60 | | | |
| END FUND BALANCE | | 435,957.60 | 1,198,696.54 | | | |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2007 - POLICE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2007-0000-403.0000 | CURRENT TAXES | 5,036,400.00 | 4,687,856.77 | 17,562.83 | 348,543.23 | 93.08 |
| 2007-0000-404.0000 | TAX CHARGEBACKS | (34,000.00) | 0.00 | 0.00 | (34,000.00) | 0.00 |
| 2007-0000-407.0000 | DELINQUENT PERSONAL TAXES | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| 2007-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 105,400.00 | 134,671.02 | 0.00 | (29,271.02) | 127.77 |
| 2007-0000-629.7773 | F.A.N.G. CHARGES | 45,000.00 | 22,500.00 | 3,750.00 | 22,500.00 | 50.00 |
| 2007-0000-629.7777 | DEA OVERTIME GRANT REVENUE | 18,500.00 | 1,030.75 | 0.00 | 17,469.25 | 5.57 |
| 2007-0000-629.7792 | HIDTA GRANT REVENUE (FANG) | 7,000.00 | 1,344.00 | 714.00 | 5,656.00 | 19.20 |
| 2007-0000-629.7798 | DCESP HEMP GRANT REVENUE (FANG) | 0.00 | 714.00 | 0.00 | (714.00) | 100.00 |
| 2007-0000-660.0000 | DISTRICT COURT FEES | 50,000.00 | 21,913.97 | 2,608.00 | 28,086.03 | 43.83 |
| 2007-0000-661.0000 | POLICE FEES | 20,000.00 | 15,500.00 | 2,400.00 | 4,500.00 | 77.50 |
| 2007-0000-663.0000 | S.O. REGISTRY ANNUAL FEE REVENUE | 2,000.00 | 250.00 | 50.00 | 1,750.00 | 12.50 |
| 2007-0000-666.0000 | INTEREST INCOME | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 2007-0000-675.0000 | REFUNDS & REBATES | 5,000.00 | 7,806.65 | 0.00 | (2,806.65) | 156.13 |
| 2007-0000-678.0000 | REIMBURSEMENT INCOME | 35,000.00 | 17,273.30 | 0.00 | 17,726.70 | 49.35 |
| 2007-0000-691.1001 | TRANSFER FROM GENERAL FUND | 252,000.00 | 252,000.00 | 0.00 | 0.00 | 100.00 |
| 2007-0000-691.5013 | TRANSFER FROM DDA | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 100.00 |
| 2007-0000-694.0000 | OTHER REVENUES | 10,000.00 | 11,481.97 | 4,269.29 | (1,481.97) | 114.82 |
| Total Dept 0000 | | 5,559,500.00 | 5,179,342.43 | 31,354.12 | 380,157.57 | 93.16 |
| TOTAL REVENUES | | 5,559,500.00 | 5,179,342.43 | 31,354.12 | 380,157.57 | 93.16 |
| Expenditures | | | | | | |
| Dept 2007 - POLICE FUND EXPENSES | | | | | | |
| 2007-2007-703.0000 | ADMINISTRATIVE SALARIES | 92,800.00 | 55,553.97 | 14,153.88 | 37,246.03 | 59.86 |
| 2007-2007-704.0000 | LIEUTENANTS SALARIES | 145,800.00 | 70,095.00 | 11,215.18 | 75,705.00 | 48.08 |
| 2007-2007-705.0000 | SERGEANTS SALARIES | 459,800.00 | 221,891.17 | 35,550.97 | 237,908.83 | 48.26 |
| 2007-2007-706.0000 | SALARIES PERMANENT | 1,363,600.00 | 626,717.93 | 98,539.45 | 736,882.07 | 45.96 |
| 2007-2007-708.0000 | SHARED SALARIES | 95,900.00 | 35,954.94 | 6,275.45 | 59,945.06 | 37.49 |
| 2007-2007-709.0000 | OVERTIME | 180,000.00 | 76,279.30 | 14,755.19 | 103,720.70 | 42.38 |
| 2007-2007-709.2007 | OVERTIME - BACK TO THE BRICKS | 15,000.00 | 10,509.11 | 0.00 | 4,490.89 | 70.06 |
| 2007-2007-717.0000 | RETIREMENT - MERS ACTIVE | 82,200.00 | 37,456.79 | 6,502.70 | 44,743.21 | 45.57 |
| 2007-2007-718.0000 | RETIREMENT - MERS RETIREES | 1,104,900.00 | 519,164.92 | 78,683.79 | 585,735.08 | 46.99 |
| 2007-2007-719.0000 | FRINGE BENEFITS | 1,338,900.00 | 588,595.18 | 93,977.82 | 750,304.82 | 43.96 |
| 2007-2007-727.0000 | OFFICE SUPPLIES | 6,000.00 | 2,075.97 | 473.90 | 3,924.03 | 34.60 |
| 2007-2007-728.0000 | INFORMATION TECH ALLOCATION | 65,900.00 | 0.00 | 0.00 | 65,900.00 | 0.00 |
| 2007-2007-731.0000 | POSTAGE | 1,000.00 | 248.76 | 7.00 | 751.24 | 24.88 |
| 2007-2007-741.0000 | AMMUNITION & WEAPONS | 15,000.00 | 4,694.36 | 251.15 | 10,305.64 | 31.30 |
| 2007-2007-744.0000 | UNIFORMS | 35,000.00 | 15,155.52 | 2,392.97 | 19,844.48 | 43.30 |
| 2007-2007-757.0000 | OPERATING EXPENDITURES | 10,000.00 | 7,132.01 | 2,077.77 | 2,867.99 | 71.32 |
| 2007-2007-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 3,200.00 | 2,412.07 | 0.00 | 787.93 | 75.38 |
| 2007-2007-811.7773 | F.A.N.G. PROJECT OFFICERS | 90,000.00 | 38,887.51 | 5,607.23 | 51,112.49 | 43.21 |
| 2007-2007-811.7777 | DEA OVERTIME GRANT | 18,500.00 | 4,624.64 | 785.33 | 13,875.36 | 25.00 |
| 2007-2007-811.7792 | HIDTA GRANT EXPENSE (FANG) | 7,000.00 | 1,530.13 | 210.00 | 5,469.87 | 21.86 |
| 2007-2007-811.7798 | HEMP GRANT EXPENSE (FANG) | 0.00 | 432.08 | 0.00 | (432.08) | 100.00 |
| 2007-2007-811.7808 | PT-10-20 OHSP SAFE COMMUNITIES GRANT | 0.00 | 1,498.00 | 0.00 | (1,498.00) | 100.00 |
| 2007-2007-811.7815 | OCDETF HOT SHOT GRANT | 0.00 | 168.00 | 168.00 | (168.00) | 100.00 |
| 2007-2007-818.0000 | CONTRACTUAL SERVICE | 50,000.00 | 25,511.72 | 4,148.45 | 24,488.28 | 51.02 |
| 2007-2007-818.7170 | NARCOTICS INVESTIGATION | 26,600.00 | 26,516.26 | 0.00 | 83.74 | 99.69 |
| 2007-2007-826.0000 | LEGAL | 90,000.00 | 42,453.25 | 6,362.25 | 47,546.75 | 47.17 |
| 2007-2007-828.0000 | MEMBERSHIP & DUES | 1,500.00 | 336.00 | 0.00 | 1,164.00 | 22.40 |
| 2007-2007-863.0000 | AUTO REPAIR | 80,000.00 | 25,453.92 | 7,415.32 | 54,546.08 | 31.82 |
| 2007-2007-864.0000 | TRAINING & CERTIFICATIONS | 3,000.00 | 2,837.30 | 0.00 | 162.70 | 94.58 |
| 2007-2007-867.0000 | GAS & OIL | 75,000.00 | 34,650.89 | 0.00 | 40,349.11 | 46.20 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2007 - POLICE FUND | | | | | | |
| Expenditures | | | | | | |
| 2007-2007-868.0000 | AUTO WASH | 4,000.00 | 1,220.00 | 270.00 | 2,780.00 | 30.50 |
| 2007-2007-910.0000 | INSURANCE | 83,200.00 | 0.00 | 0.00 | 83,200.00 | 0.00 |
| 2007-2007-920.0000 | UTILITIES | 36,000.00 | 10,995.73 | 55.92 | 25,004.27 | 30.54 |
| 2007-2007-920.1000 | ERC LED PROGRAM | 7,700.00 | 3,782.04 | 630.34 | 3,917.96 | 49.12 |
| 2007-2007-921.0000 | SEWER PAYMENTS | 4,000.00 | 1,551.54 | 0.00 | 2,448.46 | 38.79 |
| 2007-2007-931.0000 | BUILDING REPAIR | 20,000.00 | 7,451.08 | 1,788.28 | 12,548.92 | 37.26 |
| 2007-2007-934.0000 | EQUIPMENT REPAIRS | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 2007-2007-943.0000 | EQUIPMENT RENTAL | 6,000.00 | 7,637.82 | 0.00 | (1,637.82) | 127.30 |
| 2007-2007-956.0000 | MISCELLANEOUS | 2,400.00 | 475.73 | 0.00 | 1,924.27 | 19.82 |
| 2007-2007-962.0000 | TRAINING (OFFICER) | 15,000.00 | 3,211.40 | 0.00 | 11,788.60 | 21.41 |
| 2007-2007-975.0002 | GASOLINE STORAGE TANK | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| 2007-2007-975.0003 | PARKING LOT & SIDEWALKS | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 2007-2007-984.0000 | OFFICE EQUIPMENT | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 2007-2007-985.0000 | POLICE VEHICLES | 100,000.00 | 100,234.00 | 0.00 | (234.00) | 100.23 |
| Total Dept 2007 - POLICE FUND EXPENSES | | 5,868,400.00 | 2,615,396.04 | 392,298.34 | 3,253,003.96 | 44.57 |
| TOTAL EXPENDITURES | | 5,868,400.00 | 2,615,396.04 | 392,298.34 | 3,253,003.96 | 44.57 |
| Fund 2007 - POLICE FUND: | | | | | | |
| TOTAL REVENUES | | 5,559,500.00 | 5,179,342.43 | 31,354.12 | 380,157.57 | 93.16 |
| TOTAL EXPENDITURES | | 5,868,400.00 | 2,615,396.04 | 392,298.34 | 3,253,003.96 | 44.57 |
| NET OF REVENUES & EXPENDITURES | | (308,900.00) | 2,563,946.39 | (360,944.22) | (2,872,846.39) | 830.02 |
| BEG. FUND BALANCE | | 946,860.93 | 946,860.93 | | | |
| END FUND BALANCE | | 637,960.93 | 3,510,807.32 | | | |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2026 - RUBBISH COLLECTION & DISPOSAL | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2026-0000-403.0000 | RUBBISH FEES | 1,465,500.00 | 1,277,982.88 | 8,028.80 | 187,517.12 | 87.20 |
| 2026-0000-404.0000 | TAX CHARGEBACKS | (2,000.00) | 0.00 | 0.00 | (2,000.00) | 0.00 |
| 2026-0000-650.0000 | CURBSIDE RECYCLING INCOME | 1,700.00 | 651.00 | 63.00 | 1,049.00 | 38.29 |
| 2026-0000-666.0000 | INTEREST INCOME | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| Total Dept 0000 | | 1,466,700.00 | 1,278,633.88 | 8,091.80 | 188,066.12 | 87.18 |
| TOTAL REVENUES | | 1,466,700.00 | 1,278,633.88 | 8,091.80 | 188,066.12 | 87.18 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2026-0000-830.0000 | GARBAGE COLLECTION | 1,465,500.00 | 732,735.60 | 122,122.60 | 732,764.40 | 50.00 |
| Total Dept 0000 | | 1,465,500.00 | 732,735.60 | 122,122.60 | 732,764.40 | 50.00 |
| TOTAL EXPENDITURES | | 1,465,500.00 | 732,735.60 | 122,122.60 | 732,764.40 | 50.00 |
| Fund 2026 - RUBBISH COLLECTION & DISPOSAL: | | | | | | |
| TOTAL REVENUES | | 1,466,700.00 | 1,278,633.88 | 8,091.80 | 188,066.12 | 87.18 |
| TOTAL EXPENDITURES | | 1,465,500.00 | 732,735.60 | 122,122.60 | 732,764.40 | 50.00 |
| NET OF REVENUES & EXPENDITURES | | 1,200.00 | 545,898.28 | (114,030.80) | (544,698.28) | :5,491.52 |
| BEG. FUND BALANCE | | 105,459.26 | 105,459.26 | | | |
| END FUND BALANCE | | 106,659.26 | 651,357.54 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON



PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2049 - BUILDING DEPARTMENT FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2049-0000-450.0000 | PERMITS & LICENSE FEES | 150,000.00 | 78,054.00 | 5,298.00 | 71,946.00 | 52.04 |
| 2049-0000-478.0000 | MMJ LICENSE & LATE FEES | 68,000.00 | 33,300.00 | 5,000.00 | 34,700.00 | 48.97 |
| 2049-0000-624.0000 | CONDEMNED HOUSING | 13,000.00 | 26,334.35 | 0.00 | (13,334.35) | 202.57 |
| 2049-0000-624.0001 | SITE CLEAN UP | 600.00 | 5,025.70 | 0.00 | (4,425.70) | 837.62 |
| 2049-0000-625.0000 | INSPECTION FEES | 30,000.00 | 20,355.00 | 1,590.00 | 9,645.00 | 67.85 |
| 2049-0000-626.0000 | ABANDON PROPERTY REGISTRATION FEES | 3,000.00 | 560.00 | 0.00 | 2,440.00 | 18.67 |
| 2049-0000-641.0000 | WEED CUTTING REVENUE (INVOICED OUT) | 25,000.00 | 19,945.36 | 0.00 | 5,054.64 | 79.78 |
| 2049-0000-657.0000 | CODE ENFORCEMENT FINES | 1,000.00 | 300.00 | 150.00 | 700.00 | 30.00 |
| 2049-0000-664.0000 | SOIL EROSION SERVICES | 5,000.00 | 10,250.00 | 0.00 | (5,250.00) | 205.00 |
| 2049-0000-666.0000 | INTEREST INCOME | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 2049-0000-673.0000 | SALE OF PROPERTY | 100,000.00 | 170,114.20 | 75.00 | (70,114.20) | 170.11 |
| 2049-0000-678.0000 | REIMBURSEMENT INCOME | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 2049-0000-694.0000 | MISCELLANEOUS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Total Dept 0000 | | 403,100.00 | 364,238.61 | 12,113.00 | 38,861.39 | 90.36 |
| TOTAL REVENUES | | 403,100.00 | 364,238.61 | 12,113.00 | 38,861.39 | 90.36 |
| Expenditures | | | | | | |
| Dept 2061 - BUILDING | | | | | | |
| 2049-2061-703.0000 | ADMINISTRATIVE SALARIES | 13,500.00 | 6,831.87 | 821.98 | 6,668.13 | 50.61 |
| 2049-2061-706.0000 | SALARIES PERMANENT | 104,400.00 | 32,090.50 | 5,408.45 | 72,309.50 | 30.74 |
| 2049-2061-708.0000 | SHARED SALARIES | 10,400.00 | 4,382.59 | 722.44 | 6,017.41 | 42.14 |
| 2049-2061-709.0000 | OVERTIME | 2,000.00 | 392.21 | 72.14 | 1,607.79 | 19.61 |
| 2049-2061-717.0000 | RETIREMENT - MERS ACTIVE | 3,500.00 | 719.66 | 109.37 | 2,780.34 | 20.56 |
| 2049-2061-718.0000 | RETIREMENT - MERS RETIREES | 24,400.00 | 11,748.64 | 1,712.68 | 12,651.36 | 48.15 |
| 2049-2061-719.0000 | FRINGE BENEFITS | 67,500.00 | 23,302.59 | 7,625.59 | 44,197.41 | 34.52 |
| 2049-2061-727.0000 | OFFICE SUPPLIES | 1,200.00 | 477.57 | 137.77 | 722.43 | 39.80 |
| 2049-2061-728.0000 | INFORMATION TECH ALLOCATION | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| 2049-2061-731.0000 | POSTAGE | 1,200.00 | 748.35 | 95.40 | 451.65 | 62.36 |
| 2049-2061-757.0000 | OPERATING EXPENDITURES | 7,000.00 | 1,373.09 | 390.83 | 5,626.91 | 19.62 |
| 2049-2061-804.0000 | MMJ RELATED EXPENDITURES | 30,000.00 | 1,837.23 | 125.00 | 28,162.77 | 6.12 |
| 2049-2061-818.0000 | CONTRACTUAL SERVICES | 50,000.00 | 37,425.00 | 6,460.00 | 12,575.00 | 74.85 |
| 2049-2061-826.0000 | LEGAL | 2,500.00 | 2,125.00 | 156.25 | 375.00 | 85.00 |
| 2049-2061-828.0000 | MEMBERSHIP & DUES | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 2049-2061-864.0000 | TRAINING | 5,000.00 | 124.42 | 0.00 | 4,875.58 | 2.49 |
| 2049-2061-920.0000 | UTILITIES | 3,700.00 | 1,091.79 | 0.00 | 2,608.21 | 29.51 |
| 2049-2061-920.1000 | ERC LED PROGRAM | 400.00 | 137.45 | 0.00 | 262.55 | 34.36 |
| 2049-2061-943.0000 | EQUIPMENT RENTAL | 18,000.00 | 5,607.45 | 0.00 | 12,392.55 | 31.15 |
| 2049-2061-959.0000 | CONDEMNED HOUSING | 100,000.00 | 14,529.23 | 0.00 | 85,470.77 | 14.53 |
| 2049-2061-961.0000 | WEED CUTTING EXP. TO BE BILLED OUT | 20,000.00 | 7,048.38 | 100.31 | 12,951.62 | 35.24 |
| 2049-2061-964.0000 | SOIL EROSION SERVICES | 1,000.00 | 78.28 | 0.00 | 921.72 | 7.83 |
| 2049-2061-966.0000 | BLIGHT ELMINATION GRANT EXPENDITURE | 15,000.00 | 43.00 | 43.00 | 14,957.00 | 0.29 |
| 2049-2061-984.0000 | OFFICE EQUIPMENT | 5,000.00 | 3,849.81 | 282.16 | 1,150.19 | 77.00 |
| Total Dept 2061 - BUILDING | | 498,300.00 | 155,964.11 | 24,263.37 | 342,335.89 | 31.30 |
| TOTAL EXPENDITURES | | 498,300.00 | 155,964.11 | 24,263.37 | 342,335.89 | 31.30 |
| Fund 2049 - BUILDING DEPARTMENT FUND: | | | | | | |
| TOTAL REVENUES | | 403,100.00 | 364,238.61 | 12,113.00 | 38,861.39 | 90.36 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2049 - BUILDING DEPARTMENT FUND | | | | | | |
| TOTAL EXPENDITURES | | 498,300.00 | 155,964.11 | 24,263.37 | 342,335.89 | 31.30 |
| NET OF REVENUES & EXPENDITURES | | (95,200.00) | 208,274.50 | (12,150.37) | (303,474.50) | 218.78 |
| BEG. FUND BALANCE | | 1,138,096.17 | 1,138,096.17 | | | |
| END FUND BALANCE | | 1,042,896.17 | 1,346,370.67 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2065 - DRUG LAW ENFORCEMENT FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2065-0000-678.0001 | DRUG FORFEITURE CLEARED | 3,000.00 | 7,962.00 | 0.00 | (4,962.00) | 265.40 |
| Total Dept 0000 | | 3,000.00 | 7,962.00 | 0.00 | (4,962.00) | 265.40 |
| TOTAL REVENUES | | 3,000.00 | 7,962.00 | 0.00 | (4,962.00) | 265.40 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2065-0000-955.0000 | DRUG LAW ENFORCEMENT RELATED EXP | 9,000.00 | 381.75 | 0.00 | 8,618.25 | 4.24 |
| Total Dept 0000 | | 9,000.00 | 381.75 | 0.00 | 8,618.25 | 4.24 |
| TOTAL EXPENDITURES | | 9,000.00 | 381.75 | 0.00 | 8,618.25 | 4.24 |
| Fund 2065 - DRUG LAW ENFORCEMENT FUND: | | | | | | |
| TOTAL REVENUES | | 3,000.00 | 7,962.00 | 0.00 | (4,962.00) | 265.40 |
| TOTAL EXPENDITURES | | 9,000.00 | 381.75 | 0.00 | 8,618.25 | 4.24 |
| NET OF REVENUES & EXPENDITURES | | (6,000.00) | 7,580.25 | 0.00 | (13,580.25) | 126.34 |
| BEG. FUND BALANCE | | 5,668.48 | 5,668.48 | | | |
| END FUND BALANCE | | (331.52) | 13,248.73 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2067 - POLICE K9 FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2067-0000-671.0000 | DONATIONS | 100.00 | 9,981.36 | 5,481.36 | (9,881.36) | 9,981.36 |
| Total Dept 0000 | | 100.00 | 9,981.36 | 5,481.36 | (9,881.36) | 9,981.36 |
| TOTAL REVENUES | | 100.00 | 9,981.36 | 5,481.36 | (9,881.36) | 9,981.36 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2067-0000-757.0000 | OPERATING EXPENDITURES | 1,300.00 | 496.89 | 113.97 | 803.11 | 38.22 |
| Total Dept 0000 | | 1,300.00 | 496.89 | 113.97 | 803.11 | 38.22 |
| TOTAL EXPENDITURES | | 1,300.00 | 496.89 | 113.97 | 803.11 | 38.22 |
| Fund 2067 - POLICE K9 FUND: | | | | | | |
| TOTAL REVENUES | | 100.00 | 9,981.36 | 5,481.36 | (9,881.36) | 9,981.36 |
| TOTAL EXPENDITURES | | 1,300.00 | 496.89 | 113.97 | 803.11 | 38.22 |
| NET OF REVENUES & EXPENDITURES | | (1,200.00) | 9,484.47 | 5,367.39 | (10,684.47) | 790.37 |
| BEG. FUND BALANCE | | 2,736.41 | 2,736.41 | | | |
| END FUND BALANCE | | 1,536.41 | 12,220.88 | | | |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2069 - SENIOR CITIZENS CENTER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2069-0000-580.0000 | COUNTY SENIOR MILLAGE REVENUE | 170,300.00 | 50,041.17 | 22,923.12 | 120,258.83 | 29.38 |
| 2069-0000-666.0000 | INTEREST INCOME | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 2069-0000-675.0000 | REFUNDS & REBATES | 500.00 | 322.21 | 0.00 | 177.79 | 64.44 |
| 2069-0000-678.0000 | REIMBURSEMENT INCOME | 500.00 | 10,624.69 | 10,624.69 | (10,124.69) | 2,124.94 |
| 2069-0000-691.0651 | COMMUNITY DEVELOPMENT BLOCK GRANT REV | 18,100.00 | 0.00 | 0.00 | 18,100.00 | 0.00 |
| 2069-0000-691.0655 | SENIOR CITIZENS DONATION REVENUES | 12,000.00 | 1,554.00 | 109.00 | 10,446.00 | 12.95 |
| 2069-0000-691.1001 | CONTRIBUTION FROM GENERAL FUND | 180,000.00 | 180,000.00 | 0.00 | 0.00 | 100.00 |
| 2069-0000-694.0001 | HALL RENTAL | 7,000.00 | 8,425.00 | 1,600.00 | (1,425.00) | 120.36 |
| Total Dept 0000 | | 388,700.00 | 250,967.07 | 35,256.81 | 137,732.93 | 64.57 |
| TOTAL REVENUES | | 388,700.00 | 250,967.07 | 35,256.81 | 137,732.93 | 64.57 |
| Expenditures | | | | | | |
| Dept 2069 - SENIOR CITIZENS CENTER | | | | | | |
| 2069-2069-705.0000 | COORDINATOR SALARY | 64,100.00 | 31,750.31 | 4,925.08 | 32,349.69 | 49.53 |
| 2069-2069-706.0000 | SALARIES PERMANENT | 69,100.00 | 29,820.86 | 4,724.93 | 39,279.14 | 43.16 |
| 2069-2069-708.0000 | SHARED SALARIES | 8,500.00 | 3,221.41 | 577.43 | 5,278.59 | 37.90 |
| 2069-2069-709.0000 | OVERTIME | 1,000.00 | 312.44 | 2.79 | 687.56 | 31.24 |
| 2069-2069-717.0000 | RETIREMENT - MERS ACTIVE | 1,100.00 | 120.82 | 15.63 | 979.18 | 10.98 |
| 2069-2069-718.0000 | RETIREMENT - MERS RETIREES | 4,800.00 | 2,386.86 | 417.16 | 2,413.14 | 49.73 |
| 2069-2069-719.0000 | FRINGE BENEFITS | 85,600.00 | 32,497.56 | 4,073.72 | 53,102.44 | 37.96 |
| 2069-2069-728.0000 | INFORMATION TECH ALLOCATION | 20,900.00 | 0.00 | 0.00 | 20,900.00 | 0.00 |
| 2069-2069-757.0000 | OPERATING EXPENDITURES | 200.00 | 6.13 | 6.13 | 193.87 | 3.07 |
| 2069-2069-776.0000 | SUPPLIES | 20,000.00 | 6,095.94 | 966.28 | 13,904.06 | 30.48 |
| 2069-2069-818.0000 | CONTRACTUAL SERVICES | 19,000.00 | 8,358.00 | 1,393.00 | 10,642.00 | 43.99 |
| 2069-2069-828.0000 | MEMBERSHIP & DUES | 200.00 | 50.00 | 50.00 | 150.00 | 25.00 |
| 2069-2069-864.0000 | TRAINING | 200.00 | 87.45 | 0.00 | 112.55 | 43.73 |
| 2069-2069-910.0000 | INSURANCE | 3,900.00 | 0.00 | 0.00 | 3,900.00 | 0.00 |
| 2069-2069-920.0000 | UTILITIES | 24,000.00 | 8,535.10 | 30.43 | 15,464.90 | 35.56 |
| 2069-2069-920.1000 | ERC LED PROGRAM | 2,100.00 | 1,012.80 | 168.80 | 1,087.20 | 48.23 |
| 2069-2069-921.0000 | SEWER PAYMENTS | 3,600.00 | 1,284.57 | 0.00 | 2,315.43 | 35.68 |
| 2069-2069-931.0000 | REPAIR & MAINTENANCE | 17,500.00 | 5,960.85 | 1,253.92 | 11,539.15 | 34.06 |
| 2069-2069-943.0000 | EQUIPMENT RENTAL | 19,000.00 | 8,184.38 | 0.00 | 10,815.62 | 43.08 |
| 2069-2069-956.0000 | MISCELLANEOUS | 1,000.00 | 75.00 | 25.00 | 925.00 | 7.50 |
| 2069-2069-985.0000 | VEHICLE | 45,000.00 | 0.00 | 0.00 | 45,000.00 | 0.00 |
| Total Dept 2069 - SENIOR CITIZENS CENTER | | 410,800.00 | 139,760.48 | 18,630.30 | 271,039.52 | 34.02 |
| TOTAL EXPENDITURES | | 410,800.00 | 139,760.48 | 18,630.30 | 271,039.52 | 34.02 |
| Fund 2069 - SENIOR CITIZENS CENTER FUND: | | | | | | |
| TOTAL REVENUES | | 388,700.00 | 250,967.07 | 35,256.81 | 137,732.93 | 64.57 |
| TOTAL EXPENDITURES | | 410,800.00 | 139,760.48 | 18,630.30 | 271,039.52 | 34.02 |
| NET OF REVENUES & EXPENDITURES | | (22,100.00) | 111,206.59 | 16,626.51 | (133,306.59) | 503.20 |
| BEG. FUND BALANCE | | 202,159.31 | 202,159.31 | | | |
| END FUND BALANCE | | 180,059.31 | 313,365.90 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2071 - BURTON YOUTH LEAGUE | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2071-0000-695.0000 | ACTIVITIES REVENUE | 31,200.00 | 0.00 | 0.00 | 31,200.00 | 0.00 |
| Total Dept 0000 | | 31,200.00 | 0.00 | 0.00 | 31,200.00 | 0.00 |
| TOTAL REVENUES | | 31,200.00 | 0.00 | 0.00 | 31,200.00 | 0.00 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2071-0000-706.0000 | SALARIES PERMANENT | 18,000.00 | 5,805.00 | 0.00 | 12,195.00 | 32.25 |
| 2071-0000-719.0000 | PAYROLL FRINGES | 1,500.00 | 320.18 | 0.00 | 1,179.82 | 21.35 |
| 2071-0000-757.0000 | OPERATING EXPENDITURES | 14,000.00 | 1,072.98 | 0.00 | 12,927.02 | 7.66 |
| Total Dept 0000 | | 33,500.00 | 7,198.16 | 0.00 | 26,301.84 | 21.49 |
| TOTAL EXPENDITURES | | 33,500.00 | 7,198.16 | 0.00 | 26,301.84 | 21.49 |
| Fund 2071 - BURTON YOUTH LEAGUE: | | | | | | |
| TOTAL REVENUES | | 31,200.00 | 0.00 | 0.00 | 31,200.00 | 0.00 |
| TOTAL EXPENDITURES | | 33,500.00 | 7,198.16 | 0.00 | 26,301.84 | 21.49 |
| NET OF REVENUES & EXPENDITURES | | (2,300.00) | (7,198.16) | 0.00 | 4,898.16 | 312.96 |
| BEG. FUND BALANCE | | 17,457.08 | 17,457.08 | | | |
| END FUND BALANCE | | 15,157.08 | 10,258.92 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27



