CITY OF BURTON

BURTON CITY COUNCIL MEETING

JUNE 18, 2018

AGENDA

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. INVOCATION LED BY: STEVE HEFFNER

B. THE PLEDGE OF ALLEGIANCE IS LED BY: STEVE HEFFNER

C. ROLL CALL

D. STAFF PRESENT

E. APPROVAL OF MINUTES

F. ADMINISTRATIVE REPORTS

Mayor Zelenko will be asking for a Closed Session

1. Revenue and Expenditure Report as of May 31, 2018

G. COMMITTEE REPORTS

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

I. COUNCIL DISCUSSION

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Doyle) 5/29/2018 to 6/11/2018 in the amount $4,780.75.

2. Approve and authorize the acceptance of the low bid and allow the Mayor and Clerk to enter into a contract, contingent upon the submittal and approval of the required bonds and insurance documents, on behalf of the City of Burton with Solar Express, 6280 W. Vienna Rd., Clio, MI 48420 in the amount of $6,200.00 for the demolition of 2231 Judd Rd.

3. Approve and authorize the Mayor and Clerk to enter into a contract with Pavement Maintenance Systems, LLC, 384 Industrial Parkway, Imlay City MI 48444, to perform pavement preservation treatments on selected City Major and City Local streets at a cost of approximately $500,000.00.

4. Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Charles Iddins for the approximate amount of $70,291 of which all costs are solely the responsibility of the employee.

5. Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Michael Odette for the approximate amount of $70, 291 of which all costs are solely the responsibility of the employee.

6. Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Kevin Jones for the approximate amount of $34,236.00 of which all costs are solely the responsibility of the employee.

7. Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Kirt Bierlein for the approximate amount of $55,469.00 of which all costs are solely the responsibility of the employee.

8. Approve and authorize acceptance of the Ratified POLC Command Unit Collective Bargaining Agreement expiring June 30, 2023.

9. Approve and authorize acceptance of the Ratified POLC Patrol Unit Collective Bargaining Agreement expiring June 30, 2022.

10. Approve and authorize the employment agreement between the City of Burton and Ietta Sue Warren, Human Resource/Labor Relations Director, effective July 1, 2018 through June 30, 2019.

11. Approve and authorize the setting of a public hearing on Monday, July 2, 2018 at 6:00 PM for the purpose of discussion and possible recommendations regarding the amending Chapter 153 of the City of Burton Code of Ordinances by the addition of temporary sign conditions in commercial and industrial districts within the city of Burton and to provide for penalty for the violation thereof.

12. Approve and authorize the setting of a City Council Committee of the Whole on Monday, July 2, 2018 at 6:15 PM for the purpose of discussion and possible recommendations regarding the amending Chapter 153 of the City of Burton Code of Ordinances by the addition of temporary sign conditions in commercial and industrial districts within the city of Burton and to provide for penalty for the violation thereof.

13. Approve and authorize the request for Residential Water/Sewer Installer's License for GV Excavating, LLC, 8644 McClements Road, Brighton, MI 48114.

14. Approve and authorize the proposed 2018-2019 fiscal year Downtown Development Authority Budget.

15. • Approve and authorize the tax millage levy of 1.8673 mills for the Downtown Development Authority in the affected district for the 2018-2019 fiscal year.

16. Approve and authorize the following tax millages and fees to be levied for the 2018-2019 fiscal year: General Operating 4.0000 mills; Voted Police 0.9872, Voted Police 0.9996, Voted Police 6.4974 (8.4846 total); Voted Fire 0.9996 a $131.04 per unit rubbish removal fee on all residential improved parcels and those other parcels that utilize the service; a Property Tax Administration Fee of 1% on all tax statements and additional 4% late penalty charge when delinquent.

17. • Approve and authorize the Burton City Budget Resolution for all General Appropriation Act Funds for the 2018-2019 fiscal and that the Burton City Budget be adopted on a departmental basis.

18. Approve and authorize the following 2017-2018 budget amendment in the Water Fund budget: Increase 5091-0000-539.2019 DWRF #5 Grant Revenue by $300,000; Increase 5091-0000-691.0651 CDBG Revenue by $94,268.36; Increase 5091-5091-968.0000 Depreciation Expense by $32,300; Decrease 5091-5091-977.7087 CDBG Expense by $207,931.64; Increase 5091-5091-995.2017 Interest DWRF #3 Financing by $3,000; Decrease 5091-5091-995.2018 Interest DWRF #4 Financing by $50,000; Increase 5091-0000-390.0000 Unappropriated Surplus by $616,900.

19. Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Increase 1001-1001-703.0000 Salary-Council by $400; Increase 1001-1001-719.0000 Fringe Benefits-Council by $5,000; Decrease 1001-1001-818.0001 Master Plan by $1,500; Decrease 1001-1001-864.0000 Training-Council by $1,900; Decrease 1001-1001-910.0000 Insurance by $2,000.

20. Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Increase 1001-2009-706.0000 Salaries Permanent-Assessor by $500; Decrease 1001-2009-718.0000 Retirement MER-Retirees-Assessor by $500; Decrease 1001-2009-719.0000 Fringe Benefits-Assessor by $300; Increase 1001-2009-731.0000 Postage-Assessor by $300.

21. Approve and authorize the following 2017-2018 budget amendment to the General Fund budget: Decrease 1001-2053-703.0000 Treasurer Salary by $100; Increase 1001-2053-706.0000 Salaries Permanent-Treasurer by $100; Increase 1001-2053-717.0000 Retirement MERS-Active by $300; Decrease 1001-2053-718.0000 Retirement MERS-Retirees by $300.

22. Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-1091-706.0000 Salaries Permanent-Election by $10,000; Decrease 1001-1091-718.000 Retirement-MERS Retirees-Election by $10,000; Decrease 1001-2071-959.7654 Disaster Aid by $10,000; Increase 1001-2071-926.0000 Street Lighting by $30,000.

23. Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-8001-706.0000 Salaries Permanent-Planning by $100; Increase 1001-8001-709.0000 Overtime-Planning by $100; Decrease 1001-8005-706.0000 Salaries Permanent-Zoning by $100; Increase 1001-8005-709.0000 Overtime-Zoning by $100.

24. Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-2065-706.0000 Salaries Permanent-City Hall by $7,800; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by $3,000; Increase 1001-2065-718.000 Retirement-MERS Retirees-City Hall by $4,800.

25. Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-2065-937.8000 ADA Bldg/Maint & Supplies-City Hall by $100; Increase 1001-2065-910.0000 Building Insurance-City Hall by $100.

26. Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Decrease 2006-2006-707.0000 Part-Time Firemen by $300; Increase 2006-2006-910-7020 Building Insurance by $300.

27. Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Decrease 6061-6061-757.0000 Operating Expenditures by $500; Increase 6061-6061-910.7020 Building Insurance by $500.

28. Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-705.0000 Sergeants Salaries by $6,100; Increase 2007-2007-910.0000 Insurance by $6,100.

29. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1001-900.0000 Notices by $1,000; Decrease 1001-1001-956.0003 City Council Newsletter by $1,000.

30. Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Increase 2049-2061-719.0000 Fringe Benefits by $14,000; Increase 2049-2061-731.0000 Postage by $200; Increase 2049-2061-818.0000 Contractual Services by $3,600; Increase 2049-2061-920.0000 Utilities by $300; Decrease 2049-2061-966.0000 Blight Elimination Grant Expenditures by $18,100.

31. Approve and authorize the following 2017-2018 budget amendment in the Information Technology Fund: Decrease 6036-0000-669.0680 Tech Charges-Local Street by $600; Decrease 6036-0000-669.0681 Tech Charges-Major Street by $600; Decrease 6036-0000-669.0682 Tech Charges-Sewer by $14,000; Decrease 6036-0000-669.0683 Tech Charges-Water by $10,200; Increase 6036-0000-669.0684 Tech Charges-General Fund by $54,800; Decrease 6036-0000-669.0685 Tech Charges-Motor Pool by $3,800; Decrease 6036-0000-669.0686 Tech Charges-Police by $15,200; Decrease 6036-0000-669.0687 Tech Charges-Fire by $6,500; Decrease 6036-0000-669.0689 Tech Charges-Building by $2,600; Decrease 6036-0000-669.0690 Tech Charges-Senior Citizens by $1,300.

32. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Decrease 1001-1001-728.0000 Information Tech Allocation-Council by $7,000; Decrease 1001-1071-728.0000 Information Tech Allocation-Mayor by $2,600; Decrease 1001-1091-728.0000 Information Tech Allocation-Election by $300; Decrease 1001-2009-728.0000 Information Tech Allocation-Assessor by $1,900; Decrease 1001-2015-728.0000 Information Tech Allocation-Clerk by $1,000; Decrease 1001-2023-728.0000 Information Tech Allocation-Controller by $1,900; Decrease 1001-2053-728.0000 Information Tech Allocation-Treasurer by $500; Decrease 1001-2065-728.0000 Information Tech Allocation-City Hall by $29,700; Decrease 1001-6090-728.0000 Information Tech Allocation-Parks & Recreation by $300; Increase 1001-0000-390.0000 Unappropriated Surplus by $45,200.

33. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Decrease 2002-4082-728.0000 Information Tech Allocation-Administration by $600; Increase 2002-0000-390.0000 Unappropriated Surplus by $600.

34. Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Decrease 2003-4082-728.0000 Information Tech Allocation-Administration by $600; Increase 2003-0000-390.0000 Unappropriated Surplus by $600.

35. Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Decrease 2006-2006-728.0000 Information Tech Allocation by $6,500; Increase 2006-0000-390.0000 Unappropriated Surplus by $6,500.

36. Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-728.0000 Information Tech Allocation by $15,200; Increase 2007-0000-390.0000 Unappropriated Surplus by $15,200.

37. Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Decrease 2049-2061-728.0000 Information Tech Allocation by $2,600; Increase 2049-0000-390.0000 Unappropriated Surplus by $2,600.

38. Approve and authorize the following 2017-2018 budget amendment in the Senior Citizens Center Fund: Decrease 2069-2069-728.0000 Information Tech Allocation by $1,300; Increase 2069-0000-390.0000 Unappropriated Surplus by $1,300.

39. Approve and authorize the following 2017-2018 budget amendment in the Sewer Fund: Decrease 5090-5090-728.0000 Information Tech Allocation by $14,000; Increase 5090-0000-390.0000 Unappropriated Surplus by $14,000.

40. Approve and authorize the following 2017-2018 budget amendment in the Water Fund: Decrease 5091-5091-728.0000 Information Tech Allocation by $10,200; Increase 5091-0000-390.0000 Unappropriated Surplus by $10,200.

41. Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Decrease 6061-6061-728.0000 Information Tech Allocation by $3,800; Increase 6061-0000-390.0000 Unappropriated Surplus by $3,800.

42. Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-818.0000 Contractual Services by $9,100; Increase 2007-2007-863.0000 Auto Repair by $5,000; Increase 2007-2007-868.0000 Auto Wash by $500; Increase 2007-2007-920.0000 Utilities by $5,000; Increase 2007-2007-931.0000 Building Repair by $3,000; Decrease 2007-2007-985.0000 Police Vehicles by $4,400.

43. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1071-706.0000 Salaries Permanent-Mayor by $200; Increase 1001-1071-717.0000 Retirement-MERS Active-Mayor by $100; Increase 1001-1071-718.0000 Retirement-MERS Retirees-Mayor by $100; Increase 1001-1071-719.0000 Fringe Benefits-Mayor by $2,800; Increase 1001-2023-703.0000 Controller Salary-Controller by $100; Increase 1001-2023-706.0000 Salaries Permanent-Controller by $100; Increase 1001-2023-717.0000 Retirement-MERS Active-Controller by $100; Increase 1001-2023-718.0000 Retirement-MERS Retirees-Controller by $100; Increase 1001-2023-719.0000 Fringe Benefits-Controller by $1,500; Increase 1001-2065-706.0000 Salaries Permanent-City Hall by $300; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by $100; Increase 1001-2065-718.0000 Retirement-MERS Retirees-City Hall by $100; Increase 1001-2065-719.0000 Fringe Benefits-City Hall by $3,400; Decrease 1001-1071-719.0000 Fringe Benefits-Mayor by $9,000.

44. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-4063-708.0000 Shared Salaries-Surface Maintenance by $100; Increase 2002-4063-717.0000 Retirement-MERS Active-Surface Maintenance by $100; Increase 2002-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by $100; Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by $1,100; Increase 2002-4082-703.0000 Administration Salaries-Administration by $200; Increase 2002-4082-717.0000 Retirement MERS Active-Administration by $100; Increase 2002-4082-718.0000 Retirement-MERS Retirees-Administration by $100; 2002-4082-719.0000 Fringe Benefits-Administration by $1,600; Decrease 2002-4063-943.0000 Equipment Rental-Major Surface by $3,400.

45. Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Increase 2003-4063-708.0000 Shared Salaries-Surface Maintenance by $100; Increase 2003-4063-717.0000 Retirement-MERS Active-Surface Maintenance by $100; Increase 2003-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by $100; Increase 2003-4063-719.0000 Fringe Benefits-Surface Maintenance by $1,200; Increase 2003-4082-703.0000 Administration Salaries-Administration by $200; Increase 2003-4082-717.0000 Retirement MERS Active-Administration by $100; Increase 2003-4082-718.0000 Retirement-MERS Retirees-Administration by $100; 2003-4082-719.0000 Fringe Benefits-Administration by $1,600; Decrease 2003-4063-943.0000 Equipment Rental-Surface Maintenance by $3,500.

46. Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Increase 2006-2006-706.0000 Salaries Permanent by $300; Increase 2006-2006-708.0000 Shared Salaries by $100; Increase 2006-2006-717.0000 Retirement-MERS Active by $100; Increase 2006-2006-718.0000 Retirement-MERS Retirees by $200; Increase 2006-2006-719.0000 Fringe Benefits by $4,700; Decrease 2006-2006-707.0000 Part-Time Firemen by $5,400.

47. Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Increase 2007-2007-708.0000 Shared Salaries by $300; Increase 2007-2007-717.0000 Retirement-MERS Active by $100; Increase 2007-2007-718.0000 Retirement-MERS Retirees by $100; Increase 2007-2007-719.0000 Fringe Benefits by $2,800; Decrease 2007-2007-818.0000 Contractual Services by $3,300.

48. Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Increase 2049-2061-703.0000 Administration Salaries by $100; Increase 2049-2061-708.0000 Shared Salaries by $100; Increase 2049-2061-717.0000 Retirement-MERS Active by $100; Increase 2049-2061-718.0000 Retirement-MERS Retirees by $100; Increase 2049-2061-719.0000 Fringe Benefits by $1,700; Decrease 2049-2061-966.0000 Blight Elimination Grant Expenditure by $2,100.

49. Approve and authorize the following 2017-2018 budget amendment in the Senior Citizens Center Fund: Increase 2069-2069-705.0000 Supervision Salaries by $400; Increase 2069-2069-708.0000 Shared Salaries by $100; Increase 2069-2069-717.0000 Retirement-MERS Active by $100; Increase 2069-2069-718.0000 Retirement-MERS Retirees by $200; Decrease 2069-2069-719.0000 Fringe Benefits by $800.

50. Approve and authorize the following 2017-2018 budget amendment in the Sewer Fund: Increase 5090-5090-703.0000 Administration Salaries by $300; Increase 5090-5090-708.0000 Shared Salaries by $100; Increase 5090-5090-717.0000 Retirement-MERS Active by $100; Increase 5090-5090-718.0000 Retirement-MERS Retirees by $200; Decrease 5090-5090-719.0000 Fringe Benefits by $700.

51. Approve and authorize the following 2017-2018 budget amendment in the Water Fund: Increase 5091-5091-703.0000 Administration Salaries by $200; Increase 5091-5091-708.0000 Shared Salaries by $100; Increase 5091-5091-717.0000 Retirement-MERS Active by $100; Increase 5091-5091-718.0000 Retirement-MERS Retirees by $100; Decrease 5091-5091-719.0000 Fringe Benefits by $500.

52. Approve and authorize the following 2017-2018 budget amendment in the Information Technology Fund: Increase 6036-6036-703.0000 Administration Salaries by $400; Increase 6036-6036-717.0000 Retirement-MERS Active by $100; Increase 6036-6036-718.0000 Retirement-MERS Retirees by $200; Decrease 6036-6036-719.0000 Fringe Benefits by $700.

53. Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Increase 6061-6061-708.0000 Shared Salaries by $100; Increase 6061-6061-717.0000 Retirement-MERS Active by $100; Increase 6061-6061-718.0000 Retirement-MERS Retirees by $100; Decrease 6061-6061-719.0000 Fringe Benefits by $300.

54. Approve and authorize the following 2017-2018 budget amendment: Increase 6036-6036-706.0000 Salaries Permanent by $1,500; Increase 6036-6036-717.0000 Retirement-MERS Active by $200; Increase 6036-6036-718.0000 Retirement-MERS Retirees by $200; Decrease 6036-6036-818.0000 Contractual Services by $1,900.

55. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1071-867.0000 Gas & Oil-Mayor by $300; Decrease 1001-1071-868.000 Auto Wash-Mayor by $300.

56. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-2071-961.0000 Weed Cutting-Tax Reverted by $5,000; Decrease 1001-1071-719.000 Fringe Benefits-Mayor by $5,000.

57. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-8001-717.0000 Retirement-MERS Active-Planning by $100; Increase 1001-8001-718.0000 Retirement-MERS Retirees-Planning by $1,000; Decrease 1001-8001-719.000 Fringe Benefits-Planning by $1,100; Increase 1001-8005-717.0000 Retirement-MERS Active-Zoning by $100; Increase 1001-8005-718.0000 Retirement-MERS Retirees-Zoning by $1,700; Decrease 1001-8005-719.0000 Fringe Benefits-Zoning by $1,800.

58. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-6090-717.0000 Retirement-MERS Active-Parks & Recreation by $100; Increase 1001-6090-718.0000 Retirement-MERS Retirees-Parks & Recreation by $2,000; Decrease 1001-6090-719.000 Fringe Benefits-Parks & Recreation by $2,100.

59. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-4063-705.0000 Supervision Salaries-Surface Maintenance by $2,000; Decrease 2002-4063-706.0000 Salaries Permanent-Surface Maintenance by $2,000; Decrease 2002-4068-705.0000 Supervision Salaries-Trees & Shrubs by $1,500; Decrease 2002-4068-706.0000 Salaries Permanent-Trees & Shrubs by $1,000; Increase 2002-4068-717.0000 Retirement-MERS Active-Trees & Shrubs by $100; Increase 2002-4069-718.0000 Retirement-MERS Retirees-Trees & Shrubs by $500; Increase 2002-4069-705.0000 Supervision Salaries-Drainage by $1,500; Increase 2002-4069-706.0000 Salaries Permanent-Drainage by $1,000; Increase 2002-4069-717.0000 Retirement MERS-Active-Drainage by $200; Increase 2002-4069-718.0000 Retirement-MERS Retirees-Drainage by $2,000; Decrease 2002-4069-818.0000 Contractual Services-Drainage by $2,800; Increase 2002-4074-705.0000 Supervision Salaries-Traffic Signs by $500; Decrease 2002-4074-706.0000 Salaries Permanent-Traffic Signs by $500.

60. Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Increase 6061-0000-650.0608 Material Sales-Salt by $26,000; Increase 6061-6061-748.7008 Salt by $26,000.

61. Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Increase 2003-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by $15,600; Decrease 2003-4069-719.0000 Fringe Benefits-Drainage by $15,600.

62. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by $10,400; Decrease 2002-4074-818.0000 Contractual Service-Traffic Signs by $10,400.

63. Approve and Authorize the Mayor's appointment of Bette Bigsby, 4363 Bennett Drive, Burton, MI 48519 as the City of Burton City Clerk.

64. Approve the offering of the Water Line Warranty program that is offered through the National League of Cities to the residents of Burton.

K. FIRST READING OF ORDINANCE

1. Approve and Authorize ZC# 322 - Ashlea Properties, LLC. 3412 Bristol Rd. Burton, MI 48529 requests a zoning change from C-3, Highway Oriented Business to M-1, Light Industrial and C-3 Highway Oriented Business on the following described parcel: being located at 3491 Bristol Rd. as follows: 59-28-576-066 described as: LOT 31 EXCEPT THE EASTERLY 150 FEET OF THE SOUTHERLY 150 FEET ALSO EXCEPT THE NORTHERLY 210 FEET OF FOLLO ACRES AS RECORDED IN LIBER 22, PAGE 43 OF PLATS, GENESEE COUNTY, MICHIGAN RECORDS Description for zoning change from C-3 to M-1 THE WESTERLY 459.88 FEET OF THE SOUTHERLY 298.26 FEET OF LOT 31 OF FOLLO ACRES AS RECORDED IN LIBER 22, PAGE 43 OF PLATS, GENESEE COUNTY, MICHIGAN RECORDS. CONTAINING 5.36 ACRES OF LAND

L. SECOND READING OF ORDINANCE

Agendas and minutes may be found at www.burtonmi.gov

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Report
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

INFORMATION ITEM (ID # 3932)

DOC ID: 3932

Revenue and Expenditure Report as of May 31, 2018

ATTACHMENTS:

- Revenue and Expenditure Report 5-31-18 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,135,300.00	2,046,434.26	0.00	88,865.74	95.84
1001-0000-404.0000	TAX CHARGEBACKS	(55,000.00)	11,273.61	0.00	(66,273.61)	(20.50)
1001-0000-407.0000	DELINQUENT REAL TAXES	3,200.00	0.00	0.00	3,200.00	0.00
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	147,000.00	53,674.60	0.00	93,325.40	36.51
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	4,000.00	6,460.00	700.00	(2,460.00)	161.50
1001-0000-453.0000	FRANCHISE FEES	475,000.00	325,548.91	87,270.35	149,451.09	68.54
1001-0000-454.0000	LEASE FEES	37,000.00	36,230.59	3,293.69	769.41	97.92
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	7,000.00	0.00	0.00	7,000.00	0.00
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	31,400.00	30,375.00	0.00	1,025.00	96.74
1001-0000-574.0000	STATE SHARED REVENUES	2,539,100.00	2,257,441.00	424,420.00	281,659.00	88.91
1001-0000-576.0000	LIQUOR FEES	18,100.00	18,909.55	0.00	(809.55)	104.47
1001-0000-608.0000	BOARD OF APPEALS	10,700.00	9,190.00	940.00	1,510.00	85.89
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	273,000.00	257,134.97	0.00	15,865.03	94.19
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	16.00	0.00	(16.00)	100.00
1001-0000-622.0000	ZONING FEES	11,000.00	13,235.00	2,280.00	(2,235.00)	120.32
1001-0000-627.0000	COPY FEES	1,300.00	1,811.55	84.94	(511.55)	139.35
1001-0000-666.0000	INTEREST INCOME	15,000.00	54,914.99	0.00	(39,914.99)	366.10
1001-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	(17,820.35)	0.00	17,820.35	100.00
1001-0000-673.0000	SALE OF ASSETS	5,800.00	136,760.01	120,580.01	(130,960.01)	2,357.93
1001-0000-674.0000	PARKS AND REC DONATIONS	3,000.00	615.41	0.00	2,384.59	20.51
1001-0000-675.0000	REFUNDS & REBATES	14,000.00	7,673.03	0.00	6,326.97	54.81
1001-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	1,638.40	0.00	18,361.60	8.19
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	18,000.00	14,865.00	0.00	3,135.00	82.58
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	17,000.00	8,090.00	3,877.00	8,910.00	47.59
1001-0000-690.2004	MOVIES REVENUE (P&R)	2,000.00	0.00	0.00	2,000.00	0.00
1001-0000-690.2005	PATRIOT DAY HERO RACE PROCEEDS	5,000.00	350.00	290.00	4,650.00	7.00
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	750.00	750.00	6,250.00	10.71
1001-0000-691.4001	TRANSFER FROM CAPITAL IMPROV.	20,000.00	0.00	0.00	20,000.00	0.00
1001-0000-694.0000	OTHER REVENUES	18,000.00	2,667.20	349.89	15,332.80	14.82
Total Dept 0000		5,782,900.00	5,278,238.73	644,835.88	504,661.27	91.27
TOTAL REVENUES		5,782,900.00	5,278,238.73	644,835.88	504,661.27	91.27
Expenditures						
Dept 1001 - COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	61,812.69	5,583.35	5,187.31	92.26
1001-1001-710.0000	BOARD OF REVIEW	2,700.00	2,625.00	0.00	75.00	97.22
1001-1001-719.0000	FRINGE BENEFITS	48,700.00	48,462.46	4,147.36	237.54	99.51
1001-1001-727.0000	OFFICE SUPPLIES	1,000.00	999.99	0.00	0.01	100.00
1001-1001-728.0000	INFORMATION TECH ALLOCATION	22,400.00	22,400.00	0.00	0.00	100.00
1001-1001-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	47,600.00	47,539.11	32,687.50	60.89	99.87
1001-1001-818.0000	CONTRACTUAL SERVICES	10,000.00	4,421.49	0.00	5,578.51	44.21
1001-1001-818.0001	MASTER PLAN	10,000.00	8,463.79	0.00	1,536.21	84.64
1001-1001-826.0000	LEGAL	90,000.00	87,544.11	13,000.08	2,455.89	97.27
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	12,000.00	0.00	0.00	100.00
1001-1001-864.0000	TRAINING	5,000.00	1,252.82	0.00	3,747.18	25.06
1001-1001-900.0000	NOTICES	5,000.00	3,440.28	656.16	1,559.72	68.81
1001-1001-910.0000	INSURANCE	105,000.00	102,961.70	18,657.83	2,038.30	98.06
1001-1001-956.0000	MISCELLANEOUS	500.00	99.98	0.00	400.02	20.00
1001-1001-956.0003	CITY COUNCIL NEWSLETTER	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 1001 - COUNCIL		431,900.00	404,023.42	74,732.28	27,876.58	93.55

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 1071 - MAYOR						
1001-1071-703.0000	SALARY	75,000.00	68,310.00	8,538.75	6,690.00	91.08
1001-1071-706.0000	SALARIES PERMANENT	57,700.00	49,431.90	5,129.94	8,268.10	85.67
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	9,100.00	8,325.14	822.44	774.86	91.49
1001-1071-718.0000	RETIREMENT - MERS RETIREES	15,500.00	13,908.75	1,296.24	1,591.25	89.73
1001-1071-719.0000	FRINGE BENEFITS	71,300.00	49,828.96	8,005.61	21,471.04	69.89
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	257.11	0.00	742.89	25.71
1001-1071-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	100.00
1001-1071-731.0000	POSTAGE	400.00	91.82	5.03	308.18	22.96
1001-1071-757.0000	OPERATING EXPENDITURES	1,000.00	166.01	0.00	833.99	16.60
1001-1071-818.0000	CONTRACTUAL SERVICE	1,000.00	225.50	0.00	774.50	22.55
1001-1071-828.0000	MEMBERSHIP & DUES	2,000.00	1,872.00	0.00	128.00	93.60
1001-1071-863.0000	AUTO REPAIR	500.00	211.54	30.45	288.46	42.31
1001-1071-864.0000	TRAINING	5,000.00	3,205.49	0.00	1,794.51	64.11
1001-1071-867.0000	GAS & OIL	1,000.00	880.30	241.40	119.70	88.03
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	1,500.00	1,221.59	170.10	278.41	81.44
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.00
Total Dept 1071 - MAYOR		250,900.00	206,136.11	24,239.96	44,763.89	82.16
Dept 1091 - ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	68,900.00	47,792.62	3,837.53	21,107.38	69.37
1001-1091-709.0000	OVERTIME	6,100.00	3,764.56	498.40	2,335.44	61.71
1001-1091-710.0000	FEES PER DIEM	31,000.00	24,416.18	909.61	6,583.82	78.76
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	5,000.00	2,157.43	33.76	2,842.57	43.15
1001-1091-718.0000	RETIREMENT - MERS RETIREES	39,000.00	17,809.29	183.43	21,190.71	45.66
1001-1091-719.0000	FRINGE BENEFITS	35,000.00	18,743.15	1,354.81	16,256.85	53.55
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	2,986.50	0.00	(2,986.50)	100.00
1001-1091-727.0000	SUPPLIES	6,000.00	2,181.32	0.00	3,818.68	36.36
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	100.00
1001-1091-731.0000	POSTAGE	5,500.00	2,772.22	109.42	2,727.78	50.40
1001-1091-818.0000	CONTRACTUAL SERVICE	29,000.00	15,478.76	0.00	13,521.24	53.38
1001-1091-861.0000	AUTO ALLOWANCE	500.00	126.90	16.90	373.10	25.38
1001-1091-864.0000	TRAINING	3,000.00	790.86	0.00	2,209.14	26.36
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	400.00	0.00
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	360.55	39.15	1,139.45	24.04
1001-1091-956.0000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 1091 - ELECTION		235,600.00	140,580.34	6,983.01	95,019.66	59.67
Dept 2009 - ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	71,781.25	6,250.00	3,218.75	95.71
1001-2009-706.0000	SALARIES PERMANENT	141,700.00	128,155.70	16,778.40	13,544.30	90.44
1001-2009-709.0000	OVERTIME	1,500.00	1,254.48	0.00	245.52	83.63
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,098.83	147.66	1,701.17	39.24
1001-2009-718.0000	RETIREMENT - MERS RETIREES	15,100.00	5,971.42	802.02	9,128.58	39.55
1001-2009-719.0000	FRINGE BENEFITS	83,500.00	62,395.22	6,552.30	21,104.78	74.72
1001-2009-727.0000	OFFICE SUPPLIES	1,200.00	778.70	0.00	421.30	64.89
1001-2009-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	100.00
1001-2009-731.0000	POSTAGE	6,700.00	6,577.69	325.53	122.31	98.17
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	150.07	0.00	49.93	75.04
1001-2009-818.0000	CONTRACTUAL SERVICE	4,000.00	2,367.64	273.25	1,632.36	59.19

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	2,855.89	2,855.89	144.11	95.20
1001-2009-826.0000	LEGAL	2,000.00	994.80	0.00	1,005.20	49.74
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	525.00	0.00	475.00	52.50
1001-2009-863.0000	AUTO REPAIR	3,000.00	1,014.41	214.38	1,985.59	33.81
1001-2009-864.0000	TRAINING	3,500.00	2,477.50	0.00	1,022.50	70.79
1001-2009-867.0000	GAS & OIL	1,000.00	264.68	0.00	735.32	26.47
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.00
1001-2009-984.0000	OFFICE EQUIPMENT	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 2009 - ASSESSOR		352,600.00	294,763.28	34,199.43	57,836.72	83.60
Dept 2015 - CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	47,290.88	6,988.80	13,309.12	78.04
1001-2015-706.0000	SALARIES PERMANENT	29,200.00	23,885.31	2,521.19	5,314.69	81.80
1001-2015-709.0000	OVERTIME	3,800.00	2,955.24	514.68	844.76	77.77
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	10,900.00	8,254.83	1,171.16	2,645.17	75.73
1001-2015-718.0000	RETIREMENT - MERS RETIREES	23,000.00	13,335.75	2,584.78	9,664.25	57.98
1001-2015-719.0000	FRINGE BENEFITS	52,300.00	23,751.76	1,657.20	28,548.24	45.41
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	995.50	0.00	(995.50)	100.00
1001-2015-727.0000	OFFICE SUPPLIES	800.00	610.12	0.00	189.88	76.27
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,100.00	3,100.00	0.00	0.00	100.00
1001-2015-731.0000	POSTAGE	300.00	223.84	1.88	76.16	74.61
1001-2015-818.0000	CONTRACTUAL SERVICE	600.00	350.00	0.00	250.00	58.33
1001-2015-828.0000	MEMBERSHIP & DUES	900.00	66.00	0.00	834.00	7.33
1001-2015-861.0000	AUTO ALLOWANCE	300.00	276.75	0.00	23.25	92.25
1001-2015-864.0000	TRAINING	3,500.00	1,903.15	0.00	1,596.85	54.38
1001-2015-956.0000	MISCELLANEOUS	300.00	300.00	0.00	0.00	100.00
1001-2015-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 2015 - CLERK		190,600.00	127,299.13	15,439.69	63,300.87	66.79
Dept 2023 - CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,400.00	10,968.79	1,457.13	1,431.21	88.46
1001-2023-706.0000	SALARIES PERMANENT	37,000.00	28,489.20	3,474.14	8,510.80	77.00
1001-2023-709.0000	OVERTIME	1,600.00	1,757.43	427.02	(157.43)	109.84
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	6,100.00	5,011.75	587.89	1,088.25	82.16
1001-2023-718.0000	RETIREMENT - MERS RETIREES	24,300.00	16,153.14	1,809.71	8,146.86	66.47
1001-2023-719.0000	FRINGE BENEFITS	28,700.00	19,385.01	3,305.42	9,314.99	67.54
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	1,130.25	0.00	469.75	70.64
1001-2023-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	100.00
1001-2023-731.0000	POSTAGE	200.00	40.47	2.10	159.53	20.24
1001-2023-818.0000	CONTRACTUAL SERVICE	1,500.00	1,500.00	0.00	0.00	100.00
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	1,799.00	0.00	1.00	99.94
1001-2023-864.0000	TRAINING	3,400.00	1,109.11	0.00	2,290.89	32.62
1001-2023-956.0000	MISCELLANEOUS	400.00	27.40	0.00	372.60	6.85
Total Dept 2023 - CONTROLLER		125,100.00	93,471.55	11,063.41	31,628.45	74.72
Dept 2053 - TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,900.00	11,661.75	1,597.53	2,238.25	83.90
1001-2053-706.0000	SALARIES PERMANENT	9,600.00	8,687.02	1,108.96	912.98	90.49
1001-2053-709.0000	OVERTIME	200.00	8.65	0.00	191.35	4.33
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	700.00	718.93	249.40	(18.93)	102.70
1001-2053-718.0000	RETIREMENT - MERS RETIREES	1,000.00	514.71	53.02	485.29	51.47

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2053-719.0000	FRINGE BENEFITS	10,200.00	9,691.72	973.10	508.28	95.02
1001-2053-727.0000	OFFICE SUPPLIES	600.00	431.00	0.00	169.00	71.83
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,600.00	0.00	0.00	100.00
1001-2053-731.0000	POSTAGE	15,000.00	11,381.40	270.98	3,618.60	75.88
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	111.42	0.00	88.58	55.71
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	2,290.88	210.08	309.12	88.11
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	6,549.56	0.00	950.44	87.33
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	50.00	50.00
1001-2053-864.0000	TRAINING	1,000.00	55.00	0.00	945.00	5.50
1001-2053-956.3000	BANKING SUPPLIES	500.00	209.56	0.00	290.44	41.91
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 2053 - TREASURER		66,200.00	53,961.60	4,463.07	12,238.40	81.51
Dept 2065 - CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	38,000.00	24,363.98	6,146.84	13,636.02	64.12
1001-2065-709.0000	OVERTIME	300.00	233.31	0.00	66.69	77.77
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	800.00	2,872.41	806.29	(2,072.41)	359.05
1001-2065-718.0000	RETIREMENT - MERS RETIREES	4,200.00	6,545.63	1,857.32	(2,345.63)	155.85
1001-2065-719.0000	FRINGE BENEFITS	16,500.00	10,573.74	4,086.57	5,926.26	64.08
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,517.10	295.06	2,482.90	58.62
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	95,000.00	0.00	0.00	100.00
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	135.06	0.00	64.94	67.53
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	6,138.68	1,038.99	361.32	94.44
1001-2065-825.0000	JANITORIAL	10,000.00	7,920.00	720.00	2,080.00	79.20
1001-2065-826.0000	LEGAL	27,000.00	24,810.95	1,259.15	2,189.05	91.89
1001-2065-910.0000	BUILDING INSURANCE	4,700.00	4,724.30	964.71	(24.30)	100.52
1001-2065-920.0000	UTILITIES	45,000.00	33,219.52	0.00	11,780.48	73.82
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	28,000.00	23,253.78	369.04	4,746.22	83.05
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	4,800.00	1,779.65	0.00	3,020.35	37.08
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	4,461.23	(793.39)	1,238.77	78.27
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	4,995.71	503.02	3,004.29	62.45
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	976,000.00	0.00	0.00	100.00
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	149,724.70	0.00	275.30	99.82
Total Dept 2065 - CITY HALL		1,429,700.00	1,380,269.75	17,253.60	49,430.25	96.54
Dept 2071 - PUBLIC SERVICE						
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	782.50	382.50	417.50	65.21
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	3,000.00	0.00	0.00	100.00
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	45,873.15	0.00	126.85	99.72
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	77.00	99.80
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	4,968.58	0.00	31.42	99.37
1001-2071-926.0000	STREET LIGHTING	380,000.00	334,564.76	636.58	45,435.24	88.04
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	10,000.00	0.00
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	1,546.56	0.00	3,453.44	30.93
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	16,000.00	15,765.43	1,334.92	234.57	98.53
Total Dept 2071 - PUBLIC SERVICE		505,200.00	445,423.98	2,354.00	59,776.02	88.17
Dept 6090 - PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR STIPEND	10,000.00	9,270.80	139.90	729.20	92.71
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	1,473.59	953.84	26.41	98.24

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-6090-709.0000	OVERTIME	600.00	138.58	15.99	461.42	23.10
1001-6090-710.0000	COMMISSION SALARIES	3,900.00	1,960.00	200.00	1,940.00	50.26
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	400.00	197.83	(1,127.30)	202.17	49.46
1001-6090-718.0000	RETIREMENT - MERS RETIREES	1,000.00	1,491.47	783.10	(491.47)	149.15
1001-6090-719.0000	FRINGE BENEFITS	7,000.00	3,575.57	2,489.95	3,424.43	51.08
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	1,000.00	758.46	0.00	241.54	75.85
1001-6090-757.0000	OPERATING EXPENDITURES	3,000.00	2,309.07	656.34	690.93	76.97
1001-6090-818.0000	CONTRACTUAL SERVICES	10,000.00	1,231.50	0.00	8,768.50	12.32
1001-6090-938.0000	MAINT OF GROUNDS	14,000.00	4,963.57	1,848.08	9,036.43	35.45
1001-6090-943.0000	EQUIPMENT RENTAL	14,000.00	5,982.56	1,518.84	8,017.44	42.73
1001-6090-956.0000	MISCELLANEOUS	700.00	250.00	0.00	450.00	35.71
1001-6090-956.6090	DNR GRANT EXPENDITURES	10,000.00	0.00	0.00	10,000.00	0.00
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	8,948.14	7,813.35	11,051.86	44.74
1001-6090-962.0000	TRAINING & MEMBERSHIPS	3,000.00	465.00	0.00	2,535.00	15.50
1001-6090-973.0000	P & R COMMUNITY EVENTS	5,000.00	592.91	0.00	4,407.09	11.86
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	1,900.00	0.00	100.00	95.00
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	4,380.41	0.00	619.59	87.61
1001-6090-973.1400	PIZZA WITH SANTA	3,000.00	2,473.10	0.00	526.90	82.44
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	14,154.07	0.00	2,845.93	83.26
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	10,323.01	8,122.56	5,676.99	64.52
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	20.99	0.00	4,479.01	0.47
1001-6090-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
1001-6090-974.7049	PARK PROJECTS	0.00	48.00	48.00	(48.00)	100.00
Total Dept 6090 - PARKS & RECREATION		158,700.00	78,008.63	23,462.65	80,691.37	49.15
Dept 8001 - PLANNING						
1001-8001-706.0000	SALARIES PERMANENT	24,900.00	20,501.07	2,496.20	4,398.93	82.33
1001-8001-709.0000	OVERTIME	1,100.00	1,095.34	79.48	4.66	99.58
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	2,640.00	520.00	960.00	73.33
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	500.00	179.63	21.98	320.37	35.93
1001-8001-718.0000	RETIREMENT - MERS RETIREES	2,700.00	987.06	119.33	1,712.94	36.56
1001-8001-719.0000	FRINGE BENEFITS	18,300.00	13,867.86	1,418.40	4,432.14	75.78
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	397.08	9.40	102.92	79.42
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	163.20	0.00	36.80	81.60
1001-8001-864.0000	TRAINING	650.00	642.43	0.00	7.57	98.84
1001-8001-900.0000	NOTICES	500.00	211.50	42.30	288.50	42.30
Total Dept 8001 - PLANNING		52,950.00	40,685.17	4,707.09	12,264.83	76.84
Dept 8005 - ZONING						
1001-8005-706.0000	SALARIES PERMANENT	24,900.00	20,499.46	2,495.99	4,400.54	82.33
1001-8005-709.0000	OVERTIME	700.00	688.46	160.48	11.54	98.35
1001-8005-710.0000	BOARD SALARIES	2,500.00	1,276.00	240.00	1,224.00	51.04
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	500.00	175.28	21.95	324.72	35.06
1001-8005-718.0000	RETIREMENT - MERS RETIREES	2,000.00	953.28	119.31	1,046.72	47.66
1001-8005-719.0000	FRINGE BENEFITS	17,100.00	13,734.55	1,404.75	3,365.45	80.32
1001-8005-727.0000	SUPPLIES & POSTAGE	800.00	686.39	58.00	113.61	85.80
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	81.80	0.00	18.20	81.80
1001-8005-864.0000	TRAINING	650.00	642.42	0.00	7.58	98.83
1001-8005-900.0000	NOTICES	1,100.00	719.10	169.20	380.90	65.37
Total Dept 8005 - ZONING		50,350.00	39,456.74	4,669.68	10,893.26	78.36

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 9099 - TRANSFERS OUT						
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	929,200.00	929,200.00	929,200.00	0.00	100.00
1001-9099-999.2007	TRANSFER TO POLICE FUND	500,000.00	500,000.00	500,000.00	0.00	100.00
1001-9099-999.2049	TRANSFER TO BUILDING FUND	94,000.00	94,000.00	94,000.00	0.00	100.00
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	190,000.00	190,000.00	190,000.00	0.00	100.00
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	165,000.00	0.00	0.00	165,000.00	0.00
Total Dept 9099 - TRANSFERS OUT		1,878,200.00	1,713,200.00	1,713,200.00	165,000.00	91.21
TOTAL EXPENDITURES		5,728,000.00	5,017,279.70	1,936,767.87	710,720.30	87.59
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		5,782,900.00	5,278,238.73	644,835.88	504,661.27	91.27
TOTAL EXPENDITURES		5,728,000.00	5,017,279.70	1,936,767.87	710,720.30	87.59
NET OF REVENUES & EXPENDITURES		54,900.00	260,959.03	(1,291,931.99)	(206,059.03)	475.34
BEG. FUND BALANCE		1,073,862.19	1,073,862.19			
END FUND BALANCE		1,128,762.19	1,334,821.22			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,800.00	3,138.95	225.00	2,661.05	54.12
2002-0000-556.0000	STATE REVENUE PA 82	0.00	268,425.71	0.00	(268,425.71)	100.00
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,768,900.00	1,873,921.89	0.00	894,978.11	67.68
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.00
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	1,509,300.00	1,509,295.99	0.00	4.01	100.00
2002-0000-649.0000	MATERIAL SALES	6,000.00	4,812.44	105.10	1,187.56	80.21
2002-0000-666.0000	INTEREST INCOME	500.00	0.00	0.00	500.00	0.00
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.00
2002-0000-678.0000	REIMBURSEMENT INCOME	3,000.00	2,700.00	0.00	300.00	90.00
2002-0000-694.0000	MISCELLANEOUS	13,400.00	0.00	0.00	13,400.00	0.00
Total Dept 0000		4,385,500.00	3,662,294.98	330.10	723,205.02	83.51
TOTAL REVENUES		4,385,500.00	3,662,294.98	330.10	723,205.02	83.51
Expenditures						
Dept 4051 - CONSTRUCTION						
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	3,000.00	0.00	0.00	3,000.00	0.00
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	104,000.00	6,391.24	0.00	97,608.76	6.15
2002-4051-802.7589	BRISTOL RD BRIDGE	206,000.00	157,943.02	440.70	48,056.98	76.67
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	83,800.00	70,259.11	0.00	13,540.89	83.84
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	289,000.00	156,091.57	0.00	132,908.43	54.01
2002-4051-802.7594	CHIP SEAL	300,000.00	148,360.00	0.00	151,640.00	49.45
2002-4051-802.7595	DWRF REPAIRS	300,000.00	27,375.91	0.00	272,624.09	9.13
2002-4051-802.7597	CENTER RD (LIPPINCOTT TO LAPEER)	504,000.00	48,695.33	292.12	455,304.67	9.66
2002-4051-802.7599	SAGINAW ST. (BRISTOL - HEMPHILL)	103,500.00	37.05	37.05	103,462.95	0.04
2002-4051-802.7600	POTTER RD. (EGLESTON - BELSAY)	200,000.00	120,000.00	120,000.00	80,000.00	60.00
Total Dept 4051 - CONSTRUCTION		2,093,300.00	735,153.23	120,769.87	1,358,146.77	35.12
Dept 4063 - SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	30,000.00	38,873.25	7,424.62	(8,873.25)	129.58
2002-4063-706.0000	SALARIES PERMANENT	124,000.00	97,173.05	16,692.99	26,826.95	78.37
2002-4063-708.0000	SHARED SALARIES	32,500.00	26,476.39	2,962.92	6,023.61	81.47
2002-4063-709.0000	OVERTIME	14,700.00	2,740.31	476.93	11,959.69	18.64
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	9,700.00	11,515.29	1,478.29	(1,815.29)	118.71
2002-4063-718.0000	RETIREMENT - MERS RETIREES	66,600.00	56,533.00	9,234.09	10,067.00	84.88
2002-4063-719.0000	FRINGE BENEFITS	115,700.00	94,772.39	6,037.80	20,927.61	81.91
2002-4063-751.0000	PATCH	50,000.00	39,435.17	5,754.43	10,564.83	78.87
2002-4063-752.0000	GRAVEL	20,000.00	7,426.50	0.00	12,573.50	37.13
2002-4063-757.0000	OPERATING EXPENDITURES	5,000.00	1,635.17	0.00	3,364.83	32.70
2002-4063-818.0000	CONTRACTUAL SERVICE	5,000.00	5,000.00	0.00	0.00	100.00
2002-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	75,000.00	74,430.00	0.00	570.00	99.24
2002-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	30,000.00	23,594.90	0.00	6,405.10	78.65
2002-4063-943.0000	EQUIPMENT RENTAL	130,000.00	100,055.57	9,497.66	29,944.43	76.97
Total Dept 4063 - SURFACE MAINTENANCE		708,200.00	579,660.99	59,559.73	128,539.01	81.85
Dept 4068 - TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	2,500.00	455.85	24.76	2,044.15	18.23
2002-4068-706.0000	SALARIES PERMANENT	3,200.00	682.26	118.64	2,517.74	21.32
2002-4068-709.0000	OVERTIME	400.00	0.00	0.00	400.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	100.00	90.46	4.18	9.54	90.46
2002-4068-718.0000	RETIREMENT - MERS RETIREES	600.00	558.54	31.64	41.46	93.09
2002-4068-719.0000	FRINGE BENEFITS	4,700.00	399.99	15.03	4,300.01	8.51
2002-4068-818.0000	CONTRACTUAL SERVICE	5,000.00	598.09	0.00	4,401.91	11.96
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	1,281.17	218.75	1,918.83	40.04
Total Dept 4068 - TREES & SHRUBS		19,700.00	4,066.36	413.00	15,633.64	20.64
Dept 4069 - DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	8,100.00	8,355.99	222.84	(255.99)	103.16
2002-4069-706.0000	SALARIES PERMANENT	14,000.00	12,748.44	607.52	1,251.56	91.06
2002-4069-709.0000	OVERTIME	3,800.00	2,594.12	0.00	1,205.88	68.27
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	1,800.00	1,717.77	33.65	82.23	95.43
2002-4069-718.0000	RETIREMENT - MERS RETIREES	10,300.00	10,601.28	262.73	(301.28)	102.93
2002-4069-719.0000	FRINGE BENEFITS	10,500.00	9,029.01	86.49	1,470.99	85.99
2002-4069-757.0000	OPERATING EXPENDITURES	11,000.00	2,415.91	0.00	8,584.09	21.96
2002-4069-818.0000	CONTRACTUAL SERVICE	48,500.00	36,979.04	0.00	11,520.96	76.25
2002-4069-943.0000	EQUIPMENT RENTAL	30,000.00	17,957.53	167.14	12,042.47	59.86
Total Dept 4069 - DRAINAGE		138,000.00	102,399.09	1,380.37	35,600.91	74.20
Dept 4074 - TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	3,500.00	3,421.45	321.88	78.55	97.76
2002-4074-706.0000	SALARIES PERMANENT	6,900.00	3,974.17	45.00	2,925.83	57.60
2002-4074-709.0000	OVERTIME	1,100.00	1,066.80	0.00	33.20	96.98
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	600.00	599.04	41.28	0.96	99.84
2002-4074-718.0000	RETIREMENT - MERS RETIREES	3,600.00	4,029.72	339.70	(429.72)	111.94
2002-4074-719.0000	FRINGE BENEFITS	5,900.00	2,709.71	38.45	3,190.29	45.93
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	101.90	0.00	1,398.10	6.79
2002-4074-757.7100	MATERIAL SIGNS	9,000.00	1,818.89	182.16	7,181.11	20.21
2002-4074-818.0000	CONTRACTUAL SERVICE	284,000.00	157,144.58	12,138.26	126,855.42	55.33
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	2,866.55	72.72	933.45	75.44
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	25,000.00	1,505.17	1,505.17	23,494.83	6.02
Total Dept 4074 - TRAFFIC SIGNS		344,900.00	179,237.98	14,684.62	165,662.02	51.97
Dept 4077 - PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	80,000.00	0.00	0.00	80,000.00	0.00
Total Dept 4077 - PAVEMENT MARK		80,000.00	0.00	0.00	80,000.00	0.00
Dept 4078 - WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	4,700.00	5,218.48	0.00	(518.48)	111.03
2002-4078-706.0000	SALARIES PERMANENT	16,400.00	16,306.29	0.00	93.71	99.43
2002-4078-709.0000	OVERTIME	17,300.00	17,231.95	0.00	68.05	99.61
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	1,800.00	1,263.95	0.00	536.05	70.22
2002-4078-718.0000	RETIREMENT - MERS RETIREES	10,900.00	7,096.24	0.00	3,803.76	65.10
2002-4078-719.0000	FRINGE BENEFITS	15,400.00	8,077.95	0.00	7,322.05	52.45
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	114,000.00	140,625.89	338.02	(26,625.89)	123.36
2002-4078-943.0000	EQUIPMENT RENTAL	98,000.00	103,939.34	0.00	(5,939.34)	106.06
Total Dept 4078 - WINTER MAINTENANCE		278,500.00	299,760.09	338.02	(21,260.09)	107.63

PERIOD ENDING 05/31/2018

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4081 - ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	1,500.00	512.03	0.00	987.97	34.14
2002-4081-706.0000	SALARIES PERMANENT	8,300.00	4,045.87	237.88	4,254.13	48.75
2002-4081-709.0000	OVERTIME	700.00	522.50	0.00	177.50	74.64
2002-4081-717.0000	RETIREMENT - MERS ACTIVE	400.00	158.80	2.09	241.20	39.70
2002-4081-718.0000	RETIREMENT - MERS RETIREES	2,100.00	804.88	11.37	1,295.12	38.33
2002-4081-719.0000	FRINGE BENEFITS	6,500.00	1,645.97	24.93	4,854.03	25.32
2002-4081-757.0000	OPERATING EXPENDITURES	2,000.00	300.00	0.00	1,700.00	15.00
2002-4081-943.0000	EQUIPMENT RENTAL	14,400.00	7,225.76	446.32	7,174.24	50.18
Total Dept 4081 - ROADSIDE CLEANUP		35,900.00	15,215.81	722.59	20,684.19	42.38
Dept 4082 - ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	27,638.39	3,194.36	(10,538.39)	161.63
2002-4082-705.0000	SUPERVISION SALARIES	1,000.00	272.53	272.53	727.47	27.25
2002-4082-706.0000	SALARIES PERMANENT	6,900.00	6,242.57	859.53	657.43	90.47
2002-4082-709.0000	OVERTIME	0.00	9.96	0.00	(9.96)	100.00
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	2,900.00	1,545.16	614.72	1,354.84	53.28
2002-4082-718.0000	RETIREMENT - MERS RETIREES	11,200.00	4,376.51	1,554.86	6,823.49	39.08
2002-4082-719.0000	FRINGE BENEFITS	12,100.00	28,719.11	22,717.03	(16,619.11)	237.35
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	2,100.00	0.00	0.00	100.00
2002-4082-757.0000	OPERATING EXPENDITURES	10,000.00	4,371.42	439.56	5,628.58	43.71
2002-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	100.00
2002-4082-818.0000	CONTRACTUAL SERVICE	3,000.00	1,995.50	0.00	1,004.50	66.52
2002-4082-826.0000	LEGAL	1,000.00	93.75	0.00	906.25	9.38
2002-4082-828.0000	MEMBERSHIP & DUES	500.00	248.82	0.00	251.18	49.76
2002-4082-864.0000	TRAINING	2,000.00	468.40	0.00	1,531.60	23.42
2002-4082-956.7587	INTEREST EXP LAPEER RD LOAN	40,000.00	39,861.33	0.00	138.67	99.65
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	20,800.00	0.00	0.00	20,800.00	0.00
Total Dept 4082 - ADMINISTRATION		134,600.00	121,943.45	29,652.59	12,656.55	90.60
Dept 4085 - TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	583,000.00	466,446.98	0.00	116,553.02	80.01
Total Dept 4085 - TRANSFER TO LOCAL STREET		583,000.00	466,446.98	0.00	116,553.02	80.01
TOTAL EXPENDITURES		4,416,100.00	2,503,883.98	227,520.79	1,912,216.02	56.70
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		4,385,500.00	3,662,294.98	330.10	723,205.02	83.51
TOTAL EXPENDITURES		4,416,100.00	2,503,883.98	227,520.79	1,912,216.02	56.70
NET OF REVENUES & EXPENDITURES		(30,600.00)	1,158,411.00	(227,190.69)	(1,189,011.00)	3,785.66
BEG. FUND BALANCE		1,693,507.43	1,693,507.43			
END FUND BALANCE		1,662,907.43	2,851,918.43			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	700.00	70.00	(300.00)	175.00
2003-0000-574.0000	GAS & WEIGHT TAX	754,700.00	550,526.94	0.00	204,173.06	72.95
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	45,000.00	0.00	0.00	45,000.00	0.00
2003-0000-666.0000	INTEREST INCOME	2,000.00	1,670.99	0.00	329.01	83.55
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	583,000.00	466,446.98	0.00	116,553.02	80.01
2003-0000-678.0000	REIMBURSEMENT INCOME	1,900.00	0.00	0.00	1,900.00	0.00
2003-0000-694.0000	MISCELLANEOUS REVENUE	800.00	660.87	0.00	139.13	82.61
Total Dept 0000		1,388,300.00	1,020,005.78	70.00	368,294.22	73.47
TOTAL REVENUES		1,388,300.00	1,020,005.78	70.00	368,294.22	73.47
Expenditures						
Dept 4063 - SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	20,000.00	21,105.85	2,248.04	(1,105.85)	105.53
2003-4063-706.0000	SALARIES PERMANENT	115,300.00	61,162.19	8,212.48	54,137.81	53.05
2003-4063-708.0000	SHARED SALARIES	40,900.00	33,429.30	3,843.25	7,470.70	81.73
2003-4063-709.0000	OVERTIME	2,000.00	1,835.49	229.92	164.51	91.77
2003-4063-717.0000	RETIREMENT - MERS ACTIVE	13,600.00	9,417.68	851.39	4,182.32	69.25
2003-4063-718.0000	RETIREMENT - MERS RETIREES	68,100.00	36,778.92	3,585.87	31,321.08	54.01
2003-4063-719.0000	FRINGE BENEFITS	110,500.00	97,375.96	5,976.24	13,124.04	88.12
2003-4063-750.0000	CHLORIDE	60,000.00	32,144.88	0.00	27,855.12	53.57
2003-4063-751.0000	PATCH	35,000.00	22,137.57	5,529.03	12,862.43	63.25
2003-4063-752.0000	GRAVEL	20,000.00	14,954.16	3,172.32	5,045.84	74.77
2003-4063-757.0000	OPERATING EXPENDITURES	5,000.00	517.59	0.00	4,482.41	10.35
2003-4063-818.0000	CONTRACTUAL SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
2003-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	50,000.00	60.00	0.00	49,940.00	0.12
2003-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	56,400.00	24,243.76	0.00	32,156.24	42.99
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	48,607.31	5,134.99	11,392.69	81.01
Total Dept 4063 - SURFACE MAINTENANCE		657,800.00	403,770.66	38,783.53	254,029.34	61.38
Dept 4068 - TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	1,000.00	1,066.28	24.76	(66.28)	106.63
2003-4068-706.0000	SALARIES PERMANENT	4,900.00	1,945.30	87.64	2,954.70	39.70
2003-4068-709.0000	OVERTIME	300.00	193.52	0.00	106.48	64.51
2003-4068-717.0000	RETIREMENT - MERS ACTIVE	400.00	216.53	3.92	183.47	54.13
2003-4068-718.0000	RETIREMENT - MERS RETIREES	2,100.00	1,309.13	30.16	790.87	62.34
2003-4068-719.0000	FRINGE BENEFITS	4,100.00	1,056.44	11.81	3,043.56	25.77
2003-4068-757.0000	OPERATING EXPENDITURES	1,500.00	1,240.27	0.00	259.73	82.68
2003-4068-818.0000	CONTRACTUAL SERVICE	3,000.00	0.00	0.00	3,000.00	0.00
2003-4068-943.0000	EQUIPMENT RENTAL	7,000.00	1,179.20	205.11	5,820.80	16.85
Total Dept 4068 - TREES & SHRUBS		24,300.00	8,206.67	363.40	16,093.33	33.77
Dept 4069 - DRAINAGE						
2003-4069-705.0000	SUPERVISION SALARIES	8,800.00	8,873.78	374.36	(73.78)	100.84
2003-4069-706.0000	SALARIES PERMANENT	28,000.00	11,503.78	176.88	16,496.22	41.08
2003-4069-709.0000	OVERTIME	1,000.00	430.80	126.76	569.20	43.08
2003-4069-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	1,753.49	49.11	346.51	83.50
2003-4069-718.0000	RETIREMENT - MERS RETIREES	12,500.00	10,785.28	401.06	1,714.72	86.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4069-719.0000	FRINGE BENEFITS	37,200.00	7,135.99	67.24	30,064.01	19.18
2003-4069-757.0000	OPERATING EXPENDITURES	7,000.00	4,547.45	0.00	2,452.55	64.96
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	18,091.88	0.00	26,908.12	40.20
2003-4069-943.0000	EQUIPMENT RENTAL	35,000.00	16,503.96	269.62	18,496.04	47.15
Total Dept 4069 - DRAINAGE		176,600.00	79,626.41	1,465.03	96,973.59	45.09
Dept 4074 - TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	5,100.00	2,976.65	353.57	2,123.35	58.37
2003-4074-706.0000	SALARIES PERMANENT	6,400.00	1,814.16	198.10	4,585.84	28.35
2003-4074-709.0000	OVERTIME	300.00	132.86	0.00	167.14	44.29
2003-4074-717.0000	RETIREMENT - MERS ACTIVE	700.00	509.46	46.64	190.54	72.78
2003-4074-718.0000	RETIREMENT - MERS RETIREES	3,900.00	3,423.00	380.24	477.00	87.77
2003-4074-719.0000	FRINGE BENEFITS	8,200.00	1,467.95	57.48	6,732.05	17.90
2003-4074-757.0000	OPERATING EXPENDITURES	1,000.00	152.85	0.00	847.15	15.29
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	1,631.12	273.24	3,368.88	32.62
2003-4074-943.0000	EQUIPMENT RENTAL	5,000.00	2,464.97	124.83	2,535.03	49.30
Total Dept 4074 - TRAFFIC SIGNS		35,600.00	14,573.02	1,434.10	21,026.98	40.94
Dept 4078 - WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	5,400.00	5,695.93	0.00	(295.93)	105.48
2003-4078-706.0000	SALARIES PERMANENT	15,800.00	14,735.50	0.00	1,064.50	93.26
2003-4078-709.0000	OVERTIME	8,100.00	8,021.26	0.00	78.74	99.03
2003-4078-717.0000	RETIREMENT - MERS ACTIVE	1,500.00	1,458.32	0.00	41.68	97.22
2003-4078-718.0000	RETIREMENT - MERS RETIREES	9,000.00	8,054.38	0.00	945.62	89.49
2003-4078-719.0000	FRINGE BENEFITS	15,500.00	6,073.42	0.00	9,426.58	39.18
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	40,000.00	44,288.51	225.34	(4,288.51)	110.72
2003-4078-943.0000	EQUIPMENT RENTAL	78,000.00	76,337.69	0.00	1,662.31	97.87
Total Dept 4078 - WINTER MAINTENANCE		173,300.00	164,665.01	225.34	8,634.99	95.02
Dept 4081 - ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	800.00	106.07	0.00	693.93	13.26
2003-4081-706.0000	SALARIES PERMANENT	1,500.00	455.49	0.00	1,044.51	30.37
2003-4081-709.0000	OVERTIME	300.00	225.00	0.00	75.00	75.00
2003-4081-717.0000	RETIREMENT - MERS ACTIVE	200.00	27.99	0.00	172.01	14.00
2003-4081-718.0000	RETIREMENT - MERS RETIREES	900.00	147.12	0.00	752.88	16.35
2003-4081-719.0000	FRINGE BENEFITS	1,300.00	199.40	0.00	1,100.60	15.34
2003-4081-943.0000	EQUIPMENT RENTAL	3,000.00	790.60	0.00	2,209.40	26.35
Total Dept 4081 - ROADSIDE CLEANUP		8,000.00	1,951.67	0.00	6,048.33	24.40
Dept 4082 - ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	17,100.00	27,638.34	3,194.37	(10,538.34)	161.63
2003-4082-705.0000	SUPERVISION SALARIES	100.00	408.84	408.84	(308.84)	408.84
2003-4082-706.0000	SALARIES PERMANENT	6,900.00	6,275.61	891.64	624.39	90.95
2003-4082-709.0000	OVERTIME	0.00	9.95	0.00	(9.95)	100.00
2003-4082-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,787.79	632.33	1,012.21	63.85
2003-4082-718.0000	RETIREMENT - MERS RETIREES	10,800.00	5,715.81	1,699.34	5,084.19	52.92
2003-4082-719.0000	FRINGE BENEFITS	12,100.00	39,707.89	32,303.84	(27,607.89)	328.16
2003-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	2,100.00	0.00	0.00	100.00

