



CITY OF BURTON
BURTON CITY COUNCIL MEETING
NOVEMBER 17, 2014
MINUTES

Council Chambers**Regular Meeting****7:00 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Vice-President Duane Haskins at 7:06 PM.

A. INVOCATION LED BY DENNIS O'KEEFE**B. THE PLEDGE OF ALLEGIANCE IS LED BY DENNIS O'KEEFE****C. ROLL CALL**

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	7:10 PM
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Excused	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Amanda Doyle, City Attorney
Teresa Karsney, City Clerk

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Nov 3, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Smith, Hatfield
EXCUSED:	Heffner

F. ADMINISTRATIVE REPORT

Mrs. Karsney stated that Mayor Zelenko has left for the National League of Cities Conference and asked me to give a brief report.

You only have the attorney billing before you tonight.

At your seats you should have received the PA 152(80/20 hardcap) information from the controller. This annual action will be on your December 1, 2014 agenda.

The forecast presentation by Plante Moran to the City Council is scheduled for December 2, 2014 at 5:30 p.m.

Tonight, Mr. Dennis McKee from Consumers Energy is here to give you an overview of the upcoming utility work they have scheduled for Burton. I would ask that you allow him the courtesy to speak now, as this concludes the administration report.

Dennis McKee from Consumers Energy gave a brief statement on the new meter program they are doing across the State of Michigan. They will be updating to the new meters in Burton late next spring. With the new meters you will be able to login online and see when you are using the most electric. The new meters will be able to report when you have a power outage at your home even if you are not home. He was just here to explain that residents will get notified 30 days before they are going to be in our area to start the meter change outs. Residents will also be notified 2 weeks when it gets closer to the time in their neighborhoods. Consumers workers will drive Ford vehicles and all have Consumers ID. They will not be entering the homes. They will just be on the outside changing the head on the meter. After they change your meter out they will leave a notice on your door knob so residents know they have been there.

G. COMMITTEE REPORTS

Mrs. Ellenburg stated that there is a Christmas Parade on December 6, 2014, lineup is at 4:00 p.m. If you have questions please contact Bette Bigsby.

Mr. Hatfield said he met with Mark Udell and the Mayor about laptops for the Council Chamber. They are waiting to see if Microsoft is coming out with new software before we purchase our laptops.

Mr. O'Keefe spoke to Abron Andrew from Metro Community Development and would like to see the Public Access Committee meet with him on how to market the vacant businesses in the City.

Mr. Smith stated he would call a Public Access Committee meeting in January to get more information on the Metro Community Development.

H. AUDIENCE PARTICIPATION

Jim Craig - Burton, MI gave an update on how the Veterans Honor Run Race was. Even though the weather was bad they still had 363 people sign up. Blessed Sacrament was a great place to end the race. Thanks to all the Council people who helped out.

I. COUNCIL DISCUSSION

Mr. Martinbianco asked why the CBDG was not on this agenda.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Richard Austin) from 10/28/14 to 11/12/14 in the amount of \$3,031.50.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Councilwoman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Smith, Hatfield
EXCUSED:	Heffner

Meeting was adjourned at 7:50 PM.

DRAFT

CITY OF BURTON

BURTON CITY COUNCIL MEETING

NOVEMBER 3, 2014

MINUTES

Council Chambers**Regular Meeting****7:00 PM**

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by President Tom Martinbianco at 7:05 PM.

A. INVOCATION LED BY TOM MARTINBIANCO

Mr. Martinbianco took a moment of silence and prayer for Battalion Chief Ken Baker and for Shawn Duncanson's son, Luke Duncanson.

B. THE PLEDGE OF ALLEGIANCE IS LED BY TOM MARTINBIANCO

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Rik Hayman, Chief of Staff
Sue Warren, HR Director
Ginger Burke-Miller, Controller
Liz Moss, Safety/ADA/Grants
Rick Austin, Attorney
Amanda Doyle, Attorney
Marcy Kimball, Clerk Typist

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Oct 20, 2014 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. City Council - Committee of the Whole - Oct 28, 2014 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

F. ADMINISTRATIVE REPORT

Mr. Hayman stated Mayor Zelenko could not be here tonight. She would like you to know that IMS should complete their road study soon. The Center Road project will let November 7, 2014. The Belsay Road design is progressing nicely and once we have the information on the IMS study, the Mayor will wrap up all the project information at the December 1, 2014 council meeting.

On behalf of the Mayor, the administration, and the entire city workforce she extends her appreciation for your understanding and support given involving last week's funerals. It truly means a lot to all of us and the families that you all were very supportive.

Mayor Zelenko also asked to relay these upcoming items:

1. The City of Burton is hosting the Genesee County Small Cities and Villages meeting this Wednesday, 6:00 PM at Tia Helita's.
2. The annual 80/20 vs hard cap decision will be upon you soon. The Council will receive information on this within the next couple of weeks.
3. Fire Chief Epperson would like to apply for fire grants for essential equipment as well as an aerial platform.
4. Plante Moran received the information for the 5 year forecast.