*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2072 - POLICE/FIRE SCULPTURE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2072-0000-666.0000 | INTEREST INCOME | 0.00 | 68.57 | 0.00 | (68.57) | 100.00 |
| Total Dept 0000 | | 0.00 | 68.57 | 0.00 | (68.57) | 100.00 |
| TOTAL REVENUES | | 0.00 | 68.57 | 0.00 | (68.57) | 100.00 |
| Fund 2072 - POLICE/FIRE SCULPTURE FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 68.57 | 0.00 | (68.57) | 100.00 |
| TOTAL EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 68.57 | 0.00 | (68.57) | 100.00 |
| BEG. FUND BALANCE | | 37,377.32 | 37,377.32 | | | |
| END FUND BALANCE | | 37,377.32 | 37,445.89 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2073 - VETERAN'S MEMORIAL PARK FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2073-0000-666.0000 | INTEREST INCOME | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 2073-0000-671.0000 | DONATIONS | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Total Dept 0000 | | 5,100.00 | 0.00 | 0.00 | 5,100.00 | 0.00 |
| TOTAL REVENUES | | 5,100.00 | 0.00 | 0.00 | 5,100.00 | 0.00 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2073-0000-818.0000 | CONTRACTUAL SERVICES | 500.00 | 4.97 | 4.97 | 495.03 | 0.99 |
| 2073-0000-938.0000 | MAINT OF GROUNDS | 0.00 | 218.39 | 0.00 | (218.39) | 100.00 |
| Total Dept 0000 | | 500.00 | 223.36 | 4.97 | 276.64 | 44.67 |
| TOTAL EXPENDITURES | | 500.00 | 223.36 | 4.97 | 276.64 | 44.67 |
| Fund 2073 - VETERAN'S MEMORIAL PARK FUND: | | | | | | |
| TOTAL REVENUES | | 5,100.00 | 0.00 | 0.00 | 5,100.00 | 0.00 |
| TOTAL EXPENDITURES | | 500.00 | 223.36 | 4.97 | 276.64 | 44.67 |
| NET OF REVENUES & EXPENDITURES | | 4,600.00 | (223.36) | (4.97) | 4,823.36 | 4.86 |
| BEG. FUND BALANCE | | 20,171.15 | 20,171.15 | | | |
| END FUND BALANCE | | 24,771.15 | 19,947.79 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2075 - MEMORIAL DAY RACE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2075-0000-651.0000 | RACE ADMISSION FEES | 18,000.00 | 0.00 | 0.00 | 18,000.00 | 0.00 |
| 2075-0000-674.0000 | DONATIONS | 500.00 | 300.00 | 0.00 | 200.00 | 60.00 |
| Total Dept 0000 | | 18,500.00 | 300.00 | 0.00 | 18,200.00 | 1.62 |
| TOTAL REVENUES | | 18,500.00 | 300.00 | 0.00 | 18,200.00 | 1.62 |
| Expenditures | | | | | | |
| Dept 7051 - PARKS & RECREATION | | | | | | |
| 2075-7051-752.0000 | SUPPLIES | 18,000.00 | 2,100.00 | 0.00 | 15,900.00 | 11.67 |
| Total Dept 7051 - PARKS & RECREATION | | 18,000.00 | 2,100.00 | 0.00 | 15,900.00 | 11.67 |
| TOTAL EXPENDITURES | | 18,000.00 | 2,100.00 | 0.00 | 15,900.00 | 11.67 |
| Fund 2075 - MEMORIAL DAY RACE FUND: | | | | | | |
| TOTAL REVENUES | | 18,500.00 | 300.00 | 0.00 | 18,200.00 | 1.62 |
| TOTAL EXPENDITURES | | 18,000.00 | 2,100.00 | 0.00 | 15,900.00 | 11.67 |
| NET OF REVENUES & EXPENDITURES | | 500.00 | (1,800.00) | 0.00 | 2,300.00 | 360.00 |
| BEG. FUND BALANCE | | 11,159.19 | 11,159.19 | | | |
| END FUND BALANCE | | 11,659.19 | 9,359.19 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2076 - VETERAN HONOR RUN FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2076-0000-651.0000 | RACE ADMISSION FEES | 17,000.00 | 10,328.00 | 0.00 | 6,672.00 | 60.75 |
| 2076-0000-674.0000 | DONATIONS | 4,000.00 | 1,610.00 | 0.00 | 2,390.00 | 40.25 |
| Total Dept 0000 | | 21,000.00 | 11,938.00 | 0.00 | 9,062.00 | 56.85 |
| TOTAL REVENUES | | 21,000.00 | 11,938.00 | 0.00 | 9,062.00 | 56.85 |
| Expenditures | | | | | | |
| Dept 7051 - PARKS & RECREATION | | | | | | |
| 2076-7051-752.0000 | SUPPLIES | 21,000.00 | 9,919.05 | 1,777.87 | 11,080.95 | 47.23 |
| Total Dept 7051 - PARKS & RECREATION | | 21,000.00 | 9,919.05 | 1,777.87 | 11,080.95 | 47.23 |
| TOTAL EXPENDITURES | | 21,000.00 | 9,919.05 | 1,777.87 | 11,080.95 | 47.23 |
| Fund 2076 - VETERAN HONOR RUN FUND: | | | | | | |
| TOTAL REVENUES | | 21,000.00 | 11,938.00 | 0.00 | 9,062.00 | 56.85 |
| TOTAL EXPENDITURES | | 21,000.00 | 9,919.05 | 1,777.87 | 11,080.95 | 47.23 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 2,018.95 | (1,777.87) | (2,018.95) | 100.00 |
| BEG. FUND BALANCE | | 2,589.56 | 2,589.56 | | | |
| END FUND BALANCE | | 2,589.56 | 4,608.51 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2077 - BURTON MILE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2077-0000-651.0000 | RACE ADMISSION FEES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Total Dept 0000 | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| TOTAL REVENUES | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Expenditures | | | | | | |
| Dept 7051 - PARKS & RECREATION | | | | | | |
| 2077-7051-752.0000 | SUPPLIES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Total Dept 7051 - PARKS & RECREATION | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Fund 2077 - BURTON MILE FUND: | | | | | | |
| TOTAL REVENUES | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| BEG. FUND BALANCE | | 1,868.52 | 1,868.52 | | | |
| END FUND BALANCE | | 1,868.52 | 1,868.52 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 2078 - BURTON RACE SERIES FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2078-0000-651.0000 | RACE ADMISSION FEES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Total Dept 0000 | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| TOTAL REVENUES | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| Expenditures | | | | | | |
| Dept 7051 - PARKS & RECREATION | | | | | | |
| 2078-7051-752.0000 | SUPPLIES | 5,000.00 | 2,127.25 | 0.00 | 2,872.75 | 42.55 |
| Total Dept 7051 - PARKS & RECREATION | | 5,000.00 | 2,127.25 | 0.00 | 2,872.75 | 42.55 |
| TOTAL EXPENDITURES | | 5,000.00 | 2,127.25 | 0.00 | 2,872.75 | 42.55 |
| Fund 2078 - BURTON RACE SERIES FUND: | | | | | | |
| TOTAL REVENUES | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 5,000.00 | 2,127.25 | 0.00 | 2,872.75 | 42.55 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (2,127.25) | 0.00 | 2,127.25 | 100.00 |
| BEG. FUND BALANCE | | 1,828.09 | 1,828.09 | | | |
| END FUND BALANCE | | 1,828.09 | (299.16) | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 4001 - CAPITAL IMPROVEMENT | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 4001-0000-666.0000 | INTEREST INCOME | 100.00 | 4.86 | 0.00 | 95.14 | 4.86 |
| 4001-0000-691.5013 | TRANSFER FROM DDA | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 0000 | | 3,100.00 | 3,004.86 | 0.00 | 95.14 | 96.93 |
| TOTAL REVENUES | | 3,100.00 | 3,004.86 | 0.00 | 95.14 | 96.93 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 4001-0000-903.0000 | LIBRARY EXPANSION | 5,000.00 | 356.00 | 0.00 | 4,644.00 | 7.12 |
| 4001-0000-908.0000 | DDA CORRIDOR IMPROVEMENTS | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| Total Dept 0000 | | 17,000.00 | 356.00 | 0.00 | 16,644.00 | 2.09 |
| TOTAL EXPENDITURES | | 17,000.00 | 356.00 | 0.00 | 16,644.00 | 2.09 |
| Fund 4001 - CAPITAL IMPROVEMENT: | | | | | | |
| TOTAL REVENUES | | 3,100.00 | 3,004.86 | 0.00 | 95.14 | 96.93 |
| TOTAL EXPENDITURES | | 17,000.00 | 356.00 | 0.00 | 16,644.00 | 2.09 |
| NET OF REVENUES & EXPENDITURES | | (13,900.00) | 2,648.86 | 0.00 | (16,548.86) | 19.06 |
| BEG. FUND BALANCE | | 38,133.74 | 38,133.74 | | | |
| END FUND BALANCE | | 24,233.74 | 40,782.60 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 4206 - FIRE CAPITAL PROJECTS FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 4206-0000-666.0000 | INTEREST INCOME | 1,000.00 | 591.53 | 0.00 | 408.47 | 59.15 |
| 4206-0000-691.2006 | TRANSFER IN FROM FIRE DEPT. | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 100.00 |
| 4206-0000-697.0000 | LOAN PROCEEDS | 820,000.00 | 820,000.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 0000 | | 971,000.00 | 970,591.53 | 0.00 | 408.47 | 99.96 |
| TOTAL REVENUES | | 971,000.00 | 970,591.53 | 0.00 | 408.47 | 99.96 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 4206-0000-970.0000 | CAPITAL OUTLAY | 1,020,000.00 | 1,020,000.00 | 0.00 | 0.00 | 100.00 |
| 4206-0000-991.0000 | PRINCIPAL ON FIRE TRUCK LOAN | 21,900.00 | 21,831.87 | 0.00 | 68.13 | 99.69 |
| 4206-0000-995.0000 | INTEREST ON FIRE TRUCK LOAN | 17,500.00 | 17,424.06 | 0.00 | 75.94 | 99.57 |
| Total Dept 0000 | | 1,059,400.00 | 1,059,255.93 | 0.00 | 144.07 | 99.99 |
| TOTAL EXPENDITURES | | 1,059,400.00 | 1,059,255.93 | 0.00 | 144.07 | 99.99 |
| Fund 4206 - FIRE CAPITAL PROJECTS FUND: | | | | | | |
| TOTAL REVENUES | | 971,000.00 | 970,591.53 | 0.00 | 408.47 | 99.96 |
| TOTAL EXPENDITURES | | 1,059,400.00 | 1,059,255.93 | 0.00 | 144.07 | 99.99 |
| NET OF REVENUES & EXPENDITURES | | (88,400.00) | (88,664.40) | 0.00 | 264.40 | 100.30 |
| BEG. FUND BALANCE | | 114,871.40 | 114,871.40 | | | |
| END FUND BALANCE | | 26,471.40 | 26,207.00 | | | |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 5090 - SEWER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 5090-0000-610.0000 | TAP IN FEES | 90,000.00 | 16,471.30 | 1,800.00 | 73,528.70 | 18.30 |
| 5090-0000-611.0000 | USAGE FEES | 5,800,000.00 | 2,927,538.73 | 518,995.67 | 2,872,461.27 | 50.47 |
| 5090-0000-625.0000 | INSPECTION FEES | 5,000.00 | 4,252.00 | 798.62 | 748.00 | 85.04 |
| 5090-0000-631.0000 | SERVICE CHARGES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 5090-0000-649.0000 | MATERIAL SALES | 1,000.00 | 369.73 | 1.82 | 630.27 | 36.97 |
| 5090-0000-662.0000 | PENALTIES | 189,000.00 | 94,086.97 | 19,598.87 | 94,913.03 | 49.78 |
| 5090-0000-666.0000 | INTEREST INCOME | 90,000.00 | 55,304.37 | 0.00 | 34,695.63 | 61.45 |
| 5090-0000-666.2002 | INTEREST DUE FROM MAJOR STREETS | 17,900.00 | 0.00 | 0.00 | 17,900.00 | 0.00 |
| 5090-0000-666.4146 | INTEREST DUE FROM AMY STREET | 4,700.00 | 0.00 | 0.00 | 4,700.00 | 0.00 |
| 5090-0000-667.0000 | TAP IN INTEREST | 0.00 | 6,025.00 | 3,025.00 | (6,025.00) | 100.00 |
| 5090-0000-669.0000 | INVESTMENT GAINS AND LOSSES | 0.00 | 12,355.12 | 0.00 | (12,355.12) | 100.00 |
| 5090-0000-675.0000 | REFUNDS & REBATES | 3,000.00 | 1,832.02 | 0.00 | 1,167.98 | 61.07 |
| 5090-0000-678.0000 | REIMBURSEMENT INCOME | 1,000.00 | 945.99 | 0.00 | 54.01 | 94.60 |
| 5090-0000-694.0000 | MISCELLANEOUS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Total Dept 0000 | | 6,202,700.00 | 3,119,181.23 | 544,219.98 | 3,083,518.77 | 50.29 |
| TOTAL REVENUES | | 6,202,700.00 | 3,119,181.23 | 544,219.98 | 3,083,518.77 | 50.29 |
| Expenditures | | | | | | |
| Dept 5090 - SEWER EXPENSES | | | | | | |
| 5090-5090-703.0000 | ADMINISTRATION SALARIES | 41,200.00 | 20,887.60 | 2,486.10 | 20,312.40 | 50.70 |