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4082-757.0000	OPERATING EXPENDITURES	9,200.00	6,210.72	757.00	2,989.28	67.51
2003-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	100.00
2003-4082-818.0000	CONTRACTUAL SERVICE	2,500.00	1,455.50	0.00	1,044.50	58.22
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.00
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	367.82	0.00	132.18	73.56
2003-4082-864.0000	TRAINING	2,000.00	194.22	0.00	1,805.78	9.71
Total Dept 4082 - ADMINISTRATION		68,300.00	93,872.49	39,887.36	(25,572.49)	137.44
Dept 4090 - CONTINGENCY						
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	84,300.00	79,889.30	0.00	4,410.70	94.77
Total Dept 4090 - CONTINGENCY		84,300.00	79,889.30	0.00	4,410.70	94.77
TOTAL EXPENDITURES		1,228,200.00	846,555.23	82,158.76	381,644.77	68.93
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		1,388,300.00	1,020,005.78	70.00	368,294.22	73.47
TOTAL EXPENDITURES		1,228,200.00	846,555.23	82,158.76	381,644.77	68.93
NET OF REVENUES & EXPENDITURES		160,100.00	173,450.55	(82,088.76)	(13,350.55)	108.34
BEG. FUND BALANCE		804,860.33	804,860.33			
END FUND BALANCE		964,960.33	978,310.88			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2006 - FIRE DEPARTMENT						
Revenues						
Dept 0000						
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	533,800.00	511,573.88	0.00	22,226.12	95.84
2006-0000-404.0000	TAX CHARGEBACKS	(2,400.00)	2,818.39	0.00	(5,218.39)	(117.43)
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	200.00	0.00	0.00	200.00	0.00
2006-0000-501.0010	FEDERAL AFG FEMA FIRE GRANT	123,700.00	76,764.93	0.00	46,935.07	62.06
2006-0000-501.7081	AFG GRANT REVENUE - RADIOS/EMT TRAINING	2,600.00	2,340.00	0.00	260.00	90.00
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	5,900.00	6,453.21	0.00	(553.21)	109.38
2006-0000-630.0000	FIRE RECOVERY FEES	20,000.00	19,718.58	(353.17)	281.42	98.59
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	3,875.00	525.00	(875.00)	129.17
2006-0000-633.0000	SITE PLAN REVIEW	400.00	900.00	150.00	(500.00)	225.00
2006-0000-673.0000	SALE OF ASSETS	1,500.00	6,625.00	0.00	(5,125.00)	441.67
2006-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
2006-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	2,970.73	115.00	(970.73)	148.54
2006-0000-691.1001	TRANSFER FROM GENERAL FUND	929,200.00	929,200.00	929,200.00	0.00	100.00
2006-0000-694.0000	OTHER REVENUES	2,000.00	0.00	0.00	2,000.00	0.00
2006-0000-694.0004	CPR CLASS REVENUE	0.00	420.00	0.00	(420.00)	100.00
Total Dept 0000		1,624,900.00	1,563,659.72	929,636.83	61,240.28	96.23
TOTAL REVENUES		1,624,900.00	1,563,659.72	929,636.83	61,240.28	96.23
Expenditures						
Dept 2006 - FIRE DEPARTMENT EXPENDITURES						
2006-2006-703.0000	SALARY	61,400.00	56,653.26	7,081.65	4,746.74	92.27
2006-2006-706.0000	SALARIES PERMANENT	95,900.00	79,765.68	9,995.05	16,134.32	83.18
2006-2006-707.0000	PART-TIME FIREMEN	208,200.00	116,895.05	7,858.89	91,304.95	56.15
2006-2006-708.0000	SHARED SALARIES	38,300.00	30,736.68	3,509.45	7,563.32	80.25
2006-2006-709.0000	OVERTIME	4,500.00	1,397.67	243.16	3,102.33	31.06
2006-2006-717.0000	RETIREMENT - MERS ACTIVE	23,000.00	21,664.00	2,576.83	1,336.00	94.19
2006-2006-718.0000	RETIREMENT - MERS RETIREES	34,700.00	29,982.91	3,628.19	4,717.09	86.41
2006-2006-719.0000	FRINGE BENEFITS	146,400.00	100,762.27	30,651.46	45,637.73	68.83
2006-2006-727.0000	OFFICE SUPPLIES	1,500.00	557.84	90.74	942.16	37.19
2006-2006-728.0000	INFORMATION TECH ALLOCATION	20,900.00	20,900.00	0.00	0.00	100.00
2006-2006-744.0000	SAFETY WEAR & HEALTH	32,500.00	7,883.58	175.55	24,616.42	24.26
2006-2006-757.0000	OPERATING EXPENDITURES	18,000.00	9,832.56	1,295.38	8,167.44	54.63
2006-2006-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	100.00
2006-2006-818.0000	CONTRACTUAL SERVICES	15,000.00	10,231.89	35.00	4,768.11	68.21
2006-2006-826.0000	LEGAL	3,000.00	633.00	133.00	2,367.00	21.10
2006-2006-828.0000	MEMBERSHIP & DUES	6,500.00	6,293.45	0.00	206.55	96.82
2006-2006-863.0000	AUTO REPAIR	84,000.00	63,628.52	2,910.82	20,371.48	75.75
2006-2006-864.0000	TRAINING & CERTIFICATIONS	3,500.00	2,110.98	0.00	1,389.02	60.31
2006-2006-867.0000	GAS & OIL	10,000.00	8,831.59	0.00	1,168.41	88.32
2006-2006-910.0000	INSURANCE	25,000.00	23,891.58	4,210.59	1,108.42	95.57
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	2,204.77	449.37	(204.77)	110.24
2006-2006-920.0000	UTILITIES	39,000.00	34,226.23	1,795.00	4,773.77	87.76
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	5,174.73	0.00	(174.73)	103.49
2006-2006-934.0000	EQUIPMENT REPAIR	12,000.00	9,889.70	90.00	2,110.30	82.41
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	45,000.00	39,617.52	2,194.59	5,382.48	88.04
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	4,202.62	930.60	10,297.38	28.98
2006-2006-956.0000	MISCELLANEOUS	500.00	301.82	57.06	198.18	60.36
2006-2006-962.0000	TRAINING & MATERIALS	17,000.00	8,230.32	60.00	8,769.68	48.41
2006-2006-963.0000	PREVENTION MATERIALS	9,500.00	7,832.61	0.00	1,667.39	82.45
2006-2006-977.0020	FEMA SIREN GRANT EXPENDITURE	2,000.00	1,673.75	0.00	326.25	83.69
2006-2006-977.7081	AFG (FEDERAL)- RADIOS/EMT/SAFETYWEAR	2,600.00	2,600.00	0.00	0.00	100.00
2006-2006-977.7089	NEW EQUIPMENT	32,000.00	25,479.14	441.69	6,520.86	79.62

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Fund 2006 - FIRE DEPARTMENT						
Expenditures						
2006-2006-977.8010	AFG GRANT EXPENDITURES (FEDERAL)	121,700.00	103,792.50	0.00	17,907.50	85.29
2006-2006-984.0000	OFFICE EQUIPMENT	3,500.00	2,618.99	214.00	881.01	74.83
2006-2006-991.0000	PRINCIPAL ON BONDS	200,000.00	200,000.00	0.00	0.00	100.00
2006-2006-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	48,000.00	0.00	0.00	48,000.00	0.00
2006-2006-995.0000	INTEREST ON BONDS	162,000.00	90,537.50	0.00	71,462.50	55.89
2006-2006-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	13,000.00	0.00	0.00	13,000.00	0.00
2006-2006-999.0000	PAYING AGENT FEES ON BONDS	700.00	250.00	0.00	450.00	35.71
2006-2006-999.4206	TRANSFER OUT TO FIRE CAPITAL PROJECTS	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 2006 - FIRE DEPARTMENT EXPENDITURES		1,615,300.00	1,134,284.71	80,628.07	481,015.29	70.22
TOTAL EXPENDITURES		1,615,300.00	1,134,284.71	80,628.07	481,015.29	70.22
Fund 2006 - FIRE DEPARTMENT:						
TOTAL REVENUES		1,624,900.00	1,563,659.72	929,636.83	61,240.28	96.23
TOTAL EXPENDITURES		1,615,300.00	1,134,284.71	80,628.07	481,015.29	70.22
NET OF REVENUES & EXPENDITURES		9,600.00	429,375.01	849,008.76	(419,775.01)	4,472.66
BEG. FUND BALANCE		244,255.07	244,255.07			
END FUND BALANCE		253,855.07	673,630.08			

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2007 - POLICE FUND						
Revenues						
Dept 0000						
2007-0000-403.0000	CURRENT TAXES	4,530,900.00	4,342,303.18	0.00	188,596.82	95.84
2007-0000-404.0000	TAX CHARGEBACKS	(14,000.00)	23,921.46	0.00	(37,921.46)	(170.87)
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	2,300.00	0.00	0.00	2,300.00	0.00
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	55,000.00	54,772.00	0.00	228.00	99.59
2007-0000-629.7773	F.A.N.G. CHARGES	90,000.00	75,000.00	7,500.00	15,000.00	83.33
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	10,664.64	620.72	4,335.36	71.10
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-0000-629.7798	DCESP HEMP GRANT REVENUE (FANG)	5,000.00	2,179.72	563.71	2,820.28	43.59
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	3,514.35	0.00	6,485.65	35.14
2007-0000-629.7815	OCDETF POINT BLANK GRANT	5,000.00	106.71	0.00	4,893.29	2.13
2007-0000-660.0000	DISTRICT COURT FEES	60,000.00	38,774.06	4,966.03	21,225.94	64.62
2007-0000-661.0000	POLICE FEES	20,000.00	17,695.00	800.00	2,305.00	88.48
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,000.00	2,450.00	250.00	(450.00)	122.50
2007-0000-673.0000	SALE OF ASSETS	0.00	1,550.00	0.00	(1,550.00)	100.00
2007-0000-675.0000	REFUNDS & REBATES	10,000.00	0.00	0.00	10,000.00	0.00
2007-0000-678.0000	REIMBURSEMENT INCOME	35,000.00	27,627.36	413.46	7,372.64	78.94
2007-0000-691.1001	TRANSFER FROM GENERAL FUND	500,000.00	500,000.00	500,000.00	0.00	100.00
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	0.00	0.00	5,000.00	0.00
2007-0000-694.0000	OTHER REVENUES	10,000.00	9,012.59	806.00	987.41	90.13
Total Dept 0000		5,343,200.00	5,109,571.07	515,919.92	233,628.93	95.63
TOTAL REVENUES		5,343,200.00	5,109,571.07	515,919.92	233,628.93	95.63
Expenditures						
Dept 2007 - POLICE FUND EXPENSES						
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	64,771.90	8,096.49	5,428.10	92.27
2007-2007-704.0000	LIEUTENANTS SALARIES	134,300.00	121,343.13	15,490.61	12,956.87	90.35
2007-2007-705.0000	SERGEANTS SALARIES	308,600.00	262,864.79	28,559.94	45,735.21	85.18
2007-2007-706.0000	SALARIES PERMANENT	1,428,500.00	1,276,713.16	170,194.00	151,786.84	89.37
2007-2007-708.0000	SHARED SALARIES	136,200.00	109,961.37	13,683.02	26,238.63	80.74
2007-2007-709.0000	OVERTIME	175,000.00	147,341.45	10,363.97	27,658.55	84.20
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	12,200.00	12,161.40	0.00	38.60	99.68
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	93,200.00	82,262.98	9,671.83	10,937.02	88.27
2007-2007-718.0000	RETIREMENT - MERS RETIREES	1,007,700.00	873,404.52	99,189.55	134,295.48	86.67
2007-2007-719.0000	FRINGE BENEFITS	1,351,300.00	1,013,288.10	142,594.98	338,011.90	74.99
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	5,277.77	188.20	722.23	87.96
2007-2007-728.0000	INFORMATION TECH ALLOCATION	48,800.00	48,800.00	0.00	0.00	100.00
2007-2007-731.0000	POSTAGE	1,000.00	559.26	25.13	440.74	55.93
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	10,757.23	3,200.00	9,242.77	53.79
2007-2007-744.0000	UNIFORMS	15,000.00	6,396.74	592.74	8,603.26	42.64
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	8,240.94	1,363.76	3,759.06	68.67
2007-2007-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,200.00	3,200.00	0.00	0.00	100.00
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	180,000.00	156,908.76	17,234.44	23,091.24	87.17
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	14,094.16	537.51	905.84	93.96
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	5,000.00	2,650.77	0.00	2,349.23	53.02
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	6,774.29	347.58	3,225.71	67.74
2007-2007-811.7815	OCDETF POINT BLANK GRANT	5,000.00	116.53	0.00	4,883.47	2.33
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	35,269.90	2,111.00	39,730.10	47.03
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,600.00	26,516.26	0.00	83.74	99.69
2007-2007-826.0000	LEGAL	90,000.00	79,171.54	10,919.50	10,828.46	87.97
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	860.00	0.00	640.00	57.33
2007-2007-863.0000	AUTO REPAIR	105,000.00	94,197.96	1,407.17	10,802.04	89.71

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	3,000.00	0.00	0.00	100.00
2007-2007-867.0000	GAS & OIL	75,000.00	59,346.94	0.00	15,653.06	79.13
2007-2007-868.0000	AUTO WASH	3,500.00	3,083.00	407.00	417.00	88.09
2007-2007-910.0000	INSURANCE	75,000.00	81,090.51	13,683.00	(6,090.51)	108.12
2007-2007-920.0000	UTILITIES	33,000.00	31,237.43	(3,844.24)	1,762.57	94.66
2007-2007-921.0000	SEWER PAYMENTS	3,200.00	2,913.62	0.00	286.38	91.05
2007-2007-931.0000	BUILDING REPAIR	15,000.00	15,445.21	2,454.42	(445.21)	102.97
2007-2007-934.0000	EQUIPMENT REPAIRS	1,500.00	590.04	0.00	909.96	39.34
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	3,911.66	503.02	2,088.34	65.19
2007-2007-956.0000	MISCELLANEOUS	2,400.00	460.20	42.00	1,939.80	19.18
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	4,608.36	30.00	10,391.64	30.72
2007-2007-984.0000	OFFICE EQUIPMENT	2,000.00	178.34	0.00	1,821.66	8.92
2007-2007-985.0000	POLICE VEHICLES	90,000.00	85,584.81	0.00	4,415.19	95.09
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	16,600.00	16,574.71	0.00	25.29	99.85
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	1,900.00	1,876.15	0.00	23.85	98.74
Total Dept 2007 - POLICE FUND EXPENSES		5,681,400.00	4,773,805.89	549,046.62	907,594.11	84.03
TOTAL EXPENDITURES		5,681,400.00	4,773,805.89	549,046.62	907,594.11	84.03
Fund 2007 - POLICE FUND:						
TOTAL REVENUES		5,343,200.00	5,109,571.07	515,919.92	233,628.93	95.63
TOTAL EXPENDITURES		5,681,400.00	4,773,805.89	549,046.62	907,594.11	84.03
NET OF REVENUES & EXPENDITURES		(338,200.00)	335,765.18	(33,126.70)	(673,965.18)	99.28
BEG. FUND BALANCE		662,078.96	662,078.96			
END FUND BALANCE		323,878.96	997,844.14			

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2026 - RUBBISH COLLECTION & DISPOSAL						
Revenues						
Dept 0000						
2026-0000-403.0000	RUBBISH FEES	1,382,100.00	1,238,126.63	209.25	143,973.37	89.58
2026-0000-404.0000	TAX CHARGEBACKS	(2,000.00)	0.00	0.00	(2,000.00)	0.00
2026-0000-650.0000	CURBSIDE RECYCLING INCOME	1,300.00	1,582.00	168.00	(282.00)	121.69
2026-0000-666.0000	INTEREST INCOME	900.00	0.00	0.00	900.00	0.00
2026-0000-671.0000	DONATIONS	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 0000		1,387,300.00	1,244,708.63	377.25	142,591.37	89.72
TOTAL REVENUES		1,387,300.00	1,244,708.63	377.25	142,591.37	89.72
Expenditures						
Dept 0000						
2026-0000-830.0000	GARBAGE COLLECTION	1,382,100.00	1,266,859.00	115,169.00	115,241.00	91.66
2026-0000-999.2072	TRANSFER OUT TO POLICE/FIRE SCULPTURE	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 0000		1,387,100.00	1,271,859.00	115,169.00	115,241.00	91.69
TOTAL EXPENDITURES		1,387,100.00	1,271,859.00	115,169.00	115,241.00	91.69
Fund 2026 - RUBBISH COLLECTION & DISPOSAL:						
TOTAL REVENUES		1,387,300.00	1,244,708.63	377.25	142,591.37	89.72
TOTAL EXPENDITURES		1,387,100.00	1,271,859.00	115,169.00	115,241.00	91.69
NET OF REVENUES & EXPENDITURES		200.00	(27,150.37)	(114,791.75)	27,350.37	.3,575.19
BEG. FUND BALANCE		77,211.36	77,211.36			
END FUND BALANCE		77,411.36	50,060.99			

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2049 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 0000						
2049-0000-450.0000	PERMITS & LICENSE FEES	130,000.00	123,127.00	12,840.50	6,873.00	94.71
2049-0000-478.0000	MMJ LICENSE & LATE FEES	40,000.00	65,000.00	0.00	(25,000.00)	162.50
2049-0000-624.0000	CONDEMNED HOUSING	13,000.00	14,137.20	0.00	(1,137.20)	108.75
2049-0000-624.0001	SITE CLEAN UP	600.00	11,119.14	0.00	(10,519.14)	1,853.19
2049-0000-625.0000	INSPECTION FEES	30,000.00	28,120.00	2,525.00	1,880.00	93.73
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	7,000.00	1,500.00	0.00	5,500.00	21.43
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	30,000.00	24,408.98	954.20	5,591.02	81.36
2049-0000-664.0000	SOIL EROSION SERVICES	4,000.00	16,450.00	15,200.00	(12,450.00)	411.25
2049-0000-678.0000	REIMBURSEMENT INCOME	6,000.00	11,427.54	0.00	(5,427.54)	190.46
2049-0000-691.1001	TRANSFER FROM GENERAL FUND	94,000.00	94,000.00	94,000.00	0.00	100.00
2049-0000-694.0000	MISCELLANEOUS	500.00	10.00	0.00	490.00	2.00
Total Dept 0000		355,100.00	389,299.86	125,519.70	(34,199.86)	109.63
TOTAL REVENUES		355,100.00	389,299.86	125,519.70	(34,199.86)	109.63
Expenditures						
Dept 2061 - BUILDING						
2049-2061-703.0000	ADMINISTRATIVE SALARIES	16,900.00	13,819.35	1,597.18	3,080.65	81.77
2049-2061-706.0000	SALARIES PERMANENT	117,000.00	101,482.56	10,557.17	15,517.44	86.74
2049-2061-708.0000	SHARED SALARIES	24,300.00	20,439.30	2,202.13	3,860.70	84.11
2049-2061-709.0000	OVERTIME	4,200.00	654.84	355.80	3,545.16	15.59
2049-2061-717.0000	RETIREMENT - MERS ACTIVE	8,200.00	6,225.90	684.84	1,974.10	75.93
2049-2061-718.0000	RETIREMENT - MERS RETIREES	27,300.00	15,602.57	1,643.78	11,697.43	57.15
2049-2061-719.0000	FRINGE BENEFITS	55,000.00	65,205.47	7,303.47	(10,205.47)	118.56
2049-2061-727.0000	OFFICE SUPPLIES	1,200.00	843.90	19.04	356.10	70.33
2049-2061-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	100.00
2049-2061-731.0000	POSTAGE	400.00	443.61	55.36	(43.61)	110.90
2049-2061-757.0000	OPERATING EXPENDITURES	6,300.00	4,093.71	233.83	2,206.29	64.98
2049-2061-804.0000	MMJ RELATED EXPENDITURES	40,000.00	2,716.82	564.96	37,283.18	6.79
2049-2061-818.0000	CONTRACTUAL SERVICES	18,500.00	17,334.15	1,270.00	1,165.85	93.70
2049-2061-826.0000	LEGAL	2,500.00	296.87	62.50	2,203.13	11.87
2049-2061-828.0000	MEMBERSHIP & DUES	600.00	75.00	0.00	525.00	12.50
2049-2061-864.0000	TRAINING	2,500.00	409.30	0.00	2,090.70	16.37
2049-2061-920.0000	UTILITIES	3,500.00	3,070.69	256.64	429.31	87.73
2049-2061-943.0000	EQUIPMENT RENTAL	18,000.00	14,131.28	1,449.78	3,868.72	78.51
2049-2061-959.0000	CONDEMNED HOUSING	90,000.00	8,842.70	1,483.42	81,157.30	9.83
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	25,000.00	8,938.88	579.73	16,061.12	35.76
2049-2061-964.0000	SOIL EROSION SERVICES	1,100.00	58.44	58.44	1,041.56	5.31
2049-2061-966.0000	BLIGHT ELMINATION GRANT EXPENDITURE	85,000.00	109.52	0.00	84,890.48	0.13
2049-2061-984.0000	OFFICE EQUIPMENT	200.00	0.00	0.00	200.00	0.00
Total Dept 2061 - BUILDING		555,900.00	292,994.86	30,378.07	262,905.14	52.71
TOTAL EXPENDITURES		555,900.00	292,994.86	30,378.07	262,905.14	52.71
Fund 2049 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		355,100.00	389,299.86	125,519.70	(34,199.86)	109.63
TOTAL EXPENDITURES		555,900.00	292,994.86	30,378.07	262,905.14	52.71
NET OF REVENUES & EXPENDITURES		(200,800.00)	96,305.00	95,141.63	(297,105.00)	47.96

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2049 - BUILDING DEPARTMENT FUND						
BEG. FUND BALANCE		309,169.70	309,169.70			
END FUND BALANCE		108,369.70	405,474.70			

PERIOD ENDING 05/31/2018

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2065 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 0000						
2065-0000-673.0000	SALE OF ASSETS	13,095.00	13,095.00	0.00	0.00	100.00
2065-0000-678.0001	DRUG FORFEITURE CLEARED	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 0000		28,095.00	13,095.00	0.00	15,000.00	46.61
TOTAL REVENUES		28,095.00	13,095.00	0.00	15,000.00	46.61
Expenditures						
Dept 0000						
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	28,095.00	9,358.45	0.00	18,736.55	33.31
Total Dept 0000		28,095.00	9,358.45	0.00	18,736.55	33.31
TOTAL EXPENDITURES		28,095.00	9,358.45	0.00	18,736.55	33.31
Fund 2065 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		28,095.00	13,095.00	0.00	15,000.00	46.61
TOTAL EXPENDITURES		28,095.00	9,358.45	0.00	18,736.55	33.31
NET OF REVENUES & EXPENDITURES		0.00	3,736.55	0.00	(3,736.55)	100.00
BEG. FUND BALANCE		6,667.48	6,667.48			
END FUND BALANCE		6,667.48	10,404.03			

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2067 - POLICE K9 FUND						
Revenues						
Dept 0000						
2067-0000-671.0000	DONATIONS	500.00	0.00	0.00	500.00	0.00
Total Dept 0000		500.00	0.00	0.00	500.00	0.00
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
Expenditures						
Dept 0000						
2067-0000-757.0000	OPERATING EXPENDITURES	2,300.00	787.22	54.99	1,512.78	34.23
2067-0000-962.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
Total Dept 0000		2,700.00	787.22	54.99	1,912.78	29.16
TOTAL EXPENDITURES		2,700.00	787.22	54.99	1,912.78	29.16
Fund 2067 - POLICE K9 FUND:						
TOTAL REVENUES		500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		2,700.00	787.22	54.99	1,912.78	29.16
NET OF REVENUES & EXPENDITURES		(2,200.00)	(787.22)	(54.99)	(1,412.78)	35.78
BEG. FUND BALANCE		3,896.17	3,896.17			
END FUND BALANCE		1,696.17	3,108.95			

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2069 - SENIOR CITIZENS CENTER FUND						
Revenues						
Dept 0000						
2069-0000-580.0000	COUNTY SENIOR MILLAGE REVENUE	170,300.00	127,742.08	15,512.68	42,557.92	75.01
2069-0000-666.0000	INTEREST INCOME	300.00	0.00	0.00	300.00	0.00
2069-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2069-0000-678.0000	REIMBURSEMENT INCOME	500.00	1,450.00	0.00	(950.00)	290.00
2069-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	22,568.36	22,470.36	0.00	98.00	99.57
2069-0000-691.0655	SENIOR CITIZENS DONATION REVENUES	12,000.00	7,244.00	989.00	4,756.00	60.37
2069-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	190,000.00	190,000.00	190,000.00	0.00	100.00
2069-0000-694.0001	HALL RENTAL	6,000.00	5,625.00	750.00	375.00	93.75
Total Dept 0000		402,168.36	354,531.44	207,251.68	47,636.92	88.15
TOTAL REVENUES		402,168.36	354,531.44	207,251.68	47,636.92	88.15
Expenditures						
Dept 2069 - SENIOR CITIZENS CENTER						
2069-2069-705.0000	COORDINATOR SALARY	62,200.00	57,020.84	7,196.34	5,179.16	91.67
2069-2069-706.0000	SALARIES PERMANENT	62,400.00	53,920.51	6,770.73	8,479.49	86.41
2069-2069-708.0000	SHARED SALARIES	23,700.00	20,316.89	2,647.29	3,383.11	85.73
2069-2069-709.0000	OVERTIME	1,000.00	189.47	45.84	810.53	18.95
2069-2069-717.0000	RETIREMENT - MERS ACTIVE	4,200.00	3,416.29	458.70	783.71	81.34
2069-2069-718.0000	RETIREMENT - MERS RETIREES	13,600.00	8,719.18	1,222.70	4,880.82	64.11
2069-2069-719.0000	FRINGE BENEFITS	101,700.00	71,437.03	10,356.35	30,262.97	70.24
2069-2069-728.0000	INFORMATION TECH ALLOCATION	4,100.00	4,100.00	0.00	0.00	100.00
2069-2069-757.0000	OPERATING EXPENDITURES	100.00	2.94	0.00	97.06	2.94
2069-2069-776.0000	SUPPLIES	20,000.00	18,428.56	529.31	1,571.44	92.14
2069-2069-818.0000	CONTRACTUAL SERVICES	20,000.00	15,612.52	1,393.00	4,387.48	78.06
2069-2069-828.0000	MEMBERSHIP & DUES	200.00	50.00	0.00	150.00	25.00
2069-2069-864.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
2069-2069-910.0000	INSURANCE	3,900.00	3,133.75	613.30	766.25	80.35
2069-2069-920.0000	UTILITIES	25,000.00	17,680.76	382.22	7,319.24	70.72
2069-2069-921.0000	SEWER PAYMENTS	3,600.00	2,706.52	0.00	893.48	75.18
2069-2069-931.0000	REPAIR & MAINTENANCE	30,000.00	10,605.85	1,473.91	19,394.15	35.35
2069-2069-943.0000	EQUIPMENT RENTAL	20,000.00	14,967.33	1,390.04	5,032.67	74.84
2069-2069-956.0000	MISCELLANEOUS	1,000.00	(75.00)	0.00	1,075.00	(7.50)
2069-2069-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	10,168.36	9,007.04	0.00	1,161.32	88.58
2069-2069-977.7089	NEW EQUIPMENT	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 2069 - SENIOR CITIZENS CENTER		414,268.36	311,240.48	34,479.73	103,027.88	75.13
TOTAL EXPENDITURES		414,268.36	311,240.48	34,479.73	103,027.88	75.13
Fund 2069 - SENIOR CITIZENS CENTER FUND:						
TOTAL REVENUES		402,168.36	354,531.44	207,251.68	47,636.92	88.15
TOTAL EXPENDITURES		414,268.36	311,240.48	34,479.73	103,027.88	75.13
NET OF REVENUES & EXPENDITURES		(12,100.00)	43,290.96	172,771.95	(55,390.96)	357.78
BEG. FUND BALANCE		92,996.71	92,996.71			
END FUND BALANCE		80,896.71	136,287.67			

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2071 - BURTON YOUTH LEAGUE						
Revenues						
Dept 0000						
2071-0000-695.0000	ACTIVITIES REVENUE	31,200.00	21,129.00	4,078.00	10,071.00	67.72
Total Dept 0000		31,200.00	21,129.00	4,078.00	10,071.00	67.72
TOTAL REVENUES		31,200.00	21,129.00	4,078.00	10,071.00	67.72
Expenditures						
Dept 0000						
2071-0000-706.0000	SALARIES PERMANENT	18,000.00	6,830.00	0.00	11,170.00	37.94
2071-0000-719.0000	PAYROLL FRINGES	1,500.00	(677.49)	0.00	2,177.49	(45.17)
2071-0000-757.0000	OPERATING EXPENDITURES	14,000.00	3,655.78	3,015.00	10,344.22	26.11
Total Dept 0000		33,500.00	9,808.29	3,015.00	23,691.71	29.28
TOTAL EXPENDITURES		33,500.00	9,808.29	3,015.00	23,691.71	29.28
Fund 2071 - BURTON YOUTH LEAGUE:						
TOTAL REVENUES		31,200.00	21,129.00	4,078.00	10,071.00	67.72
TOTAL EXPENDITURES		33,500.00	9,808.29	3,015.00	23,691.71	29.28
NET OF REVENUES & EXPENDITURES		(2,300.00)	11,320.71	1,063.00	(13,620.71)	492.20
BEG. FUND BALANCE		15,856.01	15,856.01			
END FUND BALANCE		13,556.01	27,176.72			

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2072 - POLICE/FIRE SCULPTURE FUND						
Revenues						
Dept 0000						
2072-0000-666.0000	INTEREST INCOME	0.00	12.09	0.00	(12.09)	100.00
2072-0000-671.0000	DONATIONS	0.00	1,000.00	0.00	(1,000.00)	100.00
2072-0000-699.2026	TRANSFER IN FROM RUBBISH FUND	5,000.00	5,000.00	0.00	0.00	100.00
Total Dept 0000		5,000.00	6,012.09	0.00	(1,012.09)	120.24
TOTAL REVENUES		5,000.00	6,012.09	0.00	(1,012.09)	120.24
Expenditures						
Dept 0000						
2072-0000-818.0000	CONTRACTUAL SERVICES	27,000.00	0.00	0.00	27,000.00	0.00
Total Dept 0000		27,000.00	0.00	0.00	27,000.00	0.00
TOTAL EXPENDITURES		27,000.00	0.00	0.00	27,000.00	0.00
Fund 2072 - POLICE/FIRE SCULPTURE FUND:						
TOTAL REVENUES		5,000.00	6,012.09	0.00	(1,012.09)	120.24
TOTAL EXPENDITURES		27,000.00	0.00	0.00	27,000.00	0.00
NET OF REVENUES & EXPENDITURES		(22,000.00)	6,012.09	0.00	(28,012.09)	27.33
BEG. FUND BALANCE		36,213.36	36,213.36			
END FUND BALANCE		14,213.36	42,225.45			

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2073 - VETERAN'S MEMORIAL PARK FUND						
Revenues						
Dept 0000						
2073-0000-666.0000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.00
Total Dept 0000		100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
Expenditures						
Dept 0000						
2073-0000-706.0000	SALARIES PERMANENT	1,200.00	0.00	0.00	1,200.00	0.00
2073-0000-818.0000	CONTRACTUAL SERVICES	400.00	249.20	0.00	150.80	62.30
2073-0000-920.0000	UTILITIES	300.00	0.00	0.00	300.00	0.00
2073-0000-938.0000	MAINT OF GROUNDS	3,500.00	165.34	0.00	3,334.66	4.72
Total Dept 0000		5,400.00	414.54	0.00	4,985.46	7.68
TOTAL EXPENDITURES		5,400.00	414.54	0.00	4,985.46	7.68
Fund 2073 - VETERAN'S MEMORIAL PARK FUND:						
TOTAL REVENUES		100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES		5,400.00	414.54	0.00	4,985.46	7.68
NET OF REVENUES & EXPENDITURES		(5,300.00)	(414.54)	0.00	(4,885.46)	7.82
BEG. FUND BALANCE		10,654.99	10,654.99			
END FUND BALANCE		5,354.99	10,240.45			

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 4001 - CAPITAL IMPROVEMENT						
Revenues						
Dept 0000						
4001-0000-666.0000	INTEREST INCOME	100.00	24.43	0.00	75.57	24.43
4001-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	2,500.00	0.00	0.00	2,500.00	0.00
4001-0000-691.5013	TRANSFER FROM DDA	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 0000		5,600.00	24.43	0.00	5,575.57	0.44
TOTAL REVENUES		5,600.00	24.43	0.00	5,575.57	0.44
Expenditures						
Dept 0000						
4001-0000-887.0000	CLERK/ELECTION EQUIPMENT	20,000.00	0.00	0.00	20,000.00	0.00
4001-0000-903.0000	LIBRARY EXPANSION	23,900.00	0.00	0.00	23,900.00	0.00
4001-0000-903.0001	BURTON MEMORIAL LIBRARY PARKING LOT	30,000.00	0.00	0.00	30,000.00	0.00
4001-0000-906.0000	TECHNOLOGY UPGRADES	9,100.00	3,490.76	0.00	5,609.24	38.36
4001-0000-908.0000	DDA CORRIDOR IMPROVEMENTS	6,000.00	0.00	0.00	6,000.00	0.00
4001-0000-999.1001	TRANSFER TO GENERAL FUND	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 0000		109,000.00	3,490.76	0.00	105,509.24	3.20
TOTAL EXPENDITURES		109,000.00	3,490.76	0.00	105,509.24	3.20
Fund 4001 - CAPITAL IMPROVEMENT:						
TOTAL REVENUES		5,600.00	24.43	0.00	5,575.57	0.44
TOTAL EXPENDITURES		109,000.00	3,490.76	0.00	105,509.24	3.20
NET OF REVENUES & EXPENDITURES		(103,400.00)	(3,466.33)	0.00	(99,933.67)	3.35
BEG. FUND BALANCE		123,169.43	123,169.43			
END FUND BALANCE		19,769.43	119,703.10			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 4206 - FIRE CAPITAL PROJECTS FUND						
Revenues						
Dept 0000						
4206-0000-666.0000	INTEREST INCOME	0.00	777.49	0.00	(777.49)	100.00
4206-0000-691.2006	TRANSFER IN FROM FIRE DEPT.	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 0000		50,000.00	777.49	0.00	49,222.51	1.55
TOTAL REVENUES		50,000.00	777.49	0.00	49,222.51	1.55
Expenditures						
Dept 0000						
4206-0000-970.0000	CAPITAL OUTLAY	575,000.00	575,000.00	575,000.00	0.00	100.00
Total Dept 0000		575,000.00	575,000.00	575,000.00	0.00	100.00
TOTAL EXPENDITURES		575,000.00	575,000.00	575,000.00	0.00	100.00
Fund 4206 - FIRE CAPITAL PROJECTS FUND:						
TOTAL REVENUES		50,000.00	777.49	0.00	49,222.51	1.55
TOTAL EXPENDITURES		575,000.00	575,000.00	575,000.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		(525,000.00)	(574,222.51)	(575,000.00)	49,222.51	109.38
BEG. FUND BALANCE		626,308.10	626,308.10			
END FUND BALANCE		101,308.10	52,085.59			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5090 - SEWER FUND						
Revenues						
Dept 0000						
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	45,000.00	32,364.37	0.00	12,635.63	71.92
5090-0000-610.0000	TAP IN FEES	80,000.00	100,629.18	16,000.00	(20,629.18)	125.79
5090-0000-611.0000	USAGE FEES	5,800,000.00	5,769,882.60	434,742.82	30,117.40	99.48
5090-0000-625.0000	INSPECTION FEES	4,500.00	3,550.00	50.00	950.00	78.89
5090-0000-631.0000	SERVICE CHARGES	0.00	25.00	25.00	(25.00)	100.00
5090-0000-649.0000	MATERIAL SALES	2,000.00	0.00	0.00	2,000.00	0.00
5090-0000-662.0000	PENALTIES	145,000.00	144,641.91	13,986.82	358.09	99.75
5090-0000-666.0000	INTEREST INCOME	67,200.00	30,454.78	0.00	36,745.22	45.32
5090-0000-666.2002	INTEREST DUE FROM MAJOR STREETS	20,800.00	0.00	0.00	20,800.00	0.00
5090-0000-666.4146	INTEREST DUE FROM AMY STREET	5,600.00	0.00	0.00	5,600.00	0.00
5090-0000-667.0000	TAP IN INTEREST	400.00	0.00	0.00	400.00	0.00
5090-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	(24,047.88)	0.00	24,047.88	100.00
5090-0000-675.0000	REFUNDS & REBATES	3,000.00	1,762.00	0.00	1,238.00	58.73
5090-0000-678.0000	REIMBURSEMENT INCOME	4,000.00	54.49	0.00	3,945.51	1.36
5090-0000-694.0000	MISCELLANEOUS	1,000.00	300.00	0.00	700.00	30.00
Total Dept 0000		6,178,500.00	6,059,616.45	464,804.64	118,883.55	98.08
TOTAL REVENUES		6,178,500.00	6,059,616.45	464,804.64	118,883.55	98.08
Expenditures						
Dept 5090 - SEWER EXPENSES						
5090-5090-703.0000	ADMINISTRATION SALARIES	50,600.00	41,457.28	4,791.45	9,142.72	81.93
5090-5090-705.0000	SUPERVISION SALARIES	58,400.00	52,424.61	6,765.77	5,975.39	89.77
5090-5090-706.0000	SALARIES PERMANENT	169,400.00	133,161.07	18,840.78	36,238.93	78.61
5090-5090-708.0000	SHARED SALARIES	43,000.00	35,538.95	4,005.89	7,461.05	82.65
5090-5090-709.0000	OVERTIME	10,800.00	8,997.43	1,653.27	1,802.57	83.31
5090-5090-717.0000	RETIREMENT - MERS ACTIVE	21,900.00	19,691.02	2,391.62	2,208.98	89.91
5090-5090-718.0000	RETIREMENT - MERS RETIREES	106,100.00	86,111.35	10,683.27	19,988.65	81.16
5090-5090-719.0000	FRINGE BENEFITS	225,900.00	163,508.11	21,150.47	62,391.89	72.38
5090-5090-719.1000	OPEB EXPENSE	95,000.00	0.00	0.00	95,000.00	0.00
5090-5090-727.0000	OFFICE SUPPLIES	2,000.00	888.67	19.04	1,111.33	44.43
5090-5090-728.0000	INFORMATION TECH ALLOCATION	44,700.00	44,700.00	0.00	0.00	100.00
5090-5090-731.0000	POSTAGE	18,000.00	13,174.81	914.33	4,825.19	73.19
5090-5090-757.0000	OPERATING EXPENDITURES	25,000.00	17,822.11	795.21	7,177.89	71.29
5090-5090-789.0000	PIPE & FITTINGS	10,000.00	686.03	391.65	9,313.97	6.86
5090-5090-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	100.00
5090-5090-818.0000	CONTRACTUAL SERVICE	300,000.00	221,102.37	39,631.19	78,897.63	73.70
5090-5090-819.0000	BILL PRINTING/RETURN ENVELOPES	5,000.00	4,019.88	536.67	980.12	80.40
5090-5090-826.0000	LEGAL	2,000.00	817.00	57.00	1,183.00	40.85
5090-5090-828.0000	MEMBERSHIP & DUES	200.00	0.00	0.00	200.00	0.00
5090-5090-864.0000	TRAINING	5,000.00	1,518.13	0.00	3,481.87	30.36
5090-5090-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5090-5090-928.0000	TREATMENT EXPENSE	3,500,000.00	2,543,055.24	279,445.93	956,944.76	72.66
5090-5090-929.0000	PUMP STATION EXPENSE	55,000.00	48,734.82	5,737.09	6,265.18	88.61
5090-5090-934.0000	REPAIR & MAINTENANCE	185,000.00	10,005.27	0.00	174,994.73	5.41
5090-5090-943.0000	EQUIPMENT RENTAL	80,000.00	73,984.96	7,120.59	6,015.04	92.48
5090-5090-956.0000	MISCELLANEOUS EXPENSE	2,500.00	308.32	0.00	2,191.68	12.33
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STATE	45,000.00	32,958.00	0.00	12,042.00	73.24
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	23,000.00	20,777.98	0.00	2,222.02	90.34
5090-5090-968.0000	DEPRECIATION EXPENSE	662,400.00	0.00	0.00	662,400.00	0.00
5090-5090-995.2015	INTEREST ON SRF FINANCING	182,000.00	136,730.73	0.00	45,269.27	75.13

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5090 - SEWER FUND					
Expenditures					
Total Dept 5090 - SEWER EXPENSES	6,039,900.00	3,724,174.14	404,931.22	2,315,725.86	61.66
TOTAL EXPENDITURES	6,039,900.00	3,724,174.14	404,931.22	2,315,725.86	61.66
Fund 5090 - SEWER FUND:					
TOTAL REVENUES	6,178,500.00	6,059,616.45	464,804.64	118,883.55	98.08
TOTAL EXPENDITURES	6,039,900.00	3,724,174.14	404,931.22	2,315,725.86	61.66
NET OF REVENUES & EXPENDITURES	138,600.00	2,335,442.31	59,873.42	(2,196,842.31)	1,685.02
BEG. FUND BALANCE	35,047,686.19	35,047,686.19			
END FUND BALANCE	35,186,286.19	37,383,128.50			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5091 - WATER DEPARTMENT						
Revenues						
Dept 0000						
5091-0000-539.2018	DWRF #4 GRANT REVENUE	304,400.00	304,430.00	0.00	(30.00)	100.01
5091-0000-610.0000	CITY TAP-IN FEES	75,000.00	93,697.50	12,000.00	(18,697.50)	124.93
5091-0000-610.0625	FRONT FOOT FEE REVENUE	6,000.00	171.05	0.00	5,828.95	2.85
5091-0000-611.0000	USAGE FEES	5,500,000.00	5,359,605.34	339,070.49	140,394.66	97.45
5091-0000-625.0000	INSPECTION & APPROVAL FEES	50,000.00	47,890.00	1,915.00	2,110.00	95.78
5091-0000-631.0000	SERVICE CHARGES	75,000.00	42,786.58	3,696.74	32,213.42	57.05
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	45,000.00	41,870.00	4,280.00	3,130.00	93.04
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	35,000.00	55,988.21	2,368.64	(20,988.21)	159.97
5091-0000-661.0000	LATE CHARGES	105,000.00	104,058.30	10,652.74	941.70	99.10
5091-0000-666.0000	INTEREST INCOME	10,300.00	5,146.80	0.00	5,153.20	49.97
5091-0000-667.0000	TAP IN INTEREST	1,300.00	25.00	0.00	1,275.00	1.92
5091-0000-675.0000	REFUNDS & REBATES	2,000.00	0.00	0.00	2,000.00	0.00
5091-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	14,297.82	2,826.96	(12,297.82)	714.89
5091-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	207,931.64	302,044.64	0.00	(94,113.00)	145.26
5091-0000-694.0000	MISCELLANEOUS	1,400.00	1,518.00	0.00	(118.00)	108.43
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	5,000.00	3,000.00	1,000.00	2,000.00	60.00
Total Dept 0000		6,425,331.64	6,376,529.24	377,810.57	48,802.40	99.24
TOTAL REVENUES		6,425,331.64	6,376,529.24	377,810.57	48,802.40	99.24
Expenditures						
Dept 5091 - WATER EXPENSES						
5091-5091-703.0000	ADMINISTRATION SALARIES	33,700.00	27,638.22	3,194.24	6,061.78	82.01
5091-5091-705.0000	SUPERVISION SALARIES	59,400.00	53,198.68	6,954.47	6,201.32	89.56
5091-5091-706.0000	SALARIES PERMANENT	339,700.00	237,282.91	31,426.02	102,417.09	69.85
5091-5091-708.0000	SHARED SALARIES	44,600.00	36,147.39	4,188.51	8,452.61	81.05
5091-5091-709.0000	OVERTIME	35,000.00	14,942.69	5,364.79	20,057.31	42.69
5091-5091-717.0000	RETIREMENT - MERS ACTIVE	28,200.00	18,295.05	2,267.20	9,904.95	64.88
5091-5091-718.0000	RETIREMENT - MERS RETIREES	170,700.00	86,856.52	10,930.59	83,843.48	50.88
5091-5091-719.0000	FRINGE BENEFITS	348,400.00	179,491.12	29,640.51	168,908.88	51.52
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-727.0000	OFFICE SUPPLIES	2,200.00	888.67	19.04	1,311.33	40.39
5091-5091-728.0000	INFORMATION TECH ALLOCATION	32,600.00	32,600.00	0.00	0.00	100.00
5091-5091-731.0000	POSTAGE	12,200.00	11,111.73	1,147.91	1,088.27	91.08
5091-5091-757.0000	OPERATING EXPENDITURES	24,800.00	13,725.08	632.13	11,074.92	55.34
5091-5091-776.0000	REPAIR & MAINTENANCE	40,000.00	35,368.23	0.00	4,631.77	88.42
5091-5091-782.0000	SAND & GRAVEL	1,800.00	555.74	0.00	1,244.26	30.87
5091-5091-789.0000	PIPE & FITTING	90,000.00	68,477.03	3,984.01	21,522.97	76.09
5091-5091-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	8,000.00	8,000.00	0.00	0.00	100.00
5091-5091-814.0000	BILLING CHARGES	5,000.00	4,019.89	536.67	980.11	80.40
5091-5091-816.0000	CHARGES	3,700,000.00	2,691,925.67	259,180.91	1,008,074.33	72.75
5091-5091-818.0000	CONTRACTUAL SERVICE	335,000.00	240,367.89	19,015.95	94,632.11	71.75
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	9,000.00	8,800.00	0.00	200.00	97.78
5091-5091-826.0000	LEGAL	500.00	472.50	125.00	27.50	94.50
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	1,010.00	0.00	490.00	67.33
5091-5091-864.0000	TRAINING	6,000.00	1,840.79	0.00	4,159.21	30.68
5091-5091-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-910.0000	INSURANCE	22,000.00	16,721.94	3,065.95	5,278.06	76.01
5091-5091-920.0000	UTILITIES	10,000.00	9,079.31	542.75	920.69	90.79
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	76,508.23	6,888.47	48,491.77	61.21
5091-5091-956.0000	MISCELLANEOUS	2,500.00	482.05	0.00	2,017.95	19.28
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	5,000.00	583.00	0.00	4,417.00	11.66
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	18,000.00	15,360.24	0.00	2,639.76	85.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 5091 - WATER DEPARTMENT						
Expenditures						
5091-5091-968.0000	DEPRECIATION EXPENSE	567,700.00	0.00	0.00	567,700.00	0.00
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	20,000.00	9,996.00	0.00	10,004.00	49.98
5091-5091-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	207,931.64	0.00	0.00	207,931.64	0.00
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	9,000.00	7,271.81	0.00	1,728.19	80.80
5091-5091-995.2012	INTEREST ON DWRF #1 FINANCING	136,000.00	101,171.47	0.00	34,828.53	74.39
5091-5091-995.2016	INTEREST ON DWRF #2 FINANCING	94,000.00	70,441.00	0.00	23,559.00	74.94
5091-5091-995.2017	INTEREST ON DWRF #3 FINANCING	82,000.00	63,302.75	0.00	18,697.25	77.20
5091-5091-995.2018	INTEREST ON DWRF #4 FINANCING	140,000.00	15,395.61	0.00	124,604.39	11.00
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	8,000.00	3,875.00	0.00	4,125.00	48.44
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	100.00	100.00	0.00	0.00	100.00
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	300.00	125.00	0.00	175.00	41.67
Total Dept 5091 - WATER EXPENSES		6,975,831.64	4,163,429.21	389,105.12	2,812,402.43	59.68
TOTAL EXPENDITURES		6,975,831.64	4,163,429.21	389,105.12	2,812,402.43	59.68
Fund 5091 - WATER DEPARTMENT:						
TOTAL REVENUES		6,425,331.64	6,376,529.24	377,810.57	48,802.40	99.24
TOTAL EXPENDITURES		6,975,831.64	4,163,429.21	389,105.12	2,812,402.43	59.68
NET OF REVENUES & EXPENDITURES		(550,500.00)	2,213,100.03	(11,294.55)	(2,763,600.03)	402.02
BEG. FUND BALANCE		15,207,786.08	15,207,786.08			
END FUND BALANCE		14,657,286.08	17,420,886.11			

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 05/31/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6036 - INFORMATION TECHNOLOGY FUND						
Revenues						
Dept 0000						
6036-0000-666.0000	INTEREST INCOME	1,000.00	0.00	0.00	1,000.00	0.00
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,100.00	2,100.00	0.00	0.00	100.00
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,100.00	2,100.00	0.00	0.00	100.00
6036-0000-669.0682	TECH CHARGES - SEWER	44,700.00	44,700.00	0.00	0.00	100.00
6036-0000-669.0683	TECH CHARGES - WATER	32,600.00	32,600.00	0.00	0.00	100.00
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	44,700.00	144,700.00	0.00	(100,000.00)	323.71
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	12,200.00	12,200.00	0.00	0.00	100.00
6036-0000-669.0686	TECH CHARGES - POLICE	48,800.00	48,800.00	0.00	0.00	100.00
6036-0000-669.0687	TECH CHARGES - FIRE	20,900.00	20,900.00	0.00	0.00	100.00
6036-0000-669.0689	TECH CHARGES - BUILDING	8,200.00	8,200.00	0.00	0.00	100.00
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	4,100.00	4,100.00	0.00	0.00	100.00
6036-0000-675.0000	REFUNDS & REBATES	3,000.00	65.01	0.00	2,934.99	2.17
Total Dept 0000		224,400.00	320,465.01	0.00	(96,065.01)	142.81
TOTAL REVENUES		224,400.00	320,465.01	0.00	(96,065.01)	142.81
Expenditures						
Dept 6036 - INFO TECH EXPENSES						
6036-6036-703.0000	ADMINISTRATIVE SALARY	69,700.00	64,443.34	8,219.47	5,256.66	92.46
6036-6036-706.0000	SALARIES PERMANENT	8,600.00	8,986.18	1,242.05	(386.18)	104.49
6036-6036-709.0000	OVERTIME	100.00	84.41	20.70	15.59	84.41
6036-6036-717.0000	RETIREMENT - MERS ACTIVE	11,700.00	11,067.71	1,362.21	632.29	94.60
6036-6036-718.0000	RETIREMENT - MERS RETIREES	25,700.00	24,006.15	2,957.56	1,693.85	93.41
6036-6036-719.0000	FRINGE BENEFITS	31,300.00	25,869.66	5,647.13	5,430.34	82.65
6036-6036-727.0000	OFFICE SUPPLIES	9,000.00	5,256.23	155.54	3,743.77	58.40
6036-6036-757.0000	OPERATING EXPENDITURES	1,500.00	555.44	0.00	944.56	37.03
6036-6036-818.0000	CONTRACTUAL SERVICES	187,000.00	155,144.70	10,375.66	31,855.30	82.97
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	50,700.00	46,886.84	0.00	3,813.16	92.48
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	0.00	0.00	300.00	0.00
6036-6036-864.0000	TRAINING	3,000.00	10.00	0.00	2,990.00	0.33
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	44.86	0.00	1,955.14	2.24
6036-6036-956.0000	MISCELLANEOUS	100.00	23.75	0.00	76.25	23.75
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	1,312.19	0.00	1,187.81	52.49
Total Dept 6036 - INFO TECH EXPENSES		403,200.00	343,691.46	29,980.32	59,508.54	85.24
TOTAL EXPENDITURES		403,200.00	343,691.46	29,980.32	59,508.54	85.24
Fund 6036 - INFORMATION TECHNOLOGY FUND:						
TOTAL REVENUES		224,400.00	320,465.01	0.00	(96,065.01)	142.81
TOTAL EXPENDITURES		403,200.00	343,691.46	29,980.32	59,508.54	85.24
NET OF REVENUES & EXPENDITURES		(178,800.00)	(23,226.45)	(29,980.32)	(155,573.55)	12.99
BEG. FUND BALANCE		235,011.62	235,011.62			
END FUND BALANCE		56,211.62	211,785.17			

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6061 - MOTOR POOL						
Revenues						
Dept 0000						
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00	500.00	0.00
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	1,318.04	0.00	3,681.96	26.36
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	14,000.00	2,906.72	0.00	11,093.28	20.76
6061-0000-650.0608	MATERIAL SALES - SALT	150,000.00	184,793.66	563.36	(34,793.66)	123.20
6061-0000-650.0609	MATERIAL SALES - GRAVEL	40,000.00	11,669.25	540.00	28,330.75	29.17
6061-0000-650.0610	SALE OF GAS	45,000.00	7,489.26	0.00	37,510.74	16.64
6061-0000-650.0670	SALE OF SCRAP	500.00	2,659.75	0.00	(2,159.75)	531.95
6061-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00	3,600.00	0.00
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	192,000.00	144,461.56	5,734.55	47,538.44	75.24
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	284,000.00	240,128.54	10,528.29	43,871.46	84.55
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	80,000.00	55,812.56	7,120.59	24,187.44	69.77
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	98,722.68	7,708.51	26,277.32	78.98
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	26,500.00	22,246.60	3,865.09	4,253.40	83.95
6061-0000-669.0685	GEN FUND EQUPMENT REPAIR	20,000.00	9,056.77	1,309.13	10,943.23	45.28
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	3,911.66	503.02	2,088.34	65.19
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	18,000.00	16,027.74	1,449.78	1,972.26	89.04
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	26,000.00	14,967.33	1,390.04	11,032.67	57.57
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	9,000.00	4,202.62	930.60	4,797.38	46.70
6061-0000-669.0693	DDA EQUIPMENT RENTAL	2,600.00	1,190.99	0.00	1,409.01	45.81
6061-0000-673.0000	SALE OF ASSETS	20,000.00	17,727.77	0.00	2,272.23	88.64
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00	9,000.00	0.00
6061-0000-678.0000	REIMBURSEMENT INCOME	94,900.00	90,443.07	774.28	4,456.93	95.30
Total Dept 0000		1,171,600.00	929,736.57	42,417.24	241,863.43	79.36
TOTAL REVENUES		1,171,600.00	929,736.57	42,417.24	241,863.43	79.36
Expenditures						
Dept 6061 - MOTOR POOL EXPENSES						
6061-6061-706.0000	SALARIES PERMANENT	95,900.00	36,093.17	8,204.62	59,806.83	37.64
6061-6061-706.7007	EQUIPMENT MAINTENANCE	15,200.00	13,360.49	492.60	1,839.51	87.90
6061-6061-708.0000	SHARED SALARIES	6,900.00	5,617.16	708.21	1,282.84	81.41
6061-6061-709.0000	OVERTIME	6,400.00	1,947.26	95.79	4,452.74	30.43
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	3,700.00	1,511.24	200.54	2,188.76	40.84
6061-6061-718.0000	RETIREMENT - MERS RETIREES	13,900.00	7,852.34	901.71	6,047.66	56.49
6061-6061-719.0000	FRINGE BENEFITS	75,500.00	27,242.58	7,247.64	48,257.42	36.08
6061-6061-728.0000	INFORMATION TECH ALLOCATION	12,200.00	12,200.00	0.00	0.00	100.00
6061-6061-746.7006	CULVERTS	5,000.00	1,318.04	0.00	3,681.96	26.36
6061-6061-747.7009	GRAVEL	40,000.00	11,669.25	540.00	28,330.75	29.17
6061-6061-748.7008	SALT	140,000.00	184,793.66	563.36	(44,793.66)	132.00
6061-6061-749.7007	TRAFFIC SIGNS	4,200.00	2,906.72	0.00	1,293.28	69.21
6061-6061-757.0000	OPERATING EXPENDITURES	50,000.00	8,710.45	299.90	41,289.55	17.42
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	20,000.00	8,898.77	526.91	11,101.23	44.49
6061-6061-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,200.00	4,200.00	0.00	0.00	100.00
6061-6061-818.0000	CONTRACTUAL SERVICE	1,000.00	299.79	(25.99)	700.21	29.98
6061-6061-864.0000	TRAINING	3,000.00	148.99	0.00	2,851.01	4.97
6061-6061-867.0000	GAS & OIL	120,000.00	71,427.88	0.00	48,572.12	59.52
6061-6061-910.0000	VEHICLE INSURANCE	50,000.00	46,889.15	8,263.63	3,110.85	93.78
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	3,482.03	1,045.23	(482.03)	116.07
6061-6061-920.0000	UTILITIES	15,000.00	10,620.09	93.79	4,379.91	70.80
6061-6061-934.0000	EQUIPMENT REPAIRS	188,200.00	153,960.54	25,275.23	34,239.46	81.81
6061-6061-958.0000	FREIGHT	2,000.00	0.00	0.00	2,000.00	0.00
6061-6061-968.0000	DEPRECIATION EXPENSE	363,400.00	0.00	0.00	363,400.00	0.00
6061-6061-978.0000	TOOLS & EQUIPMENT	10,000.00	1,802.74	0.00	8,197.26	18.03

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 05/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 6061 - MOTOR POOL						
Expenditures						
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	601.71	31.50	398.29	60.17
6061-6061-983.0000	LEASE EXPENSE-BUILDING	19,000.00	18,505.30	0.00	494.70	97.40
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	30,000.00	29,395.21	0.00	604.79	97.98
Total Dept 6061 - MOTOR POOL EXPENSES		1,298,700.00	665,454.56	54,464.67	633,245.44	51.24
TOTAL EXPENDITURES		1,298,700.00	665,454.56	54,464.67	633,245.44	51.24
Fund 6061 - MOTOR POOL:						
TOTAL REVENUES		1,171,600.00	929,736.57	42,417.24	241,863.43	79.36
TOTAL EXPENDITURES		1,298,700.00	665,454.56	54,464.67	633,245.44	51.24
NET OF REVENUES & EXPENDITURES		(127,100.00)	264,282.01	(12,047.43)	(391,382.01)	207.93
BEG. FUND BALANCE		1,831,074.46	1,831,074.46			
END FUND BALANCE		1,703,974.46	2,095,356.47			
TOTAL REVENUES - ALL FUNDS		34,789,695.00	32,349,695.49	3,313,051.81	2,439,999.51	92.99
TOTAL EXPENDITURES - ALL FUNDS		36,524,595.00	25,647,512.48	4,512,700.23	10,877,082.52	70.22
NET OF REVENUES & EXPENDITURES		(1,734,900.00)	6,702,183.01	(1,199,648.42)	(8,437,083.01)	386.32
BEG. FUND BALANCE - ALL FUNDS		58,102,265.64	58,102,265.64			
END FUND BALANCE - ALL FUNDS		56,367,365.64	64,804,448.65			

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3876)

DOC ID: 3876

Approve and authorize the Attorney Billing (Doyle) 5/29/2018 to 6/11/2018 in the amount $4,780.75.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Department of Public Works
Category: Contract
Prepared By: Robert Slattery
Department Head: Robert Slattery

AGENDA ITEM (ID # 3817)

DOC ID: 3817

Approve and authorize the acceptance of the low bid and allow the Mayor and Clerk to enter into a contract, contingent upon the submittal and approval of the required bonds and insurance documents, on behalf of the City of Burton with Solar Express, 6280 W. Vienna Rd., Clio, MI 48420 in the amount of $6,200.00 for the demolition of 2231 Judd Rd.

