CITY OF BURTON

BURTON CITY COUNCIL MEETING

SEPTEMBER 8, 2015

AGENDA

Council Chambers	**Regular Meeting**	**7:00 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

A. INVOCATION LED BY: TOM MARTINBIANCO

B. THE PLEDGE OF ALLEGIANCE IS LED BY: TOM MARTINBIANCO

C. ROLL CALL

D. STAFF PRESENT

E. APPROVAL OF MINUTES

1. City Council - Public Hearing - Aug 17, 2015 6:00 PM
2. City Council - Regular Meeting - Aug 17, 2015 7:00 PM

F. ADMINISTRATIVE REPORTS

G. COMMITTEE REPORTS

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

I. COUNCIL DISCUSSION

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 08/12/15 to 09/01/15 in the amount $6,191.70.
2. Approve and authorize the Attorney Billing (Keller Thoma) 07/15/15 to 07/24/15 in the amount $2,295.95.
3. Approve and authorize Resolution 2015-23 for road closures for Bikes on the Bricks on September 12, 2015.
4. Approve and authorize the setting of a 2nd Public Hearing and first formal reading of ordinance for Zoning Case #315, on Monday, September 21, 2015 at 6:30 p.m.
5. Health Care Cost

6. Budget Amendment (Amendment 3 & 4) To approve and authorize the following budget amendment: Increase General Fund Grant Revenue 1001-0000-539.0002 $99,372.75 Increase Expenditure Park & Recreation DNR Grant Expenditures 1001-6090-956.6090 $99,372.75

7. Budget Amendment 5 & 6 To Approve and Authorize the following budget amendment: Decrease 1001-8001-864.0000 Planning Training by $200 Increase 1001-8005-864.0000 Zoning Training by $200

8. Budget Amendment 7-10 To approve and authorize the following budget amendment: To increase 2002-4051-802.7586 Major Street Center Road (Court to Davision) by $1,424.33 To increase 2002-4051-802.7588 Major Street Atherton Road (Dort to Center) by $298.54 To increase 2002-4051-802.7590 Major Street Center Road (Atherton to Lippincott) by $3,272.45 To decrease 2002-4051-802.7589 Major Street Bristol Road Bridge by $4,995.32

9. Budget Amendment 11 & 12 To Approve and Authorize the following budget amendment: Increase 2002-4082-719.0000 Major Street Administration Fringe Benefits by $20,000 Decrease 2002-4063-719.0000 Major Street Surface Maintenance Fringe Benefits by $20,000

10. Budget Amendment 13 & 14 To Approve and Authorize the following budget amendment: To increase 2003-4082-719.0000 Local Street Administration Fringe Benefits by $20,000 To decrease 2003-4063-719.0000 Local Street Surface Maintenance Fringe Benefits by $20,000

11. Budget Amendment 15-18 To Approve and Authorize the following budget amendment: Increase 2007-2007-811.7798 Police Hemp Grant Expense (FANG) by $739.04 Increase 2007-2007-811-7815 Police OCDETF Point Blank Grant Expense by $2,175.17 Increase 2007-0000-629.7815 Police OCDETF Revenue by $2,175.17 Increase 2007-0000-629.7798 Police Hemp Grant Revenue by $739.04

12. Budget Amendment 19 & 20 To Approve and Authorize the following budget amendment: Increase by 2049-2061-964.0000 Building Soil Erosion Services $700 Decrease 2049-2061-757.0000 Building Operating Supplies By $700

13. Budget Amendment 21-23 To approve and authorize the following budget amendment To increase 1001-6090-973.2004 Parks & Recreation Movie Expenditures by $491.85 To increase 1001-6090-973.2004 Parks & Recreation Movie Expenditures by $813.97 To decrease 1001-6090-973.0000 Park & Recreation Community Events by $1,305.82

14. Approve and authorize the acceptance of the lowest responsible bid and allow the Mayor and Clerk to enter into a contract, contingent upon receipt of the required bonds and insurance documents, on behalf of the City of Burton with Rolar Property Services, Inc., 33333 Dequindre Rd., Troy, MI 48083 for the 2015-2016 Street Sweeping Contract in an amount not to exceed $172,950.32.

15. Approve and authorize the request for Residential Sanitary Sewer & Water Installer's License for Green Tech System, LLC, 1203 Brissette, Beach Kawkawlin, MI 48631.

CITY OF BURTON

BURTON CITY COUNCIL MEETING

AUGUST 17, 2015

MINUTES

Council Chambers	Public Hearing	6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Tom Martinbianco at 6:00 PM.

I. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Present	
Duane Haskins	Vice-President	Absent	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Late	6:19 PM

II. STAFF PRESENT

Paula Zelenko, Mayor
Mark Udell, IT Department
Amber Abbey, Planning & Zoning
Rik Hayman, Chief of Staff
Teresa Karsney, Clerk
Robert Slattery, DPW Director

III. PRESENTATION

Mrs. Abbey, Planning and Zoning Official went over the changes to the Zoning Ordinance 157-006.

Section 157.006 Definitions:

- Added definition for approved driveway surface.
- Added definition for Building Official.
- Changed wording from Zoning Administrator to Building Official.
- Added a clear definition for Home Occupation.
- Changed a need for a kennel license from 3 dogs 4 dogs. Because Genesee County will let you get a license for 3 dogs even though the City only allows 2 dogs. This will change the number dogs a person can have in a residential home before they need a kennel license. This is the only section that the Planning Commission did not approve in the ordinance changes.
- Changed Swimming Pool to include any pool with more than 24" water depth.
- Added definition to Variance to comply with the Zoning Enabling Act.

Section 157.035 Suburban Estates Residential District, SE

- Made a change to Home Occupations.
- Other change was for farm animals.

Section 157-036 Single Family Residential Districts: R-1A, R-1B & R-1C

- Made a change to Home Occupations.
- Other change was for farm animals to allow for farm animals in that zoning.

Section 157.044 Highway Oriented Business District, C-3

- Changed ordinance that you don't need to have new car sales to have used car sales.

Section 157.046 Light Industrial District, M-1

- Added Open air business.

Section 157.047 General Industrial District, M-2

- Fixed type from Board of Appeals to City Planning Commission.

Section 157.073 Sale of Merchandise from Residential Zoned Property

- Remove wording that you need a permit for a garage sale.

Section 157.076 Building Grades

- Changed wording from Zoning Administrator to Building Official.

Section 157.079 Excavation, Removal, fill or deposit

- Changed wording from Zoning Administrator to Building Official.

Section 157.080 Restoring Unsafe Buildings

- Changed wording from Zoning Administrator to Building Official.

Section 157.085 Radio and Television Towers

- Changed wording from Zoning Administrator to Building Official.

Section 157.089 Fences, Walls, and other protective barriers

- Listed fence materials allowed.
- Added wording that design so to be non-sight-obscuring.
- Added to make it so good side of the fence had to be facing out.
- Added item (I) to keep people from making make shift fences.
- Added item (J) that no fence shall be attached in any way to a neighboring fence.

Section 157.092 Site Plan Review

- Changed wording from planned shopping center to multiple tenant space.
- Administrative review to for Site Plan.
- Appeal to Zoning Board Appeals per Zoning Enabling Act.
- Address on buildings.

Section 157.098 Keeping of Chickens

- Changed where they get permit for Chickens.

Section 157.100 Home Occupations

- Defined Home Occupations.

Section 157.130 Repairs and Maintenance; Limitations

- Changed wording to Building Official.

Section 157.132 Discontinued Nonconforming use; forfeiture of privilege

- Addition in wording to comply with the Zoning Enabling Act.

Section 157.154 Appeals of Variances; Board Power and Duties

- Addition in wording to comply with the Zoning Enabling Act.

Section 157.172 Permit Requirements

- Changed wording to include Building Official.

Section 157.173 Certificates of Occupancy

- Changed wording to include Building Official.

Section 157.174 Building Permits; Final Inspection

- Changed wording to include Building Official.

Appendix C: Use Matrix

- Added a Use Matrix for quick reference for uses

Mrs. Abbey stated that the planning commission did not agree with the change from 2 dogs to 3 dogs.

IV. AUDIENCE PARTICIPATION

Mr. John Stapish of Burton Section 157.172 doesn't feel the Zoning Administrator has any rights to ask about plumbing, electrical, or drainage permits because those are issued by the State. Section 157.092 regarding the address on building; this is not to residents because nobody has addresses on houses anymore. He also had a question about garage sales.

Mr. Bud LeGrande of Burton had a complaint but it did not pertain to the Zoning Ordinance.