| 5090-5090-705.0000 | SUPERVISION SALARIES | 60,000.00 | 22,917.84 | 3,759.54 | 37,082.16 | 38.20 |
| 5090-5090-706.0000 | SALARIES PERMANENT | 145,000.00 | 81,841.46 | 14,375.47 | 63,158.54 | 56.44 |
| 5090-5090-708.0000 | SHARED SALARIES | 110,500.00 | 49,156.27 | 8,150.30 | 61,343.73 | 44.49 |
| 5090-5090-709.0000 | OVERTIME | 12,000.00 | 6,318.94 | 2,284.61 | 5,681.06 | 52.66 |
| 5090-5090-717.0000 | RETIREMENT - MERS ACTIVE | 15,800.00 | 4,190.44 | 671.78 | 11,609.56 | 26.52 |
| 5090-5090-718.0000 | RETIREMENT - MERS RETIREES | 102,700.00 | 55,520.07 | 8,396.50 | 47,179.93 | 54.06 |
| 5090-5090-719.0000 | FRINGE BENEFITS | 239,400.00 | 100,842.99 | 19,548.34 | 138,557.01 | 42.12 |
| 5090-5090-719.1000 | OPEB EXPENSE | 110,000.00 | 0.00 | 0.00 | 110,000.00 | 0.00 |
| 5090-5090-727.0000 | OFFICE SUPPLIES | 2,000.00 | 689.56 | 146.43 | 1,310.44 | 34.48 |
| 5090-5090-728.0000 | INFORMATION TECH ALLOCATION | 21,000.00 | 0.00 | 0.00 | 21,000.00 | 0.00 |
| 5090-5090-731.0000 | POSTAGE | 18,000.00 | 5,307.11 | 890.03 | 12,692.89 | 29.48 |
| 5090-5090-757.0000 | OPERATING EXPENDITURES | 24,000.00 | 6,629.71 | 1,623.54 | 17,370.29 | 27.62 |
| 5090-5090-789.0000 | PIPE & FITTINGS | 10,000.00 | 12.00 | 0.00 | 9,988.00 | 0.12 |
| 5090-5090-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 12,000.00 | 9,045.23 | 0.00 | 2,954.77 | 75.38 |
| 5090-5090-818.0000 | CONTRACTUAL SERVICE | 350,000.00 | 64,805.27 | 5,943.35 | 285,194.73 | 18.52 |
| 5090-5090-819.0000 | BILL PRINTING/RETURN ENVELOPES | 4,600.00 | 2,568.80 | 302.96 | 2,031.20 | 55.84 |
| 5090-5090-826.0000 | LEGAL | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 5090-5090-828.0000 | MEMBERSHIP & DUES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 5090-5090-864.0000 | TRAINING | 9,000.00 | 460.58 | 0.00 | 8,539.42 | 5.12 |
| 5090-5090-875.0000 | PENSION EXPENSE | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 5090-5090-920.1000 | ERC LED PROGRAM | 500.00 | 201.20 | 0.00 | 298.80 | 40.24 |
| 5090-5090-928.0000 | TREATMENT EXPENSE | 3,500,000.00 | 1,129,055.90 | 530,723.44 | 2,370,944.10 | 32.26 |
| 5090-5090-929.0000 | PUMP STATION EXPENSE | 42,000.00 | 12,974.62 | 1,888.89 | 29,025.38 | 30.89 |
| 5090-5090-934.0000 | REPAIR & MAINTENANCE | 100,000.00 | 10,581.84 | 0.00 | 89,418.16 | 10.58 |
| 5090-5090-935.0000 | PROPERTY LIABILITY INSURANCE | 19,600.00 | 0.00 | 0.00 | 19,600.00 | 0.00 |
| 5090-5090-943.0000 | EQUIPMENT RENTAL | 80,000.00 | 25,192.58 | 0.00 | 54,807.42 | 31.49 |
| 5090-5090-943.2005 | EQUIPMENT RENTAL PROJECT FUSION | 0.00 | 86.81 | 0.00 | (86.81) | 100.00 |
| 5090-5090-956.0000 | MISCELLANEOUS EXPENSE | 1,000.00 | 300.00 | 0.00 | 700.00 | 30.00 |
| 5090-5090-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFERS | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 5090-5090-968.0000 | DEPRECIATION EXPENSE | 675,000.00 | 0.00 | 0.00 | 675,000.00 | 0.00 |
| 5090-5090-995.2015 | INTEREST ON SRF FINANCING | 168,000.00 | 43,406.94 | 0.00 | 124,593.06 | 25.84 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 5090 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| Total Dept 5090 - SEWER EXPENSES | | 5,989,900.00 | 1,652,993.76 | 601,191.28 | 4,336,906.24 | 27.60 |
| TOTAL EXPENDITURES | | 5,989,900.00 | 1,652,993.76 | 601,191.28 | 4,336,906.24 | 27.60 |
| Fund 5090 - SEWER FUND: | | | | | | |
| TOTAL REVENUES | | 6,202,700.00 | 3,119,181.23 | 544,219.98 | 3,083,518.77 | 50.29 |
| TOTAL EXPENDITURES | | 5,989,900.00 | 1,652,993.76 | 601,191.28 | 4,336,906.24 | 27.60 |
| NET OF REVENUES & EXPENDITURES | | 212,800.00 | 1,466,187.47 | (56,971.30) | (1,253,387.47) | 689.00 |
| BEG. FUND BALANCE | | 37,809,487.56 | 37,809,487.56 | | | |
| END FUND BALANCE | | 38,022,287.56 | 39,275,675.03 | | | |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 5091 - WATER DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 5091-0000-610.0000 | CITY TAP-IN FEES | 75,000.00 | 18,245.50 | 0.00 | 56,754.50 | 24.33 |
| 5091-0000-610.0625 | FRONT FOOT FEE REVENUE | 3,000.00 | 1,946.42 | 0.00 | 1,053.58 | 64.88 |
| 5091-0000-611.0000 | USAGE FEES | 5,750,000.00 | 3,213,191.76 | 619,049.74 | 2,536,808.24 | 55.88 |
| 5091-0000-625.0000 | INSPECTION & APPROVAL FEES | 45,000.00 | 36,742.09 | 8,368.99 | 8,257.91 | 81.65 |
| 5091-0000-631.0000 | SERVICE CHARGES | 58,000.00 | 32,930.32 | 2,070.54 | 25,069.68 | 56.78 |
| 5091-0000-632.0000 | WATER TURN ON/SHUT OFF REVENUE | 50,000.00 | 17,490.00 | 0.00 | 32,510.00 | 34.98 |
| 5091-0000-649.0000 | MATERIAL, REPAIRS & MAINTENANCE | 40,000.00 | 45,773.25 | 1,320.19 | (5,773.25) | 114.43 |
| 5091-0000-661.0000 | LATE CHARGES | 194,000.00 | 74,942.02 | 14,866.55 | 119,057.98 | 38.63 |
| 5091-0000-666.0000 | INTEREST INCOME | 10,300.00 | 0.00 | 0.00 | 10,300.00 | 0.00 |
| 5091-0000-667.0000 | TAP IN INTEREST | 800.00 | 373.69 | 0.00 | 426.31 | 46.71 |
| 5091-0000-675.0000 | REFUNDS & REBATES | 2,000.00 | 1,745.77 | 0.00 | 254.23 | 87.29 |
| 5091-0000-678.0000 | REIMBURSEMENT INCOME | 4,000.00 | 3,066.22 | 0.00 | 933.78 | 76.66 |
| 5091-0000-691.1001 | TRANSFER FROM GENERAL FUND | 672,000.00 | 672,000.00 | 0.00 | 0.00 | 100.00 |
| 5091-0000-694.0000 | MISCELLANEOUS | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 5091-0000-694.0002 | FIRE HYDRANT METER DEPOSIT REVENUE | 3,000.00 | 1,000.00 | 0.00 | 2,000.00 | 33.33 |
| Total Dept 0000 | | 6,908,600.00 | 4,119,447.04 | 645,676.01 | 2,789,152.96 | 59.63 |
| TOTAL REVENUES | | 6,908,600.00 | 4,119,447.04 | 645,676.01 | 2,789,152.96 | 59.63 |
| Expenditures | | | | | | |
| Dept 5091 - WATER EXPENSES | | | | | | |
| 5091-5091-703.0000 | ADMINISTRATION SALARIES | 21,600.00 | 11,311.47 | 1,522.24 | 10,288.53 | 52.37 |
| 5091-5091-705.0000 | SUPERVISION SALARIES | 60,000.00 | 22,915.94 | 3,759.25 | 37,084.06 | 38.19 |
| 5091-5091-706.0000 | SALARIES PERMANENT | 265,000.00 | 98,222.55 | 14,921.58 | 166,777.45 | 37.07 |
| 5091-5091-708.0000 | SHARED SALARIES | 129,600.00 | 58,010.24 | 9,517.07 | 71,589.76 | 44.76 |
| 5091-5091-709.0000 | OVERTIME | 30,000.00 | 5,698.62 | 350.87 | 24,301.38 | 19.00 |
| 5091-5091-717.0000 | RETIREMENT - MERS ACTIVE | 15,100.00 | 4,017.89 | 632.03 | 11,082.11 | 26.61 |
| 5091-5091-718.0000 | RETIREMENT - MERS RETIREES | 103,500.00 | 43,610.67 | 6,514.01 | 59,889.33 | 42.14 |
| 5091-5091-719.0000 | FRINGE BENEFITS | 259,300.00 | 107,482.51 | 18,119.91 | 151,817.49 | 41.45 |
| 5091-5091-719.1000 | OPEB EXPENSE | 40,000.00 | 0.00 | 0.00 | 40,000.00 | 0.00 |
| 5091-5091-727.0000 | OFFICE SUPPLIES | 1,500.00 | 577.18 | 145.90 | 922.82 | 38.48 |
| 5091-5091-728.0000 | INFORMATION TECH ALLOCATION | 21,000.00 | 0.00 | 0.00 | 21,000.00 | 0.00 |
| 5091-5091-731.0000 | POSTAGE | 15,000.00 | 6,011.65 | 912.52 | 8,988.35 | 40.08 |
| 5091-5091-757.0000 | OPERATING EXPENDITURES | 20,000.00 | 11,808.36 | 7,708.58 | 8,191.64 | 59.04 |
| 5091-5091-776.0000 | REPAIR & MAINTENANCE | 35,000.00 | 3,302.77 | 2.77 | 31,697.23 | 9.44 |
| 5091-5091-782.0000 | SAND & GRAVEL | 1,800.00 | 0.00 | 0.00 | 1,800.00 | 0.00 |
| 5091-5091-789.0000 | PIPE & FITTING | 60,000.00 | 24,401.50 | 0.00 | 35,598.50 | 40.67 |
| 5091-5091-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 10,300.00 | 10,270.15 | 0.00 | 29.85 | 99.71 |
| 5091-5091-814.0000 | BILLING CHARGES | 5,000.00 | 2,568.81 | 302.96 | 2,431.19 | 51.38 |
| 5091-5091-816.0000 | CHARGES | 3,850,000.00 | 1,485,403.05 | 301,161.68 | 2,364,596.95 | 38.58 |
| 5091-5091-818.0000 | CONTRACTUAL SERVICE | 100,000.00 | 30,760.64 | 2,839.00 | 69,239.36 | 30.76 |
| 5091-5091-818.1000 | CONTRACTUAL - WATER TESTING | 15,000.00 | 7,575.00 | 775.00 | 7,425.00 | 50.50 |
| 5091-5091-826.0000 | LEGAL | 600.00 | 62.50 | 62.50 | 537.50 | 10.42 |
| 5091-5091-828.0000 | DUES & MEMBERSHIPS | 1,100.00 | 850.00 | 0.00 | 250.00 | 77.27 |
| 5091-5091-864.0000 | TRAINING | 9,000.00 | 533.20 | 0.00 | 8,466.80 | 5.92 |
| 5091-5091-875.0000 | PENSION EXPENSE | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 5091-5091-910.0000 | INSURANCE | 23,000.00 | 0.00 | 0.00 | 23,000.00 | 0.00 |
| 5091-5091-920.0000 | UTILITIES | 10,000.00 | 2,729.60 | 189.93 | 7,270.40 | 27.30 |
| 5091-5091-920.1000 | ERC LED PROGRAM | 500.00 | 197.30 | 0.00 | 302.70 | 39.46 |
| 5091-5091-943.0000 | EQUIPMENT RENTAL | 120,000.00 | 30,235.72 | 0.00 | 89,764.28 | 25.20 |
| 5091-5091-956.0000 | MISCELLANEOUS | 1,000.00 | 975.00 | 0.00 | 25.00 | 97.50 |
| 5091-5091-956.0002 | FIRE HYDRANT METER REFUNDS | 2,000.00 | 653.39 | 653.39 | 1,346.61 | 32.67 |
| 5091-5091-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFERS | 11,000.00 | 0.00 | 0.00 | 11,000.00 | 0.00 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 5091 - WATER DEPARTMENT | | | | | | |
| Expenditures | | | | | | |
| 5091-5091-968.0000 | DEPRECIATION EXPENSE | 690,000.00 | 0.00 | 0.00 | 690,000.00 | 0.00 |
| 5091-5091-970.0500 | STORZ HYDRANT COUPLINGS | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 5091-5091-995.2011 | INTEREST 2011 FENTON RD PROJ | 7,700.00 | 1,896.91 | 0.00 | 5,803.09 | 24.64 |
| 5091-5091-995.2012 | INTEREST ON DWRF #1 FINANCING | 122,000.00 | 31,444.65 | 0.00 | 90,555.35 | 25.77 |
| 5091-5091-995.2016 | INTEREST ON DWRF #2 FINANCING | 86,000.00 | 22,025.50 | 0.00 | 63,974.50 | 25.61 |
| 5091-5091-995.2017 | INTEREST ON DWRF #3 FINANCING | 82,200.00 | 20,917.89 | 0.00 | 61,282.11 | 25.45 |
| 5091-5091-995.2018 | INTEREST ON DWRF #4 FINANCING | 75,000.00 | 18,454.74 | 0.00 | 56,545.26 | 24.61 |
| 5091-5091-995.2019 | INTEREST ON DWRF #5 FINANCING | 36,000.00 | 9,074.72 | 0.00 | 26,925.28 | 25.21 |
| 5091-5091-995.7860 | 2011 REVENUE REFUNDING BOND INTEREST | 1,500.00 | 1,242.00 | 1,485.00 | 258.00 | 82.80 |
| 5091-5091-999.2011 | ADMIN FEE 2011 FENTON RD PROJ | 100.00 | 50.00 | 0.00 | 50.00 | 50.00 |
| 5091-5091-999.7095 | 2011 WATER REFUNDING BOND EXPENDITURES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| Total Dept 5091 - WATER EXPENSES | | 6,447,700.00 | 2,075,292.12 | 371,576.19 | 4,372,407.88 | 32.19 |
| TOTAL EXPENDITURES | | 6,447,700.00 | 2,075,292.12 | 371,576.19 | 4,372,407.88 | 32.19 |
| Fund 5091 - WATER DEPARTMENT: | | | | | | |
| TOTAL REVENUES | | 6,908,600.00 | 4,119,447.04 | 645,676.01 | 2,789,152.96 | 59.63 |
| TOTAL EXPENDITURES | | 6,447,700.00 | 2,075,292.12 | 371,576.19 | 4,372,407.88 | 32.19 |
| NET OF REVENUES & EXPENDITURES | | 460,900.00 | 2,044,154.92 | 274,099.82 | (1,583,254.92) | 443.51 |
| BEG. FUND BALANCE | | 17,630,524.47 | 17,630,524.47 | | | |
| END FUND BALANCE | | 18,091,424.47 | 19,674,679.39 | | | |

