CITY OF BURTON

BURTON CITY COUNCIL MEETING

JUNE 15, 2015

AGENDA

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. INVOCATION LED BY: DENNIS O'KEEFE

B. THE PLEDGE OF ALLEGIANCE IS LED BY: DENNIS O'KEEFE

C. ROLL CALL

D. STAFF PRESENT

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Jun 1, 2015 7:00 PM
2. Budget Meeting - Budget Workshop - May 13, 2015 6:30 PM
3. Budget Meeting - Budget Workshop - May 18, 2015 5:30 PM
4. Budget Meeting - Budget Workshop - May 20, 2015 5:30 PM
5. Budget Meeting - Budget Workshop - May 27, 2015 6:30 PM

F. ADMINISTRATIVE REPORTS

1. Council Packets
2. May 2015 Revenue and Expenditure Report

G. COMMITTEE REPORTS

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

I. COUNCIL DISCUSSION

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing Amanda Doyle from 05/27/15 06/10/15 in the amount of $4,541.00.
2. Approve and authorize Freedom of Information Act Procedures and Guidelines, Summary of Guidelines, and forms.

3. Approve and authorize the Mayor and City Clerk to sign Resolution 2015-19 approving submission of a Genesee County Senior Center 2015-2016 Level 3 Funding Application.

4. Approve and authorize the tax millage levy requested of 1.8673 for the Downtown Development Authority in the affected district for the 2015-2016 fiscal year on a departmental basis.

5. Approve and authorize the following tax millages and fees to be levied for the 2015-2016 fiscal year: general operating 4.7070 mills; voted police 8.4876; voted fire 1.0000; a $119.88 per unit rubbish removal fee on all residential improved parcels and those other parcels that utilize the service; a property tax administration fee of 1% on all tax statements and additional 4% late penalty charge when delinquent.

6. Approve and authorize the Mayor and City Clerk to enter into an agreement with Gabriel, Roeder, Smith and Company to review the City of Burton MERS Pension Plan in an amount not to exceed $25,000.

7. Approve and authorize the following 2014-2015 budget amendment to Fund 5013 Downtown Development Authority as follows: Increase Expenditures $1,500; Decrease Unappropriated Surplus $1,500.

8. Approve and authorize the following 2014-2015 budget amendment to fund 6077 Burton Self Insurance Fund: Increase Revenue $200,000; Increase Expenditures $200,000.

9. Approve and authorize the following 2014-2015 budget amendment for fund 2003: Increase Dept 4051 $81,044.46; Increase Dept 4068 $3,500.00; Increase Dept 4069 $90,000.00; Increase Dept 4078 $27,000.00; Increase Dept 4090 $20,000.00; Decrease Dept 4082 $120,544.46; Decrease Unappropriated Surplus $101,000.00.

10. Approve and authorize the following 2014-2015 budget amendment for fund: Increase Expenditure Fund 2002 Dept 4074 $43,000.00; Increase Revenue Fund 2065 $24,000.00; Increase Expenditure Fund 4146 $104,000.00; Increase Expenditure Fund 1001 Dept 2023 $10,000.00; Increase Revenue Fund 2049 $10,000.00; Increase Revenue Fund 2070 $115,000.00; Increase Revenue Fund 2072 $8,000.00.

11. Approve and authorize the 2015-2016 City of Burton Downtown Development Authority Budget on a departmental basis.

12. Approve and authorize the City of Burton budget for all General Appropriations Act funds for the 2015-2016 fiscal year on a departmental basis as amended by City Council.

CITY OF BURTON

BURTON CITY COUNCIL MEETING

JUNE 1, 2015

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Tom Martinbianco at 7:06 PM.

A. INVOCATION LED BY: STEVEN HEFFNER

B. THE PLEDGE OF ALLEGIANCE IS LED BY: STEVEN HEFFNER

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Robert Slattery, DPW Director
Sue Warren, Chief of Staff
Teresa Karsney, Clerk

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - May 18, 2015 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

F. ADMINISTRATIVE REPORTS

Mayor Zelenko went over the agenda items. Also the administration is requesting an addition to the agenda in regards to the Memorial Library parking lot. We have an opportunity to save mobilization cost and by partnering with Ace-Saginaw while they are mobilized on the Center Road project. You have a copy of the memo I received from Mr. Kray explaining the details and Mr. Slattery is here to address any further questions you may have.

The Center Road project is running a bit ahead of schedule and the weekly updates to the businesses have been very helpful. Thank you Mr. Slattery. We are in the process of preparing to do the same with the Belsay Road project.

Despite the intermittent rain, Memorial Day was a good event and enjoyed by all. Thank you to everyone who helped plan, organize and those who participated.

Last Friday, we held a tree planting in memory of Liz Moss on the north east lawn of City Hall.

Lastly, Mr. President, as a point of personal privilege, I want to thank members of the City Council, staff and residents for the kindness on the passing of my father-in-law, John Zelenko.

G. COMMITTEE REPORTS

Mrs. Ellenburg stated she would like to add to the agenda the Parking log for the Burton Memorial Library.

Mr. Heffner asked Attorney Doyle if we would be in violation of the charter as far as the bidding process.

Attorney Doyle stated it is not a violation of the charter. It is the ordinance that states there has to be competitive bids for things of this nature. There is an exception for various things. One is them being with other governmental agencies. The other case is the Council deems this an emergency. This Council has never defined what an emergency is. The City can determine this is an economic emergency or health, safety and welfare of the residents, it could be an emergency, which is on a case by case basis.

1. Motion to add to the agenda Approve and authorize the Mayor and City Clerk to execute a purchase order with Ace-Saginaw Paving Company, 115 S. Averill Avenue, Flint, MI 48506 in the amount of $21,260.00 for ecomonic, health, saftey and welfare of the residents.

   Mr. Heffner asked Mr. Slattery, the DPW Director, if he felt this is an emergency.

   Mr. Slattery stated yes he felt it is an emergency for the health and safety of the residents.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Ellen Ellenburg, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

H. AUDIENCE PARTICIPATION

Comments were received by City Council from the following people:

Debbie Morris of Burton discussed problems with her neighbors.
May Down of Burton issues on the Library.
Jill Reynolds from Waste Management on the garbage contract.
Charlie Cross of Burton spelling issues on agenda.
Dan Garmin from Emterra on the garbage contract.
John Stapish of Burton on garbage contract, attorney billing and sidewalks.

Richard Warzecka from Waste Management on the garbage contract.
Jim Shustock of Burton on garbage contract.
Danny Wells of Burton on write off's and FOIA's.
Iris Piske of Burton on her previous lawsuit.

I. COUNCIL DISCUSSION

Council stated that they received several calls that residents are happy with what we currently have with Waste Management. They stated we should look at our bidding process for the future.

J. COUNCIL ACTION

1. Approve and authorize the acceptance of the low responsive bid and allow the Mayor and Clerk to enter into a contract with Waste Management of Michigan, Inc., effective July 1, 2015 through June 30, 2020, contingent upon the submittal of the required bonds and insurance documents, on behalf of the City of Burton and its residents, for the Solid Waste Collection and Disposal Services.

   The amounts per month/unit are as follows:
   July 1, 2015 - June 30, 2016 - $ 9.99 without carted service.
   July 1, 2016 - June 30, 2017 - $10.29 without carted service.
   July 1, 2017 - June 30, 2018 - $10.60 without carted service.
   July 1, 2018 - June 30, 2019 - $10.92 without carted service.
   July 1, 2019 - June 30, 2020 - $11.24 without carted service.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
NAYS:	Martinbianco

2. Approve and authorize the Attorney Doyle billing from 05/13/15 to 058/27/15 in the amount of $4,432.75.

   With the date corrected from 05/13/15 to 05/27/15.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

3. Approve and authorize the Keller Thoma bill for May 2015 in the amount of $89.78.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

4. Approve and Authorize the Mayor and Clerk to execute an Advance Construction Contract with the Michigan Department of Transportation (MDOT) for the reconstruction of Belsay Road from Court Street to Davison Road. DPW Project No. 14-008-P, MDOT contract no. 15-5223, Control Section STU 25049; STU 25402, Job Number 121368A; 127431A, Federal Project No. STP 1525(017); STP 1525(016), Federal Item No. HK 0928; HK 0925.

   Mr. Smith asked if this was in the budget for 2015-2016.

   Mayor Zelenko stated yes.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

5. To approve and authorize the Mayor and the City Clerk to enter into an agreement with Gabriel Roeder Smith & Company to provide the December 31, 2014 actuarial valuation of the City of Burton retiree health care plan in an amount not to exceed $19,250.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

6. Approve and authorize the Mayor and City Clerk to execute a purchase order with Ace-Saginaw Paving Company, 115 S. Averill Avenue, Flint, MI 48506 in the amount of $21,260.00 for ecomonic, health, saftey and welfare of the residents.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

Meeting was adjourned at 8:55 PM.

CITY OF BURTON

BUDGET MEETING

MAY 13, 2015

MINUTES

Council Chambers	**Budget Workshop**	**6:30 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Tom Martinbianco at 6:30 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

B. STAFF PRESENT

Rik Hayman, Chief of Staff
Sue Warren, Human Resources
Doug Bingman, Treasurer
Teresa Karsney, Clerk
Ginger Burke-Miller, Controller
Robert Slattery, DPW Director
Dave Marshke, Water/Sewer Supervisor/Foreman
Stuart Worthington, Building/Code Enforcement Inspector

Rik Hayman stated that Mayor Zelenko will not be here tonight due to urgent family matters.

C. APPROVAL OF MINUTES

1. Minutes for approval were removed by President Martinbianco to be approved at City Council.

D. AUDIENCE PARTICIPATION

None

E. BUDGET DISCUSSION

President Martinbianco turned the meeting over to Finance Chairman Smith.

1. Discussion on City Hall Budget, Page 10
   Mr. Smith asked the Administration if they have any input on the City Hall Budget.

   Mrs. Burke-Miller stated that at the last budget meeting she was asked to explain any major variances since last year. In the City hall budget first item is: Building Maintenance and Supplies, line item 1001-2065-937.0000 in 2014-2015 budget were repairs to the north parking lot, which have been taken care of. Line item 1001-2065-977.7089 New equipment, this item has been reduced because in 2014-2015 budget was the amount for the generator. Line item 1001-2065-977.7090 City Hall Expansion/Lease is the bond payment schedule. She asked the Council if they had any questions.

Mr. O'Keefe asked if the generators are installed and if they are tested monthly.

Mr. Hayman stated yes they are all installed and they have been tested.

Ms. Warren thought they are tested the first Monday of the month at 9:00 a.m.

Mr. Martinbianco stated while up to now payments were consistent, there was an increase in the payment for the bond schedule and then asked when does the bond payment end.

Mrs. Burke-Miller stated that sometimes in the bond schedules they vary the bond payments. She said the last payment is due in Fiscal Year ending 06/30/2021.

Mr. Martinbianco asked if this change was included in the 5 year forecasting.

Mrs. Burke-Miller stated she didn't believe so.

2. Discussion on Public Service Budget, Page 10
Mrs. Burke-Miller stated that Drains at Large includes $46,597 of Gilkey Creek Bond issuance - Burton's portion is 16.21799 percent projected matches the annual drain at large invoice received March 2015. Street lighting projecting lower cost as per conversation that the controller had with Consumers Energy on 03/19/15. Consumer’s will be converting the City's last mercury vapor lights to high pressure sodium over the course of this coming year at no cost to the City. The cost of LED lights as of 03/19/15 is $1,000 per street light. The City has 2,791 street lights per the breakdown from Consumer’s. This would cost the City $2,791,000.00 to convert to LED. Per Consumer’s they are expecting the cost to decrease in the spring of 2015.

Mrs. Burke-Miller stated the next item is Disaster Aid. We budgeted $3,000 in 2014-2015, (requesting same for 2015-2016) in an effort to stay consistent for 2015-2016. We have to have an amount in this line item in order to prove that the City has budgeted funds for disaster aid in order to apply for aid once the City exhausted budgeted amount. She stated to prove that the City has been budgeting something for disaster aid is a prerequisite to apply for aid once the City exhausted budgeted amount. Holiday decorations and labor cost: we have bumped this up from $500 to $2000.

Mr. Heffner asked if that is just the labor cost.

Mrs. Burke-Miller stated that a portion is for new decorations.

Mr. Heffner asked isn't that the DDA responsibility?

Mrs. Burke-Miller stated no, these decorations could be the ones down Manor Drive, City Hall, and Police Department.

Mrs. Burke-Miller said that Blight Elimination expenditure has been moved to the Building Department.

Mr. Martinbianco asked what the logic was behind that move.

Mr. Hayman stated that money is being mostly used for demolitions and that is generated out of the Building Department.

Mr. Martinbianco stated he did not feel that blight is all dedicated to demolitions.

Mr. Hayman stated that is true but that is where a majority of the money goes is to demolitions and cleanups. He said we are in the process of applying for a grant for blight elimination. The Administration is open to have discussion on where the Council feels that belongs in the budget.

Mr. Martinbianco stated if we are going to do cleanup to the city, there is a need for funding in other areas.

Mr. Hayman stated items (blight requests) come through the Mayor's office, if he feels the funding should be put in other areas that would be fine.

Mr. Martinbianco stated that the city council appropriates the money and feels it should be in other areas.

Mr. Hayman stated there are other items to be discussed under the buildings budget. Currently they are in the process of applying for Blight Elimination Grant, a pretty significant one. He is open for discussion as to where City Council thinks this line item belongs in the budget.

Mr. Martinbianco asked why is it here and not under another section of the budget.

Mr. Hayman stated the blight elimination grant discussions just took place earlier today, this is a recent development and transpired after preparation of the budget.

Mrs. Ellenburg asked wouldn't it be better if we are going out for a grant, to have a line item in the budget for the Blight Elimination Grant, than going into a demolition line item?

Mr. Hayman stated there is no problem with adding a line item if that is how you want to go.

Mrs. Burke-Miller stated that the MML Newsletter had provided information on a Blight Elimination Grant called the 2015 Michigan Blight Elimination Program which speaks specifically to spending a bulk of the money on demolitions and cleanup. Each applicant could receive up to $250,000 which can be used on commercial property demolition, not industrial and can also be used for residential properties. There is a 1 year limitation to use the grant money from the date of award. In the meeting this morning with Stewart and Amber Abbey she stated she would be willing to write the grant and prepare a resolution to put in front of council for advisory consideration to obtain the Grant Funds.

Mrs. Ellenburg asked if the Blight Grant included salary of that person.

Mrs. Burke-Miller stated there is a 5% allowance for administrative costs and 95% needs to be used for demolition. There needs to be a plan and budget which needs to be put together quickly.

Mr. Smith inquired that the annual budget for demolition was $44,800.00 and that $43,563.00 had already been spent going into March. Was all this money spent for demolition or was it used to remove graffiti?

Mrs. Burke-Miller started by saying that the answer to Mr. Smith's question was complicated and the reason for Mr. Bingham being here for the meeting. Demolitions done in prior fiscal year have been questioned by auditors as to why the account receivables for the Building Department had gone up. Reason for this is that in the past billings (for demo done by City) had gone on tax bill for persons not reimbursing the city for the expense. This has changed, Mr. Bingham is no longer adding this expense to the tax bill, we are still billing those out. We have had instances during audits where I have had to refer to Doug some (former residents owing for blight clean up) are out of state and unable to collect on. Auditor stated that if not collected within the 60 day window it needs to be shown as not being collectable or receivable, we did not accrual to take those off as to not reflect as revenue. That $43,000.00 that Mr. Smith mentioned actually reflects old items that the City will have to eat the cost and was from prior year.

Mr. Bingham said we are not just writing these items off, we are sending them to an outside collection agency to assist in finding these people and see what they can do in collecting from them, we are taking these off the books all together, therefore they are not showing up as revenue.

Mr. Martinbianco questions what happened when deemed uncollectable, what do we do then?

Mr. Bingham replied if they are deemed uncollectable and all resources have been exhausted to collect; they are already written off on the revenue we just need to take them off the reserve at this point.

Mr. Haskins asked if you left them on the property; eventually somewhere down the line the property is going to be sold, wouldn't it get paid eventually?

Mrs. Burke-Miller replied it would be Tax Reverted back to the City. The City would get a charge back related to it.

Mr. Bingham elaborates stating if you put a $20,000.00 charge on a property only worth $2,000.00 the owner is not going to pay it. The county holds the property for a couple of years and then it goes to a Land Bank then it becomes free and clear of liens and back taxes. Eventually the City gets charged back when the property turns over to the Land Bank.

Mrs. Burke-Miller added that the Blight Elimination grant would benefit the City by receiving money. The City would not have to eat the cost. In the discussion we talked about targeting the commercial properties with the Grant Funds so that we can spur on economic development.

Mr. Hatfield asked how much of that $43,000.00 was written off.

Mr. Bingham iterated that when we put it on the taxes and send it to collection it's the revenue that is written off and put into a reserve. If money is collected it's put back into cash.

Mr. Hatfield said I understand that but how much of that was not used for demolitions?

Mrs. Burke-Miller said in the current year demolition and clean up expense is under condemned housing. This blight elimination expenditure utilized for demolitions last fiscal year had to be expensed somewhere and that is where it is at.

Mr. Smith asked should the City receive the Grant money that puts us right back where we were. We are heading into the summer months and we have no money left. What is your game plan?

Mrs. Burke-Miller stated if we did a demolition now we would do it under condemned housing under the Building Department.

Mr. Hatfield said I'm struggling with two different methodology's in doing demolitions in terms of accounting for them. Blight I thought was Graffiti removal and general clean up. I had no idea it was for demolitions, blight has become a first pool and once exhausted you move to another pool to do demolition of buildings.

Mr. Hayman stated I understand where you are coming from, primarily demolition money is coming from condemned housing, the cleanup element of Blight is coming out of Blight Elimination and didn't in past years as Doug explained earlier. Moving forward we will have a line item for condemned housing that will be used for primarily demolitions, once we exhaust that we can use the other line but it's primarily for cleaning. If we get the $250,000.00 grant we can use it for all of those items including environmental cleanup.

Mr. Hatfield said it's not really going for labor meaning for a City employee to go and do the cleanup.

Mr. Hayman said no, Blight Elimination is for cleanup.

Mr. Hatfield stated you just said it was write offs from years prior.

Mr. Hayman said No, that's how we used it this year as Doug just explained it.

Mrs. Ellenburg asked so right now we only have $60,000.00 for demolitions for condemned housing.

Mr. Martinbianco said the administration has taken Blight out of 2013-2014 where it is currently then put it where it is now for 2014-2015, but not in 2015-2016, this is what we are trying to figure out, why? We just want it in the right spot.

Mr. Smith said when using two different accounts it's harder to track cost of that function. Now I question what we really need for Blight Elimination since we've muddied the waters.

Mrs. Burke-Miller stated we had it built into 2014-2015 (budget) General Funds under Public Service since it relates primarily to demolitions and clean ups. We decided to move it into the Building Department and suggest we keep them as two separate line items with the Building Department so we can apply everything that is grant related into the Blight Elimination line item. Assuming we get an award in 2015-2016, I can come back and say to you that I want to do a budget amendment of $250,000.00 as revenue and bump up Blight Elimination by $250,000.00, and then use those monies specifically for the grant and any excess would probably be used for residential demolitions and would be put into condemned housing.

3. Discussion on the Transfers Out, Page 11
Mrs. Burke-Miller started with the Transfers Out for Major Streets such as Potter Road were estimated at $886,945.00.

Mr. Martinbianco requested a brief in regards to Potter Rd, he understands it's not a priority. He has driven the corridor and because of the volume of traffic it needs to be addressed.

Mr. Slattery stated he was becoming familiar with the project but does not know all the details. Once he has all the information he will pass it on to City Council.

Mr. Martinbianco stated that would be appropriate, Potter Rd is a line between Burton and Genesee Township, we do not know if they are willing to contribute to the repairs. We need to take that into account while doing the budget for other repairs needed. Many projects are needed but not budgeted. We must establish a funding source.

Mr. Slattery said when the Street and Road Portion of the Budget discussions comes up he will be prepared to address it with the council.

Mr. Martinbianco said creative financial planning is needed to enable us to move forward. This is just roads, there are other projects such as water and sewer.

Mr. Hayman said we will defer discussion on Potter Rd until the subsequent meeting.

Mr. Martinbianco stated yes. We also need to make sure railroad people keep their promise in doing their due diligence and crossings are up to standards.

Mr. Hayman said we have spent a lot of time on railroads and holding them accountable.

Mr. O'Keefe asked we will defer this one and discuss each entity such as Fire Department, Police Department etc, until we do the Department Reviews.

Mr. Hayman said yes we can show them as transfers in when we discuss their portion of the budget.

Mr. Heffner has encouraged council to drive sections of roads that are in dire need of repair as discussed prior. Casto Road has been put off for years and deteriorated more over the last two winters and is in need of repair. Bristol will be done when TIF (Transportation Improvement Fund) is received.

Mr. Haskins - The transfer of the 2 million for Potter and Belsay, if we are going to borrow from Water and Sewer until the TIF money comes in, will you transfer out to major streets or take a loan from the sewer fund and put it "in" instead of transfer out?

Mrs. Burke-Miller said on page 15 under 2014-2015 projected activity, there is 1.7 million as loan proceeds, if it's other's people money we are borrowing then we are allowed to put that in here as loan proceeds. If we borrow from sewer this fund that we are looking at is in major trouble. As you recall Mr. Deeter from Rehman said borrowing from ourselves is all balance sheet, we can't show it as revenue into this fund. If we go that intensive to improve our streets then this fund will have problems.

Mr. Haskins said Mr. Deeter stated that they are fine with the deficit elimination plan we filed with the state they are fine with it and understands the circumstances transpiring with revenue coming in. He said it would be more work for you, but that it would be fine and everything would balance out and he has no issues with it.

Mr. Martinbianco asked can you give us some background on this? The Mayor's suggested budget transfers from other funds, which we know came from sewer specifically. So we do that, what are the repercussions here from the auditors when they say we can't do that and we say yes we can it's our money. What's the big deal borrowing from ourselves?

Mrs. Burke-Miller said the reason we show 2 million coming in from General Fund is so we can show a balanced budget and that we are not going into a deficit.

Mr. Martinbianco asked does it come from the General Fund and not the Sewer fund?

The Council discussed possibility of a bond for road repairs.

Mr. Martinbianco asked, is there is ACT 51 money coming in, how much can we potentially bond for?

Mrs. Burke-Miller said she doesn't have an answer for that, it should be answered by Bobby Bendzinski.

Mr. Martinbianco said let me rephrase, the last bond we sold in 1993 was fully funded by Act 51 money over 15 years ago. At some time we need to figure out what we can bond for, and do you put it all in roads or streets? Streets to be repaired first should be the ones with economic benefit in the City followed by repairing roads most beneficial to the residents.

Mrs. Burke-Miller said we should do the roads that benefit the economic vitality first and wait for TIF money and do those other projects that come in from the state.

Mr. Martinbianco stated we need to have the flexibility in place to do that, roads are in bad condition throughout Burton.

Mr. Smith asked the administration to research to see what we can bond for.

Mr. Hayman said in discussions with Bobby Bendzinski on how to finance repairs, pending what would happen with Proposition We need a sense of where the Council is on what you want administration to do in terms of funding.

Mr. Smith asked do we want a bond for roads with some flexibility on what the bond can be used for.

Mr. Martinbianco stated that this would be first place to start, what is our bonding capability, and how much of that bonding capability do you want to use for roads.

Mr. Hayman said we can put this on the agenda for next council meeting since this is not the forum to give administration direction on how you want us to proceed.

Mr. Martinbianco said he could pull a resolution together to reflect that.

Mr. Smith asked under the Fire Fund, is the $500,000.00 contingent on a grant or is this being asked for?

Mrs. Burke-Miller said we are asking for a grant in the amount of the projected activity being transferred out of general fund due to Mr. Epperson experiencing several break downs of the fire vehicles. He is pouring money into them to maintain them, we will get into that when he is here.

4. Discussion on Self Insurance, Page 55
Mrs. Burke-Miller stated this fund is used to pay our healthcare insurance. We have contributions coming in from the various other funds which is the revenue source coming in. The actual amount paid per the quarterly settlement was in excess of 1.5 Million for the 2014/2015 fiscal year. Our projected budget is 1.6 million to cover for reinsurance fees and affordable care act fees. 2015/2016 adds the increase in the rates from Blue Cross/Blue Shield. The Federal Government is also requiring sterner record keeping guidelines for proof of insurance reasons.

5. Discussion on Mayor Department Budget, Page 8
Mrs. Burke-Miller stated the only real change is that ¼ of the record tech position is being budgeted into the Mayor's budget.

Mr. Smith said we need to be aware of the Chief of Staff W2 for 2014 was $50,019.00. The 2015 annual salary was $62,161.00. Benefits are $56,638.00 for a total of $118,799.00. This is a $12,000.00 raise due to title change.

Mr. Martinbianco said within the scope of the union contracts we have existing language that dictates what a job title is and what they are supposed to do. Changes were made within the current fiscal year. We never saw that. Council was never informed of the change. I don't understand the differentiation.

Ms. Warren said when you have vacancies and an opportunity to reconstruct a department which is what was done with the Clerk's Office, we evaluated what we really needed in there when replacing the two vacant positions. The Election Clerk as opposed to the Clerk/Typist title was more effective title considering the actual scope of work. The same is true for the Record Tech position. In both cases, the level of responsibility increased.

Mr. Haskins asked how the job got done before changing the titles.

Ms. Warren said the jobs were being done by the position of Clerk/Typist and it wasn't being done to the level of proficiency that we needed.

Mr. Heffner asked if there were raises from last year to this year in terms of the AFSCME Me Too Clause. He also asked if City Council should have made that decision. He stated we were told that it wouldn't kick in to Me Too Clause.

Ms. Warren said you're right. When we had that discussion, according to the Me Too Clause, it was wages only. Yes, we ended up with Me Too. As the grievances escalated, we had to seek outside legal counsel and it was suggested to make the adjustment.

Mr. Haskins stated it was made very clear in a previous meeting by Mr. Heffner that we didn't want a Me Too added.

Mrs. Ellenburg said you could have brought us in to Executive Session to tell us this was going to happen.

Mr. Heffner asked how much that cost us.

Mrs. Burke-Miller said I don't have the information right now. She will provide the information at a later meeting.

Mr. Heffner said I realize the budget was passed. The titles changing and their income increasing should have come in front of the Council for approval. I am not happy about that.

6. Discussion on Water Department Budget, Page 49
Mrs. Burke-Miller stated we had a grant for disadvantaged communities that came through in 2014/2015 that has not happened in any other year. The City tap in fees have gone up slightly. We had 18,200.00 in 2013/2014 fiscal year. We projected $2,400.00. We budgeted for $4,000.00 because of some building that is happening. Community Development was the Judd Road water main. It was a one year activity so there is nothing for 2015/2016. The transfer in from Trail Ridge was in 2013/2014 and no other activity is expected there.

Mr. Martinbianco asked Mr. Worthing for an update on the activity in Trail Ridge.

Mr Worthing said he has nine new houses with open permits at this time. They have another 5 that are sold that they are ready to do contracts on. It is projected to have 25 houses in there.

Mr. Martinbianco stated we are getting our water through Detroit from Lake Huron. There will be an increase in July. Sounds like it will be 10-12%. Has that been built into the budget?

Mrs. Burke-Miller said when we did the budget in January, at that time, this information was not available.

Mr. Martinbianco said revenues will be higher from July forward and any related expenses.

Mrs. Burke-Miller said it would make sense to adjust the line items accordingly.

Mr. Heffner asked how much is in the budget for the street repair on the south end where we did the water lines and what all are they going to repair.

Mr. Hayman stated it is negotiation with the contractor right now. After talking to Stantec there are some instances where the road was deteriorating so badly that the damage done by the contractor maybe didn't cause the damage.

Mr. Slattery said they have driven the roads. We need to look at some pictures and videos from before the work was done to do an assessment on what needs to be done to fix it. The solution will have to be fair and work for everyone involved including the residents that live there. We may have to do some patching in the short term. Some need to be rebuilt.

7. Discussion on Water Asset Request, Page 57
   This item will be on the next budget meeting.

8. Discussion on Sewer Department Budget, Page 47
   This item will be on the next budget meeting.

9. Discussion on Sewer Asset Request, Page 57
   This item will be on the next budget meeting.

10. Discussion on Planning Budget, Page 10
    Mrs. Burke-Miller said the difference here is in the commission salaries. When you estimate $40.00 per month for seven people it comes up to just under $3,500.00. So we used $3,600.00 as a cushion.

    Mr. Martinbianco asked how much is allocated to the Planning and Zoning Official.

    Mrs. Burke-Miller said she believes it is 45% in zoning and 10% in building.

11. Discussion on Zoning Budget, Page 11
    Mrs. Burke-Miller stated salaries permanent is the same situation and we budget the same for Board Salaries.

12. Discussion on Building Budget, Page 30
    Mrs. Burke-Miller stated on the revenue side the big difference is the contribution from the General Fund. With the issues regarding condemned housing, collections and demolitions which tend to be uncollectible, we counted on that revenue for the 2014/2015 projected budget. At that point we did not anticipate the need for

contributions from the General Fund so during budget amendments, we will be asking for additional money to be brought into the building department. That is why we have $128,800.00. We went through projected activity while keeping the ending fund balance steady to avoid any deficit elimination plan. In 2015/2016 we built in a contribution from General Fund of 150,000.00. We have used $69,900.00. The ending fund balance is $5,300.00.

Mr. Heffner stated he noticed the Information Technology went down.

Mrs. Burke-Miller said in several of the funds the Information Technology went down slightly because of the updated computers in the Council Chambers and that lessens the amount allocated to some of the other funds. Also, if we get the grant and we have laborers going out, it won't hit the salaries permanent line item. It will go against the grant.

Mr. Smith asked for information about the fringe benefits going out for additional clerical position.

Mrs. Burke-Miller said we have a part of Jackie Beutler's position in there. Karen Moffit is allocated there as well as the addition of Mr. Slattery.

Mr. Martinbianco asked Mr. Worthing to give an update of where we were this past year and where we plan to be in general.

Mr. Worthing said every tagged house has a $100.00 fee that goes along with it. We have 160 throughout the City. They need to be assessed. Probably 50% would be eligible for demolition. We also have four commercial buildings on our main corridors coming into the City. They include Burton Auto Parts, a VFW Hall on Bristol Road/ Fenton Road. There is one on Saginaw Street off of Hemphill Road on the West side near Norton and the old 7-11 building on Saginaw Street/Judd Road.

Mr. Heffner stated the DDA members want these buildings demolished.

Mr. Worthing said if a building can be saved, I am all about saving it. If it is past the point of being saved, that's where we want to use this grant to get some of them down. To let them sit is not good for the City.

Mr. Hayman said the grant is moving quickly for approval. The deadline is June 1st and they are acting in 30 days. We will know very quickly where we stand on the grant.

Mrs. Ellenburg asked if the DDA will pay the match percentage on the grant for demos.

Mrs. Burke-Miller said no, all they are asking is for us to show we have an investment. I will use the Blight Elimination line item as proof that we are doing improvements to the City.

Mr. Heffner asked if the owners of these buildings have been sent a letter that we are requesting demolition. If they are current on their taxes, they may want to keep the property.

Mr. Hayman said the first step would be to get consent of the owner.

Mr. Smith stated we will stop here tonight and pick up at Water Asset Request at the next meeting.

13. Discussion on Fire Department Budget, Page 22

14. Discussion on Fire Department Capital Projects Budget, Page 46

15. Discussion on K9 Unit Budget, page 33

16. Discussion on Drug Law Enforcement Budget, Page 32

17. Discussion on Police Department Budget, Page 25-26

Meeting was adjourned at 8:38 PM.

CITY OF BURTON

BUDGET MEETING

MAY 18, 2015

MINUTES

Council Chambers	Budget Workshop	5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Tom Martinbianco at 5:44 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

B. STAFF PRESENT

Ginger Burke-Miller, Controller
Marvin Epperson, Fire Chief
Sue Warren, Human Resources
Dave Marshke, Water/Sewer Foreman
Robert Slattery, DPW Director
Kirk Wilkinson, Assistant Fire Chief
Teresa Karsney, Clerk

C. AUDIENCE PARTICIPATION

None

D. BUDGET DISCUSSION

1. Discussion on Water Asset Requests, Page 57
   Mr. Slattery stated laptops in the vehicles will be useful so water guys don't have to go back to the office to look up drawings. Tough book is a laptop that doesn't break if it falls. He said it could be any type of laptop doesn't necessary have to be a tough book brand.

   Mr. Marshke stated the tapping machine is a crucial piece of equipment. The one we have is quite old and needs to be updated. He said the current equipment is very old and unsafe. We are using a pneumatic gun in a hole that mounts on a set of wheels. This is dangerous. He would like a power mold which is an above ground, walk behind, motorized unit. The machine can't come out of the set of wheels and flip you over. This is a safety issue.

   Mr. Haskins asked about the benefits of putting tough books in the vehicles.

   Mr. Slattery said it will save time and expense of having to come back to the office to look up a diagram, drawing, or plan for a pipe layout.

Mr. Marshke said it would help save time for example, coming back to the office to look a print up in a file cabinet from across town could take an hour and a half where if they had it in the truck, it would take five minutes. It would also help the emergency on-call person if they need to access information at 2:00 AM for a water main break. Our current process is very inefficient.

Mr. Martinbianco asked about equipment we have, does it have salvage value.

Mr. Marshke stated we have old motors and other items and there is some scrap value in the barn. We could offset the price of the pump by half with the salvage material.

2. Discussion on Sewer Department Budget, Page 47
Mrs. Burke-Miller stated on the revenue side S-2 grant there is no activity. Also, the SAW Grant revenue is about $200,000.00 in the current year and the remainder of it in the 2015-2016 Fiscal Year.

Mr. Smith asked about usage fees. Are increases taken into account?

Mrs. Burke-Miller said on the sewer side there is a calculation from the water that relates to the sewer but it is not calculated.

Mr. Martinbianco said this doesn't affect well customers. Also, they cannot charge in addition for sewer service just based on the water.

Mrs. Burke-Miller stated salaries permanent increased because we will be added two new laborers. Treatment expense went up $100,000.00.

Mr. Martinbianco said the tap-in fee is low because of Trail Ridge. He asked if we have had issues with drain commission in terms of extraneous costs. For example: X amount of water went to sanitary sewer side of things as opposed to the drain side of things.

Mr. Marshke said they are reluctant to work with us. People have leaks under their homes that have flooded their yards. The consumption went through the master meter. The County states the water went down the sewer. Other municipalities have the same issues.

Mr. Martinbianco asked if there is a solution.

Mr. Marshke said to take it to the water and sewer advisory board and suggested forming another type of committee.

Mr. Haskins asked what is different today than four years ago in regards to hiring two more laborers. People were laid-off back then and now we want to hire again. Revenue has not changed.

Mrs. Burke-Miller stated it is for inspections for the water main project. It is a low interest loan. The project is estimated to take about five years.

Mr. Marshke said we are going head strong into the asset management mode and it requires personnel. This is a two to three year grant.

3. Discussion on Sewer Asset Request Budget, Page 57
Mr. Marshke said the trailer pump is a bypass pump and is an emergency piece of equipment. The one we have is old and the parts are hard to find. The trailer pump can run on its own. It has a float system on it. We have had to use Waldorf's many times in the past. The cost to use it is about $5,000.00 for one or two nights.

Mrs. Ellenburg asked how often we use it for emergencies, and if it can be shared with other departments.

Mr. Marshke said it is for emergencies but they are not easy to acquire if you need one in a jam. It can be used on the road side as well for floods. It wouldn't be strictly for sewer department. It could also be rented to other cities if needed.

4. Discussion on Fire Department Budget, Page 22
Mrs. Burke-Miller said we are in the process of applying for a Federal AFG Fire Grant in the amount of $1,000,000.00 and a FEMA Siren Grant for $90,000.00. This year there is no community development. The contribution from the General Fund is at $900,000.

Mr. O'Keefe asked Chief Epperson for an update on the grants.

Chief Epperson said we have applied for four AFG grants. Three of these are Assistant Firefighter Grants and one is a Fire Prevention Safety Grant. They consist of a new ladder truck (105 ft. Stick), new hose and nozzles, 30 sets of turnout gear, a smokehouse trailer, and a pick-up truck to pull it.

Assistant Chief Wilkinson stated the Siren Grant is through the County and would replace all three of our outdated tornado sirens. The grant also includes the placement of two new sirens will be installed. One will be at the library on Center Road and Atherton Road, and one on Belsay Road just North of Maple. This will get us on a road to 100% protection of the city in terms of sirens.

Chief Epperson stated they haven't heard anything yet about the FEMA grants but he will update them as soon as he knows. We will keep writing them every year if necessary to help save the City money and to satisfy the needs of our Fire Department.

Mr. Haskins asked if the Siren Grant is separate.

Assistant Chief Wilkinson said yes, we are on the second round for the grant and if we do get the grant, the sirens will be installed next spring. The City of Burton needs a total of nine sirens.

Mr. Martinbianco asked about the Contractual Services increase. Why would it be $26,000.00?

Chief Epperson said the County paid our 911 mic fees. It is $200.00 for every portable we have and we have 55 of them. That's $11,000.00. Flint will be coming on board and they have some credit. If things go the way we want, we might not have to pay them because of the credit.

Mr. O'Keefe said Flint was accepted and the contract will be signed.

Mr. Smith asked for examples of what the ladder truck will be used for.

Chief Epperson stated we had a fire in the fall at Burton Place which is nine stories. Currently we can't reach higher than 30 feet. Lockwood is four stories. This will help with our tactics and with rescue. Currently, we call our mutual aid for these instances. Grand Blanc and Davison usually take 20-25 minutes to get there. Many times we can't wait. We still provide fire protection the best we can but this would help us.

Mr. Smith asked for more information about the aging fire vehicles.

Chief Epperson stated we have five engines over 15 years old. One is 22 years old. Auto repair costs are going up. We have put $20,000.00 into a 22 year old engine. We have another one that we spent $10,000.00 on. We need to get to a point where we can start a capital asset fund if the Council sees fit. What this will do is put $150,000.00 into an account each year and every three years we could get a new engine. We could save a lot of money by paying for these engines up front. Currently we have two engines financed over 12 years. This is costing $118,000.00 in interest. This money could be put to better use.

Mr. Haskins stated he saw people at Boulder Creek jumping off balconies because we didn't have a ladder truck. It was also very windy that day and the fire spread quickly. It took 20 minutes for mutual aid to get there. If we would've had a ladder truck then, we could have potentially saved some of the units. There's a lot more things that go wrong with fire trucks besides the engine. It will be pivotal down the road for the City to set money aside.

Mr. Hatfield said he would like to commend the Chief and Assistant Chief for coming up with a plan for future purchases of large capital items. This is a very important part of their budget this year and I would like to see us do everything we can do for the plan for the future.

Ms. Burke-Miller said she thinks it's a great idea to put this money aside.

Mr. Martinbianco said the trucks are old but they are not used every day. He asked where this number came from and is there a valid schedule of how old the fleet is and the street value?

Mr. Wilkinson said the NFPA says after 25 years you take the vehicle out of service or send it to be refurbished. To get it refurbished it will cost about $200,000.00. To come up with a schedule with trucks being able to be replaced by their 25th year, we have eight trucks. Currently we are looking at $350,000.00 to $450,000.00. To keep them in a rotation to where they could be replaced by the 25th year, $150,000.00 per year would put us at $450,000.00 in the account every three years. If we can't get a grant, we will have the funds to do it.