Jenny from Beyond the Basic Dog Care of Burton would like to see the dogs increased from 2 to 3 dogs.

Deb Walton of Burton would like to see it kept at 2 dogs. Also would like to see the fence be good side out and back side in.

V. COUNCIL DISCUSSION

Mr. Smith asked if this had gone to the Zoning Board of Appeals?

Mrs. Abbey stated that it was emailed to them and asked if they had any input of what they want to change.

Mrs. Ellenburg asked if the Matrix could be posted on website or on the front counter.

VI. AGENDA ITEMS

1. 1767 : ZC #314 This Ordinance Changes were referred back to the Planning Commission.

RESULT:	**RECOMMENDED [UNANIMOUS]**	**Next: 9/8/2015 5:00 PM**
AYES:	Martinbianco, O'Keefe, Heffner, Ellenburg, Smith, Hatfield	
ABSENT:	Haskins	

Meeting was adjourned at 7:05 PM.

CITY OF BURTON

BURTON CITY COUNCIL MEETING

AUGUST 17, 2015

MINUTES

Council Chambers	Regular Meeting	7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Vice-President Duane Haskins at 7:20 PM.

A. INVOCATION LED BY: DUANE HASKINS

1. Moment of silence for Brett Benthall.

B. THE PLEDGE OF ALLEGIANCE IS LED BY: DUANE HASKINS

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	President	Late	7:30 PM
Duane Haskins	Vice-President	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

D. STAFF PRESENT

Paula Zelenko, Mayor
Robert Slattery, DPW Director
Teresa Karsney, Clerk
Rik Hayman, Chief of Staff
Tom Osterholzer, Chief of Police

E. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Aug 3, 2015 7:00 PM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Heffner, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
ABSENT:	Martinbianco

F. ADMINISTRATIVE REPORTS

Mayor Zelenko went over the agenda items.

On item # 4 Mayor Zelenko explained that this is a Resolution for the third amendment to the Genesee County Phase II Regulations Storm Water Management System Contract for the permit cycle of 2015 through 2020. The Genesee County Drain Commission (GCDC) is the designated agency for all participating Genesee County governmental entities for the activities related to the storm water watershed management. As the designated agency, GCDC assists the local entities, such as the City of Burton, to ensure compliance with the Phase II Storm Water Regulations published by the United States Environmental Protection Agency (EPA), all the controls, requirements, public education, as well as the National Pollutant Discharge Elimination System (NPDES) permit coverage for 2015 through 2020 and as we are required too pass a resolution to that we agree that GCDC is representing us.

On item # 5 was the First Reading of an Ordinance amending the Zoning Ordinance. There was a public hearing this evening regarding text changes to several sections of the existing Zoning Ordinance as well as additions of text for regulation of home occupations and a use matrix. Our Planning Office, Amber Abbey, went over the changes at the Public Hearing.

Mayor Zelenko stated that she has appointed Fire Chief Marv Epperson to be the administrative member of the new LED Committee.

I would also like to ask for a Finance Committee meeting to discuss the following:

- Line Item Budget transfer
- Health Care Costs
- MERS Actuarial

Also, you may have seen the news reports that Family Farm and Home will be locating in the building vacated by Kmart at Belsay Road and I-69.

The Belsay Road construction is moving along as scheduled.

Fire Station #2 park was spruced up by Pastor Steve Turner and the volunteers from the River of Life Church on Belsay Road.

Chief Osterholzer is here tonight to give a follow-up on this year's Back to the Bricks and on the fundraiser for our own officer Amanda Eads.

Please keep the family of retired Burton Police Chief John Benthall in your prayers while they grieve the loss of their son, Brett. I was proud to see our City well represented at the funeral service today and the visitation over the weekend.

As a reminder that the next City Council meeting will be Tuesday, September 8, 2015 due to the Labor Day holiday on Monday, September 7, 2015.

Chief Osterholzer stated that Back to the Bricks went very well. We had record crowds this year. On Friday night we had a terrible storm and were able to warn everyone that it was coming. He just wanted to thank Lieutenant Brian Warden who took the lead on this event and did a great job.

G. COMMITTEE REPORTS

Mr. Heffner stated that the Public Access Meeting that was canceled tonight will be rescheduled for September 21, 2015 at 6:00 p.m.

Mrs. Ellenburg stated that there will be a Legislative Meeting on October 5, 2015 at 6:00 p.m. on having business stay open later for Back to the Bricks.

Mr. Smith stated that there will be a Finance Meeting on Tuesday, August 25, 2015 at 3:00 p.m. to discuss the following: Line Item Budget transfers, Health Care Costs and the MERS Actuarial

H. AUDIENCE PARTICIPATION

Comments were received by the City Council from the following people:

Mr. John Stapish of Burton discussed the Street Sweeping and weeds.

Mr. Bud LaGrande of Burton expressed concerns over drains overflowing.

Ms. Judy Estes of Burton about flooding on her street.

Mr. Seth Wheaton of Burton about the fence at 2456 Howe Road.

Mr. Rick Fuhst of Burton on Zoning Ordinance changes.

I. COUNCIL DISCUSSION

Council discussed the fence on Howe Road. Mayor Zelenko gave an update stating the Mr. Worthing will be going out there tomorrow to see if it is fixed yet and will give them a citation.

Council discussed the flooding problem on Scottwood Avenue . Attorney Doyle stated that the property that the retaining pond is on is owned by Oxford Bank and she has sent them a letter.

There was discussion on all the new businesses that are moving into Burton.

Council discussed the street sweeping and weeds growing between the road and the curb.

Discussed the Back to the Bricks event.

J. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Amanda Doyle) 07/29/15 to 08/11/15 in the amount $4,328.50.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

2. 1766 : Acceptance of Bid Motion to Table the acceptance of the Street Sweeping bid until the next meeting on Tuesday September 8, 2015 at 7:00 p.m.

   Council would like more of an explanation of where the money is in the budget.

RESULT:	**TABLED [6 TO 1]**	**Next: 9/8/2015 7:00 PM**
MOVER:	Dennis O'Keefe, Councilman	
SECONDER:	Duane Haskins, Vice-President	
AYES:	Martinbianco, Haskins, O'Keefe, Ellenburg, Smith, Hatfield	
NAYS:	Heffner	

3. Approve and authorize the Mayor and Clerk to enter into an agreement with Stantec Consulting Michigan Inc., 3754 Ranchero Drive, Ann Arbor, MI 48108-2771) for professional engineering services, for phases of Segment III - DWRF Water Main Replacement project including: Task 1: Preliminary Engineering (70%), $64,000; Task 2: Detailed Design, Plan Preparation and Contract Documents, $25,000; Task 3: Bidding Assistance, $8,000, for a total not-to-exceed fee of $97,000.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield

4. Approve and authorize Mayor and Clerk to sign Resolution 2015-22 to accept the third amendment to the Genesee County Phase II Regulations Storm Water Management System Contract.

RESULT:	**CARRIED [6 TO 1]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
NAYS:	Martinbianco

K. FIRST READING OF AN ORDINANCE

1. 1800 : Zoning Ordinance Chapter 157 Motion to table and refer it back to the Planning Commission on Tuesday, September 8, 2015.

   Would like the Planning Commission to take another look at this before it comes to City Council again.

RESULT:	**TABLED [UNANIMOUS]**	**Next: 9/8/2015 7:00 PM**
MOVER:	Steven Heffner, Councilman	
SECONDER:	Duane Haskins, Vice-President	
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield	

Meeting was adjourned at 8:50 PM.

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

J.1

AGENDA ITEM (ID # 1824)

DOC ID: 1824

Approve and authorize the Attorney Billing (Amanda Doyle) 08/12/15 to 09/01/15 in the amount $6,191.70.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

J.2

AGENDA ITEM (ID # 1823)

DOC ID: 1823

Approve and authorize the Attorney Billing (Keller Thoma) 07/15/15 to 07/24/15 in the amount $2,295.95.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Clerk's Office
Category: Events
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1813)

DOC ID: 1813

Approve and authorize Resolution 2015-23 for road closures for Bikes on the Bricks on September 12, 2015.

