



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MAY 17, 2021
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: VAUGHN SMITH

B. THE PLEDGE OF ALLEGIANCE IS LED BY: VAUGHN SMITH

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Steven Heffner	President	Present	
Danny Wells	Councilman	Late	7:12 PM
Vaughn Smith	Councilman	Present	
Gregory Fenner	Vice President	Present	
Christina Conley	Councilwoman	Present	

D. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/ HR
Brian Ross, Police Chief
Kirk Wilkinson, Fire Chief
Mike Vogt, Assistant Fire Chief
Amanda Doyle, City Attorney
Steve Phillips, IT Director

E. APPROVAL OF MINUTES

1. City Council - Public Hearing - May 3, 2021 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley
ABSENT:	Wells

2. City Council - Regular Meeting - May 3, 2021 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley
ABSENT:	Wells

3. Budget Meeting - Budget Workshop - May 10, 2021 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley
ABSENT:	Wells

F. STATEMENT OF CANDIDATE QUALIFICATION

1. Statement by President Heffner regarding qualifications of City Council applicants.

Mr. Heffner asked the City Clerk if she has received a copy of all the applicant names.

Ms. Boggs said, yes, I did.

Mr. Heffner asked the City Clerk if all applicants meet the city charter qualifications.

Ms. Boggs said, no, they did not.

Mr. Heffner asked for a summary of the applicants who do not qualify.

Ms. Boggs stated applicant, Quareese Calhoun is not a registered voter nor could I confirm that he was a resident of the City of Burton. The address provided on his voter registration application was not a valid Burton address according to our qualified voter file as well as through our Assessor's Office. He did state on his application that he was a U.S. citizen. Applicant, Todd Bryce did not meet the residency requirement of one year. Mr. Bryce has been a resident since October 2020. He met all other charter qualifications. All other candidates appear to be qualified.

Mr. Heffner stated I asked so that if those applicants are here tonight, they do not sit through the entire meeting. Madam Attorney, should we still go through the application process with these individuals knowing that they do not meet the qualifications?

Attorney Doyle stated I don't believe it is necessary. At the outset, I would give them the opportunity to contest that. If it is indeed contested, perhaps go through with the application procedure.

Mr. Heffner stated if either applicant would like to contest this, please stay as we go through the process.

G. ADMINISTRATIVE REPORTS

Mayor Haskins stated it is great to see everyone here in person tonight, not just council members but the members of the audience as well. It is a nice change compared to what we have been going through over the past year and a half. Welcome, everyone. Our water tower testing will begin early Tuesday, May 18th. Residents in the southwest portion of the city may experience lower than normal water pressure and the possibility of some water discoloration. The water tower at Fire Station #1 will be out of service during the state (EGLE) required interior and exterior inspection. System pressures should be back to normal by the end of the week. If you experience discoloration, it is recommended to run your cold water tap until it clears up. The water is still safe to drink. Questions regarding this should be directed to the DPW at 810-742-9230. Thank you to the residents for your cooperation during this time. Today, marks the official two week deadline date for the City of Burton 25th Annual Memorial Day celebration. The DPW employees have been working hard to fix and clean up the grounds to prepare for a beautiful and pleasant day. Thank you to all the employees for their handwork and dedication. Also, thank you to Mrs. Conley, Jeremy Scharrer and his family, Mr. and Mrs. Fenner, Mr. Burge who spent Saturday fixing up the Veteran's Memorial and City Hall flower beds. We appreciate everything you have done to help out. County Commissioner Ellenburg could not be here tonight but wanted me to pass the following information along to the council. Diplomat Pharmacy at 4100 S. Saginaw Street will be doing COVID vaccines for ages 12 and up on Tuesdays through Sundays from 10AM-7PM for walk-ins or by appointment. Appointments can be made at www.curative.com. Tonight, council is tasked with filling Councilman O'Keefe's vacant seat. Based on the applicants, this will be a tough decision. Having been on council in the past, I know it is a daunting task. I wish the council well with this decision. Thank you to everyone that applied and for wanting to be involved in the city and make a difference.

H. COMMITTEE REPORTS

Mrs. Conley stated The Burton Library will have their annual books sale this Saturday, April 22nd from 10:00AM to 4:00PM. A bag of books will be \$2.00. We will be cleaning and planting flowers at the library tomorrow if anyone would like to help. We appreciate it. I would like to thank Rock Bottom for the donation of dirt and wood chips for the Veterans Memorial and City Hall.

Mr. Fenner stated prior to the council meeting tonight, we held a Legislative Committee meeting to discuss the City Attorney fees. We came up with a consensus and it will be forwarded to the council for first reading at our next council meeting on June 7, 2021.

Mr. Smith stated the City of Burton Memorial Day Run has been going on for 13 years. It is a Parks & Recreation event but it is done by several running enthusiasts. It will have a virtual and in-person option this year. It will be between 200-300 participants this year as opposed to the normal 600-700. Due to COVID and the logistics of putting on the race, we did not know what we would be facing so we limited it. We would love to have everyone participate. Those interested can go to www.runburton.com. This is a fun event. The city helps with this every year making sure the route is clean and we have a police presence. Thank you to the administration and Parks & Recreation for working with us.

I. AUDIENCE PARTICIPATION

John Luark of Boatfield Avenue in Burton expressed concerns regarding residents not being allowed to drive golf carts in Burton. He was pulled over last week and my golf cart was impounded. It cost \$400. I go to court next month. Counties surrounding us allow it. How can we change that?

Tom Lillie of Sycamore Drive in Burton would like clarification on the discussion council had at the last meeting regarding the minimum and maximum fund balance. He encouraged the

council to remember a time when the fund balance was near zero and to continue to build up the fund balance. Mr. Lillie also rose questions regarding the financial dashboard on the city website, information contained in the controllers budget letter and volunteer opportunities.

Vicki Bachakes of Gillette Road in Flushing spoke on behalf of Fred Peivandi, City Council applicant for the vacant seat that will be filled tonight. Mr. Peivandi is the President of the County Road Association and is out of town for a seminar so he could not be here tonight. A letter of support was read into the record and presented to the City Clerk.

Michael Keeter of Bellingham Court in Burton would like to know what is considered a reasonable response time for a city official to return an email or phone call. He has a property tax issue that has not been resolved. He stated he has emailed the Mayor and other city officials with no response. The check was received late, he was never notified and a 15% fee was assessed.

John Stapish of Burton would like to know what the process is to get something on the Legislative Committee agenda. The sidewalks vary from six inches from the curb to about 15 feet. East on Bristol just past Center Road there is a building that put some additions on and they have a sidewalk that dead ends into a chain link fence. This should be looked into. He also stated the forms used by the DPW are obsolete.

J. COUNCIL DISCUSSION

Mrs. Conley stated I have received complaints about 6058 Davison Road and 4237 Leith Street. Can someone go out and look at these properties?

Mr. Fenner thanked the DPW for grating the dirt roads. The Saginaw Street project is coming along well. I have been told this will be finished in time for the Back to the Bricks event in August. I am looking forward to a successful and smooth event.

Mr. Heffner asked Mr. Abbey for the letter from MDOT regarding the closure of Columbine at the corner of Maple and Saginaw.

Mr. Abbey stated we have reached out to MDOT and they haven't gotten back with us yet.

Mr. Heffner stated that is no longer a one way street. The flow of the street has been changed because it is not a one way anymore. To change the flow of a street takes council action. He deferred to the City Attorney.

Attorney Doyle stated traffic control orders require council action. A traffic control order as defined are stop signs, stop lights and signage. I do not know if the flow of a street is a traffic control order. The definition does not include it specifically. I do not know if that means it specifically excludes it.

Mr. Heffner asked if any of the council knew they were going to close the street.

Mrs. Conley, Mr. Wells and Mr. Martinbianco stated they did not know.

Mr. Smith stated I knew we passed the approval for doing that. As far as the details at each corner, we have never done that before. I am not familiar with the traffic flow on the south end, so I spoke with the administration and Mr. Fenner and once they gave me their input, it made sense to me.

Mr. Fenner stated he was aware of the change because it was part of the DDA Mater Plan. I checked with the administration to see if it was going to be included in the project and it was.

Mr. Abbey stated in hindsight, we could have given you the blueprints. There were several changes that went into this road such as egresses. We have never done that before but we can do that going forward.

Mr. Heffner stated the previous administration discussed doing this and we were told that there would be a town hall meeting so that the residents who live in that area can give their input. Why would this be in the DDA master plan if it is a traffic control issue?

Mr. Fenner stated this was the DDA's vision and it was also recommended by the engineering firm that we hired to do the visioning plan. It is a safety issue, it prevents a right turn on red from Maple Road. The Saginaw Street plan was presented to us. We could have looked at it.

Further discussion ensued regarding the egresses, curbs and other changes included in the Saginaw Street project.

Mr. Abbey stated it was a one way in and you couldn't egress it. There have been 21 accidents there in five years. The pastor of the church there came out and thanked us. We have talked to a lot of people in that area as well and everyone we have talked to, including the former Mayor and his family have thanked us. They say cars fly down that road and there are young kids. It is a recipe for disaster and it was time that it was changed. We brought you the plans, the county adopted it, you adopted it. Everyone was on board with this.

Mr. Heffner stated none of us knew about it. I guess we will have to figure out who is paying for the rest of it at a different meeting. Also, I would like to talk about the Race2Grace event. I am a big supporter of the races but if you are going to close the roads, you must notify the residents. You are putting us on house arrest. This is the third time this has effected me because I live on Kelly Lake. I am all for it but if I had known, my crew would have known not to come to work until 11:00 instead of 8:30 or 9:00. Maybe we need to make this a policy.

Mayor Haskins asked Mr. Heffner if notices were sent out for previous races.

Mr. Heffner said, yes.

Mayor Haskins stated Mr. Smith, we look to you for advice on how these races work. We were notified of the race the week of the race. We weren't aware that this was even going on. Is this part of the race series? How does this normally work? I agree, if you are going to shut something down, we have to let the residents know. We assumed that it was taken care of. It wasn't us that dropped the ball, it would have to be the race series.

Mr. Smith stated there are four races that are part of the race series. The Hot Fudge Run which is done by the Burton Kiwanis, Race2Grace which is a fundraiser for Faith Tabernacle School, Memorial Day 5K and the Veterans Honor Run. The last two are official Burton Parks & Recreation events and the city is closely involved in those. The first two are not. Each race is autonomous. I talked to the Race 2 Grace Director and what I was told is normally, they go around to let residents know. Because of COVID, they did not this year. Race 2 Grace is not a closed course race. People within the area should have been able to get in and out. We can make a policy, if the council wants to move forward with it. I would like to discuss the golf carts so we can give Mr. Luark an answer.