Chief Epperson stated we could sell the old trucks and get more money for them. Recently, we sold a 1986 truck and we got $3,500.00. Our 1991 looks like it will sell for $9,500.00. If we get on this three year plan, the trucks would be newer when we sell them and we could get more money for them.

Mr. O'Keefe asked in terms of safety equipment such as gloves, hats, and hoses, are we up to snuff on where we need to be?

Chief Epperson said we are trying to play catch up and we have shortfalls with turn out gear. We have applied for a grant for that. Once we get caught up we won't have these issues again. We have 20 sets of gear that doesn't meet NFPA standards. If we get the grant we will only have to replace five to seven sets a year to properly maintain. On average we get about 12 pair of boots at $300.00 per pair, 24 pair of gloves at $75.00 per pair, hoods are $50.00. We are trying to get by with the least amount as possible.

Mr. O'Keefe stated he isn't comfortable with getting by. Are we in the place we need to be for the safety of the Burton Firefighters?

Chief Epperson said if we get the grants for turnout gear for $43,434.00 and get 10 more sets of gear, they will be safe.

Mr. Smith said he applauds the Chief for having a plan. If we have a plan it allows us to stay in focus. We need to be better at planning and this is a step in that direction.

Assistant Chief Wilkinson said if we strike out on the grants, the match money would be enough to replace the gear, hose and nozzles as a contingency plan.

Chief Epperson said we have 52 fireman on staff. We would like to bring six more on. At Station 3 we have 12 firefighters with 2 during the day. Station 1 we have 17 firefighters with 4 during the day, and Station 2 we have 26 firefighters with 10 during the day. Right now we are looking at 3 of the 6 during the daytime. That's where the help is needed.

Assistant Chief Wilkinson stated they will use media releases, The Burton View, and MLIVE to recruit.

Mr. Smith asked if we have time to continue the meeting.

Mr. Martinbianco said there was a 7:00 p.m. meeting.

Mr. Haskins stated he will be out of town the 20th, 21st, and 22nd and will not be in attendance Wednesday.

Mr. Martinbianco said we will talk about Fire Capital Projects, K9 Unit Budget, Drug Law Enforcement Budget, and Police Budget starting at 5:30 p.m. on Wednesday.

5. Discussion on Fire Department Capital Projects Budget, Page 46

6. Discussion on K9 Unit Budget, Page 33

7. Discussion on Drug Law Enforcement Budget, Page 32

8. Discussion on Police Department Budget, Page 25-26

Meeting was adjourned at 7:05 PM.

CITY OF BURTON

BUDGET MEETING

MAY 20, 2015

MINUTES

Council Chambers	Budget Workshop	5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Tom Martinbianco at 5:45 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Excused	
Dennis O'Keefe	Councilman	Present	5:53 PM
Steven Heffner	Councilman	Excused	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

B. STAFF PRESENT

Rik Hayman, Chief of Staff
Jean Johnson, Senior Center Director
Sue Warren, Human Resources
Teresa Karsney, Clerk
Ginger Burke-Miller, Controller
Kirk Wilkinson, Assistant Fire Chief
Michael Odette, Lt Police Dept.

C. AUDIENCE PARTICIPATION

None

D. BUDGET DISCUSSION

1. Discussion on Fire Capital Projects, Page 46

   Ms. Burke-Miller stated there is a transfer into the Fire Department Budget of $150,000.00.

   Mr. Smith asked if the $150,000.00 is already established.

   Ms. Burke-Miller said that's what we are proposing to you tonight.

   Mrs. Ellenburg said I think it's a good idea. The fire engines are more important to replace on a regular basis than to buy a ladder truck if we don't get the grant money.

   Mr. Hatfield agreed to the proposed plan.

   Assistant Chief Wilkinson said correct. This money is to get on a rotation where we will have $450,00.00 built up every three years so we can pay cash to buy a truck outright. There are incentives and significant discounts for buying up front instead of financing. Demo trucks are also an option.

Mrs. Ellenburg asked about buying a used truck as an option if we didn't get the grant.

Assistant Chief Wilkinson said yes, we could. We could get one as new as possible and keep it for a few years then put in for a grant to replace it. The first truck we purchase will be at station one.

Mr. Martinbianco asked for information regarding our participation in the mutual aid agreement with the City of Flint. With the new truck being located at Station 1, we will have to be able to satisfy Flint problems there. What is the plan?

Assistant Chief Wilkinson stated we have gone to the City of Flint maybe four times in the last 12 months. We are not going to help them any more than we help Grand Blanc or Davison. We generally don't utilize them due to low staffing and their ability to provide mutual aid to us. When we wrote the grant, it stated this truck would be available to provide mutual aid to any community in Genesee County as requested. This increases our likelihood of getting the grant because there is no other truck in the County like this one.

Mr. Martinbianco asked about staffing levels and if we are limited regarding who can drive the truck.

Assistant Chief Wilkinson said there will be a significant training period. All the drivers will be trained to drive it. The first month it will sit there until everyone is trained to drive it proficiently.

Mr. Martinbianco asked for further information about where the $150,000.00 came from and have we established a criteria for this money. Is there a depreciated or residual value?

Assistant Chief Wilkinson said we tried to anticipate what the cost would be in about three years. We are also trying to keep our eight vehicles within FPA guidelines of each truck being out of service after 25 years. Also, when trucks get older, we are unable to find parts to fix them. The three year loop will help this.

Mr. Martinbianco stated the General Fund still subsidizes the Fire Fund even though the Fire Fund has a tax value that brings in revenue. He asked Ms. Burke-Miller if she talked to Rehman and isolated this request to see if it can be done.

Ms. Burke-Miller said she talked to Doug Deter at Rehman and he seemed to be okay with setting it up. We are calling it a Capital Project Fund. The decision to finance in the past was based on our situation at the time. I think at that time, it was a good decision.

Mr. Martinbianco said this will be done on a line item basis and each fund will have its own value.

Assistant Chief Wilkinson said that is the intention. It is strictly for fire trucks.

Mr. Smith stated he thinks this is a good idea. The more we plan, the more we will have the resources to respond to those unexpected situations if we have the Capital set aside.

2. Discussion on Police and Fire Department Sculpture Budget, Page 39

   Ms. Burke-Miller stated we ended the 2013/2014 year with a fund balance of $19,900.00. The current balance is a little over $22,000.00. We got donations from the Fire Department Golf Outing.

   Mrs. Ellenburg asked if this is for the monument by the pavilion and what's the estimated cost and what is the timeline.

   Lieutenant Odette said it is going to go between the Police Department and the Veteran's Memorial. The projected amount is $147,000.00. We have some fund raising to do. We have a road race on September 12th in honor of Patriot Day. We are also planning a euchre tournament to raise money and we are looking into securing some grant funding.

   Mrs. Ellenburg suggested making a goal with a timeline. Five years for example. She stated people in the community will be willing to help try and hit the goal.

   Mr. O'Keefe suggested communicating this to the community through The View, our website, service clubs, the Chamber and the Neighborhood Watch to try to enlist more people and organizations to get involved.

   Lieutenant Odette stated there were some articles done by the Burton View and the Flint Journal by former Chief Halsted. After his passing, we decided to come together as a group to establish a committee to finish his project as a memorial to him. The original drawing was in excess of $350,000.00. We are working at scaling back to a reasonable figure.

   Mr. O'Keefe said the community will stand tall and come through for you if you request their assistance with this project.

   Mr. Smith suggested adding donations on the website for the race. Have you considered a Go Fund Me account? Use social media to promote it and get the word out. With Police and Fire being involved, if you do it right, it will be an additional source of revenue for you. Are there any issues with that not being public money?

   Ms. Burke-Miller said it would be a way of getting donations and Go Fund Me would cut a check to our organization. I'm not sure. I have never used it in municipal government.

   Mrs. Ellenburg said there is a program set up for that on a State level. It may not specifically be Go Fund Me. It could be called something else but there is a program set up for projects.

3. Discussion on Information Technology Department Budget, Page 51

   This items was passed over and will be on the agenda for May 27, 2015.

4. Discussion on Senior Citizen Center Budget, Page 35

   Ms. Burke-Miller said the Community Development amount has declined due to entering the third year of a three year Community Development cycle. Generally we get to year three and the only thing left is Senior Center Operations. They allocate a certain amount and spread it over the three years. Everything else is relatively the same for the revenue side.

   Mr. Martinbianco asked if hall rental has gone static. Are we not renting it? Is there an anticipated increase in hall rental?

   Mrs. Johnson said hall rental was held back due to the installation of the generator. It was postponed so it couldn't be rented. The utility company couldn't come out due to bad weather so there were multiple weekends that it couldn't be rented. It rents very well during the summer months for open houses. January through April it quite often goes with no rental at all.

   Mr. Martinbianco asked if we should be marketing it more on the website. This should be pursued more aggressively and put on the website to let people know it is available.

   Mr. Smith suggested a City advertisement for the location.

   Mr. Hayman said the flooring from the Community Block Grant money will be installed by Tuesday and the Mayor's Office can work with the Senior Center to come up with a plan to do that.

   Ms. Burke-Miller said everything is the same in terms of expenditures except for repairs and maintenance. In the 2014/2015 budget we had $100,000.00 and we are proposing $45,600.00. The other difference is we had $40,000.00 transferred to Capital Improvement in 2014/2015. We are not showing anything for the 2015/2016 fiscal year. The $40,000.00 was for the Burton Memorial Library parking lot.

   Mr. Martinbianco asked if the brick mold situation by the roof line was taken care of.

   Mrs. Johnson stated there were two brick issues. The mortar between the bricks was taken care of. The other issue is the facade on the front that goes around the cement board. The bricks stick out and there is an L-shaped piece of metal that is deteriorated. We received bids on it. Andy's roofing came out and showed me how the piece of L-shaped metal goes behind the cement board and cannot be taken out. Andy agreed at no cost to come out and remove a little piece of it to see if they can cut it and take it out. If that is successful, we will be able to have it done before the budget year. If it is not successful, then we are looking at other options. We may have to replace it.

5. Discussion on Senior Center Activities Budget, Page 37

   Ms. Burke-Miller said the Senior Center Activities fund was established to take in money from the seniors who decide to participate in activities. So there is activity revenue coming in and activity expenditures going out.

Mr. Smith said I would like to commend Mrs. Johnson for providing value to our community through your work at the Senior Center.

Mrs. Johnson stated she is proud of the work they do at the Senior Center and it keeps getting better and better. From May 1, 2014 to April 30, 2015 we had 1,767 participants in education programs. These programs include AARP driver refresher course, CPR/first aid class, nutrition and diabetic education, matter of balance classes, cooking classes, dance classes, scam prevention, and through our new relationship with the University of Michigan, Flint, we have a Physical Therapy education/ Fall prevention. We had an under the hood class, winter driving class, writing your life story class is an ongoing class we provide. We have a health and fitness program. We had 6,323 people participate. U of M came to do balance evaluations, blood pressure screening, brain exercises, drug interaction seminars, flu and pneumonia vaccinations, We also have walking club, yoga, and zumba. Under social services, we had 4,439 people who received social services at the Senior Center. These include a commodity food program, consumer fraud program, food pantry, income tax program where we did 505 income tax returns this year for local residents. This is open to all seniors as well as low income. Information referral through East Michigan Legal Services, Medical Loan Closet, Medicare Counselors come in to do open enrollment, Medicare Part D, Medicare Savings Program, SNAP food program and Bridge Card. Project Fresh Coupons is a great program. Last year Walker Farm became a provider. Through the Fire Department, we have been doing a smoke detector giveaway. We have a temporary emergency food program, transportation program, and a Veteran's benefit program. We have 12,806 participants in our Socialization Program which involves bingo, cards, crafts, dances, darts, and trips. We have 180 hours per week of volunteer services which include cleaning, community outreach, box tops for education, and prescription drug drop off. We are working with the United Way. Most of our programs are run by volunteers. We have a great program and a good group of people.

Mrs. Ellenburg said I commend you and your work. Everyone should visit the Senior Center. The residents there are always very happy.

Mr. Hatfield said I am very impressed with this list. It is amazing.

6. Discussion on Capital Improvements Budget, Page 43

Ms. Burke-Miller stated Capital Improvements in terms of revenue we have contributions from other funds for 2014/2015 fiscal year. We have $2,000.00 for election equipment and $40,000 from fund 2069. The DDA met about their budget and would like to use this fund for the DDA Corridor Improvement. They are suggesting bringing $3,000.00 over into a line item and I suggested they use this fund. They wanted to use it as match money for grants and small business loans for entrepreneurs. Other expenditures listed are election equipment which increased to reflect the transfer in from the General Fund for the future purchase of new election equipment. The parks projects anticipated for 2015/2016 will be $45,500.00. ADA improvements/maintenance is one we haven't used any money on so we have to reestablish that each year. Library expansion is $23,900.00 which hasn't been touched yet. For The Burton Memorial Library parking lot it is anticipated we will spend the $40,000.00 in the 2014/2015 fiscal year and nothing in the 2015/2016 fiscal year. The Assessor's Office Computer System Upgrade is anticipated to be

$7,200.00 at the end of the fiscal year. The phone system has been exhausted and no money is expected to be spent in 2015/2016. Technology upgrades are $19,100.00. BS&A Software Additions is staying at $18,700.00. This is for the purchase order module. BS&A Installment payments are $20,000.00.

Mrs. Ellenburg asked if the $40,000.00 for the library parking lot has been put on hold for 2015/2016.

Ms. Burke-Miller said that is correct.

Mrs. Ellenburg asked if we are waiting for extra money. Is the project bigger than we expected?

Mr. Hayman stated when we looked at this last year, the initial assessment was to fix the current lot and build an additional lot. There wasn't enough money there. In the meantime Mr. Slattery has been out and a firm is coming out free of charge to take a look at it. The $40,000.00 may not cover the full fix. We may have to fix the old lot this year and build the additional lot in a subsequent budget year. We are in the preliminary stages of getting a good estimate.

Mrs. Ellenburg asked if the asphalt companies have their own design people or do we have to use our own drawings because we are a municipality. Do we have to go to the big companies for a bid or can we use a mom and pop asphalt company located within the City? The handicap accessibility is in bad shape. It has been crumbling for a long time. They have been very patient; this is one of the busiest libraries in Genesee County. I don't want to see the County come in and make us do it. I want to see some activity on it.

Mr. Hayman said No we are not going with the big companies.

Mrs. Ellenburg stated the library would like some type of garage to sort books. Currently, they are sorting books in an elderly residents garage. Can we have Home Depot come in and do that?

Mr. Hayman stated it depends on how it was structured and we would need some guidance from City Council.

Mrs. Ellenburg asked how much we have spent on Kelly Lake Park.

Mrs. Bigsby stated the grant was for $171,000.00 plus the matching money of $50,000.00.

Mrs. Ellenburg asked if Parks and Recreation tries to retrieve any of the money back through fundraiser.

Mrs. Bigsby said Parks and Recreation has a donation line item. We sell candy bars at the counter upstairs. I have also been reaching out to various groups to raise money for the boardwalk. Currently Burton Kiwanis has said they will donate up to $10,000.00. They have already put in one pavilion. We also rent the pavilions.

Mrs. Ellenburg stated her concern is that we are putting a lot of money into the parks when we have parking lots falling apart and causing safety concerns. I do commend Betty for her hard work and see value in our parks.

Mr. Hatfield asked for more information about the Technology Upgrades.

Ms. Burke-Miller stated these accounts were set up for various upgrades for the system. It is used for any of our technology/IT related items.

Mr. O'Keefe asked for more information on the software additions.

Ms. Burke-Miller stated there were three additions. The first two were installed and the databases were created. The purchase order module coming up will be a helpful addition. It is a good program. It encumbers money so it will make it easier for department heads.

Mr. Hayman said the purchase order module will help all across the City.

Mr. Smith asked for more clarification on the Library expansion. Can it be used for the parking lot?

Ms. Burke-Miller said it is my understanding that this is money the Friends of the Library has accumulated and we are holding onto it. In order to cover us with the audit firm, if the Friends of the Library wrote a letter to the City stating they would like the money to be used for that purpose, it should be okay.

Mr. Martinbianco stated we have an Engineer on staff that should already be looking at that and creating a proposal. Can we do a line item transfer like we have in the past?

Mr. Hayman stated the City Engineer has been to the parking lot and that his assessment was it was a bigger job than we were budgeted for and we need a design firm to be involved.

Mr. Martinbianco said the assessment is unacceptable. There is a logical sequence to any assessment. Put it in writing; send it to the Mayor, etc. We have been talking about this for 4 years.

Mr. Smith stated there should have been a definitive timeline on this after the Council discussed it last year.

Mr. Hayman said it is a project we are continuing to work on. Mr. Kray has done his assessment. This is at the top of my list and you will have more information by the next Council Meeting.

7. Discussion on Burton Youth League Budget, Page 38

   Ms. Burke-Miller stated on the revenue side we have activities revenue of $29,700.00. On the expenditures side we have total expenditures of $32,300.00.

8. Discussion on Parks & Recreation Budget, Page 10

   This subject was passed over until May 27, 2015.

9. Discussion on Veteran's Memorial Budget, Page 40

   Ms. Burke-Miller stated this was another one that had a transfer in from 2013/2014 budget year. It is primarily maintenance of grounds and labor costs. There is no revenue in, and expenditure of $2,100.00 for the 2015/2016 fiscal year.

   Mrs. Ellenburg asked if the paving of the cracked bricks has been corrected.

   Ms. Burke-Miller stated she thought Mr. Heffner said he was going to look at it. She hasn't heard anything else about it.

   Mrs. Ellenburg said she noticed a good amount of limestone on the memorial and asked if we clean it.

   Mrs. Bigsby said we would need to check into what product we can use to clean them. We can include this in the Sherriff's work detail.

10. Discussion on Cancer Survivors Park Budget, Page 41

    Ms. Burke- Miller stated $1,300.00 was in there and we are budgeting that there might be donations. We are hoping someone would spear-head this as a project.

    Mrs. Ellenburg stated they worked on this about a year ago and this created some community involvement and she liked the idea of getting it going again.

    Mrs. Bigsby said this is currently not in our 5 year plan however, Stantec wants to give something back to the community and they want to do something with this park. The Police and Fire Memorial is a little more developed and they may do that. I am waiting for an answer back but one way or another, we will either have help with the Cancer Survivor Park or the Police and Fire Memorial Park.

    Mr. O'Keefe said he thinks we can have two projects going at one time. He also stated we need to get this information out to the public via social media or a donation page. If it just sits here on the piece of paper each year, it will continue to sit here. This project will appeal to a large group of people.

    Mrs. Bigsby stated the 5 year plan is coming up for renewal. This will be a part of it.

11. Any other Budget Sections at Council discretion

Meeting was adjourned at 7:45 PM.

CITY OF BURTON

BUDGET MEETING

MAY 27, 2015

MINUTES

Council Chambers	**Budget Workshop**	**6:30 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Tom Martinbianco at 6:40 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Late	6:53 PM
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

B. STAFF PRESENT

Paula Zelenko, Mayor
Rik Hayman, Chief of Staff
Sue Warren, Human Resources
Ginger Burke-Miller, Controller
Tom Osterholzer, Police Chief
Teresa Karsney, Clerk
Bette Bigsby, Park & Recreation Director (Arrived at 7:14 p.m.)

C. AUDIENCE PARTICIPATION

None

D. BUDGET DISCUSSION

1. Discussion on K-9 Unit Budget, Page 33

   Mrs. Burke-Miller stated this account is funded solely by donations.

   Mr. Martinbianco said we may need to fundraise for this K-9 unit since it is based strictly on donations or need to figure out a way to include it in the Police Budget because it looks like we only have another two years of funding.

2. Discussion on Drug Law Enforcement Budget, Page 32

   Mrs. Burke-Miller said this account is to keep track of the money the Police Department seizes. This is just a guess amount we feel we may seize over the next year. Money in this account can only be used for certain types of training related to drug seizures.

   Mr. Martinbianco asked about where the FANG dues are charged? Doesn't the money go into FANG.

Chief Osterholzer stated FANG dues are paid out of the Police Budget. This account is for drug seizure that the City Police do and does not go into FANG. These are done solely by our officers, with more patrolmen on the road we doing more of these drug seizure.

Mr. Hatfield asked where the $6,400.00 of exposure comes from.

Mrs. Burke-Miller stated it was just a guess to use the same amount we used in fiscal year 2013-2014.

3. Discussion on Police Budget, Page 25-26

Mrs. Burke-Miller stated that in the revenues for the Police under general ledger number 2007-000-691.5013 transfer from DDA is only $5,000.00. She said the DDA decided to only transfer $5,000.00 for Back 2 Bricks for the Police overtime. DDA felt with the passing of the police millage they wouldn't have to contribute as much.

Several Council members were not in agreement with the DDA decision to reduce the funding for police overtime for the Back 2 Bricks.

Chief Osterholzer stated there is a Back 2 Bricks meeting on grant funding but last time they received a grant it was only to be used in the City of Flint.

Mrs. Burke-Miller said that Federal Grant in fiscal year 2013-2014 was removed because that was to purchase the Hummers. Donations we put at $1,000.00. Sale of Assets; we don't expect any in the fiscal year 2015-2016. Contributions from General Fund we are expecting to use $650,000.00.

Mr. Martinbianco asked if we are replacing cars, why would we have a zero in sale of assets?

Mr. Hayman stated we have items that are going to be listed on My Bid. He said we would get a list of all the vehicles and get a base price for all of them.

Mrs. Burke-Miller stated that on the expenses the items that changed were the salaries permanent, fringe benefits, fringe benefits - OT for Back to the Bricks, gas and oil. Increases were in the HIDTA Grant Expense, D.H.E. and Safe Community Grant revenue side so this would also be a increase in the expenditure side. Contractual services increased because of the payment for in-car video system and mic fees. For Police vehicles we are proposing three patrol vehicles and one detective vehicle.

Mr. Hatfield asked why the I.T. Connectivity Charges are gone.

Chief Osterholzer stated that I.T. Connectivity was the in car report writing which we dropped in November because Mobile Data Terminal (MDT) we are getting has this capability. We dropped because the company would not prorate it for us and we didn't want to pay for something we weren't going to use for seven months.

Mr. Hatfield asked how they figure the detective pay.

Ms. Warren stated it is 5% of the highest patrol officer rate.

Mrs. Burke-Miller stated the salaries are being pulled into the budget through the BSA system.

Mr. Hatfield asked if the proposed number of 1.8 million is for 38 officers.

Mayor Zelenko stated it is for 39 officers because that is the number of officers we had when we proposed the budget.

Mr. Hatfield asked where is regular overtime charged?

Mrs. Burke-Miller stated she believes the overtime is charges to fringe benefits.

Mrs. Burke-Miller said that when you are looking at the labor cost some of the employee's wages are being charged to the grant line items.

Mrs. Burke-Miller stated that she opened up the payroll module and overtime is going to salaries permanent and that she had misspoke.

There was discussion on how many officers were being charged to the salaries permanent.

Mr. Smith asked is overtime going into fringes or salaries permanent.

Mrs. Burke-Miller stated if is salaries permanent. If she recalls correctly that the Police budget overtime go to salaries permanent and in other departments in the City it goes in fringe benefits.

Mr. O'Keefe asked why don't we have a separate general ledger number for overtime.

Mrs. Burke-Miller stated this is how it was set up before she started.

Mr. Hatfield asked if we can add a line item for overtime next year. Would like to see salaries permanent just be the salaries of the officers and a line for overtime.

Mr. Martinbianco asked Mrs. Burke-Miller to look at an officers fringe benefits to see what is in there.

Mrs Burke-Miller stated it includes sick, vacation, weapons proficiency, life and health insurance, payment instead of insurance, short/long term disability, vision, MERS, ten year, shift premiums, education and any lump sum pay outs. There are other small items also per each contract. She said also in salaries permanent is part of her salary, Bette's for benefits and Sue's for Human Resources. She said that by using the BSA module it makes it so much easier because it pulls all the wages and benefits in to the budgeting module for us.

Mr. Smith stated he was looking at the revenue and expenditure report from April 30, 2015 showing we are 10 months in and we have almost used all the money budgeted for fringe benefits. Why are we so much over budget when we have 2 months left. Is that the extra million dollar payment we made to MERS.

Mrs. Burke-Miller stated the fringes are high because of MERS. They changed they way they calculate the MERS amount instead of it being a percentage of their wages in Division 02, they changed it to calculate at 51% of everyone's salaries and the amount for the upcoming year it is 58.29%. The 58 % is the 35% cap that we have right now plus us making up the difference to get them to 9% for the employees. It is across everyone salaries instead of the two people left in the division. We are dealing with sins of past City Council and administrations.

Mr. Haskins asked what the addition cost was for 1.6 to 1.8 million in salaries permanent.

Mr. Smith asked if the extra million we paid MERS came out of general fund. How is this going to effect our MERS.

Mr. Hatfield said it took 20 years to get into this mess with MERS and it is going to take 20 years to get out of the mess.

Mrs. Burke-Miller said it is going to take 18 months to see the effect of the extra payments to MERS.

Mr. Smith asked how often do we report wages to MERS and when do we get an invoice.

Mrs. Burke-Miller stated we report wages monthly and get an invoice monthly.

Mr. Smith thinks we should not be transferring $650,000.00 From general fund it should only be $300,000.00 because we are over by $350,000.00 in salaries permanent.

Mrs. Burke-Miller asked if you are including in the overhead cost from other departments salary permanent and fringe benefits.

Mr. Hayman stated that the administration will get back with the Council on how many officers are being charged to the salaries permanent.

Mr. Hayman asked if there any other questions about the police budget.

Mr. Haskins asked how did we come up with the 2015-2016 budget for gas and oil.

Chief Osterholzer said it is a average used from 2013-2014 to 2014-2015 budget.

Mr. O'Keefe asked Chief Osterholzer on what has been going on over the past year.

Chief Osterholzer stated that all the new hires are doing a outstanding job. We are seeing a lot more aggressive patrol work. We have increased the minimum staffs per shifts. There is the constant battle with our boarders. We target our hot spots. We are planning on more Community Events: Stop the Silence with Sheriff

Department, Cop and Cones at Dairy Queen with Michigan State Police. We have been involved with the Holy Redeemer Festival and the security for that event.

Mr. O'Keefe stated that we increased the City positions by 16 only half of those increased were for police. But we budget for 42 officers and that did not come forward. I think that was wrong and looking at statistics we need the officers. He said the FBI statics are off the charts. I feel the number of police officers needs to increase in the City.

Mr. Martinbianco asked what is in contractual services?

Chief Osterholzer stated that the contractual services is the second payment for the in car video system of $18,000 and $13,000 for mic fees. Mic fees are a one time payment.

Mr. Hatfield wanted to talk about the I.T. in the police department. He feels the police should have access to ebay and Craig list to be able to look for stolen merchandise or identify people from facebook.

Mr. Hayman stated the I.T. Director will be at the next budget workshop and we can address that with him.

4. Discussion on Information Technology Department Budget, Page 51

   This item was not discussed and will be on the next budget meeting.

5. Discussion on Park & Recreation Budget, Page 10

   Mrs. Burke-Miller stated the first variance is with the Recreation Director Salary, we recommending $10,000.00. Parks and recreation community events has gone to $14,000.00. The three on three basketball event was canceled. Veterans Honor Run was over budget for 2014-2015 because we brought in more revenue and this way we gave more to the veterans. The three on three Basketball event was cancelled and we did have to refund money that came in for the sponsorship's. The is a new program for Movies in the Park for $700.00. Under Park projects there is a note that it is the East wall of Kelly Lake for soil erosion issue and parking lot at Settlement Park.

   Mrs. Ellenburg wanted to thank Mrs. Bigsby.

   Mr. Smith stated Mrs. Bigsby was very helpful with the Memorial Day Race. This race grew by a third.

   Mr. Heffner stated Mrs. Bigsby has been very busy with all these events. He asked if the money for Settlement Park is just rolled over from last year budget. He noted that we are no longer doing the Christmas at Courtland.

   Mrs. Bigsby stated no we are going to use that for Pizza with Santa at Bendle before the parade.

Mr. Heffner would like to change the By-laws on how the Park and Recreation people get paid. He also thinks it is great that we get to work with the different schools on our community events.

Mr. Smith stated these Park and Recreation events are how we showcase the City of Burton.

6. Any other Budget Section at Council discretion

Meeting was adjourned at 8:55 PM.

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 1690)

Meeting: 06/15/15 07:00 PM
Department: Clerk's Office
Category: FYI
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

DOC ID: 1690

Council Packets

ATTACHMENTS:

- REMINDER MEMO (DOCX)

REMINDER MEMO

June 10, 2015

To: City Council

CC: Paula Zelenko, Mayor

From: Teresa Karsney, Clerk

This is your reminder that as of July 1, 2015 the Clerk's office will no longer be printing a full meeting packet for you. We now have the computers and all the backup is in the IQM2 system. If you want to print a meeting packet, the conference room off the Council Chamber has a printer for your use.

Thank you for your cooperation in this matter.

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Report
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

INFORMATION ITEM (ID # 1673)

DOC ID: 1673

May 2015 Revenue and Expenditure Report

ATTACHMENTS:

- Full Report 05312015 Rev and Exp (PDF)

06/08/2015 04:07 PM
User: millerg
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 05/31/2015
% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,264,500.00	2,293,461.02	0.00	(28,961.02)	101.2
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	4,695.44	0.00	(134,695.44)	(3.6
1001-0000-407.0000	DELINQUENT REAL TAXES	98,000.00	0.00	0.00	98,000.00	0.0
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	17,800.00	0.00	0.00	17,800.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	100,000.00	59,961.06	0.00	40,038.94	59.9
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	5,200.00	4,537.00	385.00	663.00	87.2
1001-0000-453.0000	FRANCHISE FEES	325,000.00	425,468.53	114,653.29	(100,468.53)	130.9
1001-0000-454.0000	LEASE FEES	35,000.00	34,664.87	3,182.77	335.13	99.0
1001-0000-574.0000	STATE SHARED REVENUES	2,526,000.00	1,685,524.00	377,610.00	840,476.00	66.7
1001-0000-576.0000	LIQUOR FEES	17,900.00	17,980.60	0.00	(80.60)	100.4
1001-0000-608.0000	BOARD OF APPEALS	8,800.00	9,700.00	450.00	(900.00)	110.2
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	243,371.75	0.00	76,628.25	76.0
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	100.00	0.00	0.00	100.00	0.0
1001-0000-622.0000	ZONING FEES	8,500.00	9,440.00	780.00	(940.00)	111.0
1001-0000-627.0000	COPY FEES	1,800.00	1,053.84	80.76	746.16	58.5
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	0.00	0.00	35,000.00	0.0
1001-0000-666.0000	INTEREST INCOME	500.00	11,506.89	0.00	(11,006.89)	2,301.3
1001-0000-673.0000	SALE OF ASSETS	20,000.00	51,211.68	1,425.00	(31,211.68)	256.0
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	2,054.53	220.90	3,445.47	37.3
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	36,292.48	0.00	(1,292.48)	103.6
1001-0000-678.0000	REIMBURSEMENT INCOME	3,500.00	96,481.16	0.00	(92,981.16)	2,756.6
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	12,500.00	16,380.00	200.00	(3,880.00)	131.0
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	9,000.00	10,653.25	7,435.00	(1,653.25)	118.3
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	2,500.00	1,250.00	0.00	1,250.00	50.0
1001-0000-690.2004	MOVIES REVENUE (P&R)	0.00	2,550.00	1,350.00	(2,550.00)	100.0
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	6,150.00	550.00	850.00	87.8
1001-0000-694.0000	OTHER REVENUES	3,000.00	6,790.53	353.83	(3,790.53)	226.3
1001-0000-699.0000	CONTINGENCY	33,600.00	0.00	0.00	33,600.00	0.0
Total Dept 0000		5,765,700.00	5,031,178.63	508,676.55	734,521.37	87.2
TOTAL Revenues		5,765,700.00	5,031,178.63	508,676.55	734,521.37	87.2
Expenditures						
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	61,021.02	5,583.35	5,978.98	91.0
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,250.00	0.00	250.00	90.0
1001-1001-719.0000	FRINGE BENEFITS	55,000.00	38,857.86	1,818.59	16,142.14	70.6
1001-1001-727.0000	OFFICE SUPPLIES	900.00	258.45	0.00	641.55	28.7
1001-1001-728.0000	INFORMATION TECH SUPPLIES	2,700.00	2,700.00	0.00	0.00	100.0
1001-1001-731.0000	POSTAGE	0.00	196.37	0.00	(196.37)	100.0
1001-1001-808.0000	AUDIT	17,000.00	17,000.00	0.00	0.00	100.0
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00	744.99	0.00	49,255.01	1.4
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	8,600.00	8,410.00	0.00	190.00	97.7
1001-1001-826.0000	LEGAL	20,000.00	11,903.04	1,125.00	8,096.96	59.5
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,414.00	0.00	2,586.00	78.4
1001-1001-864.0000	TRAINING	18,000.00	12,943.86	0.00	5,056.14	71.9
1001-1001-900.0000	NOTICES	5,000.00	2,365.85	1,220.69	2,634.15	47.3
1001-1001-910.0000	INSURANCE	145,000.00	86,629.63	0.00	58,370.37	59.7
1001-1001-956.0000	MISCELLANEOUS	500.00	310.86	0.00	189.14	62.1
1001-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	5,000.00	4,826.38	26.38	173.62	96.53
Total Dept 1001-COUNCIL		409,200.00	259,832.31	9,774.01	149	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	74,000.00	66,602.25	5,692.50	7,397.75	90.0
1001-1071-706.0000	SALARIES PERMANENT	61,300.00	57,493.29	4,970.28	3,806.71	93.7
1001-1071-719.0000	FRINGE BENEFITS	80,300.00	70,537.01	2,019.82	9,762.99	87.8
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	852.17	0.00	147.83	85.2
1001-1071-728.0000	INFORMATION TECH. SUPPLIES	10,600.00	10,600.00	0.00	0.00	100.0
1001-1071-731.0000	POSTAGE	300.00	328.29	3.68	(28.29)	109.4
1001-1071-757.0000	OPERATING SUPPLIES	600.00	509.57	0.00	90.43	84.9
1001-1071-818.0000	CONTRACTUAL SERVICE	2,000.00	1,120.13	0.00	879.87	56.0
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	100.00	0.00	800.00	11.1
1001-1071-863.0000	AUTO REPAIR	1,000.00	141.78	0.00	858.22	14.1
1001-1071-864.0000	TRAINING	10,800.00	4,076.90	0.00	6,723.10	37.7
1001-1071-867.0000	GAS & OIL	1,000.00	448.85	26.10	551.15	44.8
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	2,500.00	1,177.68	0.00	1,322.32	47.1
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.0
Total Dept 1071-MAYOR		247,000.00	213,987.92	12,712.38	33,012.08	86.6
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	60,900.00	33,841.99	5,478.25	27,058.01	55.5
1001-1091-710.0000	FEES PER DIEM	45,000.00	44,220.94	13,836.45	779.06	98.2
1001-1091-719.0000	FRINGE BENEFITS	54,200.00	25,940.45	635.26	28,259.55	47.8
1001-1091-727.0000	SUPPLIES	10,000.00	8,996.18	231.81	1,003.82	89.9
1001-1091-728.0000	INFORMATION TECH. SUPPLIES	1,300.00	1,300.00	0.00	0.00	100.0
1001-1091-731.0000	POSTAGE	5,000.00	3,725.46	56.37	1,274.54	74.5
1001-1091-818.0000	CONTRACTUAL SERVICE	5,000.00	5,457.31	10.00	(457.31)	109.1
1001-1091-861.0000	AUTO ALLOWANCE	600.00	216.18	43.70	383.82	36.0
1001-1091-864.0000	TRAINING	900.00	73.03	73.03	826.97	8.1
1001-1091-900.0000	NOTICES	200.00	188.30	0.00	11.70	94.1
1001-1091-943.0000	EQUIPMENT RENTAL	2,000.00	1,464.37	393.10	535.63	73.2
1001-1091-956.0000	MISCELLANEOUS	0.00	137.50	137.50	(137.50)	100.0
1001-1091-977.7089	NEW EQUIPMENT	1,400.00	1,213.85	0.00	186.15	86.7
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,000.00	2,000.00	0.00	0.00	100.0
Total Dept 1091-ELECTION		188,500.00	128,775.56	20,895.47	59,724.44	68.3
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	50,437.50	5,531.25	24,562.50	67.2
1001-2009-706.0000	SALARIES PERMANENT	91,100.00	83,766.94	7,044.80	7,333.06	91.9
1001-2009-719.0000	FRINGE BENEFITS	126,300.00	60,126.89	1,221.95	66,173.11	47.6
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(6,602.20)	0.00	6,602.20	100.0
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	767.93	0.00	1,232.07	38.4
1001-2009-728.0000	INFORMATION TECH. SUPPLIES	8,000.00	8,000.00	0.00	0.00	100.0
1001-2009-731.0000	POSTAGE	6,200.00	6,902.70	35.32	(702.70)	111.3
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	1,664.64	0.00	4,335.36	27.7
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	2,855.89	0.00	144.11	95.2
1001-2009-826.0000	LEGAL	20,000.00	5,468.58	93.75	14,531.42	27.3
1001-2009-828.0000	MEMBERSHIP & DUES	1,300.00	379.00	0.00	921.00	29.1
1001-2009-863.0000	AUTO REPAIR	1,000.00	211.78	0.00	788.22	21.1
1001-2009-864.0000	TRAINING	8,100.00	2,598.18	64.24	5,501.82	32.0
1001-2009-867.0000	GAS & OIL	2,000.00	248.52	0.00	1,751.48	12.43
1001-2009-868.0000	AUTO WASH	100.00	5.00	5.00	95.00	5.00
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	3,000.00	0.00	1[illegible]	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2009-984.0000	OFFICE EQUIPMENT	500.00	0.00	0.00	500.00	0.0
Total Dept 2009-ASSESSOR		354,600.00	219,831.35	13,996.31	134,768.65	61.9
Dept 2015-CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	54,512.64	4,659.20	6,087.36	89.9
1001-2015-706.0000	SALARIES PERMANENT	18,900.00	11,196.61	1,610.29	7,703.39	59.2
1001-2015-719.0000	FRINGE BENEFITS	73,000.00	56,650.68	609.81	16,349.32	77.6
1001-2015-727.0000	OFFICE SUPPLIES	700.00	714.39	162.38	(14.39)	102.0
1001-2015-728.0000	INFORMATION TECH. SUPPLIES	4,000.00	4,000.00	0.00	0.00	100.0
1001-2015-731.0000	POSTAGE	200.00	92.58	70.64	107.42	46.2
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	405.78	22.00	94.22	81.1
1001-2015-828.0000	MEMBERSHIP & DUES	400.00	295.00	0.00	105.00	73.7
1001-2015-861.0000	AUTO ALLOWANCE	100.00	32.49	0.00	67.51	32.4
1001-2015-864.0000	TRAINING	1,800.00	1,221.82	546.82	578.18	67.8
1001-2015-956.0000	MISCELLANEOUS	100.00	202.50	167.50	(102.50)	202.5
1001-2015-984.0000	OFFICE EQUIPMENT	20,000.00	11,908.63	2,460.46	8,091.37	59.5
Total Dept 2015-CLERK		180,300.00	141,233.12	10,309.10	39,066.88	78.3
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,400.00	10,534.54	957.75	1,865.46	84.9
1001-2023-706.0000	SALARIES PERMANENT	36,000.00	32,388.10	2,582.16	3,611.90	89.9
1001-2023-719.0000	FRINGE BENEFITS	39,800.00	59,808.08	331.43	(20,008.08)	150.2
1001-2023-727.0000	OFFICE SUPPLIES	600.00	951.33	0.00	(351.33)	158.5
1001-2023-728.0000	INFORMATION TECH. SUPPLIES	8,000.00	8,000.00	0.00	0.00	100.0
1001-2023-731.0000	POSTAGE	200.00	59.89	3.43	140.11	29.9
1001-2023-818.0000	CONTRACTUAL SERVICE	16,000.00	1,077.91	0.00	14,922.09	6.7
1001-2023-828.0000	MEMBERSHIP & DUES	600.00	405.00	0.00	195.00	67.5
1001-2023-864.0000	TRAINING	5,400.00	1,107.42	39.00	4,292.58	20.5
1001-2023-956.0000	MISCELLANEOUS	100.00	300.01	0.00	(200.01)	300.0
1001-2023-984.0000	OFFICE EQUIPMENT	2,000.00	931.95	0.00	1,068.05	46.6
Total Dept 2023-CONTROLLER		121,100.00	115,564.23	3,913.77	5,535.77	95.4
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,800.00	12,460.51	1,065.02	1,339.49	90.2
1001-2053-706.0000	SALARIES PERMANENT	8,300.00	7,157.68	541.04	1,142.32	86.2
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	13,877.60	846.51	6,122.40	69.3
1001-2053-727.0000	OFFICE SUPPLIES	500.00	693.11	0.00	(193.11)	138.6
1001-2053-728.0000	INFORMATION TECH. SUPPLIES	2,000.00	2,000.00	0.00	0.00	100.0
1001-2053-731.0000	POSTAGE	15,100.00	7,084.61	97.92	8,015.39	46.9
1001-2053-818.0000	CONTRACTUAL SERVICE	6,300.00	2,134.40	194.25	4,165.60	33.8
1001-2053-827.0000	TAX ROLL EXPENSE	8,200.00	7,710.25	0.00	489.75	94.0
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	175.00	0.00	(75.00)	175.0
1001-2053-864.0000	TRAINING	1,300.00	75.00	10.00	1,225.00	5.7
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.0
Total Dept 2053-TREASURER		77,100.00	53,368.16	2,754.74	23,731.84	69.2
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	51,800.00	46,383.81	3,535.80	5	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2065-719.0000	FRINGE BENEFITS	45,100.00	25,775.20	350.21	19,324.80	57.1
1001-2065-727.0000	OFFICE SUPPLIES	5,500.00	6,836.05	622.89	(1,336.05)	124.2
1001-2065-728.0000	INFORMATION TECH. SUPPLIES	82,900.00	82,900.00	0.00	0.00	100.0
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	5,784.77	946.00	715.23	89.0
1001-2065-825.0000	JANITORIAL	13,000.00	7,920.00	0.00	5,080.00	60.9
1001-2065-826.0000	LEGAL	20,000.00	8,388.91	988.75	11,611.09	41.9
1001-2065-864.0000	TRAINING	0.00	50.00	0.00	(50.00)	100.0
1001-2065-910.0000	BUILDING INSURANCE	6,000.00	3,863.31	0.00	2,136.69	64.3
1001-2065-920.0000	UTILITIES	48,000.00	36,847.08	2,419.31	11,152.92	76.7
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	75,000.00	87,161.12	97,414.66	(12,161.12)	116.2
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,000.00	6,262.17	0.00	(262.17)	104.3
1001-2065-938.0000	MAINT OF GROUNDS	4,000.00	4,529.79	701.67	(529.79)	113.2
1001-2065-943.0000	EQUIPMENT RENTAL	10,000.00	11,067.30	784.80	(1,067.30)	110.6
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	1,000,000.00	0.00	0.00	100.0
1001-2065-977.7089	NEW EQUIPMENT	215,000.00	215,000.00	0.00	0.00	100.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	123,500.00	122,642.00	0.00	858.00	99.3
Total Dept 2065-CITY HALL		1,712,300.00	1,671,411.51	107,764.09	40,888.49	97.6
Dept 2071-PUBLIC SERVICE						
1001-2071-922.0000	DRAINS AT LARGE	100,000.00	89,371.51	0.00	10,628.49	89.3
1001-2071-926.0000	STREET LIGHTING	445,000.00	366,487.34	35,781.64	78,512.66	82.3
1001-2071-959.7654	DISASTER AID	3,000.00	400.00	0.00	2,600.00	13.3
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	2,000.00	355.45	0.00	1,644.55	17.7
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	30,000.00	32,763.56	2,229.76	(2,763.56)	109.2
1001-2071-966.0000	BLIGHT ELMINATION EXPENDITURE	44,800.00	43,563.20	0.00	1,236.80	97.2
Total Dept 2071-PUBLIC SERVICE		624,800.00	532,941.06	38,011.40	91,858.94	85.3
Dept 3070-INSPECTION DEPARTMENT						
1001-3070-706.0000	SALARIES PERMANENT	13,000.00	0.00	0.00	13,000.00	0.0
1001-3070-719.0000	FRINGE BENEFITS	7,000.00	0.00	0.00	7,000.00	0.0
1001-3070-727.0000	OFFICE SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.0
1001-3070-728.0000	INFORMATION TECH. SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.0
1001-3070-731.0000	POSTAGE	100.00	0.00	0.00	100.00	0.0
1001-3070-864.0000	TRAINING	1,800.00	0.00	0.00	1,800.00	0.0
Total Dept 3070-INSPECTION DEPARTMENT		29,900.00	0.00	0.00	29,900.00	0.0
Dept 3071-ENGINEERING & REIMB						
1001-3071-678.1001	GENERAL FUND REIMB	(500.00)	0.00	0.00	(500.00)	0.0
1001-3071-678.2002	MAJOR STREET REIMB	(4,200.00)	0.00	0.00	(4,200.00)	0.0
1001-3071-678.2003	LOCAL STREET REIMB	(2,900.00)	0.00	0.00	(2,900.00)	0.0
1001-3071-678.2049	BUILDING INSP. REIMBURSEMENT	(100.00)	0.00	0.00	(100.00)	0.0
1001-3071-678.2069	INSP REIMB. - OTHER CITY PROPERTY	(200.00)	0.00	0.00	(200.00)	0.0
1001-3071-678.5090	SEWER-INSPECTION REIMB	(14,200.00)	0.00	0.00	(14,200.00)	0.0
1001-3071-678.5091	WATER-INSPECTION REIMB	(1,400.00)	0.00	0.00	(1,400.00)	0.0
1001-3071-678.6061	MOTOR POOL REIMB	(6,600.00)	0.00	0.00	(6,600.00)	0.0
Total Dept 3071-ENGINEERING & REIMB		(30,100.00)	0.00	0.00	(30,100.00)	0.00
Dept 6090-PARKS & RECREATION						

