DRAFT

CITY OF BURTON

BURTON CITY COUNCIL MEETING

OCTOBER 20, 2014

MINUTES

Council Chambers	**Regular Meeting**	**7:00 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Tom Martinbianco at 7:05 PM.

A. INVOCATION LED BY DUANE HASKINS

B. THE PLEDGE OF ALLEGIANCE IS LED BY DUANE HASKINS

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Doug Bingaman, Treasurer
Amanda Doyle, Attorney
Rik Hayman, Chief of Staff
Rick Austin, Attorney

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Oct 6, 2014 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

F. ADMINISTRATIVE REPORT

Mayor Zelenko said tonight's agenda is brief.

Item #1 & #2 are attorney billings. The Keller Thoma bill is in regards to general personnel matters.

Item #3 is the approval of a residential sanitary sewer installer's license.

Item #4 is the approval of a Resolution 2014-24 adopting the Genesee County Hazard Mitigation Plan Update. Because it is a multi-jurisdictional plan and because Burton is one of the communities that participate with the County's Plan, we must pass the resolution so that we are eligible to apply for funding in the event of a disaster that meets the criteria.

You have at your desk a copy of the approved budget booklet.

Treasurer Doug Bingaman is here in the event you have questions on the Investment Report.

We are moving forward as planned with new the website and are still in the content of migration phase.

Mr. Martinbianco asked Mr. Bingaman several questions about the Investment Report.

Mr. Bingaman explained the different funds.

The north parking lot drainage and reconstruction is underway.

All of our road projects are wrapping up; I will report on the specifics next month, as well as ditching, water, sanitary, and demolitions.

The DDA is in the middle of reviewing the draft of their Visioning Plan so you should see that coming before you sometime next month.

Mrs. Elllenburg and I had the opportunity to attend the Municipal League Conference last week and the thing we learned confirms this Council and Administration really are on the right track to rebuilding the restructuring our city from the interdepartmentally and personnel standpoint, to addressing our unfunded liabilities, infrastructure needs , safe neighborhoods, so we can attract and retain business and residents.

State legislative updates on what may be expected in the lameduck session so be on the watch for Action Alerts from the League to contact your legislators.

A Couple of reminders:

This Saturday is Project Heat's On and Trick or Treat Trail.

Next week on Wednesday October 28 at 6:00 p.m. there is a Committee of the Whole meeting regarding Plante Moran discussion and possible recommendations regarding the pension plan and other post employment benefits.

Saturday, November 1st is the Policeman's Ball, if you have not purchased your tickets, you might want to do that before they are sold out.

G. COMMITTEE REPORTS

Mrs. Ellenburg stated the Library is having a book sale on Thursday, October 23, 2014 and again on Saturday, October 25, 2014. She also thanked the DPW for their help with the sale.

Mr. Heffner stated the the Trick or Treat Trail is this weekend at Kelly Lake. Also, the Christmas parade will be December 6, 2014.

Mr. Heffner said that Public Access met tonight to discussed getting notebooks devices for the City Council. We got an update on the website migration, which is going to be another 4 weeks out before it done.

Mr. Smith gave a recap on how IQM2 works.

1. To add to the tonights agenda Item #5 Approve and authorize the administraion to get quotes for mid range lap tops and a network printer not to exceed $3,000.00

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

H. AUDIENCE PARTICIPATION

Tonia Fults of Burton came in to discuss how she turned in her homestead paperwork in and it still has not be applied.

Mona Miron of Burton stated the Historical Society is not a non-profit.

Jim Craig of Burton said Veterans Honor Run is November 8, 2014 at Blessed Sacrament at 11:11 a.m.

I. COUNCIL DISCUSSION

Mr. O'Keefe thanked the Administration for reworking the Budget Book. He would also like an update on the new CPA firm. Also, he wanted to know if the bank reconciliation is up to date.

Mayor Zelenko stated the new CPA firm was in and is almost done with our audit. She said that the bank reconciliation is up to date or you would not have been able to get the monthly numbers so fast.

Mr. Haskins stated he will not be able to attend the Committee of the Whole meeting on Tuesday, October 28, 2014 because he has to work.

Mr. Martinbianco said he had a meeting with the resident at the end of Ellis Park Drive. He will get the Mayor about what the meeting was about.