Mayor Haskins stated this is a state law. The state gave some leniency a couple years ago as far as allowing non-motorized vehicles to be operated in roadways if the municipality agrees. I believe we decided not to do so at the time, that is why this happened. He deferred to the City Attorney.

Attorney Doyle stated it was a few years ago. The state gave municipalities the right to decide whether or not they wanted non-motorized vehicles to be operated on their roads. I think we did address it as a council at one point but I don't recall if anything formal was decided one way or another.

Mayor Haskins stated I could be wrong but I believe it came through the county first and the county left it up to each municipality.

Mr. Smith asked if the residents want this, how do they go about bringing this before the city?

Mayor Haskins stated it is up to council to draft an ordinance that states we allow it under the MCL. It is not something the administration or police do.

Mr. Smith stated I would start petitions writing down exactly what you want and get signatures.

Mr. Heffner stated we can take it to the Legislative Committee.

Mr. Fenner stated two years ago, the state loosened the guidelines and the county picked it up. The county made a recommendation, the bigger cities like us and Flint decided to follow the recommendation and not have it. Other rural areas decided to do it. If there is a need, we can take it up at the Legislative Committee but let's be fair and get the word out to everyone for and against it.

Mr. Smith stated he would like to respond to Mr. Lillie. A fund balance policy is nothing legal, it is a benchmark you use in finance that works as a trigger to control expenses when your finances get low. Back around 2012, the city was heading into a fiscal financial crisis. We were down to 79 employees. We had 29 Police Officers. We laid people off and cut everything we could cut. We still had \$900,000 in the red where we couldn't make our budget match up with our income. We had \$600,000 in our general fund. We only had months to survive before we would have to do more lay offs and have difficulty providing services to the residents. We did some research and discovered what a fund balance policy is. This is a template that is used by municipalities. You take your general fund which is the city checkbook and total the last three years of expenses and divide by three. That is your average of what you make and spend per year. You take 20% of that. That amount is what triggers you that you are getting close to the benchmark. I commend Mr. Lillie for looking at the dashboard on our website. The state requires each municipality to keep that visible for residents for transparency. If the police millage hadn't passed, we would have gone into receivership. I commend the administration and council. This is hard. It has taken 6-7 years to get us back to where we are healthy. Our legacy and debt was killing us. Historically, the city has had \$1.8-\$2.2 million in the general fund. Now, we have approximately \$4.3 million. We don't just want to take your money and not provide you services for it. We have the money to do that. The question is how do we best leverage the money to positively impact the residents lives.

Mr. Martinbianco stated we will be discussing the Police and Fire budget here tomorrow night. My question is for the Clerk, can residents access the meeting through webex?

Ms. Boggs stated we no longer have webex. All meetings have returned to in-person only.

Mr. Fenner asked if residents can watch the budget meeting through our website.

Ms. Boggs said, yes.

Mr. Martinbianco stated if you would like to volunteer, you can contact Mrs. Conley.

Mr. Wells stated I apologize for being late tonight. It looks like the Mayor is speaking to the gentleman on Bellingham with the billing issue. I wanted to make sure that was taken care of. To the prosecutor, our friend on Belsay Road started a party on Friday that is still going strong right now.

Attorney Doyle stated I cannot do anything unless he is charged. The police have to charge him. I live that way, I hear it and I know it is a problem. When I prosecuted him, he pled guilty and went to jail. These are 90-day misdemeanors, the maximum he can do in jail is 90 days. The problem is, he gets out of jail and does it again.

Mr. Wells stated the problem is those retirees have worked all their lives to purchase those homes and their kids won't bring their grandchildren over because of the disturbance. That's a shame. They are afraid to call the police. Nothing happens. He has zero respect for authority. I am not going to let this go.

Attorney Doyle stated I appreciate that but I can't charge someone. The police have to bring it to me. His sentences are increasing with his charges.

Mr. Heffner asked if there is some action the council can take to give the officers another tool in their toolbox to handle this issue.

Attorney Doyle stated if no one calls the police, we can't do anything. He has to violate something and a ticket has to be written. The police have several things they can do such as criminal, disorderly and noise violations.

Mr. Heffner asked if the city has a decibel meter.

Attorney Doyle stated we do not measure our noise ordinance based on decibels. It has to be unreasonably loud or disturbing from a public place such as the street.

Mr. Heffner stated we need the police to be a little more aggressive with this. We need to put an end to this.

Discussion continued regarding the noise disturbances coming from the house on Belsay Road.

Mr. Martinbianco asked about the procedure for declaring this a public nuisance. How many times does he have to go to court or to jail?

Attorney Doyle stated he has not gone to court enough times to declare it a public nuisance yet. It's not like it is a drug house. There needs to be more evidence to do that.

Discussion regarding drug testing, probation and jail time.

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 4/29/21 to 5/11/21 in the amount of \$4,031.75.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

2. Approve and authorize the payment of Attorney Billing (Masud) 4/1/2021 to 4/30/2021 in the amount of \$2,185.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

3. Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Fortress Foundations, LLC., 3103 West Thompson Road Suite 435, Fenton, Michigan.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

4. Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Steve's Plumbing and Heating Company, LLC., 1212 North Genesee Road., Burton, Michigan.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

5. Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for D&D Excavating of Lapeer, LLC 2116 Pero Lake Road, Lapeer, MI, 48446.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

6. Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Rigda Excavating, Inc., 5425 Canada Road, Birch Run, Michigan.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

7. Approve and authorize the issuance of a permanent Traffic Control Order for the speed limit of forty (40) miles per hour on Saginaw Street from Hemphill Rd. to Maple Ave.

Mr. Wells stated to be clear, the speed limit on Saginaw Street is mixed. This is to make it all one speed limit of 40MPH, correct?

Mr. Heffner said, yes. Currently Maple to Judd is 45MPH, Judd to Bristol is 40MPH and Bristol to Hemphill is 35MPH.

RESULT: CARRIED [UNANIMOUS]
MOVER: Gregory Fenner, Vice President
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

L. SECOND READING OF ORDINANCE

1. Approve and authorize the second reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 (E) of the City of Burton Code of Ordinances by the increase in the salary of the Fire Chief of the City of Burton and to provide for the effective dates thereto.

RESULT: CARRIED [UNANIMOUS]
MOVER: Gregory Fenner, Vice President
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

2. Approve and authorize the second reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 (B) of the City of Burton Code of Ordinances by the increase in the salary of the Treasurer of the City of Burton and to provide for the effective dates thereto.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

M. INTERVIEW OF COUNCIL CANDIDATES

City Council went into recess at 8:20PM.

City Council returned from recess at 8:37PM.

Mr. Heffner stated the way this will work is that we will ask all candidates to go into the community room. You will be called in to interview one at a time. When you have finished interviewing, you may stay. After the interviews, when we vote, I will begin by stating a name. Each council member will state the name of the person they would like to appoint. If your name is not said, you are out. The first person to receive four votes, will win the vote. The person appointed tonight will be sworn-in if they are present and will need to report to the City Clerk tomorrow for further direction.

City Council conducted in-person interviews with the following applicants:

Tim Rapacz
Rick Fuhst
Lynne Freiburger
Raymond Freiburger
Deb Walton
Jonathan Shaski
Gary Kautz
Greg Hull
Don Welch
John Stapish
Trevor Rodgers

Applicants not present for interview:

Quareese Calhoun
Ronald Groulx
Todd Bryce
Fred Peivandi

City Council went into recess at 10:55PM.

City Council returned from recess at 11:05PM.

1. Interview of Candidates and Appointment to Vacant City Council Seat with Term to Expire November 2021.

Ms. Boggs called the roll for each round of voting. Results as follows:

Round 1

Mr. Heffner stated Rick Fuhst
Mrs. Conley stated Deb Walton
Mr. Martinbinco stated Tim Rapacz
Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi

Round 2

Mrs. Conley stated Deb Walton
Mr. Martinbianco stated Tim Rapacz
Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi
Mr. Heffner stated Rick Fuhst

Round 3

Mr. Martinbianco stated Tim Rapacz
Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi
Mr. Heffner stated Rick Fuhst
Mrs. Conley stated Deb Walton

Round 4

Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi
Mr. Heffner stated Deb Walton
Mrs. Conley stated Deb Walton
Mr. Martinbianco stated Tim Rapacz

Round 5

Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi
Mr. Heffner stated Deb Walton
Mrs. Conley stated Deb Walton
Mr. Martinbianco stated Deb Walton
Mr. Wells stated Fred Peivandi

Ms. Boggs stated that is four votes for Deb Walton.

Ms. Boggs read the oath of office to Mrs. Walton for the office of Burton City Council, term to expire November 2021.

Mr. Heffner thanked the applicants and congratulated Mrs. Walton.

RESULT:	CARRIED [4 TO 2]
AYES:	Martinbianco, Heffner, Smith, Conley
NAYS:	Wells, Fenner

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 11:12 PM.



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MAY 3, 2021
MINUTES

Council Chambers

Public Hearing

6:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 6:37 PM.

A. MEETING INFORMATION

Burton City Council Public Hearing-Budget FY 2021-2022
 Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m9e06cb25d9aa57bf43dc571cba35c9a8>

Monday, May 3, 2021 6:30 pm | 30 minutes | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 182 046 9548

Password: PH2021 (742021 from phones and video systems)

Join by video system

Dial 1820469548@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 182 046 9548

B. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Remote	
Dennis O'Keefe	Councilman	Excused	
Steven Heffner	President	Present	
Danny Wells	Councilman	Excused	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Vice President	Present	
Christina Conley	Councilwoman	Present	

C. PRESENTATION

Mayor Haskins stated this is my second proposed balance budget since being elected. I am proud to announce that we were again able to put growth into the general fund by \$760,000. With all the unknowns related to Covid, the growth may not continue to be sustainable. With the additional money, we are hoping we can work with the council to get more roads done and work on the local streets as well. Our MERS and OPEB are doing great now. We were notified by the State of Michigan Department of Treasury that we no longer have to file a corrective action plan for our unfunded liabilities. They still have not released the guidelines for how we can spend the American Rescue Plan money. As long as we can keep moving forward with the improvements that were set forth, and being able to increase our fund balance to protect the City in the future so we do not end up in the situations like

we did in the past, I think these are huge mile markers for the City. It is proven that the City Council and the administration working together to accomplish these things will continue to move us forward.

D. OPEN PUBLIC HEARING

Public comment may be sent to publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

No public comment.