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	5,200.00	4,680.00	400.00	520.00	90.0
1001-6090-706.0000	SALARIES PERMANENT	5,000.00	309.66	0.00	4,690.34	6.1
1001-6090-710.0000	COMMISSION SALARIES	3,000.00	2,000.00	160.00	1,000.00	66.6
1001-6090-719.0000	FRINGE BENEFITS	1,000.00	1,028.87	(899.79)	(28.87)	102.8
1001-6090-728.0000	INFORMATION TECH. SUPPLIES	1,300.00	1,300.00	0.00	0.00	100.0
1001-6090-731.0000	POSTAGE	300.00	0.00	0.00	300.00	0.0
1001-6090-757.0000	OPERATING SUPPLIES	2,500.00	3,398.04	139.68	(898.04)	135.9
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	9,331.49	736.52	3,668.51	71.7
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	8,272.74	787.86	727.26	91.9
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	2,650.36	(10,576.90)	17,349.64	13.2
1001-6090-973.0000	P & R COMMUNITY EVENTS	14,000.00	12,162.20	1,824.40	1,837.80	86.8
1001-6090-973.1000	EASTER EGG HUNT	0.00	486.88	0.00	(486.88)	100.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	0.00	1,978.70	0.00	(1,978.70)	100.0
1001-6090-973.1800	BACK TO BRICKS	0.00	52.28	0.00	(52.28)	100.0
1001-6090-973.2000	VETERAN'S HONOR RACE	13,000.00	15,552.93	100.00	(2,552.93)	119.6
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	9,034.58	5,919.00	(34.58)	100.3
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	2,500.00	5,200.00	0.00	(2,700.00)	208.0
1001-6090-974.7049	PARK PROJECTS	6,000.00	892.35	0.00	5,107.65	14.8
Total Dept 6090-PARKS & RECREATION		105,600.00	78,331.08	(1,409.23)	27,268.92	74.1
Dept 8001-PLANNING						
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	21,179.08	2,333.53	3,220.92	86.8
1001-8001-710.0000	COMMISSION SALARIES	1,700.00	1,280.00	0.00	420.00	75.2
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	12,949.87	193.96	5,550.13	70.0
1001-8001-727.0000	SUPPLIES & POSTAGE	400.00	396.66	18.40	3.34	99.1
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	54.00	27.00	46.00	54.0
1001-8001-864.0000	TRAINING	370.00	0.00	0.00	370.00	0.0
1001-8001-900.0000	NOTICES	130.00	253.80	0.00	(123.80)	195.2
Total Dept 8001-PLANNING		45,600.00	36,113.41	2,572.89	9,486.59	79.2
Dept 8005-ZONING						
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	21,180.93	2,342.71	3,219.07	86.8
1001-8005-710.0000	BOARD SALARIES	2,900.00	2,040.00	480.00	860.00	70.3
1001-8005-719.0000	FRINGE BENEFITS	18,500.00	13,008.08	231.36	5,491.92	70.3
1001-8005-727.0000	SUPPLIES & POSTAGE	1,000.00	677.59	16.86	322.41	67.7
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	54.00	27.00	46.00	54.0
1001-8005-900.0000	NOTICES	500.00	888.30	296.10	(388.30)	177.6
Total Dept 8005-ZONING		47,400.00	37,848.90	3,394.03	9,551.10	79.8
Dept 9099-TRANSFERS OUT						
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	642,000.00	642,000.00	0.00	0.00	100.0
1001-9099-999.2007	TRANSFER TO POLICE FUND	350,000.00	350,000.00	0.00	0.00	100.0
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	155,000.00	0.00	0.00	100.0
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	115,000.00	0.00	0.00	115,000.00	0.0
Total Dept 9099-TRANSFERS OUT		1,262,000.00	1,147,000.00	0.00	115,000.00	90.89
TOTAL Expenditures		5,375,300.00	4,636,238.61	224,688.96	739	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		5,765,700.00	5,031,178.63	508,676.55	734,521.37	87.2
TOTAL EXPENDITURES		5,375,300.00	4,636,238.61	224,688.96	739,061.39	86.2
NET OF REVENUES & EXPENDITURES		390,400.00	394,940.02	283,987.59	(4,540.02)	101.1

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	2,800.00	5,600.00	475.00	(2,800.00)	200.0
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,038,300.00	1,473,344.70	160,140.72	564,955.30	72.2
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	0.00	166,401.32	55,464.70	(166,401.32)	100.0
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	55,000.00	0.00	0.00	55,000.00	0.0
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	350,000.00	211,571.47	2,466.12	138,428.53	60.4
2002-0000-649.0000	MATERIAL SALES	0.00	9,938.01	7,160.27	(9,938.01)	100.0
2002-0000-666.0000	INTEREST INCOME	800.00	(4.64)	0.00	804.64	(0.5
2002-0000-675.0000	REFUNDS & REBATES	5,000.00	155.57	0.00	4,844.43	3.1
2002-0000-678.0000	REIMBURSEMENT INCOME	10,000.00	719.42	47.80	9,280.58	7.1
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	1,500,000.00	0.00	0.00	1,500,000.00	0.0
2002-0000-694.0000	MISCELLANEOUS	25,000.00	11,387.72	0.00	13,612.28	45.5
Total Dept 0000		3,986,900.00	1,879,113.57	225,754.61	2,107,786.43	47.1
TOTAL Revenues		3,986,900.00	1,879,113.57	225,754.61	2,107,786.43	47.1
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	0.00	6,565.34	0.00	(6,565.34)	100.0
2002-4051-802.7581	ATHERTON ROAD BRIDGE REHABILITATION	0.00	2,493.94	0.00	(2,493.94)	100.0
2002-4051-802.7584	DAVISON RD (CENTER-GENESEE)	0.00	3,430.06	0.00	(3,430.06)	100.0
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	15,430.47	1,038.33	(15,430.47)	100.0
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR 2013_2014)	20,000.00	50,649.26	50,137.51	(30,649.26)	253.2
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	340,000.00	103,977.37	614.34	236,022.63	30.5
2002-4051-802.7589	BRISTOL RD BRIDGE 2013_2014	20,000.00	27.03	0.00	19,972.97	0.1
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	1,500,000.00	526,267.96	15,155.19	973,732.04	35.0
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	0.00	168,605.10	473.64	(168,605.10)	100.0
Total Dept 4051-CONSTRUCTION		1,880,000.00	877,446.53	67,419.01	1,002,553.47	46.6
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	20,000.00	11,508.61	0.00	8,491.39	57.5
2002-4063-706.0000	SALARIES PERMANENT	111,100.00	99,468.97	15,121.80	11,631.03	89.5
2002-4063-719.0000	FRINGE BENEFITS	122,300.00	167,208.89	1,189.80	(44,908.89)	136.7
2002-4063-757.0000	MATERIAL & GRAVEL	50,000.00	39,023.52	1,906.01	10,976.48	78.0
2002-4063-818.0000	CONTRACTUAL SERVICE	41,500.00	40,007.54	751.75	1,492.46	96.4
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	112,903.85	16,334.99	67,096.15	62.7
Total Dept 4063-SURFACE MAINTENANCE		524,900.00	470,121.38	35,304.35	54,778.62	89.5
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,000.00	229.13	0.00	770.87	22.9
2002-4068-706.0000	SALARIES PERMANENT	2,000.00	1,391.88	0.00	608.12	69.5
2002-4068-719.0000	FRINGE BENEFITS	2,000.00	2,541.99	0.00	(541.99)	127.1
2002-4068-818.0000	CONTRACTUAL SERVICE	10,000.00	4,720.01	0.00	5,279.99	47.2
2002-4068-943.0000	EQUIPMENT RENTAL	1,000.00	1,365.05	0.00	(365.05)	136.5
Total Dept 4068-TREES & SHRUBS		16,000.00	10,248.06	0.00	5,751.94	64.05
Dept 4069-DRAINAGE						

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4069-705.0000	SUPERVISION SALARIES	3,500.00	1,801.82	0.00	1,698.18	51.4
2002-4069-706.0000	SALARIES PERMANENT	22,200.00	11,506.02	673.67	10,693.98	51.8
2002-4069-719.0000	FRINGE BENEFITS	28,600.00	20,473.14	51.12	8,126.86	71.5
2002-4069-757.0000	MATERIAL	8,500.00	2,882.79	171.68	5,617.21	33.9
2002-4069-818.0000	CONTRACTUAL SERVICE	50,000.00	54,800.45	14,000.25	(4,800.45)	109.6
2002-4069-943.0000	EQUIPMENT RENTAL	10,000.00	13,594.76	143.50	(3,594.76)	135.9
Total Dept 4069-DRAINAGE		122,800.00	105,058.98	15,040.22	17,741.02	85.5
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	366.59	0.00	1,633.41	18.3
2002-4074-706.0000	SALARIES PERMANENT	7,100.00	3,639.39	788.38	3,460.61	51.2
2002-4074-719.0000	FRINGE BENEFITS	7,500.00	5,732.07	59.75	1,767.93	76.4
2002-4074-757.0000	OPERATING SUPPLIES	1,000.00	1,431.17	0.00	(431.17)	143.1
2002-4074-757.7100	MATERIAL SIGNS	2,000.00	1,141.66	0.00	858.34	57.0
2002-4074-818.0000	CONTRACTUAL SERVICE	70,000.00	92,420.57	3,319.34	(22,420.57)	132.0
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	1,730.49	507.30	2,069.51	45.5
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	19,000.00	35,743.83	19,753.00	(16,743.83)	188.1
Total Dept 4074-TRAFFIC SIGNS		112,400.00	142,205.77	24,427.77	(29,805.77)	126.5
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	72,353.05	0.00	77,646.95	48.2
Total Dept 4077-PAVEMENT MARK		150,000.00	72,353.05	0.00	77,646.95	48.2
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	2,500.00	3,003.22	0.00	(503.22)	120.1
2002-4078-706.0000	SALARIES PERMANENT	44,100.00	29,324.11	0.00	14,775.89	66.4
2002-4078-719.0000	FRINGE BENEFITS	26,000.00	62,790.12	0.00	(36,790.12)	241.5
2002-4078-757.0000	MATERIAL-SALT	100,000.00	33,166.82	0.00	66,833.18	33.1
2002-4078-818.0000	CONTRACTUAL SERVICES	0.00	25,009.35	0.00	(25,009.35)	100.0
2002-4078-943.0000	EQUIPMENT RENTAL	60,000.00	77,263.63	0.00	(17,263.63)	128.7
Total Dept 4078-WINTER MAINTENANCE		232,600.00	230,557.25	0.00	2,042.75	99.1
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	1,800.00	336.97	0.00	1,463.03	18.7
2002-4081-706.0000	SALARIES PERMANENT	4,900.00	1,763.86	139.82	3,136.14	36.0
2002-4081-719.0000	FRINGE BENEFITS	8,200.00	3,238.59	10.56	4,961.41	39.5
2002-4081-943.0000	EQUIPMENT RENTAL	8,000.00	4,362.60	322.27	3,637.40	54.5
Total Dept 4081-ROADSIDE CLEANUP		22,900.00	9,702.02	472.65	13,197.98	42.3
Dept 4082-ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	43,000.00	7,825.85	1,693.49	35,174.15	18.2
2002-4082-706.0000	SALARIES PERMANENT	83,700.00	30,681.91	2,430.63	53,018.09	36.6
2002-4082-719.0000	FRINGE BENEFITS	166,200.00	47,817.88	596.28	118,382.12	28.7
2002-4082-728.0000	INFORMATION TECH. SUPPLIES	2,700.00	2,700.00	0.00	0.00	100.00
2002-4082-757.0000	SUPPLIES	4,000.00	3,655.39	191.84	344.61	91.38
2002-4082-808.0000	AUDIT	3,700.00	2,560.00	0.00	1[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4082-818.0000	CONTRACTUAL SERVICE	10,900.00	2,814.86	0.00	8,085.14	25.8
2002-4082-826.0000	LEGAL	2,000.00	31.25	0.00	1,968.75	1.5
2002-4082-828.0000	MEMBERSHIP & DUES	500.00	814.00	0.00	(314.00)	162.8
2002-4082-864.0000	TRAINING	1,000.00	864.42	10.00	135.58	86.4
2002-4082-943.0000	EQUIPMENT RENTAL	0.00	191.38	2.67	(191.38)	100.0
Total Dept 4082-ADMINISTRATION		317,700.00	99,956.94	4,924.91	217,743.06	31.4
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	407,700.00	357,753.22	32,028.14	49,946.78	87.7
Total Dept 4085-TRANSFER TO LOCAL STREET		407,700.00	357,753.22	32,028.14	49,946.78	87.7
TOTAL Expenditures		3,787,000.00	2,375,403.20	179,617.05	1,411,596.80	62.7
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		3,986,900.00	1,879,113.57	225,754.61	2,107,786.43	47.1
TOTAL EXPENDITURES		3,787,000.00	2,375,403.20	179,617.05	1,411,596.80	62.7
NET OF REVENUES & EXPENDITURES		199,900.00	(496,289.63)	46,137.56	696,189.63	248.2

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	200.00	400.00	40.00	(200.00)	200.0
2003-0000-574.0000	GAS & WEIGHT TAX	555,000.00	432,288.79	46,988.08	122,711.21	77.8
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	60,000.00	0.00	0.00	60,000.00	0.0
2003-0000-666.0000	INTEREST INCOME	500.00	832.18	0.00	(332.18)	166.4
2003-0000-675.0000	REFUNDS & REBATES	500.00	613.67	0.00	(113.67)	122.7
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	407,700.00	357,753.22	32,028.14	49,946.78	87.7
2003-0000-678.0000	REIMBURSEMENT INCOME	800.00	281.07	0.00	518.93	35.1
2003-0000-691.0651	COMMUNITY DEVELOPMENT	97,000.00	132,103.70	0.00	(35,103.70)	136.1
2003-0000-699.0000	CONTINGENCY	39,100.00	0.00	0.00	39,100.00	0.0
Total Dept 0000		1,160,800.00	924,272.63	79,056.22	236,527.37	79.6
TOTAL Revenues		1,160,800.00	924,272.63	79,056.22	236,527.37	79.6
Expenditures						
Dept 4051-CONSTRUCTION						
2003-4051-802.0000	LOCAL STS-COMMUNITY DEV PROJEC	97,000.00	178,044.46	0.00	(81,044.46)	183.5
Total Dept 4051-CONSTRUCTION		97,000.00	178,044.46	0.00	(81,044.46)	183.5
Dept 4063-SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	15,000.00	8,330.24	0.00	6,669.76	55.5
2003-4063-706.0000	SALARIES PERMANENT	70,000.00	65,300.88	5,667.98	4,699.12	93.2
2003-4063-719.0000	FRINGE BENEFITS	80,000.00	135,119.89	495.49	(55,119.89)	168.9
2003-4063-750.0000	CHLORIDE	30,000.00	13,899.40	0.00	16,100.60	46.3
2003-4063-751.0000	COLD PATCH	15,000.00	9,134.84	294.27	5,865.16	60.9
2003-4063-752.0000	GRAVEL	15,000.00	1,386.58	0.00	13,613.42	9.2
2003-4063-818.0000	CONTRACTUAL SERVICE	46,500.00	28,802.45	0.00	17,697.55	61.9
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	51,836.53	4,883.39	8,163.47	86.3
Total Dept 4063-SURFACE MAINTENANCE		331,500.00	313,810.81	11,341.13	17,689.19	94.6
Dept 4068-TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	500.00	647.31	0.00	(147.31)	129.4
2003-4068-706.0000	SALARIES PERMANENT	2,000.00	3,885.00	155.73	(1,885.00)	194.2
2003-4068-719.0000	FRINGE BENEFITS	1,800.00	9,277.60	11.82	(7,477.60)	515.4
2003-4068-757.0000	OPERATING MATERIAL	100.00	350.41	177.00	(250.41)	350.4
2003-4068-818.0000	CONTRACTUAL SERVICE	10,000.00	3,677.34	0.00	6,322.66	36.7
2003-4068-943.0000	EQUIPMENT RENTAL	5,000.00	3,091.33	46.74	1,908.67	61.8
Total Dept 4068-TREES & SHRUBS		19,400.00	20,928.99	391.29	(1,528.99)	107.8
Dept 4069-DRAINAGE						
2003-4069-705.0000	SUPERVISION SALARIES	10,000.00	4,200.87	0.00	5,799.13	42.0
2003-4069-706.0000	SALARIES PERMANENT	11,100.00	29,955.39	1,470.87	(18,855.39)	269.8
2003-4069-719.0000	FRINGE BENEFITS	16,200.00	53,942.27	111.41	(37,742.27)	332.9
2003-4069-757.0000	MATERIAL	10,000.00	5,593.12	290.19	4,406.88	55.9
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	42,349.25	2,400.00	2,650.75	94.11
2003-4069-943.0000	EQUIPMENT RENTAL	10,000.00	45,905.14	1,661.24	(35,905.14)	459.05

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2003 - LOCAL STREETS						
Expenditures						
Total Dept 4069-DRAINAGE		102,300.00	181,946.04	5,933.71	(79,646.04)	177.8
Dept 4074-TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	2,000.00	636.77	0.00	1,363.23	31.8
2003-4074-706.0000	SALARIES PERMANENT	4,300.00	5,288.85	529.78	(988.85)	123.0
2003-4074-719.0000	FRINGE BENEFITS	12,000.00	10,104.18	40.15	1,895.82	84.2
2003-4074-757.0000	OPERATING SUPPLIES	1,000.00	1,988.64	0.00	(988.64)	198.8
2003-4074-757.7100	MATERIAL-SIGNS	2,000.00	1,474.31	0.00	525.69	73.7
2003-4074-943.0000	EQUIPMENT RENTAL	3,000.00	3,198.07	318.73	(198.07)	106.6
Total Dept 4074-TRAFFIC SIGNS		24,300.00	22,690.82	888.66	1,609.18	93.3
Dept 4078-WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	2,100.00	2,217.39	0.00	(117.39)	105.5
2003-4078-706.0000	SALARIES PERMANENT	23,500.00	19,565.49	0.00	3,934.51	83.2
2003-4078-719.0000	FRINGE BENEFITS	14,800.00	49,317.71	0.00	(34,517.71)	333.2
2003-4078-757.0000	MATERIAL-SALT	40,000.00	12,853.28	0.00	27,146.72	32.1
2003-4078-818.0000	CONTRACTUAL SERVICES	0.00	543.32	0.00	(543.32)	100.0
2003-4078-943.0000	EQUIPMENT RENTAL	26,000.00	48,842.11	0.00	(22,842.11)	187.8
Total Dept 4078-WINTER MAINTENANCE		106,400.00	133,339.30	0.00	(26,939.30)	125.3
Dept 4081-ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	1,200.00	89.17	0.00	1,110.83	7.4
2003-4081-706.0000	SALARIES PERMANENT	3,000.00	588.86	0.00	2,411.14	19.6
2003-4081-719.0000	FRINGE BENEFITS	2,600.00	1,069.58	0.00	1,530.42	41.1
2003-4081-818.0000	CONTRACTUAL SERVICES	0.00	47.94	0.00	(47.94)	100.0
2003-4081-943.0000	EQUIPMENT RENTAL	2,000.00	1,061.11	0.00	938.89	53.0
Total Dept 4081-ROADSIDE CLEANUP		8,800.00	2,856.66	0.00	5,943.34	32.4
Dept 4082-ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	43,000.00	8,949.82	1,693.55	34,050.18	20.8
2003-4082-706.0000	SALARIES PERMANENT	122,000.00	43,845.64	3,149.13	78,154.36	35.9
2003-4082-719.0000	FRINGE BENEFITS	229,500.00	71,759.74	2,089.08	157,740.26	31.2
2003-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	8,000.00	0.00	0.00	8,000.00	0.0
2003-4082-728.0000	INFORMATION TECH. SUPPLIES	2,700.00	2,700.00	0.00	0.00	100.0
2003-4082-757.0000	SUPPLIES	10,000.00	5,942.62	307.71	4,057.38	59.4
2003-4082-808.0000	AUDIT	4,200.00	1,090.00	0.00	3,110.00	25.9
2003-4082-818.0000	CONTRACTUAL SERVICE	11,300.00	243.80	0.00	11,056.20	2.1
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.0
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	16.00	0.00	484.00	3.2
2003-4082-864.0000	TRAINING	1,000.00	1,056.60	15.00	(56.60)	105.6
2003-4082-943.0000	EQUIPMENT RENTAL	0.00	270.39	4.00	(270.39)	100.0
Total Dept 4082-ADMINISTRATION		432,400.00	135,874.61	7,258.47	296,525.39	31.4
Dept 4090-CONTINGENCY						
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	140,000.00	155,950.07	0.00	(15,950.07)	111.39
Total Dept 4090-CONTINGENCY		140,000.00	155,950.07	0.00	(15	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2003 - LOCAL STREETS						
Expenditures						
Dept 9099-TRANSFERS OUT						
2003-9099-999.7094	TRANSFER TO OTHER FUNDS	59,600.00	0.00	0.00	59,600.00	0.0
Total Dept 9099-TRANSFERS OUT		59,600.00	0.00	0.00	59,600.00	0.0
TOTAL Expenditures		1,321,700.00	1,145,441.76	25,813.26	176,258.24	86.6
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		1,160,800.00	924,272.63	79,056.22	236,527.37	79.6
TOTAL EXPENDITURES		1,321,700.00	1,145,441.76	25,813.26	176,258.24	86.6
NET OF REVENUES & EXPENDITURES		(160,900.00)	(221,169.13)	53,242.96	60,269.13	137.4

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2006 - FIRE DEPARTMENT						
Revenues						
Dept 0000						
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	483,400.00	487,231.98	0.00	(3,831.98)	100.7
2006-0000-404.0000	TAX CHARGEBACKS	(4,500.00)	0.00	0.00	(4,500.00)	0.0
2006-0000-407.0000	DELINQUENT REAL TAXES	28,900.00	0.00	0.00	28,900.00	0.0
2006-0000-630.0000	FIRE RECOVERY FEES	25,000.00	30,101.54	364.60	(5,101.54)	120.4
2006-0000-631.0000	FIRE INSPECTION FEES	2,500.00	3,375.00	200.00	(875.00)	135.0
2006-0000-666.0000	INTEREST INCOME	200.00	899.32	0.00	(699.32)	449.6
2006-0000-673.0000	SALE OF ASSETS	20,000.00	13,000.00	9,500.00	7,000.00	65.0
2006-0000-675.0000	REFUNDS & REBATES	3,000.00	7,249.37	0.00	(4,249.37)	241.6
2006-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	5,501.04	288.86	(3,501.04)	275.0
2006-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	642,000.00	642,000.00	0.00	0.00	100.0
2006-0000-694.0000	OTHER REVENUES	8,000.00	6,550.00	0.00	1,450.00	81.8
Total Dept 0000		1,210,500.00	1,195,908.25	10,353.46	14,591.75	98.7
TOTAL Revenues		1,210,500.00	1,195,908.25	10,353.46	14,591.75	98.7
Expenditures						
Dept 2006-FIRE DEPARTMENT EXPENDITURES						
2006-2006-703.0000	SALARY	61,400.00	55,732.39	4,721.10	5,667.61	90.7
2006-2006-706.0000	SALARIES PERMANENT	97,500.00	85,221.12	7,010.28	12,278.88	87.4
2006-2006-707.0000	PART-TIME FIREMEN	228,400.00	142,476.03	10,630.12	85,923.97	62.3
2006-2006-719.0000	Payroll Fringes	161,000.00	144,427.20	2,570.21	16,572.80	89.7
2006-2006-727.0000	OFFICE SUPPLIES	200.00	3,598.36	38.10	(3,398.36)	1,799.1
2006-2006-728.0000	INFORMATION TECH SUPPLIES	27,200.00	27,200.00	0.00	0.00	100.0
2006-2006-744.0000	SAFETY WEAR & HEALTH	29,000.00	16,945.29	286.72	12,054.71	58.4
2006-2006-757.0000	OPERATING SUPPLIES	20,000.00	16,576.12	668.92	3,423.88	82.8
2006-2006-808.0000	AUDIT	0.00	2,807.50	0.00	(2,807.50)	100.0
2006-2006-818.0000	CONTRACTUAL SERVICES	15,000.00	6,299.73	598.40	8,700.27	42.0
2006-2006-826.0000	LEGAL	1,000.00	4,952.53	0.00	(3,952.53)	495.2
2006-2006-828.0000	MEMBERSHIP & DUES	5,000.00	3,675.00	0.00	1,325.00	73.5
2006-2006-863.0000	AUTO REPAIR	25,000.00	52,461.05	4,417.63	(27,461.05)	209.8
2006-2006-864.0000	TRAINING	2,500.00	1,411.59	0.00	1,088.41	56.4
2006-2006-867.0000	GAS & OIL	16,000.00	10,572.87	0.00	5,427.13	66.0
2006-2006-910.0000	INSURANCE	32,000.00	20,223.94	0.00	11,776.06	63.2
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	1,803.83	0.00	196.17	90.1
2006-2006-920.0000	UTILITIES	37,000.00	37,899.97	2,617.35	(899.97)	102.4
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	4,756.18	603.91	243.82	95.1
2006-2006-934.0000	EQUIPMENT REPAIR	9,000.00	6,687.37	0.00	2,312.63	74.3
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	12,900.00	13,871.38	408.93	(971.38)	107.5
2006-2006-943.0000	EQUIPMENT RENTAL	12,000.00	9,815.57	663.08	2,184.43	81.8
2006-2006-956.0000	MISCELLANEOUS	200.00	320.00	0.00	(120.00)	160.0
2006-2006-962.0000	TRAINING & MATERIALS	10,000.00	10,541.14	150.00	(541.14)	105.4
2006-2006-963.0000	PREVENTION MATERIALS	8,000.00	7,126.04	0.00	873.96	89.0
2006-2006-977.7089	NEW EQUIPMENT	33,000.00	29,578.10	0.00	3,421.90	89.6
2006-2006-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.0
2006-2006-985.0000	VEHICLE	60,200.00	0.00	0.00	60,200.00	0.0
2006-2006-991.0000	PRINCIPAL	150,000.00	150,000.00	0.00	0.00	100.0
2006-2006-995.0000	INTEREST ON BONDS	187,200.00	187,225.00	0.00	(25.00)	100.0
2006-2006-999.0000	PAYING AGENT FEES	700.00	250.00	0.00	450.00	35.7
Total Dept 2006-FIRE DEPARTMENT EXPENDITURES		1,248,500.00	1,054,455.30	35,384.75	194,044.70	84.46

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2006 - FIRE DEPARTMENT						
Expenditures						
TOTAL Expenditures		1,248,500.00	1,054,455.30	35,384.75	194,044.70	84.4
Fund 2006 - FIRE DEPARTMENT:						
TOTAL REVENUES		1,210,500.00	1,195,908.25	10,353.46	14,591.75	98.7
TOTAL EXPENDITURES		1,248,500.00	1,054,455.30	35,384.75	194,044.70	84.4
NET OF REVENUES & EXPENDITURES		(38,000.00)	141,452.95	(25,031.29)	(179,452.95)	372.2

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2007 - POLICE FUND						
Revenues						
Dept 0000						
2007-0000-403.0000	CURRENT TAXES	4,076,300.00	4,135,557.58	0.00	(59,257.58)	101.4
2007-0000-404.0000	TAX CHARGEBACKS	(112,500.00)	0.00	0.00	(112,500.00)	0.0
2007-0000-407.0000	DELINQUENT TAXES	234,200.00	0.00	0.00	234,200.00	0.0
2007-0000-629.7773	F.A.N.G. CHARGES	175,000.00	177,045.98	23,412.00	(2,045.98)	101.1
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	10,000.00	23,527.84	4,295.23	(13,527.84)	235.2
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.0
2007-0000-629.7798	HEMP GRANT REVENUE (FANG)	0.00	244.42	0.00	(244.42)	100.0
2007-0000-629.7804	PROJECT SAFE NEIGHBORHOODS (FANG)	3,000.00	0.00	0.00	3,000.00	0.0
2007-0000-629.7807	OCDETF GRANT (FANG) DOJ GLMIE0454	9,000.00	7,270.28	0.00	1,729.72	80.7
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	5,765.63	0.00	10,234.37	36.0
2007-0000-629.7809	WEED & SEED GRANT (FANG)	500.00	0.00	0.00	500.00	0.0
2007-0000-629.7810	SOUTH SIDE GRANT (FANG)	7,000.00	0.00	0.00	7,000.00	0.0
2007-0000-629.7811	ATF TASK FORCE REVENUE (FANG)	1,000.00	0.00	0.00	1,000.00	0.0
2007-0000-629.7814	BYRNE GRANT - METH (FANG) FED $	0.00	616.29	0.00	(616.29)	100.0
2007-0000-660.0000	DISTRICT COURT FEES	75,000.00	54,767.09	0.00	20,232.91	73.0
2007-0000-661.0000	POLICE FEES	20,000.00	13,900.00	800.00	6,100.00	69.5
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	0.00	3,100.00	50.00	(3,100.00)	100.0
2007-0000-666.0000	INTEREST INCOME	200.00	3,993.43	0.00	(3,793.43)	1,996.7
2007-0000-671.0000	DONATIONS	1,000.00	2,829.76	0.00	(1,829.76)	282.9
2007-0000-673.0000	SALE OF ASSETS	12,000.00	0.00	0.00	12,000.00	0.0
2007-0000-675.0000	REFUNDS & REBATES	45,000.00	22,755.62	0.00	22,244.38	50.5
2007-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	17,735.95	24.76	2,264.05	88.6
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	350,000.00	350,000.00	0.00	0.00	100.0
2007-0000-691.5013	TRANSFER FROM DDA	7,500.00	7,500.00	0.00	0.00	100.0
2007-0000-694.0000	OTHER REVENUES	20,000.00	9,384.70	525.00	10,615.30	46.9
Total Dept 0000		4,972,200.00	4,835,994.57	29,106.99	136,205.43	97.2
TOTAL Revenues		4,972,200.00	4,835,994.57	29,106.99	136,205.43	97.2
Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	63,152.84	5,397.66	7,047.16	89.9
2007-2007-704.0000	LIEUTENANTS SALARIES	154,000.00	134,496.11	12,212.40	19,503.89	87.3
2007-2007-705.0000	SERGEANTS SALARIES	246,700.00	221,980.49	19,532.24	24,719.51	89.9
2007-2007-706.0000	SALARIES PERMANENT	1,905,700.00	1,511,193.49	143,227.01	394,506.51	79.3
2007-2007-719.0000	FRINGE BENEFITS	2,001,000.00	2,017,609.87	23,995.61	(16,609.87)	100.8
2007-2007-719.2007	FRINGE BENEFITS - OT B2B	13,500.00	23,126.81	0.00	(9,626.81)	171.3
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	7,162.41	960.36	(1,162.41)	119.3
2007-2007-728.0000	INFORMATION TECH. SUPPLIES	63,600.00	63,600.00	0.00	0.00	100.0
2007-2007-728.0001	IT CONNECTIVITY CHARGES	11,000.00	0.00	0.00	11,000.00	0.0
2007-2007-731.0000	POSTAGE	1,000.00	780.56	59.79	219.44	78.0
2007-2007-741.0000	AMMUNITION & WEAPONS	21,700.00	12,802.59	3,976.23	8,897.41	59.0
2007-2007-744.0000	UNIFORMS	24,000.00	23,242.62	568.75	757.38	96.8
2007-2007-757.0000	OPERATING SUPPLIES	7,500.00	13,143.93	848.50	(5,643.93)	175.2
2007-2007-808.0000	AUDIT	0.00	3,150.00	0.00	(3,150.00)	100.0
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	253,900.00	289,240.83	12,992.20	(35,340.83)	113.9
2007-2007-811.7774	CMH GRANT - OWI	6,000.00	0.00	0.00	6,000.00	0.0
2007-2007-811.7776	SCHOOL RESOURCE PROGRAM CHARGES	0.00	139.99	0.00	(139.99)	100.0
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	10,000.00	24,313.35	1,489.86	(14,313.35)	243.1
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	89.90	0.00	1,910.10	4.50
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	0.00	2,878.25	1,992.83	(2,878.25)	100.00
2007-2007-811.7800	F.A.C.T. GRANT EXPENSE	0.00	359.58	0.00		