Mr. O'Keefe liked the idea of having a Mid year review to see where the City stands on the budget.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Richard Austin) from 10/01/14 to 10/15/14 in the amount of $4,477.75.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. Approve and authorize the Attorney Billing (Keller Thoma) from 09/04/14 to 09/22/14 in the amount of $510.31.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

3. Approve and authorize the request for Residential Sanitary Sewer & Water Installer's License for Webster Excavating Inc., 6211 Snow Apple Dr. Clarkston, MI 48346.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

4. Approve and authorize the Mayor and Clerk to sign a Resolution 2014-24 for the adoption of the Genesee County Hazard Mitigation Plan Update.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

5. Approve and authorize the administraion to get quotes for mid range lap tops and a network printer not to exceed $3,000.00.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Vaughn Smith, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

6. Amend Item # 5 to increase the dollar amount not to exceed $5,000.00 for the lap top and printer.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

Meeting was adjourned at 8:35 PM.

CITY OF BURTON

BURTON CITY COUNCIL MEETING

OCTOBER 6, 2014

MINUTES

Council Chambers | **Regular Meeting** | **7:00 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Tom Martinbianco at 7:13 PM.

A. INVOCATION LED BY STEVEN HATFIELD

B. THE PLEDGE OF ALLEGIANCE IS LED BY STEVEN HATFIELD

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Rick Austin, City Attorney
Sue Warren, HR Director
Lisa Easterwood, Fleis & Vandenbrink
Rik Hayman, Chief of Staff
Amanda Doyle, City Attorney
Bette Bigsby, Benefits Director
Teresa Karsney, Clerk

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Sep 15, 2014 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

F. ADMINISTRATIVE REPORT

Mayor Zelenko went over the agenda items.

Item #1 is the attorney billing.

Item #2 is accepting the bid for Kelly Lake Boardwalk. The administration is recommending that you do not approve this item. By rejecting this bid, you will allow us to re-bid in

January in hopes of obtaining bids that are more in line with the planned project cost of $102,531.00.

Item #3 through #6 are regarding the water tower maintenance, repairs, painting, administration and inspection services. As we discussed during budget, the water tower may be eligible for DWRF funding in the future phase, but the condition may not hold out long enough and that we may come back before you for a transfer from water unappropriated surplus.

Items #7 and #8 are appointments to the Burton Park and Recreation Commission.

Item #9 and #10 are acceptance of the bid and contract to reconstruct the North parking lot. There was only one bidder and it came in under the government estimate of $37,000.00.

There is also the Second reading amending the Disorderly Person Ordinance.

Tonight you will notice that video cameras are moving. Tonight and the October 20th meeting, we will be test monitoring video and audio with IQM2. We are live streaming tonight. Having said that, I have been asked to remind you to speak directly into your microphones so that the audio portion is clear.

In addition, the website migration will continue this week. That is the transferring of information from the current site to the new website.

This Saturday, October 11, 2014 from 9:00 a.m. until 1:00 p.m. at Burton Fire Station #2, the City of Burton Fire and Rescue will be hosting a pancake breakfast/Open House. This gives an opportunity for the public to meet the fire fighters, tour the station and receive fire safety information. The Burton Police will be there doing Child I.D. This event also kicks off the Holiday Food drive, so make sure you drop a little donation into the money jar.

I will let Mr. Heffner and Mr. Smith elaborate on the upcoming Trick or Treat Trail and Project Heats On.

G. COMMITTEE REPORTS

Mr. Smith stated he had attended the MERS Conference on GASB 68 and that we need to have discussion on what we are going to pay extra into MERS before December 31, 2014.

Mrs. Ellenburg stated that the Disorderly Person Ordinance is not the same as panhandling.

Mr. Heffner said the Halloween Trick or Treat Trail is Saturday, October 25, 2014 at 4:00 p.m to 7 p.m. at Kelly Lake. There will be hay rides, pumpkins, donuts, cider, bounce houses and more.

Mr. Heffner stated that he would recommend the two appointments for the Park & Recreation Commission.

Mr. Smith said the 2014 Heat on Project is in full swing again. This program is for low income residents that need help with the inspection, repair or replace the furnace if necessary.

H. AUDIENCE PARTICIPATION

Judy Estes of Burton just wanted to thank the Mayors office for looking into the flooding on Scottwood.

Mr. Miller from Double K & S Towing of Burton wants to know who to get on the towing rotation in Burton.

John Stapish of Burton discussed the Board Walk at Kelly Lake and the contract with Ahern Contracting for the City Hall parking lot. Also would like to know about the Black Fire vehicle the old Fire Chief purchased.

I. COUNCIL DISCUSSION

Mrs. Ellenburg addressed Mr. Miller we don't have a contract with a towing company.