ATTACHMENTS:

- 2231 Judd Rd. Contract (PDF)
- 2231 Judd Rd. (XLS)
- MoE re Demo Bid Acceptance - May 21 2018 (DOCX)

DEMOLITION CONTRACT
CITY OF BURTON

GENESEE COUNTY, MICHIGAN

Paula K. Zelenko, Mayor

This Agreement made this ____ day of May, 2018 by and between the City of Burton, A Michigan Governmental Corporation, (owner) herein called the "City" and Solar Express doing business as D.B.A. in the County of Genesee and the State of Michigan, hereinafter called the "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made by the City, the Contractor hereby agrees with the Owner to commence and complete the demolition designated as follows:

LOCATION: 2231 Judd Rd.

SPECIFICATIONS:

1. Contractor shall provide insurance, bid, and performance bonds as follows:

PROPERTY DAMAGE LIABILITY		BODILY INJURY LIABILITY	
Each Accident	Aggregate	Each Person	Each Accident
$1,000,000	$1,000,000	$1,000,000	$1,000,000

AUTOMOBILE LIABILITY		WORKMAN'S COMPENSATION and EMPLOYER'S LIABILITY
Each Occurrence	Aggregate	
$1,000,000	$1,000,000	Statutory Amount

Contractor shall furnish the City of Burton with a performance bond in an amount equal to fifty percent (50%) of the bid price.

2. Property affected shall be restored to a level of safe condition, with seed and straw placed over all affected areas on private property or public right-of-way to the satisfaction of the Building Official.

3. All brush, trees, and bushes as tagged will be removed as directed by the Building Official.

4. A final inspection by a Building Official is required prior to the contractor leaving the site; twenty-four (24) hours notification to the Building Official prior to demolition is also required.

5. Total removal of all foundations and slabs. Leave only driveway approaches. Commercial property may require removal of all asphalt/concrete parking lots at the building inspector's discretion.

6. Remove all trash and junk from property.

7. The Contractor must remove all footings and/or foundations to the depth of 42" below grade upon which time the Building Official will do a backfill inspection. Upon approval by the Building Official, the excavated area may be filled to grade with clean fill material and compact with an excavation machine. A final inspection by the Building Official is required prior to the contractor leaving the site.

8. A demolition permit for each location must be issued from the Building Official to the demolition contractor before the work is commenced.

9. The Contractor shall comply with Erosion & Sedimentation Control – Part 91/Act 451 provisions.

11. The Contractor is responsible for contacting all utilities affected for any necessary disconnects and is responsible to pay all fees for said disconnects.

12. The Contractor must give the City twenty-four (24) hour notice prior to beginning demolition, and must notify "MISS DIG" so that all utilities can be terminated or located.

13. The City will hold back $100.00 for a six month period for any necessary seeding and restoring of the site should any settlement occur.

All as shown on the contract documents hereinafter called the "project", for the sum of Six Thousand Two Hundred Dollars ($6,200.0) and all extra work in connection herewith, under the terms as stated in these contract documents; and at his own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendents, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the proposal. All in conformance with the contract documents, the plans and specifications therefore as prepared by the Department of Public Works for the City of Burton, all elements of the plans and specifications are hereby made a party of and collectively evidence and constitute the contract.

The Contractor hereby agrees to commence work under this contract on or before a date to be specified in the written "Notice to Proceed" by the City, to have the project completed by July 27, 2018 and final restoration completed by Fall, 2018.

The City agrees to pay the Contractor in current funds for the performance of the contract subject to approved additions or deductions and to make payments on account with the City of Burton policies.

IN WITNESS WEREOF: the parties to these presents have executed this contract in all counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

WITNESS: CITY OF BURTON:

________________________________ By:________________________________

Name: Paula Zelenko, Mayor

________________________________ By:________________________________

Name: Bette Bigsby, Its Acting Clerk

CONTRACTOR:

By:________________________________ ________________________________

Company Name: Solar Express

Bid Tabulation Report - Bid Opening Held on 5/16/18 @ 10:00 AM
Present: Brenda Moulton and Amber Abbey

BIDDER INFORMATION DETAIL	Bartman Excavating, Inc. 4068 Dowdall St. Flint, MI 48506 Contact: Michael Bartman, Jr.	Efficient Demolition, Inc. 6319 Potter Rd. Davison, MI 48423 Contact: Tony Burnash	Solar Express 6280 W. Viennas Rd. Clio, MI 48420 Contact: David Stanley	Contact:	Contact:	LOW BID TOTALS
Demolition: 2231 Judd Rd.	8,220.00	7,800.00	6,200.00			6,200.0
						0.0
						0.0
						0.0
						0.0
						0.0
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						0.0
						0.0
						0.0
						0.0
BID TOTALS	**8220.00**	**7800.00**	**6200.00**	**0.00**		**6,200.0**

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: May 16, 2018

Re: Memo of Explanation
Regular Council Meeting of May 21, 2018

Demolition – Acceptance of Bid

1523 Alcona (in-ground pool only)	**Agenda # 3812**
2197 Bergin St.	**Agenda # 3813**
2107 Brady St.	**Agenda # 3518**
2103 Bramblewood St.	**Agenda # 3814**
1487 S. Genesee St.	**Agenda # 3816**
2231 Judd Rd.	**Agenda # 3817**
1364 Norton St.	**Agenda # 3818**
4390 S. Vassar Rd.	**Agenda # 3819**
1147 Wells St.	**Agenda # 3820**
2159 Whittemore	**Agenda # 3821**

Madam Mayor,

Agenda language:

Approve and authorize the acceptance of the low bid and allow the Mayor and Clerk to enter into a contract, contingent upon the submittal and approval of the required bonds and insurance documents, on behalf of the City of Burton with _________________________, in the amount of $___________for the demolition of ____________.

BACKGROUND

Bid openings were held today at 10:00 a.m. with respect to the above captioned matters. I have attached the bid tabs, along with the proposed Contracts for each property. These demolition bids were advertised for two weeks in the Burton and Grand Blanc Views.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Department of Public Works
Category: Contract
Prepared By: Robert Slattery
Department Head: Robert Slattery

AGENDA ITEM (ID # 3878)

DOC ID: 3878 A

Approve and authorize the Mayor and Clerk to enter into a contract with Pavement Maintenance Systems, LLC, 384 Industrial Parkway, Imlay City MI 48444, to perform pavement preservation treatments on selected City Major and City Local streets at a cost of approximately $500,000.00.

ATTACHMENTS:

- Bid Tab 2018 Asphalt Maint (PDF)
- Contract Agreement 2018 Asphalt Maint. (PDF)
- Bid Form 2018 Asphalt Maint (PDF)
- MoE re Contract with Pavement Maintenance Systems for Chip Seal (DOCX)

BID TABULATION

City of Burton

Project: 2018 Asphalt Maintenance Program
Bid opening at: Council Chambers at City Hall
Date & Time: June 12, 2018 at 10 a.m.

Present:
Brenda Moulton, Purchasing Agent
Robert Slattery, DPW Director

Bidder Name & Address	Highway Maintenance & Construction Co. PO Box 74411 Romulus, MI 48174	Pavement Maintenance Systems, Inc. 384 Industrial Parkway Imlay City, MI 48444					
	$456,066.10	**$453,570.60**					
TOTAL **	$456,066.10	**$453,570.60**					
5% Bid Bond	Yes	Yes					
Signed Bid	Yes	Yes					

Amount in **bold** type denotes low bid for that property

AGREEMENT

This AGREEMENT is by and between City of Burton (hereinafter called OWNER) and Pavement Maintenance Systems LLC (hereinafter called CONTRACTOR).

ARTICLE 1 WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

Approximately 11.5 miles of crack fill and 110,000 square yards of single chipped capped with fog seal at various locations throughout the City.

ARTICLE 2 THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

2018 Asphalt Maintenance Program

ARTICLE 3 ENGINEER

3.01 The Contract Documents were developed by Orchard Hiltz & McCliment, Inc. The City of Burton is hereinafter called ENGINEER and is to act as OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 CONTRACT TIMES

4.01 Time is of the Essence

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Dates for Substantial Completion and Final Payment

A. The Work will be substantially completed on or before August 31, 2018, and completed and ready for final payment on or before September 14, 2018.

4.03 Liquidated Damages

A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 15 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER $250.00/day for each day that expires after the time specified in paragraph 4.02 for Substantial Completion until the Work is substantially complete. After Substantial Completion, if CONTRACTOR shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER $250.00/day for each day that expires after the time specified in paragraph 4.02 for completion and readiness for final payment until the Work is completed and ready for final payment.

ARTICLE 5 CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to paragraph 5.01.A below:

A. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work multiplied by the measured quantity of that item as indicated in the Bid Form (Bid Form to be inserted here at the time the Agreement is to be signed.):

As provided in Article 13 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in Article 23 of the General Conditions.

ARTICLE 6 PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

CONTRACTOR shall be paid in accordance with Article 14 of the General Conditions.

ARTICLE 7 CONTRACTOR'S REPRESENTATIONS

7.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, and performance of the Work.

CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site (except underground facilities) which have been identified in the Supplemental Instructions to Bidders and (2) reports and drawings of a hazardous environmental condition, if any, at the site which has been identified in the Supplemental Instructions to Bidders.

CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and underground facilities) at or contiguous to the site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction, if any, expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto.

CONTRACTOR does not consider that any further examinations, investigations, exploration, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 8 CONTRACT DOCUMENTS

8.01 Contents

A. The Contract Documents consist of the following:

1. This Agreement;
2. Performance Bond;
3. Payment Bond;
4. Maintenance and Guarantee Bond;
5. General Conditions;
6. General Specifications;
7. Technical Specifications as listed in the table of contents of the Project Manual;
8. Appendices (excluding geotechnical reports);
9. Addenda (numbers _____ to _____, inclusive);
10. Exhibits to the Agreement (enumerated as follows):

   a. Documentation submitted by CONTRACTOR prior to Notice of Award (pages ___ to ___, inclusive);

   b. _________________________

11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

   a. Written Amendments;

   b. Work Orders;

   c. Change Order(s).

The documents listed in paragraph 8.01.A are attached to this Agreement (except as expressly noted otherwise above).

There are no Contract Documents other than those listed above in this Article 8.

ARTICLE 9 MISCELLANEOUS

9.01 Terms

Terms used in this Agreement will have the meanings indicated in the General Conditions.

9.02 Assignment of Agreement

No assignment by a party hereto of any rights under or interests in the Agreement will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

9.03 Successors and Assigns

OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

9.04 Severability

Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart each has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on ________________ , __________
(which is the Effective Date of the Agreement)

OWNER:	CONTRACTOR:
____________________	Pavement Maintenance Systems LLC
By: ____________________	By: ____________________
(CORPORATE SEAL)	(CORPORATE SEAL)
Attest ____________________	Attest ____________________
Address for giving notices: __________	Address for giving notices: __________
____________________	384 Industrial Parkway Drive
____________________	Imlay City, Michigan 48444-1348
	License No. ____________________
(If OWNER is a corporation, attach evidence of authority to sign. If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of OWNER – CONTRACTOR Agreement)	(Where applicable)
	Agent for service of process: __________
	(If CONTRACTOR is a corporation or a partnership, attach evidence of authority to sign.)
Designated Representative:	Designated Representative:
Name: ____________________	Name: Stewart E Schwikert
Title: ____________________	Title: Vice President
Address: ____________________	Address: 384 Industrial Parkway Drive
____________________	Imlay City, Michigan 48444-1348
Phone: ____________________	Phone: (810) 724-4767
FAX: ____________________	FAX: (810) 724-4524

BID FORM for
2018 Asphalt Maintenance Program
City of Burton Genesee County, State of Michigan
OHM Job Number: 4047-18-0020

Item	Description	Estimated Quantity		Unit Price	Amount
1	Mobilization, Max 5%	1	LS	$ 17,000.00	$ 17,000.00
2	Overband Crack Fill, Roadbed	11.5	Mi	$ 4,250.00	$ 48,875.00
3	Chip Seal, Single, Mod	110000	Syd	$ 2.16	$ 237,600.00
4	Seal, Fog, Mod	110000	Syd	$ .455	$ 50,050.00
5	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	$ 13.00	$ 1,950.00
6	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	10	Ea	$ 205.00	$ 2,050.00
7	Pavt Mrkg, Ovly Cold Plastic, Only	10	Ea	$ 205.00	$ 2,050.00
8	Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	10	Ea	$ 205.00	$ 2,050.00
9	Pavt Mrkg, Polyurea, 4 inch, White	83920	Ft	$ .62	$ 52,030.40
10	Pavt Mrkg, Polyurea, 4 inch, Yellow	36960	Ft	$ .62	$ 22,915.20
11	Traffic Control	1	LS	$ 17,000.00	$ 17,000.00

Total Bid Amount (ITEM 1-11 incl.): $ 453,570.60

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: June 13, 2018

Re: Memo of Explanation for Agenda ID # 3878
Regular Council Meeting of June 18, 2018

Pavement Preservation Program

Madam Mayor,

Agenda language:

Approve and authorize the Mayor and Clerk to enter into a contract with Pavement Maintenance Systems, LLC, 384 Industrial Parkway, Imlay City MI 48444, to perform pavement preservation treatments on selected City Major and City Local streets at a cost of approximately $500,000.00.

BACKGROUND

The City solicited bids to provide pavement preservation treatment consisting of chip seal (preceeded by overband crack sealing where necessary and followed by fog seal as directed) on selected City Major streets and City Local streets. Accordingly, bids were opened at 10:00 a.m. on Tuesday June 12, 2018. Bids were submitted by two companies, Highway Maintenance & Construction Co. and Pavement Maintenance Systems, LLC.. It was determined that Pavement Maintenance Systems, LLC. had submitted the low and responsive bid of $453,570.60.

Upon approval of the contract, staff will work with Pavement Maintenance Systems, LLC to determine the most appropriate locations on City Major and City Local streets for these applications. The work is to be completed by late fall 2018.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Personnel
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3929)

DOC ID: 3929

Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Charles Iddins for the approximate amount of $70,291 of which all costs are solely the responsibility of the employee.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Personnel
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

J.5

ADOPTED

AGENDA ITEM (ID # 3928)

DOC ID: 3928

Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Michael Odette for the approximate amount of $70, 291 of which all costs are solely the responsibility of the employee.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Personnel
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

ADOPTED

AGENDA ITEM (ID # 3937)

DOC ID: 3937

Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Kevin Jones for the approximate amount of $34,236.00 of which all costs are solely the responsibility of the employee.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Mayor's Office
Category: Personnel
Prepared By: Sue Warren
Department Head: Paula Zelenko

AGENDA ITEM (ID # 3938)

DOC ID: 3938

Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Kirt Bierlein for the approximate amount of $55,469.00 of which all costs are solely the responsibility of the employee.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Mayor's Office
Category: Contract
Prepared By: Sue Warren
Department Head: Paula Zelenko

AGENDA ITEM (ID # 3879)

DOC ID: 3879

Approve and authorize acceptance of the Ratified POLC Command Unit Collective Bargaining Agreement expiring June 30, 2023.

Approve and authorize acceptance of the Ratified POLC Patrol Unit Collective Bargaining Agreement expiring June 30, 2022.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Contract
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3927)

DOC ID: 3927

Approve and authorize the employment agreement between the City of Burton and Ietta Sue Warren, Human Resource/Labor Relations Director, effective July 1, 2018 through June 30, 2019.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Public Hearing
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3931)

DOC ID: 3931

Approve and authorize the setting of a public hearing on Monday, July 2, 2018 at 6:00 PM for the purpose of discussion and possible recommendations regarding the amending Chapter 153 of the City of Burton Code of Ordinances by the addition of temporary sign conditions in commercial and industrial districts within the city of Burton and to provide for penalty for the violation thereof.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Ordinance
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

ADOPTED

AGENDA ITEM (ID # 3934)

DOC ID: 3934

Approve and authorize the setting of a City Council Committee of the Whole on Monday, July 2, 2018 at 6:15 PM for the purpose of discussion and possible recommendations regarding the amending Chapter 153 of the City of Burton Code of Ordinances by the addition of temporary sign conditions in commercial and industrial districts within the city of Burton and to provide for penalty for the violation thereof.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Water/Sewer
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3889)

DOC ID: 3889

Approve and authorize the request for Residential Water/Sewer Installer's License for GV Excavating, LLC, 8644 McClements Road, Brighton, MI 48114.

ATTACHMENTS:

- GV excavating (PDF)

City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

Date: 06/14/2018 **License Expiration:** ____________

Name of Applicant: Jordan Gilardone

Applicant Address: 8644 McClements Rd, Brighton, MI 48114

Phone Number: (810) 772 9221 **Email:** GVExcavating@outlook.com

Name of Business: GV Excavating, LLC

Business Address: 8644 McClements Rd, Brighton, MI 48114

Phone Number: (810) 772 9221 **Plumbing License #:** ____________

LICENSE FEES	Amount	Proration	PAID
1. Sewer Installer Expires – March 31, _____	$100.00		☑
2. Water Installer Expires – March 31, _____	$100.00		☑

- Applicant must file a Performance Bond in the Amount of $10,000.
- Applicant must maintain insurance against liability in the amounts of $100,000 for injury to one person and $300,000 per occurrence, and against liability for property damage in the amount of $100,000.
- Each contractor shall maintain Workman's Compensation insurance covering all employees.

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #112, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, Jordan Gilardone (applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY: [signature]
Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of Genesee, State of Michigan this 14th day of June, 2018.

Marcy Kimball
Notary Public

5-1-2019
Commission Expires

Y:\Documents\LICENSES\Applications\Sewer & Water Installer.docx

GVEXCAV-01

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/08/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hartland Insurance Agency, Inc.
PO Box 129
Hartland, MI 48353

CONTACT NAME: David Walker
PHONE (A/C, No, Ext): (810) 632-5161 201 | FAX (A/C, No): (810) 632-6775
E-MAIL ADDRESS: davidwalker@hartlandinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hastings Mutual Insurance Co.	14176
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
G.V. Excavating LLC
8644 McClements Road
Brighton, MI 48114

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE; X OCCUR; GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY; PRO-JECT; LOC; OTHER:			CPP6123890	08/17/2017	08/17/2018	EACH OCCURRENCE	$ 1,000,0
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,0
							MED EXP (Any one person)	$ 5,0
							PERSONAL & ADV INJURY	$ 1,000,0
							GENERAL AGGREGATE	$ 2,000,0
							PRODUCTS - COMP/OP AGG	$ 2,000,0
								$
A	AUTOMOBILE LIABILITY; ANY AUTO; OWNED AUTOS ONLY; X SCHEDULED AUTOS; HIRED AUTOS ONLY; NON-OWNED AUTOS ONLY			ACV6137773	12/08/2017	12/08/2018	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,0
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB; OCCUR; EXCESS LIAB; CLAIMS-MADE; DED; RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE; OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Burton
4303 S Center Road
Burton, MI 48519

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

David A. Walker

Attachment: GV excavating (3889 : Residential Water/Sewer Installer's License)

STATE OF MICHIGAN
RICK SNYDER
GOVERNOR
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
WORKERS' COMPENSATION AGENCY
MARK C. LONG, DIRECTOR
SHELLY EDGERTON
DIRECTOR

NOTICE OF EXCLUSION

INSTRUCTION & GENERAL INFORMATION SHEETS

Please read these instructions prior to completing and filing the Notice of Exclusion form (WC-337).

If the business hires employees or uses subcontractors then a workers' compensation policy must be purchased.

The Workers' Disability Compensation Act allows certain persons to be excluded from being considered employees under the Act and therefore not entitled to workers' compensation benefits when a work related injury arises out of and in the course of employment.

Persons who can be excluded:

a. Sole Proprietor – if all employee(s) are a spouse, child or parent of the sole proprietor.
   1. A sole proprietor is not an employee of their sole proprietorship
b. Partnership – named partners of the partnership
c. Corporation (must be a for profit corporation) – corporate officer who owns at least 10% of the corporate stock
d. Limited Liability Company – member who is also a manager and owns at least 10% interest in the limited liability company.

Guidelines for filing the Notice of Exclusion:

1. All exclusion forms must be original forms and obtained from the WCA. Photocopied forms will be marked void and returned.
2. All exclusion forms must be properly completed, signed and notarized.
3. A separate exclusion notice must be completed for each employer, which has a different Federal ID number.
4. All assumed names must be shown in section A.
5. If employees are hired after the filing of the notice exclusion, the employer must contact this office to determine if a policy of workers' compensation is required.
6. Any questions regarding this notice, please contact the Workers' Compensation Agency, Insurance Division, (517)284-8922.

Partners of a partnership, corporate officers of a corporation, and member managers of a limited liability company are considered employees of their respective business types/legal structures.

Under section 418.151(b), if the persons to be excluded comprise all of the employees of the employer named on the exclusion, and they voluntarily elect to be excluded from being considered employees under the act by filing a notice of exclusion, the employer named on the notice of exclusion is a not an employer subject to the Act.

P.O. BOX 30016 • LANSING, MICHIGAN 48909
www.michigan.gov/wca • (888) 396-5041 517-284-8922 fax 517-284-8929

NOTICE OF EXCLUSION INSTRUCTION SHEET

PURPOSE: Notice of election to exclude all employees of the employer pursuant to section 418.161(5) of the Michigan Workers' Disability Compensation Act of 1969

INSTRUCTIONS FOR COMPLETION:
Must complete in blue or black ink

Section A – Company/Business Name:
Enter complete company/business name exactly as it is registered, including all assumed and division names for the federal identification number. Also the telephone number must be entered in the space provided.

Section B – Principal office address:
Enter the mailing address. The address must contain a street number and name.

Section C – Type of Business:
Please check only one box indicating the correct type of business/legal structure of the business; sole proprietorship, partnership, limited liability company, or corporation.

Section D – Federal ID Number:
Enter the employer's federal tax identification number. This nine (9) digit number is provided by the IRS. If a sole proprietor or single member LLC does not have a FEIN, the SSN must be entered.

Section E – Name of sole proprietor, partners, officers of corporation or members who are managers with correct title:
Owner's first and last name should be shown in Name box and corresponding title should be shown in Title box.

Sole Proprietorship:	Name: John Smith	Title: **Owner or Sole Proprietor**
Partnership:	Name: John Smith	Title: **Partner**
	Name: Bob Smith	Title: **Partner**
Corporation:	Name: John Smith	Title: **President**

If multiple corporate officers, each must be listed with appropriate corporate officer title; **President, Vice President, Secretary, or Treasurer**

Limited Liability Company (LLC):	Name: John Smith	Title: **Member & Manager**

If there are multiple member & managers each must be listed with the title **Member & Manager.**

Section F – Names of employee(s) and social security number(s):
Names must be printed and each employee must sign the form. All excludable employees must appear in section F. This includes: spouse, child, or parent of the sole proprietor; partners; member & managers; and corporate officers. The last four digits of the social security number must be included. Also, the appropriate title box must be marked.

Section G – Employer Authorized Signature:
Original signature of an authorized excludable employee.
Employer Authorized Representative/Title: Print the name of the person signing the form and the title. The signature must be notarized.

WHERE TO FILE: Form WC-337 must be filed with the Michigan Workers' Compensation Agency, PO Box 30016, Lansing, MI 48909

Rev 4/2017

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
WORKERS' COMPENSATION AGENCY
MARK C. LONG, DIRECTOR

RICK SNYDER
GOVERNOR

SHELLY EDGERTON
DIRECTOR

October 20, 2017

GV Excavating LLC
8644 McClements Road
Brighton, MI 48114

RE: Notice of Exclusion

Your Notice of Exclusion has been received and is on file with the Workers' Compensation Agency. The enclosed form with the agency's date stamp is being returned to you for your records. This form may be copied and given to a business owner/general contractor. The exclusion became effective on the date it was stamped.

If additional employees are added to your business, all of whom are eligible to be excluded, you must file another notice immediately.

If you intend to use or hire a person in your business who is not eligible to be excluded, you must file a Termination of Exclusion (WC-338) and obtain workers' compensation insurance.

If you intend to use or hire a subcontractor (or independent contractor), you are not eligible to use the Notice of Exclusion. You must file a Termination of Exclusion (WC-338) and obtain workers' compensation insurance.

To obtain a copy of WC-338, call or write our office.

Insurance Programs

enclosure(s)

P.O. BOX 30016 • LANSING, MICHIGAN 48909
www.michigan.gov/wca • (888) 396-5041 517-284-8922 fax 517-284-8929

Attachment: GV excavating (3889 : Residential Water/Sewer Installer's License)

NOTICE OF EXCLUSION

Michigan Department of Licensing and Regulatory Affairs
Workers' Compensation Agency
PO Box 30016, Lansing, MI 48909
(517) 284-8922

DEPARTMENT OF LICENSING and REGULATORY AFFAIRS
WORKERS' COMPENSATION AGENCY
NOTICE OF EXCLUSION (WC-337 ON FILE)

10-18-17 MJH

Read instructions and general information sheet prior to completing

A. Company/Business Name(s): GV EXCAVATING LLC	Telephone Number: 810 772 9221	**D.** Federal ID Number: 82-2472930	
B. Principal Office Address (Street Number and Name): 8644 McCLEMENTS ROAD	City: BRIGHTON	State: MI	ZIP Code: 48114

C. Type of Business ☐ Sole Proprietorship ☐ Partnership ☒ Limited Liability Company ☐ Corporation

E. Name of sole proprietor, partners, officers of corporation, or members who are also managers of limited liability company.

Name	Title
JORDAN GILARDONE	~~PARTNER~~ JG MEMBER AND MANAGER
Brett Villeneuve	~~Partner~~ BV MEMBER AND MANAGER

F. PERSONS SIGNING BELOW CERTIFY THAT THEY ARE EMPLOYED BY EMPLOYER AND ARE ELIGIBLE TO BE EXCLUDED UNDER THE MICHIGAN WORKERS' DISABILITY COMPENSATION ACT (SEE INSTRUCTIONS AND GENERAL INFORMATION SHEET). EACH PERSON SIGNING THIS FORM VOLUNTARILY ELECTS TO BE EXCLUDED FROM BEING CONSIDERED AN EMPLOYEE UNDER THE ACT. THIS EXCLUSION REMAINS IN EFFECT NO MORE THAN 20 DAYS AFTER THE NOTICE OF TERMINATION OF EXCLUSION, FORM WC-338, IS RECEIVED BY OUR AGENCY. (SEE R408.41C)

Name of Employee (Type or Print)	Signature of Employee	Social Security Number
JORDAN GILARDONE	[signature]	XXX-XX- 8091
☐ Corporate Officer ☐ Partner ☒ Member and Manager ☐ Spouse ☐ Child ☐ Parent		
Brett Villeneuve	[signature]	XXX-XX- 8097
☐ Corporate Officer ☐ Partner ☒ Member and Manager ☐ Spouse ☐ Child ☐ Parent		
		~~XXX-XX~~
☐ Corporate Officer ☐ Partner ☐ Member and Manager ☐ Spouse ☐ Child ☐ Parent		
		~~XXX-XX~~
☐ Corporate Officer ☐ Partner ☐ Member and Manager ☐ Spouse ☐ Child ☐ Parent		

G. As an authorized representative of the employer, I have read sections 418.161(2), 418.161(3), 418.161(4), and 418.161(5) of the Michigan Workers' Disability Compensation Act of 1969. I have also read rule 408.41b and rule 408.41c. I certify that the excluded employees comprise all of the employees of this employer and are eligible to be excluded. I understand this exclusion shall remain in effect no more than 20 days after the Notice of Termination of Exclusion, Form WC-338, is received by the agency. I further certify that all parties signing this exclusion have received a copy prior to filing.

[signature]
Employer Authorized Signature

JORDAN GILARDONE
~~PARTNER~~ JG MEMBER AND MANAGER
Employer Authorized Representative/Title (Please Print)

Subscribed and sworn to before me this 24th day of September, 2017.
[signature] Notary Public
County: Livingston Commission Expires: 10-2-18

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Authority: Workers' Disability Compensation Act 418.161(5)
Completion: Voluntary
Penalty: None

WC-337 (Rev. 12/15)

BOND NO. 63681442

SEWER DIGGER'S BOND

KNOWN ALL MEN BY THESE PRESENTS: That We, G. V. Excavating LLC ______________________________ of the City, Township or Village of Brighton, State of Michigan, hereinafter called the Principal and WESTERN SURETY COMPANY, hereinafter called the Surety, a corporation organized under the laws of the State of South Dakota, with its home office in the City of Sioux Falls, in the said state are held and firmly bound unto the City of Burton, a Municipal Corporation of the State of Michigan, hereinafter called the Obligee, in the sum of Ten Thousand and no/100ths Dollars ($10,000.00), lawful money of the United States of America; for the payment whereof to the Obligee, the Principal/Principals bind (s) himself/themselves, his/their heirs, executors, administrator, successors and assigns, and the surety binds itself, its successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the above named Principal is about to engage in the business of tapping and making connections with sewers and other service pipes and excavating for that purpose within the streets, lanes and alleys of the City of Burton in accordance with the provisions of Ordinance No. 56 as amended, entitled, "An Ordinance providing for the operation of Public Sewers and Sewer Systems within the City of Burton, connections thereto and use thereof; Providing penalties for violations, and providing for other related matters." Adopted August 4, 1969, and has made application for a license therefore as provided in said ordinance during the period between ~~April 1~~ June 8th 2018, and March 31, 2019. Therefore, if the above named Principal shall well and faithfully comply with all the provisions of said ordinance and those of all other ordinances of the City of Burton relative to said business and shall save and keep harmless the said City of Burton from any and all claims or suits for damages resulting from any violation thereof by him or his employees in case such license is issued, then this obligation to be void; otherwise to remain in full force and effect.

IN WITNESS WHEREOF, We have hereunto set our hands and seals this 8th day of June A.D., 2018.

G. V. Excavating LLC
Principal
BY: [signature]

WESTERN SURETY COMPANY
Surety
BY [signature]
(Attorney-in-fact)
Paul T. Bruflat, Vice President

(Power of Attorney with seal thereon, must be attached)

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls, State of South Dakota, its regularly elected Vice President, as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Sewer Digger City of Burton

bond with bond number 63681442

for G. V. Excavating LLC

as Principal in the penalty amount not to exceed: $ 10,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 8th day of June, 2018.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By Paul T. Bruflat

Paul T. Bruflat, Vice President

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA } ss

On this 8th day of June, 2018, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR
SEAL NOTARY PUBLIC SOUTH DAKOTA SEAL

My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F1975-1-2016

Attachment: GV excavating (3889 : Residential Water/Sewer Installer's License)

CITY OF BURTON
4303 S. CENTER RD.
BURTON, MI 48519
Phone : 810-743-1500
WWW.BURTONMI.GOV

Received From:
GV EXCAVATING LLC

Date: 06/14/2018 Time: 10:24:07 AM
Receipt: 110563239 *** REPRINT ***
Cashier: 002
Workstation: Drawer: 1

ITEM REFERENCE	AMOUNT
LICENSE LICENSE FEES 1001-0000-450.0000	$200.00
TOTAL	$200.00
CHECK 102	$200.00
Total Tendered:	$200.00
Change:	$0.00

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Budget
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3925)

DOC ID: 3925

Approve and authorize the proposed 2018-2019 fiscal year Downtown Development Authority Budget.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Budget
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 3926)

DOC ID: 3926

- **Approve and authorize the tax millage levy of 1.8673 mills for the Downtown Development Authority in the affected district for the 2018-2019 fiscal year.**

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Budget
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

ADOPTED

AGENDA ITEM (ID # 3924)

DOC ID: 3924

Approve and authorize the following tax millages and fees to be levied for the 2018-2019 fiscal year: General Operating 4.0000 mills; Voted Police 0.9872, Voted Police 0.9996, Voted Police 6.4974 (8.4846 total); Voted Fire 0.9996 a $131.04 per unit rubbish removal fee on all residential improved parcels and those other parcels that utilize the service; a Property Tax Administration Fee of 1% on all tax statements and additional 4% late penalty charge when delinquent.

ATTACHMENTS:

- fiscal year millage reductions (PDF)

Memorandum

15 June 2018

From: Mayor Paula Zelenko
To: Burton City Council

Re: 2018 Millage Reduction Fractions impacting our millage ates

The millage reduction factor findings by the Genesee County Equalization Department indicates the operating levies for the City of Burton will be subject to a (Headlee) Millage Reduction Fraction of 0.9996 for the 2018 levies. There are rollbacks required. The Genesee County Equalization Department indicates the levies for the Downtown Development Authority will be subject to a reduction fraction of 1.0000 for 2018. No rollback is required for the DDA.

In addition, please find attached the excerpt of PA 206 MCL Section 211.24e that requires the following action.

General Operating

- The General Operating Millage was authorized by Charter at 5.000 mills but Headlee permanently reduced it to 4.707 according to MCL 211.34d. The 2018 Headlee millage reduction fraction is 0.9996, therefore the maximum General Operating Millage that could be levied for 2018 is 4.7051. However, per Council's previous direction, the action item for approval tonight is a 4.000 General Operating Millage rate.

Police Operating

- The Police Millage voted on 11-04-04 was authorized at 1.0000 mill but Headlee permanently reduced it to 0.9876 the 2018 Headlee reduction fraction is 0.9996 and due to the rollback being more than what the rate is, there is no change.
- The Police Millage voted on 07-01-07 was authorized at 1.0000 mill and the 2018 Headlee will reduce it to the reduction factor of 0.9996.
- The Police Millage voted on 11-05-13 was authorized at 6.5000 mills and the 2018 Headlee will reduce it by the reduction fraction of 0.9996 lowering the rate to 6.4974.

Fire Operating

- The Fire Millage voted on 08-03-10 was authorized 1.0000 mills and the 2018 Headlee will reduce it to the reduction factor of 0.9996.

Downtown Development Authority

- The DDA Millage was authorized by Charter at 2.0000 mills but Headlee permanently reduced it to 1.8673.

THE GENERAL PROPERTY TAX ACT (EXCERPT)
Act 206 of 1893

211.24e Definitions; levying ad valorem property taxes for operating purposes; limitation; reduction; approving levy of additional millage rate; change in state equalized valuation of local governmental unit resulting from appeal; insufficiency of additional millage rate; public hearing; notice; establishing proposed additional millage rate before public hearing; calculating reductions in millage rates; amount used for substance abuse treatment programs; distribution to coordinating agency; applicability of section; effect of MCL 380.1211.

Sec. 24e. (1) As used in this section:

(a) "Additional millage rate" means a millage rate for operating purposes in excess of the millage rate permitted by subsection (2).

(b) "Additions" means that term as defined in section 34d.

(c) "Base tax rate" means a millage rate for a local unit of government equal to the dollar amount of taxes levied for operating purposes for the concluding fiscal year from existing property divided by the taxable value of existing property for ad valorem property tax levies for the ensuing fiscal year.

(d) "Concluding fiscal year" means the fiscal year of the taxing unit immediately preceding the fiscal year for which a limitation under this section is applied or calculated.

(e) "Ensuing fiscal year" means the fiscal year of the taxing unit for which a limitation under this section is applied or calculated.

(f) "Existing property" means all property against which ad valorem property taxes were levied by a local unit for its concluding fiscal year, minus all property that is considered losses for purposes of ad valorem property tax levies of the local unit for the ensuing fiscal year.

(g) "Local unit of government" or "taxing unit" means a city, village, township, charter township, county, charter county, local school district, intermediate school district, community college district, or authority.

(h) "Losses" means that term as defined in section 34d.

(i) "Operating purposes" means all purposes for which ad valorem property taxes are levied by the taxing unit other than the levy of ad valorem property taxes to provide local school districts revenue that is deposited in a building and site fund, or to pay principal and interest due on a bond or note if and to the extent the ad valorem taxes levied for this purpose are in addition to charter or statutory limitations, as authorized by the revised municipal finance act, 2001 PA 34, MCL 141.2101 to 141.2821.

(2) Except as provided by subsection (3), unless the taxing unit complies with section 16 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.436, the governing body of a taxing unit shall not levy ad valorem property taxes for operating purposes for an ensuing fiscal year of the taxing unit that yield an amount more than the sum of the taxes levied at the base tax rate on additions within the taxing unit for the ensuing fiscal year plus an amount equal to the taxes levied for operating purposes for the concluding fiscal year on existing property. If the taxing unit is a county, for purposes of this calculation the resulting sum shall be reduced by an amount equal to the estimate of the distribution as certified by the state treasurer to be received by the county pursuant to section 10 of the state convention facility development act, 1985 PA 106, MCL 207.630, to the extent that the distribution has been appropriated by the legislature and the estimate has been certified by the state treasurer before the final date on which a county millage rate can be certified for the ensuing year. For purposes of this section, the state treasurer shall certify an amount that is an estimate of the amount to be distributed to each county pursuant to section 10 of the state convention facility development act, 1985 PA 106, MCL 207.630.

(3) Unless the taxing unit complies with section 16 of the uniform budgeting and accounting act, 1968 PA 2, MCL 141.436, a governing body of a taxing unit may approve a levy of an additional millage rate only after providing the notice required by subsections (6) and (9) and holding a public hearing of the governing body as prescribed by subsection (6). To approve the levy of the additional millage rate, the governing body shall adopt a separate resolution or ordinance.

(4) If, as a result of an appeal of county equalization or state equalization, the state equalized valuation of a unit of local government changes, and an incorrect amount of property taxes has been levied, the amount of additional tax revenue or the shortage of tax revenue shall be deducted from or added to the next regular tax levy for that unit of local government after the determination of the rate authorized pursuant to this section. If the legislature makes an appropriation to a county pursuant to section 10 of the state convention facility development act, 1985 PA 106, MCL 207.630, after the final date a county millage rate can be certified for the ensuing year, if an appropriation made pursuant to section 10 of the state convention facility development

act, 1985 PA 106, MCL 207.630, is reduced by an executive order, or if the amount of a distribution pursuant to section 10 of the state convention facility development act, 1985 PA 106, MCL 207.630, varies from the estimated amount certified by the state treasurer pursuant to subsection (2), the amount of additional tax revenue or the shortage of tax revenue shall be deducted from or added to the next regularly estimated amount for purposes of the next required calculations under subsections (2) and (11).

(5) If, at any time, the taxing unit determines that the published, proposed additional millage rate or an adopted additional millage rate is insufficient, the taxing unit shall readvertise, hold another public hearing of the governing body, and, if necessary, revote.

(6) The public hearing of the governing body of a taxing unit required pursuant to subsections (3) and (5) shall be held for the purpose of receiving testimony and discussing a levy of an additional millage rate for its ensuing fiscal year. In addition to satisfying the requirements under the open meetings act, 1976 PA 267, MCL 15.261 to 15.275, the local unit of government or taxing unit shall publish notice of this public hearing in a newspaper of general circulation within the local unit of government or taxing unit. This notice shall be published not less than 6 days before the public hearing and may be jointly published with the notice of the public hearing on the taxing unit's proposed budget as required by section 2 of 1963 (2nd Ex Sess) PA 43, MCL 141.412, if both public hearings are held jointly. This notice shall specify the time, date, and place of the public hearing and shall include, in addition to other pertinent information the local unit of government or taxing unit may elect to include, a statement indicating the proposed additional millage rate, the percentage by which this proposed additional millage rate would increase revenues for operating purposes from ad valorem property tax levies permitted by operation of subsection (2), the percentage of increased revenue from the immediately preceding year that the taxing unit would receive if the additional millage rate is not approved, and that the date and location the taxing unit plans to take action on the proposed resolution or ordinance will be announced at the public hearing. This notice shall also provide a statement that the taxing unit publishing the notice has complete authority to establish the number of mills to be levied from within its authorized millage rate. The notice shall be in not less than 12-point type, shall be preceded by a headline stating "notice of a public hearing on increasing property taxes" which shall be in not less than 18-point type, shall be not less than 8 vertical column inches and 4 horizontal inches, and shall not be placed in that portion of the newspaper reserved for legal notice and classified advertisements.

(7) The proposed additional millage rate, which is required by subsection (6) to be part of the notice of the public hearing, shall be established by a resolution adopted by the governing body of the taxing unit before conducting the public hearing.

(8) Not more than 10 days after a public hearing, a taxing unit may approve the levy of an additional millage rate, but shall not approve an additional millage rate that is greater than a proposed additional millage rate that was published pursuant to subsection (6) and on which the public hearing has been held.

(9) Each local unit shall send timely written notice of the time, date, and place of a public hearing to be held pursuant to this section to all newspapers of general circulation within the local unit.

(10) This section shall not serve to extend or authorize the levy of ad valorem property taxes at a tax rate in excess of the maximum permitted by law, or to prevent the reduction of the tax rate either by action of the governing body of the taxing unit or pursuant to this act, including sections 34 and 34d. Reductions in millage rates that may be required by the compound operation of sections 34 and 34d shall be calculated independently of the tax rate limitation determined by operation of this section.

(11) If the sum of a county's operating property tax levy for the ensuing fiscal year plus the county's distribution to be received pursuant to section 10 of the state convention facility development act, 1985 PA 106, MCL 207.630, exceeds the product of the county's taxable value for the ensuing fiscal year times the greater of the county's base tax rate or concluding fiscal year's operating millage rate, then an amount equal to the lesser of 50% of the excess or 50% of the state convention facility development act distribution shall be used for substance abuse treatment programs within the county. The proceeds received by the taxing unit shall be distributed to the coordinating agency designated for that county pursuant to section 6226 of the public health code, 1978 PA 368, MCL 333.6226, and used only for substance abuse prevention and treatment programs in the county from which the proceeds originated.

(12) Except as provided in subsection (13), this section applies to a fiscal year of a taxing unit for which ad valorem property taxes are levied in 1982 or in any year after 1982. This section does not apply for the ensuing fiscal year of a local unit of government that levied ad valorem property taxes for operating purposes of 1 mill or less for its concluding fiscal year.

(13) This section does not apply to local school districts in 1994.

(14) In 1995, the calculations made pursuant to this section by local school districts shall be made without regard to the exemption provided under section 1211 of the revised school code, 1976 PA 451, MCL 380.1211, and the taxable value of property exempt under section 1211 of the revised school code, 1976 PA

451, MCL 380.1211, is not considered a loss.

History: Add. 1982, Act 5, Imd. Eff. Feb. 9, 1982;—Am. 1986, Act 2, Imd. Eff. Feb. 7, 1986;—Am. 1991, Act 75, Imd. Eff. July 11, 1991;—Am. 1994, Act 253, Imd. Eff. July 5, 1994;—Am. 1995, Act 42, Imd. Eff. May 22, 1995;—Am. 2002, Act 197, Imd. Eff. Apr. 29, 2002.

Popular name: Act 206

L-4028
MILLAGE REDUCTION FRACTIONS

GENESEE COUNTY
EQUALIZATION DEPARTMENT
(ALL PROPERTIES)

I.D. NUMBER	TAXING JURISDICTION	TAXABLE VALUE AS OF 5/22/2017 (***)	T.V. LOSSES (**)	T.V. ADDITIONS (**)	TAXABLE VALUE AS OF 5/29/2018 (***)	2018 MRF	2018 BTRF	2018 A/ERF
	CITIES:							
25-59	Burton	549,985,057	7,470,053	19,402,903	573,505,010	0.9996	0.9791	1.0000
25-51	Clio	40,869,682	309,195	585,887	41,938,252	1.0000	0.9809	1.0000
25-52	Davison	104,578,193	1,439,779	2,594,990	107,936,604	0.9996	0.9791	1.0000
25-53	Fenton	393,173,195	6,045,889	12,131,793	409,548,185	0.9946	0.9741	1.0000
	Fenton - Genesee County	392,250,885	6,045,889	12,122,293	408,562,865			
(****)	(IC) Oakland County Annex	922,310	0	9,500	985,320			
25-54	Flint -Sr Hsg	713,131,025	27,849,742	47,125,542	732,433,969	1.0000	1.0000	1.0000
25-55	Flushing	180,209,230	1,942,670	2,167,184	184,785,679	0.9967	0.9762	1.0000
25-56	Grand Blanc	220,679,527	970,904	3,372,900	227,160,098	1.0000	0.9818	1.0000
25-61	Linden	101,982,499	329,939	2,646,800	107,364,179	0.9911	0.9707	1.0000
25-60	Montrose	23,467,566	101,862	420,706	24,008,680	1.0000	0.9906	1.0000
25-57	Mt Morris	27,557,432	137,308	591,157	28,262,518	1.0000	0.9909	1.0000
25-58	Swartz Creek	145,856,238	1,081,498	2,742,100	149,369,514	1.0000	0.9874	1.0000
	CITY TOTALS:	2,500,567,334	47,678,839	93,772,462	2,585,327,368			

(**) These T.V.'s have not been reduced to refect values captured by any LDFA or TIFA within any jurisdiction.
(***) These Taxable Values have not been reduced to refect values captured by any LDFA or TIFA within any jurisdiction.
(****) Inter-County (IC), City of Fenton annexed property from Holly Twp. - Oakland County. Not to be included in Genesee County totals but is used in calculating City of Fenton's MRF.
Note: All Properties is calculated without Senior & Disabled Housing --- 211.7d

Attachment: fiscal year millage reductions (3924 : Tax Millages)

L-4028
MILLAGE REDUCTION FRACTIONS

GENESEE COUNTY
EQUALIZATION DEPARTMENT
(ALL PROPERTIES)

05/08/18
-3-

I.D. NUMBER		TAXING JURISDICTION	TAXABLE VALUE AS OF 5/22/2017 (***)	T.V. LOSSES (**)	T.V. ADDITIONS (**)	TAXABLE VALUE AS OF 5/29/2018 (***)	2018 MRF	2018 BTRF	2018 A/ERF
		VILLAGES:							
25-91		Gaines	5,511,728	31,489	135,200	5,755,020	0.9956	0.9752	1.0000
25-92		Goodrich	58,073,748	18,300	1,893,190	62,042,462	0.9855	0.9652	1.0000
	IC	Lennon	2,514,710	45,500	119,500	2,601,922	(78)	(78)	(78)
25-93		T- Clayton 78-Shiawassee	2,514,710	45,500	119,500	2,601,922			
25-94		Otisville	13,490,061	104,045	1,402,123	15,108,795	0.9971	0.9766	1.0000
	IC	Otter Lake	1,907,535	19,700	22,700	1,966,037	(44)	(44)	(44)
25-95		T- Forest 44-Lapeer	1,907,535	19,700	22,700	1,966,037			
		AUTHORITIES:							
25		Bishop Airport	8,952,994,482	103,831,430	253,896,269	9,309,636,597	0.9977	0.9772	1.0000
25		Mass Transportation	8,952,994,482	103,831,430	253,896,269	9,309,636,597	0.9977	0.9772	1.0000
25		District Library (Out-County)	8,239,863,457	75,981,688	206,770,727	8,577,202,628	0.9958	0.9753	1.0000
25		Flint Public Library	713,131,025	27,849,742	47,125,542	732,433,969	1.0000	1.0000	1.0000
25		Beecher Metro	55,029,030	2,228,081	1,177,943	53,659,840	1.0000	1.0061	1.0000
25-11		T- Genesee	20,798,516	1,786,478	418,627	19,456,061			
25-14		T- Mt Morris	34,230,514	441,603	759,316	34,203,779			
25		S. Lakes Park & Rec.	1,254,645,180	9,051,556	36,725,773	1,319,390,270	0.9915	0.9711	1.0000
25-59		Burton City DDA	18,112,704	89,960	252,500	18,502,030	1.0000	0.9876	1.0000
25-51		Clio City DDA	9,650,983	33,300	122,287	9,790,860	1.0000	0.9947	1.0000
25-54		Flint City DDA	42,737,643	1,014,536	4,361,659	44,203,217	1.0000	1.0472	1.0000
25-57		Mt Morris City DDA	8,367,919	29,881	139,600	8,366,015	1.0000	1.0136	1.0000
25-60		Montrose City DDA	5,486,517	5,100	56,700	5,629,442	1.0000	0.9836	1.0000

(44) Official Reduction Fractions appear on Form L-4028 as prepared by Lapeer County.
(78) Official Reduction Fractions appear on Form L-4028 as prepared by Shiawassee County.
(IC) This notation indicates a taxing jurisdiction located in more than one county.
(**) These T.V.'s have not been reduced to reflect values captured by any LDFA or TIFA within any jurisdiction.
(***) These Taxable Values have not been reduced to reflect values captured by any LDFA or TIFA within any jurisdiction.
Note: All Properties is calculated without Senior & Disabled Housing — 211.7d

Attachment: fiscal year millage reductions (3924 : Tax Millages)

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Budget
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

ADOPTED

AGENDA ITEM (ID # 3923)

DOC ID: 3923

• Approve and authorize the Burton City Budget Resolution for all General Appropriation Act Funds for the 2018-2019 fiscal and that the Burton City Budget be adopted on a departmental basis.