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	11,031.34	2,828.71	4,968.66	68.9
2007-2007-811.7809	WEED & SEED GRANT (FANG)	500.00	0.00	0.00	500.00	0.0
2007-2007-811.7810	SOUTH SIDE GRANT (FANG)	7,000.00	0.00	0.00	7,000.00	0.0
2007-2007-811.7811	ATF TASK FORCE EXPENSE (FANG)	1,000.00	0.00	0.00	1,000.00	0.0
2007-2007-811.7813	OCEDEFT EXPENDITURES	0.00	2,599.42	89.90	(2,599.42)	100.0
2007-2007-811.7814	METH GRANT EXPENDITURES	0.00	483.69	224.74	(483.69)	100.0
2007-2007-818.0000	CONTRACTUAL SERVICE	60,000.00	35,217.88	1,507.60	24,782.12	58.7
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,000.00	26,516.26	0.00	(516.26)	101.9
2007-2007-826.0000	LEGAL	100,000.00	83,861.06	4,905.25	16,138.94	83.8
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	790.00	0.00	710.00	52.6
2007-2007-863.0000	AUTO REPAIR	75,000.00	59,861.04	2,836.65	15,138.96	79.8
2007-2007-864.0000	TRAINING (PD ADMINISTRATORS)	3,000.00	1,070.72	0.00	1,929.28	35.6
2007-2007-867.0000	GAS & OIL	120,000.00	66,095.49	0.00	53,904.51	55.0
2007-2007-868.0000	AUTO WASH	3,500.00	2,861.00	240.00	639.00	81.7
2007-2007-910.0000	INSURANCE	110,000.00	62,750.82	0.00	47,249.18	57.0
2007-2007-920.0000	UTILITIES & BLDG. REPAIR	90,000.00	94,427.31	6,903.79	(4,427.31)	104.9
2007-2007-921.0000	SEWER PAYMENTS	3,000.00	2,364.68	289.03	635.32	78.8
2007-2007-934.0000	EQUIPMENT REPAIRS	1,600.00	684.00	0.00	916.00	42.7
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	6,664.16	839.29	(664.16)	111.0
2007-2007-956.0000	MISCELLANEOUS	2,000.00	2,311.96	0.00	(311.96)	115.6
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	18,394.95	250.00	(3,394.95)	122.6
2007-2007-984.0000	OFFICE EQUIPMENT	0.00	321.86	0.00	(321.86)	100.0
2007-2007-985.0000	POLICE VEHICLES	135,000.00	179,484.31	0.00	(44,484.31)	132.9
Total Dept 2007-POLICE FUND EXPENSES		5,573,900.00	5,070,255.57	248,168.40	503,644.43	90.9
TOTAL Expenditures		5,573,900.00	5,070,255.57	248,168.40	503,644.43	90.9
Fund 2007 - POLICE FUND:						
TOTAL REVENUES		4,972,200.00	4,835,994.57	29,106.99	136,205.43	97.2
TOTAL EXPENDITURES		5,573,900.00	5,070,255.57	248,168.40	503,644.43	90.9
NET OF REVENUES & EXPENDITURES		(601,700.00)	(234,261.00)	(219,061.41)	(367,439.00)	38.9

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2026 - RUBBISH COLLECTION & DISPOSAL						
Revenues						
Dept 0000						
2026-0000-403.0000	RUBBISH FEES	1,658,600.00	1,408,029.81	0.00	250,570.19	84.8
2026-0000-650.0000	CURBSIDE RECYCLING INCOME	4,000.00	4,931.00	91.00	(931.00)	123.2
2026-0000-666.0000	INTEREST INCOME	0.00	731.26	0.00	(731.26)	100.0
Total Dept 0000		1,662,600.00	1,413,692.07	91.00	248,907.93	85.0
TOTAL Revenues		1,662,600.00	1,413,692.07	91.00	248,907.93	85.0
Expenditures						
Dept 0000						
2026-0000-830.0000	GARBAGE COLLECTION	1,658,600.00	1,594,027.41	130,576.41	64,572.59	96.1
Total Dept 0000		1,658,600.00	1,594,027.41	130,576.41	64,572.59	96.1
TOTAL Expenditures		1,658,600.00	1,594,027.41	130,576.41	64,572.59	96.1
Fund 2026 - RUBBISH COLLECTION & DISPOSAL:						
TOTAL REVENUES		1,662,600.00	1,413,692.07	91.00	248,907.93	85.0
TOTAL EXPENDITURES		1,658,600.00	1,594,027.41	130,576.41	64,572.59	96.1
NET OF REVENUES & EXPENDITURES		4,000.00	(180,335.34)	(130,485.41)	184,335.34	4,508.3

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2044 - ECONOMIC DEVELOPMENT CORPORATION FUND						
Revenues						
Dept 0000						
2044-0000-666.0000	INTEREST INCOME	0.00	8.36	0.00	(8.36)	100.0
Total Dept 0000		0.00	8.36	0.00	(8.36)	100.0
TOTAL Revenues		0.00	8.36	0.00	(8.36)	100.0
Fund 2044 - ECONOMIC DEVELOPMENT CORPORATION FUND:						
TOTAL REVENUES		0.00	8.36	0.00	(8.36)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	8.36	0.00	(8.36)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2049 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 0000						
2049-0000-450.0000	PERMITS & LICENSE FEES	60,000.00	67,030.00	9,050.50	(7,030.00)	111.7
2049-0000-624.0000	CONDEMNED HOUSING	50,000.00	88,176.04	0.00	(38,176.04)	176.3
2049-0000-625.0000	INSPECTION FEES	25,000.00	12,715.00	1,805.00	12,285.00	50.8
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	35,000.00	7,880.00	900.00	27,120.00	22.5
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	30,000.00	26,753.92	5,067.74	3,246.08	89.1
2049-0000-664.0000	SOIL EROSION SERVICES	400.00	4,160.00	400.00	(3,760.00)	1,040.0
2049-0000-666.0000	INTEREST INCOME	0.00	(18.52)	0.00	18.52	100.0
2049-0000-694.0000	MISCELLANEOUS	5,000.00	640.55	0.00	4,359.45	12.8
Total Dept 0000		205,400.00	207,336.99	17,223.24	(1,936.99)	100.9
TOTAL Revenues		205,400.00	207,336.99	17,223.24	(1,936.99)	100.9
Expenditures						
Dept 2061-BUILDING						
2049-2061-703.0000	ADMINISTRATIVE SALARIES	29,100.00	17,156.50	1,018.07	11,943.50	58.9
2049-2061-706.0000	SALARIES PERMANENT	74,800.00	75,593.79	6,919.98	(793.79)	101.0
2049-2061-719.0000	FRINGE BENEFITS	66,600.00	64,397.77	(1,905.26)	2,202.23	96.6
2049-2061-727.0000	OFFICE SUPPLIES	1,000.00	1,303.75	123.39	(303.75)	130.3
2049-2061-728.0000	INFORMATION TECH. SUPPLIES	10,600.00	10,600.00	0.00	0.00	100.0
2049-2061-731.0000	POSTAGE	200.00	95.71	30.24	104.29	47.8
2049-2061-757.0000	OPERATING SUPPLIES	6,000.00	1,838.88	385.00	4,161.12	30.6
2049-2061-818.0000	CONTRACTUAL SERVICES	13,300.00	1,245.00	0.00	12,055.00	9.3
2049-2061-826.0000	LEGAL	2,500.00	2,156.91	125.00	343.09	86.2
2049-2061-828.0000	MEMBERSHIP & DUES	300.00	103.00	6.00	197.00	34.3
2049-2061-864.0000	TRAINING	1,500.00	1,007.27	0.00	492.73	67.1
2049-2061-920.0000	UTILITIES	4,500.00	0.00	0.00	4,500.00	0.0
2049-2061-943.0000	EQUIPMENT RENTAL	18,000.00	6,284.64	1,156.51	11,715.36	34.9
2049-2061-959.0000	CONDEMNED HOUSING	25,000.00	39,515.89	0.00	(14,515.89)	158.0
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	30,000.00	9,226.05	2,101.04	20,773.95	30.7
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	151.95	38.95	248.05	37.9
2049-2061-984.0000	OFFICE EQUIPMENT	500.00	0.00	0.00	500.00	0.0
Total Dept 2061-BUILDING		284,300.00	230,677.11	9,998.92	53,622.89	81.1
TOTAL Expenditures		284,300.00	230,677.11	9,998.92	53,622.89	81.1
Fund 2049 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		205,400.00	207,336.99	17,223.24	(1,936.99)	100.9
TOTAL EXPENDITURES		284,300.00	230,677.11	9,998.92	53,622.89	81.1
NET OF REVENUES & EXPENDITURES		(78,900.00)	(23,340.12)	7,224.32	(55,559.88)	29.5

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2065 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 0000						
2065-0000-666.0000	INTEREST INCOME	0.00	20.88	0.00	(20.88)	100.0
2065-0000-678.0001	DRUG FORFEITURE CLEARED	5,000.00	5,020.00	0.00	(20.00)	100.4
Total Dept 0000		5,000.00	5,040.88	0.00	(40.88)	100.8
TOTAL Revenues		5,000.00	5,040.88	0.00	(40.88)	100.8
Expenditures						
Dept 0000						
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	24,900.00	4,051.00	0.00	20,849.00	16.2
Total Dept 0000		24,900.00	4,051.00	0.00	20,849.00	16.2
TOTAL Expenditures		24,900.00	4,051.00	0.00	20,849.00	16.2
Fund 2065 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		5,000.00	5,040.88	0.00	(40.88)	100.8
TOTAL EXPENDITURES		24,900.00	4,051.00	0.00	20,849.00	16.2
NET OF REVENUES & EXPENDITURES		(19,900.00)	989.88	0.00	(20,889.88)	4.9

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2067 - POLICE K9 FUND						
Revenues						
Dept 0000						
2067-0000-666.0000	INTEREST INCOME	0.00	14.62	0.00	(14.62)	100.0
2067-0000-671.0000	DONATIONS	500.00	0.00	0.00	500.00	0.0
Total Dept 0000		500.00	14.62	0.00	485.38	2.9
TOTAL Revenues		500.00	14.62	0.00	485.38	2.9
Expenditures						
Dept 0000						
2067-0000-744.0000	SAFETY WEAR	500.00	0.00	0.00	500.00	0.0
2067-0000-757.0000	OPERATING SUPPLIES	3,000.00	1,926.85	109.98	1,073.15	64.2
2067-0000-962.0000	TRAINING	800.00	400.00	0.00	400.00	50.0
Total Dept 0000		4,300.00	2,326.85	109.98	1,973.15	54.1
TOTAL Expenditures		4,300.00	2,326.85	109.98	1,973.15	54.1
Fund 2067 - POLICE K9 FUND:						
TOTAL REVENUES		500.00	14.62	0.00	485.38	2.9
TOTAL EXPENDITURES		4,300.00	2,326.85	109.98	1,973.15	54.1
NET OF REVENUES & EXPENDITURES		(3,800.00)	(2,312.23)	(109.98)	(1,487.77)	60.8

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2069 - SENIOR CITIZENS CENTER FUND						
Revenues						
Dept 0000						
2069-0000-580.0000	COUNTY SENIOR MILLAGE REVENUE	170,300.00	126,514.96	0.00	43,785.04	74.2
2069-0000-666.0000	INTEREST INCOME	0.00	247.93	0.00	(247.93)	100.0
2069-0000-675.0000	REFUNDS & REBATES	500.00	874.23	0.00	(374.23)	174.8
2069-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	0.00	0.00	20,000.00	0.0
2069-0000-691.0651	COMMUNITY DEVELOPMENT	32,561.45	12,913.00	0.00	19,648.45	39.6
2069-0000-691.0654	SENIOR CITIZENS ACTIVITIES REVENUE	6,000.00	0.00	0.00	6,000.00	0.0
2069-0000-691.0655	SENIOR CITIZENS DONATION REVENUES	11,000.00	10,468.50	3,465.50	531.50	95.1
2069-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	155,000.00	155,000.00	0.00	0.00	100.0
2069-0000-694.0001	HALL RENTAL	5,000.00	3,475.00	50.00	1,525.00	69.5
Total Dept 0000		400,361.45	309,493.62	3,515.50	90,867.83	77.3
TOTAL Revenues		400,361.45	309,493.62	3,515.50	90,867.83	77.3
Expenditures						
Dept 2069-SENIOR CITIZENS CENTER						
2069-2069-705.0000	COORDINATOR SALARY	58,600.00	51,721.19	4,717.87	6,878.81	88.2
2069-2069-706.0000	SALARIES PERMANENT	89,500.00	79,603.13	7,465.07	9,896.87	88.9
2069-2069-719.0000	FRINGE BENEFITS	94,100.00	81,391.68	2,263.89	12,708.32	86.4
2069-2069-728.0000	INFORMATION TECH SUPPLIES	5,300.00	5,300.00	0.00	0.00	100.0
2069-2069-776.0000	SUPPLIES	31,000.00	21,274.42	1,609.34	9,725.58	68.6
2069-2069-776.8000	MILLAGE- SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.0
2069-2069-818.0000	CONTRACTUAL SERVICES	28,700.00	15,529.99	0.00	13,170.01	54.1
2069-2069-828.0000	MEMBERSHIP & DUES	200.00	442.00	0.00	(242.00)	221.0
2069-2069-864.0000	TRAINING	300.00	411.88	0.00	(111.88)	137.2
2069-2069-910.0000	INSURANCE	3,900.00	2,589.98	0.00	1,310.02	66.4
2069-2069-920.0000	UTILITIES	31,500.00	21,310.16	1,579.43	10,189.84	67.6
2069-2069-921.0000	SEWER PAYMENTS	3,000.00	1,945.93	245.61	1,054.07	64.8
2069-2069-931.0000	REPAIR & MAINTENANCE	182,000.00	96,518.35	3,581.86	85,481.65	53.0
2069-2069-943.0000	EQUIPMENT RENTAL	10,000.00	11,273.15	1,644.95	(1,273.15)	112.7
2069-2069-956.0000	MISCELLANEOUS	2,700.00	60.17	(25.00)	2,639.83	2.2
2069-2069-977.7087	COMMUNITY DEVELOPMENT	19,661.45	4,100.00	0.00	15,561.45	20.8
2069-2069-977.7089	NEW EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.0
2069-2069-977.8001	MILLAGE-NEW EQUIPMENT	1,800.00	0.00	0.00	1,800.00	0.0
Total Dept 2069-SENIOR CITIZENS CENTER		570,261.45	393,472.03	23,083.02	176,789.42	69.0
TOTAL Expenditures		570,261.45	393,472.03	23,083.02	176,789.42	69.0
Fund 2069 - SENIOR CITIZENS CENTER FUND:						
TOTAL REVENUES		400,361.45	309,493.62	3,515.50	90,867.83	77.3
TOTAL EXPENDITURES		570,261.45	393,472.03	23,083.02	176,789.42	69.0
NET OF REVENUES & EXPENDITURES		(169,900.00)	(83,978.41)	(19,567.52)	(85,921.59)	49.4

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2070 - SENIOR CENTER ACTIVITIES FUND						
Revenues						
Dept 0000						
2070-0000-666.0000	INTEREST INCOME	0.00	269.43	0.00	(269.43)	100.0
2070-0000-695.0000	ACTIVITIES REVENUE	20,000.00	100,927.28	6,547.00	(80,927.28)	504.6
Total Dept 0000		20,000.00	101,196.71	6,547.00	(81,196.71)	505.9
TOTAL Revenues		20,000.00	101,196.71	6,547.00	(81,196.71)	505.9
Expenditures						
Dept 0000						
2070-0000-721.0000	ACTIVITY EXPENDITURE	134,100.00	111,460.28	18,048.20	22,639.72	83.1
Total Dept 0000		134,100.00	111,460.28	18,048.20	22,639.72	83.1
TOTAL Expenditures		134,100.00	111,460.28	18,048.20	22,639.72	83.1
Fund 2070 - SENIOR CENTER ACTIVITIES FUND:						
TOTAL REVENUES		20,000.00	101,196.71	6,547.00	(81,196.71)	505.9
TOTAL EXPENDITURES		134,100.00	111,460.28	18,048.20	22,639.72	83.1
NET OF REVENUES & EXPENDITURES		(114,100.00)	(10,263.57)	(11,501.20)	(103,836.43)	9.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2071 - BURTON YOUTH LEAGUE						
Revenues						
Dept 0000						
2071-0000-666.0000	INTEREST INCOME	0.00	36.83	0.00	(36.83)	100.0
2071-0000-695.0000	ACTIVITIES REVENUE	29,500.00	29,626.00	5,376.00	(126.00)	100.4
Total Dept 0000		29,500.00	29,662.83	5,376.00	(162.83)	100.5
TOTAL Revenues		29,500.00	29,662.83	5,376.00	(162.83)	100.5
Expenditures						
Dept 0000						
2071-0000-706.0000	SALARIES PERMANENT	10,000.00	7,935.00	0.00	2,065.00	79.3
2071-0000-719.0000	Payroll Fringes	0.00	598.56	0.00	(598.56)	100.0
2071-0000-757.0000	OPERATING SUPPLIES	19,500.00	14,954.92	12,158.22	4,545.08	76.6
Total Dept 0000		29,500.00	23,488.48	12,158.22	6,011.52	79.6
TOTAL Expenditures		29,500.00	23,488.48	12,158.22	6,011.52	79.6
Fund 2071 - BURTON YOUTH LEAGUE:						
TOTAL REVENUES		29,500.00	29,662.83	5,376.00	(162.83)	100.5
TOTAL EXPENDITURES		29,500.00	23,488.48	12,158.22	6,011.52	79.6
NET OF REVENUES & EXPENDITURES		0.00	6,174.35	(6,782.22)	(6,174.35)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2072 - POLICE/FIRE SCULPTURE FUND						
Revenues						
Dept 0000						
2072-0000-666.0000	INTEREST INCOME	0.00	12.65	0.00	(12.65)	100.0
2072-0000-671.0000	DONATIONS	100,000.00	2,300.00	0.00	97,700.00	2.3
Total Dept 0000		100,000.00	2,312.65	0.00	97,687.35	2.3
TOTAL Revenues		100,000.00	2,312.65	0.00	97,687.35	2.3
Expenditures						
Dept 0000						
2072-0000-706.0000	SALARIES PERMANENT	27,800.00	0.00	0.00	27,800.00	0.0
2072-0000-757.0000	OPERATING SUPPLIES	0.00	50.00	50.00	(50.00)	100.0
2072-0000-818.0000	CONTRACTUAL SERVICES	100,000.00	0.00	0.00	100,000.00	0.0
Total Dept 0000		127,800.00	50.00	50.00	127,750.00	0.0
TOTAL Expenditures		127,800.00	50.00	50.00	127,750.00	0.0
Fund 2072 - POLICE/FIRE SCULPTURE FUND:						
TOTAL REVENUES		100,000.00	2,312.65	0.00	97,687.35	2.3
TOTAL EXPENDITURES		127,800.00	50.00	50.00	127,750.00	0.0
NET OF REVENUES & EXPENDITURES		(27,800.00)	2,262.65	(50.00)	(30,062.65)	8.1

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2073 - VETERAN'S MEMORIAL PARK FUND						
Revenues						
Dept 0000						
2073-0000-666.0000	INTEREST INCOME	0.00	30.51	0.00	(30.51)	100.0
Total Dept 0000		0.00	30.51	0.00	(30.51)	100.0
TOTAL Revenues		0.00	30.51	0.00	(30.51)	100.0
Expenditures						
Dept 0000						
2073-0000-706.0000	SALARIES PERMANENT	1,000.00	0.00	0.00	1,000.00	0.0
2073-0000-818.0000	CONTRACTUAL SERVICES	3,000.00	176.68	0.00	2,823.32	5.8
2073-0000-920.0000	UTILITIES	0.00	41.82	13.94	(41.82)	100.0
Total Dept 0000		4,000.00	218.50	13.94	3,781.50	5.4
TOTAL Expenditures		4,000.00	218.50	13.94	3,781.50	5.4
Fund 2073 - VETERAN'S MEMORIAL PARK FUND:						
TOTAL REVENUES		0.00	30.51	0.00	(30.51)	100.0
TOTAL EXPENDITURES		4,000.00	218.50	13.94	3,781.50	5.4
NET OF REVENUES & EXPENDITURES		(4,000.00)	(187.99)	(13.94)	(3,812.01)	4.7

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2074 - CANCER SURVIVOR PARK						
Revenues						
Dept 0000						
2074-0000-666.0000	INTEREST INCOME	0.00	2.43	0.00	(2.43)	100.0
2074-0000-671.0000	DONATIONS	500.00	0.00	0.00	500.00	0.0
Total Dept 0000		500.00	2.43	0.00	497.57	0.4
TOTAL Revenues		500.00	2.43	0.00	497.57	0.4
Fund 2074 - CANCER SURVIVOR PARK:						
TOTAL REVENUES		500.00	2.43	0.00	497.57	0.4
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		500.00	2.43	0.00	497.57	0.4

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3032 - P-98-5 MAPLEWOOD MEADOWS #3						
Revenues						
Dept 0000						
3032-0000-666.0000	INVESTMENT INTEREST	0.00	4.06	0.00	(4.06)	100.0
Total Dept 0000		0.00	4.06	0.00	(4.06)	100.0
TOTAL Revenues		0.00	4.06	0.00	(4.06)	100.0
Fund 3032 - P-98-5 MAPLEWOOD MEADOWS #3:						
TOTAL REVENUES		0.00	4.06	0.00	(4.06)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	4.06	0.00	(4.06)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3069 - BUILDING AUTHORITY						
Revenues						
Dept 0000						
3069-0000-666.0000	INTEREST INCOME	0.00	1.34	0.00	(1.34)	100.0
3069-0000-667.7299	2002 LEASE PAYMENT REVENUE	0.00	126,275.00	0.00	(126,275.00)	100.0
Total Dept 0000		0.00	126,276.34	0.00	(126,276.34)	100.0
TOTAL Revenues		0.00	126,276.34	0.00	(126,276.34)	100.0
Expenditures						
Dept 0000						
3069-0000-990.7299	2002 DEBT SERV - PRINCIPAL	0.00	115,000.00	0.00	(115,000.00)	100.0
3069-0000-995.7299	2002 DEBT SERV - INTEREST	0.00	11,275.00	0.00	(11,275.00)	100.0
Total Dept 0000		0.00	126,275.00	0.00	(126,275.00)	100.0
TOTAL Expenditures		0.00	126,275.00	0.00	(126,275.00)	100.0
Fund 3069 - BUILDING AUTHORITY:						
TOTAL REVENUES		0.00	126,276.34	0.00	(126,276.34)	100.0
TOTAL EXPENDITURES		0.00	126,275.00	0.00	(126,275.00)	100.0
NET OF REVENUES & EXPENDITURES		0.00	1.34	0.00	(1.34)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3071 - W-97-1 MEADOWCROFT						
Revenues						
Dept 0000						
3071-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	8,119.84	0.00	(8,119.84)	100.0
3071-0000-446.0000	CURRENT TAX INTEREST	0.00	29.78	0.00	(29.78)	100.0
3071-0000-666.0000	INVESTMENT INTEREST	0.00	183.44	0.00	(183.44)	100.0
Total Dept 0000		0.00	8,333.06	0.00	(8,333.06)	100.0
TOTAL Revenues		0.00	8,333.06	0.00	(8,333.06)	100.0
Expenditures						
Dept 0000						
3071-0000-990.0000	DEBT SERV - PRINCIPAL	0.00	20,000.00	0.00	(20,000.00)	100.0
3071-0000-995.0000	DEBT SERV - INTEREST	0.00	3,105.00	0.00	(3,105.00)	100.0
3071-0000-999.0000	DEBT SERV - AGENT FEES	0.00	750.00	0.00	(750.00)	100.0
Total Dept 0000		0.00	23,855.00	0.00	(23,855.00)	100.0
TOTAL Expenditures		0.00	23,855.00	0.00	(23,855.00)	100.0
Fund 3071 - W-97-1 MEADOWCROFT:						
TOTAL REVENUES		0.00	8,333.06	0.00	(8,333.06)	100.0
TOTAL EXPENDITURES		0.00	23,855.00	0.00	(23,855.00)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(15,521.94)	0.00	15,521.94	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3072 - W-98-1 MAPLEWOOD MEADOWS #3						
Revenues						
Dept 0000						
3072-0000-666.0000	INVESTMENT INTEREST	0.00	9.22	0.00	(9.22)	100.0
Total Dept 0000		0.00	9.22	0.00	(9.22)	100.0
TOTAL Revenues		0.00	9.22	0.00	(9.22)	100.0
Fund 3072 - W-98-1 MAPLEWOOD MEADOWS #3:						
TOTAL REVENUES		0.00	9.22	0.00	(9.22)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	9.22	0.00	(9.22)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3073 - SS-98-1 MAPLEWOOD MEADOWS #3						
Revenues						
Dept 0000						
3073-0000-666.0000	INVESTMENT INTEREST	0.00	48.26	0.00	(48.26)	100.0
Total Dept 0000		0.00	48.26	0.00	(48.26)	100.0
TOTAL Revenues		0.00	48.26	0.00	(48.26)	100.0
Fund 3073 - SS-98-1 MAPLEWOOD MEADOWS #3:						
TOTAL REVENUES		0.00	48.26	0.00	(48.26)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	48.26	0.00	(48.26)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3074 - P-98-13 MAPLEWOOD MDWS 4 & 5						
Revenues						
Dept 0000						
3074-0000-666.0000	INVESTMENT INTEREST	0.00	47.68	0.00	(47.68)	100.0
Total Dept 0000		0.00	47.68	0.00	(47.68)	100.0
TOTAL Revenues		0.00	47.68	0.00	(47.68)	100.0
Fund 3074 - P-98-13 MAPLEWOOD MDWS 4 & 5:						
TOTAL REVENUES		0.00	47.68	0.00	(47.68)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	47.68	0.00	(47.68)	100.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 05/31/2015
% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3085 - P-98-14 MAPLE POINT #8						
Revenues						
Dept 0000						
3085-0000-666.0000	INVESTMENT INTEREST	0.00	43.07	0.00	(43.07)	100.0
Total Dept 0000		0.00	43.07	0.00	(43.07)	100.0
TOTAL Revenues		0.00	43.07	0.00	(43.07)	100.0
Fund 3085 - P-98-14 MAPLE POINT #8:						
TOTAL REVENUES		0.00	43.07	0.00	(43.07)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	43.07	0.00	(43.07)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3125 - SS-98-2 MAPLEWOOD 4 & 5						
Revenues						
Dept 0000						
3125-0000-666.0000	INVESTMENT INTEREST	0.00	17.24	0.00	(17.24)	100.0
Total Dept 0000		0.00	17.24	0.00	(17.24)	100.0
TOTAL Revenues		0.00	17.24	0.00	(17.24)	100.0
Fund 3125 - SS-98-2 MAPLEWOOD 4 & 5:						
TOTAL REVENUES		0.00	17.24	0.00	(17.24)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	17.24	0.00	(17.24)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3127 - W-98-2 MAPLEWOOD 4 & 5						
Revenues						
Dept 0000						
3127-0000-666.0000	INVESTMENT INTEREST	0.00	6.51	0.00	(6.51)	100.0
Total Dept 0000		0.00	6.51	0.00	(6.51)	100.0
TOTAL Revenues		0.00	6.51	0.00	(6.51)	100.0
Fund 3127 - W-98-2 MAPLEWOOD 4 & 5:						
TOTAL REVENUES		0.00	6.51	0.00	(6.51)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	6.51	0.00	(6.51)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3128 - SS-98-3 MAPLE POINT #8						
Revenues						
Dept 0000						
3128-0000-666.0000	INVESTMENT INTEREST	0.00	21.94	0.00	(21.94)	100.0
Total Dept 0000		0.00	21.94	0.00	(21.94)	100.0
TOTAL Revenues		0.00	21.94	0.00	(21.94)	100.0
Fund 3128 - SS-98-3 MAPLE POINT #8:						
TOTAL REVENUES		0.00	21.94	0.00	(21.94)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	21.94	0.00	(21.94)	100.0

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3130 - W-98-3 MAPLE POINT #8						
Revenues						
Dept 0000						
3130-0000-666.0000	INVESTMENT INTEREST	0.00	10.07	0.00	(10.07)	100.0
Total Dept 0000		0.00	10.07	0.00	(10.07)	100.0
TOTAL Revenues		0.00	10.07	0.00	(10.07)	100.0
Fund 3130 - W-98-3 MAPLE POINT #8:						
TOTAL REVENUES		0.00	10.07	0.00	(10.07)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	10.07	0.00	(10.07)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3131 - P-99-1 NELSON COURT						
Revenues						
Dept 0000						
3131-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	2,378.42	0.00	(2,378.42)	100.0
3131-0000-666.0000	INVESTMENT INTEREST	0.00	18.03	0.00	(18.03)	100.0
Total Dept 0000		0.00	2,396.45	0.00	(2,396.45)	100.0
TOTAL Revenues		0.00	2,396.45	0.00	(2,396.45)	100.0
Expenditures						
Dept 0000						
3131-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	3,125.00	0.00	(3,125.00)	100.0
3131-0000-995.0000	DEBT SERVICE - INTEREST	0.00	697.66	0.00	(697.66)	100.0
3131-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	93.76	0.00	(93.76)	100.0
Total Dept 0000		0.00	3,916.42	0.00	(3,916.42)	100.0
TOTAL Expenditures		0.00	3,916.42	0.00	(3,916.42)	100.0
Fund 3131 - P-99-1 NELSON COURT:						
TOTAL REVENUES		0.00	2,396.45	0.00	(2,396.45)	100.0
TOTAL EXPENDITURES		0.00	3,916.42	0.00	(3,916.42)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(1,519.97)	0.00	1,519.97	100.0

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3132 - P-00-3 BRABBS STREET						
Revenues						
Dept 0000						
3132-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	5,169.41	0.00	(5,169.41)	100.0
3132-0000-446.0000	CURRENT TAX INTEREST	0.00	88.28	0.00	(88.28)	100.0
3132-0000-666.0000	INVESTMENT INTEREST	0.00	32.23	0.00	(32.23)	100.0
Total Dept 0000		0.00	5,289.92	0.00	(5,289.92)	100.0
TOTAL Revenues		0.00	5,289.92	0.00	(5,289.92)	100.0
Expenditures						
Dept 0000						
3132-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	5,207.50	0.00	(5,207.50)	100.0
3132-0000-995.0000	DEBT SERVICE - INTEREST	0.00	1,162.58	0.00	(1,162.58)	100.0
3132-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	156.00	0.00	(156.00)	100.0
Total Dept 0000		0.00	6,526.08	0.00	(6,526.08)	100.0
TOTAL Expenditures		0.00	6,526.08	0.00	(6,526.08)	100.0
Fund 3132 - P-00-3 BRABBS STREET:						
TOTAL REVENUES		0.00	5,289.92	0.00	(5,289.92)	100.0
TOTAL EXPENDITURES		0.00	6,526.08	0.00	(6,526.08)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(1,236.16)	0.00	1,236.16	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3133 - P-02-2 PRATT & WAGNER AVENUES						
Revenues						
Dept 0000						
3133-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	11,162.86	1,946.27	(11,162.86)	100.0
3133-0000-446.0000	CURRENT TAX INTEREST	0.00	243.64	243.64	(243.64)	100.0
3133-0000-666.0000	INVESTMENT INTEREST	0.00	131.06	0.00	(131.06)	100.0
Total Dept 0000		0.00	11,537.56	2,189.91	(11,537.56)	100.0
TOTAL Revenues		0.00	11,537.56	2,189.91	(11,537.56)	100.0
Expenditures						
Dept 0000						
3133-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	16,667.50	0.00	(16,667.50)	100.0
3133-0000-995.0000	DEBT SERVICE - INTEREST	0.00	3,721.01	0.00	(3,721.01)	100.0
3133-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	500.24	0.00	(500.24)	100.0
Total Dept 0000		0.00	20,888.75	0.00	(20,888.75)	100.0
TOTAL Expenditures		0.00	20,888.75	0.00	(20,888.75)	100.0
Fund 3133 - P-02-2 PRATT & WAGNER AVENUES:						
TOTAL REVENUES		0.00	11,537.56	2,189.91	(11,537.56)	100.0
TOTAL EXPENDITURES		0.00	20,888.75	0.00	(20,888.75)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(9,351.19)	2,189.91	9,351.19	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3134 - P-03-01 PEBBLE CREEK SUB.						
Revenues						
Dept 0000						
3134-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	16,026.30	16,026.30	(16,026.30)	100.0
3134-0000-446.0000	CURRENT TAX INTEREST	0.00	2,006.25	2,006.25	(2,006.25)	100.0
3134-0000-666.0000	INVESTMENT INTEREST	0.00	177.46	0.00	(177.46)	100.0
Total Dept 0000		0.00	18,210.01	18,032.55	(18,210.01)	100.0
TOTAL Revenues		0.00	18,210.01	18,032.55	(18,210.01)	100.0
Expenditures						
Dept 0000						
3134-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	137,600.00	0.00	(137,600.00)	100.0
3134-0000-995.0000	DEBT SERVICE - INTEREST	0.00	21,500.00	0.00	(21,500.00)	100.0
3134-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	516.00	0.00	(516.00)	100.0
Total Dept 0000		0.00	159,616.00	0.00	(159,616.00)	100.0
TOTAL Expenditures		0.00	159,616.00	0.00	(159,616.00)	100.0
Fund 3134 - P-03-01 PEBBLE CREEK SUB.:						
TOTAL REVENUES		0.00	18,210.01	18,032.55	(18,210.01)	100.0
TOTAL EXPENDITURES		0.00	159,616.00	0.00	(159,616.00)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(141,405.99)	18,032.55	141,405.99	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3135 - SS-03-01 PEBBLE CREEK SUB.						
Revenues						
Dept 0000						
3135-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	4,118.25	4,118.25	(4,118.25)	100.0
3135-0000-446.0000	CURRENT TAX INTEREST	0.00	515.55	515.55	(515.55)	100.0
3135-0000-666.0000	INVESTMENT INTEREST	0.00	47.71	0.00	(47.71)	100.0
Total Dept 0000		0.00	4,681.51	4,633.80	(4,681.51)	100.0
TOTAL Revenues		0.00	4,681.51	4,633.80	(4,681.51)	100.0
Expenditures						
Dept 0000						
3135-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	35,900.00	0.00	(35,900.00)	100.0
3135-0000-995.0000	DEBT SERVICE - INTEREST	0.00	5,609.38	0.00	(5,609.38)	100.0
3135-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	135.00	0.00	(135.00)	100.0
Total Dept 0000		0.00	41,644.38	0.00	(41,644.38)	100.0
TOTAL Expenditures		0.00	41,644.38	0.00	(41,644.38)	100.0
Fund 3135 - SS-03-01 PEBBLE CREEK SUB.:						
TOTAL REVENUES		0.00	4,681.51	4,633.80	(4,681.51)	100.0
TOTAL EXPENDITURES		0.00	41,644.38	0.00	(41,644.38)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(36,962.87)	4,633.80	36,962.87	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3136 - W-03-01 PEBBLE CREEK SUB.						
Revenues						
Dept 0000						
3136-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	2,874.50	2,874.50	(2,874.50)	100.0
3136-0000-446.0000	CURRENT TAX INTEREST	0.00	359.85	359.85	(359.85)	100.0
3136-0000-666.0000	INVESTMENT INTEREST	0.00	49.11	0.00	(49.11)	100.0
Total Dept 0000		0.00	3,283.46	3,234.35	(3,283.46)	100.0
TOTAL Revenues		0.00	3,283.46	3,234.35	(3,283.46)	100.0
Expenditures						
Dept 0000						
3136-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	26,500.00	0.00	(26,500.00)	100.0
3136-0000-995.0000	DEBT SERVICE - INTEREST	0.00	4,140.62	0.00	(4,140.62)	100.0
3136-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	99.00	0.00	(99.00)	100.0
Total Dept 0000		0.00	30,739.62	0.00	(30,739.62)	100.0
TOTAL Expenditures		0.00	30,739.62	0.00	(30,739.62)	100.0
Fund 3136 - W-03-01 PEBBLE CREEK SUB.:						
TOTAL REVENUES		0.00	3,283.46	3,234.35	(3,283.46)	100.0
TOTAL EXPENDITURES		0.00	30,739.62	0.00	(30,739.62)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(27,456.16)	3,234.35	27,456.16	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3137 - P-04-1 BURTON ESTATES #1						
Revenues						
Dept 0000						
3137-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	98,519.85	0.00	(98,519.85)	100.0
3137-0000-666.0000	INVESTMENT INTEREST	0.00	48.04	0.00	(48.04)	100.0
Total Dept 0000		0.00	98,567.89	0.00	(98,567.89)	100.0
TOTAL Revenues		0.00	98,567.89	0.00	(98,567.89)	100.0
Expenditures						
Dept 0000						
3137-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	79,300.00	0.00	(79,300.00)	100.0
3137-0000-995.0000	DEBT SERVICE - INTERERST	0.00	14,432.60	0.00	(14,432.60)	100.0
3137-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	475.50	0.00	(475.50)	100.0
Total Dept 0000		0.00	94,208.10	0.00	(94,208.10)	100.0
TOTAL Expenditures		0.00	94,208.10	0.00	(94,208.10)	100.0
Fund 3137 - P-04-1 BURTON ESTATES #1:						
TOTAL REVENUES		0.00	98,567.89	0.00	(98,567.89)	100.0
TOTAL EXPENDITURES		0.00	94,208.10	0.00	(94,208.10)	100.0
NET OF REVENUES & EXPENDITURES		0.00	4,359.79	0.00	(4,359.79)	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3138 - SS-04-1 BURTON ESTATES #1						
Revenues						
Dept 0000						
3138-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	26,041.47	0.00	(26,041.47)	100.0
3138-0000-666.0000	INVESTMENT INTEREST	0.00	6.98	0.00	(6.98)	100.0
Total Dept 0000		0.00	26,048.45	0.00	(26,048.45)	100.0
TOTAL Revenues		0.00	26,048.45	0.00	(26,048.45)	100.0
Expenditures						
Dept 0000						
3138-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	24,225.00	0.00	(24,225.00)	100.0
3138-0000-995.0000	DEBT SERVICE - INTEREST	0.00	4,408.95	0.00	(4,408.95)	100.0
3138-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	145.50	0.00	(145.50)	100.0
Total Dept 0000		0.00	28,779.45	0.00	(28,779.45)	100.0
TOTAL Expenditures		0.00	28,779.45	0.00	(28,779.45)	100.0
Fund 3138 - SS-04-1 BURTON ESTATES #1:						
TOTAL REVENUES		0.00	26,048.45	0.00	(26,048.45)	100.0
TOTAL EXPENDITURES		0.00	28,779.45	0.00	(28,779.45)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(2,731.00)	0.00	2,731.00	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3139 - W-04-1 BURTON ESTATES #1						
Revenues						
Dept 0000						
3139-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	19,251.05	0.00	(19,251.05)	100.0
3139-0000-666.0000	INVESTMENT INTEREST	0.00	3.92	0.00	(3.92)	100.0
Total Dept 0000		0.00	19,254.97	0.00	(19,254.97)	100.0
TOTAL Revenues		0.00	19,254.97	0.00	(19,254.97)	100.0
Expenditures						
Dept 0000						
3139-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	21,475.00	0.00	(21,475.00)	100.0
3139-0000-995.0000	DEBT SERVICE - INTEREST	0.00	3,908.45	0.00	(3,908.45)	100.0
3139-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	129.00	0.00	(129.00)	100.0
Total Dept 0000		0.00	25,512.45	0.00	(25,512.45)	100.0
TOTAL Expenditures		0.00	25,512.45	0.00	(25,512.45)	100.0
Fund 3139 - W-04-1 BURTON ESTATES #1:						
TOTAL REVENUES		0.00	19,254.97	0.00	(19,254.97)	100.0
TOTAL EXPENDITURES		0.00	25,512.45	0.00	(25,512.45)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(6,257.48)	0.00	6,257.48	100.0