1. Public Hearing on Proposed Budget for Fiscal Year 2021-2022

Mr. Smith stated I had a chance to review our budget. Things are looking very promising. I wanted to touch on a few points from a perspective of our personal taxes. The real estate market is booming right now, and much like the great recession this is important because it is money that could impact this. We looked at an extra \$125,656 in personal property taxes and the state shared revenue increased by an additional \$224,864. This is long term money. The \$350,520 is new this year. The police millage tax produced \$265,509. The Fire Department was up by about \$31,000. When I looked at the revenue, I wanted to point out the expenses. The amount of expenses last year was \$5,897,000. The expenses this year are \$5,812,157. So not only do we have the extra \$600,000 plus, thanks to the administration doing a wonderful job, our expenses actually went down. That is a good problem to have. Historically our ending fund balance has been between \$1.8 and \$2.2 million dollars. We have projected for the end of this year for \$4.3 million. We have some decisions to make.

Mr. Heffner asked, what is our ceiling?

Mr. Smith stated \$720,000 for our fund balance policy. We are way over it. I spoke with one of our commissioners, they are under theirs at the county level.

Mr. Fenner stated you said the ceiling. The \$720,000 is the recommended minimum. Is there a ceiling? Do we get penalized once we reach 100% of an annual amount?

Mr. Heffner stated we set that threshold ourselves. It gives us six months of extra spending.

Mr. Fenner stated the \$720,000 does. That is just the minimum though.

Mr. Smith stated if you get to that point an alarm should be going off. There is nothing legally that says you cannot go beneath that.

Mr. Fenner stated we are in a good position to do some things with the money and stay comfortably above the minimum.

Mr. Smith stated prior to the police millage, when looking at the budget, and we were cut down to 79 employees, we had no fund balance policy. We had \$600,000 in the general fund, we had cut everything out of that years budget and were still in the red by \$900,000. That police millage saved our City from going into receivership. At times it is tough, I commend everyone for their hard work. We are in a good position now. How do we best leverage that money to make it work for the residents.

Mr. Heffner stated when we approved the budget last year, we had cut almost \$700,000. Where do we stand on that money now?

Mr. Smith stated I have looked at the expenses year after year. The expenses over the year for the entirety are actually down. When I look at the totalities for 2019-2020 our fund balance was \$2,954,581 and our fund balance right now is \$3,582,687. With the extra \$760,000 it is up to \$4.3 million. It is growing. These are projections, the CAFR will give you the actual money that was earned and spent.

Mr. Heffner stated I was looking for an actual number of how much is left of the \$700,000.

Mr. Smith stated the only way to get the actual number is from the CAFR. But if you look at the budget, we are up. I would estimate around \$400,000. Things have happened that we did not anticipate. We had funds come in that we were not anticipating. If you look at the budget, it shows we had an increase of 8.9% and that is held down by Headlee which is the 5% thing. With the cost savings from the administration and the additional monies coming in, we are actually a little off from where we thought we were going to be. I do not have the exact amount.

Mrs. Conley stated I agree with my colleagues that we need to give back to the residents. I would like to see it go to streets, parks, blight and our Veterans Park. When we go through the budget book we will decide where it will go but if we have any money it should definitely go to the residents. If the residents are listening now, let us know what you would like to see.

Mr. Smith stated when we are making the decisions remember that the \$2.1 or \$2.8 million that is coming in for Covid has strings to it. This money is free, however the council wants to use it. We need to look at it as what can we use our money for and what can we use the Covid money for.

Mrs. Conley stated we won't know what we can spend the Covid money on when we are doing the budget.

Mr. Smith stated correct, that is what I am trying to remind the council of. I would suggest having a few workshops with the administration on how best to use this money so we can get their suggestions. The better we can communicate with each other the stronger the City will come out of this.

E. CLOSE PUBLIC HEARING

Meeting was adjourned at 6:55 PM.

Minutes Acceptance: Minutes of May 3, 2021 6:30 PM (APPROVAL OF MINUTES)



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MAY 3, 2021
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. MEETING INFORMATION

Burton City Council
 Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m7bda8ada67b924783b9587d3b356a0f1>

Monday, May 3, 2021 7:00 pm | 2 hours | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 182 930 1768

Password: BCC2021 (2222021 from phones and video systems)

Join by video system

Dial 1829301768@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 182 930 1768

B. INVOCATION LED BY: DANNY WELLS

C. THE PLEDGE OF ALLEGIANCE IS LED BY: DANNY WELLS

D. ROLL CALL

Council Members attending through the virtual forum must state their name and physical location for the record.

Tom Martinbianco, Burton, MI

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Remote	
Steven Heffner	President	Present	
Danny Wells	Councilman	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Vice President	Present	
Christina Conley	Councilwoman	Present	

E. STAFF PRESENT

Duane Haskins, Mayor
 Racheal Boggs, City Clerk
 Brian Ross, Police Chief

Minutes Acceptance: Minutes of May 3, 2021 7:00 PM (APPROVAL OF MINUTES)

Kirk Wilkinson, Fire Chief
 Charles Abbey, DPW Director/HR
 Mike Vogt, Assistant Fire Chief
 Jodi Holbrook, Controller
 Steve Phillips, IT Director
 Amanda Doyle, City Attorney

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Apr 19, 2021 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

G. ADMINISTRATIVE REPORTS

Mayor Haskins stated Attorney Leadford is here requesting a closed session under the Open Meetings Act section 8C for contract negotiation strategy. Everyone that is here has been presented with the 5-year forecast. Mr. Smith will be delivering Mr. Martinbianco's and Mr. O'Keefe's. Memorial Day festivities are ramping up and things are going well. There will be lots of participants and activities. Everyone is encouraged to come out and enjoy the fun-filled day. We are looking to hire summer help. We have contacted the schools to encourage students to apply. If we have open positions and these workers do a good job, they could be the first to be hired as full time employees. The Consumer project on Center Road should be complete in the next few weeks. They did assure us that everything would be done and out of the way in time for Memorial Day. At the last council meeting, there was discussion about changing the speed limit on Saginaw Street. There was some confusion regarding who had the road study. The Clerk did send it out to everyone today. You can add this as an agenda item to act on it tonight if you choose. Either way, there is still time to have it done before the construction project is complete. The State of Michigan Treasury Department has notified us that we no longer have to submit a corrective action plan for OPEB and pension. This speaks volumes to what the City Council and administration has been doing to bring financial stability to our city. We are one of the few municipalities that are in good shape. Thanks to everyone and congratulations. Our Fire Department has been overly busy with structure fires lately. More than we have seen in the last 12 years as a whole. The port-a-potty place on Bristol Road burned down. After unsuccessful attempts to contact the owner of the property, we put a fence around it for safety purposes. This will be coming in front of council for demolition.

1. April 2021 Investment Report
2. Motion to go into closed session under the Open Meetings Act section 8C for collective bargaining negotiation strategy.

Minutes Acceptance: Minutes of May 3, 2021 7:00 PM (APPROVAL OF MINUTES)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Gregory Fenner, Vice President
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

3. Statement of Resignation by Mr. O'Keefe.

Mr. O'Keefe stated due to serious family health issues unfortunately, the best thing for me to do at this time is to resign from the City Council immediately. Thank you to the council, administration, employees and residents of the city.

Mr. Heffner thanked Mr. O'Keefe for his years of service on the council. You have been a beacon for us all and will be greatly missed.

City Council went into closed session at 7:13 PM.

City Council returned from closed session at 8:00 PM.

H. COMMITTEE REPORTS

None.

I. AUDIENCE PARTICIPATION

Public comment may be sent to: publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

Ms. Boggs read the following comments into the record:

Letter from John Stapish of Burton expressing disagreement to the Fire Chief's raise. There are many houses on the south end without house numbers and the ordinance is not being enforced which is a safety factor.

J. COUNCIL DISCUSSION

Mr. Smith stated the Mayor's projected budget reflects an increase in revenue and a decrease in expenditures. This is long-term money coming in. We need to work with the administration to decide how to best allocate this money along with the \$2.1 million - \$2.8 million we are going to receive from the American Recovery Act money. I am suggesting the council and administration have some work shop meetings so that as we go through the budget, we can make some decisions.

Discussion ensued regarding dates of budget meetings and when to have a workshop.

Mr. Wells stated I would be remiss if I did not talk about Mr. O'Keefe's resignation. He was an asset to the city with his wealth of financial knowledge. Please pray for the O'Keefe's. Do we know an estimated date that we will receive our results from the 2020 Census? What was the percentage we were up?

Mr. Smith stated late August or early September. Ten years ago, we missed 30,000 residents by one person. We have had some attrition with the population since then. Recently, we have had a lot of homes abandoned but also some that have been built up. I hope this will help us.

Discussion continued on the Census numbers.

Mr. Wells asked if we have heard anymore from Mr. Sneller about the money from the water line. I know he is fighting for it. I just wondered if there is an update.

Mayor Haskins stated I spoke to State Representative Sneller a couple weeks ago and he was looking into it.

Mr. Smith asked if we still have 30 days to replace Mr. O'Keefe and who is responsible for getting the vacancy out to the media.

Mr. Heffner stated yes, it is 30 days from today. We will probably ask the Clerk to do it.

Mr. Fenner stated all the paperwork has already been submitted for the next election for his seat. Will this person have an exemption of some sort?

Mr. Heffner stated whoever it is, the term will go until when Mr. O'Keefe's term was up in November. The people who are running can apply as well as new people.

Mr. Fenner stated as a council, we have the option to appoint someone as interim or someone who is already running for that seat.

Mrs. Conley asked when recycling pick-up will resume.

Mayor Haskins stated the last update I received from Dan Garman is that recycling would begin again tomorrow, Tuesday, May 4th.

Mr. Heffner asked if there has been any discussion on the city being prorated for the service we did not receive. Are we still getting charged for recycling?

Mayor Haskins stated if the city gets prorated then we will have to figure it out. I haven't done the math but it was calculated that one recycling day was equal to 17 cents. Recycling is much cheaper than picking up trash. If a prorate is done, the city will have to calculate it and issue checks.

Mr. Wells stated it will cost us more money.

Mayor Haskins agreed.

Mr. Fenner stated it is my understanding that is was not just Emterra but the actual recycling center was short of staff and couldn't process recycling too.

Discussion continued regarding recycling collection.

Mr. Heffner stated I don't think our residents should have to pay for a service they didn't receive. In November or August, we approved Saginaw Street from Maple Road to Bristol Road. Who is paying for the part of Columbine that was torn out? Would it be the DDA? Who is going to maintain that spot where they are putting the welcome to Burton sign? Would that also be the DDA? When I voted to pave Saginaw Street, I didn't vote on anything for Columbine. We need to check into it and make sure the appropriate budget pays for it.