G. COMMITTEE REPORTS

Mr. Heffner reported Parks & Recreation held their 7th Annual Trick or Treat Trail last weekend. It was the biggest attendance we have ever had. I would like to give thanks to all of the people that volunteered and the sponsors. Next Saturday is the Veteran's Honor Run.

Mr. Martinbianco replied given the number of people that we have at the Trick or Treat Trail we may have to look for a different venue for this event next year.

Mrs. Ellenburg reported October 25th was Project Heat's On. They serviced 37 homes in the City of Burton. We want to thank Goyette, the techs and everyone on the committee.

H. AUDIENCE PARTICIPATION

Jim Craig from Burton Parks & Recreation stated so far we have 265 people signed up for the Veteran's Honor Run. We are hoping for 350 to 400 participants so please spread the word. The proceeds go to the Disabled American Veterans.

John Stapish of Burton questioned agenda item #3, to give \$17,162.45 to the Senior Citizen Center in Community Development Block Grant funds.

Mr. Martinbianco replied we need to use it or lose it. We can take advantage of it and put it toward salaries and benefits and free up general fund money.

Mr. Stapish spoke regarding the driveway abutments at 1160 Decamp that were dug out and never replaced. Mr. Martinbianco stated if they were concrete they are no longer in conformance with our practice. If they are in the public right away it is an insurance issue.

Mr. Stapish said the old building, at the corner of Genesee Road and Davison Road that used to be a used car business, needs to be put on the demo list. Mr. Martinbianco stated he will inquire with the owner of the building on what his intentions are.

I. COUNCIL DISCUSSION

Mr. Smith said he received a letter from Lester Brady regarding health insurance coverage change for new employees hired after July 1, 2014. Mr. Brady feels this should also include any new council members hired after July 1, 2014 and said that it would be a cost savings to the City. I have given each of you a copy of this and would like for you to look it over and maybe revisit this at our next council meeting.

Mrs. Ellenburg said our Battalion Chief, Ken Baker was an active member of Salvation Army. If anyone would like to donate to Salvation Army in the memory of Ken Baker there will be envelopes at the Burton City Hall Reception area and indicate on your check, In Memory of Ken Baker. Doug Halstead was also an active member of Salvation Army.

Mr. Haskins thanked everyone for their condolences. Our thoughts, prayers and hearts are with the families of Ken Baker and Luke Duncanson. It's pretty awesome to see the City as a whole bind together when something tragic happens to what we call our family here. I would like to give a special thank you to Lexus and Laura Morgan for their help with the Trick or Treat Trail face painting. They are very proud to serve the community and they give selflessly all the time. The Policeman's Ball was a huge success and a great fundraiser that helps out families in other aspects.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Richard Austin) from 10/16/14 to 10/29/14 in the amount of \$5,956.50.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. Approve and authorize the Mayor and Clerk to enter into an agreement with Stantec Consulting Michigan Inc., 3754 Ranchero Drive, Ann Arbor, MI 48108-2771 to complete the preliminary engineering, design and plan preparation phases of the 2014 State Revolving Fund for improvements to the City of Burton's Sanitary Sewer System at a cost not to exceed \$370,000.

Ms. Moss reported The SRF is for the sewer. We will be addressing the bad areas. We will doing more camera and smoke testing with the SAW Grant money which will lead to more sewer repairs. The bids should be in by April 2015 and the work should start in May 2015.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

3. Approve and Authorize the Genesee County Metropolitan Planning Commission to transfer \$17,161.45 In Community Development Block Grant funds from DPW Project number #13-006-P DeCamp Paving to Senior Center Operations for salaries and benefits and \$2,000.00 from CDBG funds from DPW Project number #13-006-P DeCamp Paving to Senior Center Improvements for sidewalk replacement.

Motion #3 amended as follows:

Approve and authorize the transfer \$2,000.00 from Community Development Block Grant funds from DPW Project number #13-006-P Decamp Paving to Senior Center Improvements for sidewalk replacement.

Mr. Martinbianco stated the CDBG Funds will be discussed at another meeting.

RESULT:	CARRIED AS AMENDED [UNANIMOUS]
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

4. To approve and authorize a budget amendment within fund 2003 Local Streets of \$39,100 from Unappropriated Surplus to Transfers Out Sewer Loan repayment.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

Meeting was adjourned at 8:00 PM.



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 11/17/14 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

J.1

ADOPTED

AGENDA ITEM (ID # 1279)

DOC ID: 1279

**Approve and authorize the Attorney Billing (Richard Austin)
from 10/28/14 to 11/12/14 in the amount of \$3,031.50.**

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Councilwoman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Smith, Hatfield
EXCUSED:	Steven Heffner