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3140 - SS-04-2 MALLARD PONDS						
Revenues						
Dept 0000						
3140-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	25,111.36	0.00	(25,111.36)	100.0
3140-0000-446.0000	CURRENT TAX INTEREST	0.00	175.43	0.00	(175.43)	100.0
Total Dept 0000		0.00	25,286.79	0.00	(25,286.79)	100.0
TOTAL Revenues		0.00	25,286.79	0.00	(25,286.79)	100.0
Expenditures						
Dept 0000						
3140-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	25,875.00	0.00	(25,875.00)	100.0
3140-0000-995.0000	DEBT SERVICE - INTEREST	0.00	4,698.91	0.00	(4,698.91)	100.0
3140-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	155.23	0.00	(155.23)	100.0
Total Dept 0000		0.00	30,729.14	0.00	(30,729.14)	100.0
TOTAL Expenditures		0.00	30,729.14	0.00	(30,729.14)	100.0
Fund 3140 - SS-04-2 MALLARD PONDS:						
TOTAL REVENUES		0.00	25,286.79	0.00	(25,286.79)	100.0
TOTAL EXPENDITURES		0.00	30,729.14	0.00	(30,729.14)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(5,442.35)	0.00	5,442.35	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3141 - P-04-2 MALLARD PONDS						
Revenues						
Dept 0000						
3141-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	67,428.85	0.00	(67,428.85)	100.0
3141-0000-446.0000	CURRENT TAX INTEREST	0.00	471.06	0.00	(471.06)	100.0
3141-0000-666.0000	INVESTMENT INTEREST	0.00	8.04	0.00	(8.04)	100.0
Total Dept 0000		0.00	67,907.95	0.00	(67,907.95)	100.0
TOTAL Revenues		0.00	67,907.95	0.00	(67,907.95)	100.0
Expenditures						
Dept 0000						
3141-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	69,375.00	0.00	(69,375.00)	100.0
3141-0000-995.0000	DEBT SERVICE - INTEREST	0.00	12,598.51	0.00	(12,598.51)	100.0
3141-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	416.25	0.00	(416.25)	100.0
Total Dept 0000		0.00	82,389.76	0.00	(82,389.76)	100.0
TOTAL Expenditures		0.00	82,389.76	0.00	(82,389.76)	100.0
Fund 3141 - P-04-2 MALLARD PONDS:						
TOTAL REVENUES		0.00	67,907.95	0.00	(67,907.95)	100.0
TOTAL EXPENDITURES		0.00	82,389.76	0.00	(82,389.76)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(14,481.81)	0.00	14,481.81	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3142 - W-04-2 MALLARD PONDS						
Revenues						
Dept 0000						
3142-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	16,038.88	0.00	(16,038.88)	100.0
3142-0000-446.0000	CURRENT TAX INTEREST	0.00	112.05	0.00	(112.05)	100.0
Total Dept 0000		0.00	16,150.93	0.00	(16,150.93)	100.0
TOTAL Revenues		0.00	16,150.93	0.00	(16,150.93)	100.0
Expenditures						
Dept 0000						
3142-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	20,750.00	0.00	(20,750.00)	100.0
3142-0000-995.0000	DEBT SERVICE - INTEREST	0.00	3,768.20	0.00	(3,768.20)	100.0
3142-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	124.50	0.00	(124.50)	100.0
Total Dept 0000		0.00	24,642.70	0.00	(24,642.70)	100.0
TOTAL Expenditures		0.00	24,642.70	0.00	(24,642.70)	100.0
Fund 3142 - W-04-2 MALLARD PONDS:						
TOTAL REVENUES		0.00	16,150.93	0.00	(16,150.93)	100.0
TOTAL EXPENDITURES		0.00	24,642.70	0.00	(24,642.70)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(8,491.77)	0.00	8,491.77	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3143 - P-04-3 KOSTA						
Revenues						
Dept 0000						
3143-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	2,658.66	0.00	(2,658.66)	100.0
3143-0000-666.0000	INVESTMENT INTEREST	0.00	20.33	0.00	(20.33)	100.0
Total Dept 0000		0.00	2,678.99	0.00	(2,678.99)	100.0
TOTAL Revenues		0.00	2,678.99	0.00	(2,678.99)	100.0
Expenditures						
Dept 0000						
3143-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	4,125.00	0.00	(4,125.00)	100.0
3143-0000-995.0000	DEBT SERVICE - INTEREST	0.00	749.09	0.00	(749.09)	100.0
3143-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	24.76	0.00	(24.76)	100.0
Total Dept 0000		0.00	4,898.85	0.00	(4,898.85)	100.0
TOTAL Expenditures		0.00	4,898.85	0.00	(4,898.85)	100.0
Fund 3143 - P-04-3 KOSTA:						
TOTAL REVENUES		0.00	2,678.99	0.00	(2,678.99)	100.0
TOTAL EXPENDITURES		0.00	4,898.85	0.00	(4,898.85)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(2,219.86)	0.00	2,219.86	100.0

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 05/31/2015
% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3144 - P-04-4 DUDLEY						
Revenues						
Dept 0000						
3144-0000-403.0000	CURRENT TAX PRINCIPAL	0.00	3,085.89	0.00	(3,085.89)	100.0
3144-0000-666.0000	INVESTMENT INTEREST	0.00	24.29	0.00	(24.29)	100.0
Total Dept 0000		0.00	3,110.18	0.00	(3,110.18)	100.0
TOTAL Revenues		0.00	3,110.18	0.00	(3,110.18)	100.0
Expenditures						
Dept 0000						
3144-0000-990.0000	DEBT SERVICE - PRINCIPAL	0.00	4,875.00	0.00	(4,875.00)	100.0
3144-0000-995.0000	DEBT SERVICE - INTEREST	0.00	885.29	0.00	(885.29)	100.0
3144-0000-999.0000	DEBT SERVICE - AGENT FEES	0.00	29.26	0.00	(29.26)	100.0
Total Dept 0000		0.00	5,789.55	0.00	(5,789.55)	100.0
TOTAL Expenditures		0.00	5,789.55	0.00	(5,789.55)	100.0
Fund 3144 - P-04-4 DUDLEY:						
TOTAL REVENUES		0.00	3,110.18	0.00	(3,110.18)	100.0
TOTAL EXPENDITURES		0.00	5,789.55	0.00	(5,789.55)	100.0
NET OF REVENUES & EXPENDITURES		0.00	(2,679.37)	0.00	2,679.37	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 3146 - 13-008-P AMY STREET PAVING						
Revenues						
Dept 0000						
3146-0000-403.0000	CURRENT REAL/PERSONAL TAXES	0.00	32,168.48	0.00	(32,168.48)	100.0
3146-0000-446.0000	INTEREST & PENT. ON TAXES	0.00	734.08	0.00	(734.08)	100.0
3146-0000-666.0000	INTEREST INCOME	0.00	12.58	0.00	(12.58)	100.0
Total Dept 0000		0.00	32,915.14	0.00	(32,915.14)	100.0
TOTAL Revenues		0.00	32,915.14	0.00	(32,915.14)	100.0
Fund 3146 - 13-008-P AMY STREET PAVING:						
TOTAL REVENUES		0.00	32,915.14	0.00	(32,915.14)	100.0
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.0
NET OF REVENUES & EXPENDITURES		0.00	32,915.14	0.00	(32,915.14)	100.0

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 4001 - CAPITAL IMPROVEMENT						
Revenues						
Dept 0000						
4001-0000-666.0000	INTEREST INCOME	100.00	78.74	0.00	21.26	78.7
4001-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	2,000.00	2,000.00	0.00	0.00	100.0
Total Dept 0000		2,100.00	2,078.74	0.00	21.26	98.9
TOTAL Revenues		2,100.00	2,078.74	0.00	21.26	98.9
Expenditures						
Dept 0000						
4001-0000-887.0000	ELECTION EQUIPMENT	11,800.00	7,272.00	0.00	4,528.00	61.6
4001-0000-895.0000	PARK PROJECTS	50,100.00	5,456.08	0.00	44,643.92	10.8
4001-0000-899.0000	ADA-BLDG IMPROVEMENTS/MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.0
4001-0000-903.0000	LIBRARY EXPANSION	23,900.00	0.00	0.00	23,900.00	0.0
4001-0000-904.0000	ASS'R OFFICE COMPUTER SYSTEMS UPGRADE	9,700.00	0.00	0.00	9,700.00	0.0
4001-0000-905.0000	PHONE SYSTEM	16,100.00	16,100.00	0.00	0.00	100.0
4001-0000-906.0000	TECHNOLOGY UPGRADES	20,100.00	1,028.00	0.00	19,072.00	5.1
4001-0000-907.0000	BS&A SOFTWARE ADDITIONS	18,700.00	0.00	0.00	18,700.00	0.0
Total Dept 0000		154,400.00	29,856.08	0.00	124,543.92	19.3
TOTAL Expenditures		154,400.00	29,856.08	0.00	124,543.92	19.3
Fund 4001 - CAPITAL IMPROVEMENT:						
TOTAL REVENUES		2,100.00	2,078.74	0.00	21.26	98.9
TOTAL EXPENDITURES		154,400.00	29,856.08	0.00	124,543.92	19.3
NET OF REVENUES & EXPENDITURES		(152,300.00)	(27,777.34)	0.00	(124,522.66)	18.2

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P						
Expenditures						
Dept 0000						
4146-0000-802.7200	CONSTRUCTION	0.00	103,302.85	0.00	(103,302.85)	100.0
4146-0000-999.3146	TRANSFER OUT TO AMY STREET SAD FUND	23,800.00	0.00	0.00	23,800.00	0.0
Total Dept 0000		23,800.00	103,302.85	0.00	(79,502.85)	434.0
TOTAL Expenditures		23,800.00	103,302.85	0.00	(79,502.85)	434.0
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES		23,800.00	103,302.85	0.00	(79,502.85)	434.0
NET OF REVENUES & EXPENDITURES		(23,800.00)	(103,302.85)	0.00	79,502.85	434.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 0000						
5013-0000-403.0000	CURRENT TAX REVENUE	26,800.00	28,682.62	0.00	(1,882.62)	107.0
5013-0000-407.0000	DELINQUENT REAL/PERS TAXES	3,200.00	0.00	0.00	3,200.00	0.0
5013-0000-666.0000	INVESTMENT INTEREST	0.00	426.33	0.00	(426.33)	100.0
Total Dept 0000		30,000.00	29,108.95	0.00	891.05	97.0
TOTAL Revenues		30,000.00	29,108.95	0.00	891.05	97.0
Expenditures						
Dept 0000						
5013-0000-757.0000	SUPPLIES & POSTAGE	200.00	386.01	0.00	(186.01)	193.0
5013-0000-808.0000	AUDIT	800.00	410.00	0.00	390.00	51.2
5013-0000-879.0000	PUBLIC RELATIONS	0.00	375.00	0.00	(375.00)	100.0
5013-0000-880.0000	COMMUNITY DECORATIONS	5,000.00	2,413.39	0.00	2,586.61	48.2
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	15,000.00	14,176.71	0.00	823.29	94.5
5013-0000-956.0000	MISCELLANEOUS	5,000.00	10,329.56	0.00	(5,329.56)	206.5
5013-0000-999.2007	TRANSFER TO POLICE FUND	7,500.00	7,500.00	0.00	0.00	100.0
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	3,000.00	29.59	0.00	2,970.41	0.9
Total Dept 0000		36,500.00	35,620.26	0.00	879.74	97.5
TOTAL Expenditures		36,500.00	35,620.26	0.00	879.74	97.5
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		30,000.00	29,108.95	0.00	891.05	97.0
TOTAL EXPENDITURES		36,500.00	35,620.26	0.00	879.74	97.5
NET OF REVENUES & EXPENDITURES		(6,500.00)	(6,511.31)	0.00	11.31	100.1

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 5090 - SEWER FUND						
Revenues						
Dept 0000						
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	1,938,300.00	0.00	0.00	1,938,300.00	0.0
5090-0000-610.0000	TAP IN FEES	10,000.00	49.00	0.00	9,951.00	0.4
5090-0000-611.0000	USAGE FEES	4,500,000.00	4,868,372.17	411,179.31	(368,372.17)	108.1
5090-0000-625.0000	INSPECTION FEES	1,000.00	2,550.00	150.00	(1,550.00)	255.0
5090-0000-631.0000	SERVICE CHARGES	1,000.00	0.00	0.00	1,000.00	0.0
5090-0000-649.0000	MATERIAL SALES	100.00	803.66	0.00	(703.66)	803.6
5090-0000-662.0000	PENALTIES	145,000.00	138,871.13	12,320.72	6,128.87	95.7
5090-0000-666.0000	INTEREST INCOME	21,000.00	39,400.21	0.00	(18,400.21)	187.6
5090-0000-667.0000	TAP IN INTEREST CONTRACTS	100.00	5.51	0.00	94.49	5.5
5090-0000-673.0000	SALE OF ASSETS	0.00	2,025.00	0.00	(2,025.00)	100.0
5090-0000-675.0000	REFUNDS & REBATES	2,500.00	5,423.05	0.00	(2,923.05)	216.9
5090-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	6,193.45	145.00	(4,193.45)	309.6
5090-0000-691.0000	TRANSFERS FROM OTHER FUNDS	59,600.00	0.00	0.00	59,600.00	0.0
5090-0000-694.0000	MISCELLANEOUS	500.00	91,698.47	50.00	(91,198.47)	.8,339.6
Total Dept 0000		6,681,100.00	5,155,391.65	423,845.03	1,525,708.35	77.1
TOTAL Revenues		6,681,100.00	5,155,391.65	423,845.03	1,525,708.35	77.1
Expenditures						
Dept 4090-CONTINGENCY						
5090-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	20,000.00	0.00	0.00	20,000.00	0.0
Total Dept 4090-CONTINGENCY		20,000.00	0.00	0.00	20,000.00	0.0
Dept 5090-SEWER EXPENSES						
5090-5090-703.0000	ADMINISTRATION SALARIES	56,900.00	39,600.00	2,471.76	17,300.00	69.6
5090-5090-706.0000	SALARIES PERMANENT	241,800.00	193,095.39	14,129.36	48,704.61	79.8
5090-5090-719.0000	FRINGE BENEFITS	284,400.00	336,065.47	3,279.97	(51,665.47)	118.1
5090-5090-719.1000	OPEB EXPENSE	90,000.00	0.00	0.00	90,000.00	0.0
5090-5090-727.0000	OFFICE SUPPLIES	2,000.00	1,467.91	123.39	532.09	73.4
5090-5090-728.0000	INFORMATION TECH. SUPPLIES	58,300.00	58,300.00	0.00	0.00	100.0
5090-5090-731.0000	POSTAGE	17,500.00	13,858.56	319.32	3,641.44	79.1
5090-5090-757.0000	OPERATING SUPPLIES	30,000.00	13,453.37	549.89	16,546.63	44.8
5090-5090-789.0000	PIPE & FITTINGS	2,500.00	436.97	0.00	2,063.03	17.4
5090-5090-808.0000	AUDIT	13,000.00	10,487.50	0.00	2,512.50	80.6
5090-5090-818.0000	CONTRACTUAL SERVICE	36,000.00	18,274.66	6,190.00	17,725.34	50.7
5090-5090-819.0000	COMPUTER CHARGES	5,500.00	3,164.35	0.00	2,335.65	57.5
5090-5090-826.0000	LEGAL	9,000.00	437.61	0.00	8,562.39	4.8
5090-5090-828.0000	MEMBERSHIP & DUES	0.00	16.00	0.00	(16.00)	100.0
5090-5090-864.0000	TRAINING	4,500.00	2,414.56	0.00	2,085.44	53.6
5090-5090-924.0000	CHANGE IN INVESTMENT VALUE	50,000.00	0.00	0.00	50,000.00	0.0
5090-5090-928.0000	TREATMENT EXPENSE	3,200,000.00	3,140,081.65	283,467.92	59,918.35	98.1
5090-5090-929.0000	PUMP STATION EXPENSE	70,000.00	44,654.28	3,163.72	25,345.72	63.7
5090-5090-934.0000	REPAIR & MAINTENANCE	66,800.00	43,516.65	190.00	23,283.35	65.1
5090-5090-943.0000	EQUIPMENT RENTAL	80,000.00	48,911.61	2,857.90	31,088.39	61.1
5090-5090-956.0000	MISCELLANEOUS EXPENSE	6,000.00	414.00	0.00	5,586.00	6.9
5090-5090-956.0025	WOODROW LIFT STATION	200,000.00	164,451.39	0.00	35,548.61	82.2
5090-5090-956.2013	S2 GRANT COSTS (TO BE REIMB BY STATE)	0.00	1,406.84	0.00	(1,406.84)	100.0
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STATE	1,938,300.00	41,482.60	11,052.81	1,896,817.40	2.14
5090-5090-956.2015	SRF (TO BE REIMBURSED BY STATE)	0.00	135,270.06	108.41	(135,270.06)	100.00
5090-5090-957.0000	CONTINGENCY/CAPITAL	39,100.00	0.00	0.00	39[illegible]	[illegible]
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	50,000.00	47,315.81	0.00	2[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 5090 - SEWER FUND						
Expenditures						
5090-5090-968.0000	DEPRECIATION EXPENSE	400,000.00	0.00	0.00	400,000.00	0.0
5090-5090-999.7094	TRANSFER TO OTHER FUNDS	1,500,000.00	0.00	0.00	1,500,000.00	0.0
Total Dept 5090-SEWER EXPENSES		8,451,600.00	4,358,577.24	327,904.45	4,093,022.76	51.5
TOTAL Expenditures		8,471,600.00	4,358,577.24	327,904.45	4,113,022.76	51.4
Fund 5090 - SEWER FUND:						
TOTAL REVENUES		6,681,100.00	5,155,391.65	423,845.03	1,525,708.35	77.1
TOTAL EXPENDITURES		8,471,600.00	4,358,577.24	327,904.45	4,113,022.76	51.4
NET OF REVENUES & EXPENDITURES		(1,790,500.00)	796,814.41	95,940.58	(2,587,314.41)	44.5

Attachment: Full Report 05312015 Rev and Exp (1673 : May 2015 Revenue and Expenditure Report)

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 5091 - WATER DEPARTMENT						
Revenues						
Dept 0000						
5091-0000-539.0004	GRANT (STATE) - DISADV COMMUNITY (DWRF)	0.00	31,909.00	0.00	(31,909.00)	100.0
5091-0000-610.0000	CITY TAP-IN FEES	30,000.00	1,703.66	0.00	28,296.34	5.6
5091-0000-610.0625	FRONT FOOT FEE REVENUE	2,000.00	1,288.88	0.00	711.12	64.4
5091-0000-611.0000	USAGE FEES	4,000,000.00	3,902,554.93	297,178.48	97,445.07	97.5
5091-0000-625.0000	INSPECTION & APPROVAL FEES	12,500.00	19,625.00	4,800.00	(7,125.00)	157.0
5091-0000-629.0000	LABOR CHARGES	600.00	0.00	0.00	600.00	0.0
5091-0000-631.0000	SERVICE CHARGES	50,000.00	56,014.45	5,235.05	(6,014.45)	112.0
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	20,000.00	43,909.72	3,520.00	(23,909.72)	219.5
5091-0000-648.0000	EQUIPMENT RENTAL SALES	200.00	0.00	0.00	200.00	0.0
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	13,000.00	22,186.99	2,598.21	(9,186.99)	170.6
5091-0000-661.0000	LATE CHARGES	96,000.00	88,729.23	7,958.03	7,270.77	92.4
5091-0000-666.0000	INTEREST INCOME	4,000.00	7,852.47	0.00	(3,852.47)	196.3
5091-0000-667.0000	TAP IN INTEREST	2,000.00	22,748.86	0.00	(20,748.86)	1,137.4
5091-0000-675.0000	REFUNDS & REBATES	3,000.00	5,139.75	0.00	(2,139.75)	171.3
5091-0000-678.0000	REIMBURSEMENT INCOME	3,500.00	281.07	0.00	3,218.93	8.0
5091-0000-691.0651	COMMUNITY DEVELOPMENT	92,000.00	37,350.85	0.00	54,649.15	40.6
5091-0000-694.0000	MISCELLANEOUS	500.00	76,873.54	0.00	(76,373.54)	.5,374.7
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	0.00	6,000.00	2,000.00	(6,000.00)	100.0
Total Dept 0000		4,329,300.00	4,324,168.40	323,289.77	5,131.60	99.8
TOTAL Revenues		4,329,300.00	4,324,168.40	323,289.77	5,131.60	99.8
Expenditures						
Dept 5091-WATER EXPENSES						
5091-5091-703.0000	ADMINISTRATION SALARIES	43,000.00	25,242.52	1,693.53	17,757.48	58.7
5091-5091-706.0000	SALARIES PERMANENT	369,300.00	324,909.78	32,058.90	44,390.22	87.9
5091-5091-719.0000	FRINGE BENEFITS	384,100.00	385,610.88	3,577.92	(1,510.88)	100.3
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	100,000.00	0.0
5091-5091-727.0000	OFFICE SUPPLIES	3,000.00	1,544.89	123.39	1,455.11	51.5
5091-5091-728.0000	INFORMATION TECH. SUPPLIES	42,400.00	42,400.00	0.00	0.00	100.0
5091-5091-731.0000	POSTAGE	11,000.00	9,462.38	37.15	1,537.62	86.0
5091-5091-757.0000	OPERATING SUPPLIES	20,000.00	12,585.85	425.75	7,414.15	62.9
5091-5091-776.0000	REPAIR & MAINTENANCE SUPPLIES	45,800.00	49,499.78	3.25	(3,699.78)	108.0
5091-5091-782.0000	SAND & GRAVEL	1,800.00	614.90	0.00	1,185.10	34.1
5091-5091-789.0000	PIPE & FITTING	60,000.00	34,926.34	0.00	25,073.66	58.2
5091-5091-808.0000	AUDIT	13,000.00	6,917.50	0.00	6,082.50	53.2
5091-5091-814.0000	BILLING CHARGES	5,200.00	3,164.39	0.00	2,035.61	60.8
5091-5091-816.0000	CHARGES	2,400,000.00	1,936,342.34	6,312.86	463,657.66	80.6
5091-5091-818.0000	CONTRACTUAL SERVICE	50,000.00	14,178.63	3,505.04	35,821.37	28.3
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	10,000.00	5,420.00	0.00	4,580.00	54.2
5091-5091-826.0000	LEGAL	1,000.00	125.11	0.00	874.89	12.5
5091-5091-828.0000	DUES & MEMBERSHIPS	1,800.00	1,134.00	181.00	666.00	63.0
5091-5091-864.0000	TRAINING	4,500.00	4,756.52	0.00	(256.52)	105.7
5091-5091-910.0000	INSURANCE	24,000.00	14,032.73	0.00	9,967.27	58.4
5091-5091-920.0000	UTILITIES	18,000.00	12,177.55	1,997.46	5,822.45	67.6
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	103,538.98	15,442.45	21,461.02	82.8
5091-5091-956.0000	MISCELLANEOUS	3,000.00	889.00	0.00	2,111.00	29.6
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	0.00	745.73	0.00	(745.73)	100.0
5091-5091-956.2012	DWRF COSTS PHASE I (7388-01)	130,000.00	3,271,963.83	11,001.57	(3,141,963.83)	2,516.9
5091-5091-956.2016	DWRF PHASE 2 (7397-01)	0.00	178,626.67	1,194.90	(178,626.67)	100.00
5091-5091-956.7801	PAVING ASSESSMENTS	2,000.00	0.00	0.00	2,000.00	0.00
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	42,000.00	32,666.55	0.00	9	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 5091 - WATER DEPARTMENT						
Expenditures						
5091-5091-968.0000	DEPRECIATION EXPENSE	350,000.00	0.00	0.00	350,000.00	0.0
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	10,000.00	9,900.00	0.00	100.00	99.0
5091-5091-977.7087	COMMUNITY DEVELOPMENT	92,000.00	33,334.69	0.00	58,665.31	36.2
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	10,300.00	10,240.82	0.00	59.18	99.4
5091-5091-995.2012	INTEREST ON DWRF FINANCING --- (PHASE I)	0.00	14,580.88	0.00	(14,580.88)	100.0
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	17,800.00	17,775.00	0.00	25.00	99.8
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	700.00	100.00	0.00	600.00	14.2
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	700.00	250.00	0.00	450.00	35.7
Total Dept 5091-WATER EXPENSES		4,391,400.00	6,559,658.24	77,555.17	(2,168,258.24)	149.3
TOTAL Expenditures		4,391,400.00	6,559,658.24	77,555.17	(2,168,258.24)	149.3
Fund 5091 - WATER DEPARTMENT:						
TOTAL REVENUES		4,329,300.00	4,324,168.40	323,289.77	5,131.60	99.8
TOTAL EXPENDITURES		4,391,400.00	6,559,658.24	77,555.17	(2,168,258.24)	149.3
NET OF REVENUES & EXPENDITURES		(62,100.00)	(2,235,489.84)	245,734.60	2,173,389.84	3,599.8

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 6036 - INFORMATION TECHNOLOGY FUND						
Revenues						
Dept 0000						
6036-0000-666.0000	INTEREST INCOME	0.00	394.67	0.00	(394.67)	100.0
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,700.00	2,700.00	0.00	0.00	100.0
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,700.00	2,700.00	0.00	0.00	100.0
6036-0000-669.0682	TECH CHARGES - SEWER	58,300.00	58,300.00	0.00	0.00	100.0
6036-0000-669.0683	TECH CHARGES - WATER	42,400.00	42,400.00	0.00	0.00	100.0
6036-0000-669.0684	TECH CHARGES - GENERAL FUND	124,800.00	124,800.00	0.00	0.00	100.0
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	15,900.00	15,900.00	0.00	0.00	100.0
6036-0000-669.0686	TECH CHARGES - POLICE	63,600.00	63,600.00	0.00	0.00	100.0
6036-0000-669.0687	TECH CHARGES - FIRE	27,200.00	27,200.00	0.00	0.00	100.0
6036-0000-669.0689	TECH CHARGES - BUILDING	10,600.00	10,600.00	0.00	0.00	100.0
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	5,300.00	5,300.00	0.00	0.00	100.0
6036-0000-675.0000	REFUNDS & REBATES	300.00	45.70	0.00	254.30	15.2
Total Dept 0000		353,800.00	353,940.37	0.00	(140.37)	100.0
TOTAL Revenues		353,800.00	353,940.37	0.00	(140.37)	100.0
Expenditures						
Dept 6036-INFO TECH EXPENSES						
6036-6036-703.0000	ADMINISTRATIVE SALARY	65,000.00	57,496.50	5,354.65	7,503.50	88.4
6036-6036-719.0000	FRINGE BENEFITS	67,300.00	63,635.83	533.84	3,664.17	94.5
6036-6036-727.0000	OFFICE SUPPLIES	3,000.00	3,641.02	59.99	(641.02)	121.3
6036-6036-757.0000	OPERATING SUPPLIES	1,500.00	11.39	0.00	1,488.61	0.7
6036-6036-818.0000	CONTRACTUAL SERVICES	146,000.00	127,959.50	15,370.78	18,040.50	87.6
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	0.00	16,367.28	4,091.82	(16,367.28)	100.0
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	299.00	0.00	1.00	99.6
6036-6036-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.0
6036-6036-910.0000	INSURANCE	200.00	0.00	0.00	200.00	0.0
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	0.00	0.00	2,000.00	0.0
6036-6036-956.0000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.0
6036-6036-968.0000	DEPRECIATION EXPENSE	28,000.00	0.00	0.00	28,000.00	0.0
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	1,209.59	210.24	1,290.41	48.3
Total Dept 6036-INFO TECH EXPENSES		318,900.00	270,620.11	25,621.32	48,279.89	84.8
TOTAL Expenditures		318,900.00	270,620.11	25,621.32	48,279.89	84.8
Fund 6036 - INFORMATION TECHNOLOGY FUND:						
TOTAL REVENUES		353,800.00	353,940.37	0.00	(140.37)	100.0
TOTAL EXPENDITURES		318,900.00	270,620.11	25,621.32	48,279.89	84.8
NET OF REVENUES & EXPENDITURES		34,900.00	83,320.26	(25,621.32)	(48,420.26)	238.7

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 6061 - MOTOR POOL						
Revenues						
Dept 0000						
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00	500.00	0.0
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	2,022.21	0.00	2,977.79	40.4
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	4,000.00	2,428.50	0.00	1,571.50	60.7
6061-0000-650.0608	MATERIAL SALES - SALT	140,000.00	45,958.62	0.00	94,041.38	32.8
6061-0000-650.0609	MATERIAL SALES - GRAVEL	65,000.00	3,756.90	0.00	61,243.10	5.7
6061-0000-650.0610	SALE OF GAS	45,000.00	28,707.37	6,091.31	16,292.63	63.7
6061-0000-650.0670	SALE OF SCRAP	500.00	0.00	0.00	500.00	0.0
6061-0000-666.0000	INTEREST INCOME	200.00	1,845.24	0.00	(1,645.24)	922.6
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	126,000.00	154,591.19	6,914.10	(28,591.19)	122.6
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	287,800.00	210,490.74	19,653.68	77,309.26	73.1
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	80,000.00	71,483.52	10,825.75	8,516.48	89.3
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	137,730.25	18,718.52	(12,730.25)	110.1
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	21,000.00	43,392.24	3,534.49	(22,392.24)	206.6
6061-0000-669.0685	GEN FUND EQUPMENT REPAIR	20,000.00	30,169.81	0.00	(10,169.81)	150.8
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	6,664.16	839.29	(664.16)	111.0
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	18,000.00	10,651.43	1,170.35	7,348.57	59.1
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	10,000.00	11,229.95	1,601.75	(1,229.95)	112.3
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	12,000.00	9,815.57	663.08	2,184.43	81.8
6061-0000-669.0692	AMY ST SA PAVING EQUIP RENTAL	0.00	486.38	0.00	(486.38)	100.0
6061-0000-669.0693	DDA EQUIPMENT RENTAL	0.00	580.66	0.00	(580.66)	100.0
6061-0000-675.0000	REFUNDS & REBATES	7,000.00	14,588.31	0.00	(7,588.31)	208.4
6061-0000-678.0000	REIMBURSEMENT INCOME	5,000.00	1,997.67	1,284.90	3,002.33	39.9
6061-0000-694.0000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.0
Total Dept 0000		978,100.00	788,590.72	71,297.22	189,509.28	80.6
TOTAL Revenues		978,100.00	788,590.72	71,297.22	189,509.28	80.6
Expenditures						
Dept 6061-MOTOR POOL EXPENSES						
6061-6061-706.0000	SALARIES PERMANENT	75,100.00	85,941.54	7,448.12	(10,841.54)	114.4
6061-6061-706.7007	EQUIPMENT MAINTENANCE	5,000.00	1,903.87	156.23	3,096.13	38.0
6061-6061-719.0000	FRINGE BENEFITS	73,000.00	65,309.23	775.78	7,690.77	89.4
6061-6061-728.0000	INFORMATION TECH. SUPPLIES	15,900.00	15,900.00	0.00	0.00	100.0
6061-6061-746.7006	CULVERTS	5,000.00	2,022.21	0.00	2,977.79	40.4
6061-6061-747.7009	GRAVEL	65,000.00	3,756.90	0.00	61,243.10	5.7
6061-6061-748.7008	SALT	140,000.00	45,958.62	0.00	94,041.38	32.8
6061-6061-749.7007	TRAFFIC SIGNS	4,000.00	2,428.50	0.00	1,571.50	60.7
6061-6061-757.0000	OPERATING SUPPLIES	50,000.00	50,192.91	2,776.16	(192.91)	100.3
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	45,300.00	34,541.00	1,870.06	10,759.00	76.2
6061-6061-808.0000	AUDIT	4,200.00	4,200.00	0.00	0.00	100.0
6061-6061-818.0000	CONTRACTUAL SERVICE	4,000.00	2,782.49	76.50	1,217.51	69.5
6061-6061-864.0000	TRAINING	400.00	1,189.90	0.00	(789.90)	297.4
6061-6061-867.0000	GAS & OIL	150,000.00	102,068.57	39.23	47,931.43	68.0
6061-6061-910.0000	VEHICLE INSURANCE	70,000.00	39,691.11	0.00	30,308.89	56.7
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	2,504.02	0.00	495.98	83.4
6061-6061-920.0000	UTILITIES	25,000.00	28,613.92	2,689.61	(3,613.92)	114.4
6061-6061-934.0000	EQUIPMENT REPAIRS	150,000.00	159,835.08	6,160.67	(9,835.08)	106.5
6061-6061-958.0000	FREIGHT	2,000.00	1,331.43	113.41	668.57	66.5
6061-6061-968.0000	DEPRECIATION EXPENSE	140,000.00	0.00	0.00	140,000.00	0.0
6061-6061-978.0000	TOOLS & EQUIPMENT	10,000.00	5,142.03	321.25	4,857.97	51.42
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	0.00	0.00	1,000.00	0.00
6061-6061-983.0000	LEASE EXPENSE-BUILDING	15,500.00	15,158.00	0.00		

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 6061 - MOTOR POOL						
Expenditures						
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	60,000.00	57,145.06	0.00	2,854.94	95.2
Total Dept 6061-MOTOR POOL EXPENSES		1,113,400.00	727,616.39	22,427.02	385,783.61	65.3
TOTAL Expenditures		1,113,400.00	727,616.39	22,427.02	385,783.61	65.3
Fund 6061 - MOTOR POOL:						
TOTAL REVENUES		978,100.00	788,590.72	71,297.22	189,509.28	80.6
TOTAL EXPENDITURES		1,113,400.00	727,616.39	22,427.02	385,783.61	65.3
NET OF REVENUES & EXPENDITURES		(135,300.00)	60,974.33	48,870.20	(196,274.33)	45.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 6077 - BURTON SELF INSURANCE FUND						
Revenues						
Dept 0000						
6077-0000-666.0000	INTEREST INCOME	0.00	51.10	0.00	(51.10)	100.0
6077-0000-691.0000	CONTRIBUTIONS FROM OTHER FUNDS	1,199,600.00	1,076,655.37	0.00	122,944.63	89.7
Total Dept 0000		1,199,600.00	1,076,706.47	0.00	122,893.53	89.7
TOTAL Revenues		1,199,600.00	1,076,706.47	0.00	122,893.53	89.7
Expenditures						
Dept 0000						
6077-0000-803.7025	BCBS HEALTH PREMIUM BILLINGS	788,200.00	1,089,796.83	0.00	(301,596.83)	138.2
6077-0000-835.7041	BCBS PHARMACY PREMIUMS	265,200.00	0.00	0.00	265,200.00	0.0
6077-0000-835.7045	BCBS DENTAL PREMIUMS	146,200.00	0.00	0.00	146,200.00	0.0
6077-0000-956.0000	MISC EXPENSE	0.00	408.10	408.10	(408.10)	100.0
Total Dept 0000		1,199,600.00	1,090,204.93	408.10	109,395.07	90.8
TOTAL Expenditures		1,199,600.00	1,090,204.93	408.10	109,395.07	90.8
Fund 6077 - BURTON SELF INSURANCE FUND:						
TOTAL REVENUES		1,199,600.00	1,076,706.47	0.00	122,893.53	89.7
TOTAL EXPENDITURES		1,199,600.00	1,090,204.93	408.10	109,395.07	90.8
NET OF REVENUES & EXPENDITURES		0.00	(13,498.46)	(408.10)	13,498.46	100.0

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 7036 - RETIREE HEALTH CARE FUND						
Revenues						
Dept 0000						
7036-0000-666.0000	DIVIDENDS	0.00	46,109.04	0.00	(46,109.04)	100.0
7036-0000-691.0000	CONTRIBUTIONS FROM OTHER FUNDS	0.00	285,889.46	23,508.28	(285,889.46)	100.0
7036-0000-693.0000	GAIN ON SALES OF SECURITIES	0.00	42,101.99	0.00	(42,101.99)	100.0
7036-0000-694.0000	OTHER REVENUES	0.00	369.93	233.36	(369.93)	100.0
Total Dept 0000		0.00	374,470.42	23,741.64	(374,470.42)	100.0
TOTAL Revenues		0.00	374,470.42	23,741.64	(374,470.42)	100.0
Expenditures						
Dept 0000						
7036-0000-802.0000	COMERICA INVESTMENT FEES	0.00	13,018.60	0.00	(13,018.60)	100.0
7036-0000-803.7025	BCBS BILLINGS-EMPLOYER SHARE	0.00	325,081.10	7,539.77	(325,081.10)	100.0
7036-0000-803.7045	RETIREE NON-USE OF HEALTH PAYMENTS	0.00	26,500.00	500.00	(26,500.00)	100.0
7036-0000-808.0000	AUDIT	0.00	630.00	0.00	(630.00)	100.0
7036-0000-956.0000	MISC. EXPENSE	0.00	121.90	121.90	(121.90)	100.0
Total Dept 0000		0.00	365,351.60	8,161.67	(365,351.60)	100.0
TOTAL Expenditures		0.00	365,351.60	8,161.67	(365,351.60)	100.0
Fund 7036 - RETIREE HEALTH CARE FUND:						
TOTAL REVENUES		0.00	374,470.42	23,741.64	(374,470.42)	100.0
TOTAL EXPENDITURES		0.00	365,351.60	8,161.67	(365,351.60)	100.0
NET OF REVENUES & EXPENDITURES		0.00	9,118.82	15,579.97	(9,118.82)	100.0
TOTAL REVENUES - ALL FUNDS		33,093,961.45	28,511,852.69	1,755,964.84	4,582,108.76	86.1
TOTAL EXPENDITURES - ALL FUNDS		35,853,761.45	30,892,785.05	1,369,788.84	4,960,976.40	86.1
NET OF REVENUES & EXPENDITURES		(2,759,800.00)	(2,380,932.36)	386,176.00	(378,867.64)	86.2

Approve and authorize the Attorney Billing Amanda Doyle from 05/27/15 06/10/15 in the amount of $4,541.00.

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Clerk's Office
Category: Policy
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1653)

DOC ID: 1653

Approve and authorize Freedom of Information Act Procedures and Guidelines, Summary of Guidelines, and forms.

ATTACHMENTS:

- FOIA Procedures & Guidelines 2015 (DOCX)
- Summary of FOIA Procedures 2015 (DOCX)
- FOIA Request for Public Record Form 2015 (DOC)
- Extend Response Time for FOIA Request 2015 (DOCX)
- Appeal an Excess Fee FOIA 2015 (DOCX)
- Appeal Form Denial of Records 2015 (DOCX)
- FOIA Cost Itemization form 2015 (DOC)
- Notice of Denial Form 2015 (DOCX)

City of Burton, Genesee County
4303 S. Center Road
Burton, MI 48519
(810) 743-1500

FREEDOM OF INFORMATION ACT PROCEDURES & GUIDELINES

Preamble: Statement of Principles

It is the Policy of the City of Burton that all persons, *except those who are serving a sentence of imprisonment*,* consistent with the Michigan Freedom of Information Act (FOIA), are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and employees. The people shall be informed so that they fully participate in the democratic process.