ATTACHMENTS:

- General fund appropriations (PDF)

CITY OF BURTON RESOLUTION
APPROVING ALL GENERAL APPROPRIATION ACT FUNDS
FOR FY 2018-2019

WHEREAS, Pursuant to the Official Charter of the City of Burton, the fiscal and budget year of the city shall begin on the first day of July of each year and end on the thirtieth day of June of the following year, and

WHEREAS, Pursuant to the Official Charter of the City of Burton, the adoption of the fiscal year budget shall be made by the City Council, by resolution, at a regular meeting, held not later than the second Monday in June, and

WHEREAS, Pursuant to the Official Charter of the City of Burton, a public hearing shall be held not less than one week before its final adoption, and

WHEREAS, Pursuant to the Official Charter of the City of Burton, said resolution shall designate the sum to be raised by taxation for the general purposes of the city and for payment of principal and interest on its indebtedness,

THEREFORE BE IT RESOLVED this 18th day of June 2018, that in accordance with the Official Charter of the City of Burton and all applicable federal and state statutes, the Burton City Council has found the proposed budget for FY 2018-2019 is in such form, arrangement, and content as required, and that all estimates of revenue and appropriation are reasonable, accurate and correctly stated, and

FURTHER RESOLVING that the taxation rates for the FY 2018-2019 are verified and set as follows: The general operating rate at 4.0000 mills, the police operating rates totaling 8.4846 mills, the fire operating rate at 0.9996 of a mill, and the DDA operating rate at 1.8673 and that in itemization, form, arrangement, and content, the FY 2018-2019 budget will permit the exercise of the Mayor and Controller functions within the municipality in accordance with the Official Charter of the City of Burton and all applicable federal and state statutes and regulations.

Moved by: Mr. O'Keefe **Seconded by:** Mr. Wells

Members voting YEA: Heffner, Conley, Wells, O'Keefe, Smith

Members voting NAY: Martinbianco, Haskins

CERTIFICATION

I, Bette A. Bigsby, Acting City Clerk, attest and certify that the above budget resolution was approved by a majority vote of the members of the Burton City Council at its regular meeting held at 7:00 PM on Monday, June 18, 2018.

Bette A. Bigsby, Acting City Clerk Date

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3870)

DOC ID: 3870

Approve and authorize the following 2017-2018 budget amendment in the Water Fund budget: Increase 5091-0000-539.2019 DWRF #5 Grant Revenue by $300,000; Increase 5091-0000-691.0651 CDBG Revenue by $94,268.36; Increase 5091-5091-968.0000 Depreciation Expense by $32,300; Decrease 5091-5091-977.7087 CDBG Expense by $207,931.64; Increase 5091-5091-995.2017 Interest DWRF #3 Financing by $3,000; Decrease 5091-5091-995.2018 Interest DWRF #4 Financing by $50,000; Increase 5091-0000-390.0000 Unappropriated Surplus by $616,900.

ATTACHMENTS:

- BA 3870 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Water Fund Budget as follows: Increase 5091-0000-539.2019 DWRF #5 Grant Revenue by $300,000; Increase 5091-0000-691.0651 CDBG Revenue by $94,268.36; Increase 5091-5091-968.0000 Depreciation Expense by $32,300; Decrease 5091-5091-977.7087 CDBG Expense by $207,931.64; Increase 5091-5091-995.2017 Interest DWRF #3 Financing by $3,000; Decrease 5091-5091-995.2018 Interest DWRF #4 Financing by $50,000; Increase 5091-0000-390.0000 Unappropriated Surplus by $616,900.

This budget amendment adds the amount we estimate to receive in this fiscal year as loan forgiveness revenue for DWRF #5 and increases the budget for CDBG Revenue to reflect the increased funds we received for the Flint Water Project. It decreases the CDBG Expense account for the project which is capitalized as an asset and will be depreciated. Thus, the Depreciation Expense budget needs to be increased by $32,300 to reflect the depreciation expense on this project and estimated depreciation on DWRF #4 and other new assets. The Interest DWRF #3 and Interest DWRF #4 accounts have been adjusted to what is estimated to be incurred as interest expense on those loans for the fiscal year.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG USE
Revenues							
5091-0000-403.0000	SPECIAL ASSESSMENT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-539.0004	DISADV COMMUNITY GRANT (DWRF)	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-539.0010	STATE OF MICHIGAN EMERGENCY FLINT H20	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-539.2016	DWRF #2 GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-539.2017	DWRF #3 GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-539.2018	DWRF #4 GRANT REVENUE	304,400.00	304,430.00	0.00	0.00	(30.00)	100.01
5091-0000-539.2019	DWRF #5 GRANT REVENUE +300,000	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-610.0000	CITY TAP-IN FEES	75,000.00	101,197.50	7,500.00	0.00	(26,197.50)	134.93
5091-0000-610.0625	FRONT FOOT FEE REVENUE	6,000.00	171.05	0.00	0.00	5,828.95	2.85
5091-0000-610.1000	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-611.0000	USAGE FEES	5,500,000.00	5,366,185.78	6,580.44	0.00	133,814.22	97.57
5091-0000-625.0000	INSPECTION & APPROVAL FEES	50,000.00	52,015.00	4,125.00	0.00	(2,015.00)	104.03
5091-0000-629.0000	LABOR CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-631.0000	SERVICE CHARGES	75,000.00	44,290.85	1,504.27	0.00	30,709.15	59.05
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	45,000.00	41,870.00	0.00	0.00	3,130.00	93.04
5091-0000-648.0000	EQUIPMENT RENTAL SALES	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	35,000.00	56,488.21	500.00	0.00	(21,488.21)	161.39
5091-0000-661.0000	LATE CHARGES	105,000.00	103,988.68	(69.62)	0.00	1,011.32	99.04
5091-0000-666.0000	INTEREST INCOME	10,300.00	5,146.80	0.00	0.00	5,153.20	49.97
5091-0000-667.0000	TAP IN INTEREST	1,300.00	25.00	0.00	0.00	1,275.00	1.92
5091-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-673.0000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-675.0000	REFUNDS & REBATES	2,000.00	0.00	0.00	0.00	2,000.00	0.00
5091-0000-678.0000	REIMBURSEMENT INCOME	2,000.00	17,124.78	2,826.96	0.00	(15,124.78)	856.24
5091-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV +94,268.36	207,931.64	302,044.64	0.00	0.00	(94,113.00)	145.26
5091-0000-691.3136	TRANSFER IN FROM TRAIL RIDGE WATER	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-691.7094	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-693.0001	GAIN ON SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
5091-0000-694.0000	MISCELLANEOUS	1,400.00	1,518.00	0.00	0.00	(118.00)	108.43
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	5,000.00	3,000.00	0.00	0.00	2,000.00	60.00
5091-0000-699.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		6,425,331.64	6,399,496.29	22,967.05	0.00	25,835.35	99.60
Expenditures							
5091-0000-717.0000	RETIREMENT - MERS ACTIVE	0.00	18.77	0.00	0.00	(18.77)	100.00
5091-0000-718.0000	RETIREMENT - MERS RETIREES	0.00	125.40	0.00	0.00	(125.40)	100.00
5091-0000-719.0000	Payroll Fringes	0.00	138.25	0.00	0.00	(138.25)	100.00
5091-0000-925.0000	LOSS ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
5091-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-703.0000	ADMINISTRATION SALARIES	33,700.00	27,638.22	0.00	0.00	6,061.78	82.01
5091-5091-705.0000	SUPERVISION SALARIES	59,400.00	53,198.68	0.00	0.00	6,201.32	89.56
5091-5091-706.0000	SALARIES PERMANENT	339,700.00	237,282.91	0.00	0.00	102,417.09	69.85
5091-5091-708.0000	SHARED SALARIES	44,600.00	36,147.39	0.00	0.00	8,452.61	81.05
5091-5091-709.0000	OVERTIME	35,000.00	14,942.69	0.00	0.00	20,057.31	42.69
5091-5091-717.0000	RETIREMENT - MERS ACTIVE	28,200.00	18,295.05	0.00	0.00	9,904.95	64.88
5091-5091-718.0000	RETIREMENT - MERS RETIREES	170,700.00	86,856.52	0.00	0.00	83,843.48	50.88
5091-5091-719.0000	FRINGE BENEFITS	348,100.00	187,569.82	8,041.52	0.00	160,530.18	53.88
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
5091-5091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-727.0000	OFFICE SUPPLIES	2,200.00	1,014.03	125.36	452.78	733.19	66.67
5091-5091-728.0000	INFORMATION TECH ALLOCATION	32,600.00	32,600.00	0.00	0.00	0.00	100.00
5091-5091-731.0000	POSTAGE	12,200.00	11,111.73	0.00	865.31	222.96	98.17
5091-5091-757.0000	OPERATING EXPENDITURES	24,800.00	13,301.39	443.46	1,367.29	10,131.32	59.15
5091-5091-776.0000	REPAIR & MAINTENANCE	40,000.00	35,368.23	0.00	3,913.47	718.30	98.20
5091-5091-782.0000	SAND & GRAVEL	1,800.00	555.74	0.00	0.00	1,2[illegible]	[illegible]

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG USED
Expenditures							
5091-5091-789.0000	PIPE & FITTING	90,000.00	67,027.02	0.00	5,068.00	17,904.98	80.11
5091-5091-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	8,000.00	8,000.00	0.00	0.00	0.00	100.00
5091-5091-814.0000	BILLING CHARGES	5,000.00	4,019.89	0.00	758.24	221.87	95.56
5091-5091-816.0000	CHARGES	3,700,000.00	2,967,004.18	275,078.51	479,983.98	253,011.84	93.16
5091-5091-818.0000	CONTRACTUAL SERVICE	335,000.00	242,437.89	2,070.00	61,860.15	30,701.96	90.84
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	9,000.00	8,800.00	0.00	0.00	200.00	97.78
5091-5091-826.0000	LEGAL	800.00	548.50	76.00	0.00	251.50	68.56
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	1,010.00	0.00	0.00	490.00	67.33
5091-5091-864.0000	TRAINING	6,000.00	1,840.79	0.00	0.00	4,159.21	30.68
5091-5091-875.0000	PENSION EXPENSE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
5091-5091-910.0000	INSURANCE	22,000.00	16,721.94	0.00	0.00	5,278.06	76.01
5091-5091-920.0000	UTILITIES	10,000.00	8,486.35	143.68	0.00	1,513.65	84.86
5091-5091-924.0000	CHANGE IN INVESTMENT VALUE (DECLINE)	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-925.0000	LOSS ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-928.0000	TREATMENT	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-935.0000	PROPERTY LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	69,619.76	0.00	0.00	55,380.24	55.70
5091-5091-956.0000	MISCELLANEOUS	2,500.00	482.05	0.00	0.00	2,017.95	19.28
5091-5091-956.0001	BAD DEBT EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	5,000.00	583.00	0.00	0.00	4,417.00	11.66
5091-5091-956.7801	PAVING ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFER	18,000.00	15,360.24	0.00	0.00	2,639.76	85.33
5091-5091-968.0000	DEPRECIATION EXPENSE	+32,300 567,700.00	0.00	0.00	0.00	567,700.00	0.00
5091-5091-970.0200	GIS PHASE I - 50% SWR, 50% WTR	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-970.0400	TAPPING MACHINE	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	20,000.00	9,996.00	0.00	9,928.00	76.00	99.62
5091-5091-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	-207,931.64 207,931.64	0.00	0.00	0.00	207,931.64	0.00
5091-5091-984.7850	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-991.0000	2011 REVENUE REFUNDING BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-991.2011	PRINCIPAL 2011 FENTON RD PROJ	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-994.7851	DISCOUNT ON REVENUE BONDS	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	9,000.00	7,271.81	0.00	0.00	1,728.19	80.80
5091-5091-995.2012	INTEREST ON DWRF #1 FINANCING	136,000.00	101,171.47	0.00	0.00	34,828.53	74.39
5091-5091-995.2016	INTEREST ON DWRF #2 FINANCING	94,000.00	70,441.00	0.00	0.00	23,559.00	74.94
5091-5091-995.2017	INTEREST ON DWRF #3 FINANCING	+3,000 82,000.00	63,302.75	0.00	0.00	18,697.25	77.20
5091-5091-995.2018	INTEREST ON DWRF #4 FINANCING	-50,000 140,000.00	15,395.61	0.00	0.00	124,604.39	11.00
5091-5091-995.2019	INTEREST ON DWRF #5 FINANCING	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	8,000.00	3,875.00	0.00	0.00	4,125.00	48.44
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	100.00	100.00	0.00	0.00	0.00	100.00
5091-5091-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	300.00	125.00	0.00	0.00	175.00	41.67
TOTAL EXPENDITURES		6,975,831.64	4,439,785.07	285,978.53	564,197.22	1,971,849.35	71.73
TOTAL REVENUES - FUND 5091		6,425,331.64	6,399,496.29	22,967.05	0.00	25,835.35	99.60
TOTAL EXPENDITURES - FUND 5091		6,975,831.64	4,439,785.07	285,978.53	564,197.22	1,971,849.35	71.73
NET OF REVENUES & EXPENDITURES		(550,500.00)	1,959,711.22	(263,011.48)	(564,197.22)	(1,946,014.00)	253.50

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

J.19

ADOPTED

AGENDA ITEM (ID # 3871)

DOC ID: 3871

Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Increase 1001-1001-703.0000 Salary-Council by $400; Increase 1001-1001-719.0000 Fringe Benefits-Council by $5,000; Decrease 1001-1001-818.0001 Master Plan by $1,500; Decrease 1001-1001-864.0000 Training-Council by $1,900; Decrease 1001-1001-910.0000 Insurance by $2,000.

ATTACHMENTS:

- BA 3871 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-1001-703.0000 Salary-Council by $400; Increase 1001-1001-719.0000 Fringe Benefits-Council by $5,000; Decrease 1001-1001-818.0001 Master Plan by $1,500; Decrease 1001-1001-864.0000 Training-Council by $1,900; Decrease 1001-1001-910.0000 Insurance by $2,000.

The City Council Salary account is estimated to be over budget at year end. As such, I would recommend adding $400 to cover estimated expenditures for the remainder of the fiscal year.

The Fringe Benefits-Council account is estimated to be over budget at year end because of a council member adding health insurance in January. As such, I would recommend adding $5,000 to cover anticipated costs for the remainder of the fiscal year.

06/11/2018 04:30 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Revenues								
Dept 0000								
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES		2,135,300.00	2,046,434.26	0.00	0.00	88,865.74	95.8
1001-0000-404.0000	TAX CHARGEBACKS		(55,000.00)	11,273.61	0.00	0.00	(66,273.61)	(20.5
1001-0000-407.0000	DELINQUENT REAL TAXES		3,200.00	0.00	0.00	0.00	3,200.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES		147,000.00	53,674.60	0.00	0.00	93,325.40	36.5
1001-0000-450.0000	ALL PERMITS & LICENSE FEES		4,000.00	6,460.00	0.00	0.00	(2,460.00)	161.5
1001-0000-453.0000	FRANCHISE FEES		475,000.00	325,548.91	0.00	0.00	149,451.09	68.5
1001-0000-454.0000	LEASE FEES		37,000.00	36,230.59	0.00	0.00	769.41	97.9
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT		7,000.00	0.00	0.00	0.00	7,000.00	0.0
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)		31,400.00	30,375.00	0.00	0.00	1,025.00	96.7
1001-0000-574.0000	STATE SHARED REVENUES		2,539,100.00	2,257,441.00	0.00	0.00	281,659.00	88.9
1001-0000-576.0000	LIQUOR FEES		18,100.00	19,239.55	330.00	0.00	(1,139.55)	106.3
1001-0000-608.0000	BOARD OF APPEALS		10,700.00	9,190.00	0.00	0.00	1,510.00	85.8
1001-0000-618.0000	ADMINISTRATION FEES-TAXES		273,000.00	257,134.97	0.00	0.00	15,865.03	94.1
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE		0.00	16.00	0.00	0.00	(16.00)	100.0
1001-0000-622.0000	ZONING FEES		11,000.00	13,465.00	230.00	0.00	(2,465.00)	122.4
1001-0000-627.0000	COPY FEES		1,300.00	1,833.55	22.00	0.00	(533.55)	141.0
1001-0000-666.0000	INTEREST INCOME		15,000.00	54,914.99	0.00	0.00	(39,914.99)	366.1
1001-0000-669.0000	INVESTMENT GAINS AND LOSSES		0.00	(17,820.35)	0.00	0.00	17,820.35	100.0
1001-0000-673.0000	SALE OF ASSETS		5,800.00	136,760.01	0.00	0.00	(130,960.01)	2,357.9
1001-0000-674.0000	PARKS AND REC DONATIONS		3,000.00	615.41	0.00	0.00	2,384.59	20.5
1001-0000-675.0000	REFUNDS & REBATES		14,000.00	7,673.03	0.00	0.00	6,326.97	54.8
1001-0000-678.0000	REIMBURSEMENT INCOME		20,000.00	1,638.40	0.00	0.00	18,361.60	8.1
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE		18,000.00	14,950.00	85.00	0.00	3,050.00	83.0
1001-0000-690.2001	BURTON MEMORIAL DAY RACE		17,000.00	15,887.00	7,797.00	0.00	1,113.00	93.4
1001-0000-690.2004	MOVIES REVENUE (P&R)		2,000.00	0.00	0.00	0.00	2,000.00	0.0
1001-0000-690.2005	PATRIOT DAY HERO RACE PROCEEDS		5,000.00	605.00	255.00	0.00	4,395.00	12.1
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS		7,000.00	1,750.00	1,000.00	0.00	5,250.00	25.0
1001-0000-691.4001	TRANSFER FROM CAPITAL IMPROV.		20,000.00	0.00	0.00	0.00	20,000.00	0.0
1001-0000-694.0000	OTHER REVENUES		18,000.00	2,642.20	0.00	0.00	15,357.80	14.6
Total Dept 0000			5,782,900.00	5,287,932.73	9,719.00	0.00	494,967.27	91.4
TOTAL REVENUES			5,782,900.00	5,287,932.73	9,719.00	0.00	494,967.27	91.4
Expenditures								
Dept 1001 - COUNCIL								
1001-1001-703.0000	SALARY	+400	67,000.00	61,812.69	0.00	0.00	5,187.31	92.2
1001-1001-710.0000	BOARD OF REVIEW		2,700.00	2,625.00	0.00	0.00	75.00	97.2
1001-1001-719.0000	FRINGE BENEFITS	+5,000	48,700.00	51,347.09	2,884.63	0.00	(2,647.09)	105.4
1001-1001-727.0000	OFFICE SUPPLIES		1,000.00	999.99	0.00	0.00	0.01	100.0
1001-1001-728.0000	INFORMATION TECH ALLOCATION		22,400.00	22,400.00	0.00	0.00	0.00	100.0
1001-1001-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES		47,600.00	47,539.11	0.00	0.00	60.89	99.8
1001-1001-818.0000	CONTRACTUAL SERVICES		10,000.00	4,421.49	0.00	4,579.00	999.51	90.0
1001-1001-818.0001	MASTER PLAN	−1,500	10,000.00	8,463.79	0.00	0.00	1,536.21	84.6
1001-1001-826.0000	LEGAL		100,000.00	90,320.36	2,776.25	0.00	9,679.64	90.3
1001-1001-828.0000	MEMBERSHIP & DUES		12,000.00	12,000.00	0.00	0.00	0.00	100.0
1001-1001-864.0000	TRAINING	−1,900	5,000.00	1,252.82	0.00	0.00	3,747.18	25.0
1001-1001-900.0000	NOTICES		5,000.00	4,436.38	996.10	0.00	563.62	88.7
1001-1001-910.0000	INSURANCE	−2,000	105,000.00	102,961.70	0.00	0.00	2,038.30	98.0
1001-1001-956.0000	MISCELLANEOUS		500.00	99.98	0.00	0.00	400.02	20.0
1001-1001-956.0003	CITY COUNCIL NEWSLETTER		5,000.00	0.00	0.00	0.00	5,000.00	0.0
Total Dept 1001 - COUNCIL			441,900.00	410,680.40	6,656.98	4,579.00	26,[illegible]	[illegible]

Attachment: BA 3871 (3871 : Budget Amendment (Budget #))

06/11/2018 05:41 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-1001-703.0000 TO 1001-1001-703.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-1001-703.0000 SALARY**		BEG. BALANCE		0.00
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		5,583.35		5,583.35
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		5,583.35		11,166.70
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		5,583.35		16,750.05
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		5,583.35		22,333.40
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		5,583.35		27,916.75
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		395.84		28,312.59
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		5,583.35		33,895.94
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		5,583.35		39,479.29
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		5,583.35		45,062.64
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		5,583.35		50,645.99
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		5,583.35		56,229.34
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		5,583.35		61,812.69
06/30/2018			1001-1001-703.0000	END BALANCE	61,812.69	0.00	61,812.69
GRAND TOTALS:					61,812.69		61,812.69

Attachment: BA 3871 (3871 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-1001-719.0000 FRINGE BENEFITS**		BEG. BALANCE		0.00
07/18/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	JULY 2017	73.50		73.50
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		423.47		496.97
07/27/2017	GJ	JE	TO RECORD JULY 2017 401(A) CONTRIBUT	7458	837.50		1,334.47
07/31/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	AUG 2017	73.50		1,407.97
07/31/2017	JE	JE	BCBS HEALTH PREMIUM JULY 2017	7766	1,457.04		2,865.01
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		403.47		3,268.48
08/29/2017	GJ	JE	TO RECORD AUG 401(A) CONTRIBUTION	7570	837.50		4,105.98
08/30/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	SEPT 2017	73.50		4,179.48
08/31/2017	JE	JE	BCBS HEALTH PREMIUM AUG 2017	7767	1,457.04		5,636.52
09/20/2017	GJ	JE	TO RECORD SEPT 401(A) CONTRIBUTION	7703	837.50		6,474.02
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		403.43		6,877.45
09/25/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	OCTOBER 2017	73.50		6,950.95
09/25/2017	AP	INV	MML WORKERS' COMP FUND PAYROLL AUDIT 7/1/16 - 7/1/17	10609204	11.53		6,962.48
09/30/2017	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 768	7690		11.53	6,950.95
09/30/2017	JE	JE	BCBS HEALTH PREMIUM SEPT 2017	7855	1,457.04		8,407.99
10/18/2017	GJ	JE	TO RECORD OCTOBER 401(A) COUNCIL, ET	7813	837.50		9,245.49
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		403.48		9,648.97
10/24/2017	GJ	JE	TO EXP PY PREPAID HRA	7820	630.12		10,279.09
10/24/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	NOV 2017	73.50		10,352.59
10/31/2017	JE	JE	BCBS HEALTH PREMIUM OCT 2017	7900	1,457.04		11,809.63
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		403.43		12,213.06
11/20/2017	AP	INV	CHRISTINA CONLEY REIMBURSEMENT	VISION	500.00		12,713.06
11/20/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE PREMIUMS	DEC 2017	73.50		12,786.56
11/29/2017	GJ	JE	TO RECORD NOV 401(A) CONTRIBUTION	7936	837.50		13,624.06
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		30.28		13,654.34
11/30/2017	JE	JE	BCBS HEALTH PREMIUM NOV 2017	8281	1,510.20		15,164.54
12/07/2017	PR	CHK	SUMMARY PR 12/07/2017		9,688.50		24,853.04
12/21/2017	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	JAN 2018	52.50		24,905.54
12/21/2017	GJ	JE	ICMA 401(A) CONTRIBUTION	7980	896.88		25,802.42
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		423.50		26,225.92
12/31/2017	JE	JE	BCBS HEALTH PREMIUM DEC 17	8282	1,510.20		27,736.12
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		379.92		28,116.04
01/26/2018	GJ	JE	JAN 401(A) CONTRIBUTION	8024	837.50		28,953.54
01/31/2018	AP	INV	DANNY WELLS REIMBURSEMENT	OPTICAL	481.00		29,434.54
01/31/2018	GJ	JE	TO RECORD COST RECOVERY FOR 2018	8031		960.44	28,474.10
01/31/2018	JE	JE	BCBS HEALTH PREMIUM JAN 2018	8283	2,811.13		31,285.23
02/16/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	FEB 2018	63.00		31,348.23
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		379.98		31,728.21
02/23/2018	AP	INV	CHRISTINA CONLEY REIMBURSEMENT (2018)	OPTICAL	500.00		32,228.21
02/27/2018	JE	JE	ICMA 401A PLAN PAYMENT FEB 2018	8077	837.50		33,065.71
02/28/2018	JE	JE	BCBS HEALTH PREMIUM FEB 2018	8284	2,811.13		35,876.84
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		379.92		36,256.76
03/23/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	MARCH 2018	73.50		36,330.26
03/23/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	APRIL 2018	73.50		36,403.76
03/27/2018	JE	JE	ICMA 401A PLAN PAYMENT MAR 2018	8078	837.50		37,241.26
03/31/2018	JE	JE	BCBS HEALTH PREMIUM MAR 2018	8285	2,811.13		40,052.39
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		160.65		40,213.04
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		379.93		40,592.97
04/19/2018	JE	JE	ICMA PAYMENT APR 2018	8223	837.50		41,430.47
04/26/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	MAY 2018	73.50		41,503.97
04/30/2018	JE	JE	BCBS HEALTH PREMIUM APRIL 2018	8286	2,811.13		44,315.10
05/01/2018	JE	JE	2017-18 WORKERS COMP EXPENSE	8404	118.75		44,433.85
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		379.98		44,813.83
05/31/2018	JE	JE	BCBS HEALTH PREMIUM MAY 2018	8287	2,811.13		47,624.96
05/31/2018	JE	JE	ICMA 401A PAYMENT MAY 2018	8359	837.50		48,462.46
06/06/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	JUNE 2018	73.50		48,535.96
06/30/2018	JE	JE	BCBS HEALTH PREMIUM JUNE 2018	8288	2,811.13		51,347.09
06/30/2018			1001-1001-719.0000	END BALANCE	52,319.06	971.97	51,347.09
GRAND TOTALS:					52,319.06	971.97	51,347.09

Attachment: BA 3871 (3871 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3872)

DOC ID: 3872

Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Increase 1001-2009-706.0000 Salaries Permanent-Assessor by $500; Decrease 1001-2009-718.0000 Retirement MER-Retirees-Assessor by $500; Decrease 1001-2009-719.0000 Fringe Benefits-Assessor by $300; Increase 1001-2009-731.0000 Postage-Assessor by $300.

ATTACHMENTS:

- BA 3872 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-2009-706.0000 Salaries Permanent-Assessor by $500; Decrease 1001-2009-718.0000 Retirement MER-Retirees-Assessor by $500; Decrease 1001-2009-719.0000 Fringe Benefits-Assessor by $300; Increase 1001-2009-731.0000 Postage-Assessor by $300.

The Salaries Permanent account in the Assessor budget is anticipated to be over budget at year end. As such, I recommend increasing the budget by $500 to cover anticipated costs for the remainder of the year.

The Postage account in the Assessor budget is approaching its budget of $6,700. As such, I recommend increasing the budget by $300 to cover anticipated costs for the remainder of the year.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Expenditures							
Dept 1071 - MAYOR							
1001-1071-703.0000	SALARY	75,000.00	68,310.00	0.00	0.00	6,690.00	91.0
1001-1071-706.0000	SALARIES PERMANENT	57,700.00	49,431.90	0.00	0.00	8,268.10	85.6
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	9,100.00	8,325.14	0.00	0.00	774.86	91.4
1001-1071-718.0000	RETIREMENT - MERS RETIREES	15,500.00	13,908.75	0.00	0.00	1,591.25	89.7
1001-1071-719.0000	FRINGE BENEFITS	71,300.00	51,982.40	2,153.44	0.00	19,317.60	72.9
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	257.11	0.00	0.00	742.89	25.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	0.00	100.0
1001-1071-731.0000	POSTAGE	400.00	91.82	0.00	0.00	308.18	22.9
1001-1071-757.0000	OPERATING EXPENDITURES	1,000.00	166.01	0.00	0.00	833.99	16.6
1001-1071-818.0000	CONTRACTUAL SERVICE	1,000.00	225.50	0.00	0.00	774.50	22.5
1001-1071-828.0000	MEMBERSHIP & DUES	2,000.00	1,872.00	0.00	0.00	128.00	93.6
1001-1071-863.0000	AUTO REPAIR	500.00	35.43	0.00	42.51	422.06	15.5
1001-1071-864.0000	TRAINING	5,000.00	3,205.49	0.00	400.00	1,394.51	72.1
1001-1071-867.0000	GAS & OIL	1,000.00	880.30	0.00	0.00	119.70	88.0
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,500.00	1,221.59	0.00	0.00	278.41	81.4
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	0.00	400.00	0.0
Total Dept 1071 - MAYOR		250,900.00	208,113.44	2,153.44	442.51	42,344.05	83.1
Dept 1091 - ELECTION							
1001-1091-706.0000	SALARIES PERMANENT	68,900.00	47,792.62	0.00	0.00	21,107.38	69.3
1001-1091-709.0000	OVERTIME	6,100.00	3,764.56	0.00	0.00	2,335.44	61.7
1001-1091-710.0000	FEES PER DIEM	31,000.00	24,416.18	0.00	49.00	6,534.82	78.9
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	5,000.00	2,157.43	0.00	0.00	2,842.57	43.1
1001-1091-718.0000	RETIREMENT - MERS RETIREES	39,000.00	17,809.29	0.00	0.00	21,190.71	45.6
1001-1091-719.0000	FRINGE BENEFITS	25,000.00	19,181.65	438.50	0.00	5,818.35	76.7
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	5,500.00	2,986.50	0.00	0.00	2,513.50	54.3
1001-1091-727.0000	SUPPLIES	6,000.00	2,181.32	0.00	53.33	3,765.35	37.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	0.00	100.0
1001-1091-731.0000	POSTAGE	5,500.00	2,772.22	0.00	0.00	2,727.78	50.4
1001-1091-818.0000	CONTRACTUAL SERVICE	29,000.00	15,478.76	0.00	0.00	13,521.24	53.3
1001-1091-861.0000	AUTO ALLOWANCE	500.00	274.91	148.01	0.00	225.09	54.9
1001-1091-864.0000	TRAINING	3,000.00	790.86	0.00	0.00	2,209.14	26.3
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	0.00	400.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	321.40	0.00	0.00	1,178.60	21.4
1001-1091-956.0000	MISCELLANEOUS	100.00	100.00	0.00	0.00	0.00	100.0
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,500.00	0.00	0.00	0.00	2,500.00	0.0
Total Dept 1091 - ELECTION		231,100.00	141,127.70	586.51	102.33	89,869.97	61.1
Dept 2009 - ASSESSOR							
1001-2009-703.0000	SALARY	75,000.00	71,781.25	0.00	0.00	3,218.75	95.7
1001-2009-706.0000	SALARIES PERMANENT	+500 141,700.00	128,155.70	0.00	0.00	13,544.30	90.4
1001-2009-709.0000	OVERTIME	1,500.00	1,254.48	0.00	0.00	245.52	83.6
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,098.83	0.00	0.00	1,701.17	39.2
1001-2009-718.0000	RETIREMENT - MERS RETIREES	-500 15,100.00	5,971.42	0.00	0.00	9,128.58	39.5
1001-2009-719.0000	FRINGE BENEFITS	-300 83,500.00	64,852.07	2,456.85	0.00	18,647.93	77.6
1001-2009-727.0000	OFFICE SUPPLIES	1,200.00	778.70	0.00	143.75	277.55	76.8
1001-2009-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	0.00	100.0
1001-2009-731.0000	POSTAGE	+300 6,700.00	6,577.69	0.00	0.00	122.31	98.17
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	150.07	0.00	0.00	49.93	75.04
1001-2009-818.0000	CONTRACTUAL SERVICE	4,000.00	2,367.64	0.00	0.00	1,	

Attachment: BA 3872 (3872 : Budget Amendment (Budget #))

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2009-706.0000 TO 1001-2009-706.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2009-706.0000 SALARIES PERMANENT**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		5,368.00		5,368.00
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		5,368.01		10,736.01
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		2,684.00	8,052.01
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		5,368.00		13,420.01
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		5,368.00		18,788.01
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		5,368.01		24,156.02
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		5,368.01		29,524.03
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		5,368.01		34,892.04
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		5,368.00		40,260.04
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		5,368.01		45,628.05
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		5,368.00		50,996.05
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		5,368.00		56,364.05
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		5,397.60		61,761.65
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		5,427.20		67,188.85
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		5,254.13		72,442.98
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		5,427.20		77,870.18
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		5,543.12		83,413.30
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		5,592.80		89,006.10
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		5,592.80		94,598.90
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		5,592.80		100,191.70
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		5,592.80		105,784.50
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		5,592.80		111,377.30
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		5,592.80		116,970.10
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		5,592.80		122,562.90
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		5,592.80		128,155.70
06/30/2018			1001-2009-706.0000	END BALANCE	130,839.70	2,684.00	128,155.70
GRAND TOTALS:					130,839.70	2,684.00	128,155.70

06/11/2018 06:06 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2009-731.0000 TO 1001-2009-731.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2009-731.0000 POSTAGE**		BEG. BALANCE		0.00
07/31/2017	JE	JE	POSTAGE CHARGES JUL 2017	7494	91.26		91.26
08/31/2017	JE	JE	POSTAGE CHARGES AUG 2017	7596	23.45		114.71
09/30/2017	JE	JE	POSTAGE CHARGES SEPT 2017	7883	22.83		137.54
10/31/2017	JE	JE	POSTAGE CHARGES OCT 2017	7884	54.46		192.00
11/30/2017	JE	JE	POSTAGE CHARGES NOV 2017	7950	62.69		254.69
12/31/2017	JE	JE	POSTAGE CHARGES - DECEMBER	8064	63.59		318.28
01/31/2018	JE	JE	POSTAGE CHARGES - JAN 2018	8075	76.88		395.16
02/15/2018	AP	INV	KCI KCI- ASSESSMENT NOTICE REAL & PERSON	PA-Q191266	5,306.00		5,701.16
02/28/2018	JE	JE	POSTAGE CHARGES - FEB 2018	8076	441.97		6,143.13
03/31/2018	JE	JE	POSTAGE CHARGES - MARCH 2018	8215	99.95		6,243.08
04/30/2018	JE	JE	POSTAGE CHARGES - APRIL 2018	8401	9.08		6,252.16
05/18/2018	AP	INV	GENESEE COUNTY TREASURER 2018 PERSONAL PROPERTY STATEMENTS IN	EQL 1101	249.77		6,501.93
05/31/2018	JE	JE	POSTAGE CHARGES - MAY 2018	8405	75.76		6,577.69
06/30/2018			1001-2009-731.0000	END BALANCE	6,577.69	0.00	6,577.69
GRAND TOTALS:					6,577.69		6,577.69

Attachment: BA 3872 (3872 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3873)

DOC ID: 3873

Approve and authorize the following 2017-2018 budget amendment to the General Fund budget: Decrease 1001-2053-703.0000 Treasurer Salary by $100; Increase 1001-2053-706.0000 Salaries Permanent-Treasurer by $100; Increase 1001-2053-717.0000 Retirement MERS-Active by $300; Decrease 1001-2053-718.0000 Retirement MERS-Retirees by $300.

ATTACHMENTS:

- BA 3873 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Decrease 1001-2053-703.0000 Treasurer Salary by $100; Increase 1001-2053-706.0000 Salaries Permanent-Treasurer by $100; Increase 1001-2053-717.0000 Retirement MERS-Active by $300; Decrease 1001-2053-718.0000 Retirement MERS-Retirees by $300.

The Salaries Permanent account in the Treasurer budget is estimated to be over budget at year end. As such, I would recommend adding $100 to cover estimated expenditures for the remainder of the fiscal year.

The Retirement MERS-Active account is estimated to be over budget at year end. As such, I would recommend adding $300 to cover anticipated costs for the remainder of the fiscal year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Expenditures							
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	2,855.89	0.00	0.00	144.11	95.2
1001-2009-826.0000	LEGAL	2,000.00	994.80	0.00	0.00	1,005.20	49.7
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	525.00	0.00	0.00	475.00	52.5
1001-2009-863.0000	AUTO REPAIR	3,000.00	1,027.08	182.96	495.80	1,477.12	50.7
1001-2009-864.0000	TRAINING	3,500.00	2,577.50	100.00	0.00	922.50	73.6
1001-2009-867.0000	GAS & OIL	1,000.00	264.68	0.00	0.00	735.32	26.4
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	30.35	69.65	30.3
1001-2009-984.0000	OFFICE EQUIPMENT	1,200.00	0.00	0.00	0.00	1,200.00	0.0
Total Dept 2009 - ASSESSOR		352,600.00	297,332.80	2,739.81	669.90	54,597.30	84.5
Dept 2015 - CLERK							
1001-2015-703.0000	CLERK SALARY	60,600.00	47,290.88	0.00	0.00	13,309.12	78.0
1001-2015-706.0000	SALARIES PERMANENT	29,200.00	23,885.31	0.00	0.00	5,314.69	81.8
1001-2015-709.0000	OVERTIME	3,800.00	2,955.24	0.00	0.00	844.76	77.7
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	10,900.00	8,254.83	0.00	0.00	2,645.17	75.7
1001-2015-718.0000	RETIREMENT - MERS RETIREES	23,000.00	13,335.75	0.00	0.00	9,664.25	57.9
1001-2015-719.0000	FRINGE BENEFITS	41,900.00	24,043.20	291.44	0.00	17,856.80	57.3
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	1,900.00	995.50	0.00	0.00	904.50	52.3
1001-2015-727.0000	OFFICE SUPPLIES	800.00	610.12	0.00	0.00	189.88	76.2
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,100.00	3,100.00	0.00	0.00	0.00	100.0
1001-2015-731.0000	POSTAGE	300.00	223.84	0.00	0.00	76.16	74.6
1001-2015-818.0000	CONTRACTUAL SERVICE	600.00	350.00	0.00	0.00	250.00	58.3
1001-2015-828.0000	MEMBERSHIP & DUES	900.00	66.00	0.00	0.00	834.00	7.3
1001-2015-861.0000	AUTO ALLOWANCE	300.00	276.75	0.00	0.00	23.25	92.2
1001-2015-864.0000	TRAINING	3,500.00	1,903.15	0.00	0.00	1,596.85	54.3
1001-2015-956.0000	MISCELLANEOUS	300.00	300.00	0.00	0.00	0.00	100.0
1001-2015-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
Total Dept 2015 - CLERK		182,100.00	127,590.57	291.44	0.00	54,509.43	70.0
Dept 2023 - CONTROLLER							
1001-2023-703.0000	CONTROLLER SALARY	12,400.00	10,968.79	0.00	0.00	1,431.21	88.4
1001-2023-706.0000	SALARIES PERMANENT	36,000.00	28,489.20	0.00	0.00	7,510.80	79.1
1001-2023-709.0000	OVERTIME	2,600.00	1,757.43	0.00	0.00	842.57	67.5
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	6,100.00	5,011.75	0.00	0.00	1,088.25	82.1
1001-2023-718.0000	RETIREMENT - MERS RETIREES	24,300.00	16,153.14	0.00	0.00	8,146.86	66.4
1001-2023-719.0000	FRINGE BENEFITS	28,700.00	19,877.18	492.17	0.00	8,822.82	69.2
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	1,130.25	0.00	0.00	469.75	70.6
1001-2023-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	0.00	100.0
1001-2023-731.0000	POSTAGE	200.00	40.47	0.00	0.00	159.53	20.2
1001-2023-818.0000	CONTRACTUAL SERVICE	1,500.00	1,500.00	0.00	0.00	0.00	100.0
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	1,799.00	0.00	0.00	1.00	99.9
1001-2023-864.0000	TRAINING	3,400.00	1,109.11	0.00	0.00	2,290.89	32.6
1001-2023-956.0000	MISCELLANEOUS	400.00	51.38	23.98	6.82	341.80	14.5
Total Dept 2023 - CONTROLLER		125,100.00	93,987.70	516.15	6.82	31,105.48	75.1
Dept 2053 - TREASURER							
1001-2053-703.0000	TREASURER SALARY	-100 13,900.00	11,661.75	0.00	0.00	2,238.25	83.9
1001-2053-706.0000	SALARIES PERMANENT	+100 9,600.00	8,687.02	0.00	0.00	912.98	90.4
1001-2053-709.0000	OVERTIME	200.00	8.65	0.00	0.00	191.35	4.33
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	+300 700.00	718.93	0.00	0.00	(18.93)	102.70
1001-2053-718.0000	RETIREMENT - MERS RETIREES	-300 1,000.00	514.71	0.00	0.00		

Attachment: BA 3873 (3873 : Budget Amendment (Budget #))

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2053-706.0000 TO 1001-2053-706.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2053-706.0000 SALARIES PERMANENT**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		369.64		369.64
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		369.69		739.33
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		184.84	554.49
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		369.64		924.13
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		369.66		1,293.79
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		369.66		1,663.45
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		369.68		2,033.13
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		369.67		2,402.80
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		369.64		2,772.44
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		369.67		3,142.11
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		369.65		3,511.76
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		369.64		3,881.40
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		369.68		4,251.08
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		369.67		4,620.75
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		369.64		4,990.39
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		369.68		5,360.07
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		369.65		5,729.72
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		369.63		6,099.35
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		369.67		6,469.02
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		369.69		6,838.71
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		369.68		7,208.39
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		369.67		7,578.06
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		369.67		7,947.73
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		369.63		8,317.36
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		369.66		8,687.02
06/30/2018			1001-2053-706.0000	END BALANCE	8,871.86	184.84	8,687.02
GRAND TOTALS:					8,871.86	184.84	8,687.02

06/11/2018 06:16 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2053-717.0000 TO 1001-2053-717.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2053-717.0000 RETIREMENT - MERS ACTIVE**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		3.25		3.25
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		3.25		6.50
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		3.62	2.88
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		3.25		6.13
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		3.25		9.38
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		3.26		12.64
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		3.26		15.90
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		3.25		19.15
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		3.25		22.40
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		3.25		25.65
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		3.24		28.89
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		3.25		32.14
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		3.25		35.39
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		3.25		38.64
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		33.82		72.46
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		58.06		130.52
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		83.12		213.64
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		43.19		256.83
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		3.26		260.09
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		43.18		303.27
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		83.13		386.40
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		83.13		469.53
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		83.13		552.66
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		83.14		635.80
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		83.13		718.93
06/30/2018			1001-2053-717.0000	END BALANCE	722.55	3.62	718.93
GRAND TOTALS:					722.55	3.62	718.93

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3874)

DOC ID: 3874

Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-1091-706.0000 Salaries Permanent-Election by $10,000; Decrease 1001-1091-718.000 Retirement-MERS Retirees-Election by $10,000; Decrease 1001-2071-959.7654 Disaster Aid by $10,000; Increase 1001-2071-926.0000 Street Lighting by $30,000.

ATTACHMENTS:

- BA 3874 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Decrease 1001-1091-706.0000 Salaries Permanent-Election by $10,000; Decrease 1001-1091-718.000 Retirement-MERS Retirees-Election by $10,000; Decrease 1001-2071-959.7654 Disaster Aid by $10,000; Increase 1001-2071-926.0000 Street Lighting by $30,000.

The Street Lighting account is estimated to be over budget at year end. Costs are up from the prior year and rates just increased 8% or approximately $3,000 per month with the April billing. As such, I would recommend adding $30,000 to the budget to cover estimated costs for the remainder of the year.

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG US
Expenditures							
Dept 1071 - MAYOR							
1001-1071-703.0000	SALARY	75,000.00	68,310.00	0.00	0.00	6,690.00	91.0
1001-1071-706.0000	SALARIES PERMANENT	57,700.00	49,431.90	0.00	0.00	8,268.10	85.6
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	9,100.00	8,325.14	0.00	0.00	774.86	91.4
1001-1071-718.0000	RETIREMENT - MERS RETIREES	15,500.00	13,908.75	0.00	0.00	1,591.25	89.7
1001-1071-719.0000	FRINGE BENEFITS	71,300.00	51,982.40	2,153.44	0.00	19,317.60	72.9
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	257.11	0.00	0.00	742.89	25.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	8,200.00	8,200.00	0.00	0.00	0.00	100.0
1001-1071-731.0000	POSTAGE	400.00	91.82	0.00	0.00	308.18	22.9
1001-1071-757.0000	OPERATING EXPENDITURES	1,000.00	166.01	0.00	0.00	833.99	16.6
1001-1071-818.0000	CONTRACTUAL SERVICE	1,000.00	225.50	0.00	0.00	774.50	22.5
1001-1071-828.0000	MEMBERSHIP & DUES	2,000.00	1,872.00	0.00	0.00	128.00	93.6
1001-1071-863.0000	AUTO REPAIR	500.00	35.43	0.00	42.51	422.06	15.5
1001-1071-864.0000	TRAINING	5,000.00	3,205.49	0.00	400.00	1,394.51	72.1
1001-1071-867.0000	GAS & OIL	1,000.00	880.30	0.00	0.00	119.70	88.0
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,500.00	1,221.59	0.00	0.00	278.41	81.4
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	0.00	400.00	0.0
Total Dept 1071 - MAYOR		250,900.00	208,113.44	2,153.44	442.51	42,344.05	83.1
Dept 1091 - ELECTION							
1001-1091-706.0000	SALARIES PERMANENT —10,000	68,900.00	47,792.62	0.00	0.00	21,107.38	69.3
1001-1091-709.0000	OVERTIME	6,100.00	3,764.56	0.00	0.00	2,335.44	61.7
1001-1091-710.0000	FEES PER DIEM	31,000.00	24,416.18	0.00	49.00	6,534.82	78.9
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	5,000.00	2,157.43	0.00	0.00	2,842.57	43.1
1001-1091-718.0000	RETIREMENT - MERS RETIREES —10,000	39,000.00	17,809.29	0.00	0.00	21,190.71	45.6
1001-1091-719.0000	FRINGE BENEFITS	25,000.00	19,181.65	438.50	0.00	5,818.35	76.7
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	5,500.00	2,986.50	0.00	0.00	2,513.50	54.3
1001-1091-727.0000	SUPPLIES	6,000.00	2,181.32	0.00	53.33	3,765.35	37.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	0.00	100.0
1001-1091-731.0000	POSTAGE	5,500.00	2,772.22	0.00	0.00	2,727.78	50.4
1001-1091-818.0000	CONTRACTUAL SERVICE	29,000.00	15,478.76	0.00	0.00	13,521.24	53.3
1001-1091-861.0000	AUTO ALLOWANCE	500.00	274.91	148.01	0.00	225.09	54.9
1001-1091-864.0000	TRAINING	3,000.00	790.86	0.00	0.00	2,209.14	26.3
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	0.00	400.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	321.40	0.00	0.00	1,178.60	21.4
1001-1091-956.0000	MISCELLANEOUS	100.00	100.00	0.00	0.00	0.00	100.0
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,500.00	0.00	0.00	0.00	2,500.00	0.0
Total Dept 1091 - ELECTION		231,100.00	141,127.70	586.51	102.33	89,869.97	61.1
Dept 2009 - ASSESSOR							
1001-2009-703.0000	SALARY	75,000.00	71,781.25	0.00	0.00	3,218.75	95.7
1001-2009-706.0000	SALARIES PERMANENT	141,700.00	128,155.70	0.00	0.00	13,544.30	90.4
1001-2009-709.0000	OVERTIME	1,500.00	1,254.48	0.00	0.00	245.52	83.6
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,098.83	0.00	0.00	1,701.17	39.2
1001-2009-718.0000	RETIREMENT - MERS RETIREES	15,100.00	5,971.42	0.00	0.00	9,128.58	39.5
1001-2009-719.0000	FRINGE BENEFITS	83,500.00	64,852.07	2,456.85	0.00	18,647.93	77.6
1001-2009-727.0000	OFFICE SUPPLIES	1,200.00	778.70	0.00	143.75	277.55	76.8
1001-2009-728.0000	INFORMATION TECH ALLOCATION	6,100.00	6,100.00	0.00	0.00	0.00	100.0
1001-2009-731.0000	POSTAGE	6,700.00	6,577.69	0.00	0.00	122.31	98.17
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	150.07	0.00	0.00	49.93	75.04
1001-2009-818.0000	CONTRACTUAL SERVICE	4,000.00	2,367.64	0.00	0.00	1,[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDUS
Expenditures							
1001-2053-719.0000	FRINGE BENEFITS	10,200.00	9,722.49	30.77	0.00	477.51	95.3
1001-2053-727.0000	OFFICE SUPPLIES	600.00	480.53	49.53	46.18	73.29	87.7
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,600.00	0.00	0.00	0.00	100.0
1001-2053-731.0000	POSTAGE	15,000.00	11,381.40	0.00	0.00	3,618.60	75.8
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	111.42	0.00	0.00	88.58	55.7
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	2,290.88	0.00	230.08	79.04	96.9
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	6,549.56	0.00	0.00	950.44	87.3
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	0.00	50.00	50.0
1001-2053-864.0000	TRAINING	1,000.00	55.00	0.00	0.00	945.00	5.5
1001-2053-956.3000	BANKING SUPPLIES	500.00	209.56	0.00	27.28	263.16	47.3
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,476.98	23.02	98.4
Total Dept 2053 - TREASURER		66,200.00	54,041.90	80.30	1,780.52	10,377.58	84.3
Dept 2065 - CITY HALL							
1001-2065-706.0000	SALARIES PERMANENT	38,000.00	24,363.98	0.00	0.00	13,636.02	64.1
1001-2065-709.0000	OVERTIME	300.00	233.31	0.00	0.00	66.69	77.7
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	800.00	2,872.41	0.00	0.00	(2,072.41)	359.0
1001-2065-718.0000	RETIREMENT - MERS RETIREES	4,200.00	6,545.63	0.00	0.00	(2,345.63)	155.8
1001-2065-719.0000	FRINGE BENEFITS	16,500.00	10,629.01	55.27	0.00	5,870.99	64.4
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,517.10	0.00	63.41	2,419.49	59.6
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	95,000.00	0.00	0.00	0.00	100.0
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	150.06	15.00	0.81	49.13	75.4
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	6,138.68	0.00	16,023.16	(15,661.84)	340.9
1001-2065-825.0000	JANITORIAL	10,000.00	8,640.00	720.00	0.00	1,360.00	86.4
1001-2065-826.0000	LEGAL	30,000.00	25,998.20	1,187.25	0.00	4,001.80	86.6
1001-2065-910.0000	BUILDING INSURANCE	4,700.00	4,724.30	0.00	0.00	(24.30)	100.5
1001-2065-920.0000	UTILITIES	45,000.00	33,219.52	0.00	0.00	11,780.48	73.8
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	28,000.00	26,192.38	2,938.60	1,636.33	171.29	99.3
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	4,800.00	1,779.65	0.00	300.00	2,720.35	43.3
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	4,615.23	154.00	317.70	767.07	86.5
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	4,492.69	0.00	0.00	3,507.31	56.1
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	976,000.00	0.00	0.00	0.00	100.0
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	149,724.70	0.00	0.00	275.30	99.8
Total Dept 2065 - CITY HALL		1,432,700.00	1,384,836.85	5,070.12	18,341.41	29,521.74	97.9
Dept 2071 - PUBLIC SERVICE							
1001-2071-717.0000	RETIREMENT - MERS ACTIVE	0.00	4.00	0.00	0.00	(4.00)	100.0
1001-2071-718.0000	RETIREMENT - MERS RETIREES	0.00	21.69	0.00	0.00	(21.69)	100.0
1001-2071-719.0000	FRINGE BENEFITS	0.00	48.30	0.00	0.00	(48.30)	100.0
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	782.50	0.00	0.00	417.50	65.2
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	3,000.00	0.00	0.00	0.00	100.0
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	45,873.15	0.00	0.00	126.85	99.7
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	0.00	77.00	99.8
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	4,968.58	0.00	0.00	31.42	99.3
1001-2071-926.0000	STREET LIGHTING	+30,000 380,000.00	335,182.40	617.64	0.00	44,817.60	88.2
1001-2071-959.7654	DISASTER AID	−10,000 10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	1,546.56	0.00	0.00	3,453.44	30.9
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	16,000.00	14,884.11	0.00	0.00	1,115.89	93.0
Total Dept 2071 - PUBLIC SERVICE		505,200.00	445,234.29	617.64	0.00	59,965.71	88.13

06/11/2018 07:14 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2071-926.0000 TO 1001-2071-926.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2071-926.0000 STREET LIGHTING**		BEG. BALANCE		0.00
08/11/2017	AP	INV	CONSUMERS ENERGY LED LIGHTS	JULY 2017	307.00		307.00
08/15/2017	AP	INV	CONSUMERS ENERGY STREET LIGHTS	JULY 2017	32,490.13		32,797.13
08/31/2017	AP	INV	CONSUMERS ENERGY STREET LIGHTS	AUG 2017	32,302.28		65,099.41
09/12/2017	AP	INV	CONSUMERS ENERGY LED LIGHTS	AUGUST 2017	316.66		65,416.07
10/10/2017	AP	INV	CONSUMERS ENERGY LED LIGHTS	SEPT 2017	324.46		65,740.53
10/25/2017	AP	INV	CONSUMERS ENERGY STREET LIGHTS	SEPT 2017	32,132.24		97,872.77
11/07/2017	AP	INV	CONSUMERS ENERGY STREET LIGHTS	OCT 2017	32,989.39		130,862.16
11/20/2017	AP	INV	CONSUMERS ENERGY OCT 2017 LED LIGHTS	201983847013	342.09		131,204.25
11/30/2017	AP	INV	CONSUMERS ENERGY STREET LIGHTS	NOV 2017	29,966.23		161,170.48
12/05/2017	AP	INV	CONSUMERS ENERGY UTITLITY CHARGES - LED LIGHTS - ACCT	OCT/NOV 2017	1,389.53		162,560.01
12/31/2017	AP	INV	CONSUMERS ENERGY STREET LIGHTS - DEC 2017	202250905412	32,385.25		194,945.26
01/18/2018	AP	INV	CONSUMERS ENERGY DEC 2017 LED LIGHTS	206878241804	745.68		195,690.94
02/06/2018	AP	INV	CONSUMERS ENERGY STREET LIGHTING	JAN 2018	33,033.01		228,723.95
02/15/2018	AP	INV	CONSUMERS ENERGY JAN 2018 LED LIGHTS	1030 2282 6483	746.80		229,470.75
03/13/2018	AP	INV	CONSUMERS ENERGY LED LIGHTS	206789378776	703.80		230,174.55
03/28/2018	AP	INV	CONSUMERS ENERGY STREET LIGHTS	FEB 2018	33,336.14		263,510.69
03/31/2018	AP	INV	CONSUMERS ENERGY STREET LIGHTS	MARCH 2018	33,412.32		296,923.01
04/11/2018	AP	INV	CONSUMERS ENERGY MARCH 2018 LED LIGHTS	2015 39094099	698.70		297,621.71
04/30/2018	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	APRIL 2018	36,306.47		333,928.18
05/10/2018	AP	INV	CONSUMERS ENERGY APRIL 2018 LED LIGHTS	205187842833	636.58		334,564.76
06/08/2018	AP	INV	CONSUMERS ENERGY LED LIGHTS - 1030 2282 6483	MAY 2018	617.64		335,182.40
06/30/2018			1001-2071-926.0000	END BALANCE	335,182.40	0.00	335,182.40
GRAND TOTALS:					335,182.40		335,182.40

Attachment: BA 3874 (3874 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3875)

DOC ID: 3875

Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-8001-706.0000 Salaries Permanent-Planning by $100; Increase 1001-8001-709.0000 Overtime-Planning by $100; Decrease 1001-8005-706.0000 Salaries Permanent-Zoning by $100; Increase 1001-8005-709.0000 Overtime-Zoning by $100.

ATTACHMENTS:

- BA 3875 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Decrease 1001-8001-706.0000 Salaries Permanent-Planning by $100; Increase 1001-8001-709.0000 Overtime-Planning by $100; Decrease 1001-8005-706.0000 Salaries Permanent-Zoning by $100; Increase 1001-8005-709.0000 Overtime-Zoning by $100.