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.



| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 6036 - INFORMATION TECHNOLOGY FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 6036-0000-666.0000 | INTEREST INCOME | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 6036-0000-669.0680 | TECH CHARGES - LOCAL STREET | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 6036-0000-669.0681 | TECH CHARGES - MAJOR STREET | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |
| 6036-0000-669.0682 | TECH CHARGES - SEWER | 21,000.00 | 0.00 | 0.00 | 21,000.00 | 0.00 |
| 6036-0000-669.0683 | TECH CHARGES - WATER | 21,000.00 | 0.00 | 0.00 | 21,000.00 | 0.00 |
| 6036-0000-669.0684 | TECH CHARGES - GENERAL FUND (ALL DEPTS) | 232,700.00 | 0.00 | 0.00 | 232,700.00 | 0.00 |
| 6036-0000-669.0685 | TECH CHARGES - MOTOR POOL | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 6036-0000-669.0686 | TECH CHARGES - POLICE | 65,900.00 | 0.00 | 0.00 | 65,900.00 | 0.00 |
| 6036-0000-669.0687 | TECH CHARGES - FIRE | 68,900.00 | 0.00 | 0.00 | 68,900.00 | 0.00 |
| 6036-0000-669.0689 | TECH CHARGES - BUILDING | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| 6036-0000-669.0690 | TECH CHARGES-SENIOR CITIZEN | 20,900.00 | 0.00 | 0.00 | 20,900.00 | 0.00 |
| 6036-0000-675.0000 | REFUNDS & REBATES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 6036-0000-694.0000 | MISCELLANEOUS | 0.00 | 26.00 | 0.00 | (26.00) | 100.00 |
| Total Dept 0000 | | 461,500.00 | 26.00 | 0.00 | 461,474.00 | 0.01 |
| TOTAL REVENUES | | 461,500.00 | 26.00 | 0.00 | 461,474.00 | 0.01 |
| Expenditures | | | | | | |
| Dept 6036 - INFO TECH EXPENSES | | | | | | |
| 6036-6036-703.0000 | ADMINISTRATIVE SALARY | 71,800.00 | 35,849.84 | 5,515.36 | 35,950.16 | 49.93 |
| 6036-6036-706.0000 | SALARIES PERMANENT | 4,900.00 | 1,121.18 | 167.67 | 3,778.82 | 22.88 |
| 6036-6036-709.0000 | OVERTIME | 200.00 | 69.86 | 0.00 | 130.14 | 34.93 |
| 6036-6036-717.0000 | RETIREMENT - MERS ACTIVE | 11,900.00 | 75.27 | 11.58 | 11,824.73 | 0.63 |
| 6036-6036-718.0000 | RETIREMENT - MERS RETIREES | 31,100.00 | 20,104.82 | 3,092.73 | 10,995.18 | 64.65 |
| 6036-6036-719.0000 | FRINGE BENEFITS | 38,500.00 | 15,113.09 | 1,435.09 | 23,386.91 | 39.25 |
| 6036-6036-727.0000 | OFFICE SUPPLIES | 9,000.00 | 2,665.72 | 340.18 | 6,334.28 | 29.62 |
| 6036-6036-757.0000 | OPERATING EXPENDITURES | 1,500.00 | 11.61 | 11.61 | 1,488.39 | 0.77 |
| 6036-6036-818.0000 | CONTRACTUAL SERVICES | 207,000.00 | 98,857.57 | 10,765.51 | 108,142.43 | 47.76 |
| 6036-6036-818.6036 | INFORMATION TECHNOLOGY LEASE | 76,700.00 | 38,700.07 | 6,220.60 | 37,999.93 | 50.46 |
| 6036-6036-828.0000 | MEMBERSHIP & DUES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 6036-6036-864.0000 | TRAINING | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 6036-6036-934.0000 | EQUIPMENT REPAIRS | 2,000.00 | 290.90 | 0.00 | 1,709.10 | 14.55 |
| 6036-6036-956.0000 | MISCELLANEOUS | 100.00 | 10.96 | 0.00 | 89.04 | 10.96 |
| 6036-6036-984.0000 | OFFICE EQUIPMENT | 2,500.00 | 266.05 | 266.05 | 2,233.95 | 10.64 |
| Total Dept 6036 - INFO TECH EXPENSES | | 460,500.00 | 213,136.94 | 27,826.38 | 247,363.06 | 46.28 |
| TOTAL EXPENDITURES | | 460,500.00 | 213,136.94 | 27,826.38 | 247,363.06 | 46.28 |
| Fund 6036 - INFORMATION TECHNOLOGY FUND: | | | | | | |
| TOTAL REVENUES | | 461,500.00 | 26.00 | 0.00 | 461,474.00 | 0.01 |
| TOTAL EXPENDITURES | | 460,500.00 | 213,136.94 | 27,826.38 | 247,363.06 | 46.28 |
| NET OF REVENUES & EXPENDITURES | | 1,000.00 | (213,110.94) | (27,826.38) | 214,110.94 | :1,311.09 |
| BEG. FUND BALANCE | | 155,799.09 | 155,799.09 | | | |
| END FUND BALANCE | | 156,799.09 | (57,311.85) | | | |

Attachment: Revenue and Expenditure Report 12-31-19 (4718 : Revenue and Expenditure Report as of

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27



*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 6061 - MOTOR POOL | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 6061-0000-650.0606 | MATERIAL SALES - CULVERTS | 5,000.00 | 3,582.60 | 0.00 | 1,417.40 | 71.65 |
| 6061-0000-650.0607 | MATERIAL SALES - TRAFFIC SIGNS | 15,000.00 | 2,989.44 | 0.00 | 12,010.56 | 19.93 |
| 6061-0000-650.0608 | MATERIAL SALES - SALT | 200,000.00 | 23,984.00 | 0.00 | 176,016.00 | 11.99 |
| 6061-0000-650.0609 | MATERIAL SALES - GRAVEL | 50,000.00 | 14,037.67 | 0.00 | 35,962.33 | 28.08 |
| 6061-0000-650.0610 | SALE OF GAS | 20,000.00 | 8,133.65 | 0.00 | 11,866.35 | 40.67 |
| 6061-0000-650.0670 | SALE OF SCRAP | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 6061-0000-666.0000 | INTEREST INCOME | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 6061-0000-669.0680 | LOCAL ST EQUIPMENT RENTAL | 200,000.00 | 54,091.90 | 0.00 | 145,908.10 | 27.05 |
| 6061-0000-669.0681 | MAJOR ST EQUIPMENT RENTAL | 300,000.00 | 103,076.22 | 0.00 | 196,923.78 | 34.36 |
| 6061-0000-669.0682 | SEWER EQUIPMENT RENTAL | 80,000.00 | 25,279.39 | 0.00 | 54,720.61 | 31.60 |
| 6061-0000-669.0683 | WATER EQUIPMENT RENTAL | 120,000.00 | 31,169.34 | 0.00 | 88,830.66 | 25.97 |
| 6061-0000-669.0684 | GEN FUND EQUIPMENT RENTAL | 35,000.00 | 23,347.39 | 0.00 | 11,652.61 | 66.71 |
| 6061-0000-669.0685 | VEHICLE MAINT/REPAIR REVENUE | 30,000.00 | 10,477.62 | 0.00 | 19,522.38 | 34.93 |
| 6061-0000-669.0686 | POLICE EQUIPMENT RENTAL | 6,000.00 | 7,637.82 | 0.00 | (1,637.82) | 127.30 |
| 6061-0000-669.0689 | BUILDING EQUIPMENT RENTAL | 18,000.00 | 5,726.31 | 0.00 | 12,273.69 | 31.81 |
| 6061-0000-669.0690 | SENIOR CITIZEN EQUIPMENT RENTAL | 19,000.00 | 8,184.38 | 0.00 | 10,815.62 | 43.08 |
| 6061-0000-669.0691 | FIRE EQUIPMENT RENTAL | 6,000.00 | 6,599.32 | 0.00 | (599.32) | 109.99 |
| 6061-0000-669.0693 | DDA EQUIPMENT RENTAL | 3,000.00 | 53.68 | 0.00 | 2,946.32 | 1.79 |
| 6061-0000-673.0000 | SALE OF ASSETS | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 6061-0000-675.0000 | REFUNDS & REBATES | 5,000.00 | 5,249.39 | 0.00 | (249.39) | 104.99 |
| 6061-0000-678.0000 | REIMBURSEMENT INCOME | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| Total Dept 0000 | | 1,136,000.00 | 333,620.12 | 0.00 | 802,379.88 | 29.37 |
| TOTAL REVENUES | | 1,136,000.00 | 333,620.12 | 0.00 | 802,379.88 | 29.37 |
| Expenditures | | | | | | |
| Dept 6061 - MOTOR POOL EXPENSES | | | | | | |
| 6061-6061-703.0000 | ADMINISTRATION SALARIES | 8,200.00 | 5,504.32 | 700.30 | 2,695.68 | 67.13 |
| 6061-6061-705.0000 | SUPERVISION SALARIES | 7,700.00 | 619.93 | 102.94 | 7,080.07 | 8.05 |
| 6061-6061-706.0000 | SALARIES PERMANENT | 90,900.00 | 43,083.86 | 8,139.86 | 47,816.14 | 47.40 |
| 6061-6061-706.7007 | EQUIPMENT MAINTENANCE | 6,000.00 | 812.28 | 278.64 | 5,187.72 | 13.54 |
| 6061-6061-708.0000 | SHARED SALARIES | 16,300.00 | 7,113.72 | 1,123.44 | 9,186.28 | 43.64 |
| 6061-6061-709.0000 | OVERTIME | 6,400.00 | 1,208.39 | 60.52 | 5,191.61 | 18.88 |
| 6061-6061-717.0000 | RETIREMENT - MERS ACTIVE | 3,200.00 | 116.68 | 37.34 | 3,083.32 | 3.65 |
| 6061-6061-718.0000 | RETIREMENT - MERS RETIREES | 20,100.00 | 6,027.48 | 983.02 | 14,072.52 | 29.99 |
| 6061-6061-719.0000 | FRINGE BENEFITS | 84,300.00 | 29,788.93 | 3,009.08 | 54,511.07 | 35.34 |
| 6061-6061-728.0000 | INFORMATION TECH ALLOCATION | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 6061-6061-746.7006 | CULVERTS | 5,000.00 | 3,582.60 | 0.00 | 1,417.40 | 71.65 |
| 6061-6061-747.7009 | GRAVEL | 50,000.00 | 14,037.67 | 0.00 | 35,962.33 | 28.08 |
| 6061-6061-748.7008 | SALT | 200,000.00 | 23,984.00 | 0.00 | 176,016.00 | 11.99 |
| 6061-6061-749.7007 | TRAFFIC SIGNS | 15,000.00 | 2,989.44 | 0.00 | 12,010.56 | 19.93 |
| 6061-6061-757.0000 | OPERATING EXPENDITURES | 50,000.00 | 17,329.67 | 2,204.48 | 32,670.33 | 34.66 |
| 6061-6061-776.0000 | BLDG MAINT/SUPPL/JANITORIAL | 20,000.00 | 4,791.56 | 2,148.06 | 15,208.44 | 23.96 |
| 6061-6061-808.0000 | AUDIT & OTHER PROFESSIONAL SERVICES | 5,000.00 | 3,768.83 | 0.00 | 1,231.17 | 75.38 |
| 6061-6061-818.0000 | CONTRACTUAL SERVICE | 1,000.00 | 136.40 | 0.00 | 863.60 | 13.64 |
| 6061-6061-864.0000 | TRAINING | 3,000.00 | 124.41 | 0.00 | 2,875.59 | 4.15 |
| 6061-6061-867.0000 | GAS & OIL | 100,000.00 | 32,761.46 | 2,090.69 | 67,238.54 | 32.76 |
| 6061-6061-910.0000 | VEHICLE INSURANCE | 50,800.00 | 0.00 | 0.00 | 50,800.00 | 0.00 |
| 6061-6061-910.7020 | BUILDING INSURANCE | 3,900.00 | 0.00 | 0.00 | 3,900.00 | 0.00 |
| 6061-6061-920.0000 | UTILITIES | 13,000.00 | 4,322.54 | 0.00 | 8,677.46 | 33.25 |
| 6061-6061-920.1000 | ERC LED PROGRAM | 1,400.00 | 788.35 | 244.15 | 611.65 | 56.31 |
| 6061-6061-934.0000 | EQUIPMENT REPAIRS | 175,000.00 | 25,577.43 | 3,443.49 | 149,422.57 | 14.62 |
| 6061-6061-968.0000 | DEPRECIATION EXPENSE | 371,000.00 | 0.00 | 0.00 | 371,000.00 | 0.00 |