The City of Burton's policy with respect to FOIA requests is to comply with State law in all respects and to respond to FOIA requests in a consistent, fair and even-handed manner regardless of who makes such a request.

The City of Burton acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request. The City of Burton acknowledges that sometimes it is necessary to invoke the exemptions identified under FOIA in order to ensure the effective operation of government and to protect the privacy of individuals.

The City of Burton will protect the public's interest in disclosure, while balancing the requirement to withhold or redact portions of certain records. The City of Burton's policy is to disclose public records consistent with and in compliance with State law.

Section 1: General Policies

The City Council acting pursuant to the authority at MCL 15.236 designates the City Clerk as the FOIA Coordinator. He or she is authorized to designate other City staff to act on his or her behalf to accept and process written requests for the City's public records and approve denials.

If a request for a public record is received by facsimile or e-mail, the request is deemed to have been received the following business day. If a request is sent by e-mail and delivered to a City spam or junk-mail folder, the request is not deemed received until one day after the FOIA Coordinator becomes aware of the request. The FOIA Coordinator shall note in the FOIA log both the date the request was delivered to the spam or junk-mail folder and the date the FOIA Coordinator became aware of the request.

The FOIA Coordinator shall review City spam and junk-mail folders on a regular basis, which shall be no less than once a month. The FOIA Coordinator shall work with City Information Technology staff to develop administrative rules for handling spam and junk-mail so as to protect City systems from computer attacks which may be imbedded in an electronic FOIA request.

The FOIA Coordinator may, in his or her discretion, implement administrative rules, consistent with State law and these Procedures & Guidelines to administer the acceptance and processing of FOIA requests.

The City is not obligated to create a new public record or make a compilation or summary of information which does not already exist. Neither the FOIA Coordinator nor other City staff is obligated to provide answers to questions contained in requests for public records or regarding the content of the records themselves.

The FOIA Coordinator shall keep a copy of all written requests for public records received by the City on file for a period of at least one year.

These Procedures and Guideline document and the City's Written Public Summary will be maintained on the City's website at: www.burtonmi.gov, so a link to those documents will be provided in lieu of providing paper copies of those documents.

Section 2: Requesting a Public Record

A person requesting to inspect or obtain copies of public records prepared, owned, used, possessed, or retained by the City of Burton must do so in writing. The request must sufficiently describe a public record so as to enable City personnel to identify and find the requested public record.

No specific form to submit a request for a public record is required. However the FOIA Coordinator may make available a FOIA Request Form for use by the public.

Written requests for public records may be submitted in person or by mail to the Clerk's Office. Requests may also be submitted electronically by facsimile and e-mail. Upon their receipt, requests for public records shall be promptly forwarded to the FOIA Coordinator for processing.

A person may request that public records be provided on non-paper physical media, electronically mailed or otherwise provided to him or her in lieu of paper copies. The City will comply with the request only if it possesses the necessary technological capability to provide records in the requested non-paper physical media format.

A person may subscribe to future issues of public records that are created, issued or disseminated by the City of Burton on a regular basis. A subscription is valid for up to 6 months and may be renewed by the subscriber.

A person who makes a verbal, non-written request for information to be available on the City's website, where practicable and to the best ability of the employee receiving the request, shall be informed of the pertinent website address.

A person serving a sentence of imprisonment in a local, state or federal correctional facility is not entitled to submit a request for a public record. The FOIA Coordinator will deny all such requests.

Section 3: Processing a Request

Unless otherwise agreed to in writing by the person making the request, within 5 business days of receipt of a FOIA request the City will issue a response. If a request is received by facsimile, e-mail or other electronic transmission, the request is deemed to have been received on the following business day. The City will respond to the request in one of the following ways:

- Grant the request.
- Issue a written notice denying the request.
- Grant the request in part and issue a written notice denying in part the request.
- Issue a notice indicating that due to the nature of the request the City needs an additional 10 business days to respond. Only one such extension is permitted.
- Issue a written notice indicating that the public record requested is available at no charge on the City's website.

If the request is granted or granted in part, the FOIA Coordinator will require that payment be made in full for the allowable fees associated with responding to the request before the public record is made available. The FOIA Coordinator shall provide a detailed itemization of the allowable costs incurred to process the request to the person making the request. A copy of these Procedures & Guidelines shall be provided to the requestor with a response to a written request for public records, provided however, that if these Procedures & Guidelines, and its Written Public Summary are maintained on the City's website, then a website link to those documents may be provided in lieu of providing paper copies.

If the cost of processing a FOIA request is $50 or less, the requestor will be notified of the amount due and where the documents can be obtained.

If based on a good faith calculation by the City, the cost of processing a FOIA request is expected to exceed $50, or if the requestor has not fully paid for a previously granted request, the City will require a good-faith deposit before processing the request. In making the request for a good-faith deposit the FOIA Coordinator shall provide the requestor with a detailed itemization of the allowable costs estimated to be incurred by the City to process the request and also provide a best efforts estimate of a time frame it will take the City to provide the records to the requestor. The best efforts estimate shall be nonbinding on the City, but will be made in good faith and will strive to be reasonably accurate, given the nature of the request in the particular instance, so as to provide the requested records in a manner based on the public policy expressed by Section 1 of the FOIA.

If the request is denied or denied in part, the FOIA Coordinator will issue a Notice of Denial which shall provide in the applicable circumstance:

- An explanation as to why a requested public record is exempt from disclosure; or
- A certificate that the requested record does not exist under the name or description provided by the requestor, or another name reasonably known by the City; or
- An explanation or description of the public record or information within a public record that is separated or deleted from the public record; and

- An explanation of the person's right to submit an appeal of the denial to either the office of the Mayor or seek judicial review in the Genesee County Circuit Court; and
- An explanation of the right to receive attorneys' fees, costs, and disbursements as well as actual or compensatory damages, and punitive damages of $1,000.00 should they prevail in Circuit Court.
- The Notice of Denial shall be signed by the FOIA Coordinator.

If a request does not sufficiently describe a public record, the FOIA Coordinator may, in lieu of issuing a Notice of Denial indicating that the request is deficient, seek clarification or amendment of the request by the person making the request. Any clarification or amendment of the request will be considered a new request subject to the timelines described in this section.

The City shall provide reasonable facilities and opportunities for persons to examine and inspect public records during normal business hours. The FOIA Coordinator is authorized to promulgate rules regulating the manner in which records may be viewed so as to protect City records from loss, alteration, mutilation or destruction and to prevent excessive interference with normal City operations.

The FOIA Coordinator shall, upon written request, furnish a certified copy of a public record at no additional cost to the person requesting the public record.

The City of Burton's strives to maintain transparency and to keep its employees aware of public inquiries regarding their employment. Therefore, the FOIA Coordinator shall forward all FOIA requests involving the release of employees' information to the Director of Human Resources for dissemination to all employees. Such dissemination will include public posting of the FOIA request and who requested such information.

Section 4: Fee Deposits

If the fee estimate is expected to exceed $50 based on a good-faith calculation by the City, the requestor will be asked to provide a deposit not exceeding one half of the total estimated fee.

If a request for public records is from a person who has not fully paid the City for copies of public records made in fulfillment of a previously granted written request, the FOIA Coordinator will require a deposit of 100% of the estimated processing fee before beginning to search for a public record for any subsequent written request by that person when all of the following conditions exist:

- The final fee for the prior written request is not more than 105% of the estimated fee;
- The public records made available contained the information sought in the prior written request and remain in the City's possession;
- The public records were made available to the individual, subject to payment, within the timeframe estimated by the City to provide the records;
- 90 days have passed since the FOIA Coordinator notified the individual in writing that the public records were available for pick up or mailing;
- The individual is unable to show proof of prior payment to the City; and
- The FOIA Coordinator has calculated a detailed itemization that is the basis for the current written request's increased estimated fee deposit.

-

The FOIA Coordinator will not require an increased estimated fee deposit if any of the following apply:

- The person making the request is able to show proof of prior payment in full to the City;
- The City is subsequently paid in full for the applicable prior written request; or
- 365 days have passed since the person who made the request for which full payment was not remitted to the City.

Section 5: Calculation of Fees

A fee will not be charged for the cost of search, examination, review and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the City because of the nature of the request in the particular instance, and the City specifically identifies the nature of the unreasonably high costs.

The following factors shall be used to determine an unreasonably high cost to the City:

- The particular request incurs costs greater than incurred from the typical or usual request received by the City. *See Bloch v Davison Community Schools, 2011 Mich App Lexis 771, 2011 WL 1564645*
- Volume of the public record requested.
- Amount of time spent to search for, examine, review and separate exempt from non-exempt information in the record requested.
- Whether public records for more than one City department or various City offices is necessary to respond to the request.
- The available staffing to respond to the request.
- Any other similar factors identified by the FOIA Coordinator in responding to the particular request.

The City may charge for the following costs associated with processing a FOIA request:

- Labor costs directly associated with searching for, locating and examining a requested public record.
- Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed.
- The actual cost of duplication of publication, not including labor, of paper copies of public records.
- The cost of labor associated with duplication or publication, including making paper copies, making digital copies or transferring digital public records to non-paper physical media or through the Internet or other electronic means.
- The actual cost of mailing or sending a public record.

Labor costs will be calculated based on the following requirements:

- All labor costs will be estimated and charged in 15 minute increments with all partial time increments rounded down.
- Labor costs will be charged at the hourly wage of the lowest-paid City employee capable of doing the work in the specific fee category, regardless of who actually performs the work.
- Labor costs will also include a charge to cover or partially cover the cost of fringe benefits. The City may add up to 50% to the applicable labor charge amount to cover or partially cover the cost of fringe benefits, but in no case may it exceed the actual cost of fringe benefits.
- Overtime wages will not be included in labor costs until agreed to by the requestor; overtime costs will not be used to calculate the fringe benefit cost.

The cost to provide records on non-paper physical media when so requested will be based on the following requirements:

- Computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
- This cost will only be assessed if the City has the technological capability necessary to provide the public record in the requested non-paper physical media format.
- In order to ensure the integrity and security of the City's technological infrastructure, the City will procure any requested non-paper media and will not accept non-paper media from the requestor.

The cost to provide paper copies of records will be based on the following requirements:

- Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $ .10 per sheet of paper. Copies for non-standard sized sheets of paper will reflect the actual cost of reproduction.
- The City may provide records using double-sided printing, if cost-saving and available.

The cost to mail records to a requestor will be based on the following requirements:

- The actual cost to mail public records using a reasonably economical and justified means.
- The City may charge for the least expensive form of postal delivery confirmation.
- No cost will be made for expedited shipping or insurance unless requested.

If the FOIA Coordinator does not respond to a written request in a timely manner, the following shall be required:

- Reduce the labor costs by 5% for each day the City exceeds the time permitted under FOIA up to a 50% maximum reduction, if any of the following applies:
    - The late response was willful and intentional.
    - The written request, within the first 250 words of the body of a letter facsimile, e-mail or e-mail attachment conveyed a request for information.

  - The written request included the words, characters, or abbreviations for "freedom of information", "information", "FOIA", "copy" or a recognizable misspelling of such, or legal code reference to MCL 15.231 et seq or 1976 Public Act 442 on the front of the envelope or in the subject line of an e-mail, letter or facsimile cover page.
- Fully note the charge reduction in the Detailed Itemization of Costs Form.

Section 6: Waiver of Fees

The cost of the search for and copying of a public record may be waived or reduced if in the sole judgment of the FOIA Coordinator a waiver or reduced fee is in the public interest because such can be considered as primarily benefiting the general public. *May wish to establish and set forth the conditions a requestor must meet to so as to "benefit the general public" in order to obtain a waiver of fees.*

The FOIA Coordinator will waive the first $20.00 of the processing fee for a request if the person requesting the public record submits an affidavit stating that they are:

- Indigent and receiving specific public assistance; or
- If not receiving public assistance stating facts demonstrating an inability to pay because of indigence.

An individual is not eligible to receive the waiver if:

- The requestor has previously received discounted copies of public records from the City twice*during the calendar year; or
- The requestor requests information in connection with other persons who are offering or providing payment to make the request.

An affidavit is a sworn statement. The FOIA Coordinator may make a Fee Waiver Affidavit Form available for use by the public.

A nonprofit organization designated by the State to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, or their successors, if the request meets all of the following requirements:

- Is made directly on behalf of the organization or its clients;
- Is made for a reason wholly consistent with the mission and provisions of those laws under Section 931 of the Mental Health Code, MCL 330.1931;
- Is accompanied by documentation of its designation by the State.

Section 7: Appeal of a Denial of a Public Record

When a requestor believes that all or portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may file an appeal of the denial with the Office of the Mayor. The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons the request is seeking the reversal of the denial.

Within 10 business days of receiving the appeal the Mayor will respond in writing by:

- Reversing the disclosure denial;
- Upholding the disclosure denial; or
- Reverse the disclosure denial in part and uphold the disclosure denial in part.
- Under unusual circumstances, such as the need to examine or review a voluminous amount of separate and distinct public records or the need to collect the requested records from numerous facilities located apart from the office receiving or processing the request, the Mayor may issue not more than 1 notice of extension for not more than 10 business days to respond to the appeal.

Whether or not the requestor submitted an appeal of a denial to the Mayor, he or she may file a civil action in Genesee County Circuit Court within 180 days after the City's final determination to deny the request.

If the court determines that the public record is not exempt from disclosure, the court will award the appellant reasonable attorneys' fees, cost and disbursements. If the court determines that the appellant prevails only in part, the court in its discretion may award all or an appropriate portion of reasonable attorneys' fees, costs and disbursements.

If the court determines that the City arbitrarily and capriciously violated the FOIA by refusing or delaying the disclosure of copies of a public record, it shall award the appellant punitive damages in amount of $1,000.00. *Court shall also order that the public body pay a civil fine of $1,000.00 to the general fund of the State treasury.*

Section 8: Appeal of an Excessive FOIA Processing Fee*

If a requestor believes that the fee charged by the City to process a FOIA request exceeds the amount permitted by state law, he or she must first submit a written appeal for a fee reduction to the Office of the Mayor. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

Within 10 business days after receiving the appeal, the Mayor will respond in writing by:

- Waive the fee;
- Reduce the fee and issue a written determination indicating the specific basis that supports the remaining fee, accompanied by a certification by the Mayor that the statements in the determination are accurate and the reduced fee amount complies with these Procedures & Guidelines and Section 4 of the FOIA;
- Uphold the fee and issue a written determination indicating the specific basis under Section 4 of the FOIA that supports the required fee, accompanied by a certification by the Mayor that the statements in the determination are accurate and the fee amount complies with these Procedures and Guidelines and Section 4 of the FOIA; or
- Issue a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Mayor will respond to the written appeal.

Within 45 days after receiving the notice of the Mayor's determination of the fee appeal, a requestor may commence a civil action in Genesee County Circuit Court for a fee reduction. If a civil action is filed appealing the fee, the City is not obligated to process the request for the public record until the Court resolves the fee dispute.

If the Court determines that the City required a fee that exceeds the amount permitted, it shall reduce the fee to a permissible amount. If the appellant in the civil action prevails by receiving a reduction of 50% or more of the total fee, the court may award all or an appropriate amount of reasonable attorneys' fees, costs and disbursements.

If the court determines that the City has acted arbitrarily and capriciously by charging an excessive fee, the court shall also award the appellant punitive damages in the amount of $500.00.

Section 9: Conflict with Prior FOIA Policies and Procedures; Effective Date

To the extent that these Procedures & Guidelines conflict with previous FOIA policies promulgated by City Council or the City Administration these Procedures & Guidelines are controlling. To the extent that any administrative rule promulgated by the FOIA Coordinator subsequent to the adoption of this resolution is found to be in conflict with any previous policy promulgated by the City Council or the City Administration, the administrative rule promulgated by the FOIA Coordinator is controlling.

To the extent that any provision of these Procedures & Guidelines or any administrative rule promulgated by the FOIA Coordinator pertaining to the release of public records is found to be in conflict with any State statute, the applicable statute shall control. The FOIA Coordinator is authorized to modify this policy and all previous policies adopted by the City Council or the City Administration, and to adopt such administrative rules as he or she may deem necessary, to facilitate the legal review and processing of requests for public records made pursuant to Michigan's FOIA statute, provided that such modifications and rules are consistent with State law. The FOIA Coordinator shall inform the City Council of any change to these Policies and Guidelines.

These FOIA Policies and Guidelines become effective July 1, 2015.

Section 10: Penalty for Violation of the Act

If the court determines in either an appeal of a denial of a public record, or the appeal of an excessive fee, that the public body willfully and intentionally failed to comply with the FOIA or otherwise acted in bad faith, then in addition to any other award or sanction, the court shall impose a civil fine of not less than $2,500.00 or more than $7,500.00 for each occurrence.

The court is required to consider the budget of the public body and whether the public body has been previously assessed penalties for violations of the FOIA.

The civil fine is to be deposited into the general fund of the State treasury.

Section 11: Appendix of City of Burton FOIA Forms*

- Request for Public Records Form
- Notice to Extend Response Time Form
- Notice of Denial Form
- Detailed Cost Itemization Form
- Appeal of Denial of Records Form
- Appeal of Excess Fee Form

City of Burton, Genesee County
4303 S. Center Road
Burton, MI 48519
(810) 743-1500

WRITTEN PUBLIC SUMMARY OF FOIA PROCEDURES AND GUIDELINES

Consistent with Public Act 563 of 2014 amending the Michigan Freedom of Information Act (FOIA), the following is the Written Public Summary of the City's FOIA Procedures and Guidelines relevant to the general public.

1. How do I submit a FOIA request to the City of Burton?

- Requests to inspect or obtain copies of public record prepared, owned, used, possessed or retained by the City of Burton must be submitted in writing.
- A request must sufficiently describe a public record so as to enable the City to find it.
- No specific form to submit a written request is required. However a FOIA Request form for your use and convenience is available on the City's website at www.cityofburton.gov.
- Written request can be made in person by delivery to the City Clerk's office in person or by mail.
- Request can also be made by facsimile by calling 810-7442-7311.
- A request may also be submitted by e-mail. To ensure a prompt response, e-mail request should contain the term "FOIA" or "FOIA Request" in the subject line and be sent to t.karsney@burtonmi.gov.

Note: If you are serving a sentence of imprisonment in a local, state or federal correctional facility you are not entitled to submit a request for public record.

2. What kind of response can I expect to my request?

- Within 5 business days of receipt of FOIA request the City will issue a response. If a request is received by facsimile or e-mail the request is deemed to have been received on the following business day. The City will respond to your request in one of the following ways:
  - Grant the request.
  - Issue a written notice denying the request.
  - Grand the request in part and issue a written notice denying the part of the request.
  - Issue a notice indicating the due to the nature of the request the City needs an additional 10 business days to respond.
  - Issue a written notice indicating that the public record requested is available at no charge on the City website.

- If the request is granted, or granted in part, the City will ask that payment be made for the allowable feeds associated with responding to the request before the public record is made available. If the cost of processing the request is expected to exceed $50, or you have not paid for previously granted request, the City will require a deposit before processing the request.

3. What are City's fee deposit requirements?

- If the City has made a good faith calculation that the total fee for processing the request exceeds $50, the City will require that you provide a deposit in the amount of 50% of the total estimated fee. When the City request the deposit it will provide you a non-binding best efforts estimate of how long it will take to process the request following receipt by the City of your deposit.

- If the City receives a request from a person who has not paid the City for copies of public records made in fulfillment of a previously granted written request, the City will require a deposit of 100% of the estimated processing fee before it begins to search for the public record for any subsequent written request when all of the following conditions exist:
  - the final fee for the prior written request is not more than 105% of the estimated fee;
  - the public record made available contained the information sought in the prior written request and remain in the City's possession;
  - the public records were made available to the individual, subject to payment, within the time frame estimated by the City to provide the records;
  - 90 days have passed since the City notified the individual in writing that the public records were available for pickup or mailing;
  - the individual is unable to show proof of prior payment to the City; and
  - the City has calculated an estimated detailed itemization that is the basis for the current written request's increased fee deposit.

The City will not require the 100% estimated fee deposit if any of the following apply:
- The person making the request is able to show proof of prior payment in full to the City;
- The City is subsequently paid in full for all applicable prior written requests; or
- 365 days have passed since the person made the request for which full payment was not remitted to the City.

4. How does the City calculate FOIA processing fees?

- A fee will not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information unless failure to charge a fee would result in unreasonably high costs to the City because of the nature of the request in a particular instance, and the City specifically identifies the nature of the unreasonably high costs.

- The Michigan FOIA statute permits the City to assess and collect a fee for six designated processing components. The City may charge for the following costs associated with processing the request:

  - Labor costs associated with searching for, locating and examining a requested public record.
  - Labor costs associated with a review of a record to separate and delete information exempt from disclosure of information which is disclosed.
  - The cost of computer discs, computer tapes or other digital or similar media when the requestor asks for records in non-paper physical media.
  - The cost of duplication or publication, not including labor, of paper copies of public records.

- Labor costs associated with duplication or publication, which includes making paper copies, making digital copies, or transferring digital public records to non-paper physical media or through the Internet.
- The cost to mail or send a public record to a requestor.

- Labor Costs
  - All labor costs will be estimated and charged in 15 minute increments with all partial time increments rounded down.
  - Labor costs will be charged at the hourly rate of the lowest paid City employee capable of doing the work in the specific fee category, regardless of who actually performs the work.
  - Labor costs will also include a charge to cover or partially cover the cost of fringe benefits.

- Non-Paper Physical Media
  - The cost for records provided on non-paper physical media, such as computer discs, computer tapes or other digital or similar media will be at the actual and most reasonably economical cost for the non-paper media.
  - This cost will only be assessed if the City has the technological capability necessary to provide the public record in the requested non-paper physical media format.

- Paper Copies
  - Paper copies of public records made on standard letter (8 ½ x 11) or legal (8 ½ x 14) sized paper will not exceed $ .10 per sheet of paper. Copies for non-standard sized sheets of paper will reflect the actual cost of the reproduction.
  - The City may provide records using double-sided printing, if it is cost saving and available.

- Mailing Costs
  - The cost to mail public records will use a reasonably economical and justified means.
  - The City may charge for the least expensive form of postal delivery confirmation.
  - No cost will be made for expedited shipping or insurance unless requested.

5. How do I qualify for a reduction of the processing fees?

- The City may waive or reduce the fee associated with a request when the City determines that to do so is in the public interest because the release of the information is considered as primarily benefiting the general public.

- The City will waive the first $20.00 of the processing fee for a request if you submit an affidavit stating that you are:
  - Indigent and receiving specific public assistance; or
  - If not receiving public assistance, stating facts demonstrating an inability to pay because of indigency.

- You are not eligible to receive the $20.00 waiver if you:
    - Have previously received discounted copies of public records from the City twice during the calendar year; or
    - Are requesting information on behalf of other persons who are offering or providing payment to you to make the request.

- An affidavit is a sworn statement. For your convenience the City has provided an Affidavit of Indigency form for the waiver of FOIA fees on its website.

- The City will waive the fee for a nonprofit organization which meets all of the following conditions:
    - The organization is designated by the State under federal law to carry out activities under the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act;
    - The request is made directly on behalf of the organization or its clients;
    - The request is made for a reason wholly consistent with the provisions of federal law under Section 931 of the Mental Health Code; and
    - The request is accompanied by documentation of the organization's designation by the State.

6. How may I challenge the denial of a public record or an excessive fee?

- Appeal of a Denial of a Public Record

  If you believe that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, you may file an appeal of the denial with the Office of the Mayor. The appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons you are seeking a reversal of the denial.

  Within 10 business days of receiving the appeal the Mayor will respond in writing by:
    - Reversing the disclosure denial;
    - Upholding the disclosure denial; or
    - Reverse the disclosure denial in part and uphold the disclosure denial in part.

  Whether or not you submitted an appeal of a denial to the Mayor, you may file a civil action in Genesee County Circuit Court within 180 days after the City's final determination to deny your request. Should you prevail in the civil action the court will award you reasonable attorneys' fees, costs and disbursements. If the court determines that the City acted arbitrarily and capriciously in refusing to disclose or provide a public record, the court shall award you damages in the amount of $1000.00.

- Appeal of an Excessive FOIA Processing Fee
  If you believe that a fee charged by the City to process your FOIA request exceeds the amount permitted by state law, you must first submit a written appeal for a fee reduction to the Office of the Mayor. The appeal must be in writing, specifically state the word "appeal" and identify how the required fee exceeds the amount permitted.

  Within 10 business days after receiving the appeal, the Mayor will respond in writing by:
  - Waiving the fee;
  - Reducing the fee and issue a written determination indicating the specific basis that supports the remaining fee;
  - Upholding the fee and issue a written determination indicating the specific basis that supports the required fee; or
  - Issuing a notice detailing the reason or reasons for extending for not more than 10 business days the period during which the Mayor will respond to the written appeal.

Within 45 days after receiving the notice of the Mayor's determination of the processing fee appeal, you may commence a civil action in Genesee County Circuit Court for a fee reduction. If you prevail in the civil action by receiving a reduction of 50% or more of the total fee, the court may award all or an appropriate amount of attorneys' fees, costs and disbursements. If the court determines that the City acted arbitrarily and capriciously by charging an excessive fee, court may also award you punitive damages in the amount of $500.00.

Need more details or information?

This is only a summary of the City of Burton's FOIA Procedures and Guidelines. For more details and information, copies of the City of Burton's FOIA Procedures and Guidelines are available at no charge at any City Clerk's office and on the City's website, www.burtonmi.gov.

City of Burton, Genesee County
4303 S. Center Rd.
Burton, MI 48519
(810) 743-1500
(810) 742-7311
t.karsney@burtonmi.gov

FREEDOM OF INFORMATION REQUEST FOR PUBLIC RECORD
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request to: ☐ **Receive Copy** ☐ **Inspect record** ☐ **Subscribe to record issues on regular basis**
Delivery Method: ☐ **Pick up records in person** ☐ **Mail to address below** ☐ **Email**
(Upon payment of balance due)

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

Describe the public record(s) as specifically as possible:

Requestor's Signature	Date

Consent to Non-Statutory Extension of City's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq*. I understand that the City must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the City's response time for this request until: ________________ (*month, day, year*).

Requestor's Signature	**Date**

Records Located on Website

If the City directly or indirectly administers or maintains an official internet presence, any public records available to the general public on that internet site at the time the request is made are exempt from any labor charges to redact (*separate exempt information from non-exempt information*).

If the FOIA coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the City must notify the requestor in its written response that all or a portion of the requested information is available on its website. The written response, to the degree practicable in the specific instance, must include a specific webpage address where the requested information is available. On the detailed cost itemization form, the City must separate the requested public records that are available on its website from those that are not available on the website and must inform the requestor of the additional charge to receive copies of the public records that are available on its website.

If the City has included the website address for a record in its written response to the requestor and the requestor thereafter stipulates that the public record be provided to him or her in a paper format or other form, including digital media, the City must provide the public records in the specified format (if the City has the technological capability) but may use a fringe benefit multiplier greater than the 50%, not to exceed the actual costs of providing the information in the specified format.

Request for Copies/Duplication of Records on City Website

I hereby stipulate that, even if some or all of the records are located on a City website, I am requesting that the City make copies of those records on the website and deliver them to me in the format I have requested above. I understand that some FOIA fees may apply.

Requestor's Signature	Date

Overtime Labor Costs

Overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed cost itemization form.

Consent to Overtime Labor Costs

I hereby agree and stipulate to the City using overtime wages in calculating the following labor costs as itemized in the following categories:

1. ☐ Labor to copy/duplicate **2.** ☐ Labor to locate **3a.** ☐ Labor to redact **3b.** ☐ Contract labor to redact

6b. ☐ Labor to copy/duplicate records already on City's website

Requestor's Signature	Date

Request for Discount: Indigence

A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first $20.00 of the fee** for each request by an individual who is entitled to information under this act and who:

1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, **OR**

2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.

If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if **ANY** of the following apply:

(i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year,

(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.

Office Use: ☐ Affidavit Received ☐ Eligible for Discount ☐ Ineligible for Discount

I am submitting an affidavit and requesting that I receive the discount for indigence for this FOIA request: Requestor's Signature:	Date:

Request for Discount: Nonprofit Organization

A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first $20.00 of the fee** for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, if the request meets **ALL** of the following requirements:

(i) Is made directly on behalf of the organization or its clients.

(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931.

(iii) Is accompanied by documentation of its designation by the state, if requested by the City.

Office Use: ☐ Documentation of State Designation Received ☐ Eligible for Discount ☐ Ineligible for Discount

I stipulate that I am a designated agent for the nonprofit organization making this FOIA request and that this request is made directly on behalf of the organization or its clients and is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931: Requestor's Signature:	Date:

City of Burton, Genesee County
4303 S. Center Road
Burton, MI 48519
(810) 743-1500

Notice to Extend Response Time for FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request No.: __________ Date Received: __________ Check if received via: ☐ Email ☐ Fax ☐ Electronic Method

Date of Notice: _________ Date delivered to junk/spam folder: _________ Date discovered in junk/spam folder: __________

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

(Please Print or Type)

Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above

☐ Deliver on digital media provided by the City:

____

Record(s) You Requested: (Listed here or see attached copy of original request)

____
____
____

We are extending the date to respond to your FOIA request for no more than 10 business days, until ___________. Only one extension may be taken per FOIA request. If you have any questions regarding this extension, contact _________________________________ at ____

Estimated Time Frame to Provide Records: _________________________ (*days or date*)
The time frame estimate is nonbinding upon the city, but the city is providing the estimate in good faith. Providing an estimated time frame does not relieve a public body from any of the other requirements of this act.

Reason for Extension:

☐ **1.** The city needs to search for, collect, or appropriately examine or review a voluminous amount of separate and distinct public records pursuant to your request. Specifically, the city must:

____
____
____
____

☐ **2.** The city needs to collect the requested public records from numerous field offices, facilities, or other establishments that are located apart from the city office. Specifically, the city must coordinate documents from the following locations:

____
____

☐ **3.** Other (describe):

Signature of FOIA Coordinator:	**Date:**

City of Burton, Genesee County
4303 S. Center Road
Burton, MI 48519
(810) 743-1500

FOIA Appeal Form—To Appeal an Excess Fee

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq*.

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

Request No.: __________ Date Received: ___________ Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method

Date of This Notice: _________________ Date delivered to junk/spam folder: _____________

(Please Print or Type) Date discovered in junk/spam folder: ____________

Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above

☐ Deliver on digital media provided by the city:

____

Record(s) You Requested: *(Listed here or see attached copy of original request)*

____
____
____
____

Reason(s) for Appeal:

The appeal must specifically identify how the required fee(s) exceed the amount permitted. You may use this form or attach additional sheets:

____
____
____
____
____

Requestor's Signature: ____ **Date:**_______________

City Response:

The city must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

City Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until ______________ (*month, day, year*). Only one extension may be taken per FOIA appeal.

Unusual circumstances warranting extension:

If you have any questions regarding this extension, contact:

City Determination: ☐ Fee Waived ☐ Fee Reduced ☐ Fee Upheld

Written basis for city determination:

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10a of the Michigan Freedom of Information Act, MCL 15.240a, to appeal a FOIA fee that you believe exceeds the amount permitted under the City's written Procedures and Guidelines to the Mayor or to commence an action in the Circuit Court for a fee reduction within 45 days after receiving the notice of the required fee or a determination of an appeal to the Mayor. If a civil action is commenced in court, the city is not obligated to compete processing the request until the court resolves the fee dispute. If the court determines that the city required a fee that exceeded the permitted amount, the court shall reduce the fee to a permissible amount. (*See back of this form for additional information on your rights*.)

Signature of FOIA Coordinator: **Date:**

FREEDOM OF INFORMATION ACT (EXCERPT)
Act 442 of 1976

15.240a.added Fee in excess of amount permitted under procedures and guidelines or MCL 15.234.
Sec. 10a.

(1) If a public body requires a fee that exceeds the amount permitted under its publicly available procedures and guidelines or section 4, the requesting person may do any of the following:

(a) If the public body provides for fee appeals to the Mayor of the public body in its publicly available procedures and guidelines, submit to the Mayor of the public body a written appeal for a fee reduction that specifically states the word "appeal" and identifies how the required fee exceeds the amount permitted under the public body's available procedures and guidelines or section 4.

(b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, in the court of claims, for a fee reduction. The action must be filed within 45 days after receiving the notice of the required fee or a determination of an appeal to the head of a public body. If a civil action is commenced against the public body under this subdivision, the public body is not obligated to complete the processing of the written request for the public record at issue until the court resolves the fee dispute. An action shall not be filed under this subdivision unless 1 of the following applies:

(i) The public body does not provide for appeals under subdivision (a).

(ii) The head of the public body failed to respond to a written appeal as required under subsection (2).

(iii) The head of the public body issued a determination to a written appeal as required under subsection (2).

(2) Within 10 business days after receiving a written appeal under subsection (1)(a), the head of a public body shall do 1 of the following:

(a) Waive the fee.

(b) Reduce the fee and issue a written determination to the requesting person indicating the specific basis under section 4 that supports the remaining fee. The determination shall include a certification from the head of the public body that the statements in the determination are accurate and that the reduced fee amount complies with its publicly available procedures and guidelines and section 4.

(c) Uphold the fee and issue a written determination to the requesting person indicating the specific basis under section 4 that supports the required fee. The determination shall include a certification from the head of the public body that the statements in the determination are accurate and that the fee amount complies with the public body's publicly available procedures and guidelines and section 4.

(d) Issue a notice extending for not more than 10 business days the period during which the head of the public body must respond to the written appeal. The notice of extension shall include a detailed reason or reasons why the extension is necessary. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.

(3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a).

(4) In an action commenced under subsection (1)(b), a court that determines the public body required a fee that exceeds the amount permitted under its publicly available procedures and guidelines or section 4 shall reduce the fee to a permissible amount. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located. The court shall determine the matter de novo, and the burden is on the public body to establish that the required fee complies with its publicly available procedures and guidelines and section 4. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If the requesting person prevails in an action commenced under this section by receiving a reduction of 50% or more of the total fee, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by charging an excessive fee, the court shall order the public body to pay a civil fine of $500.00, which shall be

deposited in the general fund of the state treasury. The court may also award, in addition to any actual or compensatory damages, punitive damages in the amount of $500.00 to the person seeking the fee reduction. The fine and any damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

(8) As used in this section, "fee" means the total fee or any component of the total fee calculated under section 4, including any deposit.

History: Add. 2014, Act 563, Eff. July 1, 2015

City of Burton, Genesee County
4303 S. Center Road
Burton, MI 48519
810-743-1500

FOIA Appeal Form—To Appeal a Denial of Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq*.

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

Request No.: __________ Date Received: ___________ Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date of This Notice: _________________ Date delivered to junk/spam folder: _____________
(Please Print or Type) Date discovered in junk/spam folder: ____________
Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis
Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the city:
____

Record(s) You Requested: *(Listed here or see attached copy of original request)*
____
____
____

Reason(s) for Appeal:

The appeal must identify the reason(s) for the denial. You may use this form or attach additional sheets:
____
____
____
____

Requestor's Signature:
____**Date:** _____________

City Response:

The city must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

City Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until _______________ (*month, day, year*). Only one extension may be taken per FOIA appeal.
Unusual circumstances warranting extension:
____
____
____

If you have any questions regarding this extension, contact:

____

City Determination:

☐ Denial Reversed ☐ Denial Upheld ☐ Denial Reversed in Part and Upheld in Part

The following previously denied records will be released:

____

____

____

____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the Mayor or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the city has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (*See back of this form for additional information on your rights*.)

Signature of FOIA Coordinator: **Date:**

FREEDOM OF INFORMATION ACT (EXCERPT)
Act 442 of 1976

15.240.amended Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.

Sec. 10.

(1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:

(a) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial.

(b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the court of claims, to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.

(2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:

(a) Reverse the disclosure denial.

(b) Issue a written notice to the requesting person upholding the disclosure denial.

(c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.

(d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.

(3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).

(4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of

reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of $1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of $1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

History: 1976, Act 442, Eff. Apr. 13, 1977 ;-- Am. 1978, Act 329, Imd. Eff. July 11, 1978 ;-- Am. 1996, Act 553, Eff. Mar. 31, 1997 ;-- Am. 2014, Act 563, Eff. July 1, 2015.

City of Burton, Genesee County
4303 S.Center Rd.
Burton, MI 48519
Phone: (810) 743-1500

City: Keep original and provide copies of both sides of each sheet, along with Public Summary, to requestor at no charge.

Freedom of Information Act Request Detailed Cost Itemization

Date: ___________ Prepared for **Request No.:** ____________________________ Date Request Received: __________

The following costs are being charged in compliance with Section 4 of the Michigan Freedom of Information Act, MCL 15.234, according to the City's FOIA Policies and Guidelines.

1. Labor Cost for Copying / Duplication

This is the cost of labor directly associated with duplication of publication, including making paper copies, making digital copies, or transferring digital public records to be given to the requestor on non-paper physical media or through the Internet or other electronic means as stipulated by the requestor.

This shall not be more than the hourly wage of the City's lowest-paid employee capable of necessary duplication or publication in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15-minute time increments as set by the City board** *(for example: 15-minutes or more)*; all partial time increments must be rounded down. *If the number of minutes is less than one increment, there is no charge.*

Hourly Wage Charged: $________ **Charge per increment: $_________**

OR

Hourly Wage with Fringe Benefit Cost: $________
Multiply the hourly wage by the percentage multiplier: ______%
(*up to 50% of the hourly wage*) and add to the hourly wage for a total per hour rate.

OR

Charge per increment: $_________

☐ Overtime rate charged as stipulated by Requestor *(overtime is not used to calculate the fringe benefit cost)*

To figure the number of increments, take the *number of minutes: ____, divide by _____ -minute increments, and round down. Enter below:*

Number of increments

x __________ =

1. Labor Cost

$_________

2. Labor Cost to Locate:

This is the cost of labor directly associated with the necessary searching for, locating, and examining public records in conjunction with receiving and fulfilling a granted written request. **This fee is being charged because failure to do so will result in unreasonably high costs to the City that are excessive and beyond the normal or usual amount for those services compared to the City's usual FOIA requests, because of the nature of the request in this particular instance, specifically:________________**

____

The City will not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15-minute time increments** (***must be 15-minutes or more***); all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: $________ **Charge per increment: $_________**

OR

Hourly Wage with Fringe Benefit Cost: $________
Multiply the hourly wage by the percentage multiplier: ______%
(*up to 50% of the hourly wage*) and add to the hourly wage for a total per hour rate.

OR

Charge per increment: $_________

☐ Overtime rate charged as stipulated by Requestor *(overtime is not used to calculate the fringe benefit cost)*

To figure the number of increments, take the *number of minutes: ____, divide by _____ -minute increments, and round down. Enter below:*

Number of increments

x __________ =

2. Labor Cost

$_________

Attachment: FOIA Cost Itemization form 2015 (1653 : FOIA Prodedures & Guidelines)

3a. Employee Labor Cost for Separating Exempt from Non-Exempt (Redacting):

(Fill this out if using a City employee. If contracted, use No. 3b instead).