The Overtime accounts in both Planning and Zoning are expected to be over spent by year end. This is because of increased meetings regarding the General Motors facility. As such, I would recommend increasing both line items by an additional $100 to cover anticipated expenditures for the remainder of the year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Expenditures							
Dept 6090 - PARKS & RECREATION							
1001-6090-705.0000	RECREATION DIRECTOR STIPEND	10,000.00	9,270.80	0.00	0.00	729.20	92.7
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	1,473.59	0.00	0.00	26.41	98.2
1001-6090-709.0000	OVERTIME	600.00	138.58	0.00	0.00	461.42	23.1
1001-6090-710.0000	COMMISSION SALARIES	3,900.00	1,960.00	0.00	0.00	1,940.00	50.2
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	400.00	1,471.85	0.00	0.00	(1,071.85)	367.9
1001-6090-718.0000	RETIREMENT - MERS RETIREES	1,000.00	1,830.47	0.00	0.00	(830.47)	183.0
1001-6090-719.0000	FRINGE BENEFITS	7,000.00	1,962.55	0.00	0.00	5,037.45	28.0
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,100.00	1,100.00	0.00	0.00	0.00	100.0
1001-6090-731.0000	POSTAGE	1,000.00	758.46	0.00	0.00	241.54	75.8
1001-6090-757.0000	OPERATING EXPENDITURES	3,000.00	2,309.07	0.00	0.00	690.93	76.9
1001-6090-818.0000	CONTRACTUAL SERVICES	10,000.00	1,231.50	0.00	7,068.50	1,700.00	83.0
1001-6090-938.0000	MAINT OF GROUNDS	14,000.00	5,683.57	720.00	131.73	8,184.70	41.5
1001-6090-943.0000	EQUIPMENT RENTAL	14,000.00	4,463.72	0.00	0.00	9,536.28	31.8
1001-6090-956.0000	MISCELLANEOUS	700.00	250.00	0.00	0.00	450.00	35.7
1001-6090-956.6090	DNR GRANT EXPENDITURES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	13,112.09	5,112.70	1,774.76	5,113.15	74.4
1001-6090-962.0000	TRAINING & MEMBERSHIPS	3,000.00	465.00	0.00	0.00	2,535.00	15.5
1001-6090-973.0000	P & R COMMUNITY EVENTS	5,000.00	592.91	0.00	2,910.07	1,497.02	70.0
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	1,900.00	0.00	100.00	0.00	100.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	4,380.41	0.00	0.22	619.37	87.6
1001-6090-973.1400	PIZZA WITH SANTA	3,000.00	2,473.10	0.00	0.00	526.90	82.4
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	14,154.07	0.00	0.00	2,845.93	83.2
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	14,553.84	4,230.83	0.00	1,446.16	90.9
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	20.99	0.00	0.00	4,479.01	0.4
1001-6090-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Total Dept 6090 - PARKS & RECREATION		158,700.00	85,556.57	10,063.53	11,985.28	61,158.15	61.4
Dept 8001 - PLANNING							
1001-8001-706.0000	SALARIES PERMANENT	-100 24,900.00	20,501.07	0.00	0.00	4,398.93	82.3
1001-8001-709.0000	OVERTIME	+100 1,100.00	1,095.34	0.00	0.00	4.66	99.5
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	2,640.00	0.00	0.00	960.00	73.3
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	500.00	179.63	0.00	0.00	320.37	35.9
1001-8001-718.0000	RETIREMENT - MERS RETIREES	2,700.00	987.06	0.00	0.00	1,712.94	36.5
1001-8001-719.0000	FRINGE BENEFITS	18,300.00	14,570.36	702.50	0.00	3,729.64	79.6
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	397.08	0.00	0.00	102.92	79.4
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	163.20	0.00	0.00	36.80	81.6
1001-8001-864.0000	TRAINING	650.00	642.43	0.00	0.00	7.57	98.8
1001-8001-900.0000	NOTICES	500.00	211.50	0.00	0.00	288.50	42.3
Total Dept 8001 - PLANNING		52,950.00	41,387.67	702.50	0.00	11,562.33	78.1
Dept 8005 - ZONING							
1001-8005-706.0000	SALARIES PERMANENT	-100 24,900.00	20,499.46	0.00	0.00	4,400.54	82.3
1001-8005-709.0000	OVERTIME	+100 700.00	688.46	0.00	0.00	11.54	98.3
1001-8005-710.0000	BOARD SALARIES	2,500.00	1,276.00	0.00	0.00	1,224.00	51.0
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	500.00	175.28	0.00	0.00	324.72	35.0
1001-8005-718.0000	RETIREMENT - MERS RETIREES	2,000.00	953.28	0.00	0.00	1,046.72	47.6
1001-8005-719.0000	FRINGE BENEFITS	17,100.00	14,437.05	702.50	0.00	2,662.95	84.4
1001-8005-727.0000	SUPPLIES & POSTAGE	800.00	686.39	0.00	0.00	113.61	85.8
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	81.80	0.00	0.00	18.20	81.8
1001-8005-864.0000	TRAINING	650.00	642.42	0.00	0.00	7.58	98.83
1001-8005-900.0000	NOTICES	1,100.00	888.30	169.20	0.00	211.70	80.75

Attachment: BA 3875 (3875 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-8001-709.0000 OVERTIME**		BEG. BALANCE		0.00
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		57.78		57.78
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		100.19		157.97
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		38.52		196.49
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		34.69		231.18
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		57.78		288.96
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		57.78		346.74
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		318.31		665.05
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		48.15		713.20
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		121.60		834.80
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		181.06		1,015.86
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		79.48		1,095.34
06/30/2018			1001-8001-709.0000	END BALANCE	1,095.34	0.00	1,095.34
GRAND TOTALS:					1,095.34		1,095.34

J.23.a

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-8005-709.0000 OVERTIME**		BEG. BALANCE		0.00
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		125.19		125.19
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		38.52		163.71
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		38.52		202.23
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		34.65		236.88
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		38.52		275.40
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		110.09		385.49
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		57.78		443.27
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		38.52		481.79
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		46.19		527.98
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		77.04		605.02
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		21.63		626.65
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		61.81		688.46
06/30/2018			1001-8005-709.0000	END BALANCE	688.46	0.00	688.46
GRAND TOTALS:					688.46		688.46

Attachment: BA 3875 (3875 : Budget Amendment (Budget #))

ADOPTED

AGENDA ITEM (ID # 3883)

DOC ID: 3883

Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-2065-706.0000 Salaries Permanent-City Hall by $7,800; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by $3,000; Increase 1001-2065-718.000 Retirement-MERS Retirees-City Hall by $4,800.

ATTACHMENTS:

- BA 3883 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 11, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Decrease 1001-2065-706.0000 Salaries Permanent-City Hall by $7,800; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by $3,000; Increase 1001-2065-718.000 Retirement-MERS Retirees-City Hall by $4,800.

The Retirement MERS-Active and Retirement-MERS Retirees accounts are estimated to be over budget at year end. As such, I would recommend adding $3,000 and $4,800, respectively, to cover estimated expenditures for the remainder of the fiscal year.

06/11/2018 06:47 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Expenditures							
1001-2053-719.0000	FRINGE BENEFITS	10,200.00	9,722.49	30.77	0.00	477.51	95.3
1001-2053-727.0000	OFFICE SUPPLIES	600.00	480.53	49.53	46.18	73.29	87.7
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,600.00	0.00	0.00	0.00	100.0
1001-2053-731.0000	POSTAGE	15,000.00	11,381.40	0.00	0.00	3,618.60	75.8
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	111.42	0.00	0.00	88.58	55.7
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	2,290.88	0.00	230.08	79.04	96.9
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	6,549.56	0.00	0.00	950.44	87.3
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	0.00	50.00	50.0
1001-2053-864.0000	TRAINING	1,000.00	55.00	0.00	0.00	945.00	5.5
1001-2053-956.3000	BANKING SUPPLIES	500.00	209.56	0.00	27.28	263.16	47.3
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,476.98	23.02	98.4
Total Dept 2053 - TREASURER		66,200.00	54,041.90	80.30	1,780.52	10,377.58	84.3
Dept 2065 - CITY HALL							
1001-2065-706.0000	SALARIES PERMANENT	-7,800 38,000.00	24,363.98	0.00	0.00	13,636.02	64.1
1001-2065-709.0000	OVERTIME	300.00	233.31	0.00	0.00	66.69	77.7
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	+3,000 800.00	2,872.41	0.00	0.00	(2,072.41)	359.0
1001-2065-718.0000	RETIREMENT - MERS RETIREES	+4,800 4,200.00	6,545.63	0.00	0.00	(2,345.63)	155.8
1001-2065-719.0000	FRINGE BENEFITS	16,500.00	10,629.01	55.27	0.00	5,870.99	64.4
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,517.10	0.00	63.41	2,419.49	59.6
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	95,000.00	0.00	0.00	0.00	100.0
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	150.06	15.00	0.81	49.13	75.4
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	6,138.68	0.00	16,023.16	(15,661.84)	340.9
1001-2065-825.0000	JANITORIAL	10,000.00	8,640.00	720.00	0.00	1,360.00	86.4
1001-2065-826.0000	LEGAL	30,000.00	25,998.20	1,187.25	0.00	4,001.80	86.6
1001-2065-910.0000	BUILDING INSURANCE	4,700.00	4,724.30	0.00	0.00	(24.30)	100.5
1001-2065-920.0000	UTILITIES	45,000.00	33,219.52	0.00	0.00	11,780.48	73.8
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	28,000.00	26,192.38	2,938.60	1,636.33	171.29	99.3
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	4,800.00	1,779.65	0.00	300.00	2,720.35	43.3
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	4,615.23	154.00	317.70	767.07	86.5
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	4,492.69	0.00	0.00	3,507.31	56.1
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	976,000.00	0.00	0.00	0.00	100.0
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	149,724.70	0.00	0.00	275.30	99.8
Total Dept 2065 - CITY HALL		1,432,700.00	1,384,836.85	5,070.12	18,341.41	29,521.74	97.9
Dept 2071 - PUBLIC SERVICE							
1001-2071-717.0000	RETIREMENT - MERS ACTIVE	0.00	4.00	0.00	0.00	(4.00)	100.0
1001-2071-718.0000	RETIREMENT - MERS RETIREES	0.00	21.69	0.00	0.00	(21.69)	100.0
1001-2071-719.0000	FRINGE BENEFITS	0.00	48.30	0.00	0.00	(48.30)	100.0
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	782.50	0.00	0.00	417.50	65.2
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	3,000.00	0.00	0.00	0.00	100.0
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	45,873.15	0.00	0.00	126.85	99.7
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	0.00	77.00	99.8
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	4,968.58	0.00	0.00	31.42	99.3
1001-2071-926.0000	STREET LIGHTING	380,000.00	335,182.40	617.64	0.00	44,817.60	88.2
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	1,546.56	0.00	0.00	3,453.44	30.9
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	16,000.00	14,884.11	0.00	0.00	1,115.89	93.0
Total Dept 2071 - PUBLIC SERVICE		505,200.00	445,234.29	617.64	0.00	59,965.71	88.13

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2065-717.0000 TO 1001-2065-717.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2065-717.0000 RETIREMENT - MERS ACTIVE**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		10.12		10.12
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		11.65		21.77
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		11.28	10.49
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		15.82		26.31
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		12.65		38.96
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		1.45		40.41
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		0.71		41.12
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		2.22		43.34
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		2.04		45.38
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		3.52		48.90
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		1.75		50.65
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		0.22		50.87
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		0.18		51.05
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		5.26		56.31
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		209.99		266.30
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		266.04		532.34
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		255.62		787.96
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		256.10		1,044.06
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		255.52		1,299.58
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		255.99		1,555.57
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		255.23		1,810.80
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		255.32		2,066.12
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		255.42		2,321.54
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		257.09		2,578.63
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		293.78		2,872.41
06/30/2018			1001-2065-717.0000	END BALANCE	2,883.69	11.28	2,872.41
GRAND TOTALS:					2,883.69	11.28	2,872.41

Attachment: BA 3883 (3883 : Budget Amendment (Budget #))

06/11/2018 06:31 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2065-718.0000 TO 1001-2065-718.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2065-718.0000 RETIREMENT - MERS RETIREES**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		54.99		54.99
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		63.32		118.31
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		60.63	57.68
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		85.95		143.63
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		68.76		212.39
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		7.86		220.25
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		3.84		224.09
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		12.06		236.15
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		11.07		247.22
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		19.09		266.31
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		9.43		275.74
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		1.18		276.92
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		0.96		277.88
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		37.38		315.26
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		469.40		784.66
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		606.15		1,390.81
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		549.51		1,940.32
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		552.17		2,492.49
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		548.97		3,041.46
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		551.55		3,593.01
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		547.41		4,140.42
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		547.89		4,688.31
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		548.44		5,236.75
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		557.54		5,794.29
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		751.34		6,545.63
06/30/2018			1001-2065-718.0000	END BALANCE	6,606.26	60.63	6,545.63
GRAND TOTALS:					6,606.26	60.63	6,545.63

Approve and authorize the following 2017-2018 budget amendment in the General Fund budget: Decrease 1001-2065-937.8000 ADA Bldg/Maint & Supplies-City Hall by $100; Increase 1001-2065-910.0000 Building Insurance-City Hall by $100.

ATTACHMENTS:

- BA 3884 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Decrease 1001-2065-937.8000 ADA Bldg/Maint & Supplies-City Hall by $100; Increase 1001-2065-910.0000 Building Insurance-City Hall by $100.

The 2018-19 property & liability insurance premium, which begins May 1, 2018, increased by over 10%. As such, I would recommend adding $100 to cover estimated expenditures for the remainder of the fiscal year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Expenditures							
1001-2053-719.0000	FRINGE BENEFITS	10,200.00	9,722.49	30.77	0.00	477.51	95.3
1001-2053-727.0000	OFFICE SUPPLIES	600.00	480.53	49.53	46.18	73.29	87.7
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,600.00	0.00	0.00	0.00	100.0
1001-2053-731.0000	POSTAGE	15,000.00	11,381.40	0.00	0.00	3,618.60	75.8
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	111.42	0.00	0.00	88.58	55.7
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	2,290.88	0.00	230.08	79.04	96.9
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	6,549.56	0.00	0.00	950.44	87.3
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	0.00	50.00	50.0
1001-2053-864.0000	TRAINING	1,000.00	55.00	0.00	0.00	945.00	5.5
1001-2053-956.3000	BANKING SUPPLIES	500.00	209.56	0.00	27.28	263.16	47.3
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,476.98	23.02	98.4
Total Dept 2053 - TREASURER		66,200.00	54,041.90	80.30	1,780.52	10,377.58	84.3
Dept 2065 - CITY HALL							
1001-2065-706.0000	SALARIES PERMANENT	38,000.00	24,363.98	0.00	0.00	13,636.02	64.1
1001-2065-709.0000	OVERTIME	300.00	233.31	0.00	0.00	66.69	77.7
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	800.00	2,872.41	0.00	0.00	(2,072.41)	359.0
1001-2065-718.0000	RETIREMENT - MERS RETIREES	4,200.00	6,545.63	0.00	0.00	(2,345.63)	155.8
1001-2065-719.0000	FRINGE BENEFITS	16,500.00	10,629.01	55.27	0.00	5,870.99	64.4
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,517.10	0.00	63.41	2,419.49	59.6
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	95,000.00	0.00	0.00	0.00	100.0
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	150.06	15.00	0.81	49.13	75.4
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	6,138.68	0.00	16,023.16	(15,661.84)	340.9
1001-2065-825.0000	JANITORIAL	10,000.00	8,640.00	720.00	0.00	1,360.00	86.4
1001-2065-826.0000	LEGAL	30,000.00	25,998.20	1,187.25	0.00	4,001.80	86.6
1001-2065-910.0000	BUILDING INSURANCE	+100 4,700.00	4,724.30	0.00	0.00	(24.30)	100.5
1001-2065-920.0000	UTILITIES	45,000.00	33,219.52	0.00	0.00	11,780.48	73.8
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	28,000.00	26,192.38	2,938.60	1,636.33	171.29	99.3
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	-100 4,800.00	1,779.65	0.00	300.00	2,720.35	43.3
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	4,615.23	154.00	317.70	767.07	86.5
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	4,492.69	0.00	0.00	3,507.31	56.1
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	976,000.00	0.00	0.00	0.00	100.0
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	149,724.70	0.00	0.00	275.30	99.8
Total Dept 2065 - CITY HALL		1,432,700.00	1,384,836.85	5,070.12	18,341.41	29,521.74	97.9
Dept 2071 - PUBLIC SERVICE							
1001-2071-717.0000	RETIREMENT - MERS ACTIVE	0.00	4.00	0.00	0.00	(4.00)	100.0
1001-2071-718.0000	RETIREMENT - MERS RETIREES	0.00	21.69	0.00	0.00	(21.69)	100.0
1001-2071-719.0000	FRINGE BENEFITS	0.00	48.30	0.00	0.00	(48.30)	100.0
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	782.50	0.00	0.00	417.50	65.2
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	3,000.00	0.00	0.00	0.00	100.0
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	45,873.15	0.00	0.00	126.85	99.7
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	0.00	77.00	99.8
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	4,968.58	0.00	0.00	31.42	99.3
1001-2071-926.0000	STREET LIGHTING	380,000.00	335,182.40	617.64	0.00	44,817.60	88.2
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	1,546.56	0.00	0.00	3,453.44	30.9
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	16,000.00	14,884.11	0.00	0.00	1,115.89	93.0
Total Dept 2071 - PUBLIC SERVICE		505,200.00	445,234.29	617.64	0.00	59,965.71	88.13

Attachment: BA 3884 (3884 : Budget Amendment (Budget #))

06/13/2018 04:54 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-2065-910.0000 TO 1001-2065-910.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2065-910.0000 BUILDING INSURANCE**		BEG. BALANCE		0.00
10/24/2017	GJ	JE	TO EXP PY PREPAID LIAB/PROP INSURANC	7819	3,759.59		3,759.59
05/01/2018	JE	JE	EXPENSE MAY/JUNE INSURANCE PROP/LIAB	8402	964.71		4,724.30
06/30/2018			1001-2065-910.0000	END BALANCE	4,724.30	0.00	4,724.30
GRAND TOTALS:					4,724.30		4,724.30

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3885)

DOC ID: 3885

Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Decrease 2006-2006-707.0000 Part-Time Firemen by $300; Increase 2006-2006-910-7020 Building Insurance by $300.

ATTACHMENTS:

- BA 3885 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Fire Fund Budget as follows: Decrease 2006-2006-707.0000 Part-Time Firemen by $300; Increase 2006-2006-910-7020 Building Insurance by $300.

The 2018-19 property & liability insurance premium, which begins May 1, 2018, increased by over 10%. As such, I would recommend adding $300 to cover estimated expenditures for the remainder of the fiscal year.

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 2006 - FIRE DEPARTMENT							
Revenues							
Dept 0000							
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	533,800.00	511,573.88	0.00	0.00	22,226.12	95.8
2006-0000-404.0000	TAX CHARGEBACKS	(2,400.00)	2,818.39	0.00	0.00	(5,218.39)	(117.4
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	200.00	0.00	0.00	0.00	200.00	0.0
2006-0000-501.0010	FEDERAL AFG FEMA FIRE GRANT	123,700.00	76,764.93	0.00	0.00	46,935.07	62.0
2006-0000-501.7081	AFG GRANT REVENUE - RADIOS/EMT TRAININ	2,600.00	2,340.00	0.00	0.00	260.00	90.0
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	5,900.00	6,453.21	0.00	0.00	(553.21)	109.3
2006-0000-630.0000	FIRE RECOVERY FEES	20,000.00	19,646.68	(71.90)	0.00	353.32	98.2
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	3,950.00	75.00	0.00	(950.00)	131.6
2006-0000-633.0000	SITE PLAN REVIEW	400.00	900.00	0.00	0.00	(500.00)	225.0
2006-0000-673.0000	SALE OF ASSETS	1,500.00	6,625.00	0.00	0.00	(5,125.00)	441.6
2006-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	0.00	3,000.00	0.0
2006-0000-678.0000	REIMBURSEMENT INCOME	3,500.00	3,382.93	412.20	0.00	117.07	96.6
2006-0000-691.1001	TRANSFER FROM GENERAL FUND	929,200.00	929,200.00	0.00	0.00	0.00	100.0
2006-0000-694.0000	OTHER REVENUES	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2006-0000-694.0004	CPR CLASS REVENUE	0.00	420.00	0.00	0.00	(420.00)	100.0
Total Dept 0000		1,626,400.00	1,564,075.02	415.30	0.00	62,324.98	96.1
TOTAL REVENUES		1,626,400.00	1,564,075.02	415.30	0.00	62,324.98	96.1
Expenditures							
Dept 2006 - FIRE DEPARTMENT EXPENDITURES							
2006-2006-703.0000	SALARY	61,400.00	56,653.26	0.00	0.00	4,746.74	92.2
2006-2006-706.0000	SALARIES PERMANENT	95,900.00	79,765.68	0.00	0.00	16,134.32	83.1
2006-2006-707.0000	PART-TIME FIREMEN	-300 208,200.00	116,895.05	0.00	0.00	91,304.95	56.1
2006-2006-708.0000	SHARED SALARIES	38,300.00	30,736.68	0.00	0.00	7,563.32	80.2
2006-2006-709.0000	OVERTIME	4,500.00	1,397.67	0.00	0.00	3,102.33	31.0
2006-2006-717.0000	RETIREMENT - MERS ACTIVE	23,000.00	21,664.00	0.00	0.00	1,336.00	94.1
2006-2006-718.0000	RETIREMENT - MERS RETIREES	34,700.00	29,982.91	0.00	0.00	4,717.09	86.4
2006-2006-719.0000	FRINGE BENEFITS	144,400.00	103,593.94	2,831.67	0.00	40,806.06	71.7
2006-2006-727.0000	OFFICE SUPPLIES	1,500.00	557.84	0.00	35.70	906.46	39.5
2006-2006-728.0000	INFORMATION TECH ALLOCATION	20,900.00	20,900.00	0.00	0.00	0.00	100.0
2006-2006-744.0000	SAFETY WEAR & HEALTH	32,500.00	14,718.68	6,835.10	16,432.79	1,348.53	95.8
2006-2006-757.0000	OPERATING EXPENDITURES	18,000.00	11,808.12	2,003.37	1,921.13	4,270.75	76.2
2006-2006-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	0.00	100.0
2006-2006-818.0000	CONTRACTUAL SERVICES	15,000.00	10,231.89	0.00	162.00	4,606.11	69.2
2006-2006-826.0000	LEGAL	3,000.00	633.00	0.00	0.00	2,367.00	21.1
2006-2006-828.0000	MEMBERSHIP & DUES	6,500.00	6,293.45	0.00	0.00	206.55	96.8
2006-2006-863.0000	AUTO REPAIR	84,000.00	63,383.49	0.00	13,964.99	6,651.52	92.0
2006-2006-864.0000	TRAINING & CERTIFICATIONS	3,500.00	2,110.98	0.00	0.00	1,389.02	60.3
2006-2006-867.0000	GAS & OIL	10,000.00	8,831.59	0.00	0.00	1,168.41	88.3
2006-2006-910.0000	INSURANCE	25,000.00	23,891.58	0.00	0.00	1,108.42	95.5
2006-2006-910.7020	BUILDING INSURANCE	+300 2,000.00	2,204.77	0.00	0.00	(204.77)	110.2
2006-2006-920.0000	UTILITIES	39,000.00	34,255.59	29.36	50.64	4,693.77	87.9
2006-2006-921.0000	SEWER PAYMENTS	7,000.00	5,174.73	0.00	0.00	1,825.27	73.9
2006-2006-934.0000	EQUIPMENT REPAIR	12,000.00	9,889.70	0.00	132.97	1,977.33	83.5
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	45,000.00	40,089.52	472.00	1,556.87	3,353.61	92.5
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	3,272.02	0.00	0.00	11,227.98	22.5
2006-2006-956.0000	MISCELLANEOUS	500.00	301.82	0.00	184.18	14.00	97.2
2006-2006-962.0000	TRAINING & MATERIALS	17,000.00	8,230.32	0.00	7,620.00	1,149.68	93.2
2006-2006-963.0000	PREVENTION MATERIALS	9,500.00	7,832.61	0.00	1,447.86	219.53	97.69
2006-2006-977.0020	FEMA SIREN GRANT EXPENDITURE	2,000.00	1,673.75	0.00	0.00	326.25	83.69
2006-2006-977.7081	AFG (FEDERAL)- RADIOS/EMT/SAFETYWEAR	2,600.00	2,600.00	0.00	0.00		

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2006-2006-910.7020 TO 2006-2006-910.7020
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2006 FIRE DEPARTMENT							
07/01/2017			**2006-2006-910.7020 BUILDING INSURANCE**		BEG. BALANCE		0.00
10/24/2017	GJ	JE	TO EXP PY PREPAID LIAB/PROP INSURANC	7819	1,755.40		1,755.40
05/01/2018	JE	JE	EXPENSE MAY/JUNE INSURANCE PROP/LIAB	8402	449.37		2,204.77
06/30/2018			2006-2006-910.7020	END BALANCE	2,204.77	0.00	2,204.77
GRAND TOTALS:					2,204.77		2,204.77

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3886)

DOC ID: 3886

Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Decrease 6061-6061-757.0000 Operating Expenditures by $500; Increase 6061-6061-910.7020 Building Insurance by $500.

ATTACHMENTS:

- BA 3886 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Motor Pool Fund Budget as follows: Decrease 6061-6061-757.0000 Operating Expenditures by $500; Increase 6061-6061-910.7020 Building Insurance by $500.

The 2018-19 property & liability insurance premium, which begins May 1, 2018, increased by over 10%. As such, I would recommend adding $500 to cover estimated expenditures for the remainder of the fiscal year.

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 6061 - MOTOR POOL							
Revenues							
Dept 0000							
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00	0.00	500.00	0.0
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	1,318.04	0.00	0.00	3,681.96	26.3
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	14,000.00	2,906.72	0.00	0.00	11,093.28	20.7
6061-0000-650.0608	MATERIAL SALES - SALT	184,800.00	184,793.66	0.00	0.00	6.34	100.0
6061-0000-650.0609	MATERIAL SALES - GRAVEL	40,000.00	11,129.25	0.00	0.00	28,870.75	27.8
6061-0000-650.0610	SALE OF GAS	45,000.00	16,475.19	8,985.93	0.00	28,524.81	36.6
6061-0000-650.0670	SALE OF SCRAP	500.00	2,659.75	0.00	0.00	(2,159.75)	531.9
6061-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00	0.00	3,600.00	0.0
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	192,000.00	138,727.01	0.00	0.00	53,272.99	72.2
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	284,000.00	229,600.25	0.00	0.00	54,399.75	80.8
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	80,000.00	48,691.97	0.00	0.00	31,308.03	60.8
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	91,014.17	0.00	0.00	33,985.83	72.8
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	26,500.00	18,381.51	0.00	0.00	8,118.49	69.3
6061-0000-669.0685	GEN FUND EQUPMENT REPAIR	20,000.00	4,097.57	0.00	0.00	15,902.43	20.4
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	3,408.64	0.00	0.00	2,591.36	56.8
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	18,000.00	14,577.96	0.00	0.00	3,422.04	80.9
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	26,000.00	13,577.29	0.00	0.00	12,422.71	52.2
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	9,000.00	3,272.02	0.00	0.00	5,727.98	36.3
6061-0000-669.0693	DDA EQUIPMENT RENTAL	2,600.00	1,190.99	0.00	0.00	1,409.01	45.8
6061-0000-673.0000	SALE OF ASSETS	20,000.00	17,727.77	0.00	0.00	2,272.23	88.6
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00	0.00	9,000.00	0.0
6061-0000-678.0000	REIMBURSEMENT INCOME	94,900.00	90,443.07	0.00	0.00	4,456.93	95.3
Total Dept 0000		1,206,400.00	893,992.83	8,985.93	0.00	312,407.17	74.1
TOTAL REVENUES		1,206,400.00	893,992.83	8,985.93	0.00	312,407.17	74.1
Expenditures							
Dept 6061 - MOTOR POOL EXPENSES							
6061-6061-706.0000	SALARIES PERMANENT	95,900.00	36,093.17	0.00	0.00	59,806.83	37.6
6061-6061-706.7007	EQUIPMENT MAINTENANCE	15,200.00	13,360.49	0.00	0.00	1,839.51	87.9
6061-6061-708.0000	SHARED SALARIES	6,900.00	5,617.16	0.00	0.00	1,282.84	81.4
6061-6061-709.0000	OVERTIME	6,400.00	1,947.26	0.00	0.00	4,452.74	30.4
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	3,700.00	1,511.24	0.00	0.00	2,188.76	40.8
6061-6061-718.0000	RETIREMENT - MERS RETIREES	13,900.00	7,852.34	0.00	0.00	6,047.66	56.4
6061-6061-719.0000	FRINGE BENEFITS	65,500.00	29,615.81	2,373.23	0.00	35,884.19	45.2
6061-6061-728.0000	INFORMATION TECH ALLOCATION	12,200.00	12,200.00	0.00	0.00	0.00	100.0
6061-6061-746.7006	CULVERTS	5,000.00	1,318.04	0.00	0.00	3,681.96	26.3
6061-6061-747.7009	GRAVEL	40,000.00	11,129.25	0.00	0.00	28,870.75	27.8
6061-6061-748.7008	SALT	184,800.00	184,793.66	0.00	0.00	6.34	100.0
6061-6061-749.7007	TRAFFIC SIGNS	4,200.00	2,906.72	0.00	0.00	1,293.28	69.2
6061-6061-757.0000	OPERATING EXPENDITURES	-500 50,000.00	9,582.04	871.59	23,265.15	17,152.81	65.6
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	20,000.00	11,744.12	572.00	3,750.25	4,505.63	77.4
6061-6061-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,200.00	4,200.00	0.00	0.00	0.00	100.0
6061-6061-818.0000	CONTRACTUAL SERVICE	1,000.00	517.06	0.00	153.00	329.94	67.0
6061-6061-864.0000	TRAINING	3,000.00	148.99	0.00	0.00	2,851.01	4.9
6061-6061-867.0000	GAS & OIL	120,000.00	71,427.88	0.00	375.70	48,196.42	59.8
6061-6061-910.0000	VEHICLE INSURANCE	50,000.00	46,889.15	0.00	0.00	3,110.85	93.7
6061-6061-910.7020	BUILDING INSURANCE	+500 3,000.00	3,482.03	0.00	0.00	(482.03)	116.0
6061-6061-920.0000	UTILITIES	15,000.00	13,425.71	0.00	0.00	1,574.29	89.5
6061-6061-934.0000	EQUIPMENT REPAIRS	188,200.00	155,635.57	1,675.03	30,986.37	1,578.06	99.16
6061-6061-958.0000	FREIGHT	2,000.00	0.00	0.00	0.00	2,000.00	0.00
6061-6061-968.0000	DEPRECIATION EXPENSE	363,400.00	0.00	0.00	0.00	363,	

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 6061-6061-910.7020 TO 6061-6061-910.7020
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 6061 MOTOR POOL							
07/01/2017			**6061-6061-910.7020 BUILDING INSURANCE**		BEG. BALANCE		0.00
10/24/2017	GJ	JE	TO EXP PY PREPAID LIAB/PROP INSURANC	7819	2,436.80		2,436.80
05/01/2018	JE	JE	EXPENSE MAY/JUNE INSURANCE PROP/LIAB	8402	628.98		3,065.78
05/01/2018	JE	JE	MAY/JUNE STORAGE TANK INSURANCE	8407	416.25		3,482.03
06/30/2018			6061-6061-910.7020	END BALANCE	3,482.03	0.00	3,482.03
GRAND TOTALS:					3,482.03		3,482.03

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3887)

DOC ID: 3887

Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-705.0000 Sergeants Salaries by $6,100; Increase 2007-2007-910.0000 Insurance by $6,100.

ATTACHMENTS:

- BA 3887 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Police Fund Budget as follows: Decrease 2007-2007-705.0000 Sergeants Salaries by $6,100; Increase 2007-2007-910.0000 Insurance by $6,100.

The 2018-19 property & liability insurance premium, which begins May 1, 2018, increased by over 10%. In addition, a large deductible was paid this year. As such, I would recommend adding $6,100 to cover estimated expenditures for the remainder of the fiscal year.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 2007 - POLICE FUND							
Revenues							
Dept 0000							
2007-0000-403.0000	CURRENT TAXES	4,530,900.00	4,342,303.18	0.00	0.00	188,596.82	95.8
2007-0000-404.0000	TAX CHARGEBACKS	(14,000.00)	23,921.46	0.00	0.00	(37,921.46)	(170.8
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	2,300.00	0.00	0.00	0.00	2,300.00	0.0
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	55,000.00	54,772.00	0.00	0.00	228.00	99.5
2007-0000-629.7773	F.A.N.G. CHARGES	90,000.00	82,500.00	7,500.00	0.00	7,500.00	91.6
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	10,664.64	0.00	0.00	4,335.36	71.1
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-0000-629.7798	DCESP HEMP GRANT REVENUE (FANG)	5,000.00	2,179.72	0.00	0.00	2,820.28	43.5
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	3,514.35	0.00	0.00	6,485.65	35.1
2007-0000-629.7815	OCDETF POINT BLANK GRANT	5,000.00	106.71	0.00	0.00	4,893.29	2.1
2007-0000-660.0000	DISTRICT COURT FEES	60,000.00	42,069.01	3,294.95	0.00	17,930.99	70.1
2007-0000-661.0000	POLICE FEES	20,000.00	19,295.00	1,600.00	0.00	705.00	96.4
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,000.00	2,500.00	50.00	0.00	(500.00)	125.0
2007-0000-673.0000	SALE OF ASSETS	0.00	1,550.00	0.00	0.00	(1,550.00)	100.0
2007-0000-675.0000	REFUNDS & REBATES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
2007-0000-678.0000	REIMBURSEMENT INCOME	35,000.00	27,796.08	168.72	0.00	7,203.92	79.4
2007-0000-691.1001	TRANSFER FROM GENERAL FUND	500,000.00	500,000.00	0.00	0.00	0.00	100.0
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	5,000.00	5,000.00	0.00	0.00	100.0
2007-0000-694.0000	OTHER REVENUES	10,000.00	12,522.04	3,509.45	0.00	(2,522.04)	125.2
Total Dept 0000		5,343,200.00	5,130,694.19	21,123.12	0.00	212,505.81	96.0
TOTAL REVENUES		5,343,200.00	5,130,694.19	21,123.12	0.00	212,505.81	96.0
Expenditures							
Dept 2007 - POLICE FUND EXPENSES							
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	67,470.73	2,698.83	0.00	2,729.27	96.1
2007-2007-704.0000	LIEUTENANTS SALARIES	134,300.00	126,506.67	5,163.54	0.00	7,793.33	94.2
2007-2007-705.0000	SERGEANTS SALARIES -6,100	308,600.00	271,672.52	8,807.73	0.00	36,927.48	88.0
2007-2007-706.0000	SALARIES PERMANENT	1,428,500.00	1,327,792.15	53,418.68	0.00	100,707.85	92.9
2007-2007-708.0000	SHARED SALARIES	136,200.00	114,738.81	4,777.44	0.00	21,461.19	84.2
2007-2007-709.0000	OVERTIME	175,000.00	162,701.17	15,359.72	0.00	12,298.83	92.9
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	12,200.00	12,161.40	0.00	0.00	38.60	99.6
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	93,200.00	85,817.27	3,554.29	0.00	7,382.73	92.0
2007-2007-718.0000	RETIREMENT - MERS RETIREES	1,007,700.00	910,284.83	36,880.31	0.00	97,415.17	90.3
2007-2007-719.0000	FRINGE BENEFITS	1,351,300.00	1,059,516.77	46,228.67	0.00	291,783.23	78.4
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	5,287.30	9.53	377.38	335.32	94.4
2007-2007-728.0000	INFORMATION TECH ALLOCATION	48,800.00	48,800.00	0.00	0.00	0.00	100.0
2007-2007-731.0000	POSTAGE	1,000.00	587.16	27.90	0.00	412.84	58.7
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	10,757.23	0.00	0.00	9,242.77	53.7
2007-2007-744.0000	UNIFORMS	15,000.00	6,396.74	0.00	2,208.21	6,395.05	57.3
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	8,618.32	377.38	1,008.41	2,373.27	80.2
2007-2007-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,200.00	3,200.00	0.00	0.00	0.00	100.0
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	180,000.00	168,745.99	11,837.23	3,426.33	7,827.68	95.6
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	14,094.16	0.00	0.00	905.84	93.9
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	5,000.00	2,650.77	0.00	0.00	2,349.23	53.0
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	6,774.29	0.00	0.00	3,225.71	67.7
2007-2007-811.7815	OCDETF POINT BLANK GRANT	5,000.00	116.53	0.00	0.00	4,883.47	2.3
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	37,760.92	2,491.02	2,101.64	35,137.44	53.1
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,600.00	26,516.26	0.00	0.00	83.74	99.69
2007-2007-826.0000	LEGAL	90,000.00	85,010.04	5,838.50	0.00	4,989.96	94.46
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	860.00	0.00	175.00		

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 2007 - POLICE FUND							
Expenditures							
2007-2007-863.0000	AUTO REPAIR	105,000.00	97,405.81	3,707.32	7,710.37	(116.18)	100.1
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	3,000.00	0.00	0.00	0.00	100.0
2007-2007-867.0000	GAS & OIL	75,000.00	59,346.94	0.00	0.00	15,653.06	79.1
2007-2007-868.0000	AUTO WASH	3,500.00	3,194.00	111.00	430.21	(124.21)	103.5
2007-2007-910.0000	INSURANCE	+6,100 75,000.00	81,090.51	0.00	0.00	(6,090.51)	108.1
2007-2007-920.0000	UTILITIES	33,000.00	35,102.75	10.54	589.78	(2,692.53)	108.1
2007-2007-921.0000	SEWER PAYMENTS	3,200.00	2,913.62	0.00	0.00	286.38	91.0
2007-2007-931.0000	BUILDING REPAIR	15,000.00	14,392.52	462.40	1,182.26	(574.78)	103.8
2007-2007-934.0000	EQUIPMENT REPAIRS	1,500.00	590.04	0.00	0.00	909.96	39.3
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	3,911.66	0.00	0.00	2,088.34	65.1
2007-2007-956.0000	MISCELLANEOUS	2,400.00	507.31	47.11	0.00	1,892.69	21.1
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	4,608.36	0.00	1,470.00	8,921.64	40.5
2007-2007-984.0000	OFFICE EQUIPMENT	2,000.00	178.34	0.00	0.00	1,821.66	8.9
2007-2007-985.0000	POLICE VEHICLES	90,000.00	85,584.81	0.00	0.00	4,415.19	95.0
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PM	16,600.00	16,574.71	0.00	0.00	25.29	99.8
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	1,900.00	1,876.15	0.00	0.00	23.85	98.7
Total Dept 2007 - POLICE FUND EXPENSES		5,681,400.00	4,975,115.56	201,809.14	20,679.59	685,604.85	87.9
TOTAL EXPENDITURES		5,681,400.00	4,975,115.56	201,809.14	20,679.59	685,604.85	87.9
Fund 2007 - POLICE FUND:							
TOTAL REVENUES		5,343,200.00	5,130,694.19	21,123.12	0.00	212,505.81	96.0
TOTAL EXPENDITURES		5,681,400.00	4,975,115.56	201,809.14	20,679.59	685,604.85	87.9
NET OF REVENUES & EXPENDITURES		(338,200.00)	155,578.63	(180,686.02)	(20,679.59)	(473,099.04)	39.8

Attachment: BA 3887 (3887 : Budget Amendment (Budget #))

06/14/2018 10:52 AM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2007-2007-910.0000 TO 2007-2007-910.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2007 POLICE FUND							
07/01/2017			**2007-2007-910.0000 INSURANCE**		BEG. BALANCE		0.00
09/13/2017	AP	INV	MICHIGAN MUNICIPAL LEAGUE MML CLAIM DEDUCTIBLE	100GL1602132	5,000.00		5,000.00
10/24/2017	GJ	JE	TO EXP PY PREPAID LIAB/PROP INSURANC	7819	61,066.14		66,066.14
10/24/2017	GJ	JE	TO EXPENSE PREPAID STORAGE TANK EXP.	7818	1,341.37		67,407.51
05/01/2018	JE	JE	EXPENSE MAY/JUNE INSURANCE PROP/LIAB	8402	13,544.25		80,951.76
05/01/2018	JE	JE	MAY/JUNE STORAGE TANK INSURANCE	8407	138.75		81,090.51
06/30/2018			2007-2007-910.0000	END BALANCE	81,090.51	0.00	81,090.51
GRAND TOTALS:					81,090.51		81,090.51

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3888)

DOC ID: 3888

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1001-900.0000 Notices by $1,000; Decrease 1001-1001-956.0003 City Council Newsletter by $1,000.

ATTACHMENTS:

- BA 3888 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-1001-910.0000 Notices by $1,000; Decrease 1001-1001-956.0003 City Council Newsletter by $1,000.

The City Council Notices account is approaching its budget of $5,000. As such, I would recommend adding $1,000 to cover estimated expenditures for the remainder of the fiscal year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Revenues							
Dept 0000							
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,135,300.00	2,046,434.26	0.00	0.00	88,865.74	95.8
1001-0000-404.0000	TAX CHARGEBACKS	(55,000.00)	11,273.61	0.00	0.00	(66,273.61)	(20.5
1001-0000-407.0000	DELINQUENT REAL TAXES	3,200.00	0.00	0.00	0.00	3,200.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	147,000.00	53,674.60	0.00	0.00	93,325.40	36.5
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	4,000.00	6,460.00	0.00	0.00	(2,460.00)	161.5
1001-0000-453.0000	FRANCHISE FEES	475,000.00	325,548.91	0.00	0.00	149,451.09	68.5
1001-0000-454.0000	LEASE FEES	37,000.00	36,230.59	0.00	0.00	769.41	97.9
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	7,000.00	0.00	0.00	0.00	7,000.00	0.0
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	31,400.00	30,375.00	0.00	0.00	1,025.00	96.7
1001-0000-574.0000	STATE SHARED REVENUES	2,539,100.00	2,257,441.00	0.00	0.00	281,659.00	88.9
1001-0000-576.0000	LIQUOR FEES	18,100.00	19,239.55	330.00	0.00	(1,139.55)	106.3
1001-0000-608.0000	BOARD OF APPEALS	10,700.00	9,190.00	0.00	0.00	1,510.00	85.8
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	273,000.00	257,134.97	0.00	0.00	15,865.03	94.1
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	16.00	0.00	0.00	(16.00)	100.0
1001-0000-622.0000	ZONING FEES	11,000.00	13,465.00	230.00	0.00	(2,465.00)	122.4
1001-0000-627.0000	COPY FEES	1,300.00	1,836.55	25.00	0.00	(536.55)	141.2
1001-0000-666.0000	INTEREST INCOME	15,000.00	54,914.99	0.00	0.00	(39,914.99)	366.1
1001-0000-669.0000	INVESTMENT GAINS AND LOSSES	0.00	(17,820.35)	0.00	0.00	17,820.35	100.0
1001-0000-673.0000	SALE OF ASSETS	5,800.00	136,760.01	0.00	0.00	(130,960.01)	2,357.9
1001-0000-674.0000	PARKS AND REC DONATIONS	3,000.00	615.41	0.00	0.00	2,384.59	20.5
1001-0000-675.0000	REFUNDS & REBATES	14,000.00	7,673.03	0.00	0.00	6,326.97	54.8
1001-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	1,638.40	0.00	0.00	18,361.60	8.1
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	18,000.00	14,950.00	85.00	0.00	3,050.00	83.0
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	17,000.00	16,211.00	8,121.00	0.00	789.00	95.3
1001-0000-690.2004	MOVIES REVENUE (P&R)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
1001-0000-690.2005	PATRIOT DAY HERO RACE PROCEEDS	5,000.00	620.00	270.00	0.00	4,380.00	12.4
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	1,750.00	1,000.00	0.00	5,250.00	25.0
1001-0000-691.4001	TRANSFER FROM CAPITAL IMPROV.	20,000.00	0.00	0.00	0.00	20,000.00	0.0
1001-0000-694.0000	OTHER REVENUES	18,000.00	2,642.20	0.00	0.00	15,357.80	14.6
Total Dept 0000		5,782,900.00	5,288,274.73	10,061.00	0.00	494,625.27	91.4
TOTAL REVENUES		5,782,900.00	5,288,274.73	10,061.00	0.00	494,625.27	91.4
Expenditures							
Dept 1001 - COUNCIL							
1001-1001-703.0000	SALARY	67,000.00	61,812.69	0.00	0.00	5,187.31	92.2
1001-1001-710.0000	BOARD OF REVIEW	2,700.00	2,625.00	0.00	0.00	75.00	97.2
1001-1001-719.0000	FRINGE BENEFITS	48,700.00	51,347.09	2,884.63	0.00	(2,647.09)	105.4
1001-1001-727.0000	OFFICE SUPPLIES	1,000.00	999.99	0.00	0.00	0.01	100.0
1001-1001-728.0000	INFORMATION TECH ALLOCATION	22,400.00	22,400.00	0.00	0.00	0.00	100.0
1001-1001-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	47,600.00	47,539.11	0.00	0.00	60.89	99.8
1001-1001-818.0000	CONTRACTUAL SERVICES	10,000.00	4,421.49	0.00	4,579.00	999.51	90.0
1001-1001-818.0001	MASTER PLAN	10,000.00	8,463.79	0.00	0.00	1,536.21	84.6
1001-1001-826.0000	LEGAL	100,000.00	90,320.36	2,776.25	0.00	9,679.64	90.3
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	12,000.00	0.00	0.00	0.00	100.0
1001-1001-864.0000	TRAINING	5,000.00	1,252.82	0.00	0.00	3,747.18	25.0
1001-1001-900.0000	NOTICES	+1,000 5,000.00	4,436.38	996.10	666.54	(102.92)	102.0
1001-1001-910.0000	INSURANCE	105,000.00	102,961.70	0.00	0.00	2,038.30	98.0
1001-1001-956.0000	MISCELLANEOUS	500.00	99.98	0.00	0.00	400.02	20.0
1001-1001-956.0003	CITY COUNCIL NEWSLETTER	-1,000 5,000.00	0.00	0.00	0.00	5,000.00	0.0
Total Dept 1001 - COUNCIL		441,900.00	410,680.40	6,656.98	5,245.54	25,[illegible]	[illegible]

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-1001-900.0000 NOTICES**		BEG. BALANCE		0.00
08/16/2017	AP	INV	VIEW NEWSPAPER GROUP PUBLIC NOTICE - SPECIAL COUNCIL MEET	244081	42.30		42.30
10/11/2017	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES - MAPLE AVE. BIDS, ZBA	245516	152.28		194.58
10/20/2017	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES, CRACK SEALING BIDS	246983	152.28		346.86
12/07/2017	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	247854	387.94		734.80
12/07/2017	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	248580	159.74		894.54
12/07/2017	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	249890	5.82		900.36
12/14/2017	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	250148	152.28		1,052.64
01/18/2018	AP	INV	MLIVE MEDIA GROUP AD - TREASURER'S POSITION	0008453052	729.76		1,782.40
02/09/2018	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	251511	327.24		2,109.64
02/09/2018	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	251511	143.80		2,253.44
02/28/2018	AP	INV	HUNTINGTON NATIONAL BANK CREDIT CARD CHARGES	FEB 2018	150.00		2,403.44
03/27/2018	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	253983	380.68		2,784.12
05/23/2018	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	255259	656.16		3,440.28
06/05/2018	AP	INV	VIEW NEWSPAPER GROUP LEGAL NOTICES	256851	996.10		4,436.38
06/30/2018			1001-1001-900.0000	END BALANCE	4,436.38	0.00	4,436.38
GRAND TOTALS:					4,436.38		4,436.38

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3891)

DOC ID: 3891

Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Increase 2049-2061-719.0000 Fringe Benefits by $14,000; Increase 2049-2061-731.0000 Postage by $200; Increase 2049-2061-818.0000 Contractual Services by $3,600; Increase 2049-2061-920.0000 Utilities by $300; Decrease 2049-2061-966.0000 Blight Elimination Grant Expenditures by $18,100.

ATTACHMENTS:

- BA 3891 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Building Department Fund Budget as follows: Increase 2049-2061-719.0000 Fringe Benefits by $14,000; Increase 2049-2061-731.0000 Postage by $200; Increase 2049-2061-818.0000 Contractual Services by $3,600; Increase 2049-2061-920.0000 Utilities by $300; Decrease 2049-2061-966.0000 Blight Elimination Grant Expenditures by $18,100.

The Fringe Benefits account is currently over budget by $11,375. As such, I would recommend adding $14,000 to cover estimated expenditures for the remainder of the fiscal year.

The Postage account is currently over budget by $44. As such, I would recommend adding $200 to cover estimated expenditures for the remainder of the fiscal year.

The Contractual Services account is currently over budget by $734. As such, I would recommend adding $3,600 to cover estimated expenditures for the remainder of the fiscal year.