ATTACHMENTS:

- Bikes on the Brick (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

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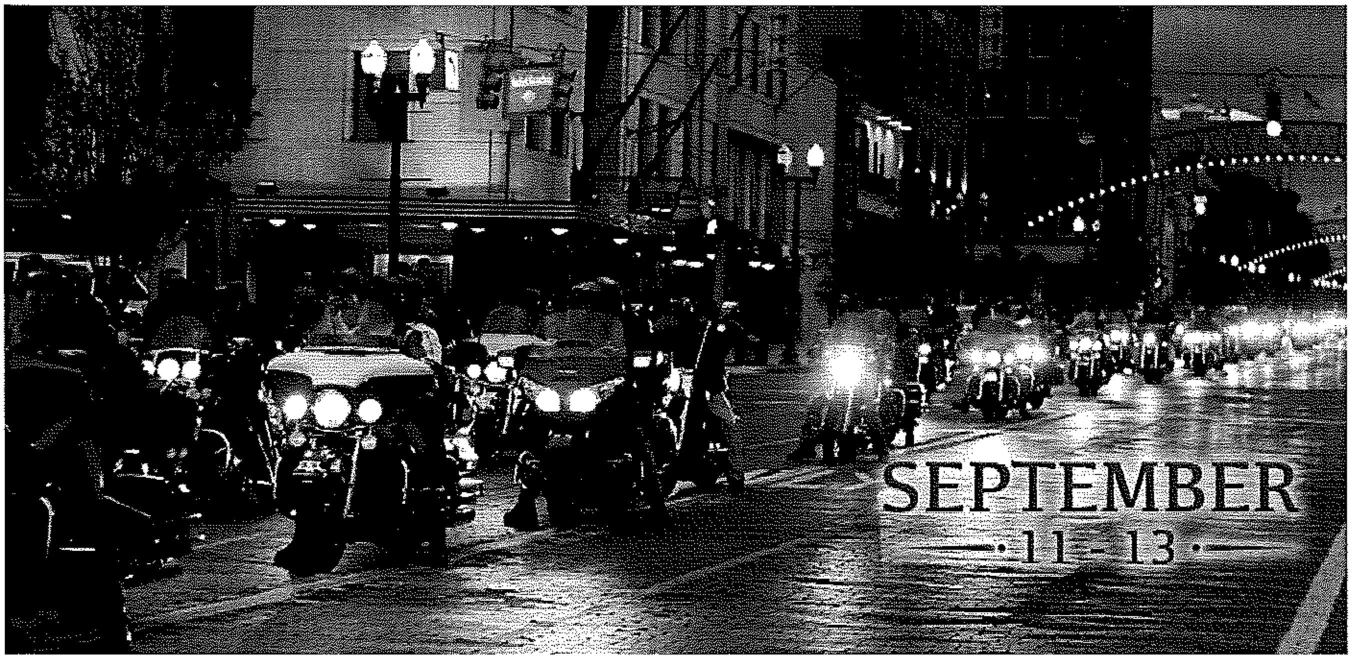

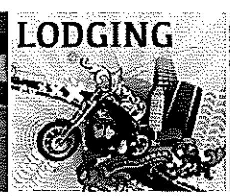

Come See Us

Schedule

Lodging

Directions

Police Competition

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Attachment: Bikes on the Brick (1813 : Bikes on Bricks Event)

SOCIAL

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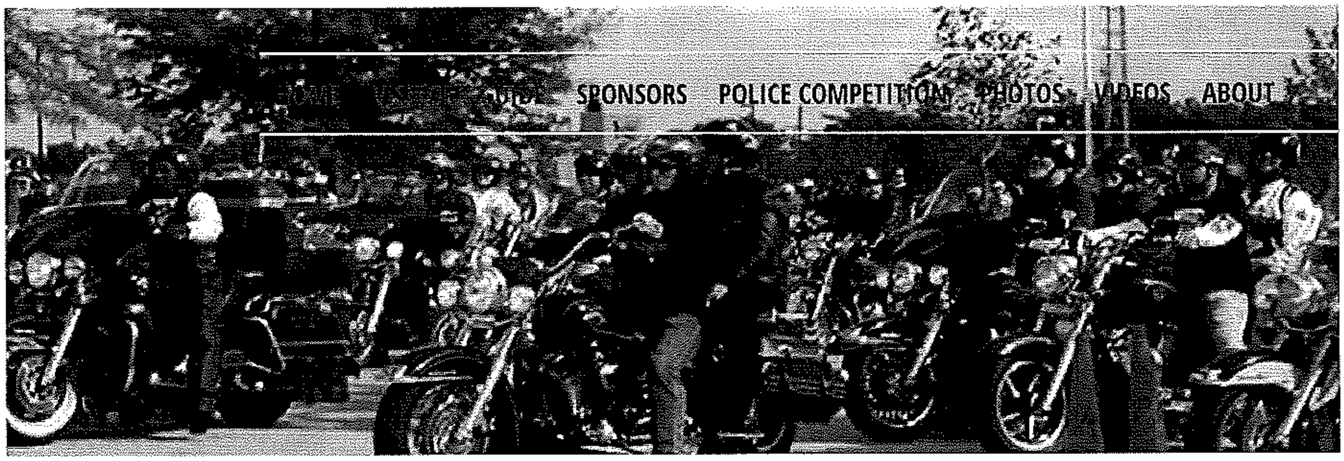


SCHEDULE

2015 Bikes on the Bricks Schedule

Friday: Sept 11, 2015

10am – 5pm: Police Officer training on the "Flat Lot"
10am – 7pm: T-shirt and Saturday ride registration sales
4pm – 10pm: Beer tent opens on the Flat Lot at S. Saginaw & Kearsley Streets
5pm – 8pm: Mini Bike races presented by Flint Mini Brigade & The Damed MC

Saturday: Sept 12, 2015

8am: T-shirt and ride wristband sales
8am – 10am: Police Officer training
8am – 11am: Ride registration at Vehicle City Harley-Davidson
11am: Police escorted ride leaves Vehicle City Harley-Davidson
Noon: Beer tent opens on the Flat Lot at S. Saginaw & Kearsley Streets
Noon: Scotty Parker & flat trackers on Flat lot
1:30pm: Police ride returns to Downtown Flint

2pm: Biker Fashion Show on the Main Stage at Kearsley & S Saginaw
2pm - 5pm: Police Officer training
2pm - 3:30pm: Police Last Man Standing Preliminaries on the "Flat Lot"
4:30pm: SScotty Parker's Flat Track Races on the Flat lot!

Sunday: September 13, 2015

10am: Opening ceremony
10am - 1pm: Motorcycle show registration (**Must enter at S. Saginaw & 4th Street)**
10am-5pm: T-shirt sales
10:30: Law enforcement skills competition
Noon: Buffalo Soldiers raffle drawing
Noon - 5pm: Beer tent opens on the Flat Lot at S. Saginaw & Kearsley Streets
1pm - 2pm: Police Last Man Standing Finals on the "Flat Lot"
1pm - 4pm: Motorcycle show judging
2pm - 2:30pm: Police donut eating contest on the Main Stage
3pm: Awards ceremony for law enforcement competition

PERMIT NO. ______	
DATE ______	
FEE ______	REC. ______

THE BOARD OF COUNTY ROAD COMMISSIONERS of the COUNTY OF GENESEE, MICHIGAN

Phone: 767-4920 Ext. 246 211 West Oakley Street – Flint, MI 48503-3995

www.gcrc.org

APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN WITHIN THE RIGHT-OF-WAY; OR TO CLOSE A COUNTY ROAD

If a contractor is to perform the construction entailed in this application and permit and is supplying the deposit, he will fill out the information block provided and thereby assume responsibility, along with the applicant, for any provisions of this application and permit which apply to him.

City of Burton 07/02/2015
Applicant's name (Property Owner, Corp., City, Twp., Etc.) (Date)

Bikes on the Bricks 07/02/2015
Contractor's name (Individual, Company, Etc.) (Date)

4303 S Center Rd Burton, MI 48519
Applicant's Mailing Address

502 Church St Flint, MI 48502
Contractor's Mailing Address

(810) 743-1500
Applicant's Phone Number

Eric Rodgers BOTB Commitee Member (810) 762-5122
Contractor's Phone Number

Applicant's Signature (If other than Property Owner, give Title)

810-625-9831 Cell
Contractor's Signature (If signing for Contractor, give title)

The above named applicant hereby makes application for a permit to Construct, Operate, Use and/or Maintain within the right-of-way; or close a County Road.