The City will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

This fee is being charged because failure to do so will result in unreasonably high costs to the City that are excessive and beyond the normal or usual amount for those services compared to the City's usual FOIA requests, because of the nature of the request in this particular instance, specifically:____

____

____

This is the cost of labor of a **City employee**, including necessary review, directly associated with separating and deleting exempt from nonexempt information. This shall not be more than the hourly wage of the **City's lowest-paid employee** capable of separating and deleting exempt from nonexempt information in this particular instance, regardless of whether that person is available or who actually performs the labor.

These costs will be estimated and charged in **15-minute time increments** (***must be 15-minutes or more***); all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Wage Charged: $________ — **Charge per increment: $_________**

OR

Hourly Wage with Fringe Benefit Cost: $________ — **OR**

Multiply the hourly wage by the percentage multiplier: ____**%** (*up to 50% of the hourly wage*) and add to the hourly wage for a total per hour rate. — **Charge per increment: $_________**

☐ Overtime rate charged as stipulated by Requestor *(overtime is not used to calculate the fringe benefit cost)*

To figure the number of increments, take the *number of minutes:* ____, *divide by* _____ *-minute increments, and round down. Enter below:*

Number of increments

x __________ =

3a. Labor Cost

$_________

3b. Contracted Labor Cost for Separating Exempt from Non-Exempt (Redacting):

(Fill this out if using a contractor, such as the attorney. If using in-house employee, use No. 3a instead.)

The City will not charge for labor directly associated with redaction if it knows or has reason to know that it previously redacted the record in question and still has the redacted version in its possession.

This fee is being charged because failure to do so will result in unreasonably high costs to the City that are excessive and beyond the normal or usual amount for those services compared to the City's usual FOIA requests, because of the nature of the request in this particular instance, specifically:____

____

____

As this City does not employ a person capable of separating exempt from non-exempt information in this particular instance, as determined by the FOIA Coordinator, this is the cost of labor of a **contractor** (i.e.: outside attorney), including necessary review, directly associated with separating and deleting exempt information from nonexempt information. This shall not exceed an amount equal to 6 times the state minimum hourly wage rate of _____ (*currently $8.15*).

Name of contracted person or firm: ____

These costs will be estimated and charged in **15-minute time increments** (***must be 15-minutes or more***); all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.*

Hourly Cost Charged: $________ — **Charge per increment: $_________**

To figure the number of increments, take the *number of minutes:* ____, *divide by* _____ *-minute increments, and round down to:* ____ *increments. Enter below:*

Number of increments

x __________ =

3b. Labor Cost

$_________

4. Copying / Duplication Cost:

Copying costs may be charged if a copy of a public record is requested, or for the necessary copying of a record for inspection (*for example, to allow for blacking out exempt information, to protect old or delicate original records, or because the original record is a digital file or database not available for public inspection*).

	Number of Sheets:	Costs:
No more than the actual cost of a sheet of paper, up to maximum 10 cents per sheet for:		
• **Letter** (8 ½ x 11-inch, single and double-sided)**: .10 cents per sheet**	x __________ =	$_________
• **Legal** (8 ½ x 14-inch, single and double-sided)**: .10 cents per sheet**	x __________ =	$_________
No more than the actual cost of a sheet of paper for other paper sizes:		
• **Other paper sizes** (single and double-sided)**: .15 cents per sheet**	x __________ =	$_________
Actual and most reasonably economical cost of non-paper physical digital media:	**No. of Items:**	
• ***Circle applicable:*** Disc / Tape / Drive / Other Digital Medium **Cost per Item:** ___________	x __________ =	$_________
		4. Total Copy Cost $_________

The cost of paper copies **must** be calculated as a total cost per sheet of paper. The fee **cannot exceed** 10 cents per sheet of paper for copies of public records made on 8-1/2- by 11-inch paper or 8-1/2- by 14-inch paper. A City **must** utilize the most economical means available for making copies of public records, including using double-sided printing, if cost saving and available.

5. Mailing Cost:

The City will charge the actual cost of mailing, if any, for sending records in a reasonably economical and justifiable manner. Delivery confirmation is not required.

- The City ***may*** charge for the least expensive form of postal delivery confirmation.
- The City ***cannot*** charge more for expedited shipping or insurance unless specifically requested by the requestor.*

	Number of Envelopes or Packages:	Costs:
Actual Cost of Envelope or Packaging: $__________	x __________ =	$_________
Actual Cost of Postage: $___________ per stamp	x __________ =	$_________
$___________ per pound	x __________ =	$_________
$_________ per package	x __________ =	$_________
Actual Cost (least expensive) Postal Delivery Confirmation: $_________	x __________ =	$_________
***Expedited Shipping or Insurance as Requested: $**________	x __________ =	$_________
		5. Total Mailing Cost $_________

☐ * Requestor has requested expedited shipping or insurance

6a. Copying/Duplicating Cost for Records Already on City's Website: If the public body has included the website address for a record in its written response to the requestor, and the requestor thereafter stipulates that the public record be provided to him or her in a paper format or non-paper physical digital media, the City will provide the public records in the specified format and may charge copying costs to provide those copies. **No more than the actual cost of a sheet of paper, up to maximum 10 cents per sheet for:** • **Letter** (8 ½ x 11-inch, single and double-sided)**: _____ cents per sheet** • **Legal** (8 ½ x 14-inch, single and double-sided)**: _____ cents per sheet** **No more than the actual cost of a sheet of paper for other paper sizes:** • **Other paper sizes** (single and double-sided)**: ______ cents / dollars per sheet** **Actual and most reasonably economical cost of non-paper physical digital media:** • ***Circle applicable:*** Disc / Tape / Drive / Other Digital Medium **Cost per Item: ___________** ☐ **Requestor has stipulated that some / all of the requested records that are already available on the township's website be provided in a paper or non-paper physical digital medium.**	**Number of Sheets:** **x __________ =** **x __________ =** **x __________ =** **No. of Items:** **x __________ =**	**Costs:** **$_________** **$_________** **$_________** **$_________** **6a. Web Copy Cost** **$_________**
6b. Labor Cost for Copying/Duplicating Records Already on City's Website: This shall not be more than the hourly wage of the City's lowest-paid employee capable of necessary duplication or publication in this particular instance, regardless of whether that person is available or who actually performs the labor. These costs will be estimated and charged in ____**-minute time increments** *(i.e.: 15-minutes or more)*; all partial time increments must be rounded down. *If the number of minutes is less than 15, there is no charge.* **Hourly Wage Charged: $________** **Charge per increment: $_________** **OR** **Hourly Wage with Fringe Benefit Cost: $________** **OR** Multiply the hourly wage by the percentage multiplier: ______**%** and add to the hourly wage for a total per hour rate. **Charge per increment: $_________** The township may use a fringe benefit multiplier greater than the 50% limitation, not to exceed the actual costs of providing the information in the specified format. ☐ Overtime rate charged as stipulated by Requestor	To figure the number of increments, take the *number of minutes:* ____*, divide by* _____ *-minute increments, and round down. Enter below:* **Number of increments** **x __________ =**	**6b. Web Labor Cost** **$_________**
6c. Mailing Cost for Records Already on City's Website: **Actual Cost of Envelope or Packaging:** $__________ **Actual Cost of Postage:** $___________ per stamp / per pound / per package **Actual Cost (least expensive) Postal Delivery Confirmation: $_________** ***Expedited Shipping or Insurance as Requested: $_________** ☐ * Requestor has requested expedited shipping or insurance	**Number:** **x __________ =** **x __________ =** **x __________ =** **x __________ =**	**Costs:** **$_________** **$_________** **$_________** **$_________** **6c. Web Mailing Cost** **$_________**

Subtotal Fees Before Waivers, Discounts or Deposits:

☐ Cost estimate
☐ Bill

Estimated Time Frame to Provide Records:

________________________ (*days or date*)

The time frame estimate is nonbinding upon the City, but the City is providing the estimate in good faith. Providing an estimated time frame does not relieve the City from any of the other requirements of this act.

1. Labor Cost for Copying:	$_________
2. Labor Cost to Locate:	$_________
3a. Labor Cost to Redact:	$_________
3b. Contract Labor Cost to Redact:	$_________
4. Copying/Duplication Cost:	$_________
5. Mailing Cost:	$_________
6a. Copying/Duplication of Records on Website:	$_________
6b. Labor Cost for Copying Records on Website:	$_________
6c. Mailing Costs for Records on Website:	$_________
Subtotal Fees:	$_________

Waiver: Public Interest

A search for a public record may be conducted or copies of public records may be furnished without charge or at a reduced charge if the City determines that a waiver or reduction of the fee is in the public interest because searching for or furnishing copies of the public record can be considered as primarily benefiting the general public.

☐ **All fees are waived** **OR** ☐ **All fees are reduced by: __________%**

Subtotal Fees After Waiver: $_________

Discount: Indigence

A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first $20.00 of the fee** for each request by an individual who is entitled to information under this act and who:

1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, **OR**

2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence.

If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if **ANY** of the following apply:

(i) The individual has previously received discounted copies of public records from the same public body twice during that calendar year, **OR**

(ii) The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration.

☐ **Eligible for Indigence Discount**

Subtotal Fees After Discount (subtract $20): $_________

Discount: Nonprofit Organization

A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first $20.00 of the fee** for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the federal Protection and Advocacy for Individuals with Mental Illness Act, if the request meets **ALL** of the following requirements:

(i) Is made directly on behalf of the organization or its clients.

(ii) Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Michigan Mental Health Code, 1974 PA 258, MCL 330.1931.

(iii) Is accompanied by documentation of its designation by the state, if requested by the City.

☐ **Eligible for Nonprofit Discount**

Subtotal Fees After Discount (subtract $20): $_________

Deposit: <u>Good Faith</u> The City may require a good-faith deposit <u>in either its initial response or a subsequent response before providing the public records to the requestor</u> **if the entire fee estimate or charge authorized under this section exceeds $50.00**, based on a good-faith calculation of the total fee. The deposit cannot exceed 1/2 of the total estimated fee. **Percent of Deposit: _________%**	**Date Paid:** ____________	**Deposit Amount Required:** **$**_________
Deposit: <u>Increased Deposit Due to Previous FOIA Fees Not Paid In Full</u> After a City has granted and fulfilled a written request from an individual under this act, if the City has not been paid in full the total amount of fees for the copies of public records that the City made available to the individual as a result of that written request, **the City may require an increased estimated fee deposit of up to 100% of the estimated fee <u>before it begins a full public record search</u> for any subsequent written request from that individual** if **ALL** of the following apply: (a) The final fee for the prior written request was not more than 105% of the estimated fee. (b) The public records made available contained the information being sought in the prior written request and are still in the City's possession. (c) The public records were made available to the individual, subject to payment, within the best effort estimated time frame given for the previous request. (d) Ninety (90) days have passed since the City notified the individual in writing that the public records were available for pickup or mailing. (e) The individual is unable to show proof of prior payment to the City. (f) The City calculates a detailed itemization, as required under MCL 15.234, that is the basis for the current written request's increased estimated fee deposit. A City **can no longer require an increased estimated fee deposit** from an individual if **ANY** of the following apply: (a) The individual is able to show proof of prior payment in full to the City, **OR** (b) The City is subsequently paid in full for the applicable prior written request, **OR** (c) Three hundred sixty-five (365) days have passed since the individual made the written request for which full payment was not remitted to the City.	**Date Paid:** ____________	**Percent Deposit Required:** _________**%** **Deposit Required:** **$**_________
Late Response <u>Labor Costs</u> Reduction If the township does not respond to a written request in a timely manner as required under MCL 15.235(2), the City **must** do the following: (a) **Reduce the charges for labor costs** otherwise permitted by 5% for each day the City exceeds the time permitted for a response to the request, **with a maximum 50% reduction**, if **EITHER** of the following applies: (i) The late response was willful and intentional, **OR** (ii) The written request included language that conveyed a request for information within the first 250 words of the body of a letter, facsimile, electronic mail, or electronic mail attachment, or specifically included the words, characters, or abbreviations for "freedom of information," "information," "FOIA," "copy", or a recognizable misspelling of such, or appropriate legal code reference for this act, on the front of an envelope, or in the subject line of an electronic mail, letter, or facsimile cover page.	**Number of Days Over Required Response Time:** ____________ **Multiply by 5%** **= Total Percent Reduction:** ____________	**Total Labor Costs** **$**_________ **Minus Reduction** **$**_________ **= Reduced Total Labor Costs** **$**_________
The Public Summary of the City's FOIA Procedures and Guidelines is available free of charge from: Website: www.burtonmi.gov Email: t.karsney@burtonmi.gov Phone: 810-743-1500 Address: 4303 S. Center Road, Burton, MI 48519 **Request Will Be Processed,** **But <u>Balance Must Be Paid Before</u> Copies May Be Picked Up, Delivered or Mailed**	**Date Paid:** ____________	**Total Balance Due:** **$**_________

City of Burton, Genesee County
4303 S. Center Road
Burton, MI 48519
(810) 743-1500

Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Name		Phone
Firm/Organization		Fax
Street		Email
City	State	Zip

Request No.: __________ Date Received: ___________ Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date of This Notice: _________________ Date delivered to junk/spam folder: _____________
(Please Print or Type) Date discovered in junk/spam folder: ____________
Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☐ Deliver on digital media provided by the city:
____

Record(s) You Requested: *(Listed here or see attached copy of original request)*
____
____
____
____

☐ **All** **OR** ☐ **Part** of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact ________________________ at ________________________.

Reason for Denial:

☐ **1. Exempt from Disclosure:** This item is exempt from disclosure under FOIA Section 13, Subsection ___________*(insert number)*, because:
____
____
____
____

☐ **2. Record Does Not Exist:** This item does not exist under the name provided in your request or by another name reasonably known to the city. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record:

____

____

____

☐ 3. **Redaction:** A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection ________ *(insert number)*, because:

____

____

____

A brief description of the information that had to be separated or deleted:

____

____

____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the Mayor or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the City has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (*See back of this form for additional information on your rights*.)

Signature of FOIA Coordinator: **Date:**

FREEDOM OF INFORMATION ACT (EXCERPT)
Act 442 of 1976
15.240.amended Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.

Sec. 10.

(1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:

(a) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial.

(b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the court of claims, to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.

(2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:

(a) Reverse the disclosure denial.

(b) Issue a written notice to the requesting person upholding the disclosure denial.

(c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.

(d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.

(3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).

(4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of

reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of $1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of $1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

History: 1976, Act 442, Eff. Apr. 13, 1977 ;-- Am. 1978, Act 329, Imd. Eff. July 11, 1978 ;-- Am. 1996, Act 553, Eff. Mar. 31, 1997 ;-- Am. 2014, Act 563, Eff. July 1, 2015

Approve and authorize the Mayor and City Clerk to sign Resolution 2015-19 approving submission of a Genesee County Senior Center 2015-2016 Level 3 Funding Application.

ATTACHMENTS:

- 2015-2016 Grant RESOLUTION.doc 2015-19 (DOC)

CITY OF BURTON
COUNTY OF GENESEE

RESOLUTION 2015-19

A Resolution Approving Submission of a Genesee County Senior Center 2015/2016 Level 3 Funding Application

___________ moved and __________seconded the following:

WHEREAS, Genesee County voters have approved a tax to be used for the purpose of providing quality services to the aging population of Genesee County; and,

WHEREAS, the Genesee County Board of Commissioners has designated Senior Citizens' Centers as the focal points of access to Senior Citizens for services and activities within communities; and

WHEREAS, for 2015/2016, the Genesee County Board of Commissioners has established a Grant Application process, through which the operating entity of the Burton Senior Center may request funding; and

WHEREAS, Genesee County requires approval of Operation Entities for Senior Centers to submit Applications for the Senior Center 2015/2016 Level 3 funding.

NOW, THEREFORE, BE IT RESOLVED, that the City of Burton, does hereby approve the Application for 2015/2016 Senior Center Level 3 funds for the Burton Senior Center.

Voting yes:
Voting no:
Absent:

______________________________ ______________________________

Paula Zelenko, Mayor date Teresa Karsney, City Clerk date

CERTIFICATION

I hereby certify that I am the Clerk of the City of Burton and that the foregoing resolution was adopted at a meeting held on the 15th day of June, 2015 by the Burton City Council of the City of Burton and that the meeting was noticed in conformance with the Open Meetings Act, 1976 PA 267, as amended, MCL 15.261 et seq.

____

Teresa Karsney, City Clerk

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: FYI
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1671)

DOC ID: 1671

Approve and authorize the tax millage levy requested of 1.8673 for the Downtown Development Authority in the affected district for the 2015-2016 fiscal year on a departmental basis.

ATTACHMENTS:

- L4029 DDA 2015 (PDF)

Michigan Department of Treasury
614 (Rev. 03-15)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes	2015 Taxable Value of ALL Properties in the Unit as of 5-26-15
GENESEE	**18,356,472**
Local Government Unit Requesting Millage Levy **CITY OF BURTON - DDA**	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2015 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	NA	2.0000	1.8673	1.0000	1.8673	1.0000	1.8673	1.8673		Charter

Prepared by	Telephone Number	Title of Preparer	Date
WILLIAM E. FOWLER	810.743.1500 EXT 1301	CITY ASSESSOR	6/3/15

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with thestate constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☒ Clerk ☐ Secretary		TERESA KARSNEY	
☒ Chairperson ☐ President		PAULA ZELENKO, MAYOR	

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Approve and authorize the following tax millages and fees to be levied for the 2015-2016 fiscal year: general operating 4.7070 mills; voted police 8.4876; voted fire 1.0000; a $119.88 per unit rubbish removal fee on all residential improved parcels and those other parcels that utilize the service; a property tax administration fee of 1% on all tax statements and additional 4% late penalty charge when delinquent.

ATTACHMENTS:

- L4029 2015 (PDF)

Michigan Department of Treasury
614 (Rev. 03-15)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes	2015 Taxable Value of ALL Properties in the Unit as of 5-26-15
GENESEE	**537,408,262**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
CITY OF BURTON	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2015 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	NA	5.0000	4.7070	1.0000	4.7070	1.0000	4.7070	4.7070		Charter
EV	Police	11/5/04	1.0000	0.9876	1.0000	0.9876	1.0000	0.9876	0.9876		6/30/2204
EV	Police	07/01/07	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		6/30/2026
EV	Fire	08/03/10	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		6/30/2031
EV	Police	11/05/03	6.5000	6.5000	1.0000	6.5000	1.0000	6.5000	6.5000		6/30/2034

Prepared by	Telephone Number	Title of Preparer	Date
WILLIAM E. FOWLER	810.743.1500 EXT 1301	CITY ASSESSOR	6/3/15

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with thestate constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☒ Clerk ☐ Secretary		TERESA KARSNEY	
☒ Chairperson ☐ President		PAULA ZELENKO, MAYOR	

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Contract
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1684)

DOC ID: 1684

Approve and authorize the Mayor and City Clerk to enter into an agreement with Gabriel, Roeder, Smith and Company to review the City of Burton MERS Pension Plan in an amount not to exceed $25,000.

ATTACHMENTS:

- Burke-Miller 2015-06-04 actuarial review fee letter (PDF)

GRS

Gabriel Roeder Smith & Company
Consultants & Actuaries

One Towne Square
Suite 800
Southfield, MI 48076-3723

248.799.9000 phone
248.799.9020 fax
www.gabrielroeder.com

June 4, 2015

Ms. Ginger Burke-Miller
Controller
City of Burton
4303 South Center Road
Burton, MI 48519

Re: Proposed Fees for the Actuarial Review of the City of Burton Retirement System

Dear Ms. Burke-Miller:

As discussed, we have prepared an engagement letter describing the scope and fees for conducting an actuarial review of the City of Burton Retirement System which is currently part of the Municipal Employees' Retirement System of Michigan ("MERS").

Scope and Consulting Fees

It is our understanding that the City Council is looking for a rather extensive study of the pension plan. The scope and fees for the work have been broken down into several pieces in order to illustrate the magnitude of the work involved.

Gabriel, Roeder, Smith & Company will perform the following:

Project	Consulting Fees
Replication Valuation of the December 31, 2014 actuarial valuation based on current MERS actuarial assumptions.	$10,000
Review Current Non-Economic Assumptions: • Mortality (pre and post retirement) • Retirement • Salary Increases due to Merit and Longevity • Disability Incidence • Withdrawal from Employment • Lump Sum and Annuity Withdrawal Loading (if applicable)	$ 8,000
Review Current Economic Assumptions • Rate of Investment Return • Base Wage Inflation • Asset Smoothing Method	$ 6,000

We will summarize the results of our analysis in a report illustrating the following:

- Replication of the December 31, 2014 actuarial valuation results
- Review of non-economic actuarial assumptions and methods with respect to actual experience
- Review of economic assumptions with regards to reasonability
- Observations and analysis with regard to trends in funded status and contribution rates
- Funding Policy recommendations

Project Timing

The Actuarial Review will request data from the 5 most recent valuations. The project can be completed in 12 to 16 weeks following approval of the study and receipt of the necessary data.

During the course of our engagement, we will advise you promptly if, as a result of unforeseen circumstances, our fees will exceed this estimate.

Gabriel, Roeder, Smith & Company appreciates the opportunity to be of service to you. Please let us know of your decision regarding this project. In the meantime, if you have any questions do not hesitate to contact me at (248) 799-9000.

Sincerely,

Shana M Neeson

Shana M. Neeson

SMN:sc

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1686)

DOC ID: 1686

Approve and authorize the following 2014-2015 budget amendment to Fund 5013 Downtown Development Authority as follows: Increase Expenditures $1,500; Decrease Unappropriated Surplus $1,500.

ATTACHMENTS:

- 2014-2015 item 1 (PDF)

To approve + authorize a 2014-2015 budget amendment transfer of $1500 from Unappropriated Surplus to Expenditures in Fund 5013 Downtown Development Authority.

* Landscaping and Community decorations went over -- also need a "cushion" for last mowing invoice for fiscal year. -- Trees replaced possibly due to auto accident.

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 0000						
5013-0000-403.0000	CURRENT TAX REVENUE	28,800.00	28,682.62	0.00	117.38	99.59
5013-0000-407.0000	DELINQUENT REAL/PERS TAXES	700.00	0.00	0.00	700.00	0.00
5013-0000-666.0000	INVESTMENT INTEREST	500.00	426.33	0.00	73.67	85.27
Total Dept 0000		30,000.00	29,108.95	0.00	891.05	97.03
TOTAL Revenues		30,000.00	29,108.95	0.00	891.05	97.03
Expenditures						
Dept 0000						
5013-0000-757.0000	SUPPLIES & POSTAGE	400.00	386.01	0.00	13.99	96.50
5013-0000-808.0000	AUDIT	410.00	410.00	0.00	0.00	100.00
5013-0000-879.0000	PUBLIC RELATIONS	400.00	375.00	0.00	25.00	93.75
5013-0000-880.0000	COMMUNITY DECORATIONS	2,413.39	2,692.99	279.60	(279.60)	111.59
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	14,776.61	15,431.71	1,255.00	(655.10)	104.43
5013-0000-956.0000	MISCELLANEOUS	10,400.00	10,329.56	0.00	70.44	99.32
5013-0000-999.2007	TRANSFER TO POLICE FUND	7,500.00	7,500.00	0.00	0.00	100.00
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	200.00	29.59	0.00	170.41	14.80
Total Dept 0000		36,500.00	37,154.86	1,534.60	(654.86)	101.79
TOTAL Expenditures		36,500.00	37,154.86	1,534.60	(654.86)	101.79
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		30,000.00	29,108.95	0.00	891.05	97.03
TOTAL EXPENDITURES		36,500.00	37,154.86	1,534.60	(654.86)	101.79
NET OF REVENUES & EXPENDITURES		(6,500.00)	(8,045.91)	(1,534.60)	1,545.91	123.78
BEG. FUND BALANCE		216,994.22	216,994.22			
END FUND BALANCE		210,494.22	208,948.31			

$1,500

Per Joey Richvalsky + Steve Coates

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1687)

DOC ID: 1687

Approve and authorize the following 2014-2015 budget amendment to fund 6077 Burton Self Insurance Fund: Increase Revenue $200,000; Increase Expenditures $200,000.

ATTACHMENTS:

- 2014-2015 item 2 (PDF)

To approve and Authorize the following 2014-2015 budget amendment to Fund 6077 Burton Self Insurance Fund.

Increase Revenue $200,000

Increase Expenditures $200,000

* Claims were estimated higher by BCBS based on prior year claim history

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6077 - BURTON SELF INSURANCE FUND						
Revenues						
Dept 0000						
6077-0000-666.0000	INTEREST INCOME	0.00	51.10	0.00	(51.10)	100.00
6077-0000-691.0000	CONTRIBUTIONS FROM OTHER FUNDS	1,199,600.00	1,076,655.37	0.00	122,944.63	89.75
Total Dept 0000		1,199,600.00	1,076,706.47	0.00	122,893.53	89.76
TOTAL Revenues		1,199,600.00	1,076,706.47	0.00	122,893.53	89.76
Expenditures						
Dept 0000						
6077-0000-803.7025	BCBS HEALTH PREMIUM BILLINGS	788,200.00	716,053.57	(373,743.26)	72,146.43	90.85
6077-0000-835.7041	BCBS PHARMACY PREMIUMS	265,200.00	240,295.41	240,295.41	24,904.59	90.61
6077-0000-835.7045	BCBS DENTAL PREMIUMS	146,200.00	133,447.85	133,447.85	12,752.15	91.28
6077-0000-956.0000	MISC EXPENSE	0.00	408.10	0.00	(408.10)	100.00
Total Dept 0000		1,199,600.00	1,090,204.93	0.00	109,395.07	90.88
TOTAL Expenditures		1,199,600.00	1,090,204.93	0.00	109,395.07	90.88
Fund 6077 - BURTON SELF INSURANCE FUND:						
TOTAL REVENUES		1,199,600.00	1,076,706.47	0.00	122,893.53	89.76
TOTAL EXPENDITURES		1,199,600.00	1,090,204.93	0.00	109,395.07	90.88
NET OF REVENUES & EXPENDITURES		0.00	(13,498.46)	0.00	13,498.46	100.00
BEG. FUND BALANCE		34,235.62	34,235.62			
END FUND BALANCE		34,235.62	20,737.16			

Attachment: 2014-2015 item 2 (1687 : 2014-2015 FY Budget Amendment 2)

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1688)

DOC ID: 1688

Approve and authorize the following 2014-2015 budget amendment for fund 2003: Increase Dept 4051 $81,044.46; Increase Dept 4068 $3,500.00; Increase Dept 4069 $90,000.00; Increase Dept 4078 $27,000.00; Increase Dept 4090 $20,000.00; Decrease Dept 4082 $120,544.46; Decrease Unappropriated Surplus $101,000.00.

ATTACHMENTS:

- 2014-2015 item 3 (PDF)

To approve and authorize the following 2014-201
budget amendment for fund 2003:

Increase	Dept 4051	81,044.46
Increase	Dept 4068	3,500.00
Increase	Dept. 4069	90,000.00
Increase	Dept 4078	27,000.00
Increase	Dept. 4090	20,000.00
Decrease	Dept 4082	120,544.46
Decrease	Unapp. Surplus	101,000.00

* State of MI Metro Authority Act allows us to report certain roads departments to obtain State funding. It is probably best to increase these departments and decrease administrative cost in this fund.

06/09/2015 11:09 AM
User: millerg
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	440.00	40.00	(40.00)	110.00
2003-0000-574.0000	GAS & WEIGHT TAX	555,000.00	482,064.71	49,775.92	72,935.29	86.86
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	59,352.00	0.00	0.00	59,352.00	0.00
2003-0000-666.0000	INTEREST INCOME	833.00	832.18	0.00	0.82	99.90
2003-0000-675.0000	REFUNDS & REBATES	615.00	613.67	0.00	1.33	99.78
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	407,700.00	391,682.37	33,929.15	16,017.63	96.07
2003-0000-678.0000	REIMBURSEMENT INCOME	800.00	281.07	0.00	518.93	35.13
2003-0000-691.0651	COMMUNITY DEVELOPMENT	97,000.00	132,103.70	0.00	(35,103.70)	136.19
2003-0000-699.0000	CONTINGENCY	39,100.00	0.00	0.00	39,100.00	0.00
Total Dept 0000		1,160,800.00	1,008,017.70	83,745.07	152,782.30	86.84
TOTAL Revenues		1,160,800.00	1,008,017.70	83,745.07	152,782.30	86.84
Expenditures						
Dept 4051-CONSTRUCTION						
2003-4051-802.0000	LOCAL STS-COMMUNITY DEV PROJEC	97,000.00	178,044.46	0.00	(81,044.46)	183.55
Total Dept 4051-CONSTRUCTION		97,000.00	178,044.46	0.00	(81,044.46)	183.55
Dept 4063-SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	10,500.00	8,330.24	0.00	2,169.76	79.34
2003-4063-706.0000	SALARIES PERMANENT	65,528.63	68,127.34	2,826.46	(2,598.71)	103.97
2003-4063-719.0000	FRINGE BENEFITS	140,000.00	135,342.50	222.61	4,657.50	96.67
2003-4063-750.0000	CHLORIDE	18,000.00	13,899.40	0.00	4,100.60	77.22
2003-4063-751.0000	COLD PATCH	9,134.84	9,134.84	0.00	0.00	100.00
2003-4063-752.0000	GRAVEL	6,000.00	1,386.58	0.00	4,613.42	23.11
2003-4063-818.0000	CONTRACTUAL SERVICE	30,500.00	28,802.45	0.00	1,697.55	94.43
2003-4063-943.0000	EQUIPMENT RENTAL	51,836.53	51,836.53	0.00	0.00	100.00
Total Dept 4063-SURFACE MAINTENANCE		331,500.00	316,859.88	3,049.07	14,640.12	95.58
Dept 4068-TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	700.00	647.31	0.00	52.69	92.47
2003-4068-706.0000	SALARIES PERMANENT	4,000.00	3,885.00	0.00	115.00	97.13
2003-4068-719.0000	FRINGE BENEFITS	5,647.66	9,277.60	0.00	(3,629.94)	164.27
2003-4068-757.0000	OPERATING MATERIAL	375.00	350.41	0.00	24.59	93.44
2003-4068-818.0000	CONTRACTUAL SERVICE	3,677.34	3,677.34	0.00	0.00	100.00
2003-4068-943.0000	EQUIPMENT RENTAL	5,000.00	3,091.33	0.00	1,908.67	61.83
Total Dept 4068-TREES & SHRUBS		19,400.00	20,928.99	0.00	(1,528.99)	107.88
4069-DRAINAGE						
-4069-705.0000	SUPERVISION SALARIES	10,000.00	4,200.87	0.00	5,799.13	42.01
-4069-706.0000	SALARIES PERMANENT	11,100.00	31,014.05	1,058.66	(19,914.05)	279.41
-4069-719.0000	FRINGE BENEFITS	16,200.00	54,022.62	80.35	(37,822.62)	333.47
-4069-757.0000	MATERIAL	10,000.00	5,633.46	40.34	4,366.54	56.33
-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	42,349.25	0.00	2,650.75	94.11
-4069-943.0000	EQUIPMENT RENTAL	10,000.00	45,905.14	0.00	(35,905.14)	459.05

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Expenditures						
Total Dept 4069-DRAINAGE		102,300.00	183,125.39	1,179.35	(80,825.39)	179.01
Dept 4074-TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	1,695.82	636.77	0.00	1,059.05	37.55
2003-4074-706.0000	SALARIES PERMANENT	5,300.00	5,327.69	38.84	(27.69)	100.52
2003-4074-719.0000	FRINGE BENEFITS	10,104.18	10,107.12	2.94	(2.94)	100.03
2003-4074-757.0000	OPERATING SUPPLIES	2,000.00	1,988.64	0.00	11.36	99.43
2003-4074-757.7100	MATERIAL-SIGNS	2,000.00	1,474.31	0.00	525.69	73.72
2003-4074-943.0000	EQUIPMENT RENTAL	3,200.00	3,198.07	0.00	1.93	99.94
Total Dept 4074-TRAFFIC SIGNS		24,300.00	22,732.60	41.78	1,567.40	93.55
Dept 4078-WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	2,100.00	2,217.39	0.00	(117.39)	105.59
2003-4078-706.0000	SALARIES PERMANENT	23,500.00	19,565.49	0.00	3,934.51	83.26
2003-4078-719.0000	FRINGE BENEFITS	49,317.71	49,317.71	0.00	0.00	100.00
2003-4078-757.0000	MATERIAL-SALT	5,482.29	12,853.28	0.00	(7,370.99)	234.45
2003-4078-818.0000	CONTRACTUAL SERVICES	0.00	543.32	0.00	(543.32)	100.00
2003-4078-943.0000	EQUIPMENT RENTAL	26,000.00	48,842.11	0.00	(22,842.11)	187.85
Total Dept 4078-WINTER MAINTENANCE		106,400.00	133,339.30	0.00	(26,939.30)	125.32
Dept 4081-ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	1,200.00	89.17	0.00	1,110.83	7.43
2003-4081-706.0000	SALARIES PERMANENT	2,000.00	755.90	167.04	1,244.10	37.80
2003-4081-719.0000	FRINGE BENEFITS	2,600.00	1,082.18	12.60	1,517.82	41.62
2003-4081-818.0000	CONTRACTUAL SERVICES	1,000.00	47.94	0.00	952.06	4.79
2003-4081-943.0000	EQUIPMENT RENTAL	2,000.00	1,061.11	0.00	938.89	53.06
Total Dept 4081-ROADSIDE CLEANUP		8,800.00	3,036.30	179.64	5,763.70	34.50
Dept 4082-ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	43,000.00	9,982.11	1,032.29	33,017.89	23.21
2003-4082-706.0000	SALARIES PERMANENT	122,000.00	45,977.55	2,131.91	76,022.45	37.69
2003-4082-719.0000	FRINGE BENEFITS	229,500.00	72,203.73	443.99	157,296.27	31.46
2003-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	8,000.00	0.00	0.00	8,000.00	0.00
2003-4082-728.0000	INFORMATION TECH. SUPPLIES	2,700.00	2,700.00	0.00	0.00	100.00
2003-4082-757.0000	SUPPLIES	10,000.00	6,130.73	188.11	3,869.27	61.31
2003-4082-808.0000	AUDIT	4,200.00	1,090.00	0.00	3,110.00	25.95
2003-4082-818.0000	CONTRACTUAL SERVICE	10,800.00	243.80	0.00	10,556.20	2.26
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.00
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	16.00	0.00	484.00	3.20
2003-4082-864.0000	TRAINING	1,200.00	1,056.60	0.00	143.40	88.05
-4082-943.0000	EQUIPMENT RENTAL	300.00	270.39	0.00	29.61	90.13
l Dept 4082-ADMINISTRATION		432,400.00	139,670.91	3,796.30	292,729.09	32.30
4090-CONTINGENCY						
-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFER	140,000.00	155,950.07	0.00	(15,950.07)	111.39
l De						1.39

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Expenditures						
Dept 9099-TRANSFERS OUT						
2003-9099-999.7094	TRANSFER TO OTHER FUNDS	59,600.00	0.00	0.00	59,600.00	0.00
Total Dept 9099-TRANSFERS OUT		59,600.00	0.00	0.00	59,600.00	0.00
TOTAL Expenditures		1,321,700.00	1,153,687.90	8,246.14	168,012.10	87.29
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		1,160,800.00	1,008,017.70	83,745.07	152,782.30	86.84
TOTAL EXPENDITURES		1,321,700.00	1,153,687.90	8,246.14	168,012.10	87.29
NET OF REVENUES & EXPENDITURES		(160,900.00)	(145,670.20)	75,498.93	(15,229.80)	90.53
BEG. FUND BALANCE		451,318.51	451,318.51			
END FUND BALANCE		290,418.51	305,648.31			

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1689)

DOC ID: 1689

Approve and authorize the following 2014-2015 budget amendment for fund: Increase Expenditure Fund 2002 Dept 4074 $43,000.00; Increase Revenue Fund 2065 $24,000.00; Increase Expenditure Fund 4146 $104,000.00; Increase Expenditure Fund 1001 Dept 2023 $10,000.00; Increase Revenue Fund 2049 $10,000.00; Increase Revenue Fund 2070 $115,000.00; Increase Revenue Fund 2072 $8,000.00.

ATTACHMENTS:

- 2014-2015 item 4 (PDF)

To approve and authorize the following 2014-2015 budget amendment for fund 2002:

Increase Dept 4074 $ ~~[illegible]~~ 43,000.00

~~[illegible]~~

*Traffic Signs was over due to contractual service and addition Railroad crossing work done.