Mayor Haskins stated the whole project was part of a TIP project but I will defer to Mr. Abbey.

Mr. Abbey stated it is a TIP project and it was originally designed that way with the 80/20 match. As far as maintaining it, there is no difference except for the curb rounds it. The idea is we want to try to beautify that corner and eventually do several of them around the city

for curb appeal mainly at the points on entrance from other cities. If the council has different ideas, we need to know that.

Mr. Heffner stated you had told me that one of the reasons they closed it was because MDOT suggested it needed to be closed.

Mr. Abbey stated MDOT has been trying to get that part of the intersection closed for many many years. They don't like the five points of entrance. They always want a four section intersection.

Mr. Heffner asked if there is documentation of this and he would like the letter from MDOT stating that section needs to be closed. If you can email it to me, I would appreciate it.

Mr. Abbey said, okay.

Mr. Heffner stated as far as the welcome to Burton sign, I look at Flint and Grand Blanc who have the big arches across the street. If we are going to do something like that, let's do it right. Let's not put up a little sign. Let's make our city shine and put up a big one. The poles are already there for it. We could buy the top part.

Mr. Abbey stated it's great to hear an idea. We are open to all ideas. We will have to do some homework about costs and logistics. These are things that will have to be engineered and discussed. It is no secret that MDOT has been trying to shut that part of the intersection down for years. We will get you all the documentation. The people out there saying that there hasn't been any problems at that intersection should really do their homework. The police reports show a different story. Over the past five years, there have been 21 traffic accidents at that intersection.

Mr. Heffner stated I agree with changing the speed limit on Saginaw Street, it should be one consistent speed limit but we need to coincide it with the road project being done when they put up new signs. It could save us a few dollars. It can go into effect when the road reopens.

Mr. Abbey stated it is up to you to decide the speed limit. Just keep in mind the Flint section of Saginaw is 35MPH and Grand Blanc Township is 45MPH. Anywhere in that range as long as it is uniform, is appropriate.

Further discussion ensued regarding the speed limit on Saginaw Street, the school zone and school speed limit sign.

Mr. Smith asked when we should vote on the traffic control order.

Mr. Abbey stated you have some time. At the next meeting, we will bring you the traffic control order based on your discussion and then you act on it and set a date. We should ask Attorney Doyle about the procedure. I will coordinate with her to get it ready at the next meeting.

Mr. Smith stated our City Attorney has not had a pay increase in many years. Our Labor Attorney is on the agenda tonight for a \$20 increase. What is the councils thoughts?

Mrs. Conley agreed.

Mr. Martinbianco stated it would be prudent at this point in time to make a determination on an increase so we can incorporate it in the budget. I suggest taking it to the Legislative Committee.

Discussion ensued on setting a date for a Legislative Meeting and switching budget meeting dates. Council decided on the following: Reschedule the Budget Meeting from May 17th to May 18th at 6:00 PM and schedule a Legislative Meeting on May 17th at 6:30 PM.

Mayor Haskins stated when we set the budget dates, I reached out to the administrators to make sure they were available for the dates you proposed. If we are going to make a change, I will need to make sure the administrators can be there.

Further discussion continued on meeting dates and proper procedures for attorney pay increases.

1. Motion to add to the agenda: Approve and authorize the acceptance of the Resignation of Councilman Dennis O'Keefe.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Danny Wells, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 4/15/21 to 4/28/21 in the amount of \$5,374.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Gregory Fenner, Vice President
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

2. Approve and authorize the increase of Masud Labor Law Group's hourly rate to \$220.00 per hour effective June 1, 2021.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

3. Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Ponzio Construction, LLC., 55234 Norman, Macomb, Michigan.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

4. Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Boyd Excavating Services, LLC, 11443 S. Crestline Drive., Washington, MI 48095.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

5. Approve and authorize the Mayor's reappointment of Joey Richvalsky, G-4387 S. Saginaw Street., Burton, MI 48529 to City of Burton Downtown Development Authority, term serving May 2021 through April 2025.

RESULT: CARRIED [UNANIMOUS]
MOVER: Christina Conley, Councilwoman
SECONDER: Gregory Fenner, Vice President
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

6. Approve and authorize the Mayor's reappointment of Steven Coates, 4454 S. Saginaw Street., Burton, MI 48529 to City of Burton Downtown Development Authority, term serving May 2021 through April 2025.

RESULT: CARRIED [UNANIMOUS]
MOVER: Gregory Fenner, Vice President
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

7. Approve and authorize the Mayor's reappointment of Larry Stapleton, 444 Boutell Drive., Grand Blanc, MI 48439 to City of Burton Downtown Development Authority, term serving May 2021 through April 2025.

RESULT: CARRIED [UNANIMOUS]
MOVER: Christina Conley, Councilwoman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, Heffner, Wells, Smith, Fenner, Conley

8. Approve and authorize the MERS Defined Benefit and Defined Contribution Plan Addendums.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

9. Approve and authorize the Weed Cutting Agreement with Red Hawk Lawn Care, 1390 Iva Street, Burton, MI 48509 and authorize the Mayor and Clerk to execute any and all documents required to effectuate this Weed Cutting Agreement.

Mr. Wells stated he did not receive a copy of this paperwork. What is the cost?

Mr. Abbey stated we can get you a copy of it. They were the only bidder again with very little changes to the agreement. We can get the exact break down.

Mayor Haskins stated it is in the back-up material.

Mr. Heffner asked how long the contract is.

Mr. Smith stated May 2021 - December 2021.

Mr. Heffner asked if we can make it a three year contract?

Mr. Abbey stated I would have to see if they would be willing to do that. You could make it contingent upon their approval. Ask our legal counsel.

Mayor Haskins asked if that would change our bid specs.

Mr. Abbey stated the problem is the way we advertised it. Maybe that did preclude someone from bidding on it. I suggest adding a sentence to the bottom that allows us the right, after mutual agreement to extend it for a year or two.

Attorney Doyle said, I would agree.

Discussion regarding details of the amended motion.

Motion amended to include the following:

Upon mutual agreement of both parties, the expiration date of this contract may be extended for up to an additional two years.

RESULT:	CARRIED AS AMENDED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

10. Motion to Approve and authorize the acceptance of the Resignation of Councilman Dennis O'Keefe.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Danny Wells, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

L. FIRST READING OF AN ORDINANCE

1. Approve and authorize the first reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 (E) of the City of Burton Code of Ordinances by the increase in the salary of the Fire Chief of the City of Burton and to provide for the effective dates thereto.

RESULT:	CARRIED TO SECOND READING [UNANIMOUS]	Next:
	5/17/2021 7:00 PM	
MOVER:	Gregory Fenner, Vice President	
SECONDER:	Christina Conley, Councilwoman	
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley	

2. Approve and authorize the first reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 (B) of the City of Burton Code of Ordinances by the increase in the salary of the Treasurer of the City of Burton and to provide for the effective dates thereto.

RESULT:	CARRIED TO SECOND READING [UNANIMOUS]	Next:
	5/17/2021 7:00 PM	
MOVER:	Gregory Fenner, Vice President	
SECONDER:	Christina Conley, Councilwoman	
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley	

Mayor Haskins reminded everyone of Election Day tomorrow, May 4th.

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 9:17 PM.

Minutes Acceptance: Minutes of May 3, 2021 7:00 PM (APPROVAL OF MINUTES)



CITY OF BURTON

BUDGET MEETING

MAY 10, 2021

MINUTES

Council Chambers

Budget Workshop

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Steven Heffner at 6:00 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Steven Heffner	Councilman	Present	
Danny Wells	Councilman	Late	6:38 PM
Vaughn Smith	Councilman	Present	
Gregory Fenner	Vice President	Present	
Christina Conley	Councilwoman	Present	

B. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR
Jodi Holbrook, Controller

C. AUDIENCE PARTICIPATION

None.

D. BUDGET DISCUSSION

- Administrative Overview of Proposed Budget

Mayor Haskins stated I am very proud of what this administration has accomplished in reducing spending by being more efficient and reapplying funds to OPEB and the pension. The biggest improvement, building fund balances. I announced at the last council meeting that we no longer have to file a corrective action plan with the state for our OPEB and pension costs, which is huge, and a result of City Council and the administration working together to get it done. The budgets are ran and put together very tight as you can see. The credit for that goes to not only the administration, the council and myself but also, and more importantly, to the employees. They all understood my vision of bettering the city and they have worked very hard to achieve these goals. One of the goals of the council and administration is obtaining another Code Enforcement Officer. We all know and realize the importance of a strong code enforcement. We know the national crisis with difficulties in hiring qualified personnel. We will continue to work hard to achieve this goal. Even during a pandemic, our city has accomplished more in a year and a half than other communities have in our area. We have done this without having to raise taxes, water or sewer rates. In fact, we actually lowered water rates. I look forward to continuing to work with council to achieve these goals for our city. When it comes to MERS, the Watkins Ross Actuarial should be completed by September. The pension from MERS is still tracking in the same direction.

Minutes Acceptance: Minutes of May 10, 2021 6:00 PM (APPROVAL OF MINUTES)

Healthcare is expected to increase by at least 5% this year and that came from the Blue Cross Blue Shield notification. As far as state funded revenue sharing, we are now looking at any cuts with the potential of a 1% increase. This depends on how the budget hearings go with the Governor and legislators. The Controller is here to answer any further questions. She came in on the tail end of our administrative budget meetings. She worked very hard and did a great job.

- 5 year forecasts

Mr. Smith stated I see you have been putting \$250,000 from the General Fund into the Police Fund. Next year, you are taking it up by about \$400,000. It goes from \$252,000 to \$652,000. I recognize that our Police Fund is still an eroding balance. I do see you projecting the Police Fund to grow by an average of \$100-\$200 thousand a year. My question is do we need the \$400,000 as opposed to \$200,000? I am looking for the logic in this transfer.

Mayor Haskins stated if you look at the previous 5-year forecast that projection of \$400,000 coming out of the General Fund has been in there in the past. We have not had to go to that level due to staffing shortages. Therefore, we were able to maintain the \$250,000 to keep it at that level. I will defer to the Controller for further explanation of the differential.

Ms. Holbrook stated it is really just a continuation of the previous forecast. It was forecasted to change this year. We did not forecast it this year or next year. To continue with the prior forecast, I forecasted it out from there. As you can see with different changes throughout the years, we have been able to maintain the Police Department with the \$252,000 transfer. Knowing that there could be a potential future need of it, to project it out a little bit is still a possibility and something we should be looking at. There was a change slightly with the salaries. There was a projected one for next year but it did not include this year so that slightly changed from the budget to the 5-year forecast.