House No. Road Township

the exact location is as follows:

(In rural areas give distance and direction from nearest main intersection)

The above stated intentions will be carried out in the manner applied for and in accordance with plans, specifications, amp and statements filed with the Genesee County Road Commission as part of this application and if said permit is granted, the above named applicant agrees to do the following:

Reviewed by	Appr.	Dis-Appr.
Constr.		
Design		
Maint.		
P & SS		

1. To operate and maintain the structure covered by this permit at no expense to the Genesee County Road Commission.
2. Give written notice to the Permit Department of the Genesee County Road Commission at least five (5) days prior to commencement of operations covered by this permit.
3. In any and all operations under this permit, meet all requirements of the Genesee County Road Commission Specifications and Supplemental Specifications set forth on the reverse side of this application and permit
4. Take, provide and maintain all necessary precautions to prevent injury or damage to person s and property from operations covered by this permit and use safety devices which are approved by the Genesee County Road Commission.
5. Save harmless the Genesee County Road Commission against any and all claims for damages arising from operations covered by this permit and upon request, furnish proof of insurance coverage or a protective liability policy naming the Genesee County Road Commission as insured for the term of this permit for ______ personal injury and ______ property damage for operations covered by the permit.
6. Surrender the permit herein applied for, cease operations, and surrender all rights thereunder whenever notified to do so by the Genesee County Road Commission because of their need for the area covered by the permit or because of a default in any of the conditions or the permit.
7. Immediately remove, alter, and relocate at applicant's own expense the facility for which this permit is granted, if requested by the Genesee County Road Commission to do so. Upon failure to remove, alter, relocate or surrender the facility pursuant to the request of the Genesee County Road Commission, reimburse the Genesee County Road Commission for it's cost in doing same.
8. Upon request, file a certified check in the sum of ______, acceptable to the Genesee County Road Commission and conditioned upon performance of the conditions of the permit and compliance with all requirements of law. (Rec. No. ______)
9. Give notice to public utilities in accordance with Act 53, PA 1974 and comply with each of the requirements of that act.
10. The period applied for and granted in this application and permit covers activity within the right-of-way. The obligation to operate, use and/or maintain the facility to the satisfaction of the Genesee County Road Commission remains in force as long as the facility exists and is within an area under the jurisdiction of said Commission.

RECOMMENDED FOR ISSUANCE:	
(Investigator)	(Date)

GENESEE COUNTY ROAD COMMISSION

By ______
MANAGER-DIRECTOR

NOTE: This Permit does not relieve applicant from meeting any applicable requirements of law or of other public bodies or agencies.

Attachment: Bikes on the Brick (1813 : Bikes on Bricks Event)

The use of the Public Highway by Private Organizations for the purpose of erecting Banners, Temporary Road Closures, Parades and Road Races, requires that Organization to obtain a right-of-way use Permit, from the Genesee County Road Commission. Each Organization must provide to the Road Commission, two copies of the completed application. The Organization must also prepare, a Road Map or Route, of the Parade or Road Race for review. Information of the Exact Location or Placement of overhead Banners or for Road Closures.

The Applicant must be the Township. The Organization may prepare the Permit Application, with the Township named as the Applicant, the Organization as Contractor. Copies of the Application Form, made available from the G.C.R.C. Permit Department. The Township completes and signs the applicant portion, with the Organization completing and signing as the Contractor.

As Applicant; the Township must assume all responsibility for traffic control and detours, where the use of Police Vehicles and Personnel may be required.

Listed below are additional requirements for the issuance of the Permit:

<u>#1.</u> A Township Resolution from your Township Board, signed by the Township, as approving your activity.
<u>#2.</u> A Certificate of Insurance, from the Organization, naming the Genesee County Road Commission as the Holder of the Certificate.

Minimum Insurance:	Bodily Injury Liability..........	Each Person	$200.00
	Bodily Injury Liability..........	Each Accident.......	$500.00
	Property Damage Liability	Each Accident.......	$100.00

<u>#3.</u> The Location Map and activity Information:
<u>Banners:</u> The dimensions and legend, clearance over roadway and date of erection and removal.
<u>Road Closures:</u> The Street and Road affected and the detour route with signing location map.
<u>Parade or Road Race:</u> Map of the Street and Roads to be used and direction of travel.

Please feel free to contact the G.C.R.C Permit Department or our Permit Specialist, Mr. Phillip Little, at your convenience regarding any aspect of your application, that may require clarification. Please phone: 810-767-4920 x246.

Genesee County Road Commission
Permit Department.

Attachment: Bikes on the Brick (1813 : Bikes on Bricks Event)

RESOLUTION

To be used by Governmental Units in Connection with
Applications to Construct, Operate, Use and/or Maintain
Within the Right-of-way; or to Close a County Road.

(Note: It is not necessary to use this form when
submitting a Resolution. It may be used as
a sample of adequate wording and content for
Permit Resolutions)

RESOLVED, that the Bikes on the Bricks Committee___ is hereby authorized to make
(title)

Application to the Genesee County Road Commission on behalf of the _City___
(City, Twp.)

of Burton__________________ in the county of _Genesee________ Michigan for the
(name)

necessary permit(s) to __Conduct a police escorted motorcycle ride for charity__
(description of what is desired)

____

____

____

____

within the right-of-way of County Roads ____,

and that the _City_______ of __Burton___ in the County of ___Genesee______
(City, Twp.) (name)

Michigan will faithfully fulfill al permit requirements, and will indemnify and save harmless all persons from claims of every kind arising out of operations authorized by such permit(s) as is (are) issued. I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by the City of Burton at a ____________
(name of governing body) (regular, special)

meeting held on the ________ day of _________ A.D. 20_____.

Signed ________________________________

Title ________________________________

Attachment: Bikes on the Brick (1813 : Bikes on Bricks Event)

POLICY NUMBER: 1937570

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
City of Burton 4303 S Center Rd Burton, MI 48519-1449
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

A. In the performance of your ongoing operations; or

B. In connection with your premises owned by or rented to you.

Firefox | Faculty and Staff | Inbox (16) - eric.rodgers@mcc.edu - ... | Genesee County Road Commission | Running, Walking, Cycling Distance: ...

www.geodistance.com/#

GeoDistance.com → Click on the map to create routes. → Read the distance of the route.