The Utilities account is approaching its budget of $3,500. As such, I would recommend adding $300 to cover estimated expenditures for the remainder of the fiscal year.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 2049 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 0000								
2049-0000-450.0000	PERMITS & LICENSE FEES		130,000.00	125,744.00	2,617.00	0.00	4,256.00	96.7
2049-0000-478.0000	MMJ LICENSE & LATE FEES		40,000.00	65,000.00	0.00	0.00	(25,000.00)	162.5
2049-0000-624.0000	CONDEMNED HOUSING		13,000.00	14,137.20	0.00	0.00	(1,137.20)	108.7
2049-0000-624.0001	SITE CLEAN UP		600.00	11,322.21	203.07	0.00	(10,722.21)	1,887.0
2049-0000-625.0000	INSPECTION FEES		30,000.00	28,875.00	755.00	0.00	1,125.00	96.2
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES		7,000.00	1,500.00	0.00	0.00	5,500.00	21.4
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)		30,000.00	28,037.62	3,628.64	0.00	1,962.38	93.4
2049-0000-664.0000	SOIL EROSION SERVICES		4,000.00	16,450.00	0.00	0.00	(12,450.00)	411.2
2049-0000-678.0000	REIMBURSEMENT INCOME		6,000.00	11,427.54	0.00	0.00	(5,427.54)	190.4
2049-0000-691.1001	TRANSFER FROM GENERAL FUND		94,000.00	94,000.00	0.00	0.00	0.00	100.0
2049-0000-694.0000	MISCELLANEOUS		500.00	(958.28)	(968.28)	0.00	1,458.28	(191.6
Total Dept 0000			355,100.00	395,535.29	6,235.43	0.00	(40,435.29)	111.3
TOTAL REVENUES			355,100.00	395,535.29	6,235.43	0.00	(40,435.29)	111.3
Expenditures								
Dept 2061 - BUILDING								
2049-2061-703.0000	ADMINISTRATIVE SALARIES		16,900.00	14,403.56	584.21	0.00	2,496.44	85.2
2049-2061-706.0000	SALARIES PERMANENT		117,000.00	103,811.78	2,329.22	0.00	13,188.22	88.7
2049-2061-708.0000	SHARED SALARIES		24,300.00	21,195.31	756.01	0.00	3,104.69	87.2
2049-2061-709.0000	OVERTIME		4,200.00	685.77	30.93	0.00	3,514.23	16.3
2049-2061-717.0000	RETIREMENT - MERS ACTIVE		8,200.00	6,472.21	246.31	0.00	1,727.79	78.9
2049-2061-718.0000	RETIREMENT - MERS RETIREES		27,300.00	16,335.34	732.77	0.00	10,964.66	59.8
2049-2061-719.0000	FRINGE BENEFITS	+14,000	55,000.00	66,375.22	1,169.75	0.00	(11,375.22)	120.6
2049-2061-727.0000	OFFICE SUPPLIES		1,200.00	919.73	75.83	158.44	121.83	89.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION		8,200.00	8,200.00	0.00	0.00	0.00	100.0
2049-2061-731.0000	POSTAGE	+200	400.00	443.61	0.00	0.00	(43.61)	110.9
2049-2061-757.0000	OPERATING EXPENDITURES		6,300.00	3,641.15	3.10	155.16	2,503.69	60.2
2049-2061-804.0000	MMJ RELATED EXPENDITURES		40,000.00	2,716.82	0.00	0.00	37,283.18	6.7
2049-2061-818.0000	CONTRACTUAL SERVICES	+3,600	18,500.00	19,234.15	1,900.00	2,500.00	(3,234.15)	117.4
2049-2061-826.0000	LEGAL		2,500.00	296.87	0.00	0.00	2,203.13	11.8
2049-2061-828.0000	MEMBERSHIP & DUES		600.00	75.00	0.00	0.00	525.00	12.5
2049-2061-864.0000	TRAINING		2,500.00	409.30	0.00	0.00	2,090.70	16.3
2049-2061-920.0000	UTILITIES	+300	3,500.00	2,557.41	0.00	0.00	942.59	73.0
2049-2061-943.0000	EQUIPMENT RENTAL		18,000.00	14,131.28	0.00	0.00	3,868.72	78.5
2049-2061-959.0000	CONDEMNED HOUSING		90,000.00	8,874.95	32.25	43,100.00	38,025.05	57.7
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT		25,000.00	11,219.21	2,280.33	13,780.79	0.00	100.0
2049-2061-964.0000	SOIL EROSION SERVICES		1,100.00	58.44	0.00	0.00	1,041.56	5.3
2049-2061-966.0000	BLIGHT ELMINATION GRANT EXPENDITURE	-18,100	85,000.00	109.52	0.00	0.00	84,890.48	0.1
2049-2061-984.0000	OFFICE EQUIPMENT		200.00	0.00	0.00	0.00	200.00	0.0
Total Dept 2061 - BUILDING			555,900.00	302,166.63	10,140.71	59,694.39	194,038.98	65.0
TOTAL EXPENDITURES			555,900.00	302,166.63	10,140.71	59,694.39	194,038.98	65.0
Fund 2049 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES			355,100.00	395,535.29	6,235.43	0.00	(40,435.29)	111.39
TOTAL EXPENDITURES			555,900.00	302,166.63	10,140.71	59,694.39	194,038.98	65.09
NET OF REVENUES & EXPENDITURES			(200,800.00)	93,368.66	(3,905.28)	(59,694.39)	(234,	

Attachment: BA 3891 (3891 : Budget Amendment (Budget #))

J.30.a

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2049 BUILDING DEPARTMENT FUND							
07/01/2017			**2049-2061-719.0000 FRINGE BENEFITS**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		4,648.03		4,648.03
07/18/2017	AP	INV	FRANK CHERVENY	VISION	500.00		5,148.03
			REIMBURSEMENT				
07/18/2017	AP	INV	MADISON NATIONAL LIFE	JULY 2017	48.36		5,196.39
			LIFE INSURANCE				
07/18/2017	AP	INV	MADISON NATIONAL LIFE	JULY 2017	102.88		5,299.27
			LONG -TERM DISABILITY				
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		694.76		5,994.03
07/31/2017	AP	INV	MADISON NATIONAL LIFE	AUG 2017	48.36		6,042.39
			LIFE INSURANCE				
07/31/2017	AP	INV	MADISON NATIONAL LIFE	AUG 2017	102.88		6,145.27
			LONG - TERM DISABILITY				
07/31/2017	JE	JE	FICA AND RETIRE DISTRIBUTION JUL 201	7498		22.01	6,123.26
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		179.72	5,943.54
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		198.61	5,744.93
07/31/2017	AP	INV	COMERICA BANK	JULY 2017	660.62		6,405.55
			MEDICAL ON RETIREMENT				
07/31/2017	JE	JE	BCBS HEALTH PREMIUM JULY 2017	7766	2,340.61		8,746.16
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		505.56		9,251.72
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		647.64		9,899.36
08/30/2017	AP	INV	MADISON NATIONAL LIFE	SEPT 2017	48.36		9,947.72
			LIFE INSURANCE				
08/30/2017	AP	INV	MADISON NATIONAL LIFE	SEPT 2017	102.88		10,050.60
			LONG - TERM DISABILITY				
08/30/2017	AP	INV	KAREN MOFFITT	OPTICAL	10.45		10,061.05
			REIMBURSEMENT				
08/31/2017	AP	INV	COMERICA BANK	AUGUST 2017	656.25		10,717.30
			MEDICAL ON RETIREMENT				
08/31/2017	JE	JE	FICA AND RETIRE DISTRIBUTION AUG 201	7763		27.93	10,689.37
08/31/2017	JE	JE	BCBS HEALTH PREMIUM AUG 2017	7767	2,340.61		13,029.98
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		657.32		13,687.30
09/13/2017	AP	INV	STUART WORTHING	OPTICAL	220.10		13,907.40
			REIMBURSEMENT				
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		710.93		14,618.33
09/25/2017	AP	INV	MADISON NATIONAL LIFE	OCTOBER 2017	48.36		14,666.69
			LIFE INSURANCE				
09/25/2017	AP	INV	MADISON NATIONAL LIFE	OCTOBER 2017	102.88		14,769.57
			LONG-TERM DISABILITY				
09/25/2017	AP	INV	MML WORKERS' COMP FUND	10609204	188.24		14,957.81
			PAYROLL AUDIT 7/1/16 - 7/1/17				
09/28/2017	AP	INV	COMERICA BANK	SEPT 2017	663.09		15,620.90
			MEDICAL ON RETIREMENT				
09/30/2017	GJ		TO REVERSE MANUAL JOURNAL ENTRY: 768	7690		188.24	15,432.66
09/30/2017	JE	JE	FICA AND RETIRE DISTRIBUTION SEPT 20	7849		7.04	15,425.62
09/30/2017	JE	JE	BCBS HEALTH PREMIUM SEPT 2017	7855	2,340.61		17,766.23
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		787.94		18,554.17
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		648.88		19,203.05
10/23/2017	AP	INV	GINGER BURKE-MILLER	OPTICAL	10.00		19,213.05
			REIMBURSEMENT				
10/24/2017	GJ	JE	TO EXP PY PREPAID HRA	7820	998.72		20,211.77
10/24/2017	AP	INV	MADISON NATIONAL LIFE	NOV 2017	48.36		20,260.13
			LIFE INSURANCE				
10/25/2017	AP	INV	MADISON NATIONAL LIFE	NOV 2017	103.15		20,363.28
			LONG - TERM DISABILITY				
10/26/2017	AP	INV	COMERICA BANK	OCT 2017	626.13		20,989.41
			MEDICAL ON RETIREMENT				
10/31/2017	AP	INV	HUNTINGTON NATIONAL BANK	AUG 2017	540.00		21,529.41
			CREDIT CARD CHARGES				
10/31/2017	JE	JE	BCBS HEALTH PREMIUM OCT 2017	7900	2,340.61		23,870.02
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		548.98		24,419.00
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		657.36		25,076.36
11/20/2017	AP	INV	MADISON NATIONAL LIFE	DEC 2017	48.36		25,124.72
			LIFE INSURANCE PREMIUMS				
11/20/2017	AP	INV	MADISON NATIONAL LIFE	DEC 2017	103.02		25,227.74
			LONG - TERM DISABILITY				
11/21/2017	AP	INV	HUNTINGTON NATIONAL BANK	SEPT 2017		108.00	25,119.74
			CREDIT CARD CHARGES				
11/28/2017	AP	INV	DOUG BINGAMAN	OPTICAL REIMB	7.43		25,127.17
			OPTICAL REIMBURSEMENT				
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		581.32		25,708.49
11/30/2017	AP	INV	COMERICA BANK	NOV 2017	976.00		26,684.49
			MEDICAL ON RETIREMENT				
11/30/2017	JE	JE	BCBS HEALTH PREMIUM NOV 2017	8281	2,121.15		28,805.64
12/01/2017	AP	INV	IETTA SUE WARREN	OPTICAL	11.07		28,816.71
			OPTICAL REIMBURSEMENT				
12/06/2017	AP	INV	KAREN MOFFITT	OPTICAL REIMB	4.30		28,821.01
			OPTICAL REIMBURSEMENT				
12/07/2017	PR	CHK	SUMMARY PR 12/07/2017		3,611.01		32,432.02
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		2,755.20		35,187.22
12/21/2017	AP	INV	MADISON NATIONAL LIFE	JAN 2018	42.62		35,229.84
			LIFE INSURANCE				
12/21/2017	AP	INV	MADISON NATIONAL LIFE	JAN 2018	90.68		35,320.52
			LONG-TERM DISABILITY				
12/21/2017	AP	INV	RICHARD HAYMAN	12192017	50.00		35,370.52
			OPTICAL REIMBURSEMENT				
12/21/2017	AP	INV	ROBERT SLATTERY	12192017	26.00		35,396.52
			OPTICAL REIMBURSEMENT				
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		904.25		36,300.77
12/31/2017	JE	JE	BCBS HEALTH PREMIUM DEC 17	8282	2,189.02		38,489.79
01/05/2018	AP	INV	AMBER ABBEY	01032018	50.00		38,539.79
			OPTICAL REIMBURSEMENT 2017				
01/05/2018	AP	INV	BRENDA MOULTON	01042017	14.34		38,554.13
			OPTICAL REIMBURSEMENT 2017				
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		568.23		39,122.36
01/18/2018	PR	CHK	SUMMARY PR 01/18/2018		1,652.68		40,775.04
01/18/2018	AP	INV	BETTE BIGSBY	01112018	31.49		40,806.53
			OPTICAL REIMBURSEMENT 2018				

Attachment: BA 3891 (3891 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			2049-2061-719.0000 FRINGE BENEFITS	(Continued)			
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		701.63		41,508.16
01/26/2018	AP	INV	FRANK CHERVENY CLOTHING REIMBURSEMENT	012418	135.35		41,643.51
01/31/2018	AP	INV	FRANK CHERVENY REIMBURSEMENT	OPTICAL	197.00		41,840.51
01/31/2018	AP	INV	STUART WORTHING REIMBURSEMENT	OPTICAL	127.20		41,967.71
01/31/2018	GJ	JE	TO RECORD COST RECOVERY FOR 2018	8031		1,481.00	40,486.71
01/31/2018	JE	JE	BCBS HEALTH PREMIUM JAN 2018	8283	2,202.22		42,688.93
02/01/2018	AP	INV	LOUISE KARATZA REIMBURSEMENT	OPTICAL	14.75		42,703.68
02/01/2018	AP	INV	RICHARD HAYMAN REIMBURSEMENT	OPTICAL	50.00		42,753.68
02/02/2018	AP	INV	COMERICA BANK MEDICAL ON RETIREMENT	DEC 2017	679.09		43,432.77
02/02/2018	AP	INV	COMERICA BANK MEDICAL ON RETIREMENT	JAN 2018	722.16		44,154.93
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		572.99		44,727.92
02/16/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	FEB 2018	46.66		44,774.58
02/16/2018	AP	INV	MADISON NATIONAL LIFE LONG-TERM DISABILITY	FEB 2018	99.40		44,873.98
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		702.08		45,576.06
02/28/2018	AP	INV	COMERICA BANK MEDICAL ON RETIREMENT	FEB 2018	644.07		46,220.13
02/28/2018	JE	JE	BCBS HEALTH PREMIUM FEB 2018	8284	2,197.76		48,417.89
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		563.34		48,981.23
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		701.71		49,682.94
03/23/2018	AP	INV	MADISON NATIONAL LIFE LONG-TERM DISABILITY	MARCH 2018	100.51		49,783.45
03/23/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	MARCH 2018	47.51		49,830.96
03/23/2018	AP	INV	MADISON NATIONAL LIFE LONG-TERM DISABILITY	APRIL 2018	98.11		49,929.07
03/23/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	APRIL 2018	47.24		49,976.31
03/23/2018	AP	INV	STUART WORTHING REIMBURSEMENT	CLOTHING	250.00		50,226.31
03/26/2018	AP	INV	COMERICA BANK MEDICAL ON RETIREMENT	MARCH 2018	651.74		50,878.05
03/27/2018	AP	INV	FRANK CHERVENY REIMBURSEMENT	CLOTHING	44.51		50,922.56
03/27/2018	AP	INV	STUART WORTHING REIMBURSEMENT	OPTICAL	286.70		51,209.26
03/31/2018	JE	JE	BCBS HEALTH PREMIUM MAR 2018	8285	2,168.97		53,378.23
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		613.61		53,991.84
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		856.32		54,848.16
04/19/2018	AP	INV	FRANK CHERVENY REIMBURSEMENT	OPTICAL	89.00		54,937.16
04/26/2018	AP	INV	MADISON NATIONAL LIFE LONG - TERM DISABILITY	MAY 2018	99.78		55,036.94
04/26/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	MAY 2018	47.38		55,084.32
04/27/2018	AP	INV	COMERICA BANK MEDICAL ON RETIREMENT	APRIL 2018	648.71		55,733.03
04/30/2018	JE	JE	BCBS HEALTH PREMIUM APRIL 2018	8286	2,168.97		57,902.00
05/01/2018	JE	JE	2017-18 WORKERS COMP EXPENSE	8404	1,209.63		59,111.63
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		771.92		59,883.55
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		610.58		60,494.13
05/25/2018	PR	CHK	SUMMARY PR 05/25/2018		1,345.90		61,840.03
05/31/2018	JE	JE	BCBS HEALTH PREMIUM MAY 2018	8287	2,102.05		63,942.08
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		391.06		64,333.14
05/31/2018	AP	INV	COMERICA BANK MEDICAL ON RETIREMENT	MAY 2018	872.33		65,205.47
06/06/2018	AP	INV	MADISON NATIONAL LIFE LONG-TERM DISABILITY	JUNE 2018	99.78		65,305.25
06/06/2018	AP	INV	MADISON NATIONAL LIFE LIFE INSURANCE	JUNE 2018	47.38		65,352.63
06/08/2018	AP	INV	LOUISE KARATZA 2018 REIMBURSEMENT	OPTICAL	10.83		65,363.46
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		356.01		65,719.47
06/30/2018	JE	JE	BCBS HEALTH PREMIUM JUNE 2018	8288	655.75		66,375.22
06/30/2018			2049-2061-719.0000	END BALANCE	68,587.77	2,212.55	66,375.22
GRAND TOTALS:					68,587.77	2,212.55	66,375.22

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2049-2061-731.0000 TO 2049-2061-731.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2049 BUILDING DEPARTMENT FUND							
07/01/2017			**2049-2061-731.0000 POSTAGE**		BEG. BALANCE		0.00
07/31/2017	JE	JE	POSTAGE CHARGES JUL 2017	7494	43.08		43.08
08/31/2017	JE	JE	POSTAGE CHARGES AUG 2017	7596	220.05		263.13
09/30/2017	JE	JE	POSTAGE CHARGES SEPT 2017	7883	76.91		340.04
10/31/2017	JE	JE	POSTAGE CHARGES OCT 2017	7884	43.72		383.76
11/30/2017	JE	JE	POSTAGE CHARGES NOV 2017	7950	12.93		396.69
12/31/2017	JE	JE	POSTAGE CHARGES - DECEMBER	8064	29.64		426.33
12/31/2017	JE	JE	RECL POSTAGE FOR DEMO'S FROM AUG 201	8090		201.19	225.14
01/31/2018	JE	JE	POSTAGE CHARGES - JAN 2018	8075	0.46		225.60
02/28/2018	JE	JE	POSTAGE CHARGES - FEB 2018	8076	22.92		248.52
03/31/2018	JE	JE	POSTAGE CHARGES - MARCH 2018	8215	50.87		299.39
04/30/2018	JE	JE	POSTAGE CHARGES - APRIL 2018	8401	88.86		388.25
05/31/2018	JE	JE	POSTAGE CHARGES - MAY 2018	8405	55.36		443.61
06/30/2018			2049-2061-731.0000	END BALANCE	644.80	201.19	443.61
GRAND TOTALS:					644.80	201.19	443.61

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2049-2061-818.0000 TO 2049-2061-818.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			Fund 2049 BUILDING DEPARTMENT FUND				
07/01/2017			**2049-2061-818.0000 CONTRACTUAL SERVICES**		BEG. BALANCE		0.00
07/28/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	7/3 - 7/10/17	1,055.00		1,055.00
08/15/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	7/12 - 7/20/17	1,325.00		2,380.00
08/15/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	7/24 - 8/8/17	1,240.00		3,620.00
08/30/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	8/11 - 8/24/17	1,950.00		5,570.00
09/26/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	8/28/17 - 9/7/17	2,160.00		7,730.00
09/27/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	9/11 - 9/21/17	2,240.00		9,970.00
10/10/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS (53) & PLAN REV	9/22 10/05/17	2,405.00		12,375.00
10/25/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	10/9 - 10/24/17	1,440.00		13,815.00
11/28/2017	AP	INV	FORECAST5 ANALYTICS, INC. 5CAST - LICENSE AGREEMENT	INV04493	54.15		13,869.15
12/07/2017	AP	INV	LARRY GRAMER BUILDING INSPECTIONS (20) & PLAN REV	INSPECTIONS	725.00		14,594.15
01/05/2018	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	12222017	315.00		14,909.15
04/06/2018	AP	INV	KENDALL PRINTING CITY OF BURTON 2018 CALENDAR	32137	250.00		15,159.15
04/19/2018	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	4/9 - 4/13/18	560.00		15,719.15
04/19/2018	AP	INV	MATT HART BUILDING INSPECTIONS AND PLAN REVIEW	4/2 -4/6/18	345.00		16,064.15
05/23/2018	AP	INV	MATT HART BUILDING DEPARTMENT INSPECTIONS (20)	5/14 - 5/16/18	700.00		16,764.15
05/25/2018	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	5/9/18	570.00		17,334.15
06/06/2018	AP	INV	LARRY GRAMER BUILDING INSPECTIONS & PLAN REVIEWS	INSPECTIONS	1,900.00		19,234.15
06/30/2018			2049-2061-818.0000	END BALANCE	19,234.15	0.00	19,234.15
GRAND TOTALS:					19,234.15		19,234.15

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2049-2061-920.0000 TO 2049-2061-920.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2049 BUILDING DEPARTMENT FUND							
07/01/2017			**2049-2061-920.0000 UTILITIES**		BEG. BALANCE		0.00
07/31/2017	JE	JE	MP FIXED EXPENSE ALLOC JUL 2017	7837	48.80		48.80
08/31/2017	JE	JE	MP FIXED EXPENSE ALLOC AUG 2017	7838	281.00		329.80
10/31/2017	JE	JE	MP FIXED EXPENSE ALLOC OCT 2017	7906	167.70		497.50
11/30/2017	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC NO	8328	364.69		862.19
12/31/2017	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC DEC	8329	416.76		1,278.95
01/31/2018	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC JAN	8332	98.25		1,377.20
02/28/2018	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC FEB	8333	484.99		1,862.19
03/31/2018	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC MAR	8334	695.22		2,557.41
06/30/2018			2049-2061-920.0000	END BALANCE	2,557.41	0.00	2,557.41
GRAND TOTALS:					2,557.41		2,557.41

Attachment: BA 3891 (3891 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3894)

DOC ID: 3894

Approve and authorize the following 2017-2018 budget amendment in the Information Technology Fund: Decrease 6036-0000-669.0680 Tech Charges-Local Street by $600; Decrease 6036-0000-669.0681 Tech Charges-Major Street by $600; Decrease 6036-0000-669.0682 Tech Charges-Sewer by $14,000; Decrease 6036-0000-669.0683 Tech Charges-Water by $10,200; Increase 6036-0000-669.0684 Tech Charges-General Fund by $54,800; Decrease 6036-0000-669.0685 Tech Charges-Motor Pool by $3,800; Decrease 6036-0000-669.0686 Tech Charges-Police by $15,200; Decrease 6036-0000-669.0687 Tech Charges-Fire by $6,500; Decrease 6036-0000-669.0689 Tech Charges-Building by $2,600; Decrease 6036-0000-669.0690 Tech Charges-Senior Citizens by $1,300.

ATTACHMENTS:

- BA 3894 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Information Technology Fund Budget as follows: Decrease 6036-0000-669.0680 Tech Charges-Local Street by $600; Decrease 6036-0000-669.0681 Tech Charges-Major Street by $600; Decrease 6036-0000-669.0682 Tech Charges-Sewer by $14,000; Decrease 6036-0000-669.0683 Tech Charges-Water by $10,200; Increase 6036-0000-669.0684 Tech Charges-General Fund by $54,800; Decrease 6036-0000-669.0685 Tech Charges-Motor Pool by $3,800; Decrease 6036-0000-669.0686 Tech Charges-Police by $15,200; Decrease 6036-0000-669.0687 Tech Charges-Fire by $6,500; Decrease 6036-0000-669.0689 Tech Charges-Building by $2,600; Decrease 6036-0000-669.0690 Tech Charges-Senior Citizens by $1,300.

This amendment spreads the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
Fund 6036 - INFORMATION TECHNOLOGY FUND								
Revenues								
Dept 0000								
6036-0000-666.0000	INTEREST INCOME		1,000.00	0.00	0.00	0.00	1,000.00	0.C
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	−600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	−600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
6036-0000-669.0682	TECH CHARGES - SEWER	−14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
6036-0000-669.0683	TECH CHARGES - WATER	−10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	+54,800	44,700.00	99,500.00	(45,200.00)	0.00	(54,800.00)	222.6
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	−3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
6036-0000-669.0686	TECH CHARGES - POLICE	−15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
6036-0000-669.0687	TECH CHARGES - FIRE	−6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
6036-0000-669.0689	TECH CHARGES - BUILDING	−2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	−1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
6036-0000-675.0000	REFUNDS & REBATES		3,000.00	65.01	0.00	0.00	2,934.99	2.1
Total Dept 0000			224,400.00	220,465.01	(100,000.00)	0.00	3,934.99	98.2
TOTAL REVENUES			224,400.00	220,465.01	(100,000.00)	0.00	3,934.99	98.2
Expenditures								
Dept 6036 - INFO TECH EXPENSES								
6036-6036-703.0000	ADMINISTRATIVE SALARY		69,700.00	67,201.02	2,757.68	0.00	2,498.98	96.4
6036-6036-706.0000	SALARIES PERMANENT		8,600.00	9,400.20	414.02	0.00	(800.20)	109.3
6036-6036-709.0000	OVERTIME		100.00	84.41	0.00	0.00	15.59	84.4
6036-6036-717.0000	RETIREMENT - MERS ACTIVE		11,700.00	11,524.71	457.00	0.00	175.29	98.5
6036-6036-718.0000	RETIREMENT - MERS RETIREES		25,700.00	24,998.30	992.15	0.00	701.70	97.2
6036-6036-719.0000	FRINGE BENEFITS		31,300.00	26,886.76	1,017.10	0.00	4,413.24	85.9
6036-6036-727.0000	OFFICE SUPPLIES		9,000.00	5,256.23	0.00	486.92	3,256.85	63.8
6036-6036-757.0000	OPERATING EXPENDITURES		1,500.00	555.44	0.00	470.39	474.17	68.3
6036-6036-818.0000	CONTRACTUAL SERVICES		187,000.00	162,030.64	6,885.94	5,301.39	19,667.97	89.4
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE		50,700.00	50,645.28	3,758.44	0.00	54.72	99.8
6036-6036-828.0000	MEMBERSHIP & DUES		300.00	0.00	0.00	0.00	300.00	0.0
6036-6036-864.0000	TRAINING		3,000.00	10.00	0.00	0.00	2,990.00	0.3
6036-6036-934.0000	EQUIPMENT REPAIRS		2,000.00	44.86	0.00	1,230.00	725.14	63.7
6036-6036-956.0000	MISCELLANEOUS		100.00	23.75	0.00	0.00	76.25	23.7
6036-6036-984.0000	OFFICE EQUIPMENT		2,500.00	1,312.19	0.00	271.99	915.82	63.3
Total Dept 6036 - INFO TECH EXPENSES			403,200.00	359,973.79	16,282.33	7,760.69	35,465.52	91.2
TOTAL EXPENDITURES			403,200.00	359,973.79	16,282.33	7,760.69	35,465.52	91.2
Fund 6036 - INFORMATION TECHNOLOGY FUND:								
TOTAL REVENUES			224,400.00	220,465.01	(100,000.00)	0.00	3,934.99	98.2
TOTAL EXPENDITURES			403,200.00	359,973.79	16,282.33	7,760.69	35,465.52	91.2
NET OF REVENUES & EXPENDITURES			(178,800.00)	(139,508.78)	(116,282.33)	(7,760.69)	(31,530.53)	82.3
BEG. FUND BALANCE			235,011.62	235,011.62				
END FUND BALANCE			56,211.62	95,502.84				

Attachment: BA 3894 (3894 : Budget Amendment (Budget #))

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3895)

DOC ID: 3895

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Decrease 1001-1001-728.0000 Information Tech Allocation-Council by $7,000; Decrease 1001-1071-728.0000 Information Tech Allocation-Mayor by $2,600; Decrease 1001-1091-728.0000 Information Tech Allocation-Election by $300; Decrease 1001-2009-728.0000 Information Tech Allocation-Assessor by $1,900; Decrease 1001-2015-728.0000 Information Tech Allocation-Clerk by $1,000; Decrease 1001-2023-728.0000 Information Tech Allocation-Controller by $1,900; Decrease 1001-2053-728.0000 Information Tech Allocation-Treasurer by $500; Decrease 1001-2065-728.0000 Information Tech Allocation-City Hall by $29,700; Decrease 1001-6090-728.0000 Information Tech Allocation-Parks & Recreation by $300; Increase 1001-0000-390.0000 Unappropriated Surplus by $45,200.

ATTACHMENTS:

- BA 3895 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Decrease 1001-1001-728.0000 Information Tech Allocation-Council by $7,000; Decrease 1001-1071-728.0000 Information Tech Allocation-Mayor by $2,600; Decrease 1001-1091-728.0000 Information Tech Allocation-Election by $300; Decrease 1001-2009-728.0000 Information Tech Allocation-Assessor by $1,900; Decrease 1001-2015-728.0000 Information Tech Allocation-Clerk by $1,000; Decrease 1001-2023-728.0000 Information Tech Allocation-Controller by $1,900; Decrease 1001-2053-728.0000 Information Tech Allocation-Treasurer by $500; Decrease 1001-2065-728.0000 Information Tech Allocation-City Hall by $29,700; Decrease 1001-6090-728.0000 Information Tech Allocation-Parks & Recreation by $300; Increase 1001-0000-390.0000 Unappropriated Surplus by $45,200.

This amendment reflects the General Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
~~2002-4082-728.0000~~	~~INFORMATION TECH ALLOCATION~~	-600	~~2,100.00~~	~~1,500.00~~	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Attachment: BA 3895 (3895 : Budget Amendment (Budget #))

Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Decrease 2002-4082-728.0000 Information Tech Allocation-Administration by $600; Increase 2002-0000-390.0000 Unappropriated Surplus by $600.

ATTACHMENTS:

- BA 3896 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Major Streets Fund Budget as follows: Decrease 2002-4082-728.0000 Information Tech Allocation-Administration by $600; Increase 2002-0000-390.0000 Unappropriated Surplus by $600.

This amendment reflects the Major Streets Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29,700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
~~2002-4082-728.0000~~	~~INFORMATION TECH ALLOCATION~~	-600	~~2,100.00~~	~~1,500.00~~	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

Attachment: BA 3896 (3896 : Budget Amendment (Budget #))

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3897)

DOC ID: 3897

Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Decrease 2003-4082-728.0000 Information Tech Allocation-Administration by $600; Increase 2003-0000-390.0000 Unappropriated Surplus by $600.

ATTACHMENTS:

- BA 3897 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Local Streets Fund Budget as follows: Decrease 2003-4082-728.0000 Information Tech Allocation-Administration by $600; Increase 2003-0000-390.0000 Unappropriated Surplus by $600.

This amendment reflects the Local Streets Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDUS
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
~~2002-4082-728.0000~~	~~INFORMATION TECH ALLOCATION~~	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

Attachment: BA 3897 (3897 : Budget Amendment (Budget #))

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3898)

DOC ID: 3898

Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Decrease 2006-2006-728.0000 Information Tech Allocation by $6,500; Increase 2006-0000-390.0000 Unappropriated Surplus by $6,500.

ATTACHMENTS:

- BA 3898 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Fire Fund Budget as follows: Decrease 2006-2006-728.0000 Information Tech Allocation by $6,500; Increase 2006-0000-390.0000 Unappropriated Surplus by $6,500.

This amendment reflects the Fire Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29,700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
2002-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

Attachment: BA 3898 (3898 : Budget Amendment (Budget #))

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3899)

DOC ID: 3899

Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-728.0000 Information Tech Allocation by $15,200; Increase 2007-0000-390.0000 Unappropriated Surplus by $15,200.

ATTACHMENTS:

- BA 3899 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Police Fund Budget as follows: Decrease 2007-2007-728.0000 Information Tech Allocation by $15,200; Increase 2007-0000-390.0000 Unappropriated Surplus by $15,200.

This amendment reflects the Police Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG US
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
~~2002-4082-728.0000~~	~~INFORMATION TECH ALLOCATION~~	-600	~~2,100.00~~	~~1,500.00~~	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3900)

DOC ID: 3900

Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Decrease 2049-2061-728.0000 Information Tech Allocation by $2,600; Increase 2049-0000-390.0000 Unappropriated Surplus by $2,600.

ATTACHMENTS:

- BA 3900 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Building Department Fund Budget as follows: Decrease 2049-2061-728.0000 Information Tech Allocation by $2,600; Increase 2049-0000-390.0000 Unappropriated Surplus by $2,600.

This amendment reflects the Building Department Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

Page: 1/1

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29,700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
2002-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3901)

DOC ID: 3901

Approve and authorize the following 2017-2018 budget amendment in the Senior Citizens Center Fund: Decrease 2069-2069-728.0000 Information Tech Allocation by $1,300; Increase 2069-0000-390.0000 Unappropriated Surplus by $1,300.

ATTACHMENTS:

- BA 3901 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Senior Citizens Center Fund Budget as follows: Decrease 2069-2069-728.0000 Information Tech Allocation by $1,300; Increase 2069-0000-390.0000 Unappropriated Surplus by $1,300.

This amendment reflects the Senior Citizens Center Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDUS
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
~~2002-4082-728.0000~~	~~INFORMATION TECH ALLOCATION~~	-600	~~2,100.00~~	~~1,500.00~~	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3902)

DOC ID: 3902

Approve and authorize the following 2017-2018 budget amendment in the Sewer Fund: Decrease 5090-5090-728.0000 Information Tech Allocation by $14,000; Increase 5090-0000-390.0000 Unappropriated Surplus by $14,000.

ATTACHMENTS:

- BA 3902 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Sewer Fund Budget as follows: Decrease 5090-5090-728.0000 Information Tech Allocation by $14,000; Increase 5090-0000-390.0000 Unappropriated Surplus by $14,000.

This amendment reflects the Sewer Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
2002-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3903)

DOC ID: 3903

Approve and authorize the following 2017-2018 budget amendment in the Water Fund: Decrease 5091-5091-728.0000 Information Tech Allocation by $10,200; Increase 5091-0000-390.0000 Unappropriated Surplus by $10,200.

ATTACHMENTS:

- BA 3903 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Water Fund Budget as follows: Decrease 5091-5091-728.0000 Information Tech Allocation by $10,200; Increase 5091-0000-390.0000 Unappropriated Surplus by $10,200.

This amendment reflects the Water Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

J.40.a

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

Page: 1/1

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BI US
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29,700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
2002-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

Attachment: BA 3903 (3903 : Budget Amendment (Budget #))

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3904)

DOC ID: 3904

Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Decrease 6061-6061-728.0000 Information Tech Allocation by $3,800; Increase 6061-0000-390.0000 Unappropriated Surplus by $3,800.

ATTACHMENTS:

- BA 3904 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Motor Pool Fund Budget as follows: Decrease 6061-6061-728.0000 Information Tech Allocation by $3,800; Increase 6061-0000-390.0000 Unappropriated Surplus by $3,800.

This amendment reflects the Motor Pool Fund portion of the spread of the $100,000 reduction in the information technology allocation to all funds according to the percentage of computers in each fund and department.

06/14/2018 03:07 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDUS
1001-1001-728.0000	INFORMATION TECH ALLOCATION	-7,000	22,400.00	15,400.00	(7,000.00)	0.00	7,000.00	68.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-2009-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2015-728.0000	INFORMATION TECH ALLOCATION	-1,000	3,100.00	2,100.00	(1,000.00)	0.00	1,000.00	67.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	-1,900	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.8
1001-2053-728.0000	INFORMATION TECH ALLOCATION	-500	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2065-728.0000	INFORMATION TECH ALLOCATION	-29,700	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	-300	1,100.00	800.00	(300.00)	0.00	300.00	72.7
2002-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2003-4082-728.0000	INFORMATION TECH ALLOCATION	-600	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
2006-2006-728.0000	INFORMATION TECH ALLOCATION	-6,500	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
2007-2007-728.0000	INFORMATION TECH ALLOCATION	-15,200	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2049-2061-728.0000	INFORMATION TECH ALLOCATION	-2,600	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
2069-2069-728.0000	INFORMATION TECH ALLOCATION	-1,300	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
5090-5090-728.0000	INFORMATION TECH ALLOCATION	-14,000	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
5091-5091-728.0000	INFORMATION TECH ALLOCATION	-10,200	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	-3,800	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
TOTAL REVENUES - ALL FUNDS			0.00	0.00	0.00	0.00	0.00	100.0
TOTAL EXPENDITURES - ALL FUNDS			320,400.00	220,400.00	(100,000.00)	0.00	100,000.00	68.7
NET OF REVENUES & EXPENDITURES			(320,400.00)	(220,400.00)	100,000.00	0.00	(100,000.00)	68.7

IT Allocation

2017-18

	2017-18 Allocation	%	allocate -100,000	Adjusted Total Allocation	Adjusted 2017-18 Budget	Budget 6/14/2018	JE to Adjust
Local Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Major Streets	2,100	0.006554	(655)	1,445	1,500	2,100	(600)
Sewer	44,700	0.139513	(13,951)	30,749	30,700	44,700	(14,000)
Water	32,600	0.101748	(10,175)	22,425	22,400	32,600	(10,200)
General Fund	144,700	0.451623	(45,162)	99,538	99,500	144,700	(45,200)
Motor Pool	12,200	0.038077	(3,808)	8,392	8,400	12,200	(3,800)
Police	48,800	0.15231	(15,231)	33,569	33,600	48,800	(15,200)
Fire	20,900	0.065231	(6,523)	14,377	14,400	20,900	(6,500)
Building	8,200	0.025593	(2,559)	5,641	5,600	8,200	(2,600)
Senior Center	4,100	0.012797	(1,280)	2,820	2,800	4,100	(1,300)
	320,400		(99,999)	220,401	220,400	320,400	(100,000)

General Fund							
Council	22,400	0.154803	(6,991)	15,409	15,400	22,400	(7,000)
Mayor	8,200	0.056669	(2,559)	5,641	5,600	8,200	(2,600)
Election	1,100	0.007602	(343)	757	800	1,100	(300)
Assessor	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Clerk	3,100	0.021424	(968)	2,132	2,100	3,100	(1,000)
Controller	6,100	0.042156	(1,904)	4,196	4,200	6,100	(1,900)
Treasurer	1,600	0.011057	(499)	1,101	1,100	1,600	(500)
City Hall	95,000	0.656531	(29,650)	65,350	65,300	95,000	(29,700)
Park & Rec	1,100	0.007602	(343)	757	800	1,100	(300)
	144,700		(45,162)	99,539	99,500	144,700	(45,200)

Attachment: BA 3904 (3904 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3905)

DOC ID: 3905

Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-818.0000 Contractual Services by $9,100; Increase 2007-2007-863.0000 Auto Repair by $5,000; Increase 2007-2007-868.0000 Auto Wash by $500; Increase 2007-2007-920.0000 Utilities by $5,000; Increase 2007-2007-931.0000 Building Repair by $3,000; Decrease 2007-2007-985.0000 Police Vehicles by $4,400.

ATTACHMENTS:

- BA 3905 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Police Fund Budget as follows: Decrease 2007-2007-818.0000 Contractual Services by $9,100; Increase 2007-2007-863.0000 Auto Repair by $5,000; Increase 2007-2007-868.0000 Auto Wash by $500; Increase 2007-2007-920.0000 Utilities by $5,000; Increase 2007-2007-931.0000 Building Repair by $3,000; Decrease 2007-2007-985.0000 Police Vehicles by $4,400.

The Auto Repair account is approaching its budget of $105,000. As such, I would recommend adding $5,000 to cover estimated costs for the remaining fiscal year.

The Auto Wash account is approaching its budget of $3,500. As such, I would recommend adding $500 to cover estimated costs for the remaining fiscal year.

The Utilities account is approaching its budget of $33,000. As such, I would recommend adding $5,000 to cover estimated costs for the remaining fiscal year.

The Building Repair account is currently over budget by $908. As such, I would recommend adding $3,000 to cover estimated costs for the remaining fiscal year.

06/14/2018 05:01 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG USED
Fund 2007 - POLICE FUND							
Revenues							
Dept 0000							
2007-0000-403.0000	CURRENT TAXES	4,530,900.00	4,342,303.18	0.00	0.00	188,596.82	95.8
2007-0000-404.0000	TAX CHARGEBACKS	(14,000.00)	23,921.46	0.00	0.00	(37,921.46)	(170.8
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	2,300.00	0.00	0.00	0.00	2,300.00	0.0
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	55,000.00	54,772.00	0.00	0.00	228.00	99.5
2007-0000-629.7773	F.A.N.G. CHARGES	90,000.00	82,500.00	7,500.00	0.00	7,500.00	91.6
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	10,664.64	0.00	0.00	4,335.36	71.1
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-0000-629.7798	DCESP HEMP GRANT REVENUE (FANG)	5,000.00	2,179.72	0.00	0.00	2,820.28	43.5
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	3,514.35	0.00	0.00	6,485.65	35.1
2007-0000-629.7815	OCDETF POINT BLANK GRANT	5,000.00	106.71	0.00	0.00	4,893.29	2.1
2007-0000-660.0000	DISTRICT COURT FEES	60,000.00	42,069.01	3,294.95	0.00	17,930.99	70.1
2007-0000-661.0000	POLICE FEES	20,000.00	19,295.00	1,600.00	0.00	705.00	96.4
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,000.00	2,500.00	50.00	0.00	(500.00)	125.0
2007-0000-673.0000	SALE OF ASSETS	0.00	1,550.00	0.00	0.00	(1,550.00)	100.0
2007-0000-675.0000	REFUNDS & REBATES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
2007-0000-678.0000	REIMBURSEMENT INCOME	35,000.00	27,796.08	168.72	0.00	7,203.92	79.4
2007-0000-691.1001	TRANSFER FROM GENERAL FUND	500,000.00	500,000.00	0.00	0.00	0.00	100.0
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	5,000.00	5,000.00	0.00	0.00	100.0
2007-0000-694.0000	OTHER REVENUES	10,000.00	12,522.04	3,509.45	0.00	(2,522.04)	125.2
Total Dept 0000		5,343,200.00	5,130,694.19	21,123.12	0.00	212,505.81	96.0
TOTAL REVENUES		5,343,200.00	5,130,694.19	21,123.12	0.00	212,505.81	96.0
Expenditures							
Dept 2007 - POLICE FUND EXPENSES							
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	67,470.73	2,698.83	0.00	2,729.27	96.1
2007-2007-704.0000	LIEUTENANTS SALARIES	134,300.00	126,506.67	5,163.54	0.00	7,793.33	94.2
2007-2007-705.0000	SERGEANTS SALARIES	308,600.00	271,672.52	8,807.73	0.00	36,927.48	88.0
2007-2007-706.0000	SALARIES PERMANENT	1,428,500.00	1,330,131.84	53,418.68	0.00	98,368.16	93.1
2007-2007-708.0000	SHARED SALARIES	136,200.00	114,738.81	4,777.44	0.00	21,461.19	84.2
2007-2007-709.0000	OVERTIME	175,000.00	162,701.17	15,359.72	0.00	12,298.83	92.9
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	12,200.00	12,161.40	0.00	0.00	38.60	99.6
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	93,200.00	85,817.27	3,554.29	0.00	7,382.73	92.0
2007-2007-718.0000	RETIREMENT - MERS RETIREES	1,007,700.00	910,284.83	36,880.31	0.00	97,415.17	90.3
2007-2007-719.0000	FRINGE BENEFITS	1,351,300.00	1,059,516.77	46,228.67	0.00	291,783.23	78.4
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	5,287.30	9.53	377.38	335.32	94.4
2007-2007-728.0000	INFORMATION TECH ALLOCATION	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
2007-2007-731.0000	POSTAGE	1,000.00	587.16	27.90	0.00	412.84	58.7
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	10,757.23	0.00	0.00	9,242.77	53.7
2007-2007-744.0000	UNIFORMS	15,000.00	6,396.74	0.00	2,208.21	6,395.05	57.3
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	8,618.32	377.38	1,008.41	2,373.27	80.2
2007-2007-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	3,200.00	3,200.00	0.00	0.00	0.00	100.0
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	180,000.00	168,745.99	11,837.23	3,426.33	7,827.68	95.6
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	14,094.16	0.00	0.00	905.84	93.9
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	0.00	2,000.00	0.0
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	5,000.00	2,650.77	0.00	0.00	2,349.23	53.0
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	10,000.00	6,774.29	0.00	0.00	3,225.71	67.7
2007-2007-811.7815	OCDETF POINT BLANK GRANT	5,000.00	116.53	0.00	0.00	4,883.47	2.3
2007-2007-818.0000	CONTRACTUAL SERVICE	-9,100 75,000.00	37,760.92	2,491.02	2,101.64	35,137.44	53.1
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,600.00	26,516.26	0.00	0.00	83.74	99.69
2007-2007-826.0000	LEGAL	90,000.00	85,010.04	5,838.50	0.00	4,989.96	94.46
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	860.00	0.00	175.00		

Attachment: BA 3905 (3905 : Budget Amendment (Budget #))

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 2007 - POLICE FUND								
Expenditures								
2007-2007-863.0000	AUTO REPAIR	+5,000	105,000.00	97,405.81	3,707.32	7,710.37	(116.18)	100.1
2007-2007-864.0000	TRAINING & CERTIFICATIONS		3,000.00	3,000.00	0.00	0.00	0.00	100.0
2007-2007-867.0000	GAS & OIL		75,000.00	59,346.94	0.00	0.00	15,653.06	79.1
2007-2007-868.0000	AUTO WASH	+500	3,500.00	3,194.00	111.00	430.21	(124.21)	103.5
2007-2007-910.0000	INSURANCE		75,000.00	81,090.51	0.00	0.00	(6,090.51)	108.1
2007-2007-920.0000	UTILITIES	+5,000	33,000.00	31,247.97	10.54	589.78	1,162.25	96.4
2007-2007-921.0000	SEWER PAYMENTS		3,200.00	2,913.62	0.00	0.00	286.38	91.0
2007-2007-931.0000	BUILDING REPAIR	+3,000	15,000.00	15,907.61	462.40	1,353.37	(2,260.98)	115.0
2007-2007-934.0000	EQUIPMENT REPAIRS		1,500.00	590.04	0.00	0.00	909.96	39.3
2007-2007-943.0000	EQUIPMENT RENTAL		6,000.00	3,911.66	0.00	0.00	2,088.34	65.1
2007-2007-956.0000	MISCELLANEOUS		2,400.00	507.31	47.11	0.00	1,892.69	21.1
2007-2007-962.0000	TRAINING (OFFICER)		15,000.00	4,608.36	0.00	4,384.45	6,007.19	59.9
2007-2007-984.0000	OFFICE EQUIPMENT		2,000.00	178.34	0.00	0.00	1,821.66	8.9
2007-2007-985.0000	POLICE VEHICLES	−4,400	90,000.00	85,584.81	0.00	0.00	4,415.19	95.0
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PM		16,600.00	16,574.71	0.00	0.00	25.29	99.8
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT		1,900.00	1,876.15	0.00	0.00	23.85	98.7
Total Dept 2007 - POLICE FUND EXPENSES			5,681,400.00	4,959,915.56	186,609.14	23,765.15	697,719.29	87.7
TOTAL EXPENDITURES			5,681,400.00	4,959,915.56	186,609.14	23,765.15	697,719.29	87.7
Fund 2007 - POLICE FUND:								
TOTAL REVENUES			5,343,200.00	5,130,694.19	21,123.12	0.00	212,505.81	96.0
TOTAL EXPENDITURES			5,681,400.00	4,959,915.56	186,609.14	23,765.15	697,719.29	87.7
NET OF REVENUES & EXPENDITURES			(338,200.00)	170,778.63	(165,486.02)	(23,765.15)	(485,213.48)	43.4

Fund 2007 POLICE FUND

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
07/01/2017			**2007-2007-863.0000 AUTO REPAIR**		BEG. BALANCE		0.00
07/28/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2015 DODGE CHA	4287	200.22		200.22
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 15	4341	249.78		450.00
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - #7	4338	92.15		542.15
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 3	4336	437.94		980.09
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4334	121.14		1,101.23
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4316	1,328.20		2,429.43
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4303	58.36		2,487.79
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4297	66.93		2,554.72
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	7112017	64.56		2,619.28
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4295	161.48		2,780.76
08/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4292	171.68		2,952.44
08/01/2017	AP	INV	JERRY'S TIRE TIRES FOR POLICE FIRE AND DPW	40069578	1,315.30		4,267.74
08/11/2017	AP	INV	BLUMERICH COMMUNICATIONS SERVICE RADIO EQUIPMENT AND REPAIR FOR POLIC	18168	60.00		4,327.74
08/11/2017	AP	INV	BLUMERICH COMMUNICATIONS SERVICE RADIO EQUIPMENT AND REPAIR FOR POLIC	18140	60.00		4,387.74
08/28/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2006 CHEVROLET	4454	2,175.97		6,563.71
08/30/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4404	104.00		6,667.71
08/30/2017	AP	INV	HIGH OCTANE DESIGNS CAR DECALS	4373	165.00		6,832.71
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2012 CHRYSLER	4465	64.85		6,897.56
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2015 DODGE	4475	772.21		7,669.77
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2016 DODGE	4438	64.59		7,734.36
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2014 DODGE	4474	291.32		8,025.68
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2011 CHEVROLET	4467	77.16		8,102.84
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2007 PONTIAC	4468	106.44		8,209.28
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2015 DODGE	4403	58.99		8,268.27
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2016 DODGE	4477	73.98		8,342.25
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2012 DODGE	4406	262.43		8,604.68
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2012 DODGE	4359	444.49		9,049.17
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2015 DODGE	4484	160.00		9,209.17
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2014 DODGE	4485	713.31		9,922.48
09/07/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE- 2013 CHRYSLER	4373	45.12		9,967.60
09/12/2017	AP	INV	MICHIGAN DEPARTMENT OF STATE DB / ADMIN LICENSE PLATE RENEWAL	RENEWAL	104.00		10,071.60
09/26/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2010 CHEV.	4504	5,281.92		15,353.52
09/26/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2014 FORD INTE	4510	1,207.89		16,561.41
09/26/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2017 FORD	4528	74.70		16,636.11
09/26/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2015 DODGE CHA	4536	73.84		16,709.95
09/29/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2014 DODGE CHA	4568	1,507.02		18,216.97
10/12/2017	AP	INV	AL SERRA VEHICLE REPAIR - 2015 CHARGER	602029/1	487.99		18,704.96
10/19/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2007 PONTIAC G	4600	99.58		18,804.54
10/19/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2014 DODGE CHA	4612	51.00		18,855.54
10/19/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2017 FORD INTE	4650	65.27		18,920.81
10/19/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2016 DODGE CHA	4659	139.26		19,060.07
10/19/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2006 CHEVROLET	4611	699.79		19,759.86
10/19/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2012 DODGE CHA	4603	1,315.95		21,075.81
10/23/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2011 CHEVY CRU	4681	248.15		21,323.96
10/23/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2013 DODGE CHA	4724	150.28		21,474.24
10/23/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2014 FORD POLI	4695	172.53		21,646.77
10/23/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 10062017	4698	156.82		21,803.59
10/23/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2016 DODGE CHA	4693	1,348.99		23,152.58

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Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			2007-2007-863.0000 AUTO REPAIR	(Continued)			
11/06/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4651	1,580.44		24,733.02
11/06/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2016 DODGE CHA	4764	340.00		25,073.02
11/06/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4762	87.22		25,160.24
11/06/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2016 DODGE CHA	4765	150.90		25,311.14
11/06/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE 2014 DODGE CHARG	4739	337.34		25,648.48
11/06/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE - 2007 CHRYSLER	4748	672.82		26,321.30
11/18/2017	AP	INV	BRISTOL COLLISION SERVICE REPAIRS TO 2014 DODGE CHARGER - INS.	5867	3,280.85		29,602.15
11/18/2017	AP	INV	BRISTOL COLLISION SERVICE REPAIRS TO 2014 DODGE CHARGER - INS.	5841	8,488.30		38,090.45
11/20/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4843	303.35		38,393.80
11/20/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4817	265.85		38,659.65
11/20/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4797	442.98		39,102.63
11/20/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4801	200.00		39,302.63
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4873	58.55		39,361.18
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4862	99.97		39,461.15
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4855	40.00		39,501.15
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4846	153.00		39,654.15
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4844	376.21		40,030.36
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4831	253.08		40,283.44
11/21/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4788	473.71		40,757.15
12/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE-TIRES	4582	600.00		41,357.15
12/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE-4 TIRES K-9	4583	880.00		42,237.15
12/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4564	1,631.70		43,868.85
12/01/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE-TIRE	4574	193.00		44,061.85
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4891	8,860.14		52,921.99
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4919	700.00		53,621.99
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4938	700.00		54,321.99
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4937	240.00		54,561.99
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4875	1,055.37		55,617.36
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4886	318.38		55,935.74
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4868	618.93		56,554.67
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4889	134.99		56,689.66
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4894	154.97		56,844.63
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4922	85.42		56,930.05
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4923	372.21		57,302.26
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4658	885.15		58,187.41
12/05/2017	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4573	1,694.64		59,882.05
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4972	1,876.99		61,759.04
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4940	470.68		62,229.72
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4858	113.44		62,343.16
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4956	191.10		62,534.26
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4998	827.55		63,361.81
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5027	200.45		63,562.26
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5037	119.05		63,681.31
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5028	73.11		63,754.42
01/17/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5003	263.54		64,017.96
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	28184	13.80		64,031.76
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	28731	13.55		64,045.31
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	28942	6.99		64,052.30
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	29233	36.77		64,089.07

Attachment: BA 3905 (3905 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			2007-2007-863.0000 AUTO REPAIR	(Continued)			
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	29478	7.60		64,096.67
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	29702	5.13		64,101.80
01/17/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	29704	19.85		64,121.65
01/26/2018	AP	INV	JERRY'S TIRE TIRES FOR POLICE FIRE AND DPW	40074351	265.33		64,386.98
01/26/2018	AP	INV	JERRY'S TIRE TIRES FOR POLICE FIRE AND DPW	40074397	57.94		64,444.92
01/31/2018	JE	JE	MECHANIC LOGS JAN 2018	8275	702.67		65,147.59
01/31/2018	JE	JE	MECHANIC LOGS JAN 2018	8275	420.17		65,567.76
01/31/2018	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC JAN	8332	139.39		65,707.15
02/01/2018	AP	INV	APPLEGATE AUTO PARTS AND REPAIR	394224CVW	53.73		65,760.88
02/15/2018	AP	INV	AL SERRA 35069 CREDIT			40.00	65,720.88
02/15/2018	AP	INV	AL SERRA VEHICLE REPAIRS 504-3, 441-5, 18-10	5034980	449.80		66,170.68
02/15/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES 18-32	30631-1	71.65		66,242.33
02/15/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES 18-34	30955-1	95.99		66,338.32
02/15/2018	AP	INV	BROWN & SONS CREDIT - ORG INV 30631	31094-1		21.06	66,317.26
02/15/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES 18-30	31580-1	5.12		66,322.38
02/15/2018	AP	INV	FLINT BUMPER MART, INC HEADLIGHT LENS FOR # 18-36	187817	158.00		66,480.38
02/15/2018	AP	INV	HIGH OCTANE DESIGNS DECALS - CAR #5	4431	195.00		66,675.38
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	4908	3,264.79		69,940.17
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5023	120.00		70,060.17
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5090	66.36		70,126.53
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5046	502.31		70,628.84
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5047	682.90		71,311.74
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5061	109.99		71,421.73
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5064	81.79		71,503.52
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5065	280.00		71,783.52
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5073	353.72		72,137.24
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5079	148.85		72,286.09
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5101	40.00		72,326.09
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5106	423.36		72,749.45
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5118	464.97		73,214.42
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5140	293.40		73,507.82
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5144	424.50		73,932.32
02/23/2018	AP	INV	AMERICAN AUTO WORKS VEHICLE MAINTENANCE	5148	178.47		74,110.79
02/27/2018	AP	INV	BRISTOL COLLISION SERVICE REPAIRS TO 2016 DODGE CHARGER - INS.	5953	3,679.30		77,790.09
02/27/2018	AP	INV	BRISTOL COLLISION SERVICE REPAIRS TO 2018 DODGE CHARGER - INS.	5968+	2,367.65		80,157.74
02/28/2018	JE	JE	MECHANIC LOGS FEB 2018	8276	860.17		81,017.91
02/28/2018	JE	JE	MECHANIC LOGS FEB 2018	8276	728.44		81,746.35
02/28/2018	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC FEB	8333	324.45		82,070.80
03/01/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS 18-10	15-125337	253.90		82,324.70
03/01/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS 18-5	15-125228	168.85		82,493.55
03/01/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-125174	221.73		82,715.28
03/01/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-125140	205.28		82,920.56
03/01/2018	AP	INV	MOTOWN AUTOMOTIVE CREDIT NO. 285838	15-125302		205.28	82,715.28
03/01/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-124526	47.18		82,762.46
03/12/2018	AP	INV	DELDUCA WELDING WELDING & REPAIR ALUM TRIM	18497	40.00		82,802.46
03/15/2018	AP	INV	AL SERRA TIRE SENSOR PRESSURES 18-10	5036955	73.50		82,875.96
03/15/2018	AP	INV	AL SERRA GLOVE COMPARTMENT DOOR HANDLE 18-36	95006422	126.96		83,002.92
03/15/2018	AP	INV	AL SERRA CREDIT	95006901		19.70	82,983.22
03/15/2018	AP	INV	AL SERRA CREDIT	5037786		50.00	82,933.22
03/15/2018	AP	INV	AL SERRA GLASS MIRROR 18-11	5038926	20.70		82,953.92
03/23/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS 18-33	15-125355	16.69		82,970.61
03/23/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS - 18-16	15-125401	9.87		82,980.48

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Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			2007-2007-863.0000 AUTO REPAIR	(Continued)			
03/26/2018	AP	INV	FLEETPRIDE PARTS AND SUPPLIES FOR MOTORPOOL	92958346	12.46		82,992.94
03/27/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5042873	51.16		83,044.10
03/31/2018	JE	JE	MECHANIC LOGS MAR 2018	8277	527.00		83,571.10
03/31/2018	JE	JE	MECHANIC LOGS MAR 2018	8277	712.89		84,283.99
03/31/2018	JE	JE	MP RATIO FOR FIXED EXPENSE ALLOC MAR	8334	241.16		84,525.15
04/06/2018	AP	INV	CRUISERS LC VLP CABLE	38301	36.00		84,561.15
04/06/2018	AP	INV	CRUISERS LC VLP CABLE	38301	12.96		84,574.11
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS 18-15	15-129136	61.88		84,635.99
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-129387	169.17		84,805.16
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS 18-14	15-130039	53.74		84,858.90
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-129103	32.23		84,891.13
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-129080	150.58		85,041.71
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-130153	44.02		85,085.73
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE CREDIT	15-129481		130.32	84,955.41
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-129147	384.22		85,339.63
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS 18-36	15-128586	38.86		85,378.49
04/11/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOIVE PARTS	15-128826	3.00		85,381.49
04/11/2018	AP	INV	MR. FRONT END, INC. ALIGNMENTS 18-6	57033	59.93		85,441.42
04/11/2018	AP	INV	MR. FRONT END, INC. ALIGNMENTS 18-7	57054	59.93		85,501.35
04/11/2018	AP	INV	MR. FRONT END, INC. ALIGNMENTS 18-10	57127	59.93		85,561.28
04/11/2018	AP	INV	SAFELITE FULFILLMENT, INC WINDSHIELD REPAIRS	06746-024828	327.89		85,889.17
04/18/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-128838	342.68		86,231.85
04/18/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-128571	244.30		86,476.15
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5041955	121.63		86,597.78
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043156	11.96		86,609.74
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043265	73.58		86,683.32
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043500	66.35		86,749.67
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043572	8.56		86,758.23
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043579	1,171.25		87,929.48
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043649	265.50		88,194.98
04/19/2018	AP	INV	AL SERRA CREDIT	5043744		50.00	88,144.98
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043897	61.28		88,206.26
04/19/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5043953	93.00		88,299.26
04/19/2018	AP	INV	BROWN & SONS AUTO PARTS AND SUPPLIES	38445-1	3.99		88,303.25
04/19/2018	AP	INV	CRUISERS PARTS	34977	116.80		88,420.05
04/19/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-129582	68.62		88,488.67
04/19/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-130734	9.99		88,498.66
04/20/2018	AP	INV	MOTOWN AUTOMOTIVE CREDIT	15-130957		2.61	88,496.05
04/20/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-130905	10.44		88,506.49
04/26/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-131001	284.40		88,790.89
04/26/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-130997	63.71		88,854.60
04/26/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-130721	77.52		88,932.12
04/26/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-130609	27.40		88,959.52
04/26/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-129883	168.85		89,128.37
04/30/2018	AP	INV	CRUISERS REPAIR IN CAR CAMERA	38394	140.00		89,268.37
04/30/2018	AP	INV	MR. FRONT END, INC. THRUST ANGLE ALIGNMENT	57230	59.93		89,328.30
04/30/2018	AP	INV	MR. FRONT END, INC. FRONT END ALIGNMENT	57425	52.94		89,381.24
04/30/2018	JE	JE	MECHANIC LOGS APR 18	8419	1,732.45		91,113.69
04/30/2018	JE	JE	MECHANIC LOGS APR 18	8419	1,280.25		92,393.94
05/04/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-131442	325.63		92,719.57
05/04/2018	AP	INV	MOTOWN AUTOMOTIVE AUTOMOTIVE PARTS	15-131551	73.70		92,793.27
05/04/2018	AP	INV	MR. FRONT END, INC. FRONT END ALIGNMENT	57546	52.94		92,846.21

Attachment: BA 3905 (3905 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			2007-2007-863.0000 AUTO REPAIR	(Continued)			
05/14/2018	AP	VOID	CRUISERS Void Invoice 34977 1542	34977		116.80	92,729.41
05/23/2018	AP	INV	AL SERRA MISC AUTO REPAIRS AND PARTS	5049595	19.94		92,749.35
05/31/2018	JE	JE	MECHANIC LOGS MAY 18	8420	448.26		93,197.61
05/31/2018	JE	JE	MECHANIC LOGS MAY 18	8420	500.88		93,698.49
06/04/2018	AP	INV	AL SERRA AUTO PARTS - RADIATOR FAN	5050262	141.75		93,840.24
06/05/2018	AP	INV	BRISTOL COLLISION SERVICE REPAIRS TO 2018 DODGE CHARGER - INS.	6064	2,850.60		96,690.84
06/05/2018	AP	INV	DELEHANTY FORD, INC. REPAIR TO POLICE VEHICLE	FOCS416932	714.97		97,405.81
06/30/2018			2007-2007-863.0000	END BALANCE	98,041.58	635.77	97,405.81
GRAND TOTALS:					98,041.58	635.77	97,405.81

Attachment: BA 3905 (3905 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2007 POLICE FUND							
07/01/2017			**2007-2007-868.0000 AUTO WASH**		BEG. BALANCE		0.00
09/12/2017	AP	INV	KAR KLEEN LLC CAR WASHES	1511	3.00		3.00
01/31/2018	JE	JE	RECL CAR WASHES	8038	1,198.00		1,201.00
01/31/2018	JE	JE	RECL CAR WASHES	8038	694.00		1,895.00
03/12/2018	AP	INV	SCRUB-A-DUB CARWASH, INC. CAR WASHES	10798	40.00		1,935.00
03/12/2018	AP	INV	SPARKLE BUGGY MANAGEMENT, INC. CAR WASHES	10786	228.00		2,163.00
03/15/2018	AP	INV	KAR KLEEN LLC CAR WASHES	1523	51.00		2,214.00
04/12/2018	AP	INV	SCRUB-A-DUB CARWASH, INC. CAR WASHES	10815	138.00		2,352.00
04/12/2018	AP	INV	SPARKLE BUGGY MANAGEMENT, INC. CAR WASHES	10820	324.00		2,676.00
05/10/2018	AP	INV	SCRUB-A-DUB CARWASH, INC. CAR WASHES	108030	116.00		2,792.00
05/10/2018	AP	INV	SPARKLE BUGGY MANAGEMENT, INC. CAR WASHES	10823	240.00		3,032.00
05/18/2018	AP	INV	KAR KLEEN LLC CAR WASHES	1530	51.00		3,083.00
06/08/2018	AP	INV	SCRUB-A-DUB CARWASH, INC. CAR WASHES	10849	111.00		3,194.00
06/30/2018			2007-2007-868.0000	END BALANCE	3,194.00	0.00	3,194.00
GRAND TOTALS:					3,194.00		3,194.00

