



CITY OF BURTON

PARKS & RECREATION COMMISSION MEETING

SEPTEMBER 10, 2025

MINUTES

Council Chambers

Regular Meeting

5:30 PM

**4303 S. Center Road
Burton, MI 48519**

A. Pledge of Allegiance to the Flag of the United States of America

LED BY: Chairman Jeremy Scharrer

B. Roll Call

Present: Mr. Scharrer, Mr. Burge, Ms. Dunsmore, Mr. Craig.

Absent: Mr. Wines, Ms, Young.

C. Staff Present

Joy Roe, Deputy Clerk.

Amy Clous, Parks & Rec Director.

D. Administrative Reports

None.

E. Approval of Minutes

1. Parks & Recreation - Regular Meeting — Wednesday, July, 9, 2025 5:30 PM
Parks & Recreation - Regular Meeting — Wednesday, August, 20, 2025 5:30 PM

Motion by Mr. Scharrer, second by Mr. Craig, for approval of minutes.

Voting Yes: Mr. Scharrer, Mr. Burge, Ms. Dunsmore, Mr. Craig

Voting No: None

Motion - Passed

F. Audience Participation

Now is the time set aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

None.

G. Committee Discussion and/or Action

1. Park Pavilion Reservations- Ending September 30, 2025

Mr. Scharrer stated that park reservations will be closing on September 30, 2025.

Ms. Dunsmore asked if the parks would be locked.

Mr. Burge replied, yes.

Mr. Scharrer clarified by stating that it's in the same hours of operation at the park, and it is unlocked in the morning and locked at dark, and that we are not reserving the pavilions.

Mr. Craig stated that the park closes at 9 PM. Also, that the sign for the park by the road says 9 PM. Talks about the sign possibly being replaced by a new sign with the updated correct hours of operation. Asked Ms. Clous if she had heard anything about a new sign.

Ms. Clous stated that they made signs and assumes they have posted them.

Mr. Craig states that DPW plans on changing the hours of operation for the park and will lock it accordingly after that.

2. Halloween Home Decorating Contest

Ms. Clous states that the Halloween home decorating contest is now online, to submit your decorated home in the contest. First place winner gets a \$100 gift card, second place gets a \$50 gift card and third place wins a \$25 gift card.

3. Trick or Treat Trail — Saturday, October 18, 2025 (12pm-2pm) Bentley High School

Mr. Scharrer states that the trail has been reserved.

Ms. Clous states that they still in need of more volunteers to pass out candy.

4. 'Twas the Lights Before Christmas-Holiday Home Decorating Contest

Ms. Clous states that 'Twas the lights before Christmas Holiday Home Decorating Contest will be posted after the Halloween Home Decorating Contest is over.

Ms. Dunsmore asks who will be judging the contest.

Ms. Clous replies, the senior center.

Discussion about how the judging works.

Ms. Clous states that there is a points system in place for the judging.

5. Pizza with Santa — Saturday, December 6, 2025 (11am-2pm) Bendle High School

Ms. Dunsmore states that it has been reserved.

Ms. Clous states that the event is from 11:00 AM. - 2:00 PM. at Bendle high school.

6. Christmas Tree Lighting — Saturday, December 6, 2025 (6pm-7:30pm) Fire Station 1

Ms. Clous states that there are two wonderful events on December 6, 2025, so after pizza with Santa, there will be the Christmas tree lighting event as well from 6:00 PM. - 7:00 PM. at Fire station #1.

Mr. Burge states there will be hot dogs and ice cream.

Mr. Scharrer discusses the theme for the event and different ideas.

H. The next regularly scheduled meeting will be held on Wednesday, October 8, 2025 @ 5:30 pm.

The meeting was adjourned at 6:12 PM.

[MIN_SIGNATURES]