 ► Walking ► Running ► Distance ► Map My Run

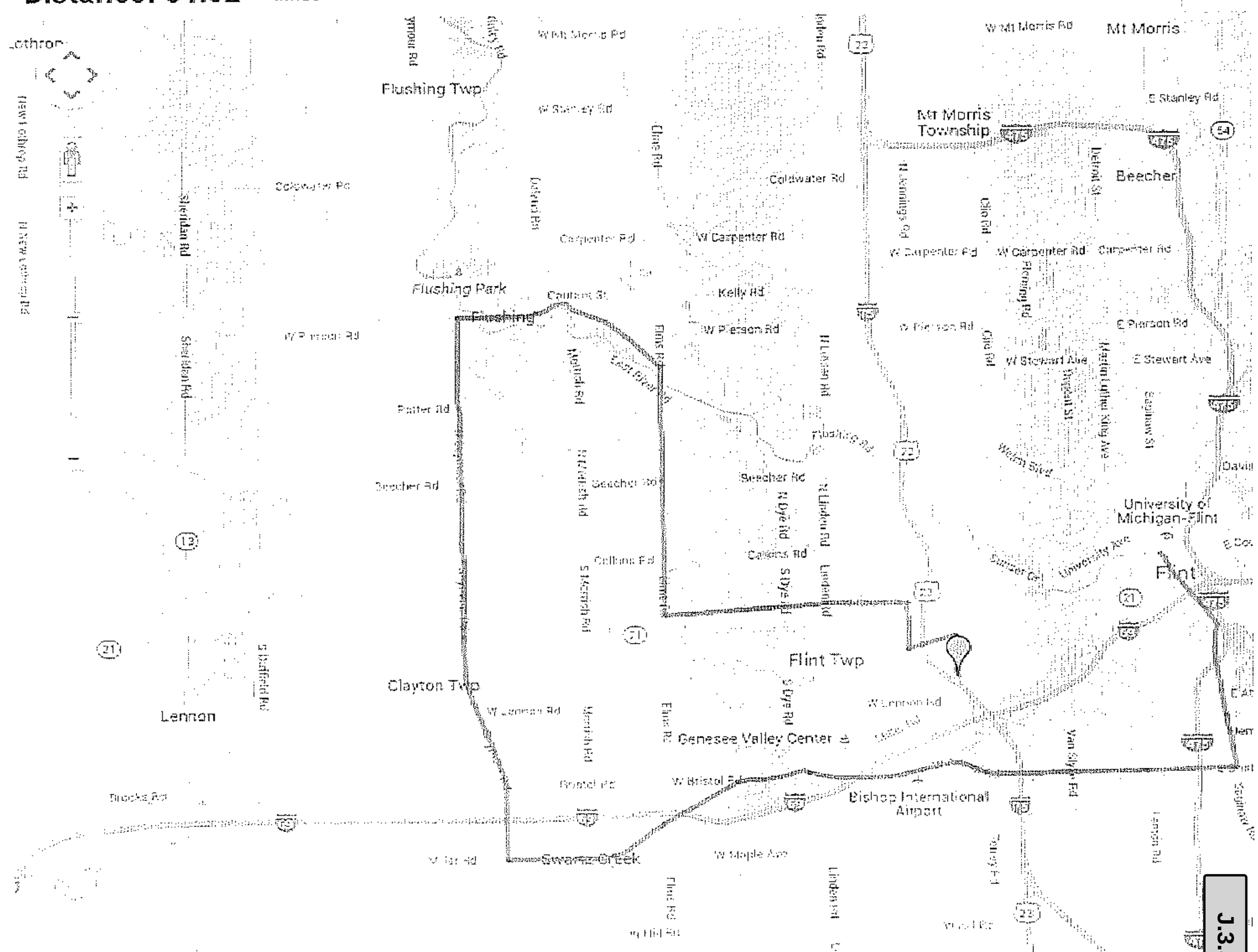
Distance: 31.02 Miles

Undo Last Leg

Clear Map

Snap to Roads

Auto Center



ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/2/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Al Bourdeau Insurance Agency - Flint 3835 Davison Road P. O. Box 90419 Flint MI 48509	CONTACT NAME: Amy Menard PHONE (A/C, No, Ext): (810)742-3411 FAX (A/C, No): (810)742-0105 E-MAIL ADDRESS: amym@albourdeauinsurance.com
	INSURER(S) AFFORDING COVERAGE / NAIC #
	INSURER A: NSI - West Bend
INSURED Bikes on the Bricks c/o Chris Everson 502 Church Street Flint MI 48502	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: 15/16 Template REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [ ] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC			NSP 1937570 02	7/18/2015	7/18/2016	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ Excluded
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

City of Burton is listed as additional insured.

CERTIFICATE HOLDER	CANCELLATION
City of Burton 4303 S. Center Road Burton, MI 48519	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Clerk's Office
Category: Public Hearing
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1821)

DOC ID: 1821

Approve and authorize the setting of a 2nd Public Hearing and first formal reading of ordinance for Zoning Case #315, on Monday, September 21, 2015 at 6:30 p.m.

RE: Zoning Case
Rezoning of 6161 Lapeer Road from R1-B to C-1 for building expansion and improvements.

ATTACHMENTS:

- Zoning Case #ZC-315(PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

Burton Planning Commission
4303 S. Center Road
Burton, MI 48519

SCHEDULED

Meeting: 09/08/15 05:00 PM
Department: Department of Public Works
Category: Public Hearing
Prepared By: Amber Abbey
Department Head: Greg Kray

AGENDA ITEM (ID # 1815)

DOC ID: 1815

SPR #15-34 / ZC# 315

By: Rommel Aquino
8251 Pine Hollow Trail
Grand Blanc, MI 48439

Re: 6161 Lapeer Rd.
59-13-502-004

For: R-1B, Single Family Residential to C-1 Local Business

ATTACHMENTS:

- 15-34 (PDF)

City of Burton

Building Department
4093 Manor Drive
Burton, MI 48519
(810) 742-9230

DATE FILED : 8-14-15
FEE PAID : $600.00
RECEIPT NO :
CHECK NO: Cash
RECEIVED BY: AA
mailed 8-17-15

SPR: 15-34

PETITION FOR ZONING CHANGE

CASE NO. 315

TO: CITY OF BURTON PLANNING COMMISSION , September 8, 2015 @ 5:00

We the Owners, Contract Purchasers, Optionees and Leaseholders of the hereinafter described property do hereby petition your Honorable Body to rezone property described as:

59-13-502-004 Lot 10 ; W 1/2 of Lot 11 & All that part of E 1/2 of Vacated Dupont St. Adjoining Lot 10 of & West Garden Acres Sub

Located at: 10161 LAPEER ROAD BURTON MI 4850
(address of property to be rezoned)

and change the zoning district classification from R1B to C1 for the purpose of IMPROVEMENT / BUSINESS EXPANSION and such other uses permitted by the proposed zoning district.

ALL OWNERS, CONTRACT PURCHASERS, OPTIONEES AND LESSEES OF THE LAND PROPOSED FOR REZONING SIGN HERE:

Name Address 8251 PINE HOLLOW TRAIL
Name Bonnie Aquino Address GRAND BLANC MI 48439
Name Address

WE, THE UNDERSIGNED PROPERTY OWNERS OR PURCHASERS LOCATED IN THE PROXIMITY OF THE ABOVE DESCRIBED LAND, DO HEREBY CONSENT TO THE ALLOWANCE OF THE ABOVE PETITION:

NAME	ADDRESS	LOT# - SUBDIVISION	DATE

* sent to Burtonview 8-17-15 to Ant 8-20-15

Case No. 315

TO THE RESIDENTS OF THE CITY OF BURTON

PLEASE BE NOTIFIED there will be a public hearing of the Burton City Planning commission on Tuesday September 8, 2015 at 5:00 p.m. at the Burton City Hall, 4303 S. Center Road Burton, Michigan.

The following change of zoning will be considered:

Case No. 315

Rommel Aquino, 8251 Pine Hollow Trail, Grand Blanc, MI 48439 requests a zoning change from R-1B, Single Family Residential to C-1 Local Business on the following described parcel: being located at 6161 Lapeer Road as follows:

59-13-502-004 described as:
LOT 10 & W 1/2 OF LOT 11 & ALL THAT PART OF E 1/2 OF VACATED DUPONT ST ADJOINING LOT 10 ON THE WEST GARDEN ACRES SUB

If you are interested you may attend the meeting and be heard.

Prepared by:

Amber Abbey,
Deputy Planning Official

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Clerk's Office
Category: Discussion
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1802)

DOC ID: 1802

Health Care Cost

HISTORY:

08/25/15 Finance Committee RECOMMENDED

ATTACHMENTS:

- Health Care Memo (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

Health Insurance
Add'l premium cost by Union
From Single to Family coverage
2015-2016 Fiscal Year

Union	No. of EE affected	per employee increase/new premium	HRA* per person	increase in premium per month	6 mo.	1 year
Admin **	1	$ 842	$ 1,300	$ 842	$ 6,354.94	$ 17,765
AFSCME**	3	$ 842	$ 1,300	$ 2,527	$ 19,064.82	$ 53,294.28
AFSCME - New	4	$ 1,264	$ 2,600	$ 5,054.92	$ 40,729.20	$ 71,059.04
SEIU	0	$ -	$ -	$ -	$ -	$ -
POAM - New	2	$ 1,264	$ 2,600	$ 2,527.46	$ 20,364.76	$ 35,529.52
COAM	0	$ -	$ -	$ -	$ -	$ -
	Totals			$ 10,952	$ 86,514	$ 177,648

* HRA can be used for the entire amount regardless of hire date.
So new hires are at full amount. Current actives are reflecting the increase in HRA.
** Used incremental increase for premium for the 6 month column but full premium for 1yr column.

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Controller's Office
Category: Amendment
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1804)

DOC ID: 1804

Budget Amendment (Amendment 3 & 4) To approve and authorize the following budget amendment: Increase General Fund Grant Revenue 1001-0000-539.0002 $99,372.75 Increase Expenditure Park & Recreation DNR Grant Expenditures 1001-6090-956.6090 $99,372.75

HISTORY:

08/25/15 **Finance Committee** **RECOMMENDED**

ATTACHMENTS:

- City Council Action items July 2015 Budget Amendments (XLSX)
- GF 07312015 (PDF)
- Addl supporting documentation kelly lake 07312015 (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Steven Heffner, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase from Unappropriated Surplus.
OCDETF Point Blank Grant is a new grant since the approval of the budget. Move money from Unappropriated Surplus.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from Unappropriated Surplus.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,525,400.00	51,380.80	51,380.80	2,474,019.20	2.0
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	0.00	0.00	(130,000.00)	0.0
1001-0000-407.0000	DELINQUENT REAL TAXES	202,032.00	0.00	0.00	202,032.00	0.0
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	71,000.00	0.00	0.00	71,000.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,400.00	0.00	0.00	101,400.00	0.0
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	5,200.00	405.00	405.00	4,795.00	7.7
1001-0000-453.0000	FRANCHISE FEES	500,000.00	0.00	0.00	500,000.00	0.0
1001-0000-454.0000	LEASE FEES	37,000.00	3,182.77	3,182.77	33,817.23	8.6
1001-0000-501.0000	FEDERAL VOTER EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-501.0010	FEDERAL DHS FIRE ACT GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-539.0005	HAVA GRANT REVENUE	14,300.00	0.00	0.00	14,300.00	0.0
1001-0000-574.0000	STATE SHARED REVENUES	2,597,800.00	386,705.00	386,705.00	2,211,095.00	14.8
1001-0000-574.0665	FED./STATE PASS THROUGH FUNDS	0.00	0.00	0.00	0.00	0.0
1001-0000-576.0000	LIQUOR FEES	26,800.00	0.00	0.00	26,800.00	0.0
1001-0000-608.0000	BOARD OF APPEALS	8,500.00	950.00	950.00	7,550.00	11.1
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	4,181.09	4,181.09	315,818.91	1.3
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	0.00	0.00	0.00	0.0
1001-0000-622.0000	ZONING FEES	12,500.00	1,000.00	1,000.00	11,500.00	8.0
1001-0000-627.0000	COPY FEES	1,200.00	41.70	41.70	1,158.30	3.4
1001-0000-633.0000	SITE PLAN REVIEW - PLANNING/ZONING	0.00	0.00	0.00	0.00	0.0
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	(23,400.00)	(23,400.00)	58,400.00	(66.8
1001-0000-645.0000	SALE OF EQUIPMENT/LAND	0.00	0.00	0.00	0.00	0.0
1001-0000-666.0000	INTEREST INCOME	3,000.00	0.00	0.00	3,000.00	0.0
1001-0000-673.0000	SALE OF ASSETS	13,900.00	175.00	175.00	13,725.00	1.2
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	470.50	470.50	5,029.50	8.5
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	35,000.00	0.0
1001-0000-678.0000	REIMBURSEMENT INCOME	95,000.00	0.00	0.00	95,000.00	0.0
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	15,600.00	770.00	770.00	14,830.00	4.9
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	13,000.00	103.70	103.70	12,896.30	0.8
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	0.00	0.00	0.00	0.00	0.0
1001-0000-690.2003	BURTON MEMORIAL DAY CAR SHOW REVENUE	0.00	0.00	0.00	0.00	0.0
1001-0000-690.2004	MOVIES REVENUE (P&R)	1,400.00	500.00	500.00	900.00	35.7
1001-0000-691.0000	TRANSFERS IN - RESIDUAL	0.00	0.00	0.00	0.00	0.0
1001-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	7,000.00	0.0
1001-0000-691.2026	TRANSFER FROM RUBBISH FUND	0.00	0.00	0.00	0.00	0.0
1001-0000-691.3001	TRANSFERS IN SWR DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.0
1001-0000-694.0000	OTHER REVENUES	18,000.00	3,390.27	3,390.27	14,609.73	18.8
1001-0000-699.0000	CONTINGENCY	1,525,097.06	0.00	0.00	1,525,097.06	0.0
Total Dept 0000		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
TOTAL Revenues		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
Expenditures						
Dept 0000						
1001-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	5,583.35	5,583.35	61	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	225.00	225.00	2,275.00	9.0
1001-1001-719.0000	FRINGE BENEFITS	50,000.00	1,405.59	1,405.59	48,594.41	2.8
1001-1001-727.0000	OFFICE SUPPLIES	900.00	0.00	0.00	900.00	0.0
1001-1001-728.0000	INFORMATION TECH SUPPLIES	27,000.00	0.00	0.00	27,000.00	0.0
1001-1001-731.0000	POSTAGE	0.00	0.00	0.00	0.00	0.0
1001-1001-808.0000	AUDIT	18,020.00	0.00	0.00	18,020.00	0.0
1001-1001-818.0000	CONTRACTUAL SERVICES	95,000.00	0.00	0.00	95,000.00	0.0
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	0.00	0.00	0.00	0.00	0.0
1001-1001-826.0000	LEGAL	20,000.00	281.25	281.25	19,718.75	1.4
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	7,522.00	7,522.00	4,478.00	62.6
1001-1001-864.0000	TRAINING	12,000.00	0.00	0.00	12,000.00	0.0
1001-1001-900.0000	NOTICES	5,000.00	0.00	0.00	5,000.00	0.0
1001-1001-910.0000	INSURANCE	98,000.00	0.00	0.00	98,000.00	0.0
1001-1001-956.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.0
1001-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	0.00	0.00	0.00	0.00	0.0
Total Dept 1001-COUNCIL		407,920.00	15,017.19	15,017.19	392,902.81	3.6
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	74,300.00	8,538.75	8,538.75	65,761.25	11.4
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	8,173.46	8,173.46	62,642.94	11.5
1001-1071-719.0000	FRINGE BENEFITS	86,588.13	5,986.26	5,986.26	80,601.87	6.9
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-1071-728.0000	INFORMATION TECH. SUPPLIES	9,800.00	0.00	0.00	9,800.00	0.0
1001-1071-731.0000	POSTAGE	500.00	0.00	0.00	500.00	0.0
1001-1071-757.0000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.0
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	1,600.00	0.0
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	0.00	0.00	900.00	0.0
1001-1071-863.0000	AUTO REPAIR	300.00	0.00	0.00	300.00	0.0
1001-1071-864.0000	TRAINING	8,000.00	0.00	0.00	8,000.00	0.0
1001-1071-867.0000	GAS & OIL	600.00	0.00	0.00	600.00	0.0
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,800.00	0.00	0.00	1,800.00	0.0
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.0
1001-1071-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.0
Total Dept 1071-MAYOR		257,904.53	22,698.47	22,698.47	235,206.06	8.8
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	62,400.00	5,546.69	5,546.69	56,853.31	8.8
1001-1091-710.0000	FEES PER DIEM	50,000.00	0.00	0.00	50,000.00	0.0
1001-1091-719.0000	FRINGE BENEFITS	51,000.00	1,099.36	1,099.36	49,900.64	2.1
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-1091-727.0000	SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.0
1001-1091-728.0000	INFORMATION TECH. SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-1091-731.0000	POSTAGE	5,500.00	0.00	0.00	5,500.00	0.0
1001-1091-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-1091-818.0000	CONTRACTUAL SERVICE	5,500.00	3,295.00	3,295.00	2,205.00	59.9
1001-1091-861.0000	AUTO ALLOWANCE	500.00	0.00	0.00	500.00	0.0
1001-1091-864.0000	TRAINING	2,500.00	0.00	0.00	2,500.00	0.0
1001-1091-900.0000	NOTICES	300.00	0.00	0.00	300.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
1001-1091-956.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
1001-1091-956.1091	HAVA GRANT EXPENDITURES	16,600.00	0.00	0.00	16	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	4,000.00	0.00	0.00	4,000.00	0.0
Total Dept 1091-ELECTION		210,700.00	9,941.05	9,941.05	200,758.95	4.7
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	8,250.00	8,250.00	66,750.00	11.0
1001-2009-706.0000	SALARIES PERMANENT	139,600.00	10,757.28	10,757.28	128,842.72	7.7
1001-2009-719.0000	FRINGE BENEFITS	163,100.00	2,970.75	2,970.75	160,129.25	1.8
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.0
1001-2009-728.0000	INFORMATION TECH. SUPPLIES	7,400.00	0.00	0.00	7,400.00	0.0
1001-2009-731.0000	POSTAGE	6,500.00	0.00	0.00	6,500.00	0.0
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	0.00	0.00	6,000.00	0.0
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00	3,000.00	0.0
1001-2009-826.0000	LEGAL	10,000.00	156.25	156.25	9,843.75	1.5
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-863.0000	AUTO REPAIR	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-864.0000	TRAINING	8,100.00	0.00	0.00	8,100.00	0.0
1001-2009-867.0000	GAS & OIL	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.0
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.0
1001-2009-934.0000	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.0
1001-2009-960.0000	DEED RECORDING	0.00	0.00	0.00	0.00	0.0
1001-2009-984.0000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.0
1001-2009-985.0000	CAPITAL - VEHICLE	0.00	0.00	0.00	0.00	0.0
1001-2009-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2009-ASSESSOR		427,800.00	22,134.28	22,134.28	405,665.72	5.1
Dept 2015-CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	6,988.80	6,988.80	53,611.20	11.5
1001-2015-706.0000	SALARIES PERMANENT	28,216.40	2,448.69	2,448.69	25,767.71	8.6
1001-2015-719.0000	FRINGE BENEFITS	81,488.13	3,518.46	3,518.46	77,969.67	4.3
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2015-727.0000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.0
1001-2015-728.0000	INFORMATION TECH. SUPPLIES	3,700.00	0.00	0.00	3,700.00	0.0
1001-2015-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
1001-2015-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00	500.00	0.0
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	0.00	0.00	800.00	0.0
1001-2015-861.0000	AUTO ALLOWANCE	200.00	0.00	0.00	200.00	0.0
1001-2015-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.0
1001-2015-956.0000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.0
1001-2015-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.0
1001-2015-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2015-CLERK		179,704.53	12,955.95	12,955.95	166,748.58	7.2
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,200.00	1,432.42	1,432.42	10,767.58	11.74
1001-2023-706.0000	SALARIES PERMANENT	34,500.00	3,889.74	3,889.74	30,610.26	11.27
1001-2023-719.0000	FRINGE BENEFITS	68,000.00	4,555.39	4,555.39	63	

