



CITY OF BURTON
BURTON CITY COUNCIL MEETING
JUNE 4, 2018
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: DUANE HASKINS

B. THE PLEDGE OF ALLEGIANCE IS LED BY: DUANE HASKINS

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Vice President	Present	
Dennis O'Keefe	Councilman	Excused	
Steven Heffner	President	Present	
Danny Wells	Councilman	Present	
Vaughn Smith	Councilman	Present	
Christina Conley	Councilwoman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Amanda Doyle, Attorney
Rik Hayman, Chief of Staff
Sue Warren, HR Director
Bette Bigsby, Acting City Clerk
Robert Slattery, DPW Director
Charles Abbey, Deputy DPW Director
Karen Moffitt, Controller
Kirk Wilkinson, Assistant Fire Chief
Mike Odette, Lt

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - May 7, 2018 6:45 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

2. City Council - Public Hearing - May 21, 2018 6:15 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

3. City Council - Public Hearing - May 21, 2018 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

4. City Council - Public Hearing - May 21, 2018 6:45 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

F. ADMINISTRATIVE REPORTS

Mayor Zelenko asked for Councilman O'Keefe to be excused from meetings this week.

Mayor Zelenko asked for a Closed Session with Attorney Leadford under the Open Meetings Act sections 8 (C)(H) prior to audience participation due to possible action item to be added to agenda.

Mayor Zelenko reviewed agenda items for the evening.

Mayor Zelenko thanked everyone for their participation in the preparation and execution of the Burton Memorial Day activities.

Mayor Zelenko announced Center Road from Lippincott to Lapeer construction will start on June 11, 2018.

Mr. Haskins asked to be excused from the meetings on Tuesday through Thursday.
Mr. Wells asked to be excused on Tuesday and Thursday.
Mr. Martinbianco stated Tuesday may or may not be an issue.

G. COMMITTEE REPORTS

Mr. Smith spoke about the Burton Memorial Day Race and the Burton Mile.

Mr. Smith motioned and Mr. Martinbianco seconded going into Closed Session prior to Audience participation. Motion carried.

H. AUDIENCE PARTICIPATION

NONE

I. COUNCIL DISCUSSION

Mr. Haskins asked Mayor Zelenko if she intended to bring Ms. Warren's contract renewal to Council.

Mr. Wells relayed there is a problem on Menominee Street with several no parking signs that have not been put back up.

J. COUNCIL ACTION

1. Approve and authorize the following 2017-2018 budget amendment: Increase 1001-1001-826.0000 Legal-Council by \$10,000; Decrease 1001-1091-719.0000 Fringe Benefits-Election by \$10,000; Increase 1001-1091-720.0000 Unemployment Expenditures-Election by \$5,500; Decrease 1001-2015-719.0000 Fringe Benefits-Clerk by \$10,400; Increase 1001-2015-720.0000 Unemployment Expenditures-Clerk by \$1,900; Decrease 1001-2023-706.0000 Salaries Permanent-Controller by \$1,000; Increase 1001-2023-709.0000 Overtime-Controller by \$1,000; Increase 1001-2065-826.0000 Legal-City Hall by \$3,000.

Mayor detailed the reasons for the transfers. Mr. Haskins asked if part of the unemployment was due to the Clerk and Deputy Clerk.

Mr. Wells stated it looks like you are balance everything off before we get to the end of the year. When we start new budget we will know where are at.

Ms. Moffitt explained we are on a line item budget and we are not supposed to go over so she is trying to go line by line through the budget and identify any lines that we may go over and bring them forward so we don't go over.

RESULT:	FAILED [4 TO 2]
MOVER:	Danny Wells, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Wells, Smith
NAYS:	Heffner, Conley
EXCUSED:	O'Keefe

2. Approve and authorize the following 2017-2018 budget amendment in the Water Fund budget: Decrease 5091-5091-719.0000 Fringe Benefits by \$300; Increase 5091-5091-826.0000 Legal by \$300.

Ms. Moffitt explained the legal account expenditures is approaching \$500.00 in water fund. So She asked to increase it by \$300.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

3. Approve and authorize the Attorney Billing (Doyle) 5/14/2018 to 5/25/2018 in the amount \$7,033.50.

Mr. Haskins asked since motion one failed is there going to be enough to cover the item being voted upon. Ms. Moffitt stated there was not.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Danny Wells, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

4. Approve and authorize the Attorney Billing (Masud) April 2, 2018 - April 30, 2018 in the amount \$2,983.00

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

5. Approve and authorize the following 2017-2018 budget amendment: Decrease 2026-0000-999.2072 Transfer Out to Police/Fire Sculpture-Rubbish Fund by \$5,000; Increase 2026-0000-999.2073 Transfer Out to Veteran's Memorial Park-Rubbish Fund by \$5,000; Decrease 2072-0000-699.2026 Transfer In from Rubbish Fund-Police/Fire Sculpture Fund by \$5,000; Decrease 2072-0000-390.0000 Unappropriated Surplus-Police/Fire Sculpture Fund by \$5,000; Increase 2073-0000-699.2026 Transfer In from Rubbish Fund-Veteran's Memorial Park Fund by \$5,000; Increase 2073-0000-390.0000 Unappropriated Surplus-Veteran's Memorial Park Fund by \$5,000.

Ms. Moffitt explained that the Council asked for the \$5,000.00 donation from Waste Management be moved to the Veteran's Memorial Park.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

6. Approve and authorize the following 2017-2018 budget amendment to the Major Streets budget: Increase 2002-4063-705.0000 Supervision Salaries-Surface Maintenance by \$12,000; Decrease 2002-4063-706.0000 Salaries Permanent-Surface Maintenance by \$5,000; Decrease 2002-4063-708.0000 Shared Salaries-Surface Maintenance by \$4,000; Decrease 2002-4063-709.0000 Overtime-Surface Maintenance by \$10,000; Increase 2002-4063-717.0000 Retirement MERS-Active-Surface Maintenance by \$3,400; Decrease 2002-4068-719.0000 Fringe Benefits-Trees & Shrubs by \$2,000; Decrease 2002-4068-943.0000 Equipment Rental-Trees & Shrubs by \$1,000; Increase 2002-4069-705.0000 Supervision Salaries-Drainage by \$300; Decrease 2002-4069-706.0000 Salaries Permanent-Drainage by \$300; Decrease 2002-4069-709.0000 Overtime-Drainage by \$400; Increase 2002-4069-718.0000 Retirement MERS-Retirees-Drainage by \$400; Decrease 2002-4069-757.0000 Operating Expenditures-Drainage by \$5,000; Decrease 2002-4069-943.0000 Equipment Rental-Drainage by \$5,000; Increase 2002-4074-718.0000 Retirement-MERS Active-Traffic Signs by \$500; Decrease 2002-4074-719.0000 Fringe Benefits-Traffic Signs by \$500; Decrease 2002-4074-818.0000 Contractual Services-Traffic Signs by \$7,700; Increase 2002-4078-705.0000 Supervision Salaries-Winter Maintenance by \$600; Decrease 2002-4078-717.0000 Retirement-MERS Active-Winter Maint by \$500; Decrease 2002-4078-718.0000 Retirement-MERS Retirees-Winter Maint by \$3,800; Decrease 2002-4078-719.0000 Fringe Benefits-Winter Maint by \$7,300; Increase 2002-4078-757.0000 Operating Expenditures-Salt-Winter Maint by \$26,700; Increase 2002-4078-943.0000 Equipment Rental-Winter Maint by \$6,000; Increase 2002-4082-703.0000 Administration Salaries-Admin by \$13,000; Decrease 2002-4082-705.0000 Supervision Salaries-Admin by \$1,000; Increase 2002-4082-709.0000 Overtime-Admin by \$100; Decrease 2002-4082-718.0000 Retirement MERS-Retirees-Admin by \$5,500; Decrease Operating Expenditures-Admin by \$4,000.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED: O'Keefe

7. Approve and authorize the following 2017-2018 budget amendment within the Local Streets Fund budget: Increase 2003-4063-705.0000 Supervision Salaries-Surface Maintenance by \$5,000; Decrease 2003-4063-706.0000 Salaries Permanent-Surface Maintenance by \$5,000; Increase 2003-4068-705.0000 Supervision Salaries-Trees & Shrubs by \$500; Decrease 2003-4068-706.0000 Salaries Permanent-Trees & Shrubs by \$500; Decrease 2003-4068-943.0000 Equipment Rental-Trees & Shrubs by \$2,600; Increase 2003-4069-705.0000 Supervision Salaries-Drainage by \$2,000; Decrease Salaries Permanent-Trees & Shrubs 2003-4069-706.0000 by \$2,000; Increase 2003-4078-705.0000 Supervision Salaries-Winter Maintenance by \$300; Decrease 2003-4078-719.0000 Fringe Benefits-Winter Maintenance by \$4,600; Increase 2003-4078-757.0000 Operating Expenditures-Salt-Winter Maintenance by \$4,300; Increase 2003-4082-703.0000 Administration Salaries-Admin by \$13,000; Decrease 2003-4082-705.0000 Supervision Salaries-Admin by \$100; Increase 2003-4082-709.0000 Overtime-Admin by \$100; Decrease 2003-4082-718.0000 Retirement MERS-Retirees-Admin by \$5,000; Decrease 2003-4082.757.0000 Operating Expenditures-Admin by \$1,000; Decrease 2003-4090-957.0020 Special Assessment City Owned Transfer by \$4,400.

Ms. Moffitt explained covering some of the overage in local street budget due to winter maintenance.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED: O'Keefe

8. Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund budget: Increase 6061-0000-650.0608 Material Sales-Salt by \$34,800; Decrease 6061-6061-719.0000 Fringe Benefits by \$10,000; Increase 6061-6061-748.7008 Salt by \$44,800.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED: O'Keefe

9. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Increase 2002-0000-556.0000 State Revenue PA 82 by \$268,400; Increase 2002-4051-802.7602 PA 82 Road Preservation by \$268,400.

Mr. Smith stated it was to add the revenue according to PA 82.

Mayor explained it was set up to show where we accept the money and where it would be expensed.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

10. Approve and authorize the following 2017-2018 budget amendment to the Major Streets Fund: Decrease 2002-4051-802.7594 Chip Seal by \$151,500; Decrease 2002-4051-802.7595 DWRP Repairs by \$272,500; Decrease 2002-4051-802.7600 Potter Rd by \$80,000; Increase 2002-0000-390.0000 Unappropriated Surplus by \$504,000.

Mr. Smith reduces project budgets to expenditures and adds \$504,000.00 to fiscal year

We can't expend all funds in lines right now. We want them to fall into general Fund so we can use them for Major Roads in the 2018-219 budget.

Mr. Wells asked by doing this tonight there won't be any money to do any work for the rest of this fiscal year.

Mayor stated we want to make sure that money left falls into General Fund to be used.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

11. Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Increase 2006-0000-678.0000 Reimbursement Income by \$1,500; Increase 2006-2006-977.7089 New Equipment by \$1,500.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

12. Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Decrease 2006-2006-719.0000 Fringe Benefits by \$2,000; Increase 2006-2006-921.0000 Sewer Payments by \$2,000.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED: O'Keefe

13. Approve and authorize the request for Residential Sanitary Sewer Installer's License for L. Zellar and Sons Excavating inc., G-1406 S. Linden Road, Flint, MI 48532

RESULT: CARRIED [UNANIMOUS]
MOVER: Duane Haskins, Vice President
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED: O'Keefe

14. Approve and authorize the request for Water/Sewer Installer's License for Blaze Contracting, Inc, 5640 St. Jean Street, Detroit, MI 48213

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED: O'Keefe

15. Approve and Authorize an addition to the fee book for the updating and inclusion of fees for the plan reviews, testing, and permits for fire alarms and suppression systems contingent upon the second reading of ordinance Chapter 92

Mr. Smith asked for an explanation.

Mayor Zelenko stated this is adding fees for plan reviews, testing and permits for fire alarms and suppression systems and fire inspections into the fee book because we have taken them over from the State.

Mr. Wells would like to see the fee schedule cleaned up so it can be read easier. Mr Wells inquired how we are doing inspections.

Mr. Wilkinson stated adding fees for inspecting water suppression and fire alarm and doing a plan reviews for new systems. Anytime someone puts in a new fire alarm system or fire suppression system they have to submit plans to the fire department for review.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

16. Execute an amended Defined Benefit Plan Adoption Agreement

RESULT:	CARRIED [4 TO 2]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Smith, Conley
NAYS:	Haskins, Wells
EXCUSED:	O'Keefe

17. Motion to reconsider Council action on agenda item #1.

Motion was bifurcated as written:

17A. Approve and authorize the following: 2017-2018 budget amendment: Increase 1001-1001-826.0000 Legal-Council by \$10,000; Decrease 1001-1091-719.0000 Fringe Benefits-Election by \$10,000;

Motion by Mr. Martinbianco and seconded by Mr. Smith. Motion carried 6-0

17B. Approve and authorize the following: Increase 1001-1091-720.0000 Unemployment Expenditures-Election by \$5,500; Decrease 1001-2015-719.0000 Fringe Benefits-Clerk by \$10,400; Increase 1001-2015-720.0000 Unemployment Expenditures-Clerk by \$1,900; Decrease 1001-2023-706.0000 Salaries Permanent-Controller by \$1,000; Increase 1001-2023-709.0000 Overtime-Controller by \$1,000; Increase 1001-2065-826.0000 Legal-City Hall by \$3,000.

Motion by Mr. Haskins seconded by Mr. Martinbianco. Motion carried 6-0.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

K. FIRST READING OF ORDINANCE

L. SECOND READING OF ORDINANCE

1. Approve and authorize Second Reading of an Ordinance 2018- - 51, an Ordinance TO AMEND CHAPTER 51, THE COMPILED ORDINANCE, OF THE CODE OF ORDINANCES OF THE CITY OF BURTON TO AMEND THE REFERENCE TO THE TABLE OF UNIT FACTORS.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

2. Approve and authorize Second Reading of an Ordinance 2018- - 52, an Ordinance TO AMEND CHAPTER 52, THE COMPILED ORDINANCE, OF THE CODE OF ORDINANCE OF THE CITY OF BURTON TO AMEND REFERENCE TO THE TABLE OF UNIT FACTORS AND TO REPEAL APPENDIX A USAGE TABLE FROM THE CODIFIED ORDINANCE.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

3. Approve and authorize Second Reading of an Ordinance 2018- - 92 TO AMEND CHAPTER 92, OF THE CODE OF ORDINANCES OF THE CITY OF BURTON TO ALLOW PERMITTING AND INSPECTIONS FOR FIRE SUPPRESSION SYSTEMS AND FIRE ALARM SYSTEMS.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Duane Haskins, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Wells, Smith, Conley
EXCUSED:	O'Keefe

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 8:57 PM.