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 12/31/2019 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 12/31/2019 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|---|---|---|---|---|---|---|
| Fund 6061 - MOTOR POOL | | | | | | |
| Expenditures | | | | | | |
| 6061-6061-978.0000 | TOOLS & EQUIPMENT | 8,000.00 | 1,064.84 | 224.22 | 6,935.16 | 13.31 |
| 6061-6061-979.0000 | SMALL PARTS & TOOLS | 800.00 | 381.36 | 0.00 | 418.64 | 47.67 |
| 6061-6061-983.0000 | LEASE EXPENSE-BUILDING | 16,700.00 | 344.85 | 0.00 | 16,355.15 | 2.06 |
| 6061-6061-983.1000 | LEASE EXPENSE-EQUIPMENT | 17,000.00 | 12,819.62 | 7,235.96 | 4,180.38 | 75.41 |
| Total Dept 6061 - MOTOR POOL EXPENSES | | 1,352,700.00 | 243,080.62 | 32,026.19 | 1,109,619.38 | 17.97 |
| TOTAL EXPENDITURES | | 1,352,700.00 | 243,080.62 | 32,026.19 | 1,109,619.38 | 17.97 |
| Fund 6061 - MOTOR POOL: | | | | | | |
| TOTAL REVENUES | | 1,136,000.00 | 333,620.12 | 0.00 | 802,379.88 | 29.37 |
| TOTAL EXPENDITURES | | 1,352,700.00 | 243,080.62 | 32,026.19 | 1,109,619.38 | 17.97 |
| NET OF REVENUES & EXPENDITURES | | (216,700.00) | 90,539.50 | (32,026.19) | (307,239.50) | 41.78 |
| BEG. FUND BALANCE | | 1,637,580.83 | 1,637,580.83 | | | |
| END FUND BALANCE | | 1,420,880.83 | 1,728,120.33 | | | |
| TOTAL REVENUES - ALL FUNDS | | 37,440,800.00 | 22,558,300.41 | 2,153,259.31 | 14,882,499.59 | 60.25 |
| TOTAL EXPENDITURES - ALL FUNDS | | 40,671,950.00 | 19,100,897.86 | 5,415,338.65 | 21,571,052.14 | 46.96 |
| NET OF REVENUES & EXPENDITURES | | (3,231,150.00) | 3,457,402.55 | (3,262,079.34) | (6,688,552.55) | 107.00 |
| BEG. FUND BALANCE - ALL FUNDS | | 69,174,822.49 | 69,174,822.49 | | | |
| END FUND BALANCE - ALL FUNDS | | 65,943,672.49 | 72,632,225.04 | | | |

**Burton City Council**
4303 S. Center Road
Burton, MI 48519

**SCHEDULED**

Meeting: 01/21/20 07:00 PM
Department: Treasurer Office
Category: Report
Prepared By: Alice Bryce
Department Head: Alice Bryce

**AGENDA ITEM (ID # 4711)**

*DOC ID: 4711*

# January 2020 Investment Report

**ATTACHMENTS:**

- Jan 2020 Investment Report (PDF)

# CITY OF BURTON
# POOLED CASH INVESTMENT REPORT

**REPORT DATE: 01/08/20**

| AGENT | COMM PAPER 1 | COMM PAPER 2 | SPLIT RATING | CERT DEPOSIT | MONEY MKT | TREASURY BILLS |
|---|---|---|---|---|---|---|
| CHASE | $0.00 | $0.00 | $0.00 | $0.00 | $781,750.60 | $0.00 |
| COMERICA | $491,737.51 | $0.00 | $0.00 | $3,268,000.00 | $0.00 | $5,020,000.00 |
| CUTWATER | $0.00 | $0.00 | $0.00 | $0.00 | $6,824,360.08 | $0.00 |
| ELGA CREDIT UNION | $0.00 | $0.00 | $0.00 | $0.00 | $2,325,209.82 | $0.00 |
| FLAGSTAR | $0.00 | $0.00 | $0.00 | $270,521.12 | $530,205.42 | $0.00 |
| FRANKENMUTH CREDIT U | $0.00 | $0.00 | $0.00 | $420,686.25 | $0.00 | $0.00 |
| HUNTINGTON BANK | $0.00 | $0.00 | $0.00 | $0.00 | $2,013,563.63 | $0.00 |
| MULTI BANK SECURITIES | $1,971,200.00 | $0.00 | $0.00 | $1,430,000.00 | $0.00 | $1,520,000.00 |
| **TOTALS:** | $2,462,937.51 | $0.00 | $0.00 | $5,389,207.37 | $12,475,089.55 | $6,540,000.00 |

**GRAND TOTAL:** $26,867,234.43

**50% RULE ( NON COMM PAPER - COMM PAPER ) :** $21,941,359.41

**AVERAGE INTEREST :** 2.0823

**REPORT DATE: 01/08/20**

| Purchase Amount | | Institution Name | Agent | Rate | Days | Date Pur. | Date Due | Interest Due | Daily Int. | CUSIP |
|---|---|---|---|---|---|---|---|---|---|---|
| $325,319.65 | M-3 | Huntington SP Assessment E | HUNT - M | 0.45 | 90 | 11/01/19 | 01/30/20 | $365.98 | $4.07 | |
| $4,186,886.63 | M-3 | MI CLASS - Pooled | CUT - MM | 1.82 | 90 | 11/01/19 | 01/30/20 | $19,050.33 | $211.67 | |
| $781,750.60 | M-3 | Chase Earnings Credit | CHS - MM | 0.7 | 90 | 11/01/19 | 01/30/20 | $1,368.06 | $15.20 | |
| $530,205.42 | M-3 | Flagstar - Pooled | FLAG - M | 1.14 | 90 | 11/01/19 | 01/30/20 | $1,511.09 | $16.79 | |
| $2,325,209.82 | M-3 | ELGA CU - Sewer | ELGA - M | 0.7 | 90 | 11/01/19 | 01/30/20 | $4,069.12 | $45.21 | |
| $26,247.62 | M-3 | MI CLASS - Fire Cap Proj | CUT - MM | 1.82 | 90 | 11/01/19 | 01/30/20 | $119.43 | $1.33 | |
| $2,611,225.83 | M-3 | MI CLASS - Sewer Savings | CUT - MM | 1.82 | 90 | 11/01/19 | 01/30/20 | $11,881.08 | $132.01 | |
| $1,688,243.98 | M-3 | Huntington Earnings Credit | HUNT - M | 0.45 | 90 | 11/01/19 | 01/30/20 | $1,899.27 | $21.10 | |
| $491,737.51 | O-3 | Toyota - Pooled | CO - 1 | 2.20333 | 270 | 05/20/19 | 02/14/20 | $8,262.49 | $30.60 | 8923AOBE2 |
| $105,000.00 | M-1 | FHLB 9.9 Yr Step - Sewer | CO - TB | 2 | 332 | 06/20/19 | 05/17/20 | $1,936.67 | $5.83 | 3130A7TV7 |
| $1,971,200.00 | O-3 | JP Morgan - Pooled | MBS - 1 | 1.92 | 270 | 09/19/19 | 06/15/20 | $28,800.00 | $106.67 | 46640PFF5 |
| $1,518,000.00 | M-1 | JP Morgan Chase Step - Pool | CO - CD | 2.35 | 375 | 07/31/19 | 08/09/20 | $37,159.38 | $99.09 | 48128HX37 |
| $265,000.00 | M-1 | FHLB - Sewer | CO - TB | 2.86 | 358 | 08/22/19 | 08/14/20 | $7,536.89 | $21.05 | 3130AGVH5 |
| $250,000.00 | M-1 | FHL 15yr Call Step SWR | CO - TB | 1.75 | 1459 | 08/30/16 | 08/28/20 | $17,730.90 | $12.15 | 3130A8Z22 |
| $500,000.00 | M-1 | JP Morgan Chase - Pool | CO - CD | 2.25 | 365 | 09/15/19 | 09/14/20 | $11,406.25 | $31.25 | 48128H6V5 |
| $500,000.00 | M-1 | JP Morgan Chase - Pooled | CO - CD | 2.4 | 365 | 10/16/19 | 10/15/20 | $12,166.67 | $33.33 | 48128LCQ0 |
| $500,000.00 | M-1 | JP Morgan Chase | CO - CD | 3.25 | 365 | 11/29/19 | 11/28/20 | $16,475.69 | $45.14 | 48128LKF5 |
| $270,521.12 | M-1 | Flagstar Bank | FLAG - C | 1.65 | 365 | 12/11/19 | 12/10/20 | $4,525.59 | $12.40 | |
| $420,686.25 | M-1 | FRANKENMUTH C/U SEWE | FCU - CD | 2.47 | 1096 | 03/12/18 | 03/12/21 | $31,634.67 | $28.86 | |
| $250,000.00 | M-1 | Wells Fargo 5yr Pool | MBS - CD | 1.75 | 1826 | 06/17/16 | 06/17/21 | $22,190.97 | $12.15 | 9497485W3 |
| $340,000.00 | M-1 | Chase SWR - Call | MBS - CD | 1.45 | 1826 | 07/15/16 | 07/15/21 | $25,006.06 | $13.69 | 48125Y5N0 |
| $1,000,000.00 | M-1 | FHLMC Freddie Mac Step - P | CO - TB | 2 | 848 | 06/04/19 | 09/29/21 | $47,111.11 | $55.56 | 3134GANS9 |
| $1,000,000.00 | M-1 | FHLB Step - Pooled | CO - TB | 2.125 | 803 | 07/19/19 | 09/29/21 | $47,399.31 | $59.03 | 3130A9GN5 |
| $500,000.00 | M-1 | FHLB Step - Pooled | CO - TB | 2.125 | 799 | 07/23/19 | 09/29/21 | $23,581.60 | $29.51 | 3130A9GN5 |
| $500,000.00 | M-1 | FNMA 15Yr Step Pool | MBS - TB | 2.5 | 2189 | 03/30/16 | 03/28/22 | $76,006.94 | $34.72 | 3136G3FG5 |
| $500,000.00 | M-1 | FHLMC 12.2 Yr Step - Pool | CO - TB | 2.01 | 1165 | 06/14/19 | 08/22/22 | $32,522.92 | $27.92 | 3134GAAW4 |
| $400,000.00 | M-1 | FHLMC - 12.2 Yr Step - Sewe | CO - TB | 2.01 | 1159 | 06/20/19 | 08/22/22 | $25,884.33 | $22.33 | 3134GAAW4 |

**REPORT DATE: 01/08/20**

| Purchase Amount | | Institution Name | Agent | Rate | Days | Date Pur. | Date Due | Interest Due | Daily Int. | CUSIP |
|---|---|---|---|---|---|---|---|---|---|---|
| $340,000.00 | M-1 | JP MORGAN CHASE - SWR | MBS - CD | 3.4 | 1456 | 02/08/19 | 02/03/23 | $46,753.78 | $32.11 | 48128HBX5 |
| $250,000.00 | M-1 | WELLS FARGO BK - SWR | MBS - CD | 3.5 | 1834 | 12/20/18 | 12/28/23 | $44,576.39 | $24.31 | 949763WAO |
| $250,000.00 | M-3 | Wells Fargo - Pooled | MBS - CD | 3.1 | 1825 | 02/13/19 | 02/12/24 | $39,288.19 | $21.53 | 949763XQ4 |
| $250,000.00 | M-1 | Wells Fargo - Pooled | CO - CD | 3.1 | 1826 | 02/13/19 | 02/13/24 | $39,309.72 | $21.53 | 949763XQ4 |
| $500,000.00 | M-1 | FHLMC Step - Pooled | CO - TB | 1.75 | 3770 | 04/29/19 | 08/24/29 | $91,631.94 | $24.31 | 3134G95R4 |
| $265,000.00 | M-1 | FHLB 12 Yr Step - Pooled | MBS - TB | 2.59 | 4413 | 06/28/19 | 07/28/31 | $84,135.07 | $19.07 | 3130A8RS4 |
| $500,000.00 | M-1 | FHLB - Step Up Pooled | CO - TB | 2 | 4467 | 07/01/19 | 09/23/31 | $124,083.33 | $27.78 | 3130A9AY7 |
| $505,000.00 | M-1 | FHLB 17 Yr Step - Sewer | MBS - TB | 2.85 | 5828 | 11/05/19 | 10/20/35 | $232,998.58 | $39.98 | 3130A9RK9 |
| $250,000.00 | M-1 | FHLMC 17 Yr Step - Pooled | MBS - TB | 2.7 | 6195 | 11/12/19 | 10/28/36 | $116,156.25 | $18.75 | 3134GARZ9 |
| $26,867,234.43 | | | | | | | | $1,336,536.05 | $1,358.03 | |

**Burton City Council**
4303 S. Center Road
Burton, MI 48519

**ADOPTED**

Meeting: 01/21/20 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

**AGENDA ITEM (ID # 4719)**

*DOC ID: 4719*

# Approve and authorize the Attorney Billing (Doyle) 1/2/2020 to 1/14/2020 in the amount $5,461.75.

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Christina Conley, Councilwoman |
| **SECONDER:** | Dennis O'Keefe, Councilman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Danny Wells |

**Burton City Council**
4303 S. Center Road
Burton, MI 48519

**ADOPTED**

Meeting: 01/21/20 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

**AGENDA ITEM (ID # 4715)**

*DOC ID: 4715*

# Approve and authorize the Attorney Billing (Masud) 12/2/19 to 12/20/19 in the amount of $3,591.00.

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Tom Martinbianco, Councilman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Danny Wells |

# Approve and authorize the sale of Vacant Lot located in the Bendle School District and owned by the City of Burton since July, 1992 - Natalie St., Parcel No. 59-31-528-045, to give first and final approval for the sale of this improved parcel to Rocky Brook Land Company, Inc., 483 Billings Rd., Hermon, ME 04401 for the sum of $100.00 cash or its equivalent and authorizing the Mayor and Clerk to execute any and all documents required to effectuate this sale.

**ATTACHMENTS:**

- Rocky Brook PA - 045 (PDF)

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Danny Wells |

# CONDITIONAL PURCHASE AGREEMENT

**Conditioned upon City Council Approvals with possible Combination with Adjacent Parcel**

Section 11.3 of the Burton City Charter requires the Burton City Council to approve all land sales by an affirmative vote of five of the seven council members. No sale can be finalized without these approvals.

For valuable consideration **THE CITY OF BURTON**, a municipal corporation, of 4303 S. Center Road, Burton, Michigan 48519, as Seller and Rocky Brook Land Company, Inc, ~~husband and wife/a single man/woman~~, of 483 Billings Rd., Hermon ME, ~~Michigan 48~~ 04401, as Purchaser(s), agree to purchase, the following described real property located in the City of Burton, Genesee County, Michigan being legally described as:

Legal Description(s) LOT 80 WILSON HOMESTEAD

More commonly known as: Vacant lot on Natalie

Permanent Parcel #: 59-31-528-045

together with all improvements, appurtenances, hereditament now on the premises.