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2007 POLICE FUND							
07/01/2017			**2007-2007-920.0000 UTILITIES**		BEG. BALANCE		0.00
07/27/2017	AP	INV	COMCAST CABLE SERVICE - PD	7/13 - 8/12/17	10.53		10.53
07/31/2017	AP	INV	MCNAUGHTON-MCKAY ELECTRICAL SUPPLIES	15369984-00	202.80		213.33
08/11/2017	AP	INV	COMCAST CABLE SERVICE - POLICE	8/13 - 9/12	10.53		223.86
08/15/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	JULY 2017	3,632.38		3,856.24
08/29/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1680876	41.04		3,897.28
08/29/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1689303	41.04		3,938.32
08/29/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MAT RENTAL - PD	1697778	41.04		3,979.36
08/31/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	AUG 2017	3,259.89		7,239.25
09/12/2017	AP	INV	GOYETTE MECHANICAL MAINT SERVICE - PD	10890608	216.00		7,455.25
09/25/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1706136	41.04		7,496.29
09/25/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1714434	41.04		7,537.33
09/25/2017	AP	INV	MCNAUGHTON-MCKAY ELECTRICAL SUPPLIES	15463730-00	202.80		7,740.13
10/12/2017	AP	INV	COMCAST CABLE SERVICE - POLICE	10/13 - 11/12/17	10.53		7,750.66
10/20/2017	AP	INV	RW MERCER CO. INC. QUARTERLY B INSPECTIONS FOR UNDERGRO	99680	250.00		8,000.66
10/20/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	SEPT 2017	3,065.03		11,065.69
10/24/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1722834	41.04		11,106.73
10/24/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1731217	41.04		11,147.77
11/06/2017	AP	INV	COMCAST CABLE SERVICE - POLICE	11/13 - 12/12/17	10.53		11,158.30
11/06/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	OCT 2017	2,714.13		13,872.43
11/20/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1739603	41.04		13,913.47
11/20/2017	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1748173	41.04		13,954.51
11/20/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES - ACCT 1000 1818 441	OCT 2017	342.82		14,297.33
11/30/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	NOV 2017	2,405.59		16,702.92
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		240.00		16,942.92
12/14/2017	AP	INV	COMCAST CABLE SERVICE - POLICE	12/13-1/12/17	10.53		16,953.45
12/14/2017	AP	INV	GOYETTE MECHANICAL MAINT SERVICE - POLICE	108913564	216.00		17,169.45
12/14/2017	AP	INV	ROCK BOTTOM STONE SUPPLY DRAGON ICE MELT SIDEWALK SALT	39693	83.86		17,253.31
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		415.42		17,668.73
12/31/2017	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	DEC 2017	3,301.33		20,970.06
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		700.04		21,670.10
01/18/2018	AP	INV	COMCAST CABLE SERVICE - POLICE	JAN/FEB	10.54		21,680.64
01/18/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1756310-00	41.04		21,721.68
01/18/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1764422-00	41.04		21,762.72
01/18/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1772658-00	41.04		21,803.76
01/18/2018	AP	INV	WIN'S ELECTRICAL SUPPLY CO. ELECTRICAL SUPPLIES	141547	12.51		21,816.27
01/18/2018	AP	INV	WIN'S ELECTRICAL SUPPLY CO. ELECTRICAL SUPPLIES	141601	2.69		21,818.96
01/18/2018	AP	INV	WIN'S ELECTRICAL SUPPLY CO. ELECTRICAL SUPPLIES	142999	14.85		21,833.81
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		271.16		22,104.97
02/06/2018	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	JAN 2018	3,003.36		25,108.33
02/15/2018	AP	INV	COMCAST CABLE SERVICE - POLICE	2/13 - 3/12/18	10.54		25,118.87
02/16/2018	AP	INV	ROCK BOTTOM STONE SUPPLY DRAGON ICE MELT SIDEWALK SALT	41704	48.89		25,167.76
02/27/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1787722	41.04		25,208.80
02/27/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1795241	41.04		25,249.84
02/27/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1802704	41.04		25,290.88
02/27/2018	AP	INV	ROCK BOTTOM STONE SUPPLY DRAGON ICE MELT SIDEWALK SALT	42470	48.93		25,339.81
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		15.15		25,354.96
03/12/2018	AP	INV	COMCAST CABLE SERVICE - POLICE	3/13 - 4/12/18	10.54		25,365.50
03/23/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1810212	41.04		25,406.54
03/23/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1817789	41.04		25,447.58
03/28/2018	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	FEB 2018	3,050.63		28,498.21
03/31/2018	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	MARCH 2018	3,238.93		31,737.14

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
			2007-2007-920.0000 UTILITIES	(Continued)			
04/06/2018	AP	INV	GOYETTE MECHANICAL MAINT SERVICE - PD	108918019	216.00		31,953.14
04/11/2018	AP	INV	COMCAST CABLE SERVICE - POLICE	4/13 - 5/12/18	10.54		31,963.68
04/30/2018	AP	INV	CONSUMERS ENERGY UTILITY CHARGES	APRIL 2018	3,117.99		35,081.67
05/09/2018	AP	INV	COMCAST CABLE SERVICE - POLICE	5/13/18 - 6/12/18	10.54		35,092.21
05/31/2018	JE	JE	RECL BLDG REPAIR CHARGES TO PROPER A	8428		3,854.78	31,237.43
06/08/2018	AP	INV	COMCAST CABLE SERVICE - POLICE	6/13 - 7/12/18	10.54		31,247.97
06/30/2018			2007-2007-920.0000	END BALANCE	35,102.75	3,854.78	31,247.97
GRAND TOTALS:					35,102.75	3,854.78	31,247.97

Attachment: BA 3905 (3905 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2007 POLICE FUND							
07/01/2017			**2007-2007-931.0000 BUILDING REPAIR**		BEG. BALANCE		0.00
08/03/2017	AP	INV	RW MERCER CO. INC. QUARTERLY CLASS B INSPECTIONS - PD	95002	250.00		250.00
08/16/2017	AP	INV	D.M. BURR MAINTENANCE SERVICE 7/2 - 7/29/2017	17483	249.76		499.76
08/28/2017	AP	INV	OSCAR W. LARSON CO. TANK REPAIRS	SRVCE000000597302	977.59		1,477.35
08/28/2017	AP	INV	YOUNG'S ENVIRONMENTAL CLEANUP, INC TANK REPAIRS	263687	2,878.74		4,356.09
08/29/2017	AP	INV	OSCAR W. LARSON CO. GAS PUMP BREAKAWAY HOSES	SRVCE000000598413	142.26		4,498.35
08/30/2017	AP	INV	GOYETTE MECHANICAL REPAIRS - LEAKING BOILER VALVES & L	108906395	682.00		5,180.35
09/11/2017	AP	INV	AMERICAN SEWER CLEANERS SEWER SERVICE - INV#276912	276912	85.00		5,265.35
09/12/2017	AP	INV	D.M. BURR LIGHT MAINTENANCE SERVICE 7/31/17 -	17624	187.32		5,452.67
09/21/2017	AP	INV	CUSTOM LAWN CARE WEED CONTROL SERVICE - PD	1535385	175.00		5,627.67
09/28/2017	AP	INV	D.M. BURR MAINTENANCE SERVICES 8/27/17 - 9/9/1	17684	46.83		5,674.50
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		82.51		5,757.01
10/06/2017	AP	INV	KLEE MFG & DIST CO FLAGS	KXBCG	63.00		5,820.01
10/06/2017	AP	INV	KLEE MFG & DIST CO FLAGS	KXBCG	57.00		5,877.01
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		69.26		5,946.27
12/01/2017	AP	INV	RW MERCER CO. INC. CLASS A OPERATOR	101569	500.00		6,446.27
12/07/2017	AP	INV	RAPID MOLD REMOVAL MOLD AIR TEST	37615	300.00		6,746.27
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		31.05		6,777.32
12/14/2017	AP	INV	LOWE'S SUPPLIES	NOV 2017	40.01		6,817.33
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		72.68		6,890.01
01/18/2018	AP	INV	RW MERCER CO. INC. QUARTERLY CLASS B INSPECTIONS	105464	250.00		7,140.01
01/18/2018	AP	INV	RW MERCER CO. INC. REPAIRS TO GAS PUMP (COMES ON BUT NO	104566	150.00		7,290.01
01/26/2018	AP	INV	GOYETTE MECHANICAL BFP ISSUES - REPLACED RUBBER KIT IN	108916529	126.10		7,416.11
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		215.38		7,631.49
02/15/2018	AP	INV	DAVE'S LOCK & SAFE KEY CUTS AND LOCKS	2326	9.00		7,640.49
02/15/2018	AP	INV	GOYETTE MECHANICAL FROZEN PIPES/HEAT ISSUES 1/5 & 1/18/	108917180	780.71		8,421.20
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		664.95		9,086.15
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		62.18		9,148.33
03/12/2018	AP	INV	KRAUS FIRE EQUIPMENT, INC ABC/FIRE EXTINGUISHER SERVICE	07819	106.00		9,254.33
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		130.08		9,384.41
04/06/2018	AP	INV	GOYETTE MECHANICAL REPLACEMENT VALVE STEM & RUBBER KIT	108918098	471.15		9,855.56
04/11/2018	AP	INV	GOYETTE MECHANICAL REMOVE/REPLACE FAILED COMPRESSED AIR	108917726	1,520.00		11,375.56
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		97.34		11,472.90
04/19/2018	AP	INV	ID NETWORKS MORPHO PALM SCANNER, DL SCANNER, INS	273227	1,185.81		12,658.71
04/26/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1825381	41.04		12,699.75
04/26/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1832924	41.04		12,740.79
04/30/2018	AP	INV	RW MERCER CO. INC. QUARTERLY CLASS B INSPECTIONS	110999	250.00		12,990.79
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		10.30		13,001.09
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		274.00		13,275.09
05/22/2018	AP	INV	GRAINGER SUPPLIES	9777800286	14.39		13,289.48
05/23/2018	AP	INV	GOYETTE MECHANICAL MAINT SERVICE	108924018	216.00		13,505.48
05/23/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1840609	41.04		13,546.52
05/23/2018	AP	INV	MAURER'S TEXTILE RENTAL FLOOR MATS - POLICE DEPARTMENT	1848455	41.04		13,587.56
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		342.56		13,930.12
05/31/2018	JE	JE	RECL BLDG REPAIR CHARGES TO PROPER A	8428	3,854.78		17,784.90
05/31/2018	JE	JE	RECL BLDG REPAIR WAGES	8429		2,339.69	15,445.21
06/05/2018	AP	INV	CUSTOM LAWN CARE WEED CONTROL SERVICE - PD	1595825	175.00		15,620.21
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		287.40		15,907.61
06/30/2018			2007-2007-931.0000	END BALANCE	18,247.30	2,339.69	15,907.61
GRAND TOTALS:					18,247.30	2,339.69	15,907.61

Attachment: BA 3905 (3905 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3906)

DOC ID: 3906

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1071-706.0000 Salaries Permanent-Mayor by $200; Increase 1001-1071-717.0000 Retirement-MERS Active-Mayor by $100; Increase 1001-1071-718.0000 Retirement-MERS Retirees-Mayor by $100; Increase 1001-1071-719.0000 Fringe Benefits-Mayor by $2,800; Increase 1001-2023-703.0000 Controller Salary-Controller by $100; Increase 1001-2023-706.0000 Salaries Permanent-Controller by $100; Increase 1001-2023-717.0000 Retirement-MERS Active-Controller by $100; Increase 1001-2023-718.0000 Retirement-MERS Retirees-Controller by $100; Increase 1001-2023-719.0000 Fringe Benefits-Controller by $1,500; Increase 1001-2065-706.0000 Salaries Permanent-City Hall by $300; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by $100; Increase 1001-2065-718.0000 Retirement-MERS Retirees-City Hall by $100; Increase 1001-2065-719.0000 Fringe Benefits-City Hall by $3,400; Decrease 1001-1071-719.0000 Fringe Benefits-Mayor by $9,000.

ATTACHMENTS:

- BA 3906 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-1071-706.0000 Salaries Permanent-Mayor by $200; Increase 1001-1071-717.0000 Retirement-MERS Active-Mayor by $100; Increase 1001-1071-718.0000 Retirement-MERS Retirees-Mayor by $100; Increase 1001-1071-719.0000 Fringe Benefits-Mayor by $2,800; Increase 1001-2023-703.0000 Controller Salary-Controller by $100; Increase 1001-2023-706.0000 Salaries Permanent-Controller by $100; Increase 1001-2023-717.0000 Retirement-MERS Active-Controller by $100; Increase 1001-2023-718.0000 Retirement-MERS Retirees-Controller by $100; Increase 1001-2023-719.0000 Fringe Benefits-Controller by $1,500; Increase 1001-2065-706.0000 Salaries Permanent-City Hall by $300; Increase 1001-2065-717.0000 Retirement-MERS Active-City Hall by $100; Increase 1001-2065-718.0000 Retirement-MERS Retirees-City Hall by $100; Increase 1001-2065-719.0000 Fringe Benefits-City Hall by $3,400; Decrease 1001-1071-719.0000 Fringe Benefits-Mayor by $9,000.

This amends the General Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3907)

DOC ID: 3907

Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-4063-708.0000 Shared Salaries-Surface Maintenance by $100; Increase 2002-4063-717.0000 Retirement-MERS Active-Surface Maintenance by $100; Increase 2002-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by $100; Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by $1,100; Increase 2002-4082-703.0000 Administration Salaries-Administration by $200; Increase 2002-4082-717.0000 Retirement MERS Active-Administration by $100; Increase 2002-4082-718.0000 Retirement-MERS Retirees-Administration by $100; 2002-4082-719.0000 Fringe Benefits-Administration by $1,600; Decrease 2002-4063-943.0000 Equipment Rental-Major Surface by $3,400.

ATTACHMENTS:

- BA 3907 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Major Streets Fund Budget as follows: Increase 2002-4063-708.0000 Shared Salaries-Surface Maintenance by $100; Increase 2002-4063-717.0000 Retirement-MERS Active-Surface Maintenance by $100; Increase 2002-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by $100; Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by $1,100; Increase 2002-4082-703.0000 Administration Salaries-Administration by $200; Increase 2002-4082-717.0000 Retirement MERS Active-Administration by $100; Increase 2002-4082-718.0000 Retirement-MERS Retirees-Administration by $100; 2002-4082-719.0000 Fringe Benefits-Administration by $1,600; Decrease 2002-4063-943.0000 Equipment Rental-Major Surface by $3,400.

This amends the Major Streets Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Increase 2003-4063-708.0000 Shared Salaries-Surface Maintenance by $100; Increase 2003-4063-717.0000 Retirement-MERS Active-Surface Maintenance by $100; Increase 2003-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by $100; Increase 2003-4063-719.0000 Fringe Benefits-Surface Maintenance by $1,200; Increase 2003-4082-703.0000 Administration Salaries-Administration by $200; Increase 2003-4082-717.0000 Retirement MERS Active-Administration by $100; Increase 2003-4082-718.0000 Retirement-MERS Retirees-Administration by $100; 2003-4082-719.0000 Fringe Benefits-Administration by $1,600; Decrease 2003-4063-943.0000 Equipment Rental-Surface Maintenance by $3,500.

ATTACHMENTS:

- BA 3908 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Local Streets Fund Budget as follows: Increase 2003-4063-708.0000 Shared Salaries-Surface Maintenance by $100; Increase 2003-4063-717.0000 Retirement-MERS Active-Surface Maintenance by $100; Increase 2003-4063-718.0000 Retirement-MERS Retirees-Surface Maintenance by $100; Increase 2003-4063-719.0000 Fringe Benefits-Surface Maintenance by $1,200; Increase 2003-4082-703.0000 Administration Salaries-Administration by $200; Increase 2003-4082-717.0000 Retirement MERS Active-Administration by $100; Increase 2003-4082-718.0000 Retirement-MERS Retirees-Administration by $100; 2003-4082-719.0000 Fringe Benefits-Administration by $1,600; Decrease 2003-4063-943.0000 Equipment Rental-Surface Maintenance by $3,500.

This amends the Local Streets Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3909)

DOC ID: 3909

Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Increase 2006-2006-706.0000 Salaries Permanent by $300; Increase 2006-2006-708.0000 Shared Salaries by $100; Increase 2006-2006-717.0000 Retirement-MERS Active by $100; Increase 2006-2006-718.0000 Retirement-MERS Retirees by $200; Increase 2006-2006-719.0000 Fringe Benefits by $4,700; Decrease 2006-2006-707.0000 Part-Time Firemen by $5,400.

ATTACHMENTS:

- BA 3909 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Fire Fund Budget as follows: Increase 2006-2006-706.0000 Salaries Permanent by $300; Increase 2006-2006-708.0000 Shared Salaries by $100; Increase 2006-2006-717.0000 Retirement-MERS Active by $100; Increase 2006-2006-718.0000 Retirement-MERS Retirees by $200; Increase 2006-2006-719.0000 Fringe Benefits by $4,700; Decrease 2006-2006-707.0000 Part-Time Firemen by $5,400.

This amends the Fire Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3910)

DOC ID: 3910

Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Increase 2007-2007-708.0000 Shared Salaries by $300; Increase 2007-2007-717.0000 Retirement-MERS Active by $100; Increase 2007-2007-718.0000 Retirement-MERS Retirees by $100; Increase 2007-2007-719.0000 Fringe Benefits by $2,800; Decrease 2007-2007-818.0000 Contractual Services by $3,300.

ATTACHMENTS:

- BA 3910 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Police Fund Budget as follows: Increase 2007-2007-708.0000 Shared Salaries by $300; Increase 2007-2007-717.0000 Retirement-MERS Active by $100; Increase 2007-2007-718.0000 Retirement-MERS Retirees by $100; Increase 2007-2007-719.0000 Fringe Benefits by $2,800; Decrease 2007-2007-818.0000 Contractual Services by $3,300.

This amends the Police Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

ADOPTED

AGENDA ITEM (ID # 3911)

DOC ID: 3911

Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Increase 2049-2061-703.0000 Administration Salaries by $100; Increase 2049-2061-708.0000 Shared Salaries by $100; Increase 2049-2061-717.0000 Retirement-MERS Active by $100; Increase 2049-2061-718.0000 Retirement-MERS Retirees by $100; Increase 2049-2061-719.0000 Fringe Benefits by $1,700; Decrease 2049-2061-966.0000 Blight Elimination Grant Expenditure by $2,100.

ATTACHMENTS:

- BA 3911 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Building Department Fund Budget as follows: Increase 2049-2061-703.0000 Administration Salaries by $100; Increase 2049-2061-708.0000 Shared Salaries by $100; Increase 2049-2061-717.0000 Retirement-MERS Active by $100; Increase 2049-2061-718.0000 Retirement-MERS Retirees by $100; Increase 2049-2061-719.0000 Fringe Benefits by $1,700; Decrease 2049-2061-966.0000 Blight Elimination Grant Expenditure by $2,100.

This amends the Building Department Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3912)

DOC ID: 3912

Approve and authorize the following 2017-2018 budget amendment in the Senior Citizens Center Fund: Increase 2069-2069-705.0000 Supervision Salaries by $400; Increase 2069-2069-708.0000 Shared Salaries by $100; Increase 2069-2069-717.0000 Retirement-MERS Active by $100; Increase 2069-2069-718.0000 Retirement-MERS Retirees by $200; Decrease 2069-2069-719.0000 Fringe Benefits by $800.

ATTACHMENTS:

- BA 3912 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Senior Citizens Center Fund Budget as follows: Increase 2069-2069-705.0000 Supervision Salaries by $400; Increase 2069-2069-708.0000 Shared Salaries by $100; Increase 2069-2069-717.0000 Retirement-MERS Active by $100; Increase 2069-2069-718.0000 Retirement-MERS Retirees by $200; Decrease 2069-2069-719.0000 Fringe Benefits by $800.

This amends the Senior Citizens Center Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3913)

DOC ID: 3913

Approve and authorize the following 2017-2018 budget amendment in the Sewer Fund: Increase 5090-5090-703.0000 Administration Salaries by $300; Increase 5090-5090-708.0000 Shared Salaries by $100; Increase 5090-5090-717.0000 Retirement-MERS Active by $100; Increase 5090-5090-718.0000 Retirement-MERS Retirees by $200; Decrease 5090-5090-719.0000 Fringe Benefits by $700.

ATTACHMENTS:

- BA 3913 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Sewer Fund Budget as follows: Increase 5090-5090-703.0000 Administration Salaries by $300; Increase 5090-5090-708.0000 Shared Salaries by $100; Increase 5090-5090-717.0000 Retirement-MERS Active by $100; Increase 5090-5090-718.0000 Retirement-MERS Retirees by $200; Decrease 5090-5090-719.0000 Fringe Benefits by $700.

This amends the Sewer Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3914)

DOC ID: 3914

Approve and authorize the following 2017-2018 budget amendment in the Water Fund: Increase 5091-5091-703.0000 Administration Salaries by $200; Increase 5091-5091-708.0000 Shared Salaries by $100; Increase 5091-5091-717.0000 Retirement-MERS Active by $100; Increase 5091-5091-718.0000 Retirement-MERS Retirees by $100; Decrease 5091-5091-719.0000 Fringe Benefits by $500.

ATTACHMENTS:

- BA 3914 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Water Fund Budget as follows: Increase 5091-5091-703.0000 Administration Salaries by $200; Increase 5091-5091-708.0000 Shared Salaries by $100; Increase 5091-5091-717.0000 Retirement-MERS Active by $100; Increase 5091-5091-718.0000 Retirement-MERS Retirees by $100; Decrease 5091-5091-719.0000 Fringe Benefits by $500.

This amends the Water Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3915)

DOC ID: 3915

Approve and authorize the following 2017-2018 budget amendment in the Information Technology Fund: Increase 6036-6036-703.0000 Administration Salaries by $400; Increase 6036-6036-717.0000 Retirement-MERS Active by $100; Increase 6036-6036-718.0000 Retirement-MERS Retirees by $200; Decrease 6036-6036-719.0000 Fringe Benefits by $700.

ATTACHMENTS:

- BA 3915 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Information Technology Fund Budget as follows: Increase 6036-6036-703.0000 Administration Salaries by $400; Increase 6036-6036-717.0000 Retirement-MERS Active by $100; Increase 6036-6036-718.0000 Retirement-MERS Retirees by $200; Decrease 6036-6036-719.0000 Fringe Benefits by $700.

This amends the Information Technology Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3916)

DOC ID: 3916

Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Increase 6061-6061-708.0000 Shared Salaries by $100; Increase 6061-6061-717.0000 Retirement-MERS Active by $100; Increase 6061-6061-718.0000 Retirement-MERS Retirees by $100; Decrease 6061-6061-719.0000 Fringe Benefits by $300.

ATTACHMENTS:

- BA 3916 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Motor Pool Fund Budget as follows: Increase 6061-6061-708.0000 Shared Salaries by $100; Increase 6061-6061-717.0000 Retirement-MERS Active by $100; Increase 6061-6061-718.0000 Retirement-MERS Retirees by $100; Decrease 6061-6061-719.0000 Fringe Benefits by $300.

This amends the Motor Pool Fund budget for the cost of the recently settled Teamsters bargaining agreement.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3917)

DOC ID: 3917

Approve and authorize the following 2017-2018 budget amendment: Increase 6036-6036-706.0000 Salaries Permanent by $1,500; Increase 6036-6036-717.0000 Retirement-MERS Active by $200; Increase 6036-6036-718.0000 Retirement-MERS Retirees by $200; Decrease 6036-6036-818.0000 Contractual Services by $1,900.

ATTACHMENTS:

- BA 3917 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Information Technology Fund Budget as follows: Increase 6036-6036-706.0000 Salaries Permanent by $1,500; Increase 6061-6061-717.0000 Retirement-MERS Active by $200; Increase 6061-6061-718.0000 Retirement-MERS Retirees by $200; Decrease 6036-6036-818.0000 Contractual Services by $1,900.

The Salaries Permanent account is currently over budget by $800. As such, I would recommend that $1,500 be added to cover estimated costs for the remainder of the fiscal year.

The Retirement-MERS Active and Retirement-MERS Retirees accounts are anticipated to be over budget by year end. As such, I would recommend adding $200 to each account to cover estimated costs for the remainder of the fiscal year.

06/14/2018 08:03 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 6036 - INFORMATION TECHNOLOGY FUND							
Revenues							
Dept 0000							
6036-0000-666.0000	INTEREST INCOME	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,100.00	1,500.00	(600.00)	0.00	600.00	71.4
6036-0000-669.0682	TECH CHARGES - SEWER	44,700.00	30,700.00	(14,000.00)	0.00	14,000.00	68.6
6036-0000-669.0683	TECH CHARGES - WATER	32,600.00	22,400.00	(10,200.00)	0.00	10,200.00	68.7
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	44,700.00	99,500.00	(45,200.00)	0.00	(54,800.00)	222.6
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	12,200.00	8,400.00	(3,800.00)	0.00	3,800.00	68.8
6036-0000-669.0686	TECH CHARGES - POLICE	48,800.00	33,600.00	(15,200.00)	0.00	15,200.00	68.8
6036-0000-669.0687	TECH CHARGES - FIRE	20,900.00	14,400.00	(6,500.00)	0.00	6,500.00	68.9
6036-0000-669.0689	TECH CHARGES - BUILDING	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	4,100.00	2,800.00	(1,300.00)	0.00	1,300.00	68.2
6036-0000-675.0000	REFUNDS & REBATES	3,000.00	65.01	0.00	0.00	2,934.99	2.1
Total Dept 0000		224,400.00	220,465.01	(100,000.00)	0.00	3,934.99	98.2
TOTAL REVENUES		224,400.00	220,465.01	(100,000.00)	0.00	3,934.99	98.2
Expenditures							
Dept 6036 - INFO TECH EXPENSES							
6036-6036-703.0000	ADMINISTRATIVE SALARY	69,700.00	67,201.02	2,757.68	0.00	2,498.98	96.4
6036-6036-706.0000	SALARIES PERMANENT	+1,500 8,600.00	9,400.20	414.02	0.00	(800.20)	109.3
6036-6036-709.0000	OVERTIME	100.00	84.41	0.00	0.00	15.59	84.4
6036-6036-717.0000	RETIREMENT - MERS ACTIVE	+200 11,700.00	11,524.71	457.00	0.00	175.29	98.5
6036-6036-718.0000	RETIREMENT - MERS RETIREES	+200 25,700.00	24,998.30	992.15	0.00	701.70	97.2
6036-6036-719.0000	FRINGE BENEFITS	31,300.00	26,886.76	1,017.10	0.00	4,413.24	85.9
6036-6036-727.0000	OFFICE SUPPLIES	9,000.00	5,256.23	0.00	486.92	3,256.85	63.8
6036-6036-757.0000	OPERATING EXPENDITURES	1,500.00	555.44	0.00	470.39	474.17	68.3
6036-6036-818.0000	CONTRACTUAL SERVICES	187,000.00	162,030.64	6,885.94	5,301.39	19,667.97	89.4
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	50,700.00	50,645.28	3,758.44	0.00	54.72	99.8
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	0.00	0.00	0.00	300.00	0.0
6036-6036-864.0000	TRAINING	3,000.00	10.00	0.00	0.00	2,990.00	0.3
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	44.86	0.00	1,230.00	725.14	63.7
6036-6036-956.0000	MISCELLANEOUS	100.00	23.75	0.00	0.00	76.25	23.7
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	1,312.19	0.00	271.99	915.82	63.3
Total Dept 6036 - INFO TECH EXPENSES		403,200.00	359,973.79	16,282.33	7,760.69	35,465.52	91.2
TOTAL EXPENDITURES		403,200.00	359,973.79	16,282.33	7,760.69	35,465.52	91.2
Fund 6036 - INFORMATION TECHNOLOGY FUND:							
TOTAL REVENUES		224,400.00	220,465.01	(100,000.00)	0.00	3,934.99	98.2
TOTAL EXPENDITURES		403,200.00	359,973.79	16,282.33	7,760.69	35,465.52	91.2
NET OF REVENUES & EXPENDITURES		(178,800.00)	(139,508.78)	(116,282.33)	(7,760.69)	(31,530.53)	82.3

06/14/2018 07:59 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 6036-6036-706.0000 TO 6036-6036-706.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 6036 INFORMATION TECHNOLOGY FUND							
07/01/2017			**6036-6036-706.0000 SALARIES PERMANENT**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		372.61		372.61
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		372.64		745.25
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		186.30	558.95
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		372.64		931.59
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		372.64		1,304.23
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		372.61		1,676.84
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		372.62		2,049.46
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		372.63		2,422.09
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		372.62		2,794.71
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		372.63		3,167.34
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		372.62		3,539.96
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		372.62		3,912.58
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		372.68		4,285.26
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		372.62		4,657.88
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		372.63		5,030.51
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		372.60		5,403.11
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		372.63		5,775.74
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		372.64		6,148.38
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		372.62		6,521.00
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		372.64		6,893.64
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		436.47		7,330.11
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		414.02		7,744.13
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		414.02		8,158.15
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		414.03		8,572.18
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		414.00		8,986.18
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		414.02		9,400.20
06/30/2018			6036-6036-706.0000	END BALANCE	9,586.50	186.30	9,400.20
GRAND TOTALS:					9,586.50	186.30	9,400.20

06/14/2018 07:58 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 6036-6036-717.0000 TO 6036-6036-717.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 6036 INFORMATION TECHNOLOGY FUND							
07/01/2017			**6036-6036-717.0000 RETIREMENT - MERS ACTIVE**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		443.43		443.43
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		443.43		886.86
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		3.65	883.21
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		443.43		1,326.64
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		443.44		1,770.08
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		443.43		2,213.51
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		443.43		2,656.94
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		443.43		3,100.37
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		443.43		3,543.80
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		443.44		3,987.24
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		443.43		4,430.67
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		443.43		4,874.10
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		443.44		5,317.54
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		531.46		5,849.00
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		443.43		6,292.43
01/18/2018	PR	CHK	SUMMARY PR 01/18/2018		308.11		6,600.54
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		443.43		7,043.97
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		443.44		7,487.41
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		443.43		7,930.84
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		443.44		8,374.28
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		443.43		8,817.71
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		443.99		9,261.70
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		443.80		9,705.50
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		443.80		10,149.30
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		443.79		10,593.09
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		474.62		11,067.71
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		457.00		11,524.71
06/30/2018			6036-6036-717.0000	END BALANCE	11,528.36	3.65	11,524.71
GRAND TOTALS:					11,528.36	3.65	11,524.71

Attachment: BA 3917 (3917 : Budget Amendment (Budget #))

06/14/2018 07:59 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 6036-6036-718.0000 TO 6036-6036-718.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 6036 INFORMATION TECHNOLOGY FUND							
07/01/2017			**6036-6036-718.0000 RETIREMENT - MERS RETIREES**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		969.33		969.33
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		969.33		1,938.66
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		19.64	1,919.02
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		961.84		2,880.86
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		961.84		3,842.70
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		961.83		4,804.53
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		961.84		5,766.37
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		961.84		6,728.21
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		961.84		7,690.05
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		961.84		8,651.89
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		961.84		9,613.73
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		961.84		10,575.57
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		961.84		11,537.41
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		1,150.64		12,688.05
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		961.84		13,649.89
01/18/2018	PR	CHK	SUMMARY PR 01/18/2018		660.82		14,310.71
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		961.84		15,272.55
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		961.83		16,234.38
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		961.83		17,196.21
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		961.84		18,158.05
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		961.83		19,119.88
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		964.90		20,084.78
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		963.81		21,048.59
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		963.82		22,012.41
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		963.82		22,976.23
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		1,029.92		24,006.15
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		992.15		24,998.30
06/30/2018			6036-6036-718.0000	END BALANCE	25,017.94	19.64	24,998.30
GRAND TOTALS:					25,017.94	19.64	24,998.30

Attachment: BA 3917 (3917 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3918)

DOC ID: 3918

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1071-867.0000 Gas & Oil-Mayor by $300; Decrease 1001-1071-868.000 Auto Wash-Mayor by $300.

ATTACHMENTS:

- BA 3918 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-1071-867.0000 Gas & Oil-Mayor by $300; Decrease 1001-1071-868.000 Auto Wash-Mayor by $300.

The Gas & Oil account is approaching its budget of $1,000. As such, I would recommend adding $300 to cover estimated expenditures for the remainder of the fiscal year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDUS
Fund 1001 - GENERAL FUND							
Expenditures							
Dept 1071 - MAYOR							
1001-1071-703.0000	SALARY	75,000.00	71,156.25	2,846.25	0.00	3,843.75	94.8
1001-1071-706.0000	SALARIES PERMANENT	57,700.00	51,147.78	1,715.88	0.00	6,552.22	88.6
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	9,100.00	8,600.25	275.11	0.00	499.75	94.5
1001-1071-718.0000	RETIREMENT - MERS RETIREES	15,500.00	14,342.89	434.14	0.00	1,157.11	92.5
1001-1071-719.0000	FRINGE BENEFITS	71,300.00	52,335.83	2,506.87	0.00	18,964.17	73.4
1001-1071-727.0000	OFFICE SUPPLIES	1,000.00	257.11	0.00	0.00	742.89	25.7
1001-1071-728.0000	INFORMATION TECH ALLOCATION	8,200.00	5,600.00	(2,600.00)	0.00	2,600.00	68.2
1001-1071-731.0000	POSTAGE	400.00	91.82	0.00	0.00	308.18	22.9
1001-1071-757.0000	OPERATING EXPENDITURES	1,000.00	166.01	0.00	0.00	833.99	16.6
1001-1071-818.0000	CONTRACTUAL SERVICE	1,000.00	225.50	0.00	0.00	774.50	22.5
1001-1071-828.0000	MEMBERSHIP & DUES	2,000.00	1,872.00	0.00	0.00	128.00	93.6
1001-1071-863.0000	AUTO REPAIR	500.00	211.54	0.00	42.51	245.95	50.8
1001-1071-864.0000	TRAINING	5,000.00	3,205.49	0.00	400.00	1,394.51	72.1
1001-1071-867.0000	GAS & OIL	+300 1,000.00	880.30	0.00	0.00	119.70	88.0
1001-1071-868.0000	AUTO WASH	-300 300.00	0.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,500.00	1,221.59	0.00	0.00	278.41	81.4
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	0.00	400.00	0.0
Total Dept 1071 - MAYOR		250,900.00	211,314.36	5,178.25	442.51	39,143.13	84.4
Dept 1091 - ELECTION							
1001-1091-706.0000	SALARIES PERMANENT	68,900.00	49,071.79	1,279.17	0.00	19,828.21	71.2
1001-1091-709.0000	OVERTIME	6,100.00	3,764.56	0.00	0.00	2,335.44	61.7
1001-1091-710.0000	FEES PER DIEM	31,000.00	24,416.18	0.00	49.00	6,534.82	78.9
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	5,000.00	2,168.68	11.25	0.00	2,831.32	43.3
1001-1091-718.0000	RETIREMENT - MERS RETIREES	39,000.00	17,870.44	61.15	0.00	21,129.56	45.8
1001-1091-719.0000	FRINGE BENEFITS	25,000.00	19,314.76	571.61	0.00	5,685.24	77.2
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	5,500.00	2,986.50	0.00	0.00	2,513.50	54.3
1001-1091-727.0000	SUPPLIES	6,000.00	2,181.32	0.00	53.33	3,765.35	37.2
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-1091-731.0000	POSTAGE	5,500.00	2,772.22	0.00	0.00	2,727.78	50.4
1001-1091-818.0000	CONTRACTUAL SERVICE	29,000.00	15,478.76	0.00	0.00	13,521.24	53.3
1001-1091-861.0000	AUTO ALLOWANCE	500.00	274.91	148.01	0.00	225.09	54.9
1001-1091-864.0000	TRAINING	3,000.00	790.86	0.00	0.00	2,209.14	26.3
1001-1091-900.0000	NOTICES	400.00	0.00	0.00	0.00	400.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	1,500.00	360.55	0.00	0.00	1,139.45	24.0
1001-1091-956.0000	MISCELLANEOUS	100.00	100.00	0.00	0.00	0.00	100.0
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	2,500.00	2,500.00	2,500.00	0.00	0.00	100.0
Total Dept 1091 - ELECTION		231,100.00	144,851.53	4,271.19	102.33	86,146.14	62.7
Dept 2009 - ASSESSOR							
1001-2009-703.0000	SALARY	75,000.00	75,000.00	3,218.75	0.00	0.00	100.0
1001-2009-706.0000	SALARIES PERMANENT	141,700.00	133,748.50	5,592.80	0.00	7,951.50	94.3
1001-2009-709.0000	OVERTIME	1,500.00	1,254.48	0.00	0.00	245.52	83.6
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	2,800.00	1,148.05	49.22	0.00	1,651.95	41.0
1001-2009-718.0000	RETIREMENT - MERS RETIREES	15,100.00	6,238.76	267.34	0.00	8,861.24	41.3
1001-2009-719.0000	FRINGE BENEFITS	83,500.00	65,686.72	3,291.50	0.00	17,813.28	78.6
1001-2009-727.0000	OFFICE SUPPLIES	1,200.00	778.70	0.00	287.74	133.56	88.87
1001-2009-728.0000	INFORMATION TECH ALLOCATION	6,100.00	4,200.00	(1,900.00)	0.00	1,900.00	68.85
1001-2009-731.0000	POSTAGE	6,700.00	6,577.69	0.00	0.00	122.31	98.17
1001-2009-757.0000	OPERATING EXPENDITURES	200.00	150.07	0.00	0.00	[illegible]	[illegible]

06/14/2018 08:20 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-1071-867.0000 TO 1001-1071-867.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-1071-867.0000 GAS & OIL**		BEG. BALANCE		0.00
08/28/2017	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	7/16 - 8/15/2017	23.74		23.74
09/26/2017	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	8/16/17 - 9/15/17	61.06		84.80
11/09/2017	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	9/16 - 10/15/17	108.92		193.72
11/28/2017	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	10/16 - 11/15/17	159.64		353.36
01/26/2018	AP	INV	SUPERFLEET MASTERCARD GAS CHARGES	12162017	34.67		388.03
01/31/2018	AP	INV	HUNTINGTON NATIONAL BANK CREDIT CARD CHARGES	DEC 2018	12.00		400.03
03/12/2018	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	1/16/18 - 2/15/18	80.41		480.44
03/12/2018	AP	INV	SUPERFLEET MASTERCARD REBATE	1/16/18 - 2/15/18		0.72	479.72
03/26/2018	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	2/16/18 - 3/15/18	159.18		638.90
05/09/2018	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	3/16/18 - 4/15/18	32.02		670.92
05/23/2018	AP	INV	SUPERFLEET MASTERCARD FUEL CHARGES	4/16 - 5/15/18	209.38		880.30
06/30/2018			1001-1071-867.0000	END BALANCE	881.02	0.72	880.30
GRAND TOTALS:					881.02	0.72	880.30

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

J.56

ADOPTED

AGENDA ITEM (ID # 3919)

DOC ID: 3919

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-2071-961.0000 Weed Cutting-Tax Reverted by $5,000; Decrease 1001-1071-719.000 Fringe Benefits-Mayor by $5,000.

ATTACHMENTS:

- BA 3919 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-2071-961.0000 Weed Cutting-Tax Reverted by $5,000; Decrease 1001-1071-719.000 Fringe Benefits-Mayor by $5,000.

The Weed Cutting-Tax Reverted account is currently over budget by $326. As such, I would recommend adding $5,000 to cover estimated expenditures for the remainder of the fiscal year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 1001 - GENERAL FUND							
Expenditures							
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	700.00	802.06	83.13	0.00	(102.06)	114.5
1001-2053-718.0000	RETIREMENT - MERS RETIREES	1,000.00	532.37	17.66	0.00	467.63	53.2
1001-2053-719.0000	FRINGE BENEFITS	10,200.00	9,802.60	110.88	0.00	397.40	96.1
1001-2053-727.0000	OFFICE SUPPLIES	600.00	480.53	49.53	46.18	73.29	87.7
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,600.00	1,100.00	(500.00)	0.00	500.00	68.7
1001-2053-731.0000	POSTAGE	15,000.00	11,381.40	0.00	0.00	3,618.60	75.8
1001-2053-757.0000	OPERATING EXPENDITURES	200.00	111.42	0.00	0.00	88.58	55.7
1001-2053-818.0000	CONTRACTUAL SERVICE	2,600.00	2,290.88	0.00	230.08	79.04	96.9
1001-2053-827.0000	TAX ROLL EXPENSE	7,500.00	6,549.56	0.00	0.00	950.44	87.3
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	0.00	50.00	50.0
1001-2053-864.0000	TRAINING	1,000.00	55.00	0.00	0.00	945.00	5.5
1001-2053-956.3000	BANKING SUPPLIES	500.00	209.56	0.00	27.28	263.16	47.3
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,476.98	23.02	98.4
Total Dept 2053 - TREASURER		66,200.00	54,624.98	663.38	1,780.52	9,794.50	85.2
Dept 2065 - CITY HALL							
1001-2065-706.0000	SALARIES PERMANENT	38,000.00	25,963.06	1,599.08	0.00	12,036.94	68.3
1001-2065-709.0000	OVERTIME	300.00	233.31	0.00	0.00	66.69	77.7
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	800.00	3,155.13	282.72	0.00	(2,355.13)	394.3
1001-2065-718.0000	RETIREMENT - MERS RETIREES	4,200.00	7,270.46	724.83	0.00	(3,070.46)	173.1
1001-2065-719.0000	FRINGE BENEFITS	16,500.00	10,779.90	206.16	0.00	5,720.10	65.3
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,517.10	0.00	63.41	2,419.49	59.6
1001-2065-728.0000	INFORMATION TECH ALLOCATION	95,000.00	65,300.00	(29,700.00)	0.00	29,700.00	68.7
1001-2065-757.0000	OPERATING EXPENDITURES	200.00	150.06	15.00	0.81	49.13	75.4
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	6,138.68	0.00	16,023.16	(15,661.84)	340.9
1001-2065-825.0000	JANITORIAL	10,000.00	8,640.00	720.00	0.00	1,360.00	86.4
1001-2065-826.0000	LEGAL	30,000.00	25,998.20	1,187.25	0.00	4,001.80	86.6
1001-2065-910.0000	BUILDING INSURANCE	4,700.00	4,724.30	0.00	0.00	(24.30)	100.5
1001-2065-920.0000	UTILITIES	45,000.00	33,219.52	0.00	0.00	11,780.48	73.8
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	28,000.00	26,192.38	2,938.60	1,636.33	171.29	99.3
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	4,800.00	1,779.65	0.00	300.00	2,720.35	43.3
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	4,900.09	438.86	317.70	482.21	91.5
1001-2065-943.0000	EQUIPMENT RENTAL	8,000.00	4,995.71	0.00	0.00	3,004.29	62.4
1001-2065-956.0401	PAYMENT ON PENSION UAL	976,000.00	976,000.00	0.00	0.00	0.00	100.0
1001-2065-977.7089	NEW EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE DEBT SERVICE	150,000.00	149,724.70	0.00	0.00	275.30	99.8
Total Dept 2065 - CITY HALL		1,432,700.00	1,358,682.25	(21,587.50)	18,341.41	55,676.34	96.1
Dept 2071 - PUBLIC SERVICE							
1001-2071-717.0000	RETIREMENT - MERS ACTIVE	0.00	15.83	11.83	0.00	(15.83)	100.0
1001-2071-718.0000	RETIREMENT - MERS RETIREES	0.00	108.77	87.08	0.00	(108.77)	100.0
1001-2071-719.0000	FRINGE BENEFITS	0.00	111.12	62.82	0.00	(111.12)	100.0
1001-2071-879.0000	PUBLIC RELATIONS	1,200.00	782.50	0.00	0.00	417.50	65.2
1001-2071-880.0000	ECONOMIC DEVELOPMENT-NEXT CORP	3,000.00	3,000.00	0.00	0.00	0.00	100.0
1001-2071-922.0000	DRAINS AT LARGE	46,000.00	45,873.15	0.00	0.00	126.85	99.7
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	0.00	77.00	99.8
1001-2071-922.0002	GILKEY CREEK INTEREST	5,000.00	4,968.58	0.00	0.00	31.42	99.3
1001-2071-926.0000	STREET LIGHTING	380,000.00	335,182.40	617.64	0.00	44,817.60	88.2
1001-2071-959.7654	DISASTER AID	10,000.00	0.00	0.00	0.00	10,000.00	0.00
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	5,000.00	1,546.56	0.00	0.00	3,453.44	30.93
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP. +5,000	16,000.00	16,325.67	634.23	0.00	(325.67)	102.04

Attachment: BA 3919 (3919 : Budget Amendment (Budget #))

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-2071-961.0000 WEED CUTTING - TAX REVERTED**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		974.27		974.27
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		408.01		1,382.28
07/31/2017	JE	JE	FICA AND RETIRE DISTRIBUTION JUL 201	7498	221.28		1,603.56
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		626.70	976.86
07/31/2017	JE	JE	EQUIPMENT RENTAL JULY 2017	7739	2,753.51		3,730.37
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		40.00		3,770.37
08/16/2017	AP	INV	D.M. BURR MAINTENANCE SERVICE 7/2 - 7/29/2017	17483	1,139.52		4,909.89
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		446.24		5,356.13
08/31/2017	JE	JE	EQUIPMENT RENTAL AUG 2017	7740	2,640.12		7,996.25
08/31/2017	JE	JE	FICA AND RETIRE DISTRIBUTION AUG 201	7763	322.14		8,318.39
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		114.51		8,432.90
09/12/2017	AP	INV	D.M. BURR LIGHT MAINTENANCE SERVICE 7/31/17 -	17624	999.02		9,431.92
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		587.36		10,019.28
09/28/2017	AP	INV	D.M. BURR MAINTENANCE SERVICES 8/27/17 - 9/9/1	17684	70.25		10,089.53
09/30/2017	JE	JE	FICA AND RETIRE DISTRIBUTION SEPT 20	7849	99.01		10,188.54
09/30/2017	JE	JE	EQUIPMENT RENTAL SEPT 2017	7851	1,290.30		11,478.84
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		191.59		11,670.43
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		28.00		11,698.43
10/31/2017	JE	JE	EQUIPMENT RENTAL OCT 2017	7875	680.69		12,379.12
10/31/2017	JE	JE	FICA AND RETIRE DISTRIBUTION OCT 201	7879	23.59		12,402.71
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		291.21		12,693.92
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		116.30		12,810.22
11/30/2017	JE	JE	FICA AND RETIRE DISTRIBUTION NOV 201	8045	198.56		13,008.78
11/30/2017	JE	JE	EQUIPMENT RENTAL - NOV 2017	8251	39.81		13,048.59
12/31/2017	JE	JE	FICA AND RETIRE DISTRIBUTION DEC 201	8046	133.68		13,182.27
01/31/2018	JE	JE	FICA AND RETIRE DISTRIBUTION JAN 201	8047	82.03		13,264.30
01/31/2018	JE	JE	RECL DRAIN ASSESSMENT TAX REVERTED P	8053	500.00		13,764.30
04/30/2018	JE	JE	EQUIPMENT RENTAL APR 2018	8303	666.21		14,430.51
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		202.00		14,632.51
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		251.60		14,884.11
05/31/2018	JE	JE	EQUIPMENT RENTAL MAY 18	8410	807.33		15,691.44
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		634.23		16,325.67
06/30/2018			1001-2071-961.0000	END BALANCE	16,952.37	626.70	16,325.67
GRAND TOTALS:					16,952.37	626.70	16,325.67

Attachment: BA 3919 (3919 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3920)

DOC ID: 3920

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-8001-717.0000 Retirement-MERS Active-Planning by $100; Increase 1001-8001-718.0000 Retirement-MERS Retirees-Planning by $1,000; Decrease 1001-8001-719.000 Fringe Benefits-Planning by $1,100; Increase 1001-8005-717.0000 Retirement-MERS Active-Zoning by $100; Increase 1001-8005-718.0000 Retirement-MERS Retirees-Zoning by $1,700; Decrease 1001-8005-719.0000 Fringe Benefits-Zoning by $1,800.

ATTACHMENTS:

- BA 3920 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 14, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-8001-717.0000 Retirement-MERS Active-Planning by $100; Increase 1001-8001-718.0000 Retirement-MERS Retirees-Planning by $1,000; Decrease 1001-8001-719.000 Fringe Benefits-Planning by $5,000; Increase 1001-8005-717.0000 Retirement-MERS Active-Zoning by $100; Increase 1001-8005-718.0000 Retirement-MERS Retirees-Zoning by $1,700; Decrease 1001-8005-719.0000 Fringe Benefits-Zoning by $1,800.

The Retirement-MERS Active and Retirement-MERS Retiree Planning accounts are anticipated to be over budget at year end. As such, I would recommend adding $100 and $1,000, respectively, to cover estimated expenditures for the remainder of the fiscal year.

The Retirement-MERS Active Zoning account is anticipated to be over budget at year end. As such, I would recommend adding $100 to cover estimated expenditures for the remainder of the fiscal year.

The Retirement-MERS Retiree Zoning account is currently over budget by $38. As such, I would recommend adding $1,700 to cover estimated expenditures for the remainder of the fiscal year.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG USED
Fund 1001 - GENERAL FUND							
Expenditures							
Total Dept 2071 - PUBLIC SERVICE		505,200.00	446,837.58	1,413.60	0.00	58,362.42	88.4
Dept 6090 - PARKS & RECREATION							
1001-6090-705.0000	RECREATION DIRECTOR STIPEND	10,000.00	9,635.38	364.58	0.00	364.62	96.3
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	1,473.59	0.00	0.00	26.41	98.2
1001-6090-709.0000	OVERTIME	600.00	138.58	0.00	0.00	461.42	23.1
1001-6090-710.0000	COMMISSION SALARIES	3,900.00	2,200.00	240.00	0.00	1,700.00	56.4
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	400.00	1,592.17	120.32	0.00	(1,192.17)	398.0
1001-6090-718.0000	RETIREMENT - MERS RETIREES	1,000.00	1,530.57	974.12	0.00	(530.57)	153.0
1001-6090-719.0000	FRINGE BENEFITS	7,000.00	3,560.95	324.38	0.00	3,439.05	50.8
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-6090-731.0000	POSTAGE	1,000.00	758.46	0.00	0.00	241.54	75.8
1001-6090-757.0000	OPERATING EXPENDITURES	3,000.00	2,309.07	0.00	0.00	690.93	76.9
1001-6090-818.0000	CONTRACTUAL SERVICES	10,000.00	1,231.50	0.00	7,068.50	1,700.00	83.0
1001-6090-938.0000	MAINT OF GROUNDS	14,000.00	6,722.53	1,758.96	131.73	7,145.74	48.9
1001-6090-943.0000	EQUIPMENT RENTAL	14,000.00	5,982.56	0.00	0.00	8,017.44	42.7
1001-6090-956.0000	MISCELLANEOUS	700.00	250.00	0.00	0.00	450.00	35.7
1001-6090-956.6090	DNR GRANT EXPENDITURES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	16,037.02	7,088.88	1,774.76	2,188.22	89.0
1001-6090-962.0000	TRAINING & MEMBERSHIPS	3,000.00	465.00	0.00	0.00	2,535.00	15.5
1001-6090-973.0000	P & R COMMUNITY EVENTS	5,000.00	592.91	0.00	2,910.07	1,497.02	70.0
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	1,900.00	0.00	100.00	0.00	100.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	4,380.41	0.00	0.22	619.37	87.6
1001-6090-973.1400	PIZZA WITH SANTA	3,000.00	2,473.10	0.00	0.00	526.90	82.4
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	14,154.07	0.00	0.00	2,845.93	83.2
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	14,553.84	4,230.83	0.00	1,446.16	90.9
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	20.99	0.00	0.00	4,479.01	0.4
1001-6090-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00	0.0
1001-6090-974.7049	PARK PROJECTS	0.00	48.00	0.00	0.00	(48.00)	100.0
Total Dept 6090 - PARKS & RECREATION		158,700.00	92,810.70	14,802.07	11,985.28	53,904.02	66.0
Dept 8001 - PLANNING							
1001-8001-706.0000	SALARIES PERMANENT	24,900.00	21,535.04	1,033.97	0.00	3,364.96	86.4
1001-8001-709.0000	OVERTIME	1,100.00	1,095.34	0.00	0.00	4.66	99.5
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	2,840.00	200.00	0.00	760.00	78.8
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	+100 500.00	310.93	131.30	0.00	189.07	62.1
1001-8001-718.0000	RETIREMENT - MERS RETIREES	+1,000 2,700.00	2,071.33	1,084.27	0.00	628.67	76.7
1001-8001-719.0000	FRINGE BENEFITS	-1,100 18,300.00	14,693.08	825.22	0.00	3,606.92	80.2
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	397.08	0.00	0.00	102.92	79.4
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	163.20	0.00	0.00	36.80	81.6
1001-8001-864.0000	TRAINING	650.00	642.43	0.00	0.00	7.57	98.8
1001-8001-900.0000	NOTICES	500.00	211.50	0.00	42.30	246.20	50.7
Total Dept 8001 - PLANNING		52,950.00	43,959.93	3,274.76	42.30	8,947.77	83.1
Dept 8005 - ZONING							
1001-8005-706.0000	SALARIES PERMANENT	24,900.00	21,533.31	1,033.85	0.00	3,366.69	86.4
1001-8005-709.0000	OVERTIME	700.00	688.46	0.00	0.00	11.54	98.3
1001-8005-710.0000	BOARD SALARIES	2,500.00	1,476.00	200.00	0.00	1,024.00	59.0
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	+100 500.00	306.59	131.31	0.00	193.41	61.32
1001-8005-718.0000	RETIREMENT - MERS RETIREES	+1,700 2,000.00	2,037.54	1,084.26	0.00	(37.54)	101.88
1001-8005-719.0000	FRINGE BENEFITS	-1,800 17,100.00	14,559.74	825.19	0.00	2,	

Attachment: BA 3920 (3920 : Budget Amendment (Budget #))

06/14/2018 09:08 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-8001-717.0000 TO 1001-8001-717.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-8001-717.0000 RETIREMENT - MERS ACTIVE**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		8.14		8.14
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		8.14		16.28
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		9.06	7.22
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		8.13		15.35
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		8.14		23.49
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		8.14		31.63
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		12.24		43.87
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		8.14		52.01
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		8.14		60.15
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		8.14		68.29
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		8.14		76.43
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		8.14		84.57
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		8.14		92.71
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		8.14		100.85
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		8.14		108.99
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		8.14		117.13
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		8.14		125.27
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		8.14		133.41
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		8.14		141.55
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		7.33		148.88
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		7.33		156.21
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		1.44		157.65
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		7.33		164.98
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		7.64		172.62
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		7.01		179.63
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		131.30		310.93
06/30/2018			1001-8001-717.0000	END BALANCE	319.99	9.06	310.93
GRAND TOTALS:					319.99	9.06	310.93

J.57.a

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-8001-718.0000 RETIREMENT - MERS RETIREES**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		44.19		44.19
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		44.19		88.38
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		48.72	39.66
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		44.19		83.85
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		44.19		128.04
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		44.19		172.23
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		77.93		250.16
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		44.19		294.35
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		44.19		338.54
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		44.19		382.73
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		44.19		426.92
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		44.19		471.11
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		44.19		515.30
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		44.20		559.50
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		44.19		603.69
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		44.19		647.88
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		44.19		692.07
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		44.19		736.26
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		44.19		780.45
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		39.78		820.23
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		39.77		860.00
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		7.73		867.73
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		39.78		907.51
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		41.43		948.94
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		38.12		987.06
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		1,084.27		2,071.33
06/30/2018			1001-8001-718.0000	END BALANCE	2,120.05	48.72	2,071.33
GRAND TOTALS:					2,120.05	48.72	2,071.33

Attachment: BA 3920 (3920 : Budget Amendment (Budget #))

06/14/2018 09:09 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-8005-717.0000 TO 1001-8005-717.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-8005-717.0000 RETIREMENT - MERS ACTIVE**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		8.13		8.13
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		8.13		16.26
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		9.06	7.20
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		8.14		15.34
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		8.13		23.47
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		8.13		31.60
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		8.13		39.73
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		8.13		47.86
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		8.13		55.99
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		8.13		64.12
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		8.13		72.25
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		8.13		80.38
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		8.13		88.51
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		8.13		96.64
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		8.13		104.77
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		8.13		112.90
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		8.13		121.03
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		8.13		129.16
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		8.13		137.29
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		7.31		144.60
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		7.31		151.91
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		1.42		153.33
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		7.31		160.64
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		7.62		168.26
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		7.02		175.28
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		131.31		306.59
06/30/2018			1001-8005-717.0000	END BALANCE	315.65	9.06	306.59
GRAND TOTALS:					315.65	9.06	306.59

06/14/2018 09:09 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-8005-718.0000 TO 1001-8005-718.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-8005-718.0000 RETIREMENT - MERS RETIREES**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		44.19		44.19
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		44.19		88.38
07/31/2017	JE		REV ACCRUED PAYROLL 6/30/17 JE 7469	7509		48.72	39.66
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		44.19		83.85
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		44.19		128.04
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		44.19		172.23
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		44.19		216.42
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		44.19		260.61
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		44.19		304.80
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		44.19		348.99
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		44.19		393.18
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		44.19		437.37
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		44.19		481.56
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		44.18		525.74
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		44.19		569.93
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		44.19		614.12
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		44.19		658.31
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		44.19		702.50
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		44.19		746.69
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		39.77		786.46
04/05/2018	PR	CHK	SUMMARY PR 04/05/2018		39.77		826.23
04/19/2018	PR	CHK	SUMMARY PR 04/19/2018		7.74		833.97
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		39.77		873.74
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		41.43		915.17
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		38.11		953.28
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		1,084.26		2,037.54
06/30/2018			1001-8005-718.0000	END BALANCE	2,086.26	48.72	2,037.54
GRAND TOTALS:					2,086.26	48.72	2,037.54

Attachment: BA 3920 (3920 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3921)

DOC ID: 3921

Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-6090-717.0000 Retirement-MERS Active-Parks & Recreation by $100; Increase 1001-6090-718.0000 Retirement-MERS Retirees-Parks & Recreation by $2,000; Decrease 1001-6090-719.000 Fringe Benefits-Parks & Recreation by $2,100.