Mayor Zelenko stated that we have gone back and forth with this issue. All we would have to do is call the 911 dispatch to change it but we are happy with the service we currently have.

Mr. Haskins stated that the service we currently get is great. They are there within 10-15 minutes. We can't have our officers waiting around for an hour for a towing company.

Mr. Ellenburg asked if we do the repairs on the Water Tower now are we going to get reimbursed from the DWRF Grant?

Mayor Zelenko stated no because we would have to wait for Phase 2 of the grant and we need the repairs now.

Mr. O'Keefe asked Attorney Austin to explain the difference between the Disorderly Person Ordinance and the Panhandling Ordinance.

Mr. Austin went over the difference between the two ordinances.

Mr. O'Keefe stated that the Rotary donated money for the vehicle Mr. Stapish was talking about.

Mr. Heffner asked Mr. Austin if we could get a Panhandling Ordinance which required permits?

Mr. Austin stated yes but that would have to be taken to the Legislative Committee.

Mr. Heffner felt that the price on Item #9 is too high.

Mr. Haskins asked when the Public Access Committee was going to meet and decided on the tablets or notebooks for the Council so we can go paperless with the City agenda.

Mr. Smith stated that we could have a Public Access meeting on October 20, 2014 at 6:00 p.m.

Mr. Heffner asked that on the agenda for Public Access we discuss Council Web page, Notebooks or tablets for the Council and the new City Website.

J. COUNCIL ACTION

1. Approve and authorize the Attorney bill (Rick Austin) from 09/10/14 to 10/01/14 in the amount of $9,751.25.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. Approve and authorize the acceptance of the revised bid from Case Construction Company, Inc., G-6235 Corunna Road, Flint, MI 48532, of $330,531.00 for the Kelly Lake boardwalk construction project.

   Lisa Easterwood from Fleis & Vandenbrink discussed the Kelly Lake Boardwalk. That we can extend the grant so we can rebid the project with three different options.

RESULT:	**FAILED [0 TO 7]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
NAYS:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

3. Approve and authorize the acceptance of the bid of $105,400.00 from Industrial Painting Contractors, 25163 Darin, Taylor, MI 48180, to perform DPW project No. 14-001-W "Water Tower": 400,000 Gallon Spheroid - Exterior Repaint, Dry Interior Spot Repainting, Miscellaneous Repairs, and Cathodic Protection System Installation.

   Mrs. Ellenburg asked if the water had to be drained to do the repairs and if the price for the water to refill it was included in the price.

   Mayor Zelenko said yes it needs to be drained to do the repairs and no the price does not include the water to refill the tower.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

4. Approve and authorize the Mayor and Clerk to enter into a contract with Dixon Engineering, 1104 Third Avenue, Lake Odessa, MI 48849, for the amount not to exceed amount of $8,575.00 to provide contract administration and inspection services for DPW project No. 14-001-W "Water Tower", Water Tower updates, repairs, and painting.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

5. Approve and authorize the Controller to transfer $131,071.25 from Water Unappropriated Surplus to DPW project 14-001-W "Water Tower": 400,000 Gallon Spheroid - Exterior Repaint, Dry Interior Spot Repainting, Miscellaneous Repairs, and Cathodic Protection System Installation.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Ellen Ellenburg, Councilwoman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

6. Approve and authorize the Mayor and the Clerk to execute a contract with Industrial Painting Contractors to perform DPW project No. 14-001-W "Water Tower": 400,000 Gallon Spheroid - Exterior Repaint, Dry Interior Spot Repainting, Miscellaneous Repairs, and Cathodic Protection System Installation.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

7. Approve and authorize the Mayor's appointment of Sherry Adams, 4229 Hillary Circle, Burton, MI 48519, to the Park and Recreation Commission, with a term ending October 2017.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

8. Approve and authorize the Mayor's appointment of Robert E. Wilson, 4059 Grand Oaks Court, Burton, MI 48519, to the Park and Recreation Commission, with a term ending October 2017.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Duane Haskins, Vice-President
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

9. Approve and authorize the acceptance of the bid from Ahern Contracting, Inc., 25875 New Forest Court, Chesterfield, MI 48051 in the amount of $33,745.00 to reconstruct the City Hall North (Admin) Parking Lot.