Mr. Smith stated the differential is because we have not been able to hire police at the level that we budgeted for.

Mayor Haskins stated as everyone knows, many of our veteran Police Officers have left and we have a rather young police force that are still going through their step increases. This plays a role in the 5-year forecast because as the salary of our 15 newer officers who have not hit top-out pay keep increasing, we will need the money to fund it.

Mr. Smith stated we are still showing a slight deficit each year in the Police Fund so this will also help with the eroding of the Police Fund balance, correct?

Ms. Holbrook stated that is correct.

Discussion ensued on the need for a 5-year forecast as opposed to a 2-year or 3-year forecast. City Council agreed that a 3-year forecast is more realistic and efficient and made the decision to use a 3-year forecast going forward instead of the 5-year forecast.

Mr. Smith stated we continue to have the \$1 million additional payment to MERS. Our General Fund is up to approximately \$4.3 million. Historically, our General Fund has been \$1.8 - \$2.2 million going all the way back. With the Mayor at \$4.3 million, we are roughly \$1.5 - \$1.8 million higher than what we have historically been. The next question becomes, how do we allocate this money? Do we look at legacy, infrastructure, or doing stuff around the city? I would like everyone's feedback.

Mr. Martinbianco would like to start by rolling back the 4.0 mills to 3.75 mills. We should give it back to the taxpayers for what they have paid for in the past. Because of the rate of increase in value and escalating prices, it needs to go back to the taxpayers.

Mr. Smith stated we all know the situation with our local streets and blight. Do the residents want the money back or do they want their streets fixed? I don't have that answer but that is my question to the council.

Mr. Heffner stated if you look through the budget, there are funds for ditching and maintenance but there are no funds for replacing local streets.

Mr. Martinbianco asked how we decide which roads to do.

Mr. Heffner stated you do the worst roads first.

Mr. Martinbianco stated we are talking about the taxpayers who were special assessed. Are those the worst roads? We have to have a pacer study on the local roads before we can do anything. I don't disagree, our local streets need some help. I am not going to be the one to prioritize it. The ones I would prioritize are the ones that spent their money getting special assessed.

Mr. Abbey stated we do get pacer ratings on the local streets. We have paved streets many different ways over the years. There are some folks who paid a 15-20 year bond special assessment on some streets. Others were paved with federal dollars and they paid zero. Some were paved when developments went in with no assessment to the residents. What is a fair method? I don't know. I think you have to use a hybrid approach taking into account the needs of the community and the need to stabilize areas. For instance, we are doing some preventative maintenance in the south end this year from Maple to Schumacher. A lot of it is chip seal because they are still salvageable. McLaren is too far-gone and needs a mill and resurface. Since we are doing every street but that one, maybe we could take some of that money and resurface it with a 1 ½ inch overlay. Other areas in the commercial district like Jimbo Drive are horrible. The road is completely gone and it is back to a dirt base. We were fortunate to have Ach Asphalt work with us and do one side. We get more complaints here than anywhere else. I would like to show you our plan and then prioritize. We have an opportunity here and we would be foolish not to take advantage of it. We have a few extra bucks for a change that we have not had in many years. We can make some meaningful changes for residents in their community. I am not against a rollback of the mills but that \$20 on the quarter of a percent from doing the rollback will not make a difference. What does make a difference is giving the residents good roads, services and infrastructure. We will be set for the next 20-30 years if you do this right. I want you to keep an open mind to it.

Mayor Haskins stated we have many needs in our city. We have seen it for years but have never had the funding. Our memorial needs work. Buildings like the Police Department and City Hall have not been touched in 30 years. One of the biggest things I would like to see happen is to get all of our dirt roads paved. We have a \$300,000 road grater that is over 20 years old. It will eventually need to be replaced. Is it wiser to replace it or to see what it will cost to pave the roads? The guidelines came from the Department of Treasury for the ARP money. They haven't changed, they just added bigger restrictions. It looks like us being a non-entitlement community has restricted it way more than if we were an entitlement community. We will keep you informed.

Mrs. Conley stated I would like to give back to the residents in any way we can. I would like to use the money to do roads, ditches, Veterans Park and other parks. I understand

the buildings need work but before we can do that, we have to give back to our residents. Another thing we need to focus on is blight and someone who can write grants for our city. We do not have to hire a grant writer; we can contract it for a percentage. This is free money and we have never done it.

Mr. Heffner asked what the General Fund is sitting at right now.

Mr. Smith stated we are at about \$3.6 million right now and it is projected to be at \$4.3 million by the end of the budget year.

Mr. Heffner stated if we can take some of this General Fund money and put it to use for the residents then I probably wouldn't support rolling back the General Operating Millage. If we don't then I would support it. I would take at least \$2.5 million and put it toward local streets. I would like to offer a 50/50 program for neighborhoods. If they can get petitions signed for 51% of the residents willing to pay 50% of what the street would cost, the city can pick up the other 50%. This way, we can stretch the \$2.5 million. This would give the residents the choice to participate or not. We can look at special assessments after that. Special assessments can be tricky. It requires a 7-0 vote of the council.

Mr. Abbey stated we have around 10 miles of dirt roads left. The 50/50 program would be a great idea for these areas.

Discussion on the feasibility of a 50/50 program.

Mr. Heffner stated I would also like to put another \$100-\$150 thousand toward body cameras for the Police Department. It is time we get our police up to date with the rest of the world. That will leave another \$1 million that we can put toward something else or leave it in the General Fund. Keep in mind, when we start paving local streets, it will be infectious. People will start fixing up their houses, property values will go up and it will end up giving us money back in the General Fund.

Mr. Martinbianco stated he supports body cameras.

Mayor Haskins stated body cameras are done through the state so we could get it done quickly.

Mr. Fenner stated I have a hard time supporting the millage rollback. It would be difficult to recover and it is easier to leave it alone than to roll it back and then add it back later if necessary. I do think we need to give back to our residents. I agree that local roads should be one of the focuses. First, we should look at the roads that do not qualify for other funding. I like the 50/50 road match except for if one of the dirt roads decides not to do it; we still have to have the grater. It has to be an all or nothing. I support the police cameras. I prefer the actual footage to be able to be viewed than to have clips from other people cell phones that may be edited.

Mr. Wells stated I would be in support of anything to do with roads, ditching and anything to do with infrastructure. Mr. Heffner is right, when you start paving streets in the south end, people will start fixing up their houses and will feel like they live in a real neighborhood. We could never get a council to do that. The landlords will be the ones to hate it. This will get some of the riff-raff out of the south end. This area at one time was a wonderful community. I raised my kids there, Mr. Heffner was raised there and Mr. Fenner practically grew up there. This has to happen in my opinion. We cannot hire enough cops to police that area.

Mr. Smith stated he agrees with the majority of the council. It should go toward infrastructure/roads. The challenge for the administration is how we get the most bang for our residents buck. The administration has done a wonderful job. We are now, after six years seeing the fruits of our labor.

Mr. Heffner stated we could also offer a 75/25 and special assess. We special assess for the 25% and we could stretch the dollars another \$1.5 million.

Mr. Abbey stated we need to put some preliminary cost estimates to the roads to get an idea of what we are talking about in real dollars. Then, we can talk about the percentage of splits.

Mr. Heffner stated I do not want to do only dirt roads; I want to do the roads that have decayed all over the city. I want to make that clear.

Mr. Abbey stated I concur. If you are going to do that, the council needs to be on board 100% because it is a 7-0 vote. It is a long drawn out process to do special assessments. To do the individual roads like that, you are talking a few years at least. Whereas if the council voted 7-0 with the split percentages and created a special assessment district, we can move it along a lot faster with much better pricing.

- MERS & Health Care

Mr. Smith stated MERS and healthcare are trending in the black. I think this has partially to do with the stock market. The extra \$6 million we put in is really multiplying. Does everyone agree that we will put no additional money into MERS other than the \$1 million?

Council agreed to put only the \$1 million toward MERS.

Mr. Smith stated OPEB is also trending in the black, right Mayor.

Mayor Haskins stated we budgeted for the normal payment plus an additional \$400,000, the same as last year. This took us off the list and takes us from \$13 million down to just under \$10 million of unfunded liability.

- Supplemental Info

Mr. Martinbianco stated we talked about the fund balance computation and that just talks about the General Fund. I would like to see the implementation of the fund balance computation done for other departments particularly, the Police and Fire Funds because they are incremental on your tax bill. It will show compliance and overbearance from the General Fund.

Ms. Holbrook stated that is useful information. It is a simple computation and it is easy for me to provide. I will attach them to the meeting agenda beforehand.

Discussion continued regarding the fund balance policy.

Mr. Martinbianco stated I would walk back my comments about rolling back the millage if this is put into place.

Mr. Smith stated we have given the administration a lot to think about and a couple months to digest it. In June, at the end of the budget, I would like to have one or two workshops to discuss this further. I think this is really going to benefit our residents.

Meeting was adjourned at 7:10 PM.

Minutes Acceptance: Minutes of May 10, 2021 6:00 PM (APPROVAL OF MINUTES)



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 05/17/21 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.1

ADOPTED

AGENDA ITEM (ID # 5108)

DOC ID: 5108

Approve and authorize the payment of Attorney Billing (Doyle) 4/29/21 to 5/11/21 in the amount of \$4,031.75.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 05/17/21 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.2

ADOPTED

AGENDA ITEM (ID # 5109)

DOC ID: 5109

**Approve and authorize the payment of Attorney Billing
(Masud) 4/1/2021 to 4/30/2021 in the amount of \$2,185.00.**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Christina Conley, Councilwoman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley



ADOPTED

AGENDA ITEM (ID # 5102)

DOC ID: 5102

Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Fortress Foundations, LLC., 3103 West Thompson Road Suite 435, Fenton, Michigan.

ATTACHMENTS:

- Fortress Foundations Water and Sewer Application (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley



City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

Date: 4/20/21 License Expiration: _____
 Name of Applicant: CURTIS JOHNSON
 Applicant Address: 3103 W. THOMPSON RD STE 435 FENTON MI 48430
 Phone Number: (810) 263-0050 Email: jbrady@FortressFoundations.com
 Name of Business: FORTRESS FOUNDATIONS LLC
 Business Address: 3103 W. THOMPSON RD STE 435 FENTON MI 48430
 Phone Number: (810) 263-0050 Plumbing License #: 2102202621

LICENSE FEES	Amount	Proration	PAID
1. Sewer Installer Expires - March 31, _____	\$100.00		☐
2. Water Installer Expires - March 31, _____	\$100.00		☐

- Applicant must file a Performance Bond in the Amount of \$10,000.
- Applicant must maintain insurance against liability in the amounts of \$100,000 for injury to one person and \$300,000 per occurrence, and against liability for property damage in the amount of \$100,000.
- Each contractor shall maintain Workman's Compensation insurance covering all employees.

