



CITY OF BURTON
BURTON CITY COUNCIL MEETING
SEPTEMBER 18, 2017
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. INVOCATION LED BY: TOM MARTINBIANCO

B. THE PLEDGE OF ALLEGIANCE IS LED BY: TOM MARTINBIANCO

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Steven Heffner	President	Present	
Steven Hatfield	Councilman	Present	
Christina Conley	Councilwoman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Rik Hayman, Chief of Staff
Ginger Burke-Miller, Controller
Robert Slattery, DPW Director
Teresa Karsney, Clerk

E. APPROVAL OF MINUTES

1. City Council - Special Meeting - Aug 30, 2017 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

2. City Council - Committee of the Whole - Aug 30, 2017 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

F. ADMINISTRATIVE REPORTS

Mayor Zelenko stated the following:

- Sue Warren has taken over as Park & Recreation Director.
- Bette Bigsby remains the City's representative for Project Heat's On.
- Former Board of Review member Mike Gordon has passed away.
- All residents on Cheyenne/Menominee are now receiving water from the new Burton water infrastructure.
- Belsay Road railroad tracks repairs are completed.

G. COMMITTEE REPORTS

Mr. O'Keefe stated the 911 has approved the bill for the new radios for the police and fire departments in Genesee County. Thank you for approving the 911 millage.

Mrs. Conley stated that the Park & Recreation is working on the Trick or Treat Trail which will be at Bentley High School on October 28, 2017. Veterans Honor Run will be November 4, 2017.

Mr. Smith said Project Heat's On is in its 10th year. We have 37 sponsors. It will take place on October 21 at 7:00 a.m. Deadline to file will be October 6th. Forms will be available in the paper or at City Hall.

H. AUDIENCE PARTICIPATION

Council received comments from the following:

Deb Dunsmore of Burton - Thanked Council for stop signs on Judd Road.

I. COUNCIL DISCUSSION

Mr. Smith spoke regarding help and advice from Plante and Moran. Mr. Smith said that the Administration that will be able to contact Plante and Moran will be the Mayor, Chief of Staff, the President and Finance Chair for City Council.

Mr. Martinbianco said any questions that are in depth should be submitted to the Council President.

Mr. Heffner asked why the 5-Year Parks & Recreation Plan wasn't in the budget.

Mayor Zelenko stated the reason is because they are only updating their plan. They are requesting an amount not to exceed \$10,000 for the update.

Mr. Hatfield thanked the Mayor's office and DPW on a job well done on the Bristol and Hemphill Rd. water project.

Mayor Zelenko thanked Council for their support and cooperation on this issue.

Mr. Martinbianco spoke regarding the condition of Potter Road needs both sides redone. We need to know what the intention and time table is of getting that refurbished before the November 15th deadline. I have had inquiries by people who have had work done by

Consumers Energy in replacing the gas lines and electrical service. They have asked when those areas will be remediated when they are out of the right of way.

Mayor Zelenko said the Drain Commissioner and his office has acknowledged that there is work that needs to be done on Potter Road as we originally thought. One lane is going to be reconstructed and the other lane where they didn't put the water main in, will be cut out in certain areas and replaced and then the whole road will be resurfaced.

Mr. Hayman stated he has been in contact with Consumers and we are working on getting that issue addressed.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 08/30/17 to 09/12/17 in the amount \$4,260.50.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Hatfield, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

2. Approve and authorize the Attorney Billing (F. Jack Belzer) 08/04/17 to 08/30/17 in the amount \$1,400.00.

Mr. Martinbianco stated the only reason we hired Mr. Belzer was to defend our rights in the case of Mayor Zelenko against City Council. The Mayor filed an injunction and Mr. Belzer will be served with that appeal process.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steven Hatfield, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

3. Budget Amendment (Budget #1936-1937) Approve and authorize the following 2017-2018 budget amendment: Decrease (5091-0000-390.0000 Water Unappropriate Surplus) by \$20,000; Increase (5091-5091-970.0500 Storz Hydrant Couplings) by \$20,000.

Mr. Slattery stated this is for the close out of the project.

Mr. Haskins asked why we couldn't have gotten bids on this.

Mr. Heffner said he also thinks we should be bidding this out.

Mr. Slattery stated to my knowledge the city has never bid engineering services out. Rowe is already familiar with these projects. In this case it just wasn't feasible to do this, given the time frame. We needed service now.

RESULT:	CARRIED [6 TO 1]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, O'Keefe, Smith
NAYS:	Conley

4. Approve and authorize the Mayor and Clerk to enter into an agreement with Rowe Professional Services Company 540 S. Saginaw Street, Flint, MI 48502, to provide contract administration services for the completion of the Belsay Road Court to Davison and Center Road CMAQ Signal Interconnect projects in the amount of \$42,000.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Duane Haskins, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

5. Budget Amendment (Budget #1938-1939) Approve and authorize the following 2017-2018 budget amendment: Increase (5090-0000-539.0003 SAW Grant Revenue) by \$45,000; Increase (5090-5090-956.2014 SAW Grant Expenditures by \$45,000.

Ms. Burke-Miller stated we haven't expended all the money from the last fiscal year. I had been told that we thought the grant would be done by June 30th. After discussion with Dima El-Gamal from Stantec, it appears it will go into October 2017. We are asking that the money be reallocated for the 2017-2018 Fiscal Year.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Duane Haskins, Dennis O'Keefe
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

6. Budget Amendment (Budget #1940-1941) Approve and authorize the following 2017-2018 budget amendment: Decrease (2049-0000-390.0000 Building Unappropriated Surplus) by \$7,000; Increase (2049-2061-818.0000 Building Contractual Services) by \$7,000.

Ms. Burke-Miller stated this has to do with a need for a building inspector due to the fact that we have an employee that is out on leave.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

7. Approve and authorize the sale of Vacant Lot - E. Hemphill Rd., Parcel No. 59-28-554-012, to give first and final approval for the sale of this improved parcel to Cherry Atherton Properties, 5904 Dixie Highway, Clarkston, MI 48346 for the sum of \$500 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Duane Haskins, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Martinbianco, Haskins, Heffner, Hatfield, Conley, O'Keefe, Smith

Meeting was adjourned at 8:00 PM.