   Mr. Martinbianco wanted to know why we are taking the time to crack seal City Hall parking lot when we have streets that need to be crack sealed.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Ellen Ellenburg, Councilwoman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Smith, Hatfield
NAYS:	Heffner

10. Approve and authorize the Mayor and Clerk to enter into a contract with Ahern Contracting, Inc., 25875 New Forest Court, Chesterfield, MI 48051, in the amount Of $33,745.00 to reconstruct the City Hall North (Admin) Parking Lot.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Smith, Hatfield
NAYS:	Heffner

K. SECOND READING OF AN ORDINANCE

1. Approve and authorize Second Reading of an Ordinance 2014-9-144.08 amending Chapter 144 of The City of Burton Code of Ordinances to define and prohibit the act being a Disorderly Person and to provide penalties for the violation thereof.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

Meeting was adjourned at 8:36 PM.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 10/20/14 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

J.1

ADOPTED

AGENDA ITEM (ID # 1260)

DOC ID: 1260

Approve and authorize the Attorney Billing (Richard Austin) from 10/01/14 to 10/15/14 in the amount of $4,477.75.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 10/20/14 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1259)

DOC ID: 1259

Approve and authorize the Attorney Billing (Keller Thoma) from 09/04/14 to 09/22/14 in the amount of $510.31.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 10/20/14 07:00 PM
Department: Clerk's Office
Category: License
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1250)

DOC ID: 1250

Approve and authorize the request for Residential Sanitary Sewer & Water Installer's License for Webster Excavating Inc., 6211 Snow Apple Dr. Clarkston, MI 48346.

ATTACHMENTS:

- Webster Excavating Inc. (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

License Expiration: ____________________

Name of Applicant: WEBSTER EXCAVATING INC

Applicant Address: 6211 SNOW APPLE DR **Phone Number:** (248) 391-5386
CLARKSTON

Name of Business: BRIAN WEBSTER

Business Address: 6211 SNOW APPLE DR **Phone Number:** (248) 670-0609
CLARKSTON MI 48346 **Plumbing #:** ____________________

LICENSE FEES	$	PAID
1. Sewer Installer (Expires March 31st)	100.00	☑
2. Water Installer (Expires March 31st)	100.00	☑

- Applicant must file a Performance Bond in the Amount of $10,000.
- Applicant must maintain insurance against liability in the amounts of $100,000 for injury to one person and $300,000 per occurrence, and against liability for property damage in the amount of $100,000.
- Each contractor shall maintain Workman's Compensation insurance covering all employees.

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #56, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, BRIAN WEBSTER (applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY [signature]
Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of Genesee, State of Michigan

this 3rd day of October, 20 14.

10/3/14 — Dated

Melanie Snow — Notary Public

July 9, 2018 — Commission Expires

Y:\Documents\Licenses\Applications\Sewer & Water Installer.docx

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Rick Kujala Insurance
206 W. Highland Rd., Suite 100
Highland, MI 48357

CONTACT NAME:
PHONE (A/C, No, Ext): 248 887 2121 FAX (A/C, No): 248 887 2828
E-MAIL ADDRESS: rkujala@aplusagents.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Secura Insurance	
INSURER B: Secura Insurance	
INSURER C: Secura Insurance	
INSURER D: Secura Insurance	
INSURER E:	
INSURER F:	

INSURED
Webster Excavating, Inc.
3789 Bristol Court
Clarkston, MI 48348
248 391 5386
jim@websterexcavatinginc.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			CP 3079856	4/15/14	4/15/15	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			A 3079857	4/15/14	4/15/15	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB X CLAIMS-MADE DED RETENTION $			CU 3155827	4/15/14	4/15/15	EACH OCCURRENCE	$ 1,000,000
							AGGREGATE	$ 1,000,000
								$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC 3117503	4/15/14	4/15/15	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER
City of Burton
4303 S. Center Road
Burton, MI 48519

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE: Richard A Kujala

Attachment: Webster Excavating Inc. (1250 : Water & Sewer Installer License)