Attachment: GF 07312015 (1804 : July Budget line amendment 3 & 4)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	0.00	0.00	1,600.00	0.0
1001-2023-728.0000	INFORMATION TECH. SUPPLIES	7,300.00	0.00	0.00	7,300.00	0.0
1001-2023-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	5,000.00	0.0
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	0.00	0.00	1,800.00	0.0
1001-2023-864.0000	TRAINING	3,400.00	0.00	0.00	3,400.00	0.0
1001-2023-956.0000	MISCELLANEOUS	400.00	0.00	0.00	400.00	0.0
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 2023-CONTROLLER		135,400.00	9,877.55	9,877.55	125,522.45	7.3
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,900.00	1,597.51	1,597.51	12,302.49	11.4
1001-2053-706.0000	SALARIES PERMANENT	9,500.00	1,096.08	1,096.08	8,403.92	11.5
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	1,217.33	1,217.33	18,782.67	6.0
1001-2053-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2053-727.0000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.0
1001-2053-728.0000	INFORMATION TECH. SUPPLIES	1,800.00	0.00	0.00	1,800.00	0.0
1001-2053-731.0000	POSTAGE	15,700.00	0.00	0.00	15,700.00	0.0
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	194.25	194.25	2,805.75	6.4
1001-2053-827.0000	TAX ROLL EXPENSE	9,000.00	0.00	0.00	9,000.00	0.0
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-2053-864.0000	TRAINING	800.00	0.00	0.00	800.00	0.0
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.0
Total Dept 2053-TREASURER		75,800.00	4,105.17	4,105.17	71,694.83	5.4
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	53,100.00	5,524.91	5,524.91	47,575.09	10.4
1001-2065-719.0000	FRINGE BENEFITS	45,100.00	921.84	921.84	44,178.16	2.0
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	138.78	138.78	5,861.22	2.3
1001-2065-728.0000	INFORMATION TECH. SUPPLIES	82,900.00	0.00	0.00	82,900.00	0.0
1001-2065-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	46.00	46.00	6,454.00	0.7
1001-2065-825.0000	JANITORIAL	13,000.00	720.00	720.00	12,280.00	5.5
1001-2065-826.0000	LEGAL	20,000.00	906.25	906.25	19,093.75	4.5
1001-2065-864.0000	TRAINING	0.00	0.00	0.00	0.00	0.0
1001-2065-910.0000	BUILDING INSURANCE	4,000.00	0.00	0.00	4,000.00	0.0
1001-2065-920.0000	UTILITIES	48,000.00	0.00	0.00	48,000.00	0.0
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	35,000.00	0.00	0.00	35,000.00	0.0
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.0
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	0.00	0.00	5,700.00	0.0
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	0.00	0.00	12,000.00	0.0
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	0.00	0.00	1,000,000.00	0.0
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	160,900.00	0.00	0.00	160,900.00	0.0
1001-2065-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2065-CITY HALL		1,513,700.00	8,257.78	8,257.78	1,505,442.22	0.5
Dept 2071-PUBLIC SERVICE						
1001-2071-719.0000	Payroll Fringes	0.00	0.00	0.00		

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2071-922.0000	DRAINS AT LARGE	97,000.00	0.00	0.00	97,000.00	0.0
1001-2071-926.0000	STREET LIGHTING	345,000.00	0.00	0.00	345,000.00	0.0
1001-2071-959.7654	DISASTER AID	3,000.00	0.00	0.00	3,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	2,000.00	0.00	0.00	2,000.00	0.0
1001-2071-959.7673	2013 MEMORIAL DAY PARADE	0.00	0.00	0.00	0.00	0.0
1001-2071-960.0000	VEHICLES	0.00	0.00	0.00	0.00	0.0
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	131.54	131.54	34,868.46	0.3
1001-2071-962.0000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.0
1001-2071-966.0000	BLIGHT ELMINATION EXPENDITURE	0.00	0.00	0.00	0.00	0.0
Total Dept 2071-PUBLIC SERVICE		482,000.00	131.54	131.54	481,868.46	0.0
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	10,000.00	969.24	969.24	9,030.76	9.6
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	105.14	105.14	1,394.86	7.0
1001-6090-710.0000	COMMISSION SALARIES	3,600.00	200.00	200.00	3,400.00	5.5
1001-6090-719.0000	FRINGE BENEFITS	2,000.00	145.50	145.50	1,854.50	7.2
1001-6090-728.0000	INFORMATION TECH. SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-6090-731.0000	POSTAGE	400.00	0.00	0.00	400.00	0.0
1001-6090-757.0000	OPERATING SUPPLIES	3,100.00	0.00	0.00	3,100.00	0.0
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	641.62	641.62	12,358.38	4.9
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	0.00	0.00	9,000.00	0.0
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.0
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	0.00	0.00	20,000.00	0.0
1001-6090-973.0000	P & R COMMUNITY EVENTS	14,000.00	1,357.74	1,357.74	12,642.26	9.7
1001-6090-973.1000	EASTER EGG HUNT	200.00	0.00	0.00	200.00	0.0
1001-6090-973.1100	COURTLAND CONCERTS	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	2,000.00	0.00	0.00	2,000.00	0.0
1001-6090-973.1300	CHRISTMAS - POLICE STATION	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1400	CHRISTMAS COURTLAND	300.00	0.00	0.00	300.00	0.0
1001-6090-973.1600	FREE FISHING	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1700	MORS WEEKEND	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1800	BACK TO BRICKS	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1900	FIRE SAFETY	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2000	VETERAN'S HONOR RACE	14,000.00	0.00	0.00	14,000.00	0.0
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	0.00	0.00	9,000.00	0.0
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2003	BURTON MEMORIAL DAY CAR SHOW EXPENDITURE	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2004	MOVIES EXPENDITURES	700.00	517.52	517.52	182.48	73.9
1001-6090-974.0000	COMMISSION	0.00	0.00	0.00	0.00	0.0
1001-6090-974.7049	PARK PROJECTS	35,000.00	118.24	118.24	34,881.76	0.3
1001-6090-977.7087	C.D. PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.0
1001-6090-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
1001-6090-999.7001	TRANSFER TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.0
Total Dept 6090-PARKS & RECREATION		139,800.00	36,207.75	36,207.75	103,592.25	25.9
Dept 8001-PLANNING						
1001-8001-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	2,882.45	2,882.45	21,517.55	11.8
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	240.00	240.00	3,360.00	6.67
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	502.08	502.08	17,997.92	2.71
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	83.25	83.25		

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-8001-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-8001-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-8001-864.0000	TRAINING	400.00	22.25	22.25	377.75	5.5
1001-8001-900.0000	NOTICES	500.00	0.00	0.00	500.00	0.0
Total Dept 8001-PLANNING		48,000.00	3,730.03	3,730.03	44,269.97	7.7
Dept 8005-ZONING						
1001-8005-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	2,843.51	2,843.51	21,556.49	11.6
1001-8005-710.0000	BOARD SALARIES	3,600.00	240.00	240.00	3,360.00	6.6
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	499.16	499.16	18,100.84	2.6
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	83.25	83.25	1,416.75	5.5
1001-8005-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-8005-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.0
1001-8005-900.0000	NOTICES	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 8005-ZONING		49,200.00	3,688.17	3,688.17	45,511.83	7.5
Dept 8090-CONTINGENCY						
1001-8090-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
Total Dept 8090-CONTINGENCY		0.00	0.00	0.00	0.00	0.0
Dept 9099-TRANSFERS OUT						
1001-9099-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
1001-9099-999.2002	TRANSFER TO MAJOR STREETS	2,030,000.00	0.00	0.00	2,030,000.00	0.0
1001-9099-999.2003	TRANSFER TO LOCAL STREETS	125,000.00	0.00	0.00	125,000.00	0.0
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	900,000.00	0.00	0.00	900,000.00	0.0
1001-9099-999.2007	TRANSFER TO POLICE FUND	650,000.00	0.00	0.00	650,000.00	0.0
1001-9099-999.2049	TRANSFER TO BUILDING FUND	150,000.00	0.00	0.00	150,000.00	0.0
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	0.00	0.00	155,000.00	0.0
1001-9099-999.4146	TRANSFER TO AMY ST. PAVING CAP PROJECT	0.00	0.00	0.00	0.00	0.0
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.0
Total Dept 9099-TRANSFERS OUT		4,135,000.00	0.00	0.00	4,135,000.00	0.0
TOTAL Expenditures		8,062,929.06	148,744.93	148,744.93	7,914,184.13	1.8
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
TOTAL EXPENDITURES		8,062,929.06	148,744.93	148,744.93	7,914,184.13	1.8
NET OF REVENUES & EXPENDITURES		(2,300.00)	281,110.90	281,110.90	(283,410.90)	.2,222.2