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,600.00	5,600.00	0.00	0.00	100.00
2002-0000-574.0000	51 GAS & WEIGHT TAX	1,859,098.68	1,642,990.43	169,645.73	216,108.25	88.38
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	166,401.32	166,401.32	0.00	0.00	100.00
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	55,000.00	0.00	0.00	55,000.00	0.00
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	350,000.00	211,571.47	0.00	138,428.53	60.45
2002-0000-649.0000	MATERIAL SALES	10,000.00	9,938.01	0.00	61.99	99.38
2002-0000-666.0000	INTEREST INCOME	800.00	(4.64)	0.00	804.64	(0.58)
2002-0000-675.0000	REFUNDS & REBATES	5,000.00	155.57	0.00	4,844.43	3.11
2002-0000-678.0000	REIMBURSEMENT INCOME	10,000.00	719.42	0.00	9,280.58	7.19
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	~~1,500,000.00~~	0.00	0.00	1,500,000.00	0.00
2002-0000-694.0000	MISCELLANEOUS	25,000.00	11,387.72	0.00	13,612.28	45.55
Total Dept 0000		~~3,986,900.00~~	2,048,759.30	169,645.73	1,938,140.70	51.39
TOTAL Revenues		~~3,986,900.00~~ 2,486,900	2,048,759.30	169,645.73	1,938,140.70	51.39
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-719.0000	Payroll Fringes	0.00	360.22	360.22	(360.22)	100.00
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	6,800.00	6,565.34	0.00	234.66	96.55
2002-4051-802.7581	ATHERTON ROAD BRIDGE REHABILITATION	2,600.00	2,493.94	0.00	106.06	95.92
2002-4051-802.7584	DAVISON RD (CENTER-GENESEE)	3,700.00	3,430.06	0.00	269.94	92.70
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	16,500.00	15,809.58	379.11	690.42	95.82
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR 2013_2014)	55,000.00	50,670.60	21.34	4,329.40	92.13
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	190,000.00	104,297.47	320.10	85,702.53	54.89
2002-4051-802.7589	BRISTOL RD BRIDGE 2013_2014	20,000.00	27.03	0.00	19,972.97	0.14
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	1,410,400.00	603,618.29	77,350.33	806,781.71	42.80
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	175,000.00	169,811.07	1,205.97	5,188.93	97.03
Total Dept 4051-CONSTRUCTION		1,880,000.00	957,083.60	79,637.07	922,916.40	50.91
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	20,000.00	11,508.61	0.00	8,491.39	57.54
2002-4063-706.0000	SALARIES PERMANENT	111,100.00	104,555.43	5,086.46	6,544.57	94.11
2002-4063-719.0000	FRINGE BENEFITS	172,300.00	167,600.00	391.11	4,700.00	97.27
2002-4063-757.0000	MATERIAL & GRAVEL	50,000.00	42,553.28	3,529.76	7,446.72	85.11
2002-4063-818.0000	CONTRACTUAL SERVICE	41,500.00	42,207.54	2,200.00	(707.54)	101.70
2002-4063-943.0000	EQUIPMENT RENTAL	130,000.00	112,903.85	0.00	17,096.15	86.85
Total Dept 4063-SURFACE MAINTENANCE		524,900.00	481,328.71	11,207.33	43,571.29	91.70
Dept 4068-TREES & SHRUBS						
-4068-705.0000	SUPERVISION SALARIES	1,000.00	229.13	0.00	770.87	22.91
-4068-706.0000	SALARIES PERMANENT	2,000.00	1,391.88	0.00	608.12	69.59
-4068-719.0000	FRINGE BENEFITS	2,775.00	2,541.99	0.00	233.01	91.60
-4068-818.0000	CONTRACTUAL SERVICE	8,450.00	4,720.01	0.00	3,729.99	55.86
-4068-943.0000	EQUIPMENT RENTAL	1,775.00	1,365.05	0.00	409.95	76.90
l Dept 4068-TREES & SHRUBS		16,000.00	10,248.06	0.00	5,751.94	64.05

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	3,500.00	1,801.82	0.00	1,698.18	51.48
2002-4069-706.0000	SALARIES PERMANENT	16,200.00	12,322.90	816.88	3,877.10	76.07
2002-4069-719.0000	FRINGE BENEFITS	23,100.00	20,535.18	62.04	2,564.82	88.90
2002-4069-757.0000	MATERIAL	8,500.00	2,909.69	26.90	5,590.31	34.23
2002-4069-818.0000	CONTRACTUAL SERVICE	55,500.00	57,060.45	2,260.00	(1,560.45)	102.81
2002-4069-943.0000	EQUIPMENT RENTAL	16,000.00	13,594.76	0.00	2,405.24	84.97
Total Dept 4069-DRAINAGE		122,800.00	108,224.80	3,165.82	14,575.20	88.13
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	366.59	0.00	1,633.41	18.33
2002-4074-706.0000	SALARIES PERMANENT	7,100.00	3,697.65	58.26	3,402.35	52.08
2002-4074-719.0000	FRINGE BENEFITS	7,500.00	5,736.46	4.39	1,763.54	76.49
2002-4074-757.0000	OPERATING SUPPLIES	1,000.00	1,431.17	0.00	(431.17)	143.12
2002-4074-757.7100	MATERIAL SIGNS	2,000.00	1,141.66	0.00	858.34	57.08
2002-4074-818.0000	CONTRACTUAL SERVICE	70,000.00	102,228.85	9,808.28	(32,228.85)	146.04
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	1,730.49	0.00	2,069.51	45.54
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN	19,000.00	35,743.83	0.00	(16,743.83)	188.13
Total Dept 4074-TRAFFIC SIGNS		112,400.00	152,076.70	9,870.93	(39,676.70)	135.30
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	72,353.05	0.00	77,646.95	48.24
Total Dept 4077-PAVEMENT MARK		150,000.00	72,353.05	0.00	77,646.95	48.24
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	3,003.22	3,003.22	0.00	0.00	100.00
2002-4078-706.0000	SALARIES PERMANENT	31,366.86	29,324.11	0.00	2,042.75	93.49
2002-4078-719.0000	FRINGE BENEFITS	62,790.12	62,790.12	0.00	0.00	100.00
2002-4078-757.0000	MATERIAL-SALT	33,166.82	33,166.82	0.00	0.00	100.00
2002-4078-818.0000	CONTRACTUAL SERVICES	25,009.35	25,009.35	0.00	0.00	100.00
2002-4078-943.0000	EQUIPMENT RENTAL	77,263.63	77,263.63	0.00	0.00	100.00
Total Dept 4078-WINTER MAINTENANCE		232,600.00	230,557.25	0.00	2,042.75	99.12 X
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	1,800.00	336.97	0.00	1,463.03	18.72
2002-4081-706.0000	SALARIES PERMANENT	4,900.00	2,044.66	280.80	2,855.34	41.73
2002-4081-719.0000	FRINGE BENEFITS	8,200.00	3,259.90	21.31	4,940.10	39.75
2002-4081-943.0000	EQUIPMENT RENTAL	8,000.00	4,362.60	0.00	3,637.40	54.53
Total Dept 4081-ROADSIDE CLEANUP		22,900.00	10,004.13	302.11	12,895.87	43.69
Dept 4082-ADMINISTRATION						
-4082-703.0000	ADMINISTRATION SALARIES	43,000.00	8,858.13	1,032.28	34,141.87	20.60
-4082-706.0000	SALARIES PERMANENT	83,700.00	32,268.75	1,586.84	51,431.25	38.55
-4082-719.0000	FRINGE BENEFITS	166,200.00	48,152.93	335.05	118,047.07	28.97
-4082-728.0000	INFORMATION TECH SUPPLIES	[illegible]	[illegible]	[illegible]	[illegible]	1?0.00
-408	[illegible]					1.52

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4082-808.0000	AUDIT	3,700.00	2,560.00	0.00	1,140.00	69.19
2002-4082-818.0000	CONTRACTUAL SERVICE	10,186.00	2,814.86	0.00	7,371.14	27.63
2002-4082-826.0000	LEGAL	2,000.00	31.25	0.00	1,968.75	1.56
2002-4082-828.0000	MEMBERSHIP & DUES	814.00	814.00	0.00	0.00	100.00
2002-4082-864.0000	TRAINING	1,000.00	864.42	0.00	135.58	86.44
2002-4082-943.0000	EQUIPMENT RENTAL	400.00	191.38	0.00	208.62	47.85
Total Dept 4082-ADMINISTRATION		317,700.00	103,036.53	3,079.59	214,663.47	32.43
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	407,700.00	391,682.37	33,929.15	16,017.63	96.07
Total Dept 4085-TRANSFER TO LOCAL STREET		407,700.00	391,682.37	33,929.15	16,017.63	96.07
TOTAL Expenditures		3,787,000.00	2,516,595.20	141,192.00	1,270,404.80	66.45
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		3,986,900.00	2,048,759.30	169,645.73	1,938,140.70	51.39
TOTAL EXPENDITURES		3,787,000.00	2,516,595.20	141,192.00	1,270,404.80	66.45
NET OF REVENUES & EXPENDITURES		199,900.00	(467,835.90)	28,453.73	667,735.90	234.03
BEG. FUND BALANCE		80,950.09	80,950.09			
END FUND BALANCE		280,850.09	(386,885.81)			

Attachment: 2014-2015 item 4 (1689 : 2014-2015 FY Budget Amendment 4)

To Approve + authorize a 2014-2015 budget amendment to fund 2065

Increase Revenue $24,000.00

* Increasing Revenue to match budgeted expenditures per comment from Burton City Council

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2065 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 0000						
2065-0000-666.0000	INTEREST INCOME	25.00	20.88	0.00	4.12	83.52
2065-0000-678.0001	DRUG FORFEITURE CLEARED	4,975.00	5,020.00	0.00	(45.00)	100.90
Total Dept 0000		5,000.00	5,040.88	0.00	(40.88)	100.82
TOTAL Revenues		5,000.00	5,040.88	0.00	(40.88)	100.82
Expenditures						
Dept 0000						
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	24,900.00	4,051.00	0.00	20,849.00	16.27
Total Dept 0000		24,900.00	4,051.00	0.00	20,849.00	16.27
TOTAL Expenditures		24,900.00	4,051.00	0.00	20,849.00	16.27
Fund 2065 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		5,000.00	5,040.88	0.00	(40.88)	100.82
TOTAL EXPENDITURES		24,900.00	4,051.00	0.00	20,849.00	16.27
NET OF REVENUES & EXPENDITURES		(19,900.00)	989.88	0.00	(20,889.88)	4.97
BEG. FUND BALANCE		10,376.96	10,376.96			
END FUND BALANCE		(9,523.04)	11,366.84			

2014.2015

To approve and authorize a budget amendment to fund 4146

104,000.00

Increase Exp. $ ~~[illegible]~~

* To budget for last part of Amy Street Construction which we thought would have wrapped up in the prior year budget but it did not.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P						
Expenditures						
Dept 0000						
4146-0000-802.7200	CONSTRUCTION	0.00	103,302.85	0.00	(103,302.85)	100.00
4146-0000-999.3146	TRANSFER OUT TO AMY STREET SAD FUND	23,800.00	0.00	0.00	23,800.00	0.00
Total Dept 0000		23,800.00	103,302.85	0.00	(79,502.85)	434.05
TOTAL Expenditures		23,800.00	103,302.85	0.00	(79,502.85)	434.05
Fund 4146 - AMY ST PAVING CAP PROJ 13-008-P:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		23,800.00	103,302.85	0.00	(79,502.85)	434.05
NET OF REVENUES & EXPENDITURES		(23,800.00)	(103,302.85)	0.00	79,502.85	434.05
BEG. FUND BALANCE		(117,986.16)	(117,986.16)			
END FUND BALANCE		(141,786.16)	(221,289.01)			

To approve and authorize the following 2014 2015 budget amendment to fund 1001:

Increase Exp. Dept 2023 $10,000.00

*Per conversation at budget workshop, Deputy Controller is SEIU and their MERS rate is outrageously high due to the number of retirees vs. number of remaining active SEIU members.

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,294,500.00	2,293,461.02	0.00	1,038.98	99.95
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	4,695.44	0.00	(134,695.44)	(3.61)
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	100,000.00	59,961.06	0.00	40,038.94	59.96
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	5,200.00	4,792.00	255.00	408.00	92.15
1001-0000-453.0000	FRANCHISE FEES	426,000.00	425,468.53	0.00	531.47	99.88
1001-0000-454.0000	LEASE FEES	35,000.00	34,664.87	0.00	335.13	99.04
1001-0000-574.0000	STATE SHARED REVENUES	2,355,700.00	1,685,524.00	0.00	670,176.00	71.55
1001-0000-576.0000	LIQUOR FEES	18,400.00	17,980.60	0.00	419.40	97.72
1001-0000-608.0000	BOARD OF APPEALS	9,800.00	9,700.00	0.00	100.00	98.98
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	243,371.75	0.00	76,628.25	76.05
1001-0000-622.0000	ZONING FEES	9,500.00	9,645.00	205.00	(145.00)	101.53
1001-0000-627.0000	COPY FEES	1,800.00	1,084.10	30.26	715.90	60.23
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	0.00	0.00	35,000.00	0.00
1001-0000-666.0000	INTEREST INCOME	12,500.00	11,506.89	0.00	993.11	92.06
1001-0000-673.0000	SALE OF ASSETS	52,000.00	53,141.68	1,930.00	(1,141.68)	102.20
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	2,054.53	0.00	3,445.47	37.36
1001-0000-675.0000	REFUNDS & REBATES	36,500.00	36,295.09	2.61	204.91	99.44
1001-0000-678.0000	REIMBURSEMENT INCOME	97,500.00	96,481.16	0.00	1,018.84	98.96
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	16,500.00	16,490.00	110.00	10.00	99.94
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	10,700.00	16,349.25	5,696.00	(5,649.25)	152.80
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	2,500.00	1,250.00	0.00	1,250.00	50.00
1001-0000-690.2004	MOVIES REVENUE (P&R)	3,500.00	2,550.00	0.00	950.00	72.86
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	6,150.00	0.00	850.00	87.86
1001-0000-694.0000	OTHER REVENUES	7,000.00	6,856.98	66.45	143.02	97.96
1001-0000-699.0000	CONTINGENCY	33,600.00	0.00	0.00	33,600.00	0.00
Total Dept 0000		5,765,700.00	5,039,473.95	8,295.32	726,226.05	87.40
TOTAL Revenues		5,765,700.00	5,039,473.95	8,295.32	726,226.05	87.40
Expenditures						
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	61,021.02	0.00	5,978.98	91.08
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,250.00	0.00	250.00	90.00
1001-1001-719.0000	FRINGE BENEFITS	55,000.00	38,857.86	0.00	16,142.14	70.65
1001-1001-727.0000	OFFICE SUPPLIES	650.00	258.45	0.00	391.55	39.76
1001-1001-728.0000	INFORMATION TECH SUPPLIES	2,700.00	2,700.00	0.00	0.00	100.00
1001-1001-731.0000	POSTAGE	250.00	196.37	0.00	53.63	78.55
1001-1001-808.0000	AUDIT	17,000.00	17,000.00	0.00	0.00	100.00
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00	744.99	0.00	49,255.01	1.49
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	8,600.00	8,410.00	0.00	190.00	97.79
1001-1001-826.0000	LEGAL	20,000.00	11,903.04	0.00	8,096.96	59.52
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,414.00	0.00	2,586.00	78.45
1001-1001-864.0000	TRAINING	18,000.00	12,943.86	0.00	5,056.14	71.91
-1001-900.0000	NOTICES	5,000.00	2,365.85	0.00	2,634.15	47.32
-1001-910.0000	INSURANCE	145,000.00	86,629.63	0.00	58,370.37	59.74
-1001-956.0000	MISCELLANEOUS	500.00	310.86	0.00	189.14	62.17
-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	5,000.00	4,826.38	0.00	173.62	96.53
l Dept 1001-COUNCIL		409,200.00	259,832.31	0.00	149,367.69	63.50
1071-MAYOR						
-107						3.85

Attachment: 2014-2015 item 4 (1689 : 2014-2015 FY Budget Amendment 4)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
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GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1071-706.0000	SALARIES PERMANENT	61,300.00	60,017.83	2,524.54	1,282.17	97.91
1001-1071-719.0000	FRINGE BENEFITS	80,300.00	70,952.53	415.52	9,347.47	88.36
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	852.17	0.00	147.83	85.22
1001-1071-728.0000	INFORMATION TECH. SUPPLIES	10,600.00	10,600.00	0.00	0.00	100.00
1001-1071-731.0000	POSTAGE	400.00	328.29	0.00	71.71	82.07
1001-1071-757.0000	OPERATING SUPPLIES	600.00	509.57	0.00	90.43	84.93
1001-1071-818.0000	CONTRACTUAL SERVICE	2,000.00	1,120.13	0.00	879.87	56.01
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	100.00	0.00	800.00	11.11
1001-1071-863.0000	AUTO REPAIR	1,000.00	483.70	341.92	516.30	48.37
1001-1071-864.0000	TRAINING	10,800.00	4,076.90	0.00	6,723.10	37.75
1001-1071-867.0000	GAS & OIL	1,000.00	448.85	0.00	551.15	44.89
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	2,500.00	1,215.53	37.85	1,284.47	48.62
1001-1071-984.0000	OFFICE EQUIPMENT	300.00	0.00	0.00	300.00	0.00
Total Dept 1071-MAYOR		247,000.00	220,154.00	6,166.08	26,846.00	89.13
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	60,900.00	36,037.36	2,195.37	24,862.64	59.17
1001-1091-710.0000	FEES PER DIEM	45,000.00	44,220.94	0.00	779.06	98.27
1001-1091-719.0000	FRINGE BENEFITS	53,450.00	26,108.40	167.95	27,341.60	48.85
1001-1091-727.0000	SUPPLIES	10,000.00	8,996.18	0.00	1,003.82	89.96
1001-1091-728.0000	INFORMATION TECH. SUPPLIES	1,300.00	1,300.00	0.00	0.00	100.00
1001-1091-731.0000	POSTAGE	4,500.00	3,725.46	0.00	774.54	82.79
1001-1091-818.0000	CONTRACTUAL SERVICE	6,000.00	5,457.31	0.00	542.69	90.96
1001-1091-861.0000	AUTO ALLOWANCE	600.00	216.18	0.00	383.82	36.03
1001-1091-864.0000	TRAINING	900.00	73.03	0.00	826.97	8.11
1001-1091-900.0000	NOTICES	200.00	188.30	0.00	11.70	94.15
1001-1091-943.0000	EQUIPMENT RENTAL	2,000.00	1,464.37	0.00	535.63	73.22
1001-1091-956.0000	MISCELLANEOUS	250.00	137.50	0.00	112.50	55.00
1001-1091-977.7089	NEW EQUIPMENT	1,400.00	1,213.85	0.00	186.15	86.70
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,000.00	2,000.00	0.00	0.00	100.00
Total Dept 1091-ELECTION		188,500.00	131,138.88	2,363.32	57,361.12	69.57
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	51,125.00	687.50	23,875.00	68.17
1001-2009-706.0000	SALARIES PERMANENT	91,100.00	87,289.34	3,522.40	3,810.66	95.82
1001-2009-719.0000	FRINGE BENEFITS	126,300.00	60,443.59	316.70	65,856.41	47.86
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	(6,602.20)	0.00	6,602.20	100.00
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	767.93	0.00	1,232.07	38.40
1001-2009-728.0000	INFORMATION TECH. SUPPLIES	8,000.00	8,000.00	0.00	0.00	100.00
1001-2009-731.0000	POSTAGE	7,200.00	6,902.70	0.00	297.30	95.87
1001-2009-818.0000	CONTRACTUAL SERVICE	5,000.00	1,664.64	0.00	3,335.36	33.29
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	2,855.89	0.00	144.11	95.20
-2009-826.0000	LEGAL	20,000.00	5,468.58	0.00	14,531.42	27.34
-2009-828.0000	MEMBERSHIP & DUES	1,300.00	379.00	0.00	921.00	29.15
-2009-863.0000	AUTO REPAIR	1,000.00	211.78	0.00	788.22	21.18
-2009-864.0000	TRAINING	8,100.00	2,598.18	0.00	5,501.82	32.08
-2009-867.0000	GAS & OIL	2,000.00	248.52	0.00	1,751.48	12.43
-2009-868.0000	AUTO WASH	100.00	5.00	0.00	95.00	5.00
-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	3,000.00	0.00	1,000.00	75.00
-2009-984.0000	OFFICE EQUIPMENT	500.00	0.00	0.00	500.00	0.00

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Fund 1001 - GENERAL FUND						
Expenditures						
Total Dept 2009-ASSESSOR		354,600.00	224,357.95	4,526.60	130,242.05	63.27
Dept 2015-CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	56,842.24	2,329.60	3,757.76	93.80
1001-2015-706.0000	SALARIES PERMANENT	18,900.00	11,928.42	731.81	6,971.58	63.11
1001-2015-719.0000	FRINGE BENEFITS	73,000.00	56,880.03	229.35	16,119.97	77.92
1001-2015-727.0000	OFFICE SUPPLIES	800.00	714.39	0.00	85.61	89.30
1001-2015-728.0000	INFORMATION TECH. SUPPLIES	4,000.00	4,000.00	0.00	0.00	100.00
1001-2015-731.0000	POSTAGE	200.00	92.58	0.00	107.42	46.29
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	405.78	0.00	94.22	81.16
1001-2015-828.0000	MEMBERSHIP & DUES	400.00	295.00	0.00	105.00	73.75
1001-2015-861.0000	AUTO ALLOWANCE	100.00	32.49	0.00	67.51	32.49
1001-2015-864.0000	TRAINING	1,800.00	1,221.82	0.00	578.18	67.88
1001-2015-956.0000	MISCELLANEOUS	250.00	202.50	0.00	47.50	81.00
1001-2015-984.0000	OFFICE EQUIPMENT	19,750.00	11,908.63	0.00	7,841.37	60.30
Total Dept 2015-CLERK		180,300.00	144,523.88	3,290.76	35,776.12	80.16
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,400.00	10,985.42	450.88	1,414.58	88.59
1001-2023-706.0000	SALARIES PERMANENT	36,000.00	33,679.18	1,291.08	2,320.82	93.55
1001-2023-719.0000	FRINGE BENEFITS	59,357.72	59,966.89	158.81	(609.17)	101.03
1001-2023-727.0000	OFFICE SUPPLIES	1,100.00	951.33	0.00	148.67	86.48
1001-2023-728.0000	INFORMATION TECH. SUPPLIES	8,000.00	8,000.00	0.00	0.00	100.00
1001-2023-731.0000	POSTAGE	200.00	59.89	0.00	140.11	29.95
1001-2023-818.0000	CONTRACTUAL SERVICE	1,077.91	1,077.91	0.00	0.00	100.00
1001-2023-828.0000	MEMBERSHIP & DUES	600.00	405.00	0.00	195.00	67.50
1001-2023-864.0000	TRAINING	1,107.42	1,107.42	0.00	0.00	100.00
1001-2023-956.0000	MISCELLANEOUS	325.00	300.01	0.00	24.99	92.31
1001-2023-984.0000	OFFICE EQUIPMENT	931.95	931.95	0.00	0.00	100.00
Total Dept 2023-CONTROLLER		121,100.00	117,465.00	1,900.77	3,635.00	97.00
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,800.00	12,993.01	532.50	806.99	94.15
1001-2053-706.0000	SALARIES PERMANENT	8,300.00	7,516.56	358.88	783.44	90.56
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	13,946.19	68.59	6,053.81	69.73
1001-2053-727.0000	OFFICE SUPPLIES	800.00	693.11	0.00	106.89	86.64
1001-2053-728.0000	INFORMATION TECH. SUPPLIES	2,000.00	2,000.00	0.00	0.00	100.00
1001-2053-731.0000	POSTAGE	15,100.00	7,084.61	0.00	8,015.39	46.92
1001-2053-818.0000	CONTRACTUAL SERVICE	6,300.00	2,134.40	0.00	4,165.60	33.88
1001-2053-827.0000	TAX ROLL EXPENSE	8,200.00	7,710.25	0.00	489.75	94.03
1001-2053-828.0000	MEMBERSHIP & DUES	200.00	175.00	0.00	25.00	87.50
1001-2053-864.0000	TRAINING	1,300.00	75.00	0.00	1,225.00	5.77
-2053-984.0000	OFFICE EQUIPMENT	1,100.00	0.00	0.00	1,100.00	0.00
l Dept 2053-TREASURER		77,100.00	54,328.13	959.97	22,771.87	70.46
2065-CITY HALL						
-2065-706.0000	SALARIES PERMANENT	51,800.00	48,064.91	1,681.10	3,735.09	92.79
-2065-719.0000	FRINGE BENEFITS	45,100.00	25,926.78	151.58	19,173.22	57.49
-206						2.15

SEIU Employee

06/09/2015 11:09 AM
User: millerg
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
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GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2065-728.0000	INFORMATION TECH. SUPPLIES	82,900.00	82,900.00	0.00	0.00	100.00
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	6,621.52	836.75	(121.52)	101.87
1001-2065-825.0000	JANITORIAL	13,000.00	8,640.00	720.00	4,360.00	66.46
1001-2065-826.0000	LEGAL	11,540.00	8,388.91	0.00	3,151.09	72.69
1001-2065-864.0000	TRAINING	50.00	50.00	0.00	0.00	100.00
1001-2065-910.0000	BUILDING INSURANCE	6,000.00	3,863.31	0.00	2,136.69	64.39
1001-2065-920.0000	UTILITIES	48,000.00	37,121.00	273.92	10,879.00	77.34
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	80,000.00	87,170.56	9.44	(7,170.56)	108.96
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,275.00	6,262.17	0.00	12.83	99.80
1001-2065-938.0000	MAINT OF GROUNDS	4,535.00	4,882.02	352.23	(347.02)	107.65
1001-2065-943.0000	EQUIPMENT RENTAL	11,300.00	11,067.30	0.00	232.70	97.94
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	1,000,000.00	0.00	0.00	100.00
1001-2065-977.7089	NEW EQUIPMENT	215,000.00	215,000.00	0.00	0.00	100.00
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	123,500.00	122,642.00	0.00	858.00	99.31
Total Dept 2065-CITY HALL		1,712,300.00	1,675,546.39	4,134.88	36,753.61	97.85
Dept 2071-PUBLIC SERVICE						
1001-2071-922.0000	DRAINS AT LARGE	95,000.00	89,371.51	0.00	5,628.49	94.08
1001-2071-926.0000	STREET LIGHTING	445,000.00	366,487.34	0.00	78,512.66	82.36
1001-2071-959.7654	DISASTER AID	3,000.00	400.00	0.00	2,600.00	13.33
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	2,000.00	355.45	0.00	1,644.55	17.77
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	32,763.56	0.00	2,236.44	93.61
1001-2071-966.0000	BLIGHT ELMINATION EXPENDITURE	44,800.00	43,563.20	0.00	1,236.80	97.24
Total Dept 2071-PUBLIC SERVICE		624,800.00	532,941.06	0.00	91,858.94	85.30
Dept 3070-INSPECTION DEPARTMENT						
1001-3070-706.0000	SALARIES PERMANENT	13,000.00	0.00	0.00	13,000.00	0.00
1001-3070-719.0000	FRINGE BENEFITS	7,000.00	0.00	0.00	7,000.00	0.00
1001-3070-727.0000	OFFICE SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
1001-3070-728.0000	INFORMATION TECH. SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
1001-3070-731.0000	POSTAGE	100.00	0.00	0.00	100.00	0.00
1001-3070-864.0000	TRAINING	1,800.00	0.00	0.00	1,800.00	0.00
Total Dept 3070-INSPECTION DEPARTMENT		29,900.00	0.00	0.00	29,900.00	0.00
Dept 3071-ENGINEERING & REIMB						
1001-3071-678.1001	GENERAL FUND REIMB	(500.00)	0.00	0.00	(500.00)	0.00
1001-3071-678.2002	MAJOR STREET REIMB	(4,200.00)	0.00	0.00	(4,200.00)	0.00
1001-3071-678.2003	LOCAL STREET REIMB	(2,900.00)	0.00	0.00	(2,900.00)	0.00
1001-3071-678.2049	BUILDING INSP. REIMBURSEMENT	(100.00)	0.00	0.00	(100.00)	0.00
1001-3071-678.2069	INSP REIMB. - OTHER CITY PROPERTY	(200.00)	0.00	0.00	(200.00)	0.00
-3071-678.5090	SEWER-INSPECTION REIMB	(14,200.00)	0.00	0.00	(14,200.00)	0.00
-3071-678.5091	WATER-INSPECTION REIMB	(1,400.00)	0.00	0.00	(1,400.00)	0.00
-3071-678.6061	MOTOR POOL REIMB	(6,600.00)	0.00	0.00	(6,600.00)	0.00
l Dept 3071-ENGINEERING & REIMB		(30,100.00)	0.00	0.00	(30,100.00)	0.00
6090-PARKS & RECREATION						
-6090-705.0000	RECREATION DIRECTOR SALARY	5,200.00	4,880.00	200.00	320.00	93.85
-609						[illegible]6.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-6090-710.0000	COMMISSION SALARIES	3,000.00	2,200.00	200.00	800.00	73.33
1001-6090-719.0000	FRINGE BENEFITS	1,200.00	1,455.96	427.09	(255.96)	121.33
1001-6090-728.0000	INFORMATION TECH. SUPPLIES	1,300.00	1,300.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	300.00	0.00	0.00	300.00	0.00
1001-6090-757.0000	OPERATING SUPPLIES	3,500.00	4,276.05	878.01	(776.05)	122.17
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	9,635.89	304.40	3,364.11	74.12
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	8,272.74	0.00	727.26	91.92
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
1001-6090-959.7674	MEMORIAL DAY PARADE	17,877.52	13,328.23	10,677.87	4,549.29	74.55
1001-6090-973.0000	P & R COMMUNITY EVENTS	12,162.20	12,701.78	539.58	(539.58)	104.44
1001-6090-973.1000	EASTER EGG HUNT	500.00	486.88	0.00	13.12	97.38
1001-6090-973.1200	TRICK OR TREAT TRAIL	2,000.00	1,978.70	0.00	21.30	98.94
1001-6090-973.1800	BACK TO BRICKS	65.00	52.28	0.00	12.72	80.43
1001-6090-973.2000	VETERAN'S HONOR RACE	15,552.93	15,552.93	0.00	0.00	100.00
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,050.00	9,446.12	411.54	(396.12)	104.38
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	5,200.00	5,200.00	0.00	0.00	100.00
1001-6090-974.7049	PARK PROJECTS	892.35	892.35	0.00	0.00	100.00
Total Dept 6090-PARKS & RECREATION		105,600.00	91,969.57	13,638.49	13,630.43	87.09
Dept 8001-PLANNING						
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	22,076.58	897.50	2,323.42	90.48
1001-8001-710.0000	COMMISSION SALARIES	1,700.00	1,280.00	0.00	420.00	75.29
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	13,016.86	66.99	5,483.14	70.36
1001-8001-727.0000	SUPPLIES & POSTAGE	400.00	396.66	0.00	3.34	99.17
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	54.00	0.00	46.00	54.00
1001-8001-864.0000	TRAINING	120.00	0.00	0.00	120.00	0.00
1001-8001-900.0000	NOTICES	380.00	253.80	0.00	126.20	66.79
Total Dept 8001-PLANNING		45,600.00	37,077.90	964.49	8,522.10	81.31
Dept 8005-ZONING						
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	22,134.44	953.51	2,265.56	90.71
1001-8005-710.0000	BOARD SALARIES	2,900.00	2,280.00	240.00	620.00	78.62
1001-8005-719.0000	FRINGE BENEFITS	18,246.00	13,097.61	89.53	5,148.39	71.78
1001-8005-727.0000	SUPPLIES & POSTAGE	800.00	677.59	0.00	122.41	84.70
1001-8005-828.0000	MEMBERSHIP & DUES	54.00	54.00	0.00	0.00	100.00
1001-8005-900.0000	NOTICES	1,000.00	888.30	0.00	111.70	88.83
Total Dept 8005-ZONING		47,400.00	39,131.94	1,283.04	8,268.06	82.56
Dept 9099-TRANSFERS OUT						
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	642,000.00	642,000.00	0.00	0.00	100.00
1001-9099-999.2007	TRANSFER TO POLICE FUND	350,000.00	350,000.00	0.00	0.00	100.00
-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	155,000.00	0.00	0.00	100.00
-9099-999.7094	TRANSFER TO OTHER FUNDS	115,000.00	0.00	0.00	115,000.00	0.00
Total Dept 9099-TRANSFERS OUT		1,262,000.00	1,147,000.00	0.00	115,000.00	90.89
Total Expenditures		5,375,300.00	4,675,467.01	39,228.40	699,832.99	86.98

Attachment: 2014-2015 item 4 (1689 : 2014-2015 FY Budget Amendment 4)

J.10.a

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		5,765,700.00	5,039,473.95	8,295.32	726,226.05	87.40
TOTAL EXPENDITURES		5,375,300.00	4,675,467.01	39,228.40	699,832.99	86.98
NET OF REVENUES & EXPENDITURES		390,400.00	364,006.94	(30,933.08)	26,393.06	93.24
BEG. FUND BALANCE		2,170,647.05	2,170,647.05			
END FUND BALANCE		2,561,047.05	2,534,653.99			

To approve and authorize the following 2014-2015 budget amendment to fund 2049

Increase Revenue 10,000.00

* Increase revenue because prior year projection for fund balance was higher than where we ended up on actual numbers.

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2049 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 0000						
2049-0000-450.0000	PERMITS & LICENSE FEES	60,000.00	69,053.00	2,023.00	(9,053.00)	115.09
2049-0000-624.0000	CONDEMNED HOUSING	87,285.00	88,176.04	0.00	(891.04)	101.02
2049-0000-625.0000	INSPECTION FEES	12,715.00	12,985.00	270.00	(270.00)	102.12
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	10,000.00	7,880.00	0.00	2,120.00	78.80
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	30,000.00	28,671.47	1,917.55	1,328.53	95.57
2049-0000-664.0000	SOIL EROSION SERVICES	400.00	4,160.00	0.00	(3,760.00)	1,040.00
2049-0000-666.0000	INTEREST INCOME	0.00	(18.52)	0.00	18.52	100.00
2049-0000-694.0000	MISCELLANEOUS	5,000.00	640.55	0.00	4,359.45	12.81
Total Dept 0000		205,400.00	211,547.54	4,210.55	(6,147.54)	102.99
TOTAL Revenues		205,400.00	211,547.54	4,210.55	(6,147.54)	102.99
Expenditures						
Dept 2061-BUILDING						
2049-2061-703.0000	ADMINISTRATIVE SALARIES	29,100.00	17,762.49	605.99	11,337.51	61.04
2049-2061-706.0000	SALARIES PERMANENT	81,600.00	79,148.33	3,554.54	2,451.67	97.00
2049-2061-719.0000	FRINGE BENEFITS	68,100.00	64,720.37	322.60	3,379.63	95.04
2049-2061-727.0000	OFFICE SUPPLIES	1,500.00	1,390.52	86.77	109.48	92.70
2049-2061-728.0000	INFORMATION TECH. SUPPLIES	10,600.00	10,600.00	0.00	0.00	100.00
2049-2061-731.0000	POSTAGE	200.00	95.71	0.00	104.29	47.86
2049-2061-757.0000	OPERATING SUPPLIES	6,000.00	1,843.88	5.00	4,156.12	30.73
2049-2061-818.0000	CONTRACTUAL SERVICES	4,500.00	1,245.00	0.00	3,255.00	27.67
2049-2061-826.0000	LEGAL	2,500.00	2,156.91	0.00	343.09	86.28
2049-2061-828.0000	MEMBERSHIP & DUES	300.00	143.00	40.00	157.00	47.67
2049-2061-864.0000	TRAINING	1,500.00	1,247.27	240.00	252.73	83.15
2049-2061-920.0000	UTILITIES	4,500.00	0.00	0.00	4,500.00	0.00
2049-2061-943.0000	EQUIPMENT RENTAL	18,000.00	6,284.64	0.00	11,715.36	34.91
2049-2061-959.0000	CONDEMNED HOUSING	40,000.00	39,628.89	113.00	371.11	99.07
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	15,000.00	9,981.71	755.66	5,018.29	66.54
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	151.95	0.00	248.05	37.99
2049-2061-984.0000	OFFICE EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 2061-BUILDING		284,300.00	236,400.67	5,723.56	47,899.33	83.15
TOTAL Expenditures		284,300.00	236,400.67	5,723.56	47,899.33	83.15
Fund 2049 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		205,400.00	211,547.54	4,210.55	(6,147.54)	102.99
TOTAL EXPENDITURES		284,300.00	236,400.67	5,723.56	47,899.33	83.15
OF REVENUES & EXPENDITURES		(78,900.00)	(24,853.13)	(1,513.01)	(54,046.87)	31.50
FUND BALANCE		75,225.20	75,225.20			
FUND BALANCE		(3,674.80)	50,372.07			

Attachment: 2014-2015 item 4 (1689 : 2014-2015 FY Budget Amendment 4)

To approve and authorize the following 2014-2015 budget amendment for Fund 2070

Increase Revenue $115,000.00

* Increasing Revenue as this was the first year for this fund. In prior years, this was one line in Trust + Agency and as such was never budgeted.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2070 - SENIOR CENTER ACTIVITIES FUND						
Revenues						
Dept 0000						
2070-0000-666.0000	INTEREST INCOME	275.00	269.43	0.00	5.57	97.97
2070-0000-695.0000	ACTIVITIES REVENUE	19,725.00	100,927.28	0.00	(81,202.28)	511.67
Total Dept 0000		20,000.00	101,196.71	0.00	(81,196.71)	505.98
TOTAL Revenues		20,000.00	101,196.71	0.00	(81,196.71)	505.98
Expenditures						
Dept 0000						
2070-0000-721.0000	ACTIVITY EXPENDITURE	134,100.00	111,629.28	169.00	22,470.72	83.24
Total Dept 0000		134,100.00	111,629.28	169.00	22,470.72	83.24
TOTAL Expenditures		134,100.00	111,629.28	169.00	22,470.72	83.24
Fund 2070 - SENIOR CENTER ACTIVITIES FUND:						
TOTAL REVENUES		20,000.00	101,196.71	0.00	(81,196.71)	505.98
TOTAL EXPENDITURES		134,100.00	111,629.28	169.00	22,470.72	83.24
NET OF REVENUES & EXPENDITURES		(114,100.00)	(10,432.57)	(169.00)	(103,667.43)	9.14
BEG. FUND BALANCE						
END FUND BALANCE		(114,100.00)	(10,432.57)			

To Approve & Authorize the following 2014-2015 budget amendment for fund 2072:

Increase Revenue $8,000.00

* Increasing revenue because prior year projection for fund balance was higher then where we ended up on actual numbers.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 06/30/2015
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2072 - POLICE/FIRE SCULPTURE FUND						
Revenues						
Dept 0000						
2072-0000-666.0000	INTEREST INCOME	13.00	12.65	0.00	0.35	97.31
2072-0000-671.0000	DONATIONS	99,987.00	2,300.00	0.00	97,687.00	2.30
Total Dept 0000		100,000.00	2,312.65	0.00	97,687.35	2.31
TOTAL Revenues		100,000.00	2,312.65	0.00	97,687.35	2.31
Expenditures						
Dept 0000						
2072-0000-706.0000	SALARIES PERMANENT	27,700.00	0.00	0.00	27,700.00	0.00
2072-0000-757.0000	OPERATING SUPPLIES	100.00	50.00	0.00	50.00	50.00
2072-0000-818.0000	CONTRACTUAL SERVICES	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 0000		127,800.00	50.00	0.00	127,750.00	0.04
TOTAL Expenditures		127,800.00	50.00	0.00	127,750.00	0.04
Fund 2072 - POLICE/FIRE SCULPTURE FUND:						
TOTAL REVENUES		100,000.00	2,312.65	0.00	97,687.35	2.31
TOTAL EXPENDITURES		127,800.00	50.00	0.00	127,750.00	0.04
NET OF REVENUES & EXPENDITURES		(27,800.00)	2,262.65	0.00	(30,062.65)	8.14
BEG. FUND BALANCE		19,899.95	19,899.95			
END FUND BALANCE		(7,900.05)	22,162.60			

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1651)

DOC ID: 1651

Approve and authorize the 2015-2016 City of Burton Downtown Development Authority Budget on a departmental basis.

ATTACHMENTS:

- DDA budget forwarded to BCC 2015_2016 (PDF)

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 PROJECTED ACTIVITY	2015- DEPARTMENT REQUE BUDG
ESTIMATED REVENUES				
Dept 0000				
5013-0000-403.0000	CURRENT TAX REVENUE	32,200	30,000	31,70
5013-0000-404.0000	TAX CHARGEBACKS	(300)	(300)	(10
5013-0000-407.0000	DELINQUENT REAL/PERS TAXES	1,200	1,300	1,00
5013-0000-666.0000	INVESTMENT INTEREST	300	400	30
5013-0000-678.0000	REIMBURSEMENT INCOME	1,200		10
Totals for dept 0000-		34,600	31,400	33,00
TOTAL ESTIMATED REVENUES		34,600	31,400	33,00
APPROPRIATIONS				
Dept 0000				
5013-0000-757.0000	SUPPLIES & POSTAGE	200	200	80
5013-0000-808.0000	AUDIT	600	400	40
5013-0000-880.0000	COMMUNITY DECORATIONS		2,600	2,60
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	21,300	20,000	17,00
5013-0000-956.0000	MISCELLANEOUS	14,200	11,000	5,00
5013-0000-999.2007	TRANSFER TO POLICE FUND	7,500	7,500	5,00
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.			3,00
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.		3,000	3,00
Totals for dept 0000-		43,800	44,700	36,80
TOTAL APPROPRIATIONS		43,800	44,700	36,80
NET OF REVENUES/APPROPRIATIONS - FUND 5013		(9,200)	(13,300)	(3,80
BEGINNING FUND BALANCE		226,100	217,000	203,70
ENDING FUND BALANCE		216,900	203,700	199,90

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/15/15 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1652)

DOC ID: 1652

Approve and authorize the City of Burton budget for all General Appropriations Act funds for the 2015-2016 fiscal year on a departmental basis as amended by City Council.