BOND NO. 26079863

SEWER DIGGER'S BOND

KNOWN ALL MEN BY THESE PRESENTS: That We, Webster Excavating, Inc. of the City, Township or Village of Clarkston, State of Michigan, hereinafter called the Principal and Western Surety Company, hereinafter called the Surety, a corporation organized under the laws of the State of South Dakota, with its home office in the City of Chicago, in the said state are held and firmly bound unto the City of Burton, a Municipal Corporation of the State of Michigan, hereinafter called the Obligee, in the sum of Ten Thousand and no/100ths Dollars ($10,000.00), lawful money of the United States of America; for the payment whereof to the Obligee, the Principal/ Principals bind (s) himself/themselves, his/their heirs, executors, administrator, successors and assigns, and the surety binds itself, its successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That WHEREAS, the above named Principal is about to engage in the business of tapping and making connections with sewers and other service pipes and excavating for that purpose within the streets, lanes and alleys of the City of Burton in accordance with the provisions of Ordinance No. 56 as amended, entitled, "An Ordinance providing for the operation of Public Sewers and Sewer Systems within the City of Burton, connections thereto and use thereof; Providing penalties for violations, and providing for other related matters." Adopted August 4, 1969, and has made application for a license therefore as provided in said ordinance during the period between April 1, 2014, and March 31, 2015. Therefore, if the above named Principal shall well and faithfully comply with all the provisions of said ordinance and those of all other ordinances of the City of Burton relative to said business and shall save and keep harmless the said City of Burton from any and all claims or suits for damages resulting from any violation thereof by him or his employees in case such license is issued, then this obligation to be void; otherwise to remain in full force and effect.

IN WITNESS WHEREOF, We have hereunto set our hands and seals this 6th day of August A.D., 2014.

Webster Excavating, Inc.
Principal

BY: [signature]

Western Surety Company
Surety

BY Jennifer A. Gateffa
(Attorney-in-fact)
Jennifer A. Gateffa, Attorney-In-Fact

(Power of Attorney with seal thereon, must be attached)

Attachment: Webster Excavating Inc. (1250 : Water & Sewer Installer License)

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Robert Trobec, Ian J Donald, Kathleen M Irelan, Jeffrey A Chandler, Wendy L Hingson, Alan P Chandler, Jennifer A Gareffa, Individually

of Troy, MI, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 7th day of May, 2014.

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

State of South Dakota } ss
County of Minnehaha }

On this 7th day of May, 2014, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2015

J. MOHR
SEAL NOTARY PUBLIC SOUTH DAKOTA SEAL

J. Mohr

J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 6th day of August, 2014

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Form F4280-7-2012

Bond No. 26079864

WATERMAIN INSTALLER'S BOND

KNOW ALL MEN BY THESE PRESENTS: That we, Webster Excavating, Inc. of the City, Township, or Village of Clarkston, State of Michigan, hereinafter called the Principal and Western Surety Company, hereinafter called the Surety, a corporation organized under the laws of the State of South Dakota, with its home office in the City of Chicago, in the said state are held an firmly bound unto the City of Burton, a Municipal Corporation of the State of Michigan, hereinafter called the Obligee, in the sum of Ten Thousand and no/100ths Dollars ($10,000.00), lawful money of the United States of America: for the payment whereof to the Obligee, the Principal/Principals bind (s) himself/themselves, his/their heirs, executors, administrator, successors and assigns, and the surety binds itself, its successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that WHEREAS, the above named Principal is about to engage in the business of installing and connecting watermain service leads and excavating for that purpose within the private property of the City of Burton in accordance with the provisions of Ordinance No. 59-C as amended, entitled, "An Ordinance licensing contractors for the installation and connection of watermain service leads within the City of Burton, connections thereto and use thereof: Providing penalties for violations, and providing for other related matters." Adopted April 2, 1979, and has made application for a license therefore as provided in said Ordinance during the period between April 1, 2014 and March 31, 2015. Therefore, if the above named Principal shall well and faithfully comply with all the provisions of said Ordinance and those of all other Ordinances of the City of Burton relative to said business and shall save and keep harmless the said City of Burton from any and all claims or suits for damages resulting from any violation thereof by him or his employees in case such license is issued, then this obligation to be void; otherwise to remain in full force and effect.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 6th day of August, A.D., 2014.

Webster Excavating, Inc.
Principal

By: [signature]

Western Surety Company
Surety

By: Jennifer A Gareffa
(Attorney-in-fact)
Jennifer A. Gareffa, Attorney-In-Fact

(Power of Attorney with seal thereon, must be attached)

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Robert Trobec, Ian J Donald, Kathleen M Irelan, Jeffrey A Chandler, Wendy L Hingson, Alan P Chandler, Jennifer A Gareffa, Individually

of Troy, MI, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 7th day of May, 2014.

WESTERN SURETY CORPORATE SEAL SOUTH DAKOTA

WESTERN SURETY COMPANY

Paul T. Bruflat

Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 7th day of May, 2014, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2015

J. MOHR
SEAL NOTARY PUBLIC SOUTH DAKOTA SEAL

J. Mohr

J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 6th day of August, 2014

WESTERN SURETY CORPORATE SEAL SOUTH DAKOTA

WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Form F4280-7-2012

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 10/20/14 07:00 PM
Department: Clerk's Office
Category: Resolution
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

ADOPTED

RESOLUTION (ID # 1257)

DOC ID: 1257

Approve and authorize the Mayor and Clerk to sign a Resolution 2014-24 for the adoption of the Genesee County Hazard Mitigation Plan Update.

ATTACHMENTS:

- Hazard Mitigation Plan Update (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

GCMPC
GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

COMMUNITY DEVELOPMENT PROGRAM

DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

Room 223 – 1101 Beach Street, Flint, Michigan 48502-1470 • (810) 257-3010 • Fax (810) 257-3185 • www.gcmpc.org

MEMORANDUM

TO: Genesee County City Managers/Administrators, Township Supervisors, Clerks and Village Presidents

FROM: Christine Durgan, Assistant Director
Genesee County Metropolitan Planning Commission (GCMPC)

DATE: September 24, 2014

SUBJECT: **Adoption of Genesee County Hazard Mitigation Plan Update**

On behalf of the Office of the Genesee County Sheriff's Emergency Management and Homeland Security Division, staff has been working on the Genesee County Hazard Mitigation Plan Update. The Plan Update has now met the Federal Emergency Management Administration's (FEMA) required criteria for a multi-jurisdictional Hazard Mitigation Plan, and has been conditionally approved by FEMA. Formal approval of this Plan Update by FEMA is now contingent upon the adoption of the Plan Update by the County and by the local units of government. Once FEMA receives documentation of adoption from the County and the local units of government, they will send a letter of formal approval regarding the Plan Update. Those local units who adopt the Plan Update will be eligible to apply for hazard mitigation funding in the future. Those who do not adopt the Plan Update will not be eligible.

The Genesee County Board of Commissioners adopted the Genesee County Hazard Mitigation Plan Update at their September 24, 2014 meeting. The next step is for all Genesee County local units of government to adopt the Plan Update so they will be eligible to apply for hazard mitigation funds. Please find an attached resolution that you can use for the adoption of the Plan Update. Staff is requesting that you adopt the Plan Update before November 1, 2014. Once you have adopted the Plan Update, GCMPC will need a copy of the signed resolution to forward to FEMA to finalize approval.

A copy of the Plan Update can be accessed by clicking on the following web link: www.gc4me.com/departments/planning_commission/gchaz.php. Copies of the document can also be sent on CD, upon request. If you need additional information, or have any questions or comments, please feel free to contact Ms. Claire Wilke of my staff, at (810) 257-3010. Thank you for your prompt attention to this important matter.

k:\region v\2013 hazmit\genesee co\memo adoption by local units.docx

RESOLUTION NO. 2014-24
CITY OF BURTON
GENESEE COUNTY, MICHIGAN

A RESOLUTION FOR THE ADOPTION OF THE GENESEE COUNTY HAZARD MITIGATION PLAN UPDATE

WHEREAS, the City of Burton, Burton Michigan is vulnerable to a wide range of natural, technological and human-related hazards, and has experienced repetitive disasters that have caused loss of life, damaged commercial, residential and public properties, displaced citizens and businesses, closed streets and presented general public health and safety concerns; and

WHEREAS, Genesee County has prepared a Genesee County Hazard Mitigation Plan Update that provides an understanding of those threats, identifies the hazards affecting the area, discusses the County's vulnerability to the identified hazards, and outlines the community's options and strategies to reduce overall damage and impact from natural and technological hazards; and

WHEREAS, the Genesee County Hazard Mitigation Plan Update represents the interest and needs of the City of Burton;

NOW, THEREFORE, BE IT RESOLVED, that the Genesee County Hazard Mitigation Plan Update is hereby adopted as an official plan of the City of Burton.

RESOLUTION DECLARED ADOPTED:

Ayes:
Nays:
Absent:

Paula Zelenko, Mayor	Date	Teresa Karsney, Clerk	Date

Y:_Meetings\2014 Meetings\City Council\Resolutions\GC Hazard Mitigation Plan Update.docx

CERTIFICATION:

I hereby certify that I am the Clerk of the City of Burton and that the foregoing resolution was adopted at a meeting held on the 20th day of October, 2014 by the Burton City Council of the City of Burton and that the meeting was noticed in conformance with the Open Meetings Act, 1976 PA 267, as amended, MCL 15.261 et seq.

____

Teresa Karsney, Clerk