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #112, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, CURTIS JOHNSON (applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY: _____

Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of _____
 Michigan this 21 day of April 2021.



CITY OF BURTON
4303 S. CENTER RD.
BURTON, MI 48519
Phone : 810-743-1500
WWW.BURTONMI.GOV

Received From:
FORTRESS FOUNDATIONS

Date: 04/30/2021 Time: 9:34:26 AM
Receipt: 110702029 *** REPRINT ***
Cashier: 006
Workstation: Drawer: 1

ITEM REFERENCE	AMOUNT
LICENSE LICENSE FEES	
WATER	
1001-0000-450.0000	\$100.00
LICENSE LICENSE FEES	
SEWER	
1001-0000-450.0000	\$100.00
TOTAL	\$200.00
CHECK 2779	\$200.00
Total Tendered:	\$200.00
Change:	\$0.00

GRANITE RE, INC.

14001 Quailbrook Drive, Oklahoma City, Oklahoma 73134

BOND # GRMI29260B

LICENSE AND PERMIT BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Fortress Foundations, LLC,as Principal, and **GRANITE RE, INC.**, a corporation duly incorporated under the laws of the State of Minnesota, as
Surety, are held and firmly bound unto City of Burton,as Oblige, in the penal sum of Ten Thousand and 00/100***** DOLLARS
(\$ 10,000.00) for the payment of which we hereby bind ourselves, our heirs, executors
and administrators, jointly and severally by these presents.THE CONDITION of this bond is such that the said Principal has applied for a license as a
Sewer & Water Installer Contractorin accordance with the requirements of ordinances of said Oblige, and has agreed to hold said Oblige harmless from
suffering and loss or damage occasioned by said Principal's failing to comply with any provisions of any ordinances
applicable to the work performed by said Principal.NOW THEREFORE, if said Principal shall faithfully perform all the duties according to the requirements of
the Ordinances regulating said license, and protect said Oblige from and damage as hereinbefore stated, then this
obligation shall be null and void; otherwise to remain in full force and effect.This bond may be terminated as to future acts of the Principal upon thirty (30) days written notice by the
Surety. Otherwise, this bond expires at midnight April 20, 2022.Dated this 20th day of April 2021

Witness:

Fortress Foundations, LLC

Principal

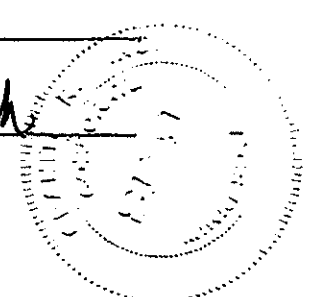
By: Larry J. DemocherKarla K. Heffron
Karla K. Heffron, witnessGRANITE RE, INC.

Surety

By: Connie Smith

Connie Smith

Attorney in Fact



GRANITE RE, INC.

GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-In-Fact(s) for the following purposes, to wit:

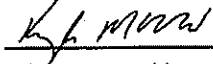
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this Instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 3rd day of January, 2020.



STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)


Kenneth D. Whittington, President

Kyle P. McDonald, Assistant Secretary

On this 3rd day of January, 2020, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2023
Commission #: 11003620



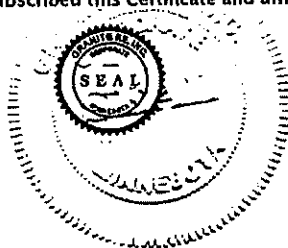

Notary Public

GRANITE RE, INC. Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint Individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any Instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any Instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
20th day of April, 2021.




Kyle P. McDonald, Assistant Secretary



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
04/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55050	CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM <table style="width: 100%;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: FEDERATED MUTUAL INSURANCE COMPANY</td> <td>13935</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	13935	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	13935														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED FORTRESS FOUNDATIONS, LLC 3103 W THOMPSON RD #345 FENTON, MI 48430-9777	195-016-1														

COVERAGES		CERTIFICATE NUMBER: 74		REVISION NUMBER: 0				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR (LTR)	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	N	N	6137529	11/15/2020	11/15/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$2,000,000	
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	N	N	6137529	11/15/2020	11/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION	N	N	6137530	11/15/2020	11/15/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	N	1809146	11/15/2020	11/15/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) NO PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER IS EXCLUDED FROM WORK COMP POLICY.								

CERTIFICATE HOLDER	CANCELLATION
195-016-1 CITY OF BURTON 4303 S CENTER RD BURTON, MI 48519-1449	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

Attachment: Fortress Foundations Water and Sewer Application (5102 : Residential Sanitary Water & Sewer Installer's License)



ADOPTED

AGENDA ITEM (ID # 5063)

DOC ID: 5063

Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Steve's Plumbing and Heating Company, LLC., 1212 North Genesee Road., Burton, Michigan.

ATTACHMENTS:

- Steves Plumbing & Heating Company Application (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley



City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

Date: 04/13/21 License Expiration: 04/30/23
Name of Applicant: Eric Stack
Applicant Address: 1212 N Genesee Rd, Burton, MI 48509
Phone Number: (810) 742-4270 Email: stevesplumbingofficemi@gmail.com
Name of Business: Steve's Plumbing and Heating LLC
Business Address: 1212 N Genesee Rd, Burton, MI 48509
Phone Number: (810) 742-4270 Plumbing License #: 8004689

LICENSE FEES	Amount	Proration	PAID
1. Sewer Installer Expires - March 31, 2022	\$100.00		☒
2. Water Installer Expires - March 31, 2022	\$100.00		☒

- Applicant must file a Performance Bond in the Amount of \$10,000.
- Applicant must maintain insurance against liability in the amounts of \$100,000 for injury to one person and \$300,000 per occurrence, and against liability for property damage in the amount of \$100,000.
- Each contractor shall maintain Workman's Compensation Insurance covering all employees.

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #112, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, Eric Stack (applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY:

[Signature]
Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of _____, State of Michigan this _____ day of _____, 20____.

Notary Public

Commission Expires

Y:\Documents\LICENSES\Applications\Sewer & Water Installer.docx

Witness: Kate Mal Renewal
4-16-21

CITY OF BURTON
4303 S. CENTER RD.
BURTON, MI 48519
Phone : 810-743-1500
WWW.BURTONMI.GOV

Received From:
STEVE'S PLUMBING & HEATING
1212 N GENESEE RD
BURTON MI 48509

Date: 04/16/2021 Time: 2:25:09 PM
Receipt: 110701532 *** REPRINT ***
Cashier: HOLBROOKC
Workstation: Drawer: 1

ITEM REFERENCE	AMOUNT

LICENSE LICENSE FEES	
STEVE'S WATER AND SEWER	
1001-0000-450.0000	\$200.00

TOTAL	\$200.00
CHECK 1555	\$200.00
Total Tendered;	\$200.00
Change:	\$0.00



CERTIFICATE OF LIABILITY INSURANCE

K.4.a
DATE (MM/DD/YYYY)
01/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HIGH FAVOR INSURANCE AGENCY LLC 32844 WOODWARD AVE ROYAL OAK, MI 48073	CONTACT NAME: KELLY AUCKLAND	
	PHONE (A/C, No, Ext): 248.765.8675 FAX (A/C, No):	
	E-MAIL ADDRESS: KELLY@HIGHFAVORINSURANCE.COM	
INSURED STEVES PLUMBING & HEATING COMPANY LLC 1212 N GENESEE RD BURTON, MI 48509	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: FREMONT INSURANCE COMPANY	13994
	INSURER B: FREMONT INSURANCE COMPANY	13994
	INSURER C: FREMONT INSURANCE COMPANY	13994
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			CPP 0102959	01/08/2021	01/08/2022	EACH OCCURRENCE \$ 1,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100
							MED EXP (Any one person) \$ 5
							PERSONAL & ADV INJURY \$ 1,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000
	☐ POLICY ☐ PROJECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 1,000
	OTHER:						\$
B	AUTOMOBILE LIABILITY			CAP 0036498	01/08/2021	01/08/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000
	☐ ANY AUTO						BODILY INJURY (Per person) \$ 1,000
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$ 1,000
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$ 1,000
	☒ HIRED/NON						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
		☐ OCCUR ☐ CLAIMS-MADE					\$
	DED RETENTION \$						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCP 0028390	01/08/2021	01/08/2022	☒ PER STATUTE ☐ OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$ 1,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A				E.L. DISEASE - EA EMPLOYEE \$ 1,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE KELLIANNE AUCKLAND AGENT /PRINCIPAL

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Plumber City of Burton, Dept of Public Works

bond with bond number 65338813

for Steve's Plumbing & Heating Company, LLC.

as Principal in the penalty amount not to exceed: \$ 10,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its
Vice President with the corporate seal affixed this 11th day of January,

2021.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

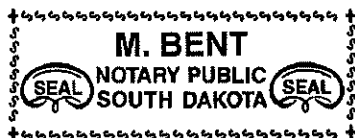
Paul T. Bruflat

Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 11th day of January, 2021, before me, a Notary Public, personally appeared
Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires March 2, 2026

M. Bent

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.





Western Surety Company

RIDER

It is hereby mutually agreed and understood by and between the principal and Western Surety Company, that instead of as originally written:

The Principal's name has been changed.

From:

Steve's Plumbing & Heating Company, Inc.

To:

Steve's Plumbing & Heating Company, LLC.

No further changes other than above.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or conditions of the Bond, except as hereinabove set forth.

This Rider becomes effective on the 11th day of January, 2021, at twelve and one minute o'clock a.m., standard time.

Attached to and forming part of Bond No. 65338813
issued by WESTERN SURETY COMPANY of Sioux Falls, South Dakota,
to Steve's Plumbing & Heating Company, LLC.

Signed this 11th day of January, 2021.

By Paul T. Bruflat
Paul T. Bruflat, Vice President

Attachment: Steves Plumbing & Heating Company Application (5063 : Residential Sanitary Water & Sewer Installer's License)





ADOPTED

AGENDA ITEM (ID # 5104)

DOC ID: 5104

Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for D&D Excavating of Lapeer, LLC 2116 Pero Lake Road, Lapeer, MI, 48446.