1. **PURCHASE PRICE:**
   The Purchase Price for the above described property shall be $ 100.00 payable in cash or certified funds at closing.

2. **DEPOSIT:**
   In the event that the Purchaser is submitting this Purchase Agreement for City Council consideration, an earnest money deposit in the amount of Ten (10%) percent of the price being offered is hereby submitted with this Purchase Agreement.

3. **CLOSING:**
   a. Purchaser acknowledges that all sales of City owned property must be approved by the Burton City Council. If the Council fails to approve this sale, then and in that event this Agreement will be deemed null and void and Seller shall forthwith return Purchaser's earnest money deposit.

   b. Closing shall take place within fifteen (15) business days of the City Council approval of this sale. At which time Purchaser will pay to Seller the balance of the purchase price in cash or certified funds and Seller shall convey a Quit Claim Deed to purchaser in a form suitable for recording. **Purchaser will be responsible for recording the Quit Claim Deed.**

4. **Supplemental Conditions**:
   a. Purchaser acknowledges and stipulates that Purchaser shall be solely responsible for the maintenance of the property from the date of closing forward, this shall include lawn mowing, tree upkeep, junk removal, brush, and any other violations of the City of Burton Ordinances.
   b. Purchaser further acknowledges and stipulates that said maintenance shall be at the sole expense of the Purchaser and Seller shall not bear any liability therefrom.

c. Purchaser further acknowledges that if they are the adjacent property owner, they must combine the purchased parcel with their principle parcel within 30 days of the date of closing. (as set forth in section 5 of the agreement)

5. **COMBINATION OF PARCELS/ Reversionary Clause/ Election of Remedies**:
   a. Purchaser acknowledges and stipulates that Purchaser shall cause to be combined the purchased parcel that is the subject of the Agreement and the adjacent principle parcel within 30 days of compliance with paragraph 4, above.
   b. Purchaser further acknowledges and stipulates that said parcel combination shall be the sole responsibility and at the sole expense of the Purchaser and Seller shall not bear any liability therefrom.
   c. Purchaser further acknowledges and stipulates that in the event that the subject parcels have not been combined as set forth in subparagraph 5(a), irrespective of compliance with paragraph 4, above, the property shall either revert back to the Seller and any and all money deposited by Purchaser shall be retained by the Seller or the City may institute legal action to compel combination of the parcels, at the City's sole election. ***Purchaser shall be responsible for all fees**, legal and otherwise, associated with the reversion of the property to the Seller in the event Purchaser does not voluntarily transfer title back to the Seller and legal proceedings are necessary to obtain title or in the event legal proceedings are necessary to compel specific performance of the combining of the parcels.

6. **TITLE**:
   a. Seller does not warrant title. Purchaser is responsible to obtain evidence of satisfactory title. Seller will not provide title insurance.
   b. In the event that Purchaser's title search discloses title defects, Purchaser shall have twenty (20) days from the date of the execution of this Agreement to rescind this transaction by written notification to the City Clerk. Upon termination within the twenty (20) day period, Seller shall return the earnest money deposit to Purchaser and this Agreement shall be null and void.

7. **CONDITION OF PREMISES**:
   Purchaser acknowledges, notwithstanding paragraph 4, above, that the premises is being sold "AS IS" and that Seller has made absolutely no representations to Purchaser regarding the condition of the premises or any personal property which may be located within or upon the premises. There are no warranties of any type, expressed or implied being given by Seller to Purchaser.

8. **TAXES**:
   Seller makes no representations regarding the status of either real or personal property taxes pertaining to the property above described. There shall be no proration of taxes as Purchaser shall be solely responsible for all unpaid taxes, assessments, and fees which may or may not be a lien against the premises at the time of closing. In addition to being solely responsible for all taxes, both past due and current, Purchaser is also responsible to pay any tax certification, revenue stamp and recording fees which may be associated with the recording of the deed.

9. **ENTIRE CONTRACT**:
   Seller and Purchaser agree that they have read this document, that they understand its terms and agree to be bound thereby, and that there are no other agreements in writing or otherwise between them concerning the subject of this contract, and that this contract embodies the complete and entire agreement between them concerning the subject of this contract.

10. **BINDING EFFECT**:
Seller and Purchaser agree that the covenants and undertakings of this contract shall also bind their heirs, personal representatives, administrators, executors, assigns and successors; and that said covenants and undertakings as expressed herein shall continue to bind the parties subsequent to the final closing.

11. **MISCELLANEOUS PROVISIONS**:
a. Each party shall be responsible to pay their respective attorney fees.
b. All parties acknowledge receipt of a signed copy of this Purchase Agreement.

**SIGNED IN THE PRESENCE OF:** **SELLER:**
**THE CITY OF BURTON**

**BRENDA S. MOULTON** **BY: PAULA ZELENKO, MAYOR** **DATE**

**BY: BETTE BIGSBY, ACTING CLERK** **DATE**

**PURCHASER:**

Rocky Brook Land Company, Inc 1/2/2020
**Name:** **DATE**

**Address:** 483 Billings Rd
Hermon, ME 04401

**Phone:** (207) 498-9696

Daniel McClung, President 1/2/2020
**Name:** **DATE**
DL McClung

# Approve and authorize the Poverty Exemption application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem property taxes for tax year 2020 pursuant to MCL 211.7u.

**ATTACHMENTS:**

- Poverty Exemption Approval 1-21-20 (DOCX)
- 2020 POVERTY EXEMPTION APPLICATION (PDF)

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Gregory Fenner, Vice President |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Danny Wells |

# Assessor's Office

4303 South Center Road ◆ Burton, MI 48519

Phone (810) 743-1500 ◆ Fax (810) 743-5060 ◆ www.burtonmi.gov

*Duane D. Haskins*
Mayor

*Ann M. Abbey*
Assessor

January 14, 2020

DATE: January 21, 2020

TO: Honorable Mayor Duane D. Haskins

FROM: Ann M. Abbey, Assessor

RE: 2020 Poverty Exemption Guidelines

The resolution/motion regarding the application and guidelines to be utilized by the City of Burton Board of Review for tax year 2020 is hereby set forth for your review and approval for submission to the City Council.

Approve and authorize the Poverty Exemption application and guidelines for use by property owners and the City of Burton Board of Review for consideration of exemption of ad valorem taxes for tax year 2020 pursuant to MCL 211.7u

Respectfully submitted,

Ann M. Abbey

Ann M. Abbey
MMAO, PPE

Reset Form

# ASSESSMENT/ TAX YEAR 2020
# CITY OF BURTON
# APPLICATION INSTRUCTIONS FOR POVERTY TAX EXEMPTION

(Adopted: ________ __, 2020- Burton City Council)

Pursuant to Section 211.7u

Michigan Complied Laws

The Application for One- Year Poverty Exemption is in keeping with the requirements of the state of Michigan with regard to poverty exemptions. Filing of this form is necessary to determine if you qualify for a Poverty Tax Exemption. The following questions are necessary in order to determine poverty status and asset status.

***Please read these instructions carefully. To be considered for a poverty exemption, the following information must be provided. All sections must be completed and contain accurate information or they may not be considered.***

1. COMPLETE ALL SECTIONS OF THIS APPLICATION
2. Submit a completed and signed copy of the following:
   - [ ] 2019 Michigan Homestead Property Tax Credit Claim (MI 1040 CR)

   **or**

   - [ ] 2019 Federal Income Tax Return (1040), if you are required to file Federal Income Tax

   **or**

   - [ ] 2019 Federal Income Tax Return (1040) for all other occupants of your home
   - [ ] A copy of Michigan Driver's License, or Michigan Personal Identification Card
   - # [ ] A copy of Deed, proof of ownership
   - [ ] If you are unable to provide Income Tax Returns, we will need a copy of your ### bank statements from the last 12 months. You may black out your account number.

***(Applications submitted without completed forms or income tax returns will not be processed.)***

3. If an occupant of your home is not employed but has income from another source, You must show the income on your application
4. The application must be legible. If you need to provide additional information, please attach a separate sheet. Do not write in the margins of the application**.**
5. Do not submit originals of supporting documentation as we must keep these for our records and cannot return them.
6. If the application is incomplete or you do not include copies of the required financial documents, it may be considered ineligible for a poverty exemption.

**RETURN THE APPLICATION AND REQUIRED DOCUMENTATION AS SOON AS POSSIBLE TO ALLOW TIME FOR REVIEW, BEFORE IT IS SUBMITTED TO THE BOARD OF REVIEW.**

**MARCH BOARD OF REVIEW: SUBMIT BY MARCH 2, 2020**

**JULY BOARD OF REVIEW: SUBMIT BY JULY 13, 2020**

**DECEMBER BOARD OF REVIEW: SUBMIT BY DECEMBER 1, 2020**

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**CONFIDENTIAL – RESTRICTED ACCESS**

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**NOTICE: Any willful misstatements or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.**

YEAR: **2020**

PARCEL NO: ___________

# POVERTY TAX EXEMPTION APPLICATION

**Confidential Information**

**PETITIONER INFORMATION**

I,________________________, being the owner and resident of the property listed below, apply for tax relief under MCL 211.7u of the General Property Tax Act.

Name: ________________________________ Date of Birth:___________________
Phone Numbers: Daytime:____________________Evening:_____________________
Cell: ________________________

Property Address for Which Relief is Being Sought:

________________________________________

________________________________________

| Marital Status | No. of Years |
|---|---|
| ☐ Married | __________ |
| ☐ Divorced | __________ |
| ☐ Widowed | __________ |
| ☐ Separate | __________ |
| ☐ Single | __________ |

**PETITIONER EMPLOYMENT STATUS**

- ☐ Disabled- No. of years ______
- ☐ Do you qualify for disability benefits ☐Yes ☐No
- ☐ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Retired- No. of year's _______
- ☐ Unemployment- No. of year _______
- ☐ Laid-off – No. of year's ______
- ☐ Other ________________

Occupation (If employed) _____________

Employer: ____________________
Address: _____________________

Telephone: ____________________

**SPOUSE EMPLOYMENT STATUS:**

- ☐ Disabled- No. of years ____
- ☐ Do you qualify for disability benefits ☐Yes ☐
- ☐ Employed Full-Time
- ☐ Employed Part-Time
- ☐ Retired No. of year's _______
- ☐ Unemployed- No. of years ______
- ☐ Laid-off- No. of years _____
- ☐ Other ________________

Occupation (If employed) _______________

Employer: ________________________
Address: ________________________

Telephone: ________________________

Describe any disabilities or health problems:

______________________________________________________________

______________________________________________________________

Have you applied for Homestead Property Tax Credit this year? ____________________

**A.** How much was your Property Tax Credit? ____________________

**Attach copy of 1040 CR and Federal or State Income Tax return for each person residing in the Homestead, if filed for the current or proceeding year.**

## MORTGAGE INFORMATION

**B.** Purchase Date: ____________________ Amount Paid: ____________________
**C.** Mortgage/ Land Contract Balance: ________________________________________ ___
**D.** Monthly Payment: ________________ Does this payment include taxes? ☐Yes ☐No
**E.** Number of Years Remaining on the Mortgage/ Land Contract: ________________________
**F.** Are your property taxes paid? ☐ Yes ☐ No
**G.** Did you apply for a poverty exemption last year? ☐Yes ☐No

**OTHER REAL ESTATE HOLDINGS:**

**H.** Do you, your spouse, or any other person residing in the homestead have a financial interest in other real estate? If yes, please provide the following information concerning that financial interest.

| Location – City & State | Tax I.D. Number of Property | Value of Property | Amount of Equity |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

(Attach additional sheet of paper if necessary)

**I.** Are you and/ or your spouse the sole owners of the subject property? ☐ Yes ☐ No
If no, list all owners and their percentages of ownership:

| Owner's Name | Percentage of Ownership |
|---|---|
| | % |
| | % |
| | % |
| | % |

(Attach an additional sheet of paper if necessary)

**J.** Do you currently occupy the residency ☐Yes ☐ No If no, please explain:

________________________________________
________________________________________
________________________________________

**K.** Have any improvements, changes or additions been made to the property in the last two (2) years?
☐Yes ☐No. If yes, please explain:

______________________________________________________________________

______________________________________________________________________

**L.** Do you anticipate selling the Homestead property for which relief is sought in the next year?
☐ Yes ☐No. Please Explain:

______________________________________________________________________

______________________________________________________________________

**M.** Does anyone contribute to your support? ☐Yes-Amount ______________ ☐No, Explain

______________________________________________________________________

______________________________________________________________________

**N.** Is anyone able to contribute to your support? ☐Yes ☐No

## RESIDENT STATUS

**O.** Please list all the people currently living in your household other than yourself and spouse:

| | 1 | 2 | 3 | 4 |
|---|---|---|---|---|
| Name | | | | |
| Age | | | | |
| Relationship | | | | |
| Occupation | | | | |
| Annual Income | | | | |
| Claimed as Dependent | ☐ Yes ☐ No | ☐Yes ☐ No | ☐ Yes ☐ No | ☐ Yes ☐No |
| Heir to Estate? | ☐ Yes ☐ No | ☐ Yes ☐ No | ☐ Yes ☐ No | ☐ Yes ☐ No |

## ASSET INFORMATION

**P. Assets-** List all assets:

| Cash | | Other - describe | Net Value |
|---|---|---|---|
| Savings Account (s) | | | |
| Checking Account | | | |
| Stocks & Bonds | | | |
| Certificates | | | |
| Insurance | | | |
| Other | | | |

**VEHICLES, CARS, TRUCKS, BOATS, TRAILERS, ETC.**

**Q. VEHICLES** – List vehicle(s) that members of the Homestead own/drive. Include leased vehicles.

| Driver/ Owner | Year | Make | Model |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(Attach an additional sheet of paper if necessary)

## LOAN DEBT

**R.** Do you have other loans or land contracts that are outstanding? ☐Yes ☐ No

| | |
|---|---|
| To Whom | |
| Address | |
| Monthly Payment | |
| Current Balance | |

| | |
|---|---|
| To Whom | |
| Address | |
| Monthly Payment | |
| Current Balance | |

(Attach an additional sheet of paper of other loans or land contracts that are outstanding if necessary)

## EXPENSE INFORMATION

**Expenses**

**S. Monthly Household:**

| | | | | | |
|---|---|---|---|---|---|
| House Payment | | Taxes On Principle Residency | | Water | |
| Heating – Gas / Oil | | Taxes on Property | | Electricity | |
| Telephone | | Cable T.V. | | Cars | |
| Vehicles | | | | | |

