



CITY OF BURTON

DOWNTOWN DEVELOPMENT AUTHORITY MEETING

OCTOBER 20, 2025

MINUTES

Council Chambers

Regular Meeting

8:30 AM

**4303 S. Center Road
Burton, MI 48519**

A. Pledge of Allegiance to the Flag of the United States of America

LED BY: Chairman Joey Richvalsky

B. Call To Order

Mr. Richvalsky called the meeting to order at 8:30 AM.

C. Roll Call

Present: Board Member Joey Richvalsky, Board Member Steve Coates, Board Member Nate Henry, Board Member Neil Martz, Board Member Timothy Wagner, Board Member Jerry Baryski, Board Member Jeannie Herford
Absent: None.

D. Staff Present

Joy Roe, Deputy Clerk

Erica Rogers, Records Tech

Mr. Richvalsky introduces and welcomes Ms. Rogers for being here. Congratulates Ms. Rogers for being the newest staff member in the Clerks office. He also thanked Ms. Roe for training her on the minutes in the future.

E. Approval of Minutes

1. September 15, 2025 Regular Downtown Development Meeting Minutes

Motion by Board Member Coates, second by Board Member Henry, to Approve Minutes for September 15, 2025.

Voting Yes: Joey Richvalsky, Steve Coates, Nate Henry, Neil Martz, Timothy Wagner, Jerry Baryski, Jeannie Herford

Voting No: None

Motion Passed 7 - 0.

F. Administrative Reports

Mr. Richvalsky asked the administration if there were any new reports to give.

Ms. Roe states, none at this time.

1. Financial Update through 08.31.25

G. Audience Participation

Now is the time set aside for members of the audience to address the Burton

Downtown Development Authority. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

Patrick Dargel of 6119 Hugh Street. At the last meeting he attended, he requested a review of the Master Plan in terms of the DDA and was wondering what the review showed and if it was still relevant to the DDA.

Mr. Henry states that the board have all received an email through the Clerks' office that stated that information.

Mr. Coates shares his copy with Mr. Dargel.

Mr. Richvalsky states that it should help answer any of the questions you have regarding the DDA and the Master Plan.

H. Board Discussion and/or Action

Mr. Coates states that he spoke with someone regrading the fiberoptic lines going in along Saginaw Street. So they will be digging up that section of the road, from Bristol Road to Maple Avenue to put in those new lines. He also discusses the possibility of Burton hosting a Tune-Up Party. That Al Jones spoke with him about Back to the Bricks. States that a Tune-Up Party starts a week before Back to the Bricks. They go from 4:00 PM. to about 8:00 PM. at various locations and have asked Burton if they would want to be a Tune-Up Party sponsor. Mr. Coates states that he has talked to the Mayor, the Police Chief and the Fire Chief, and they have all discussed closing down Saginaw Street for that period of time. So, what I'm asking the board is, are we willing to pursue and put together a team or committee to put on a Tune-Up Party.

Discussion about the Tune-Up Party and all that it might entail. Such as what roads to close, time of day, the cost, parking, a possible shuttle to get the residents to where they would like to go. The board all agreed that it would be a great idea to pursue it, and it could bring more business to the downtown Burton area.

Mrs. Herford discusses the cement slab and flag poles.

Discussion about the cement slab, the electricity surrounding that area, the flag poles and the possibility of solar lights.

1. Fall Decorations
2. Holiday Festivities Discussion

Mr. Richvalsky states that since all the holidays are coming up soon, he would like to discuss holiday festivities. He suggests that, with their budget at hand, he is willing to donate some money to any organization that requests funds for any holiday projects coming up and asks how the board feels about it.

Mr. Coates states that it was his understanding that they would give Parks and Rec an amount of money annually, since they have the tree lighting at station one every year and pizza with Santa.

Mr. Henry states that there was a motion that stated they would give Parks and Rec \$1,000.00 last year for any holiday projects such as that.

Mr. Coates makes a motion to donate \$1,000.00 to Parks and Rec for this year as well.

Motion by Board Member Coates, second by Board Member Richvalsky, to Approve a donation to Parks and Rec.

Voting Yes: Joey Richvalsky, Steve Coates, Nate Henry, Neil Martz, Timothy Wagner, Jerry Baryski, Jeannie Herford

Voting No: None

Motion Passed 7 - 0.

The meeting was adjourned at 9:07 AM.

I. The next regularly scheduled meeting will be held on Monday, November 17, 2025 @ 8:30 AM.

[MIN_SIGNATURES]