ATTACHMENTS:

- BA 3921 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 15, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the General Fund Budget as follows: Increase 1001-6090-717.0000 Retirement-MERS Active-Parks & Recreation by $100; Increase 1001-6090-718.0000 Retirement-MERS Retirees-Parks & Recreation by $2,000; Decrease 1001-6090-719.000 Fringe Benefits-Parks & Recreation by $2,100.

The Retirement-MERS Active Parks & Recreation account is anticipated to be over budget at year end. As such, I would recommend adding $100 to cover estimated expenditures for the remainder of the fiscal year.

The Retirement-MERS Retiree Parks & Recreation account is currently over budget by $1,466. As such, I would recommend adding $2,000 to cover estimated expenditures for the remainder of the fiscal year.

Fund 1001 - GENERAL FUND
Expenditures

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG USED
	Total Dept 2071 - PUBLIC SERVICE	505,200.00	446,837.58	1,413.60	0.00	58,362.42	88.4
	Dept 6090 - PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR STIPEND	10,000.00	9,635.38	364.58	0.00	364.62	96.3
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	1,473.59	0.00	0.00	26.41	98.2
1001-6090-709.0000	OVERTIME	600.00	138.58	0.00	0.00	461.42	23.1
1001-6090-710.0000	COMMISSION SALARIES	3,900.00	2,200.00	240.00	0.00	1,700.00	56.4
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	+100 400.00	318.15	120.32	0.00	81.85	79.5
1001-6090-718.0000	RETIREMENT - MERS RETIREES	+2,000 1,000.00	2,465.59	974.12	0.00	(1,465.59)	246.5
1001-6090-719.0000	FRINGE BENEFITS	-2,100 7,000.00	3,899.95	324.38	0.00	3,100.05	55.7
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,100.00	800.00	(300.00)	0.00	300.00	72.7
1001-6090-731.0000	POSTAGE	1,000.00	758.46	0.00	0.00	241.54	75.8
1001-6090-757.0000	OPERATING EXPENDITURES	3,000.00	2,309.07	0.00	0.00	690.93	76.9
1001-6090-818.0000	CONTRACTUAL SERVICES	10,000.00	1,231.50	0.00	7,068.50	1,700.00	83.0
1001-6090-938.0000	MAINT OF GROUNDS	14,000.00	6,722.53	1,758.96	131.73	7,145.74	48.9
1001-6090-943.0000	EQUIPMENT RENTAL	14,000.00	5,982.56	0.00	0.00	8,017.44	42.7
1001-6090-956.0000	MISCELLANEOUS	700.00	250.00	0.00	0.00	450.00	35.7
1001-6090-956.6090	DNR GRANT EXPENDITURES	10,000.00	0.00	0.00	0.00	10,000.00	0.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	16,037.02	7,088.88	1,774.76	2,188.22	89.0
1001-6090-962.0000	TRAINING & MEMBERSHIPS	3,000.00	465.00	0.00	0.00	2,535.00	15.5
1001-6090-973.0000	P & R COMMUNITY EVENTS	5,000.00	592.91	0.00	2,910.07	1,497.02	70.0
1001-6090-973.1000	EASTER EGG HUNT	2,000.00	1,900.00	0.00	100.00	0.00	100.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	5,000.00	4,380.41	0.00	0.22	619.37	87.6
1001-6090-973.1400	PIZZA WITH SANTA	3,000.00	2,473.10	0.00	0.00	526.90	82.4
1001-6090-973.2000	VETERAN'S HONOR RACE	17,000.00	14,154.07	0.00	0.00	2,845.93	83.2
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,000.00	14,553.84	4,230.83	0.00	1,446.16	90.9
1001-6090-973.2004	MOVIES EXPENDITURES	4,500.00	20.99	0.00	0.00	4,479.01	0.4
1001-6090-973.2005	PATRIOT DAY HERO RACE EXPENDITURES	5,000.00	0.00	0.00	0.00	5,000.00	0.0
1001-6090-974.7049	PARK PROJECTS	0.00	48.00	0.00	0.00	(48.00)	100.0
	Total Dept 6090 - PARKS & RECREATION	158,700.00	92,810.70	14,802.07	11,985.28	53,904.02	66.0
	Dept 8001 - PLANNING						
1001-8001-706.0000	SALARIES PERMANENT	24,900.00	21,535.04	1,033.97	0.00	3,364.96	86.4
1001-8001-709.0000	OVERTIME	1,100.00	1,095.34	0.00	0.00	4.66	99.5
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	2,840.00	200.00	0.00	760.00	78.8
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	500.00	310.93	131.30	0.00	189.07	62.1
1001-8001-718.0000	RETIREMENT - MERS RETIREES	2,700.00	2,071.33	1,084.27	0.00	628.67	76.7
1001-8001-719.0000	FRINGE BENEFITS	18,300.00	14,693.08	825.22	0.00	3,606.92	80.2
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	397.08	0.00	0.00	102.92	79.4
1001-8001-828.0000	MEMBERSHIP & DUES	200.00	163.20	0.00	0.00	36.80	81.6
1001-8001-864.0000	TRAINING	650.00	642.43	0.00	0.00	7.57	98.8
1001-8001-900.0000	NOTICES	500.00	211.50	0.00	42.30	246.20	50.7
	Total Dept 8001 - PLANNING	52,950.00	43,959.93	3,274.76	42.30	8,947.77	83.1
	Dept 8005 - ZONING						
1001-8005-706.0000	SALARIES PERMANENT	24,900.00	21,533.31	1,033.85	0.00	3,366.69	86.4
1001-8005-709.0000	OVERTIME	700.00	688.46	0.00	0.00	11.54	98.3
1001-8005-710.0000	BOARD SALARIES	2,500.00	1,476.00	200.00	0.00	1,024.00	59.0
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	500.00	306.59	131.31	0.00	193.41	61.32
1001-8005-718.0000	RETIREMENT - MERS RETIREES	2,000.00	2,037.54	1,084.26	0.00	(37.54)	101.88
1001-8005-719.0000	FRINGE BENEFITS	17,100.00	14,559.74	825.19	0.00	2,	

Attachment: BA 3921 (3921 : Budget Amendment (Budget #))

06/15/2018 10:08 AM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-6090-717.0000 TO 1001-6090-717.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-6090-717.0000 RETIREMENT - MERS ACTIVE**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		96.72		96.72
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		63.55		160.27
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		9.03		169.30
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		6.09		175.39
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		0.99		176.38
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		95.07		271.45
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		95.56		367.01
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		94.57		461.58
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		95.66		557.24
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		94.74		651.98
11/30/2017	PR	CHK	SUMMARY PR 11/30/2017		93.75		745.73
12/14/2017	PR	CHK	SUMMARY PR 12/14/2017		93.75		839.48
12/28/2017	PR	CHK	SUMMARY PR 12/28/2017		93.75		933.23
01/11/2018	PR	CHK	SUMMARY PR 01/11/2018		93.75		1,026.98
01/25/2018	PR	CHK	SUMMARY PR 01/25/2018		54.69		1,081.67
02/08/2018	PR	CHK	SUMMARY PR 02/08/2018		54.69		1,136.36
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		79.27		1,215.63
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		54.75		1,270.38
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		54.75		1,325.13
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		0.49		1,325.62
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		10.92		1,336.54
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		135.31		1,471.85
05/31/2018	JE	JE	RECL SUE/BETTE MERS PMTS MADE IN ERR	8432		1,274.02	197.83
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		120.32		318.15
06/30/2018			1001-6090-717.0000	END BALANCE	1,592.17	1,274.02	318.15
GRAND TOTALS:					1,592.17	1,274.02	318.15

06/15/2018 10:09 AM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 1001-6090-718.0000 TO 1001-6090-718.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 1001 GENERAL FUND							
07/01/2017			**1001-6090-718.0000 RETIREMENT - MERS RETIREES**		BEG. BALANCE		0.00
07/13/2017	PR	CHK	SUMMARY PR 07/13/2017		215.20		215.20
07/27/2017	PR	CHK	SUMMARY PR 07/27/2017		142.53		357.73
08/10/2017	PR	CHK	SUMMARY PR 08/10/2017		69.74		427.47
08/24/2017	PR	CHK	SUMMARY PR 08/24/2017		43.34		470.81
09/07/2017	PR	CHK	SUMMARY PR 09/07/2017		5.36		476.17
09/21/2017	PR	CHK	SUMMARY PR 09/21/2017		7.17		483.34
10/05/2017	PR	CHK	SUMMARY PR 10/05/2017		9.81		493.15
10/19/2017	PR	CHK	SUMMARY PR 10/19/2017		4.47		497.62
11/02/2017	PR	CHK	SUMMARY PR 11/02/2017		10.34		507.96
11/16/2017	PR	CHK	SUMMARY PR 11/16/2017		5.40		513.36
02/22/2018	PR	CHK	SUMMARY PR 02/22/2018		194.33		707.69
03/08/2018	PR	CHK	SUMMARY PR 03/08/2018		0.34		708.03
03/22/2018	PR	CHK	SUMMARY PR 03/22/2018		0.34		708.37
05/03/2018	PR	CHK	SUMMARY PR 05/03/2018		2.65		711.02
05/17/2018	PR	CHK	SUMMARY PR 05/17/2018		77.02		788.04
05/31/2018	PR	CHK	SUMMARY PR 05/31/2018		1,042.43		1,830.47
05/31/2018	JE	JE	RECL SUE/BETTE MERS PMTS MADE IN ERR	8430		1,274.02	556.45
05/31/2018	JE		TO REVERSE MANUAL JOURNAL ENTRY: 843	8431	1,274.02		1,830.47
05/31/2018	JE	JE	RECL SUE/BETTE MERS PMTS MADE IN ERR	8432		339.00	1,491.47
06/14/2018	PR	CHK	SUMMARY PR 06/14/2018		974.12		2,465.59
06/30/2018			1001-6090-718.0000	END BALANCE	4,078.61	1,613.02	2,465.59
GRAND TOTALS:					4,078.61	1,613.02	2,465.59

Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-4063-705.0000 Supervision Salaries-Surface Maintenance by $2,000; Decrease 2002-4063-706.0000 Salaries Permanent-Surface Maintenance by $2,000; Decrease 2002-4068-705.0000 Supervision Salaries-Trees & Shrubs by $1,500; Decrease 2002-4068-706.0000 Salaries Permanent-Trees & Shrubs by $1,000; Increase 2002-4068-717.0000 Retirement-MERS Active-Trees & Shrubs by $100; Increase 2002-4069-718.0000 Retirement-MERS Retirees-Trees & Shrubs by $500; Increase 2002-4069-705.0000 Supervision Salaries-Drainage by $1,500; Increase 2002-4069-706.0000 Salaries Permanent-Drainage by $1,000; Increase 2002-4069-717.0000 Retirement MERS-Active-Drainage by $200; Increase 2002-4069-718.0000 Retirement-MERS Retirees-Drainage by $2,000; Decrease 2002-4069-818.0000 Contractual Services-Drainage by $2,800; Increase 2002-4074-705.0000 Supervision Salaries-Traffic Signs by $500; Decrease 2002-4074-706.0000 Salaries Permanent-Traffic Signs by $500.

ATTACHMENTS:

- BA 3922 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 15, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Major Streets Fund Budget as follows: Increase 2002-4063-705.0000 Supervision Salaries-Surface Maintenance by $2,000; Decrease 2002-4063-706.0000 Salaries Permanent-Surface Maintenance by $2,000; Decrease 2002-4068-705.0000 Supervision Salaries-Trees & Shrubs by $1,500; Decrease 2002-4068-706.0000 Salaries Permanent-Trees & Shrubs by $1,000; Increase 2002-4068-717.0000 Retirement-MERS Active-Trees & Shrubs by $100; Increase 2002-4069-718.0000 Retirement-MERS Retirees-Trees & Shrubs by $500; Increase 2002-4069-705.0000 Supervision Salaries-Drainage by $1,500; Increase 2002-4069-706.0000 Salaries Permanent-Drainage by $1,000; Increase 2002-4069-717.0000 Retirement MERS-Active-Drainage by $200; Increase 2002-4069-718.0000 Retirement-MERS Retirees-Drainage by $2,000; Decrease 2002-4069-818.0000 Contractual Services-Drainage by $2,800; Increase 2002-4074-705.0000 Supervision Salaries-Traffic Signs by $500; Decrease 2002-4074-706.0000 Salaries Permanent-Traffic Signs by $500.

Transfer funds within the Major Streets Fund budget to cover anticipated expenditures in the salary and benefit accounts.

Attachment: BA 3922 (3922 : Budget Amendment (Budget #))

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDG USED
Fund 2002 - MAJOR STREETS							
Revenues							
Dept 0000							
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,800.00	3,138.95	0.00	0.00	2,661.05	54.1
2002-0000-556.0000	STATE REVENUE PA 82	268,400.00	268,425.71	0.00	0.00	(25.71)	100.0
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,768,900.00	2,353,093.46	479,171.57	0.00	415,806.54	84.9
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	0.00	78,500.00	0.0
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	1,509,300.00	1,509,295.99	0.00	0.00	4.01	100.0
2002-0000-649.0000	MATERIAL SALES	6,000.00	4,812.44	0.00	0.00	1,187.56	80.2
2002-0000-666.0000	INTEREST INCOME	500.00	0.00	0.00	0.00	500.00	0.0
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	0.00	100.00	0.0
2002-0000-678.0000	REIMBURSEMENT INCOME	3,000.00	2,700.00	0.00	0.00	300.00	90.0
2002-0000-694.0000	MISCELLANEOUS	13,400.00	0.00	0.00	0.00	13,400.00	0.0
Total Dept 0000		4,653,900.00	4,141,466.55	479,171.57	0.00	512,433.45	88.9
TOTAL REVENUES		4,653,900.00	4,141,466.55	479,171.57	0.00	512,433.45	88.9
Expenditures							
Dept 4051 - CONSTRUCTION							
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	9.22	6.94	0.00	(9.22)	100.0
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	50.06	37.70	0.00	(50.06)	100.0
2002-4051-719.0000	FRINGE BENEFITS	0.00	111.54	84.00	0.00	(111.54)	100.0
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	3,000.00	0.00	0.00	0.00	3,000.00	0.0
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	104,000.00	6,391.24	0.00	15,602.97	82,005.79	21.1
2002-4051-802.7589	BRISTOL RD BRIDGE	206,000.00	157,886.62	0.00	3,373.95	44,739.43	78.2
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	83,800.00	70,259.11	0.00	1,505.75	12,035.14	85.6
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	289,000.00	156,091.57	0.00	45,908.84	86,999.59	69.9
2002-4051-802.7594	CHIP SEAL	148,500.00	148,360.00	0.00	0.00	140.00	99.9
2002-4051-802.7595	DWRF REPAIRS	27,500.00	27,375.91	0.00	0.00	124.09	99.5
2002-4051-802.7597	CENTER RD (LIPPINCOTT TO LAPEER)	504,000.00	49,484.06	788.73	121,632.54	332,883.40	33.9
2002-4051-802.7599	SAGINAW ST. (BRISTOL - HEMPHILL)	103,500.00	37.05	0.00	0.00	103,462.95	0.0
2002-4051-802.7600	POTTER RD. (EGLESTON - BELSAY)	120,000.00	120,000.00	0.00	0.00	0.00	100.0
2002-4051-802.7602	PA 82 ROAD PRESERVATION	268,400.00	0.00	0.00	100,000.00	168,400.00	37.2
Total Dept 4051 - CONSTRUCTION		1,857,700.00	736,056.38	917.37	288,024.05	833,619.57	55.1
Dept 4063 - SURFACE MAINTENANCE							
2002-4063-705.0000	SUPERVISION SALARIES	+2,000 42,000.00	40,388.96	1,515.71	0.00	1,611.04	96.1
2002-4063-706.0000	SALARIES PERMANENT	-2,000 119,000.00	100,426.31	3,253.26	0.00	18,573.69	84.3
2002-4063-708.0000	SHARED SALARIES	28,500.00	27,499.87	1,023.48	0.00	1,000.13	96.4
2002-4063-709.0000	OVERTIME	4,700.00	2,884.04	143.73	0.00	1,815.96	61.3
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	13,100.00	11,870.51	355.22	0.00	1,229.49	90.6
2002-4063-718.0000	RETIREMENT - MERS RETIREES	66,600.00	58,530.79	1,997.79	0.00	8,069.21	87.8
2002-4063-719.0000	FRINGE BENEFITS	115,700.00	97,998.67	3,226.28	0.00	17,701.33	84.7
2002-4063-751.0000	PATCH	50,000.00	42,663.61	3,228.44	3,653.75	3,682.64	92.6
2002-4063-752.0000	GRAVEL	20,000.00	7,426.50	0.00	2,507.31	10,066.19	49.6
2002-4063-757.0000	OPERATING EXPENDITURES	5,000.00	1,635.17	0.00	1,942.96	1,421.87	71.5
2002-4063-818.0000	CONTRACTUAL SERVICE	5,000.00	5,000.00	0.00	16,581.00	(16,581.00)	431.6
2002-4063-818.2000	CONTRACTUAL SERVICE - CRACK SEAL	75,000.00	74,430.00	0.00	570.00	0.00	100.0
2002-4063-818.3000	CONTRACTUAL SERVICE - STREET SWEEPING	30,000.00	23,594.90	0.00	2,679.36	3,725.74	87.5
2002-4063-943.0000	EQUIPMENT RENTAL	130,000.00	100,055.57	0.00	0.00	29,944.43	76.9
Total Dept 4063 - SURFACE MAINTENANCE		704,600.00	594,404.90	14,743.91	27,934.38	82,260.72	88.33

GL NUMBER	DESCRIPTION		2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BD US
Fund 2002 - MAJOR STREETS								
Expenditures								
Dept 4068 - TREES & SHRUBS								
2002-4068-705.0000	SUPERVISION SALARIES	-1,500	2,500.00	455.85	0.00	0.00	2,044.15	18.2
2002-4068-706.0000	SALARIES PERMANENT	-1,000	3,200.00	682.26	0.00	0.00	2,517.74	21.3
2002-4068-709.0000	OVERTIME		400.00	0.00	0.00	0.00	400.00	0.0
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	+100	100.00	90.46	0.00	0.00	9.54	90.4
2002-4068-718.0000	RETIREMENT - MERS RETIREES	+500	600.00	558.54	0.00	0.00	41.46	93.0
2002-4068-719.0000	FRINGE BENEFITS		2,700.00	399.99	0.00	0.00	2,300.01	14.8
2002-4068-818.0000	CONTRACTUAL SERVICE		5,000.00	598.09	0.00	0.00	4,401.91	11.9
2002-4068-943.0000	EQUIPMENT RENTAL		2,200.00	1,281.17	0.00	0.00	918.83	58.2
Total Dept 4068 - TREES & SHRUBS			16,700.00	4,066.36	0.00	0.00	12,633.64	24.3
Dept 4069 - DRAINAGE								
2002-4069-705.0000	SUPERVISION SALARIES	+1,500	8,400.00	8,419.37	63.38	0.00	(19.37)	100.2
2002-4069-706.0000	SALARIES PERMANENT	+1,000	13,700.00	12,838.70	90.26	0.00	861.30	93.7
2002-4069-709.0000	OVERTIME		3,400.00	2,594.12	0.00	0.00	805.88	76.3
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	+200	1,800.00	1,726.62	8.85	0.00	73.38	95.9
2002-4069-718.0000	RETIREMENT - MERS RETIREES	+2,000	10,700.00	10,672.07	70.79	0.00	27.93	99.7
2002-4069-719.0000	FRINGE BENEFITS		10,500.00	9,045.10	16.09	0.00	1,454.90	86.1
2002-4069-757.0000	OPERATING EXPENDITURES		6,000.00	2,415.91	0.00	4,393.71	(809.62)	113.4
2002-4069-818.0000	CONTRACTUAL SERVICE	-2,800	48,500.00	36,979.04	0.00	3,909.48	7,611.48	84.3
2002-4069-943.0000	EQUIPMENT RENTAL		25,000.00	17,957.53	0.00	0.00	7,042.47	71.8
Total Dept 4069 - DRAINAGE			128,000.00	102,648.46	249.37	8,303.19	17,048.35	86.6
Dept 4074 - TRAFFIC SIGNS								
2002-4074-705.0000	SUPERVISION SALARIES	+500	3,500.00	3,421.45	0.00	0.00	78.55	97.7
2002-4074-706.0000	SALARIES PERMANENT	-500	6,900.00	3,974.17	0.00	0.00	2,925.83	57.6
2002-4074-709.0000	OVERTIME		1,100.00	1,066.80	0.00	0.00	33.20	96.9
2002-4074-717.0000	RETIREMENT - MERS ACTIVE		600.00	599.04	0.00	0.00	0.96	99.8
2002-4074-718.0000	RETIREMENT - MERS RETIREES		4,100.00	4,029.72	0.00	0.00	70.28	98.2
2002-4074-719.0000	FRINGE BENEFITS		5,400.00	2,709.71	0.00	0.00	2,690.29	50.1
2002-4074-757.0000	OPERATING EXPENDITURES		1,500.00	101.90	0.00	11.37	1,386.73	7.5
2002-4074-757.7100	MATERIAL SIGNS		9,000.00	1,818.89	0.00	817.84	6,363.27	29.3
2002-4074-818.0000	CONTRACTUAL SERVICE		276,300.00	173,790.80	16,646.22	5,083.21	97,425.99	64.7
2002-4074-943.0000	EQUIPMENT RENTAL		3,800.00	2,866.55	0.00	0.00	933.45	75.4
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN		25,000.00	1,505.17	0.00	3,327.91	20,166.92	19.3
Total Dept 4074 - TRAFFIC SIGNS			337,200.00	195,884.20	16,646.22	9,240.33	132,075.47	60.8
Dept 4077 - PAVEMENT MARK								
2002-4077-818.0000	CONTRACTUAL SERVICES		80,000.00	0.00	0.00	0.00	80,000.00	0.0
Total Dept 4077 - PAVEMENT MARK			80,000.00	0.00	0.00	0.00	80,000.00	0.0
Dept 4078 - WINTER MAINTENANCE								
2002-4078-705.0000	SUPERVISION SALARIES		5,300.00	5,218.48	0.00	0.00	81.52	98.4
2002-4078-706.0000	SALARIES PERMANENT		16,400.00	16,306.29	0.00	0.00	93.71	99.4
2002-4078-709.0000	OVERTIME		17,300.00	17,231.95	0.00	0.00	68.05	99.61
2002-4078-717.0000	RETIREMENT - MERS ACTIVE		1,300.00	1,263.95	0.00	0.00	36.05	97.23
2002-4078-718.0000	RETIREMENT - MERS RETIREES		7,100.00	7,096.24	0.00	0.00	[illegible]	[illegible]
2002-4078-719.0000	FRINGE BENEFITS		8,100.00	8,077.95	0.00	0.00		

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3936)

DOC ID: 3936

Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Increase 6061-0000-650.0608 Material Sales-Salt by $26,000; Increase 6061-6061-748.7008 Salt by $26,000.

ATTACHMENTS:

- BA 3936 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 15, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Motor Pool Fund Budget as follows: Increase 6061-0000-650.0608 Material Sales-Salt by $26,000; Increase 6061-6061-748.7008 Salt by $26,000.

This budget amendment increases the salt revenue and expenditures accounts to reflect the increased usage of salt during the fiscal year after the yearend inventory adjustment.

06/15/2018 02:25 PM
User: moffittk
DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

Fund 6061 - MOTOR POOL
Revenues
Dept 0000

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDG USED
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00	500.00	0.00
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	1,318.04	0.00	3,681.96	26.3
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	14,000.00	2,906.72	0.00	11,093.28	20.7
6061-0000-650.0608	MATERIAL SALES - SALT	+26,000 184,800.00	210,793.66	26,000.00	(25,993.66)	114.0
6061-0000-650.0609	MATERIAL SALES - GRAVEL	40,000.00	11,669.25	0.00	28,330.75	29.1
6061-0000-650.0610	SALE OF GAS	45,000.00	16,475.19	8,985.93	28,524.81	36.6
6061-0000-650.0670	SALE OF SCRAP	500.00	2,659.75	0.00	(2,159.75)	531.9
6061-0000-666.0000	INTEREST INCOME	3,600.00	0.00	0.00	3,600.00	0.0
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	192,000.00	144,461.56	0.00	47,538.44	75.2
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	284,000.00	240,128.54	0.00	43,871.46	84.5
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	80,000.00	55,812.56	0.00	24,187.44	69.7
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	98,722.68	0.00	26,277.32	78.9
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	26,500.00	22,246.60	0.00	4,253.40	83.9
6061-0000-669.0685	GEN FUND EQUPMENT REPAIR	20,000.00	9,056.77	0.00	10,943.23	45.2
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	3,911.66	0.00	2,088.34	65.1
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	18,000.00	16,027.74	0.00	1,972.26	89.0
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	26,000.00	14,967.33	0.00	11,032.67	57.5
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	9,000.00	4,202.62	0.00	4,797.38	46.7
6061-0000-669.0693	DDA EQUIPMENT RENTAL	2,600.00	1,190.99	0.00	1,409.01	45.8
6061-0000-673.0000	SALE OF ASSETS	20,000.00	17,727.77	0.00	2,272.23	88.6
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00	9,000.00	0.0
6061-0000-678.0000	REIMBURSEMENT INCOME	94,900.00	90,443.07	0.00	4,456.93	95.3
Total Dept 0000		1,206,400.00	964,722.50	34,985.93	241,677.50	79.9
TOTAL REVENUES		1,206,400.00	964,722.50	34,985.93	241,677.50	79.9

Expenditures
Dept 6061 - MOTOR POOL EXPENSES

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDG USED
6061-6061-706.0000	SALARIES PERMANENT	95,900.00	39,118.88	3,025.71	56,781.12	40.7
6061-6061-706.7007	EQUIPMENT MAINTENANCE	15,200.00	13,412.59	52.10	1,787.41	88.2
6061-6061-708.0000	SHARED SALARIES	6,900.00	5,866.04	248.88	1,033.96	85.0
6061-6061-709.0000	OVERTIME	6,400.00	1,984.61	37.35	4,415.39	31.0
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	3,700.00	1,577.42	66.18	2,122.58	42.6
6061-6061-718.0000	RETIREMENT - MERS RETIREES	13,900.00	8,132.71	280.37	5,767.29	58.5
6061-6061-719.0000	FRINGE BENEFITS	65,500.00	29,984.29	2,741.71	35,515.71	45.7
6061-6061-728.0000	INFORMATION TECH ALLOCATION	12,200.00	8,400.00	(3,800.00)	3,800.00	68.8
6061-6061-746.7006	CULVERTS	5,000.00	1,318.04	0.00	3,681.96	26.3
6061-6061-747.7009	GRAVEL	40,000.00	11,669.25	0.00	28,330.75	29.1
6061-6061-748.7008	SALT	+26,000 184,800.00	210,793.66	26,000.00	(25,993.66)	114.0
6061-6061-749.7007	TRAFFIC SIGNS	4,200.00	2,906.72	0.00	1,293.28	69.2
6061-6061-757.0000	OPERATING EXPENDITURES	50,000.00	9,582.04	871.59	40,417.96	19.1
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	20,000.00	10,189.38	1,290.61	9,810.62	50.9
6061-6061-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,200.00	4,200.00	0.00	0.00	100.0
6061-6061-818.0000	CONTRACTUAL SERVICE	1,000.00	376.29	76.50	623.71	37.6
6061-6061-864.0000	TRAINING	3,000.00	148.99	0.00	2,851.01	4.9
6061-6061-867.0000	GAS & OIL	120,000.00	71,427.88	0.00	48,572.12	59.5
6061-6061-910.0000	VEHICLE INSURANCE	50,000.00	46,889.15	0.00	3,110.85	93.78
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	3,482.03	0.00	(482.03)	116.07
6061-6061-920.0000	UTILITIES	15,000.00	10,620.09	0.00	4,379.91	70.80
6061-6061-934.0000	EQUIPMENT REPAIRS	188,200.00	156,993.54	3,033.00	31,[illegible]	[illegible]

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 6061-0000-650.0608 TO 6061-0000-650.0608
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 6061 MOTOR POOL							
07/01/2017			**6061-0000-650.0608 MATERIAL SALES - SALT**		BEG. BALANCE		0.00
10/31/2017	JE	JE	JOB WORK ORDERS OCT 2017	7898		889.95	(889.95)
12/31/2017	JE	JE	JOB WORK ORDERS DEC 2017	8043		65,753.55	(66,643.50)
12/31/2017	JE	JE	JOB WO-ATH DEC 2017	8294		640.80	(67,284.30)
01/31/2018	JE	JE	JOB WORK ORDERS JAN 2018	8044		53,400.00	(120,684.30)
01/31/2018	JE	JE	JOB WO-ATH JAN 2018	8295		160.20	(120,844.50)
02/28/2018	JE	JE	JOB WORK ORDERS FEB 2018	8296		30,865.20	(151,709.70)
03/31/2018	JE	JE	JOB WORK ORDERS MAR 2018	8297		25,765.50	(177,475.20)
04/30/2018	JE	JE	JOB WORK ORDERS APR 2018	8298		6,755.10	(184,230.30)
05/16/2018	JE	JE	PHYSICAL INV ADJ MAY 2018	8300		563.36	(184,793.66)
06/15/2018	JE	JE	PHY INV ADJ JUNE 18	8435		26,000.00	(210,793.66)
06/30/2018			6061-0000-650.0608	END BALANCE	0.00	210,793.66	(210,793.66)
GRAND TOTALS:						210,793.66	(210,793.66)

J.60.a

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 6061 MOTOR POOL							
07/01/2017			**6061-6061-748.7008 SALT**		BEG. BALANCE		0.00
10/31/2017	JE	JE	JOB WORK ORDERS OCT 2017	7898	889.95		889.95
12/31/2017	JE	JE	JOB WORK ORDERS DEC 2017	8043	65,753.55		66,643.50
12/31/2017	JE	JE	JOB WO-ATH DEC 2017	8294	640.80		67,284.30
01/31/2018	JE	JE	JOB WORK ORDERS JAN 2018	8044	53,400.00		120,684.30
01/31/2018	JE	JE	JOB WO-ATH JAN 2018	8295	160.20		120,844.50
02/28/2018	JE	JE	JOB WORK ORDERS FEB 2018	8296	30,865.20		151,709.70
03/31/2018	JE	JE	JOB WORK ORDERS MAR 2018	8297	25,765.50		177,475.20
04/30/2018	JE	JE	JOB WORK ORDERS APR 2018	8298	6,755.10		184,230.30
05/16/2018	JE	JE	PHYSICAL INV ADJ MAY 2018	8300	563.36		184,793.66
06/15/2018	JE	JE	PHY INV ADJ JUNE 18	8435	26,000.00		210,793.66
06/30/2018			6061-6061-748.7008	END BALANCE	210,793.66	0.00	210,793.66
GRAND TOTALS:					210,793.66		210,793.66

Attachment: BA 3936 (3936 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

J.61

AGENDA ITEM (ID # 3935)

DOC ID: 3935

Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Increase 2003-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by $15,600; Decrease 2003-4069-719.0000 Fringe Benefits-Drainage by $15,600.

ATTACHMENTS:

- BA 3935 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 15, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Local Streets Fund Budget as follows: Increase 2003-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by $15,600; Decrease 2003-4069-719.0000 Fringe Benefits-Drainage by $15,600.

The Operating Expenditures-Salt line item is over spent by $15,589 after the yearend inventory adjustment. As such, I recommend that $15,600 is added to that line item.

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD USED
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4069-709.0000	OVERTIME	1,000.00	430.80	0.00	569.20	43.0
2003-4069-717.0000	RETIREMENT - MERS ACTIVE	2,100.00	1,753.49	0.00	346.51	83.5
2003-4069-718.0000	RETIREMENT - MERS RETIREES	12,500.00	10,785.28	0.00	1,714.72	86.2
2003-4069-719.0000	FRINGE BENEFITS	−15,600 37,200.00	7,135.99	0.00	30,064.01	19.1
2003-4069-757.0000	OPERATING EXPENDITURES	7,000.00	4,547.45	0.00	2,452.55	64.9
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	21,779.38	3,687.50	23,220.62	48.4
2003-4069-943.0000	EQUIPMENT RENTAL	35,000.00	16,503.96	0.00	18,496.04	47.1
Total Dept 4069 - DRAINAGE		176,600.00	83,313.91	3,687.50	93,286.09	47.1
Dept 4074 - TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	5,100.00	2,976.65	0.00	2,123.35	58.3
2003-4074-706.0000	SALARIES PERMANENT	6,400.00	1,814.16	0.00	4,585.84	28.3
2003-4074-709.0000	OVERTIME	300.00	132.86	0.00	167.14	44.2
2003-4074-717.0000	RETIREMENT - MERS ACTIVE	700.00	509.46	0.00	190.54	72.7
2003-4074-718.0000	RETIREMENT - MERS RETIREES	3,900.00	3,423.00	0.00	477.00	87.7
2003-4074-719.0000	FRINGE BENEFITS	8,200.00	1,467.95	0.00	6,732.05	17.9
2003-4074-757.0000	OPERATING EXPENDITURES	1,000.00	152.85	0.00	847.15	15.2
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	1,631.12	0.00	3,368.88	32.6
2003-4074-943.0000	EQUIPMENT RENTAL	5,000.00	2,464.97	0.00	2,535.03	49.3
Total Dept 4074 - TRAFFIC SIGNS		35,600.00	14,573.02	0.00	21,026.98	40.9
Dept 4078 - WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	5,700.00	5,695.93	0.00	4.07	99.9
2003-4078-706.0000	SALARIES PERMANENT	15,800.00	14,735.50	0.00	1,064.50	93.2
2003-4078-709.0000	OVERTIME	8,100.00	8,021.26	0.00	78.74	99.0
2003-4078-717.0000	RETIREMENT - MERS ACTIVE	1,500.00	1,458.32	0.00	41.68	97.2
2003-4078-718.0000	RETIREMENT - MERS RETIREES	9,000.00	8,054.38	0.00	945.62	89.4
2003-4078-719.0000	FRINGE BENEFITS	10,900.00	6,073.42	0.00	4,826.58	55.7
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	+15,600 44,300.00	59,888.51	15,600.00	(15,588.51)	135.1
2003-4078-943.0000	EQUIPMENT RENTAL	78,000.00	76,337.69	0.00	1,662.31	97.8
Total Dept 4078 - WINTER MAINTENANCE		173,300.00	180,265.01	15,600.00	(6,965.01)	104.0
Dept 4081 - ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	800.00	106.07	0.00	693.93	13.2
2003-4081-706.0000	SALARIES PERMANENT	1,500.00	677.09	221.60	822.91	45.1
2003-4081-709.0000	OVERTIME	300.00	225.00	0.00	75.00	75.0
2003-4081-717.0000	RETIREMENT - MERS ACTIVE	200.00	29.94	1.95	170.06	14.9
2003-4081-718.0000	RETIREMENT - MERS RETIREES	900.00	157.71	10.59	742.29	17.5
2003-4081-719.0000	FRINGE BENEFITS	1,300.00	222.49	23.09	1,077.51	17.1
2003-4081-943.0000	EQUIPMENT RENTAL	3,000.00	790.60	0.00	2,209.40	26.3
Total Dept 4081 - ROADSIDE CLEANUP		8,000.00	2,208.90	257.23	5,791.10	27.6
Dept 4082 - ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	30,100.00	28,806.81	1,168.47	1,293.19	95.70
2003-4082-705.0000	SUPERVISION SALARIES	0.00	803.71	394.87		

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GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2003-4078-757.0000 TO 2003-4078-757.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2003 LOCAL STREETS							
07/01/2017			**2003-4078-757.0000 OPERATING EXPENDITURES - SA**		BEG. BALANCE		0.00
12/31/2017	JE	JE	JOB WORK ORDERS DEC 2017	8043	15,989.30		15,989.30
01/31/2018	JE	JE	JOB WORK ORDERS JAN 2018	8044	14,685.00		30,674.30
02/27/2018	AP	INV	LOWE'S CREDIT CARD CHARGES	JAN 2018	38.87		30,713.17
02/28/2018	JE	JE	JOB WORK ORDERS FEB 2018	8296	6,675.00		37,388.17
03/31/2018	JE	JE	JOB WORK ORDERS MAR 2018	8297	4,005.00		41,393.17
04/30/2018	JE	JE	JOB WORK ORDERS APR 2018	8298	2,670.00		44,063.17
05/16/2018	JE	JE	PHYSICAL INV ADJ MAY 2018	8300	225.34		44,288.51
06/15/2018	JE	JE	PHY INV ADJ JUNE 18	8435	15,600.00		59,888.51
06/30/2018			2003-4078-757.0000	END BALANCE	59,888.51	0.00	59,888.51
GRAND TOTALS:					59,888.51		59,888.51

Attachment: BA 3935 (3935 : Budget Amendment (Budget #))

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Karen Moffitt
Department Head: Karen Moffitt

AGENDA ITEM (ID # 3933)

DOC ID: 3933

Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by $10,400; Decrease 2002-4074-818.0000 Contractual Service-Traffic Signs by $10,400.

ATTACHMENTS:

- BA 3933 (PDF)

INTEROFFICE MEMORANDUM

To: Mayor Paula Zelenko
From: Controller Karen Moffitt
Date: June 15, 2018

Re: Memo of Explanation for
City Council Meeting of 6/18/2018

Madam Mayor:

I am requesting that Council approve a budget amendment within the Major Streets Fund Budget as follows: Increase 2002-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by $10,400; Decrease 2002-4074-818.0000 Contractual Service-Traffic Signs by $10,400.

The Operating Expenditures-Salt line item is over spent by $10,326 after the yearend inventory adjustment. As such, I recommend that $10,400 is added to that line item.

PERIOD ENDING 06/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4078-706.0000	SALARIES PERMANENT	16,400.00	16,306.29	0.00	93.71	99.4
2002-4078-709.0000	OVERTIME	17,300.00	17,231.95	0.00	68.05	99.6
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	1,300.00	1,263.95	0.00	36.05	97.2
2002-4078-718.0000	RETIREMENT - MERS RETIREES	7,100.00	7,096.24	0.00	3.76	99.9
2002-4078-719.0000	FRINGE BENEFITS	8,100.00	8,077.95	0.00	22.05	99.7
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	+10,400 140,700.00	151,025.89	10,400.00	(10,325.89)	107.3
2002-4078-943.0000	EQUIPMENT RENTAL	104,000.00	103,939.34	0.00	60.66	99.9
Total Dept 4078 - WINTER MAINTENANCE		300,200.00	310,160.09	10,400.00	(9,960.09)	103.3
Dept 4081 - ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	1,500.00	702.17	190.14	797.83	46.8
2002-4081-706.0000	SALARIES PERMANENT	8,300.00	4,626.89	581.02	3,673.11	55.7
2002-4081-709.0000	OVERTIME	700.00	570.04	47.54	129.96	81.4
2002-4081-717.0000	RETIREMENT - MERS ACTIVE	400.00	188.07	29.27	211.93	47.0
2002-4081-718.0000	RETIREMENT - MERS RETIREES	2,100.00	1,032.05	227.17	1,067.95	49.1
2002-4081-719.0000	FRINGE BENEFITS	6,500.00	1,730.17	84.20	4,769.83	26.6
2002-4081-757.0000	OPERATING EXPENDITURES	2,000.00	300.00	0.00	1,700.00	15.0
2002-4081-943.0000	EQUIPMENT RENTAL	14,400.00	7,225.76	0.00	7,174.24	50.1
Total Dept 4081 - ROADSIDE CLEANUP		35,900.00	16,375.15	1,159.34	19,524.85	45.6
Dept 4082 - ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	30,100.00	28,806.83	1,168.44	1,293.17	95.7
2002-4082-705.0000	SUPERVISION SALARIES	0.00	535.75	263.22	(535.75)	100.0
2002-4082-706.0000	SALARIES PERMANENT	6,900.00	6,532.52	289.95	367.48	94.6
2002-4082-709.0000	OVERTIME	100.00	20.84	10.88	79.16	20.8
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	2,900.00	1,773.23	228.07	1,126.77	61.1
2002-4082-718.0000	RETIREMENT - MERS RETIREES	5,700.00	5,078.43	701.92	621.57	89.1
2002-4082-719.0000	FRINGE BENEFITS	12,100.00	30,547.40	1,828.29	(18,447.40)	252.4
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,100.00	1,500.00	(600.00)	600.00	71.4
2002-4082-757.0000	OPERATING EXPENDITURES	6,000.00	4,820.60	449.18	1,179.40	80.3
2002-4082-808.0000	AUDIT & OTHER PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	100.0
2002-4082-818.0000	CONTRACTUAL SERVICE	3,000.00	1,995.50	0.00	1,004.50	66.5
2002-4082-826.0000	LEGAL	1,000.00	156.25	62.50	843.75	15.6
2002-4082-828.0000	MEMBERSHIP & DUES	500.00	248.82	0.00	251.18	49.7
2002-4082-864.0000	TRAINING	2,000.00	468.40	0.00	1,531.60	23.4
2002-4082-956.7587	INTEREST EXP LAPEER RD LOAN	40,000.00	39,861.33	0.00	138.67	99.6
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	20,800.00	0.00	0.00	20,800.00	0.0
Total Dept 4082 - ADMINISTRATION		137,200.00	126,345.90	4,402.45	10,854.10	92.0
Dept 4085 - TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	583,000.00	466,446.98	0.00	116,553.02	80.0
Total Dept 4085 - TRANSFER TO LOCAL STREET		583,000.00	466,446.98	0.00	116,553.02	80.0
TOTAL EXPENDITURES		4,180,500.00	2,564,247.77	60,363.79	1,616,252.23	61.34

PERIOD ENDING 06/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
Total Dept 4063 - SURFACE MAINTENANCE		704,600.00	597,062.74	17,401.75	107,537.26	84.7
Dept 4068 - TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	2,500.00	455.85	0.00	2,044.15	18.2
2002-4068-706.0000	SALARIES PERMANENT	3,200.00	682.26	0.00	2,517.74	21.3
2002-4068-709.0000	OVERTIME	400.00	0.00	0.00	400.00	0.0
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	100.00	90.46	0.00	9.54	90.4
2002-4068-718.0000	RETIREMENT - MERS RETIREES	600.00	558.54	0.00	41.46	93.0
2002-4068-719.0000	FRINGE BENEFITS	2,700.00	399.99	0.00	2,300.01	14.8
2002-4068-818.0000	CONTRACTUAL SERVICE	5,000.00	598.09	0.00	4,401.91	11.9
2002-4068-943.0000	EQUIPMENT RENTAL	2,200.00	1,281.17	0.00	918.83	58.2
Total Dept 4068 - TREES & SHRUBS		16,700.00	4,066.36	0.00	12,633.64	24.3
Dept 4069 - DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	8,400.00	8,419.37	63.38	(19.37)	100.2
2002-4069-706.0000	SALARIES PERMANENT	13,700.00	12,838.70	90.26	861.30	93.7
2002-4069-709.0000	OVERTIME	3,400.00	2,594.12	0.00	805.88	76.3
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	1,800.00	1,726.62	8.85	73.38	95.9
2002-4069-718.0000	RETIREMENT - MERS RETIREES	10,700.00	10,672.07	70.79	27.93	99.7
2002-4069-719.0000	FRINGE BENEFITS	10,500.00	9,045.10	16.09	1,454.90	86.1
2002-4069-757.0000	OPERATING EXPENDITURES	6,000.00	2,568.55	152.64	3,431.45	42.8
2002-4069-818.0000	CONTRACTUAL SERVICE	48,500.00	40,888.52	3,909.48	7,611.48	84.3
2002-4069-943.0000	EQUIPMENT RENTAL	25,000.00	17,957.53	0.00	7,042.47	71.8
Total Dept 4069 - DRAINAGE		128,000.00	106,710.58	4,311.49	21,289.42	83.3
Dept 4074 - TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	3,500.00	3,421.45	0.00	78.55	97.7
2002-4074-706.0000	SALARIES PERMANENT	6,900.00	3,974.17	0.00	2,925.83	57.6
2002-4074-709.0000	OVERTIME	1,100.00	1,066.80	0.00	33.20	96.9
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	600.00	599.04	0.00	0.96	99.8
2002-4074-718.0000	RETIREMENT - MERS RETIREES	4,100.00	4,029.72	0.00	70.28	98.2
2002-4074-719.0000	FRINGE BENEFITS	5,400.00	2,709.71	0.00	2,690.29	50.1
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	101.90	0.00	1,398.10	6.7
2002-4074-757.7100	MATERIAL SIGNS	9,000.00	1,818.89	0.00	7,181.11	20.2
2002-4074-818.0000	CONTRACTUAL SERVICE	−10,400 276,300.00	173,790.80	16,646.22	102,509.20	62.9
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	2,866.55	0.00	933.45	75.4
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN	25,000.00	1,505.17	0.00	23,494.83	6.0
Total Dept 4074 - TRAFFIC SIGNS		337,200.00	195,884.20	16,646.22	141,315.80	58.0
Dept 4077 - PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	80,000.00	0.00	0.00	80,000.00	0.0
Total Dept 4077 - PAVEMENT MARK		80,000.00	0.00	0.00	80,000.00	0.0
Dept 4078 - WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	5,300.00	5,218.48	0.00		

06/15/2018 02:23 PM
User: moffittk
DB: Burton

GL ACTIVITY REPORT FOR CITY OF BURTON
FROM 2002-4078-757.0000 TO 2002-4078-757.0000
TRANSACTIONS FROM 07/01/2017 TO 06/30/2018

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 2002 MAJOR STREETS							
07/01/2017			**2002-4078-757.0000 OPERATING EXPENDITURES - SA**		BEG. BALANCE		0.00
10/31/2017	JE	JE	JOB WORK ORDERS OCT 2017	7898	889.95		889.95
12/31/2017	JE	JE	JOB WORK ORDERS DEC 2017	8043	49,764.25		50,654.20
12/31/2017	JE	JE	JOB WO-ATH DEC 2017	8294	640.80		51,295.00
01/31/2018	JE	JE	JOB WORK ORDERS JAN 2018	8044	38,715.00		90,010.00
01/31/2018	JE	JE	JOB WO-ATH JAN 2018	8295	160.20		90,170.20
02/27/2018	AP	INV	DAVID CARVER MAILBOX - 5092 LIPPINCOTT	REIMBURSEMENT	25.00		90,195.20
02/27/2018	AP	INV	FLINT NEW HOLLAND, INC REIMBURSEMENT - MAILBOX	02122018	25.00		90,220.20
02/28/2018	JE	JE	JOB WORK ORDERS FEB 2018	8296	24,190.20		114,410.40
03/01/2018	AP	INV	DENNIS L VAUGHTER SR MAIL BOX REPLACEMENT - 4275 E COURT	REFUND	31.87		114,442.27
03/31/2018	JE	JE	JOB WORK ORDERS MAR 2018	8297	21,760.50		136,202.77
04/30/2018	JE	JE	JOB WORK ORDERS APR 2018	8298	4,085.10		140,287.87
05/16/2018	JE	JE	PHYSICAL INV ADJ MAY 2018	8300	338.02		140,625.89
06/15/2018	JE	JE	PHY INV ADJ JUNE 18	8435	10,400.00		151,025.89
06/30/2018			2002-4078-757.0000	END BALANCE	151,025.89	0.00	151,025.89
GRAND TOTALS:					151,025.89		151,025.89

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 06/18/18 07:00 PM
Department: Mayor's Office
Category: Appointment
Prepared By: Rik Hayman
Department Head: Rik Hayman

DEFEATED

AGENDA ITEM (ID # 3893)

DOC ID: 3893

Approve and Authorize the Mayor's appointment of Bette Bigsby, 4363 Bennett Drive, Burton, MI 48519 as the City of Burton City Clerk.

ATTACHMENTS:

- Letter of Interest (PDF)

4363 Bennett Drive
Burton, MI 48519

Mayor Paula Zelenko
4303 S. Center Road
Burton, MI 48519

Dear Mayor Zelenko:

Enclosed please find my resume for the City Clerk position for the City of Burton. In January, I willingly stepped up to take over the day-to-day operations in the Clerk's office. Since that time I have taken classes in Election Training, Train - the - Trainer, Notary Training, QVF Refresh, becoming a Certified Municipal Clerk, and became a Certified Election Official through the State of Michigan.

This was accomplished all while learning how to process FOIA requests, attempting to master the IQM2 agenda and minutes program, learning the new software program for election administrators and learning all the other items that are processed through the Clerk's office.

In May, the Clerk's office successfully administered a one precinct election for the Grand Blanc school district milage. We are currently working on the August 7, 2018 election. We have mailed over 1,400 Absentee Ballot applications and we have had close to half of those ballot applications returned and logged into the QVF system. It is my intent to start mailing absentee voter ballots out starting the week of June 25th. I am also in the process of scheduling training for election workers.

I would just like to add as a point of pride that we have done this on top of all the meetings that have been scheduled. During the time I have been acting Clerk we have had 76 meetings that we had to get minutes done for in a timely fashion.

Thank you for your consideration.

Bette Bigsby

Bette Bigsby
Acting City Clerk
City of Burton

Attachment: Letter of Interest (3893 : Appointment of Clerk)

Burton City Council
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 06/18/18 07:00 PM
Department: Clerk's Office
Category: Agreement
Prepared By: Bette Bigsby
Department Head: Bette Bigsby

AGENDA ITEM (ID # 4016)

DOC ID: 4016

Approve the offering of the Water Line Warranty program that is offered through the National League of Cities to the residents of Burton.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 06/18/18 07:00 PM
Department: Department of Public Works
Category: Ordinance
Prepared By: Amber Abbey
Department Head: Charles Abbey

AGENDA ITEM (ID # 3877)

DOC ID: 3877

Approve and Authorize ZC# 322 - Ashlea Properties, LLC. 3412 Bristol Rd. Burton, MI 48529 requests a zoning change from C-3, Highway Oriented Business to M-1, Light Industrial and C-3 Highway Oriented Business on the following described parcel: being located at 3491 Bristol Rd. as follows: 59-28-576-066 described as: LOT 31 EXCEPT THE EASTERLY 150 FEET OF THE SOUTHERLY 150 FEET ALSO EXCEPT THE NORTHERLY 210 FEET OF FOLLO ACRES AS RECORDED IN LIBER 22, PAGE 43 OF PLATS, GENESEE COUNTY, MICHIGAN RECORDS Description for zoning change from C-3 to M-1 THE WESTERLY 459.88 FEET OF THE SOUTHERLY 298.26 FEET OF LOT 31 OF FOLLO ACRES AS RECORDED IN LIBER 22, PAGE 43 OF PLATS, GENESEE COUNTY, MICHIGAN RECORDS. CONTAINING 5.36 ACRES OF LAND

ATTACHMENTS:

- Ord. Change (DOCX)
- Zoning Map (DOCX)

Case No. 322

CITY OF BURTON
GENESEE COUNTY, MICHIGAN
ORDINANCE NO. 157.___________

AMENDMENTS TO CITY OF BURTON ORDINANCE CHAPTER 157, AS AMENDED

THE CITY OF BURTON ORDAINS:

That Ordinance Chapter 157, being City of Burton Zoning Ordinance, be amended as follows:

Section 1

City of Burton Ordinance Chapter 157, designated "City of Burton Zoning Ordinance" and the zoning district map attached thereto and made a part thereof, are hereby amended by rezoning the following described property in the City of Burton from present zoning classification to M-1, Light Industrial and C-3 Highway Oriented Business: being located at 3491 Bristol Rd. as follows:

59-28-576-066 described as:
LOT 31 EXCEPT THE EASTERLY 150 FEET OF THE SOUTHERLY 150 FEET ALSO EXCEPT THE NORTHERLY 210 FEET OF FOLLO ACRES AS RECORDED IN LIBER 22, PAGE 43 OF PLATS, GENESEE COUNTY, MICHIGAN RECORDS

Description for zoning change from C-3 to M-1
THE WESTERLY 459.88 FEET OF THE SOUTHERLY 298.26 FEET OF LOT 31 OF FOLLO ACRES AS RECORDED IN LIBER 22, PAGE 43 OF PLATS, GENESEE COUNTY, MICHIGAN RECORDS. CONTAINING 5.36 ACRES OF LAND

Section 2

The penalty for violation of this Ordinance shall be the same as those penalties set forth in Chapter 157.999 of the City of Burton Zoning Ordinance Chapter 157.

Section 3

Notice of this Ordinance shall be published in a newspaper circulated within the City of Burton, Genesee County, Michigan.

This Ordinance shall become effective upon publication.

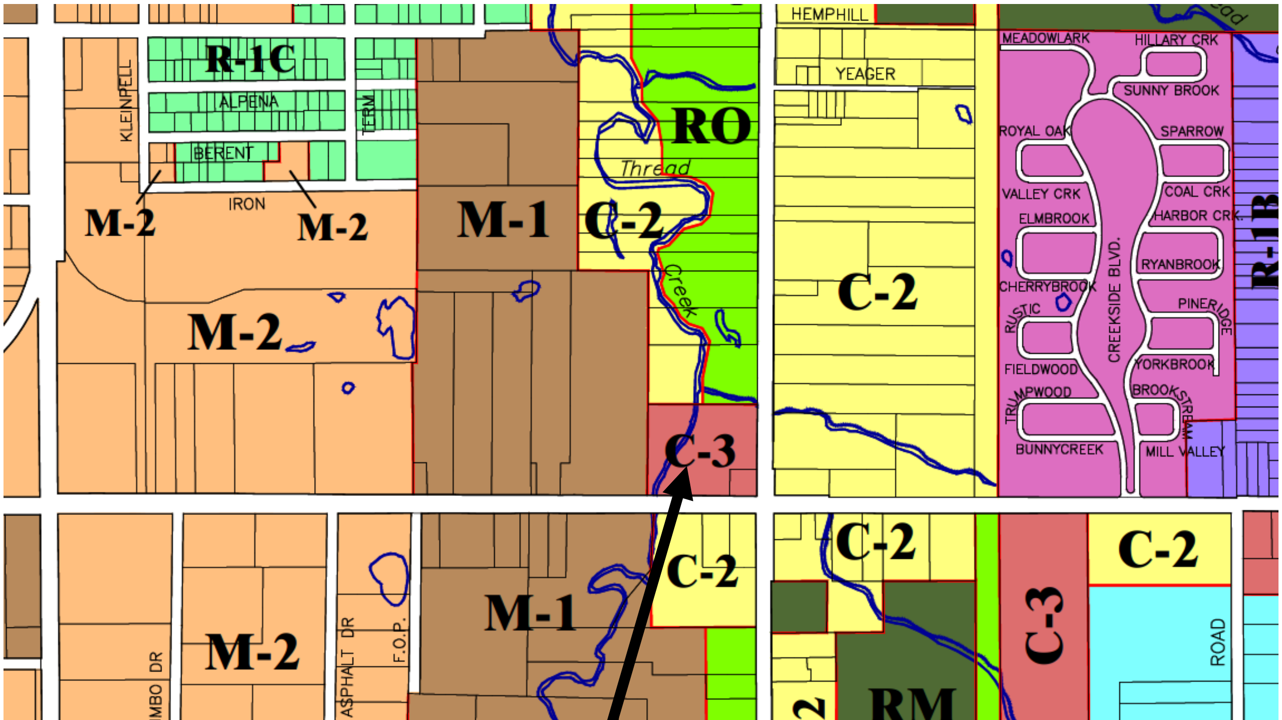
A copy of this Ordinance may be inspected at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

CITY OF BURTON

By: ______________________________
Paula Zelenko, Mayor

By: ______________________________
Bette Bigsby, Acting City Clerk

Ordinance introduced on:
Second Reading:
Publication date:
Effective date:



This is the parcel that is requesting the zoning change

Attachment: Zoning Map (3877 : Second reading of Ord ZC# 322)