ATTACHMENTS:

- D&D Excavating of Lapeer, LLC(PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley



City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

Date: 5-7-21 License Expiration: 5-18-21
Name of Applicant: Robert and Jacqueline Diamond
Applicant Address: 2116 Pero Lake Rd. , Lapeer, MI 48446
Phone Number: (810) 667-3894 Email: jdiamond10@Charter.net
Name of Business: D&D Excavating Of Lapeer, LLC
Business Address: 2116 Pero Lake Rd. , Lapeer, MI 48446
Phone Number: (810) 667-3894 Plumbing License #: _____

LICENSE FEES	Amount	Proration	PAID
1. Sewer Installer Expires - March 31, _____	\$100.00		☒
2. Water Installer Expires - March 31, _____	\$100.00		☒

- Applicant must file a Performance Bond in the Amount of \$10,000.
- Applicant must maintain insurance against liability in the amounts of \$100,000 for injury to one person and \$300,000 per occurrence, and against liability for property damage in the amount of \$100,000.
- Each contractor shall maintain Workman's Compensation insurance covering all employees.

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #112, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, Jacqueline Diamond (applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY: Jacqueline Diamond
Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of Genesee, State of Michigan this 7th day of May, 2021.

Rudolf Bar
Notary Public

1/4/2026
Commission Expires

CITY OF BURTON
4303 S. CENTER RD.
BURTON, MI 48519
Phone : 810-743-1500
WWW.BURTONMI.GOV

Received From:
D&D EXCAVATING OF LAPEER

Date: 05/07/2021 Time: 11:42:45 AM
Receipt: 110703261
Cashier: 006
Workstation: Drawer: 1

ITEM REFERENCE	AMOUNT
LICENSE LICENSE FEES	
WATER	
1001-0000-450.0000	\$100.00
LICENSE LICENSE FEES	
SEWER	
1001-0000-450.0000	\$100.00
TOTAL	\$200.00
CHECK 26944	\$200.00
Total Tendered:	\$200.00
Change:	\$0.00

Attachment: D&D Excavating of Lapeer, LLC (5104 : Residential Sanitary Water & Sewer Installer's License)



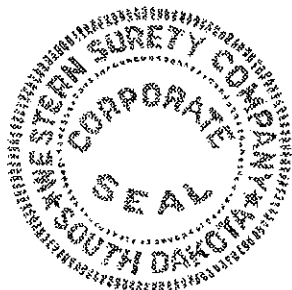
Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 26079848 briefly described as PLUMBING CONTRACTOR CITY OF BURTON,
for D & D EXCAVATING OF LAPEER, LLC, as Principal,
 in the sum of \$ TEN THOUSAND AND NO/100 Dollars, for the term beginning December 04, 2020, and ending December 03, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 13th day of October, 2020.



WESTERN SURETY COMPANY

By

Paul T. Bruhat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One PLUMBING CONTRACTOR CITY OF BURTON

bond with bond number 26079848

for D & D EXCAVATING OF LAPEER, LLC

as Principal in the penalty amount not to exceed: \$10,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 13th day of October, 2020.

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

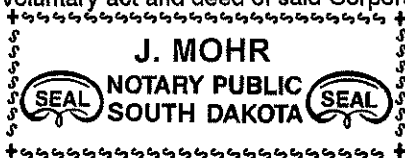
STATE OF SOUTH DAKOTA

COUNTY OF MINNEHAHA

} ss

On this 13th day of October, 2020, before me, a Notary Public, personally appeared
Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



CERTIFICATE OF LIABILITY INSURANCE

K.5.a

DATE (MM/DD/YYYY)

6/4/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER VTC Insurance Group Oxford Office 1097 S. Lapeer Road Oxford MI 48371	CONTACT NAME: Tim DeShaw PHONE (A/C, No, Ext): (248) 628-2565 E-MAIL ADDRESS: tdeshaw@vtcins.com FAX (A/C, No): (248) 628-2530														
INSURED D & D EXCAVATING OF LAPEER LLC 2116 PERO LAKE RD LAPEER MI 48446-9033	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Hastings Mutual Insurance Company</td><td>14176</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hastings Mutual Insurance Company	14176	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Hastings Mutual Insurance Company	14176														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 20-21 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liability ☒ Includes XCU GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:			CPP9900239	5/31/2020	5/31/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			ACV9900240	5/31/2020	5/31/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			ULC9900242	5/31/2020	5/31/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WC 9900241	5/31/2020	5/31/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

All operations of the named insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Burton
Attn: Insurance Department
4303 S Center Rd
Burton, MI 48519

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Alan Chandler/V164

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ACORD 25 (2014/01)
INS025 (201401)

The ACORD name and logo are registered marks of ACORD

Packet Pg. 49

Attachment: D&D Excavating of Lapeer, LLC (5104 : Residential Sanitary Water & Sewer Installer's License)



ADOPTED

AGENDA ITEM (ID # 5106)

DOC ID: 5106

Approve and authorize the request for a Residential Sanitary Water & Sewer Installer's License for Rigda Excavating, Inc., 5425 Canada Road, Birch Run, Michigan.

ATTACHMENTS:

- Rigda Excavating, Inc Application (PDF)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley



City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

Date: May 10, 2021 License Expiration: _____
Name of Applicant: Paul Rigda - DBA Rigda Excavating, Inc.
Applicant Address: 5425 Canada Rd. Birch Run, MI 48415
Phone Number: (989) 395-1866 Email: rigdap@yahoo.com
Name of Business: Rigda Excavating, Inc.
Business Address: 5425 Canada Rd. Birch Run, MI 48415
Phone Number: (989) 395-1866 Plumbing License #: _____

LICENSE FEES	Amount	Proration	PAID
1. Sewer Installer Expires - March 31, _____	\$100.00		☐
2. Water Installer Expires - March 31, _____	\$100.00		☐

- Applicant must file a Performance Bond in the Amount of \$10,000.
- Applicant must maintain insurance against liability in the amounts of \$100,000 for injury to one person and \$300,000 per occurrence, and against liability for property damage in the amount of \$100,000.
- Each contractor shall maintain Workman's Compensation insurance covering all employees.

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #112, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, Paul Bruce Rigda (applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY: Paul B Rigda
Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of Saginaw, State of Michigan this 10th day of May, 20 21.

[Signature]
Notary Public

11-16-2023
Commission Expires

CITY OF BURTON
4303 S. CENTER RD.
BURTON, MI 48519
Phone : 810-743-1500
WWW.BURTONMI.GOV

Received From:
RIGDA EXCAVATING INC.

Date: 05/10/2021 Time: 3:25:12 PM
Receipt: 110703661
Cashier: HOLBROOKC
Workstation: Drawer: 1

ITEM REFERENCE	AMOUNT
LICENSE LICENSE FEES	
WATER AND SEWER	
1001-0000-450.0000	\$200.00
TOTAL	\$200.00
CASH	\$200.00
Total Tendered:	\$200.00
Change:	\$0.00



Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 64747211 briefly described as SEWAGE DISPOSAL CONTRACTOR COUNTY OF GENESEE

_____ ,

for PAUL RIGDA DBA PAUL RIGDA EXCAVATING

_____, as Principal,

in the sum of \$ THIRTY-FIVE THOUSAND AND NO/100 Dollars, for the term beginning December 31, 2020, and ending December 31, 2021, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 3rd day of December, 2020



WESTERN SURETY COMPANY

By

Paul T. Brunat, Vice President

THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruffat of Sioux Falls
State of South Dakota, its regularly elected Vice President
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One SEWAGE DISPOSAL CONTRACTOR COUNTY OF GENESEE

bond with bond number 64747211

for PAUL RIGDA DBA PAUL RIGDA EXCAVATING
as Principal in the penalty amount not to exceed: \$35,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its
Vice President with the corporate seal affixed this 3rd day of December, 2020

ATTEST

L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruffat
Paul T. Bruffat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } 88

On this 3rd day of December, 2020, before me, a Notary Public, personally appeared
Paul T. Bruffat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

J. MOHR
NOTARY PUBLIC
SOUTH DAKOTA
My Commission Expires June 23, 2021

J. Mohr
Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F1975-1-2016



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R.A. Monk Insurance Agency, Inc. 464 N. Franklin St. Frankenmuth MI 48734		CONTACT NAME: Ryan Monk PHONE (A/C, No, Ext): 9896523900 E-MAIL ADDRESS: ryan@monkinsurance.com INSURER(S) AFFORDING COVERAGE INSURER A: MICHIGAN INS CO INSURER B: Retailers Insurance Co. INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 10857
INSURED Paul Rigda / Rigda Excavating 5425 Canada Rd Birch Run MI 48415				

REVISION NUMBER:

COVERAGES

CERTIFICATE NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GENL AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:		CPJ9025644	12/01/2020	12/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N				E.L. EACH ACCIDENT \$ 2,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000 E.L. DISEASE - POLICY LIMIT \$ 2,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chris Harrison

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ADOPTED

AGENDA ITEM (ID # 5103)

DOC ID: 5103

Approve and authorize the issuance of a permanent Traffic Control Order for the speed limit of forty (40) miles per hour on Saginaw Street from Hemphill Rd. to Maple Ave.

COMMENTS - Current Meeting:

Mr. Wells stated to be clear, the speed limit on Saginaw Street is mixed. This is to make it all one speed limit of 40MPH, correct?

Mr. Heffner said, yes. Currently Maple to Judd is 45MPH, Judd to Bristol is 40MPH and Bristol to Hemphill is 35MPH.

ATTACHMENTS:

- TRAFFIC CONTROL ORDER2021 (DOCX)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

TRAFFIC CONTROL ORDER

File No.	Speed Limit
----------	-------------

ORDER NO. 21-001

EFFECTIVE DATE: _____
(When official traffic control signs conforming
to the mandate of this order shall have been
erected)

In accordance with Act 300, PA1949 as amended, and the Michigan Manual of Uniform Traffic Control Devices, we have caused a traffic engineering investigation to be made of traffic conditions on Saginaw Street in the City of Burton in Genesee County, and as a result of said investigation do hereby direct that:

SPEED LIMIT OF FORTY (40) MILES PER HOUR ON SAGINAW STREET FROM HEMPHILL ROAD TO MAPLE AVE.

I authorize the issuance of the above (permanent) Traffic Control Order. Temporary Orders shall be effective for a maximum of 90 days. Permanent orders shall be effective after Council concurrence.