**T. Insurance:**

| | |
|---|---|
| Life | |
| Home | |
| Auto | |

**U. Monthly Medical Expenses:**

| Persons Name | Relationship | Hospital | Doctor | Prescriptions |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

### V. PERSONAL DEBTS:

| Person or Company | Purpose of Debt | Date Debt Incurred | Original Amount of Debt | Monthly Payment | Balance Remaining |
|---|---|---|---|---|---|
| | | | $ | $ | $ |
| | | | $ | $ | $ |
| | | | $ | $ | $ |
| | | | $ | $ | $ |
| | | | $ | $ | $ |
| | | | $ | $ | $ |
| | | | $ | $ | $ |

**(VERIFICATION OF EXPENSES MAY BE REQUIRED)**

Do you have any major or unusual expenses? ☐Yes ☐No
If yes, Please explain:

________________________________________
________________________________________
________________________________________

(Please attach an additional sheet
of paper if necessary)

## INCOME INFORMATION

### W. OTHER ASSETS AND INCOME DATA

List all sources of personal income. Income includes all money coming into the household from any source of person.

| Source | Annual Income | Source | Annual Income |
|---|---|---|---|
| Employment | | Pension | |
| Social Security / SSI | | Unemployment Compensation | |
| Workman's Comp | | Welfare Assistance / Food Stamps / WIC | |
| A.D.C. & GA Benefits | | Alimony | |
| Interests & Dividends | | Child Support | |
| Insurance | | Gifts/ Other | |

### X. HOUSEHOLD INCOME

List the total income for each person residing in the household. Attach an additional sheet of paper if necessary.

| Name | Total Income in 2019 | Total Income in 2018 |
|---|---|---|
| Petitioner: | | |
| Spouse: | | |
| Other Person: | | |
| Other Person: | | |

**GRAND TOTAL OF 2019 INCOME:** ____________________

Attachment: 2020 POVERTY EXEMPTION APPLICATION (4714 : 2020 Poverty Exemption Guidelines)

**Y.** What was the total income from all sources of everyone living in your household for the past two (2) years?

Last year ____________________ Prior year ____________________

**Z.** Do you anticipate any major change in income from the coming year: ☐Yes ☐No
(If yes, please explain)

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________

**PLEASE READ EACH POINT CAREFULLY AND PUT A CHECK STATING YOU HAVE READ EACH POINT:**

☐ I/We, am/are unable to pay the full property taxes on the above described property and hereby make application for the property tax relief in accordance with Section 211.7u Michigan Compiled Laws and City of Burton Poverty Guidelines.

☐ I/We have read this application and fully understand the contents thereof.

☐ I/We declare that the statements made herein are complete, true, and correct to the best of my/our knowledge.

☐ I/We further understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interests occurring on the additional tax liability in accordance with Section 211.119 Michigan Compiled Laws.

☐ I/We further understand that if this application is incomplete or

☐ I/We fail to include all sources of income this application will not be considered by the Board of Review and that

☐ I/We confirm to the attached income and Asset guidelines.

PLEASE SIGN AND DATE Applicant's Signature: ____________________________ Date: ___________

Applicants Name Printed: __________________________

PLEASE SIGN AND DATE Spouse's Signature: ____________________________ Date: ___________

Spouse's Name Printed: __________________________

**NOTICE:** Any willful misstatement or misrepresentations made on this form may constitute perjury, which, under the law, is a felony punishable by fine or imprisonment.

# 2020
# CITY OF BURTON
# GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION

(Adopted: __________ ___, 2020- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

## I. **General Overview**

The Board of Review of the City of Burton recognizes the need to have available a procedure by which residents in need of assistance under MCL 211.7u can make an application for property tax relief. The Board of Review further recognizes that, pursuant to statute, as well as case law, they must adopt procedures and guidelines, approved by Burton City Council, to be used as standards when considering appeals made based on financial hardship. The Board of Review understands that these guidelines must be adhered to when reviewing hardship appeals, and reserves the right to make individual considerations within their authority, as they feel necessary. Any form submitted that is inaccurate or not fully completed will result in a denial of the appeal. All information in the form is subject to verification from the Board of Review or the Assessor's Office.

All applicants must obtain the proper applications from the Board of Review. All applicants, if approved by the Board of Review, will pay based on an assessment determined and certified by the Board of Review. The effect of the property tax rebate feature of the Michigan Income Tax will be considered when making this calculation. Additionally, the Board of Review will consider all revenue and non-revenue producing assets during its deliberation as to whether relief shall be granted.

Applications must be filed every year. If granted, the exemption is for one year only.

## II. **Basic Filing Requirements**

In order to be considered for exemption under MCL 211.7u each applicant must:

**A.** Own and occupy the property as a homestead, defined by law, for which the request is being made. This may include vacant, contiguous property as long as it is considered part of the principal homestead and for which a principal residence exemption has been approved.

**B.** Complete and submit an Application for Poverty Tax Exemption on a form designated and supplied by the City of Burton Assessor's Office.

**C.** Submit income verification as required. This may include current Federal and State Income Tax Returns, State Homestead Property Tax Credit Forms, or any additional information requested by the Board of Review.

**D.** Submit a copy of your Michigan Driver's License or a Michigan Personal Identification Card.

**2020**
**CITY OF BURTON**
**GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION**
(Adopted: __________ ___, 2020- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

III. **Processing Applications**

Once an Application for Poverty Tax Exemption is completed and returned to the Assessor's Office, the assessing staff will review the information provided. The assessing staff will complete and attach a Poverty Tax Exemption Worksheet to each appeal. The worksheet will summarize the application and provide the Board of Review with specific information, income of the applicant, an estimated tax amount for the property.

After the above referenced information is compiled, the entire packet will be submitted to the Board of Review to be considered for tax relief in a work session. The Board of Review will determine if Income standards have been met. The Board of Review will determine if Asset limits have been met. The Board of Review, in making their decision, may contact the applicant for any additional information they deem necessary.

- Extraordinary or unusual expenses are, for the purpose of this application, to indicate expenses that are not considered normal or that are not usually incurred as a Head of Household. The Board of Review shall examine each application for valid extraordinary expenses.

- If, in the decision of the Board of Review, the expenses are deemed valid, the Board of Review shall have the authority to review that application separately from the printed guidelines, to determine if the applicant qualifies for a poverty exemption.

- All applicants will be evaluated based on data submitted to the Board of Review by petitioner, testimony taken from petitioner, and any information gathered from any source the Board of Review may deem necessary.

- Any successful applicant may be subject to investigation of their financial and property records by the City of Burton. This would be done to verify information submitted or statements made to the Board of Review or Assessor concerning their poverty tax claim.

- The Board of Review shall follow the guidelines established herein when granting or denying an exemption.

The Board of Review shall also reject any application where the information contained in it appears fraudulent, misleading or incomplete.

**2020**
**CITY OF BURTON**
**GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION**
(Adopted: ________ __, 2020- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

IV. **Income Guidelines**

The income guidelines to be used by the Board of Review have been established in accordance with P.A. 390 of 1994 and shall be adhered to unless accompanied by special circumstances. In determining qualifications for tax exemption, the Board of Review shall consider every variable on the application, including total household income, the nature and duration of the income stream, the quality and accuracy of the information submitted and any other such evidence, as they feel appropriate in making their decision. In general, however these guidelines shall assist the Board of Review in their decisions.

Following are the federal poverty guidelines for use in setting poverty exemption guidelines for 2019 assessments. These are based on STC Bulletin No. 16 of 2018.

| Persons in Household | Household Income |
|---|---|
| 1 | $ 12,490 |
| 2 | $ 16,910 |
| 3 | $ 21,330 |
| 4 | $ 25,750 |
| 5 | $ 30,170 |
| 6 | $ 34,590 |
| 7 | $ 39,010 |
| 8 | $ 43,430 |
| For each additional person, add | $ 4,420 |

**Note:** P.A. 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

# 2020
# CITY OF BURTON
# GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION

(Adopted: _______ __, 2020- Burton City Council)
Pursuant to Section 211.7
Michigan Complied Laws

## V. Asset Guidelines

As required by P.A. 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit shall also include an asset level test. The following assets shall not be considered when applying an asset test to determine qualification for tax exemption.

i. The value of the applicant's primary residence subject to the exemption request along with any contiguous residential land.

ii. The value of all personal property, such as furniture and clothing.

Notwithstanding the value of property listed above, in order to be considered for tax exemption under MCL 211.7u, the value of all additional assets **shall not exceed five (5) times the annual household income of the applicant.** The Board of Review will consider all revenue and non-revenue producing assets during its deliberation as to whether relief shall be granted. If liquid assets (assets that can be readily converted to cash) exceed five times the gross income and no more cash than an amount equal to one month's gross household income. Assets do include:

- Stock
- Bonds
- Mutual Funds
- Coin Collections
- Boats
- ORVs
- Motorcycles
- Recreational Vehicles
- Second Homes
- Salable Property
- Jewelry, etc.

**2020**
**CITY OF BURTON**
**GUIDELINES FOR GRANTING POVERTY TAX EXEMPTION**

(Adopted: _______ __, 2020- Burton City Council)
Pursuant to Section 211.7u
Michigan Complied Laws

The Board of Review retains the authority to examine that application separate from the printed guidelines to determine if that applicant qualifies for a poverty exemption.

All asset information, as requested in the Application for Property Tax Exemption must be completed in total. The Board of Review may request additional information and verification of assets if they determine it to be necessary and may reject any application if assets are not properly identified.

VI. **Summary**

In conclusion, the Board of Review has been given exclusive jurisdiction over the granting of property tax relief due to financial hardship. The Board of Review for the City of Burton takes this task seriously and attempts to provide relief to all deserving residents within the city. The Board of Review may deny any appeal, regardless of income, if the financial hardship appears to be self-created by the actions of the person or persons making the application. The Board of Review may deviate from the guidelines if it determines there are substantial and compelling reasons, which are to be communicated, in writing, by the applicant. The Board of Review reserves the right to modify these guidelines as necessary.

The Burton City Council shall retain the authority, under P.A. 390 of 1994, and as further amended by P.A. 620 of 2002, to review and change these guidelines, as it deems necessary.

Michigan Department of Treasury
4988 (5-12)

**Poverty Exemption Affidavit**
This form is issued under authority of Public Act 206 of 1893; MCL 211.7u

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____________ ______________________, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: ______________________________________________________
______________________________________________________

SIGN HERE

________________________________
Signature of Person Applying for Affidavit Date

_________________________________________________
Print Name of Person Applying for Affidavit


**You will need to print and return this entire completed application along with the required documentation to the:**
**City of Burton- Assessor's Office**
**4303 S. Center Rd.**
**Burton, MI 48519**
**Any questions please feel free to contact our Assessor's Office Monday- Friday 9:00am-5:00pm at (810) 743-1500 ext. 1351**

**Burton City Council**
4303 S. Center Road
Burton, MI 48519

**ADOPTED**

Meeting: 01/21/20 07:00 PM
Department: Clerk's Office
Category: Appointment
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

**AGENDA ITEM (ID # 4713)**

*DOC ID: 4713*

# Approve and authorize the Mayor's appointment of Carol LaCross, 1515 E Judd Rd, Burton MI 48529 as an alternate member for the City of Burton Board of Review. Term to expire January 2023.

**ATTACHMENTS:**

- Carol Lacross-BOR (PDF)

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Dennis O'Keefe, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Danny Wells |

Carol L. LaCross
1515 E. Judd Rd.
Burton, MI 48529
(810) 444-4866

January 14, 2020

Dear Mayor Haskins,

I would like to declare my interest in serving the residents of the City of Burton by being considered to fill the position of an alternate City of Burton Board of Review member.

I am interested in this position because I care about the residents in the City of Burton. I love to be involved in our growing community. The City of Burton has always had a special place in my heart.

I moved to the City of Burton in 1970 with my family and for the past 50 years I have continued to be a resident in this beautiful City. I have worked for the City of Burton Clerk's Office as the AV counting board for elections for several years and plan to continue as long as I am able to.

Thank you for your consideration and I look forward to working with you in the near future.

Sincerely,

Carol L. LaCross

Carol L. LaCross

**Burton City Council**
4303 S. Center Road
Burton, MI 48519

**ADOPTED**

**AGENDA ITEM (ID # 4716)**

Meeting: 01/21/20 07:00 PM
Department: Clerk's Office
Category: Ordinance
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

*DOC ID: 4716*

# Approve and authorize second reading of an ordinance for Zoning Case #326, amend chapter 157, the zoning ordinance, of the code of ordinances of the City of Burton by the amendment of the definition of a kennel.

**ATTACHMENTS:**

- Ordinance Change (PDF)

| | |
|---|---|
| **RESULT:** | **CARRIED [UNANIMOUS]** |
| **MOVER:** | Vaughn Smith, Councilman |
| **SECONDER:** | Christina Conley, Councilwoman |
| **AYES:** | Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley |
| **EXCUSED:** | Danny Wells |

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

**ORDINANCE NO. 2019 - - 157**

AN ORDINANCE AMENDING, CHAPTER 157 OF THE CODE OF ORDINANCES OF THE CITY OF BURTON BY THE AMENDMENT OF THE DEFINITION OF A KENNEL

**THE CITY OF BURTON ORDAINS:**

**SECTION I**

Chapter 157.006 of the Code of Ordinances of the City of Burton shall be amended by the following:

**§157.006 DEFINITIONS**

***KENNEL.*** Any lot or premises on which 4 or more dogs, 4 months or older, are kept either permanently or temporarily boarded.

**SECTION II**

All other provisions of this Chapter shall be and are hereby ratified.

**SECTION III**

The violation of the terms of this Ordinance shall be a municipal civil infraction.

**SECTION IV**

If any section, part, or provision of this Ordinance is declared unconstitutional or invalid by a court of competent jurisdiction, then it is expressly provided and it is the intention of the City Council in passing this Ordinance that its parts shall be severable and all other parts of this Ordinance shall not be affected thereby and they shall remain in full force and effect.

**SECTION V**

This Ordinance, or a synopsis thereof, shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective 30 days after publication.

**SECTION VI**

A copy of this Ordinance may be inspected at the City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

CITY OF BURTON,

______________________________

By: Duane Haskins, MAYOR

______________________________

By: Rachael Boggs, CLERK

Ordinance introduced on:
Second Reading:
Publication date:
Effective date: