FINAL

CITY OF BURTON

BURTON CITY COUNCIL MEETING

MAY 19, 2014

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by at 7:00 PM.

A. MEETING CALLED TO ORDER AT 7:27 P.M. BY PRESIDENT MARTINBIANCO.

B. THE PLEDGE OF ALLEGIANCE IS LED BY COUNCILMAN VAUGHN SMITH.

C. INVOCATION LED BY COUNCILMAN VAUGHN SMITH.

D. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steve Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Danny Wells	Councilman	Present	
Vaughn Smith	Councilman	Present	

E. STAFF PRESENT

Mayor Paula Zelenko
Rik Hayman, Executive Assistant
Sue Warren, Human Resources
Tom Osterholzer, Police Chief
Ginger Burke-Miller, Controller
Teresa Karsney, City Clerk

F. APPROVAL OF MINUTES

1. Approve and authorize the minutes of the following meeting: 1. Special Council Meeting Minutes from May 5, 2014 at 5:15 p.m. 2. Special Council Meeting Minutes from May 5, 2014 at 5:30 p.m. 3. Special Council Meeting Minutes from May 5, 2014 at 5:45 p.m. 4. Special Council Meeting Minutes from May 5, 2014 6:00 p.m. 5. Special Council Meeting Minutes from May 5, 2014 at 6:15 p.m. 6. Special Council Meeting Minutes from May 5, 2014 at 6:30 p.m. 7. Regular Council Meeting Minutes from May 5, 2014 at 7:00 p.m. 8. Budget Meeting Minutes from April 28, 2014 at 6:00 p.m. 9. Budget Meeting Minutes from April 30, 2014 at 6:00 p.m. 10. Budget Meeting Minutes from May 12, 2014 at 6:00 p.m.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

G. ADMINISTRATIVE REPORT

Mayor Zelenko stated you should have received the Treasurer Cash Flow and Investment Audit Report.

This week is Spring Clean-UP. Waste Management will pick up anything you take to the road on your scheduled pick-up day with a few exceptions. The information is on the website.

Beginning Tuesday, May 27, 2014 we will begin the reconstruction of Atherton Road between Dort Highway and Center Road. The road will be open to all traffic. This information is also on the website.

We are moving forward with IQM2. We are training employees and the link to get agendas and minutes will be on our website this week. We will be using only Minute Traq for the June 2, 2014 meeting. On June 2nd, 2014 there is a training session for the Council to learn how to login to the IQM2 portal at 6:00 p.m. The City Clerk will be emailing you your login and passwords. As for the video portion of IQM2 we are out for bid on the cameras and hope to have the video up and running by July 1, 2014.

I would ask for an Executive Session as allowed under Section 8 of the Open Meeting Act for the purpose to discuss contract negotiations.

Mayor Zelenko continued by going over the agenda items.

In closing, this is a very busy week in preparation for the Memorial Day activities. I hope you all have a chance to attend the race, the parade, and ceremonies next Monday. If not, I wish you all a safe holiday and thank you to all the Veterans, but most importantly the reason for Memorial Day to honor those who gave their lives to keep our Country free.

Mr. Lupi introduced himself to the Council.

Heffner moved and Haskins seconded going into Executive Session after Council Discussion.

Motion Carried 7-0.

H. COMMITTEE REPORTS

Mr. Smith said that they had a Finance Committee meeting with Plante & Moran just before the Council meeting. The legacy costs were discussed and how to budget for these costs. It was the recommendation from the Finance Committee that Pam Hill from Plante & Moran will help us figure out what to do with the unfunded liability from MERS and OPEB. It was decided that we will have quarterly meetings to discuss how to budget for this.

Mr. Heffner stated they are preparing for the Memorial Day celebration on May 26, 2014. There will be a parade, a band, candle walk and 3-D fireworks.

I. AUDIENCE PARTICIPATION

Michael Conrad, Burton, MI., spoke in reference to the storm sewer.

Judy Estes, Burton, MI., spoke in reference to the storm sewer.

Tom Drew, Burton, MI., spoke in reference to the storm sewer.

John Stapish, Burton, MI, spoke in reference to the Keller Thoma bill.

Denise Destilio, Burton, MI., spoke in reference to burn permits and the implementation of an annual permit.

J. COUNCIL DISCUSSION

Mr. Wells said he thought the flooding was addressed years ago and asked if it was a drain problem.

Mayor Zelenko said it is a ditching problem and we are going to have a meeting with the Road Department. It is the Gibson drain and she will address it with the Drain Commissioner. We have already begun working on a plan.

Mr. Wells said a seasonal burn permit is a great idea.

Mrs. Ellenburg said Scottwood has always been a problem and wondered if it were possible to get petitions signed to ditch the area and put an assessment on the taxes of the residents.

Mayor Zelenko said the County may have plans to address the issue.

Mr. O'Keefe spoke in reference to Chief Halstead's involvement with the Salvation Army and the impact that he made on the Community.

Mrs. Ellenburg congratulated Mr. Smith on placing in the Race to Grace race.

Mr. Wells spoke in reference to the Neighborhood Watch Program Meeting.

Chief Osterholzer said there were people present from all over the City for the Neighborhood Watch Program. The group is utilizing Social Media and the Police Department will help them in any way they can. The Neighborhood Watch program has a Facebook page. The next meeting is on June 26, 2014 at 6:00 p.m. at the Police Station at 4090 Manor Drive, Burton, MI 48519.

Mr. Wells said the residents came up with some great questions.

Mr. Martinbianco said the Drain Commissioner said we have had 400 year rains, which is hard to beat. The County went to remedial action with the development of the ponds that hold runoff and it has been successful with the rain we have gotten this year.

City Council went into Executive Session at 8:00 p.m.

City Council came out of Executive Session at 8:45 p.m.

K. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Richard Austin) from 04/30/14 to 05/14/14 in the amount of $3,685.50.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

2. Approve and authorize the Attorney Billing (Keller Thoma Bill) from 4/24/14 to 4/30/14 in the amount of $536.25.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steve Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

3. Approve and authorize the Mayor's appointment of Ronald "Dino" Lupi, 7987 Shady Beach Drive, Whitmore Lake, MI 48189, as Burton City Assessor effective Tuesday, May 27, 2014.

   Mr. Haskins asked the Mayor if anyone from the City applied.

   Mayor Zelenko stated no one from the City applied but Mr. Lupi is willing to move here.

   Mr. Wells asked if he has already started.

   Mayor Zelenko said he has not started until after Council approves him. Mr. Lupi will start on May 27, 2014.

   Mr. Heffner asked the Mayor to pass on to Ann Abbey thank you for filling in while we looked for an Assessor and also thank Stacy Bassi and Peggy Nolde for getting us through until we were able to hire a City Assessor.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Ellenburg, Wells, Smith
NAYS:	Haskins

4. Approve and authorize the City Clerk to set a Public Hearing for the State Revolving Fund Loan on June 16, 2014 at 6:00 p.m.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

5. Approve and authorize the 2012 Preventative Maintenance - HVAC - Agreement extension of two years with Goyette Mechanical through May 31, 2016 - with no increases, and authorize the Mayor and Clerk to execute any and all documents required to effectuate this agreement extension.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steve Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

6. Approve and authorize the following tax millage and fees to be levied for the 2014-2015 fiscal year for the City of Burton: General Operating 4.7070 mills; Voted Police 0.9876 mills; Voted Police 1.0000 mills; Voted Fire 1.0000 mills; Voted Police 6.5000 mills; a $146.40 per unit rubbish removal fee on all residential improved parcels and those other parcels that utilize the service; a Property Tax Administration Fee of 1% on all tax statements and additional 4% late penalty charge when delinquent.

   Mr. Heffner asked Mrs. Burke-Miller what 1 mill represents today compared to last fall.

   Mrs. Burke-Miller stated it is around $500,000 dollars. The taxable value went down around 2% percent.

   Mr. Heffner stated that he would like to see the General Operating for the City be only 4.0000 mills, because the residents gave us the police millage and he would like to give something back to them. Bentley Schools tried desperately to pass a millage for the school and it was voted down because people are afraid of what their tax bills are going to look like. Since the General Fund is much healthier because of the police millage, it would be a good gesture and might be able to pass the Bentley millage in August for the kids.

   Heffner moved to change the General Operating for the City to 4.0000 mills. There was no second.

   Mr. Haskins asked if we had the authority to lower the General Operating mills.

   Mr. Heffner stated yes we can lower it and raise it without the vote of the people.

   Mr. Haskins thinks we should reduce the budget and give it back to the people that way not by lowering the millage. He would not like to see the General Fund mills reduced.

   Mrs. Ellenburg stated we are giving back to the public by working on our roads, infrastructure and other items the City has been left without for years. She feels the residents were not expecting money back. If that millage didn't pass at Bentley maybe the timing was wrong.

   Haskins moved and Smith seconded calling for the question? (No vote taken)

   Heffner moved to table Item #6. Motion Failed 2-5, with Smith, Ellenburg, Wells, Haskins and O'Keefe voting no.

   Haskins moved and Smith seconded for calling for the question? Motion Carried 5-2, with Martinbianco and Heffner voting no.

RESULT:	**CARRIED [5 TO 2]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Haskins, O'Keefe, Ellenburg, Wells, Smith
NAYS:	Martinbianco, Heffner

7. Approve and authorize the following tax millage to be levied for the 2014-2015 fiscal year for the Burton Downtown Development Authority: General Operating 1.8673 mills.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

8. Approve and authorize the Mayor's re-appointment of Mr. Kevin Burge, 1415 S. Genevieve Street, Burton, MI 48509 to the City of Burton Planning Commission; term expiring June 2017.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Danny Wells, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

9. A Resolution Approving Submission of a Genesee County Senior Center 2014-2015 Level 3 Funding Application.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steve Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

10. Approve and authorize the ratification of POAM administrative agreement for 2014-2018.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

11. Approve and authorize the ratification of COAM administrative agreement for 2014-2018.

Mr. Heffner voted no because he felt that if the City helps the police out with the percentage to MERS that would be a raise and the public didn't vote for the millage for the Officers to get a raise. Also, he doesn't agree if a City employee dies the spouse no longer has coverage.

Mr. Haskins said it is not a raise for employees, it a change in benefits.

Mr. Heffner asked if their take home pay will go up.

Mayor Zelenko stated she did not know because we would have to run a couple of payrolls. It is also based on what the deductions each employee has.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Wells, Smith
NAYS:	Heffner

L. MEETING ADJOURNED A 9:09 P.M.

Meeting was adjourned at .

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Minutes
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

F.1

ADOPTED

AGENDA ITEM (ID # 1029)

DOC ID: 1029

Approve and authorize the minutes of the following meeting: 1. Special Council Meeting Minutes from May 5, 2014 at 5:15 p.m. 2. Special Council Meeting Minutes from May 5, 2014 at 5:30 p.m. 3. Special Council Meeting Minutes from May 5, 2014 at 5:45 p.m. 4. Special Council Meeting Minutes from May 5, 2014 6:00 p.m. 5. Special Council Meeting Minutes from May 5, 2014 at 6:15 p.m. 6. Special Council Meeting Minutes from May 5, 2014 at 6:30 p.m. 7. Regular Council Meeting Minutes from May 5, 2014 at 7:00 p.m. 8. Budget Meeting Minutes from April 28, 2014 at 6:00 p.m. 9. Budget Meeting Minutes from April 30, 2014 at 6:00 p.m. 10. Budget Meeting Minutes from May 12, 2014 at 6:00 p.m.

ATTACHMENTS:

- 20140505-1715SP (DOC)
- 20140505-1730SP (DOC)
- 20140505-1745SP (DOC)
- 20140505-1800SP (DOC)
- 20140505-1815SP (DOC)
- 20140505-1830SP (DOC)
- 20140505-1900RC (DOCX)
- 20140428-1800 (DOC)
- 20140430-1800 (DOC)
- 20140512-1800 (DOC)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
MAY 5, 2014, 5:15 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by Vice President Haskins at 5:15 p.m.

MEMBERS PRESENT: O'Keefe, Smith, Ellenburg, Haskins, Martinbianco and Wells.

MEMBERS ABSENT: Heffner.

OTHERS PRESENT: S.Worthing, Code Enforcer/Bldg. Inspector and M. Snow, Clerk's Office.

THE VICE PRESIDENT OPENED THE PUBLIC HEARING AT 5:16 P.M.

THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT:

1349 S. Belsay Road
Parcel #59-13-551-030

PRESENTATION:

Mr. Worthing said the home is on blocks, the porch has fallen in and it is a danger. He recommended immediate demolition.

Mrs. Ellenburg was amazed it took this long to get on the demolition list.

Mr. O'Keefe was impressed by the packet of information Mr. Worthing put together. It answered all his questions.

Mr. Smith asked if there was any information on the owners.

Mr. Worthing said the owner is aware of the situation.

AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION: None.

THE VICE PRESIDENT DECLARED THE PUBLIC HEARING CLOSED AT 5:20 P.M.

COUNCIL ACTION:

Martinbianco moved and O'Keefe seconded the following motion:

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at **1349 S. Belsay Rd, Parcel #59-13-551-030** to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

1. Immediate Demolition, with DPW given authorization to request sealed bids and the Structure to be razed within the thirty (30) days of Burton City Council's acceptance of the low bid and the City Attorney's approval of the contract documents for execution of a contract with the Mayor and Clerk, or

Motion carried 6-0.

Meeting adjourned at 5:22 p.m.

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Melanie Snow

CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
MAY 5, 2014, 5:30 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by Vice President Haskins at 5:35 p.m.

MEMBERS PRESENT: O'Keefe, Smith, Ellenburg, Haskins and Wells.

MEMBERS ABSENT: Heffner and Martinbianco. (Martinbianco left at 5:30 p.m.)

OTHERS PRESENT: S. Worthing, Code Enforcer/Bldg. Inspector and M. Snow, Clerk's Office.

THE VICE PRESIDENT OPENED THE PUBLIC HEARING AT 5:36 P.M.

THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT:

1414 Norton Street
Parcel #59-30-576-203

PRESENTATION:

Mr. Worthing said there have been complaints on this property and a partial clean-up was done. The owner never cleaned the property and it has been tagged for over a year. It could be repaired but if that is the case, he would like a date when that might happen.

AUDIENCE PARTICIPATION:

Clyde McIntyre Jr., 8140 Bristol, owns this property but he has been disabled and could not keep it up. He asked the Board for 6 months to bring it back to code and will sell it. He said the neighbors vandalized the home and areas of it have rotted.

Clyde McIntyre Sr., 1484 Norton, said the people who rented the house are probably the ones who complained because they wanted to buy it. The house is sound and had a new roof and doors before the doors were kicked in.

COUNCIL DISCUSSION:

Mrs. Ellenburg said the house seems fixable. She would prefer 90 days instead of 6 months.

Mr. Wells asked Mr. McIintyre Sr. how close he lives to this property and if he could monitor it.

Mr. McIntyre Sr. said he is 2 blocks away. There needs to be doors put on to help keep vandals out. The house does have insurance on it.

Mr. Smith agreed with giving Mr. McIntyre 90 days to bring it up to code.

THE VICE PRESIDENT DECLARED THE PUBLIC HEARING CLOSED AT 5:42 P.M.

COUNCIL ACTION:

Wells moved and Ellenburg seconded the following motion:

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at **1414 Norton Street, Parcel #59-30-576-203** to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

2. *Alter by repair the structure to Burton City Code with a Building Permit within 90 days and that the Council receive a report on the progress of this property.

Motion carried 4-1, with O'Keefe voting no.

Meeting adjourned at 5:44 p.m.

***The Department of Public Works is hereby given the authority to demolish the structure(s) upon failure to comply with the Building Permit or Demolition Permit. ***

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Melanie Snow

CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
MAY 5, 2014, 5:45 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by Vice President Haskins at 5:49 p.m.
MEMBERS PRESENT: O'Keefe, Smith, Ellenburg, Haskins, Wells and Heffner.

MEMBERS ABSENT: Martinbianco.

OTHERS PRESENT: S. Worthing, Code Enforcer/Bldg. Inspector and M. Snow, Clerk's Office.

THE VICE PRESIDENT OPENED THE PUBLIC HEARING AT 5:50 P.M.

THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT:

2116 N. Center Road
Parcel #59-30-300-007

PRESENTATION:

Mr. Worthing said this home caught fire and the City waited 1 year to receive insurance money. It is a total loss and all buildings on site should be demolished. He said there is $4,600 in escrow and it will probably cost around $3,500 to demolish it.

AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION: None.

THE VICE PRESIDENT DECLARED THE PUBLIC HEARING CLOSED AT 5:31 P.M.

COUNCIL ACTION:

Wells moved and Heffner seconded the following motion:

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at **2116 N. Center, Parcel #59-30-300-007** to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

1. Immediate Demolition, with DPW given authorization to request sealed bids and the Structure to be razed within the thirty (30) days of Burton City Council's acceptance of the low bid and the City Attorney's approval of the contract documents for execution of a contract with the Mayor and Clerk, or

Motion carried 6-0.

Meeting adjourned at 5:52 p.m.

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Melanie Snow

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CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
MAY 5, 2014, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by Vice President Haskins at 6:00 p.m.

MEMBERS PRESENT: O'Keefe, Smith, Ellenburg, Haskins, Heffner and Wells.

MEMBERS ABSENT: Martinbianco.

OTHERS PRESENT: S. Worthing, Code Enforcer/Bldg. Inspector and M. Snow, Clerk's Office.

THE VICE PRESIDENT OPENED THE PUBLIC HEARING AT 6:01 P.M.

THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT:

2123 Connell Street
Parcel #59-29-555-109

PRESENTATION:

Mr. Worthing said he has dealt with this property for about 2 years. It is a total loss and has animals living in it.

AUDIENCE PARTICIPATION:

Ken West, 2127 Connell, said he lives next door to this property and his insurance has threatened to cancel his house insurance because of this property.

Mr. Worthing said this house was not insured so there is no escrow account. The demo could cost around $4,800 and there has been no contact with the owner.

COUNCIL DISCUSSION: None.

THE VICE PRESIDENT DECLARED THE PUBLIC HEARING CLOSED AT 6:05 P.M.

COUNCIL ACTION:

Wells moved and Ellenburg seconded the following motion:

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at **2123 Connell Street, Parcel #59-29-555-109** to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

1. Immediate Demolition, with DPW given authorization to request sealed bids and the Structure to be razed within the thirty (30) days of Burton City Council's acceptance of the low bid and the City Attorney's approval of the contract documents for execution of a contract with the Mayor and Clerk, or

Motion carried 6-0.

Meeting adjourned at 6:06 p.m.

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Melanie Snow

CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
MAY 5, 2014, 6:15 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by Vice President Haskins at 6:15 p.m.

MEMBERS PRESENT: O'Keefe, Smith, Ellenburg, Haskins, Wells, Heffner and Martinbianco.

MEMBERS ABSENT: None.

OTHERS PRESENT: S. Worthing, Code Enforcer/Bldg. Inspector and M. Snow, Clerk's Office.

THE VICE PRESIDENT OPENED THE PUBLIC HEARING AT 6:16 P.M.

THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT:

2190 Bristol Road
Parcel #59-32-502-050

PRESENTATION:

Mr. Worthing said he has dealt with this house for over a year. The porch is rotted and there are foundation issues.

AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

Mr. Wells asked if there was any contact with the owners.

Mr. Worthing replied there has been no contact from the owners.

Mr. Wells said if the owners don't care then there is no choice but to demo.

THE VICE PRESIDENT DECLARED THE PUBLIC HEARING CLOSED AT 6:21 P.M.

COUNCIL ACTION:

Wells moved and Ellenburg seconded the following motion:

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at **2190 Bristol Road, Parcel #59-32-502-050** to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

1. Immediate Demolition, with DPW given authorization to request sealed bids and the Structure to be razed within the thirty (30) days of Burton City Council's acceptance of the low bid and the City Attorney's approval of the contract documents for execution of a contract with the Mayor and Clerk.

Motion carried 7-0.

Meeting adjourned at 6:22 p.m.

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Melanie Snow

CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
MAY 5, 2014, 6:30 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by Vice President Haskins at 6:30 p.m.

MEMBERS PRESENT: O'Keefe, Smith, Ellenburg, Haskins, Wells, Heffner and Martinbianco.

MEMBERS ABSENT: None.

OTHERS PRESENT: S. Worthing, Code Enforcer/Bldg. Inspector and M. Snow, Clerk's Office.

THE VICE PRESIDENT OPENED THE PUBLIC HEARING AT 6:31 P.M.

THIS IS THE TIME FIXED FOR HEARING AND CONSIDERING ANY COMMENTS TO THE DEMOLITION UNDER CONSIDERATION, TO-WIT:

4277 S. Saginaw Street
Parcel #59-32-552-001

PRESENTATION:

Mr. Worthing said the structure is sound but it needs renovation. He recommended #4 with 60 days to fix the exterior and 60 days to fix the interior. He said the taxes seem to get paid just in time so it is not foreclosed on.

AUDIENCE PARTICIPATION:

Salim Farah, 4296 W. Court, said he has owned the property 4 years and pays $10,000 a year in taxes. He said when he is finished fixing up his gas station he will start improving the property.

Mrs. Ellenburg said this seems like a sound building but it brings down the area. She is mainly concerned with the exterior at this time.

COUNCIL DISCUSSION:

Mr. Wells asked Mr. Farah what his plans are for the property.

Mr. Farah responded he has a prospective renter for a hair salon.

Mrs. Ellenburg asked that the party store sign be taken down because it is an eyesore.

Mr. Heffner would like the exterior taken care of by July 31st.

THE VICE PRESIDENT DECLARED THE PUBLIC HEARING CLOSED AT 6:43 P.M.

COUNCIL ACTION:

Wells moved and Heffner seconded the following motion:

RESOLUTION: APPROVE AND AUTHORIZE the Standard Resolution for Step V of the Burton City Demolition Procedure, determining said premises at **4277 S. Saginaw Street, Parcel #59-32-552-001** to be a public nuisance or hazard and to further require the owner(s) or occupant(s) to:

4. Postpone any further action for 60 days, based on the following circumstances:

   1. Remove the sign out front.
   2. Remove the signs and awning across the front and replace with something acceptable according to Stuart Worthing.
   3. Clean the lot.
   4. Remove the graffiti from the building.
   5. Fix the area around the drain.
   6. Repair the rear fence.
   7. Pull a building permit within 10 days of Council action.

Motion carried 7-0.

Meeting adjourned at 6:54 p.m.

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Melanie Snow

CITY OF BURTON
REGULAR COUNCIL MEETING MINUTES
MAY 5, 2014, 7:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

Councilman Dennis O'Keefe led the Invocation and Pledge of Allegiance.

The Regular Meeting was called to order by President Martinbianco at 7:08 p.m.

Members Present: Ellenburg, Wells, Haskins, Martinbianco, Heffner, O'Keefe and Smith

Members Absent: None

Others Present: Mayor Zelenko, Attorney Austin, Attorney Doyle, Executive Assistant Hayman, Police Chief Osterholzer, DPW Deputy Director Moss, DPW Director Kray, Human Resources Warren, Controller Burke-Miller, Engineers El-Gamel and Simons from Stantec, Labor Attorney Fanning and Clerk Karsney.

PURPOSE OF THE MEETING: Discussion and possible recommendations for the following:

1. **Richard Austin bill in the amount of $6,209.31.**
2. **Transfer of $7,425.00 from General Fund Unappropriated Surplus for Website.**
3. **Budget Amendment of $7,425.00 to Increase Information Technology for Website.**
4. **MDOT contract for I-69 Bridge over Center Road.**
5. **Transfer of $21,500 from 2013/2014 Major Street Unappropriated Surplus for I-69 Bridge over Center Rd.**
6. **Transfer of $54,801.54 from Local Streets for DPW project #13-006-P DeCamp Paving Project.**
7. **DWRF Bond Ordinance 2014-2-SO.**
8. **Acceptance of low bid of Zito Construction Company for DPW project #13-001-W, Judd Road.**
9. **Enter into a contract with Zito Construction Company for DPW project #13-001-W Judd Road.**
10. **Transfer of $467,228.42 from Water unapproriated surplus to DPW project # 13-001-W Judd Road.**

SECOND READING OF AN ORDINANCE:

1. **Ordinance amending Chapter 93.03 (D) Property Maintenance appeal process.**

Approve and authorize the minutes of the following meeting:

Haskins moved and O'Keefe seconded the following motion:

1. Special Council Meeting from 4/21/14 at 6:30 p.m.
2. Regular Council Meeting from 04/21/14 at 7:00 p.m.

Motion Carried 7-0.

ADMINISTRATIVE REPORT:

Mayor Zelenko requested executive session under Section 8 of the Open Meeting Act to discuss contract negotiations.

Mayor Zelenko stated that some Council did not receive an email of the agenda. If you do not receive one by Friday morning, please let us know. There are times when the number of attachments hinders the delivery to everyone. She continued by going over the items on the agenda.

Spring Cleanup with Waste Management will be the week of May 19 – 24, 2014.

Mayor Zelenko is planning to have a new Fire Chief in place by June 2, 2014 and a new Assessor in place on May 19, 2014.

Dima El-Gamal and Brian Simons from Stantec are here to give you an update on the SRF Loan.

Mr. Bryan Tietz from Mass Transit Authority is here and would like to give a brief presentation on the MTA.

Ms. El-Gamal stated that we have some deadlines that we are going to have to meet for the SRF Loan. By May 16, 2014 we have a project for review in the Clerk's office. We will be holding a Public Hearing on June 16, 2014 on the SRF Loan and we have to have the application filed with the State by July 1, 2014. Council did not have any questions for Ms. El-Gamal.

Mr. Bryan Tietz from Mass Transit Authority gave a presentation on what the MTA does for the Community. He is here because there will be a millage renewal on the ballot in the near future and he just wanted to inform the public and Council about the MTA.

Heffner moved and Smith seconded to go into executive session at 7:25 p.m.

Motion Carried 5-2, with O'Keefe and Haskins voting no.

Resumed after the Executive session at 8:35 p.m.

COMMITTEE REPORTS:

None at this time.

AUDIENCE PARTICIPATION:

None at this time

COUNCIL DISCUSSION:

Mr. Smith asked Attorney Austin if he looked at the packet on materials we received from MERS.

Attorney Austin stated that he had read through the material but doesn't believe we can take any legal action against MERS.

Mr. O'Keefe stated that he felt that MERS made poor decisions to allow our employees into the MERS program without rolling over their current retirement. He also asked if the IRS had to approve new pension plans.

Attorney Austin stated that the biggest increases came in 2007, 2008 and 2009. There was no breech of fiduciary responsible on MERS part.

Mr. O'Keefe asked if the City could take any legal action against MERS. He also asked if Attorney Austin would look into this matter.

Mr. Smith stated that this didn't make sense from the start.

Attorney Austin said if we ever when to court we have to show burden of proof.

Haskins stated that employees didn't have to transfer their old pensions and there is nothing the City can do about it.

Mr. Wells stated that the Council that approved MERS made the best decisions they could at that time with the information they were given. We need to move forward.

Mr. Heffner asked Attorney Austin in 2006 was MERS pension plan health?

Attorney Austin stated he could not answer that.

Mr. Heffner asked if Attorney Austin thought they may have left some paperwork out or removed some.

Attorney Austin stated he was not going to answer that.

Mr. Heffner asked how a dead person can pass their pension on to a daughter or wife. This is a disservice to other employees. He finds the City should investigate the matter.

Mr. Wells stated again that Council voted for this with the information they had at the time.

Mr. Wells stated that he, Mrs. Ellenburg and the Mayor delivered meals on wheels on Friday, May 2, 2014. Our senior housing is in bad shape and we need more code enforcement. It was just heartbreaking.

COUNCIL ACTION:

Haskins moved and Heffner seconded the following motion:

1. Approve and authorize the Attorney Billing (Richard Austin) from 04/16/14 to 04/30/14 in the amount of $6,209.31.

Motion Carried 7-0.

Haskins moved and Heffner seconded the following motion:

2. Approve and authorize transfer of $7,425.00 from General Fund Unappropraited Surplus to Information Technology Contracted Service for Website design.

Motion Carried 7-0.

Heffner moved and Wells seconded the following motion:

3. Approve a budget amendment to increase Information Technology Contracted Service by $7,425.00 for Website Design.

Motion Carried 7-0.

Haskins moved and Heffner seconded the following motion:

4. Approve and authorize the Mayor and City Clerk to execute a Federal Aid Progress Payment contract with the Michigan Department of Transportation for the reconstruction of I-69 by and over Center Road. MDOT Contract No. 13-5715/DPW Project # 13-010-P.

Motion Carried 7-0.

Haskins moved and Heffner seconded the following motion:

5. Approve and authorize the City Controller to transfer $21,500 from 2013/2014 Major Street budget unappropriated surplus to MDOT Contract # 13-5715/DPW Project # 13-010-P, I-69 Bridge over Center Road.

Motion Carried 7-0.

Haskins moved and Wells seconded the following motion:

6. Approve and authorize the City Controller to transfer $54,801.54 from Local Streets unappropriated surplus to DPW project number 13-006-P, DeCamp Paving Project.

Motion Carried 7-0.

Haskins moved and Heffner seconded the following motion:

7. Approve and authorize the Mayor and Clerk to sign Ordinance No. 2014-2-SO. An Ordinance to provide for the acquisition and construction of additions, extensions and improvements to the Water supply and sewage disposal system of the City of Burton; to provide for the issuance and sale of Junior Lien Revenue Bonds to pay the cost thereof; to prescribe the form of the bonds; to provide for the collection of revenues from the system sufficient for the purpose of paying the costs of operation and maintenance of the system and to pay the principal of the interest on the bonds; to provide for security for the bonds; to provide for the segregation and distribution of the revenues; to provide for the rights of the holders of the bond in enforcement thereof; and to provide for other matters relating to the bonds and the system.

Motion Carried 6-1, with Wells voting no.

Haskins moved and Heffner seconded the following motion:

8. Approve and authorize the acceptance of the low bid of Zito Construction Company in the amount of $461,642.50 for the project known as: Judd Road Watermain Replacement DPW Job # 13-001-W.

Motion Carried 7-0.

Haskins moved and Heffner seconded the following motion:

9. Approve and authorize the Mayor and Clerk to enter into a contract with Zito Construction Company, for the project known as: Judd Road Watermain Replacement DPW Job #13-001-W, contingent upon the City Attorney reviewing and approving required bond and insurance documents.

Motion Carried 7-0.

Ellenburg moved and Wells seconded the following motion:

10. Approve and authorize the transfer of $467,228.42 from water unappropriated surplus to DPW project #13-001-W, Judd Road Watermain Replacement.

Motion Carried 7-0.

SECOND READING OF AN ORDINANCE:

Haskins moved and Ellenburg seconded the following motion:

1. Approve and authorize Second Reading of an Ordinance 2014-7-93.03 (D) amending Section 93.03 of Chapter 93 of the City of Burton Code of Ordinances to extend the cost recovery appellate process to the assessment of cost for all Property Maintenance related expenses charged by the City against responsible parties.

Motion Carried 7-0.

Mayor Zelenko asked if Chief Osterholzer could present some stats that compare 2013 to 2014.

Chief Osterholzer stated that in April 2013 we had 224 misdemeanor arrest compared to 313 in April 2014. Last April we made 93 felony arrests for the month, compared to 146 this April. In April 2013we made 264 traffic stops for the month, compared to the 416 traffic stops made April of this year.

Meeting adjourned at 9:25 p.m.

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Teresa Karsney, City Clerk

CITY OF BURTON
COUNCIL BUDGET WORKSHOP MINUTES
APRIL 28, 2014, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

President Martinbianco called the Meeting to order at 6:05 p.m.

MEMBERS PRESENT: Smith, Ellenburg, Wells, Haskins, Martinbianco, Heffner and O'Keefe.

MEMBERS ABSENT: None.

OTHERS PRESENT: Controller Burke-Miller, Executive Assistant Hayman, Treasurer Bingaman, Clerk Karsney.

PURPOSE OF THE MEETING: COUNCIL WORKSHOP TO DISCUSS THE PROPOSED 2014-2015 CITY OF BURTON BUDGETS.

1. **General Fund Revenues**
2. **Assessor**
3. **Treasurer**
4. **Rubbish**
5. **Self-Insurance**
6. **Election**
7. **Clerk**
8. **Council**
9. **Transfers Out**

PRESENTATION & DISCUSSION:

Mr. Martinbianco discussed the schedule and stated we would come back to it at the end of the meeting. Mr. Martinbianco stated that Councilman Smith tried to pull together the best dates that he could for the meetings. He turned the meeting over to Finance Chairman Smith.

Mr. Smith stated that he had Mrs. Burke-Miller put the schedule together. This schedule is just a starting point for us to get us here and going on the budget. He would like to look at the budget schedule and talk about it tonight. He would like this Council not to be reactive but proactive.

Mr. Wells stated that Administration prepares the budget. They know what they need and want. It is up to the Council to ask questions about the budget and whittle it down if necessary. In the past few years we have taken the budget and almost rewritten it. This is how it should be done. The Administration knows what they need.

Mr. Smith had some housekeeping on page 1 on the Police Levy. He didn't feel the number was correct.

Mrs. Burke-Miller stated that Mr. Smith was correct and the Total Police Levy should be 8.4876 mills.

Mr. Smith asked Mrs. Burke-Miller to go over the budget.

General Fund Revenues:

Mrs. Burke-Miller read over the Revenues for General Fund.

Mr. O'Keefe stated instead of Mrs. Burke-Miller reading over every line item, let's just look at each item and see if Council has any questions.

Mr. Martinbianco would like Mrs. Burke-Miller just to highlight the items that have had significant change.

It was asked why we have revenue for dog licenses? The Council thought we were no longer selling them.

Mr. Bingaman stated we are still selling dog licenses.

Mr. Martinbianco stated that State Share Revenue was based on February 2014 numbers.

Council:

Mr. Martinbianco then moved on to the Council Budget.

There were questions on the Council Budget for the $5,000 for videotaping.

It was left in the budget for videotaping. We may need it to hire someone to run the camera or use it until we get IQM2 up and running.

Mrs. Ellenburg thought there were volunteers that were going to run the camera? Or the cameras were going to be voice active.

It was decided to leave the $5,000 in the budget. If it is not used then it would just go back into the fund balance for General Fund.

Assessor:

Mr. Martinbianco asked about the search for the Assessor, also, what staff do we have currently in the Assessing Department?

Mrs. Abbey stated there are just her and Angela currently in the department. They have one interview set up for an Assessor. Only received four applications, three were not qualified.

Mrs. Ellenburg asked why are we maxing out on the Department Head salaries?

Mrs. Burke-Miller stated we are trying to attract top talent.

In the Assessing Department it was asked what did it cost us to have the contract with Stacey Bassi and the County?

Mr. Hayman stated that it cost $16,310.00 from January 2014 until June 2014. Stacey Bassi received $6,800.00 and the County received $9,510.00. This has resulted in a savings of over $16,000.00.

The next question was the line items for Economic Development for $4,000.00?

Mrs. Burke-Miller stated this has been in the budget for several years to help advertise to get businesses to move to Burton.

Treasurer:

Mrs. Burke-Miller stated that Angela was in the Treasurer office and now has been moved to the Assessing Office.

Mr. Bingaman was asked if he is good with the number of employees in his office since one of his employees transferred to the Assessing Department.

Mr. Bingaman stated that since they are now using the lockbox system it reduces the number of people at the window and yes he is good with the number of employees he currently has. The number of people that are using credit cards are going up and now that we have the ACH thru First Merit Bank that has helped reduce the number of people at the window.

Mr. O'Keefe stated he wanted Mr. Bingaman to know that he felt that he is doing an excellent job with his department. And that he is impressed that Mr. Bingaman is even waiting on customers at the window.

Mr. Smith dittoed Mr. O'Keefe's comments.

Rubbish:

In the line items for Rubbish it was stated by Mr. Hayman that our contract with Waste Management has just been extended for the past 25 years. Our contract is up in June 30, 2015 and we will be going out for quotes.

It was asked when we will be going out for bids on this contract.

Mr. Hayman stated that we will start in early 2015. Waste Management is aware we are going out for bids.

Mr. Martinbianco asked about the tax charge back from two years ago.

Mrs. Burke-Miller stated that is what the County has charged us back.

Self-Insurance:

Mrs. Burke-Miller stated in the Self Insurance category for Insurance we have seen an increase for our Blue Cross Blue Shield by 1.6%. In the prescription drug category we have had a 1% increase and the Dental has been unchanged.

Mr. Martinbianco asked how often we go out for bids on the insurance. Mrs. Burke-Miller stated our agent go out for bids every year and lets us know.

It was asked will the Affordable Care Act affect the City.

Mrs. Burke-Miller stated that we a form that needs to be filled out once a year and the City has to pay a minimal tax on the number of employees we have.

Elections:

It was asked how do we determine how many election workers do we need.

Mrs. Karsney stated that it is determined by the type of election. And then the State of Michigan requires us to have so many workers. Clerk Karsney also stated that it is important to have a training budget for the Election Department because in 2012 there were 56 law changes to the election process before the Presidential Election.

It was asked if $1,000.00 was enough for training in the election budget.

Mrs. Karsney stated yes, because that is for the two girls that work in her office and that her training for elections comes out of the Clerk Budget.

It was asked if our equipment is in good shape.

Mrs. Karsney said yes, it seems to be and that we have service contracts on the election equipment. She also stated that the State of Michigan is looking at new election equipment in the future and I am starting to plan for that, so we put $2,000.00 this year into the Capital Improvement Fund. The new office equipment is for a new printer that we print the Master Cards and Voter I.D. Cards on.

It was asked if we are going to continue with the elections at Bentley?

Mrs. Karsney stated no we are not because I made arrangement with Blessed Sacrament Parish to move the elections there. We were already telling voters at the February 25, 2014 election that we were moving.

Clerk:

In the Clerk's budget could we explain what the $20,000.00 for new equipment was?

Mrs. Burke-Miller stated that we were planning for IQM2, but we were able to get that in this budget year. So we were going to use that for the yearly contract with IQM2 and the new website.

Council:

This item was discussed earlier and there was no further discussion on the Council Budget.

Transfer Out:

Transfer to Major Street is for Center Road Project. Transfer to Building Fund is for the Master Plan for the City. The other transfers are the normal operating transfers.

Mr. Smith asked if we could bond to help pay down the MERS liability or pay more on the MERS liability and bond for the roads.

Mr. Wells would rather bond for the road, and would like to be able to go to a defined contribution plan for the retirement plan for the City.

Mrs. Burke-Miller stated that the Standard and Poor asked for our Fund Balance Policy. They are reviewing our Bond Rating. They would like to know what our plan to attack is for the OPEB, Retire Health Care or the MERS liability. This is going to affect our bond rating.

Mr. Wells thinks roads make the City more attractive to residents and businesses. We need more residents, businesses and jobs. Fixing the road will bring more jobs. Millage money was for the Police.

Mrs. Ellenburg thinks we need to pay down the MERS.

Mr. Martinbianco asked why we are updating our Master Plan.

Mr. Hayman stated we are looking for grants to help pay for the Master Plan. The Mayor has a desire to put together a new Master Plan for the City. It is going along with the DDA Visioning Plan.

Mr. Haskins would like to request a pay sheet of salaries currently paid for each employee from January until today. Not breakdowns where they are coming out of.

Mrs. Burke-Miller stated she would see if they could run something out of the BSA module.

Schedule of Meeting:

Council feels we can go through most of DPW in one night. So we could move Mr. Greg Kray to 4/30/14. We put Motor Pool on another night. The meeting for 5/1/14 is cancelled.

Meeting adjourned at 7:40 p.m.

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Teresa Karsney, City Clerk Date

CITY OF BURTON
COUNCIL BUDGET WORKSHOP MINUTES
APRIL 30, 2014, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

Council President Tom Martinbianco called the Meeting to order at 6:00 p.m.

MEMBERS PRESENT: Smith, O'Keefe, Heffner, Martinbianco, Wells, Ellenburg and Haskins (6:10 p.m.)

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, G. Kray, DPW Director, S. Warren, Human Resource Director, R. Hayman, Executive Assistant, G. Burke-Miller, Controller and T. Karsney, City Clerk.

PURPOSE OF THE MEETING: COUNCIL WORKSHOP TO DISCUSS THE PROPOSED 2014-2015 CITY OF BURTON BUDGETS.

1. **Planning**
2. **Zoning**
3. **Inspection**
4. **Engineering**
5. **Major Street**
6. **Local Street**
7. **Sewer**
8. **Water**

PRESENTATION & DISCUSSION:

<u>Planning</u>

Mrs. Burke-Miller said the biggest deviation is in fringe benefits due to the change in health care status, where an employee went from single to family status.

Mr. Martinbianco asked for Mr. Kray's distribution of wage.

Mrs. Burke-Miller replied his salary includes 20% out of Major Streets, 20% out of Local Streets, 10% out of Building, 30% out of Sewer and 20% out of Water. This is just the allocation that has been in place since before she came to the City of Burton. Mr. Kray is not included in Planning. The Planning Commission salaries are included in this line.

<u>Zoning</u>

Mrs. Burke-Miller said the change is due to the same reason as in Planning.

Inspection

Mrs. Burke-Miller said they are budgeting for part of a person that is already on staff. There is an Inspector that retired that has not been fully replaced. They have $13,000 for salaries permanent in the budget.

Mr. Martinbianco said $2,000 for Conferences and Workshops seems kind of rich.

Mayor Zelenko said it isn't because they are using PVC and need to get certified.

Mr. Wells asked if these classes produce certifications.

Mayor Zelenko said it does.

Mr. Wells said he would pay for that all day and that we need educated people out there.

Engineering

Mr. Martinbianco said this account acts as a collector account for engineering projects the City gets reimbursed for.

Major Streets

Mr. Martinbianco asked Mr. Kray to give an overview.

Mr. Kray said they have planned for Lapeer Rd. from Belsay Rd. to Vassar for design which will start in the next few weeks. Atherton Rd. from Dort Hwy. to Center Rd. repairs will start in about a month. Bristol Rd. Bridge has design money that will be ready in fall of 2015. Center Rd. from Atherton Rd. to Lippincott Rd. has money for an advanced construct.

Mr. O'Keefe asked about Center Road from Lippincott Rd. to Lapeer Rd.

Mr. Kray said that portion is on their radar and they are working on the County to get that included in the next few years.

Mr. Martinbianco asked if we could pay for it and get it repaid.

Mrs. Ellenburg asked if it would be easier to check on it now.

Mr. Kray said it is not currently programmed and it would be 100% local funding, with no federal match at all.

Mayor Zelenko said because it is not scheduled in the TIP, the City will not get reimbursed.

Mr. Martinbianco asked if we can get the engineering ready and out of the way.

Mr. Kray said we can use federal match money to pay for the engineering. To get it shovel ready, before it is scheduled into TIP, we would have to pay for engineering and that would not be reimbursed. Normally what we have been doing is using federal money to pay for all legs to help our local dollars go forward.

Mr. Martinbianco asked why we should bother with traffic signal updates.

Mr. Kray said on Bristol Rd. from Torrey to Dort Hwy., the lights are programmed so that if you catch one green light, you catch them all. It is for new signals and new controls that are all connected that communicate with each other through fiber optics and audio.

Mr. Wells asked about putting a tunnel under Center Rd. for the retirement community.

Mr. Kray said maybe a dedicated crosswalk in the future.

Discussion ensued regarding various other potential road projects.

Mr. O'Keefe asked about crack sealing.

Mr. Kray said the crack seal is the first line of defense, then there is over band crack fill, which is what we do. The next step beyond that is chip seal and then a total resurface.

Mrs. Burke-Miller said we added $50,000 for street sweeping.

Mr. Kray said we rent a street sweeper. We will have to rent that mill one week every year to take care of the bumps.

Discussion ensued regarding a Bobcat, a Plainer and Bristol Rd. resurfacing. .

Mr. Wells asked how the City is doing on manpower.

Mr. Kray said we have two workers back and are doing fine.

Mr. Wells asked if they are contracting out the high weeds.

Mr. Kray said that was already approved.

Mayor Zelenko said the summer help is cutting the City owned properties.

Mr. Martinbianco asked about Bristol Road east of Belsay Rd. to Vassar Rd.

Mr. Kray said that is on the radar to be submitted on the next TIP application.

Mr. Martinbianco asked if our transfer to Local Street was 20%.

Mrs. Burke-Miller said that we have been sticking to the 20%.

Mr. Heffner asked about the Trail Ridge Special Assessment repayment to Sewer.

Mrs. Burke-Miller said we have been paying that out of Local Streets, Sewer, and Water and that is where it has been coming out of. We are not going to get repaid by anyone. The Roads had borrowed money from the Sewer to pay for the Roads portion and the Roads had enough money. We paid those straight out. The City made the decision to purchase those properties.

Mr. Heffner said we had to pay for the roads regardless.

Mrs. Burke-Miller said since we are the owners I don't know how we are going to pay ourselves back.

Mr. Heffner said the money from the bond was borrowed out of the Sewer Fund.

Mrs. Burke-Miller said yes, there is a repayment plan going on, which is coming from Local Streets at $20,000 every year. She has been budgeting for that and moving the money.

Local Streets

Mr. Martinbianco asked what is being planned for Casto.

Mrs. Burke-Miller said it is actually a Major Street.

Mr. Martinbianco said there is no drainage there.

Mr. Kray said they are planning on putting it on the next TIP application in 2016. The entire mile needs to be redone. There is no fix program yet.

Mr. Heffner asked about Judd Rd. between Saginaw Street and Dort Hwy.

Mr. Kray said that will be in the next TIP application.

Discussion ensued regarding the Pacer rating system.

Sewer

Mr. Martinbianco asked if we were anticipating any increase in usage fees.

Mr. Kray said he has heard rumblings of a Sewer rate increase but nothing official has come out.

Mr. Heffner asked if we are done with our smoke tests.

Ms. Moss said we will never be done with those.

Mr. Heffner asked if we have found any places where the ground water is leaking in.

Ms. Moss said we have found several.

Mr. Kray said they know where the problem areas are now.

Mr. Heffner asked if one area is worse than others.

Mr. Kray said Ellis Park was the worst.

Mr. Martinbianco asked about the change in investment value.

Mrs. Burke-Miller said she will have to check into that.

Water

Mr. O'Keefe asked about the Community Development Block Grant Revenues coming in.

Mrs. Burke-Miller said that is the revenue from the Block Grant. There has been engineering done but we don't get reimbursed for that.

Mayor Zelenko said construction is due to start in June.

Mr. Heffner asked if there are any water increases.

Mr. Kray said the County raised the rates twice in the last year but there is nothing else on the radar.

Mrs. Burke-Miller said the fund balance is $3.4 million.

Major Street Debt

Mrs. Burke-Miller said the Transportation Debt Bond has been paid off.

Motor Pool

Mr. Kray said they need to amend equipment repairs to $150,000. There is a dump truck that needs repairs.

Mr. Heffner said the City logo should be on all City vehicles.

Mayor Zelenko said some of the Detectives and Supervisors don't because we need to go out and check on employees. It also reduces the amount of questions when Supervisors need to go to other communities. She will take that under advisement.

Mr. Wells asked about the salt.

Ms. Moss said there was a salt shortage for some time and luckily we didn't need it. The chloride sand helped us to get by.

Capital Assets

Mr. Martinbianco asked why we need three 4x4 trucks.

Ms. Moss said we have two for water and one for sewer.

Mr. Kray said it is to replace aging equipment.

Mr. Haskins asked about the front end loader.

Mr. Kray said we only have one front end loader.

Mr. Wells asked how often we use the front end loader.

Mr. Kray replied they use the front end loader all the time, for every snow storm, every load of rock or sand.

Mr. Heffner asked about the sign truck.

Ms. Moss said it is on its last leg. We have wanted a new one for years.

Mr. Kray said we will need four installments at Casto Lift Station.

Ms. Moss spoke in reference to SRF, low interest loan.

Mr. Wells asked if they have looked into a used front end loader.

Mr. Kray replied yes, but when you buy a used item, you buy someone else's problem. Most municipalities use them until they are used up. He prefers the lease to own options.

Mr. Heffner asked about the V Box spreader.

Mr. Kray said they are $13,000 a piece and they need two more. They will continue until all the dump trucks are fitted with spreaders.

Ms. Moss said the fuel pumps are exceeding their life expectancy and it was recommended by the State that we replace them in the next few years.

Amy Street

Mrs. Burke-Miller said this is the capital project fund for the Amy St. paving. There may be some left over to move into the SAD Fund.

Building

Mrs. Burke-Miller said they budgeted $100,000 for the Master Plan. You will also see high weed cutting revenue coming in and going out.

Mr. Martinbianco said is it not time for a Master Plan and our energy and focus should be put into roads, waters, sewer, and police and fire protection.

Mr. Wells said we put a lot of time and effort into the last Master Plan and maybe in a couple of years things will level out. The times are just so unstable right now he can't see spending $100,000 on that right now.

Mayor Zelenko said communities that are striving have done a Master Plan. If the Council is not ready right now that is ok. The DDA is doing a Master Plan for their district. She just doesn't want the City to lose sight. When you are looking at Economic Development or Grants to help with those costs, you need to have a Master Plan.

Mr. Wells asked if there are any grants for a Master Plan.

Mr. Hayman replied there are grants available. One particular is a Federal grant that many municipalities have used and we are exploring our options.

Discussion ensued regarding the setting of additional Budget meetings.

Mayor

Mr. Martinbianco asked about Information Technology Supplies.

Mrs. Burke-Miller said she was set up with one station and it should have been four stations in the Mayor's Office.

Mayor Zelenko said the Conference and Workshops line is for all Mayors' Office staff, not just her. She said they have some conferences they wanted to go to on blight and also another one on health care benefits.

Mr. Haskins asked for the current pay for every employee to date from January 2014 until now.

Meeting adjourned at 8:50 p.m.

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Teresa Karsney, City Clerk Date
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CITY OF BURTON
COUNCIL BUDGET WORKSHOP MINUTES
MAY 12, 2014, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

Council President Tom Martinbianco called the Meeting to order at 6:08 p.m.

MEMBERS PRESENT: Ellenburg, O'Keefe, Smith, Martinbianco, Heffner, Wells and Haskins (arrived at 6:13 p.m.)

MEMBERS ABSENT: None.

OTHERS PRESENT: G. Burke-Miller, Controller, R. Hayman, Executive Assistant, S. Warren, Human Resource Director, S. Worthing, Building Inspector/Code Enforcer, M. Udell, I.T. Director, J. Johnson, Senior Center Director, B. Bigsby, Benefits Representative and T. Karsney, City Clerk.

PURPOSE OF THE MEETING: COUNCIL WORKSHOP TO DISCUSS THE PROPOSED 2014-2015 CITY OF BURTON BUDGETS.

1. **Public Service**
2. **IT**
3. **Senior Center /OCP**
4. **Senior Center Trips**
5. **Sculpture**
6. **Veteran's Memorial**
7. **Cancer Survivor**
8. **Capital Improvements**
9. **Controller**
10. **City Hall**
11. **Youth League**
12. **Any other Budget Related Issues**

PRESENTATION & DISCUSSION:

<u>Public Service</u>

Mr. Martinbianco said there is nothing in the budget for the Gilkey Creek Project. We will need numbers from the County Drain office to make this happen. Residents get maintenance fees on their tax bill but there seems to be no action.

Mrs. Burke-Miller said the County bills us an additional $32,000 and it is built into the drains.

Mr. Martinbianco said we have substandard drains just like our substandard roads and these things need to be addressed.

Mr. Wells would like to know where we stand with the grant, sewer and water through Stantec.

Mrs. Burke-Miller said she prepared the paperwork for $485,000 of the S2 grant and there is another $149,000. We are still going through the SRF and DWRF applications.

Mr. Martinbianco asked about blight elimination.

Mr. Hayman said they have been looking into blight court. Revenue stream would come to the City and not the court. There is grant money available for this when blight court is put in place.

Mr. Worthing explained what blight court is. They are held 2 days a month.

Mr. Hayman said it would take about $110,000 to get this process going.

Mr. Haskins said revenue from tickets issued for blight comes back to the City.

Mr. Haskins asked what the grant money is for.

Mr. Hayman responded it is for blight court in Michigan.

Mr. Wells asked if there is any funding so we can change our street lights to LED.

Mrs. Burke-Miller said the light bulbs are slowly getting replaced with energy efficient bulbs.

I.T.

Mr. Wells asked if our lease is up this year on our computers.

Mr. Udell said June or July of next year is the end of the 3 year term.

Mr. Smith asked what charges in cost and hardware the City could be seeing.

Mr. Udell responded we are looking at desktops. Laptops and notebooks are more expensive. We are looking at notebooks for certain Administrators. He mentioned a portable device for Council.

Mr. O'Keefe asked how many employees have the ability to work remotely.

Mr. Udell responded all the Administrators have the capability.

Mr. Wells asked who will be in charge of filming the Council meetings once IQM2 is in place.

Mr. Udell said we are still looking at options for that. We could have a part time person come in for each meeting or use students from college. We will use the same audio system.

Mr. Wells thinks we need a better sound system. He would like WiFi or a hotspot or something so Council is not defenseless in the Chambers if their family had an emergency.

Mr. Udell said he could try a router for WiFi just for the Chambers. Going outside of this room is a lot more money. He would like to see notebook computers available for Council.

Senior Center/OCP

Mrs. Burke-Miller said we budget for the library attached to the Senior Center and the Burton Memorial Library. She read over items that need replacing or repair. The estimate is approximately $50,000 and could use an additional $40,000 for the Burton Memorial Library parking lot. Another option is investing $72,000 at the Senior Center/library for a generator to be a cooling/heating center during power outages. The generator quote came from Goyette.
A generator for City Hall would cost from $78,000 to $215,000.

Mrs. Johnson said the power outage over Christmas is what initiated looking into a generator.

Mr. Martinbianco asked how much the Senior Center property is worth. We are talking about spending a lot of money. Maybe we could find a better facility. Maybe we could sell it and construct a new location.

Mrs. Ellenburg spoke about the Memorial Library bathrooms and parking lot.

Mr. Wells feels Fire Station #2 should be used as a cooling center. He suggested finding out how much the Senior Center is actually worth.

Senior Center Trips

Mrs. Burke-Miller said money comes from the senior’s for their trips to Tiger’s games, casino etc.

Sculpture

Mrs. Burke-Miller said she budgeted $100,000 for donations. Sgt. Odette is in charge of this.

Veteran’s Memorial

Mrs. Burke-Miller said we transferred in $17,300. This is money to care for the property.

Mr. Heffner had some suggestions to improve the Veteran’s Memorial.

Cancer Survivor

Mrs. Burke-Miller said we transferred in $1,300 from Trust & Agency. Nothing is set up for expenditures. The hope is to get someone interested in this project and move it forward.

Mr. Heffner said in a survey residents had taken they indicated they would like a splash pad.

Mr. Martinbianco reminded everyone that a piece of property can be sold.

Capital Improvements

Mrs. Burke-Miller said we transferred money over to help with the walkway around Kelly Lake over the last 2 years budgets, which was our match on the grant.

Mr. Heffner said we need a gravel parking lot at Settlement Park, hopefully no more than $10,000.

Youth League

Mrs. Burke-Miller said this was a transfer in with $24,000 and it usually brings in $29,500.

Mr. Heffner asked who sets the pay scale for the umpires.

Mrs. Bigsby responded the Commissioner does.

Parks & Recreation

Mrs. Burke-Miller said we tend to budget $14,000 every year within Community Events.

Mr. Wells said if we want to move the City forward it is time to hire a full time Parks & Rec. Director. He feels we could do this at $39,000 with an assistant at maybe up to $16,000 per year. He said the residents voted for safety, they want to live here, have more businesses here and we need to raise the bar. The property behind VG's has potential.

Mr. Wells is hearing from the residents that they take their kids to other communities for functions and he feels by the time these kids are in high school those families will move from Burton since other areas have more to offer.

Mr. Haskins was in favor of a sports complex, which could bring in revenue that would pay for a Director, grounds person etc. All the numbers were there but no one wanted to move forward on the complex. These ideas tonight are great but it is putting the cart before the horse.

Mr. Wells said we could lose Bentley and Atherton unless we do something.

Mr. Martinbianco said we want people to come here for the functions and the Burton experience.

Controller

Mrs. Burke-Miller said they have a part-time employee who has excellent qualifications and is making good progress. She was brought in with a salary of $55,000 as a full time employee but right now she is an hourly employee until she becomes full time in mid-June.

City Hall

Mrs. Burke-Miller said there is $55,000 budgeted for building maintenance and supplies. A portion of that is for the parking lot for the north side of the building. We put $25,000 additional for this line item. She said there would be ADA maintenance taking place as well. We put $100,000 in there for the generator.

Mr. Smith asked what has happened to City Hall that we would need to get a generator.

Mrs. Burke-Miller said we have had multiple power outages. We lose our computers, phones and ability to do most anything.

Mr. O'Keefe feels City Hall should have a generator to be kept operational and as a communication for residents.

Meeting adjourned at 8:50 p.m.

Teresa Karsney, City Clerk　　　　　　　　　　Date

ms

ADOPTED

AGENDA ITEM (ID # 1005)

DOC ID: 1005

Approve and authorize the Attorney Billing (Richard Austin) from 04/30/14 to 05/14/14 in the amount of $3,685.50.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1020)

DOC ID: 1020

Approve and authorize the Attorney Billing (Keller Thoma Bill) from 4/24/14 to 4/30/14 in the amount of $536.25.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steve Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Appointment
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1006)

DOC ID: 1006

Approve and authorize the Mayor’s appointment of Ronald "Dino" Lupi, 7987 Shady Beach Drive, Whitmore Lake, MI 48189, as Burton City Assessor effective Tuesday, May 27, 2014.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Ellenburg, Wells, Smith
NAYS:	Duane Haskins

Approve and authorize the City Clerk to set a Public Hearing for the State Revolving Fund Loan on June 16, 2014 at 6:00 p.m.

NOTICE OF PUBLIC HEARING

Notice is hereby given that The City of Burton will hold a public hearing on the proposed sanitary collection system improvement project for the purpose of receiving comments from interested residents.

The hearing will be held at 6:00 p.m. on Monday, June 16, 2014 at the following location: Burton City Hall, 4303 S. Center Rd, Burton, MI 48519.

The purpose of the proposed project is to provide the City's sanitary collection system customers with a more dependable sanitary collection system through implementing improvements, repairs, and/or replacement of its aging sanitary collection system infrastructure.

The project includes the rehabilitation of five (5) pump stations, including pressurized force main sewers, replacement of an undersized trunk line along Atherton Road, and the lining or replacement of sewers that are in poor condition.

Impacts of the proposed project include those experienced by typical construction projects including, dust, noise, and minor disruptions in local road usage. The impacts are expected to be temporary in nature and, after construction, the affected areas will be restored to normal conditions.

The average equivalent cost to residential users for the proposed project is estimated to be approximately $3.38 per month.

Copies of the project plan detailing the proposed project are available for public review at the City Hall between the hours of 8:00 am and 4:00 pm, Monday through Friday, beginning on May 16, 2014 until June 16, 2014.

Written comments received before the hearing record is closed on June 16, 2014 will receive responses in the final project plan. Written comments should be sent to the City Clerk, Teresa Karsney, Burton City Hall, 4303 S. Center Rd, Burton, MI 48519.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Contract
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

ADOPTED

AGENDA ITEM (ID # 1022)

DOC ID: 1022

Approve and authorize the 2012 Preventative Maintenance - HVAC - Agreement extension of two years with Goyette Mechanical through May 31, 2016 - with no increases, and authorize the Mayor and Clerk to execute any and all documents required to effectuate this agreement extension.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steve Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Agreement
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1023)

DOC ID: 1023

Approve and authorize the following tax millage and fees to be levied for the 2014-2015 fiscal year for the City of Burton: General Operating 4.7070 mills; Voted Police 0.9876 mills; Voted Police 1.0000 mills; Voted Fire 1.0000 mills; Voted Police 6.5000 mills; a $146.40 per unit rubbish removal fee on all residential improved parcels and those other parcels that utilize the service; a Property Tax Administration Fee of 1% on all tax statements and additional 4% late penalty charge when delinquent.

ATTACHMENTS:

- L-4029 City (PDF)

RESULT:	**CARRIED [5 TO 2]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Haskins, O'Keefe, Ellenburg, Wells, Smith
NAYS:	Tom Martinbianco, Steve Heffner

Michigan Department of Treasury
614 (Rev 04-14)

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2014 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes: **Genesee**	2014 Taxable Value of ALL Properties in the Unit as of 5-27-14 $ 533,896,496
Local Government Unit Requesting Millage Levy: **City of Burton**	For LOCAL School Districts: 2014 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Prope $ 0

PLEASE READ THE INSTRUCTIONS ON Page 2.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119
The following tax rates have been authorized for levy on the 2014 tax roll

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2013 Millage Rate Permanently Reduced by MCL 211.34d	(6) 2014 Current Year Headlee Millage Reduction Fraction	(7) 2014 Millage Rate Permanently Reduced by MCL 211.34d	(8) Sec. 211.34 Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec 1	(12) Expiration Date of Millage Authorized
Charter	Operating	N/A	5.0000	4.7070	1.0000	4.7070	1.0000	4.7070	4.7070		Charter
Extra Voted	Police	11/05/04	1.0000	0.9876	1.0000	0.9876	1.0000	0.9876	0.9876		6/30/2024
Extra Voted	Police	07/01/07	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		6/30/2026
Extra Voted	Fire	08/03/10	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		6/30/2031
Extra Voted	Police	11/05/13	6.5000	6.5000	1.0000	6.5000	1.0000	6.5000	6.5000		6/30/2034
Total			14.5000	14.1946		14.1946		14.1946	14.1946	0.0000	

Prepared by	Title	Date
Peggy L. Nolde	Assessor	April 30, 2014

CERTIFICATION: As the Representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211 (3).

Clerk / Secretary	X	Signature	Type Name: Teresa Karsney	Date
Chairperson / President	X	Signature	Type Name: Paula Zelenko, Mayor	Date

Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate used which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

IMPORTANT: See instructions on the Page 2 regarding where to find the millage rate in column (5).

C:\Users\abbeyam\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\AEHUTRL3\Burton City L 4034 for 2014 and L 4029s

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Agreement
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1024)

DOC ID: 1024

Approve and authorize the following tax millage to be levied for the 2014-2015 fiscal year for the Burton Downtown Development Authority: General Operating 1.8673 mills.

ATTACHMENTS:

- L-4029 DDA (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steve Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Michigan Department of Treasury
614 (Rev 04-14)

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2014 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2014)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes: **Genesee**	2014 Taxable Value of ALL Properties in the Unit as of 5-27-14 $ 18,110,914
Local Government Unit Requesting Millage Levy: **City of Burton-Burton DDA**	For LOCAL School Districts: 2014 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Prop $ 0

PLEASE READ THE INSTRUCTIONS ON Page 2.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119

The following tax rates have been authorized for levy on the 2014 tax roll

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2013 Millage Rate Permanently Reduced by MCL 211.34d	(6) 2014 Current Year Headlee Millage Reduction Fraction	(7) 2014 Millage Rate Permanently Reduced by MCL 211.34d	(8) Sec. 211.34 Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec 1	(12) Expiration Date of Millage Authorized
Charter	Operating	N/A	2.0000	1.8673	1.0000	1.8673	1.0000	1.8673	1.8673		Charter
Total			2.0000	1.8673		1.8673		1.8673	1.8673	0.0000	

Prepared by: Peggy L. Nolde	Title: Assessor	Date: April 30, 2014

CERTIFICATION: As the Representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211 (3).

Clerk / Secretary	X	Signature	Type Name: Teresa Karsney	Date
Chairperson / President	X	Signature	Type Name: Paula Zelenko, Mayor	Date

Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate used which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

IMPORTANT: See instructions on the Page 2 regarding where to find the millage rate in column (5).

Attachment: L-4029 DDA (1024 : Approval of Tax Collection for 2014 L-4029 City of Burton - DDA)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Appointment
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1025)

DOC ID: 1025

Approve and authorize the Mayor's re-appointment of Mr. Kevin Burge, 1415 S. Genevieve Street, Burton, MI 48509 to the City of Burton Planning Commission; term expiring June 2017.

ATTACHMENTS:

- Appt Planning 051914 (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Danny Wells, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

CITY OF
EST. IN 1972
BURTON
PAULA K. ZELENKO
Mayor

City of Burton

4303 SOUTH CENTER ROAD • BURTON, MI 48519

PHONE (810) 743-1500 • FAX (810) 743-5060 • www.burtonmi.gov

Memorandum

May 13, 2014

To: Teresa Karsney, City Clerk

From: Paula Zelenko, Mayor PZ ✓

RE: Planning Commission Re-appointment

Please place the following action item on the May 19, 2014 regular Burton City Council meeting agenda:

Approve and Authorize the Mayor's re-appointment of Mr. Kevin Burge, 1415 S. Genevieve St., Burton MI 48509 to the City of Burton Planning Commission; term expiring June 2017.

A Resolution Approving Submission of a Genesee County Senior Center 2014-2015 Level 3 Funding Application.

RESOLUTION 2014-16
City of Burton
Genesee, County

A Resolution Approving Submission of a Genesee County Senior Center 2014/2015 Level 3 Funding Application

WHEREAS, Genesee County voters have approved a tax to be used for the purpose of providing quality services to the aging population of Genesee County; and,

WHEREAS, the Genesee County Board of Commissioners has designated Senior Citizens' Centers as the focal points of access to Senior Citizens for services and activities within communities; and

WHEREAS, for 2014/2015, the Genesee County Board of Commissioners has established a Grant Application process, through which the operating entity of the Burton Senior Center may request funding; and

WHEREAS, funding for each Senior Center will be based on the Average Score of Level of Service provided by the Center during the 2013/2014 program year; and

WHEREAS, Genesee County requires approval of Operation Entities for Senior Centers to submit Applications for the Senior Center 2014/2015 Level 3 funding.

NOW, THEREFORE, BE IT RESOLVED, that the City of Burton, does hereby approve the Application for 2014/2015 Senior Center Level 3 funds for the Burton Senior Center.

____
Paula Zelenko, Mayor

____
Date

Teresa Karsney, Clerk

Date

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steve Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Personnel
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1027)

DOC ID: 1027

Approve and authorize the ratification of POAM administrative agreement for 2014-2018.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Wells, Smith

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 05/19/14 07:00 PM
Department: Clerk's Office
Category: Personnel
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

ADOPTED

AGENDA ITEM (ID # 1028)

DOC ID: 1028

Approve and authorize the ratification of COAM administrative agreement for 2014-2018.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Wells, Smith
NAYS:	Steve Heffner