CITY OF BURTON

DEPARTMENT OF PUBLIC WORKS

Amber Abbey, Deputy DPW Director

Date: _____

I certify that this Traffic Control Order
was authorized by resolution of the Burton
City Council at their meeting held

CITY OF BURTON

Racheal Boggs, Clerk

Date: _____

Attachment: TRAFFIC CONTROL ORDER2021 (5103 : Traffic Control Order)



ADOPTED

AGENDA ITEM (ID # 5098)

DOC ID: 5098 A

Approve and authorize the second reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 (E) of the City of Burton Code of Ordinances by the increase in the salary of the Fire Chief of the City of Burton and to provide for the effective dates thereto.

The annual salary of the Fire Chief of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) Effective July 1, 2021 - \$73,000
- (2) Effective December 31, 2021 - \$75,000
- (3) Effective December 31, 2022 - \$78,000 until modified by ordinance

HISTORY:

05/03/21 City Council

CARRIED TO SECOND READING

ATTACHMENTS:

- CH 30.03 Administrative Officers (DOCX)
- Fire Chief Salary Comparables by Population 4-19-21 (DOCX)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Vice President
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

§ 30.03 ADMINISTRATIVE OFFICERS; COMPENSATION AND BENEFITS ADOPTED.

(A) The annual salary of the Clerk of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) March 9, 2009 — \$58,241.42.
- (2) July 1, 2009 until modified by ordinance: \$60,571.08.

(B) The annual salary of the Treasurer of the City of Burton shall be an amount determined by the Mayor in accordance with the following:

- (1) December 17, 2018 — \$60,643.91.
- (2) Effective January 1, 2019 the base salary upon appointment shall be \$65,000.00.
- (3) Effective December 31, 2019 and upon fulfillment of 12 months of continuous service as Treasurer, the salary shall not exceed \$68,000.00.
- (4) Effective December 31, 2020 and upon fulfillment of 24 months of continuous Service as Treasurer, the salary shall not exceed \$70,000.00.

(C) The annual salary of the Assessor of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) March 9, 2009 — \$72,704.27.
- (2) July 1, 2009 until modified by ordinance: \$75,612.44.

(D) The annual salary of the Chief of Police of the City of Burton shall be an amount determined by the Mayor in accordance with the following:

- (1) December 17, 2018 — \$70,169.55.
- (2) Effective January 1, 2019 the base salary upon appointment shall be \$92,000.00.
- (3) Effective December 31, 2019 and upon fulfillment of 12 months of continuous service as Chief of Police, the salary shall not exceed \$93,500.00.
- (4) Effective December 31, 2020 and upon fulfillment of 24 months of continuous service as Chief of Police, the salary shall not exceed \$95,000.00.

(E) The annual salary of the Fire Chief of the City of Burton shall be an amount determined by the Mayor in accordance with the following:

- (1) December 17, 2018 — \$60,571.08.
- (2) Effective January 1, 2019 the base salary upon appointment shall be \$68,000.00.
- (3) Effective December 31, 2019 and upon fulfillment of 12 months of continuous service as Fire Chief, the salary shall not exceed \$70,000.00.
- (4) Effective December 31, 2020 and upon fulfillment of 24 months of continuous service as Fire Chief, the salary shall not exceed \$72,000.00.

Fire Chief Salary Comparables by Population					
Municipality	County	Population	Taxable Value	Dept. Full/PT	Salary
City of Burton	Genesee	29,999	622,920,961	PT	70,000 current 72,000 Dec 2021
Gibraltar	Wayne	4,656	143,309,712	PT	23,000.00
Davison City	Genesee	4,937	116,147,947	PT	58,140.00
Northville	Wayne	5,970	432,474,197	FULL	61,297.60
Wyandotte	Wayne	8,276	578,555,617	FULL	88,566.40
Grand Blanc City	Genesee	8,276	244,945,784	PT	65,000.00
Flushing	Genesee	8,389	198,476,745	PT	29,026.40
South Lyon	Oakland	11,327	399,130,480	FULL	58,000.00
Fenton	Genesee	11,756	467,456,662	PT	85,000.00
Fenton Twp	Genesee	15,700	855,200,000	PT	62,500.00
Wixom	Oakland	13,498	807,610,650	FULL	93,233.52
Hamtramck	Wayne	22,423	217,026,169	PT	46,415.20
Allen Park	Wayne	28,210	834,485,151	FULL	97,518.48
Flint Township	Genesee	31,929	828,000,000	Mixed	106,106.00
Bay City	Bay	35,235	571,617,465	FULL	79,497.60
Grand Blanc Twp	Genesee	37,508	1,402,449,944	Mixed	92,250.00
Average Salary (8 part time Fire Departments)					54,885.20
Average Salary (16 municipalities with full time, part time & mixed Depts.)					73,120.00

Sources: 2020 MML Wage Survey, 2010 Census, Michigan Department of Treasury, Community Financial Dashboard



ADOPTED

AGENDA ITEM (ID # 5099)

DOC ID: 5099 A

Approve and authorize the second reading of amended Ordinance 30.03. An ordinance to amend Chapter 30.03 (B) of the City of Burton Code of Ordinances by the increase in the salary of the Treasurer of the City of Burton and to provide for the effective dates thereto.

The annual salary of the Treasurer of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) Effective July 1, 2021 - \$71,000
- (2) Effective December 31, 2021 - \$73,000
- (3) Effective December 31, 2022 - \$75,000 until modified by ordinance

HISTORY:

05/03/21 **City Council**

CARRIED TO SECOND READING

ATTACHMENTS:

- CH 30.03 Administrative Officers (DOCX)
- Treasurer Salary Comparables by Population 4-19-21 (DOCX)

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Vice President
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Heffner, Wells, Smith, Fenner, Conley

§ 30.03 ADMINISTRATIVE OFFICERS; COMPENSATION AND BENEFITS ADOPTED.

(A) The annual salary of the Clerk of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) March 9, 2009 — \$58,241.42.
- (2) July 1, 2009 until modified by ordinance: \$60,571.08.

(B) The annual salary of the Treasurer of the City of Burton shall be an amount determined by the Mayor in accordance with the following:

- (1) December 17, 2018 — \$60,643.91.
- (2) Effective January 1, 2019 the base salary upon appointment shall be \$65,000.00.
- (3) Effective December 31, 2019 and upon fulfillment of 12 months of continuous service as Treasurer, the salary shall not exceed \$68,000.00.
- (4) Effective December 31, 2020 and upon fulfillment of 24 months of continuous Service as Treasurer, the salary shall not exceed \$70,000.00.

(C) The annual salary of the Assessor of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) March 9, 2009 — \$72,704.27.
- (2) July 1, 2009 until modified by ordinance: \$75,612.44.

(D) The annual salary of the Chief of Police of the City of Burton shall be an amount determined by the Mayor in accordance with the following:

- (1) December 17, 2018 — \$70,169.55.
- (2) Effective January 1, 2019 the base salary upon appointment shall be \$92,000.00.
- (3) Effective December 31, 2019 and upon fulfillment of 12 months of continuous service as Chief of Police, the salary shall not exceed \$93,500.00.
- (4) Effective December 31, 2020 and upon fulfillment of 24 months of continuous service as Chief of Police, the salary shall not exceed \$95,000.00.

(E) The annual salary of the Fire Chief of the City of Burton shall be an amount determined by the Mayor in accordance with the following:

- (1) December 17, 2018 — \$60,571.08.
- (2) Effective January 1, 2019 the base salary upon appointment shall be \$68,000.00.
- (3) Effective December 31, 2019 and upon fulfillment of 12 months of continuous service as Fire Chief, the salary shall not exceed \$70,000.00.
- (4) Effective December 31, 2020 and upon fulfillment of 24 months of continuous service as Fire Chief, the salary shall not exceed \$72,000.00.

Treasurer Salary Comparables by Population				
Municipality	County	Population	Taxable Value	Salary
City of Burton	Genesee	29,999	622,920,961.00	68,000 current 70,000 Dec 2021
Meridian Township	Ingham	39,688	1,872,353,236	75,237.00
Muskegon	Muskegon	38,401	604,919,227	77,952.71
Grand Blanc Township	Genesee	37,508	1,402,449,944	59,972.00
Bay City	Bay	34,932	571,617,465	78,062.40
Independence Township	Oakland	34,681	1,758,475,706	79,512.00
Port Huron	Saint Clair	30,184	645,579,673	64,952.00
Oshtemo Township	Kalamazoo	21,705	918,081,984	71,696.00
Marquette	Marquette	21,355	700,516,935	82,746.00
Adrian	Lenawee	21,133	371,358,372	62,848.00
Owosso	Shiawassee	15,194	261,017,190	62,424.18
Escanaba	Delta	12,616	9,679,703	70,000.00
Fenton	Genesee	11,756	467,456,662	70,000.00
Average Salary (13 municipalities)				71,030.95

Source: MML Wage Survey 2020



ADOPTED

AGENDA ITEM (ID # 5105)

DOC ID: 5105 B

Interview of Candidates and Appointment to Vacant City Council Seat with Term to Expire November 2021.

COMMENTS - Current Meeting:

Ms. Boggs called the roll for each round of voting. Results as follows:

Round 1

Mr. Heffner stated Rick Fuhst
Mrs. Conley stated Deb Walton
Mr. Martinbinco stated Tim Rapacz
Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi

Round 2

Mrs. Conley stated Deb Walton
Mr. Martinbianco stated Tim Rapacz
Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi
Mr. Heffner stated Rick Fuhst

Round 3

Mr. Martinbianco stated Tim Rapacz
Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton
Mr. Fenner stated Fred Peivandi
Mr. Heffner stated Rick Fuhst
Mrs. Conley stated Deb Walton

Round 4

Mr. Wells stated Don Welch
Mr. Smith stated Deb Walton

Mr. Fenner stated Fred Peivandi

Mr. Heffner stated Deb Walton

Mrs. Conley stated Deb Walton

Mr. Martinbianco stated Tim Rapacz

Round 5

Mr. Smith stated Deb Walton

Mr. Fenner stated Fred Peivandi

Mr. Heffner stated Deb Walton

Mrs. Conley stated Deb Walton

Mr. Martinbianco stated Deb Walton

Mr. Wells stated Fred Peivandi

Ms. Boggs stated that is four votes for Deb Walton.

Ms. Boggs read the oath of office to Mrs. Walton for the office of Burton City Council, term to expire November 2021.

Mr. Heffner thanked the applicants and congratulated Mrs. Walton.

RESULT:	CARRIED [4 TO 2]
AYES:	Tom Martinbianco, Steven Heffner, Vaughn Smith, Christina Conley
NAYS:	Danny Wells, Gregory Fenner