Attachment: GF 07312015 (1804 : July Budget line amendment 3 & 4)

PERIOD ENDING 06/30/2015

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	5,200.00	5,080.00	400.00	120.00	97.69
1001-6090-706.0000	SALARIES PERMANENT	400.00	380.81	71.15	19.19	95.20
1001-6090-710.0000	COMMISSION SALARIES	2,200.00	2,400.00	400.00	(200.00)	109.09
1001-6090-719.0000	FRINGE BENEFITS	1,600.00	1,515.35	486.48	84.65	94.71
1001-6090-728.0000	INFORMATION TECH. SUPPLIES	1,300.00	1,300.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	300.00	0.00	0.00	300.00	0.00
1001-6090-757.0000	OPERATING SUPPLIES	4,400.00	4,605.32	1,207.28	(205.32)	104.67
1001-6090-938.0000	MAINT OF GROUNDS	10,600.00	12,361.19	3,029.70	(1,761.19)	116.62
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	11,528.29	3,255.55	(2,528.29)	128.09
1001-6090-956.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
1001-6090-956.6090	DNR GRANT EXPENDITURES	238,220.00	138,847.25	138,847.25	99,372.75	58.29
1001-6090-959.7674	MEMORIAL DAY PARADE	15,677.52	18,133.50	15,483.14	(2,455.98)	115.67
1001-6090-973.0000	P & R COMMUNITY EVENTS	12,762.20	14,586.29	2,424.09	(1,824.09)	114.29
1001-6090-973.1000	EASTER EGG HUNT	500.00	486.88	0.00	13.12	97.38
1001-6090-973.1100	COURTLAND CONCERTS	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1200	TRICK OR TREAT TRAIL	2,000.00	1,978.70	0.00	21.30	98.94
1001-6090-973.1300	CHRISTMAS - POLICE STATION	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1400	CHRISTMAS COURTLAND	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1600	FREE FISHING	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1700	MORS WEEKEND	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1800	BACK TO BRICKS	65.00	52.28	0.00	12.72	80.43
1001-6090-973.1900	FIRE SAFETY	0.00	0.00	0.00	0.00	0.00
1001-6090-973.2000	VETERAN'S HONOR RACE	15,552.93	15,552.93	0.00	0.00	100.00
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	16,450.00	15,925.85	6,891.27	524.15	96.81
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	5,200.00	5,200.00	0.00	0.00	100.00
1001-6090-973.2003	BURTON MEMORIAL DAY CAR SHOW EXPENDITUR	0.00	0.00	0.00	0.00	0.00
1001-6090-973.2004	MOVIES EXPENDITURES	1,500.00	1,032.85	1,032.85	467.15	68.86
1001-6090-974.0000	COMMISSION	0.00	0.00	0.00	0.00	0.00
1001-6090-974.7049	PARK PROJECTS	892.35	892.35	0.00	0.00	100.00
1001-6090-977.7087	C.D. PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1001-6090-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
1001-6090-999.7001	TRANSFER TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 6090-PARKS & RECREATION		343,820.00	251,859.84	173,528.76	91,960.16	73.25
TOTAL Expenditures		343,820.00	251,859.84	173,528.76	91,960.16	73.25
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		343,820.00	251,859.84	173,528.76	91,960.16	73.25
NET OF REVENUES & EXPENDITURES		(343,820.00)	(251,859.84)	(173,528.76)	(91,960.16)	73.25

remaining as of 6-30-2015

Attachment: Addl supporting documentation kelly lake 07312015 (1804 : July Budget line amendment 3 & 4)

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 04/06/15 07:00 PM
Department: Clerk's Office
Category: Bid
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

AGENDA ITEM (ID # 1467)

DOC ID: 1467

Approve and authorize the acceptance the low bid in the amount of $270,270.00 and execution of a change order #1 for the revised bid in the amount of $238,220.00 for the 2015 Kelly Lake Park Improvements (DNR Grant # TF12-060, Fleis and Vandenbrink project # 815090) with Heystek Contracting, 225 Grover Street, Montrose, MI 48457.

COMMENTS - Current Meeting:

Mr. O'Keefe asked Lisa Easterwood from Fleis and Vandenbrink to give an update on the Kelly Lake Park Improvement project.

Ms. Easterwood explained that Heystek Contracting was the low bidder. At the March 11, 2015 Park & Recreation meeting the Commission made a recommendation to remove the pathway, wood bollards and overlook from the project scope as a cost savings to the City. It was discussed that the pathway and wood bollards could be installed by the City by the way of in house resources, volunteers or a combination of both and that the boardwalk, without the overlook, would still provide an enjoyable experience by visitors and coincide with park overall goals and objectives.

Ms. Easterwood and Mrs. Bigsby discussed these cost reduction opportunities with Heystek Contracting and with the MDNR Grants Management. MDNR Grants Management approved the changes with the exception that only the wetland side of the overlook be removed. Additionally, they aren't concerned with who places the pathway, they will require a pathway (limestone as a minimum) be placed in order to meet ADA regulations and be eligible for full reimbursement of the grant amount.

Heystek Contracting provided an adjusted bid reflecting removal of the pathway, wood bollards and wetland side of the overlook for a new bid amount of $238,220.00.

ATTACHMENTS:

- Kelly Lake Improvments (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Duane Haskins, Vice-President
SECONDER:	Steven Heffner, Councilman
AYES:	Martinbianco, Haskins, O'Keefe, Heffner, Ellenburg, Smith
EXCUSED:	Steven Hatfield

Attachment: Addl supporting documentation kelly lake 07312015 (1804 : July Budget line amendment 3 & 4)

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Controller's Office
Category: Amendment
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

J.7

AGENDA ITEM (ID # 1805)

DOC ID: 1805

Budget Amendment 5 & 6 To Approve and Authorize the following budget amendment: Decrease 1001-8001-864.0000 Planning Training by $200 Increase 1001-8005-864.0000 Zoning Training by $200

HISTORY:

08/25/15 **Finance Committee** **RECOMMENDED**

ATTACHMENTS:

- GF 07312015 (PDF)
- City Council Action items July 2015 Budget Amendments (XLSX)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,525,400.00	51,380.80	51,380.80	2,474,019.20	2.0
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	0.00	0.00	(130,000.00)	0.0
1001-0000-407.0000	DELINQUENT REAL TAXES	202,032.00	0.00	0.00	202,032.00	0.0
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	71,000.00	0.00	0.00	71,000.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,400.00	0.00	0.00	101,400.00	0.0
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	5,200.00	405.00	405.00	4,795.00	7.7
1001-0000-453.0000	FRANCHISE FEES	500,000.00	0.00	0.00	500,000.00	0.0
1001-0000-454.0000	LEASE FEES	37,000.00	3,182.77	3,182.77	33,817.23	8.6
1001-0000-501.0000	FEDERAL VOTER EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-501.0010	FEDERAL DHS FIRE ACT GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-539.0005	HAVA GRANT REVENUE	14,300.00	0.00	0.00	14,300.00	0.0
1001-0000-574.0000	STATE SHARED REVENUES	2,597,800.00	386,705.00	386,705.00	2,211,095.00	14.8
1001-0000-574.0665	FED./STATE PASS THROUGH FUNDS	0.00	0.00	0.00	0.00	0.0
1001-0000-576.0000	LIQUOR FEES	26,800.00	0.00	0.00	26,800.00	0.0
1001-0000-608.0000	BOARD OF APPEALS	8,500.00	950.00	950.00	7,550.00	11.1
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	4,181.09	4,181.09	315,818.91	1.3
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	0.00	0.00	0.00	0.0
1001-0000-622.0000	ZONING FEES	12,500.00	1,000.00	1,000.00	11,500.00	8.0
1001-0000-627.0000	COPY FEES	1,200.00	41.70	41.70	1,158.30	3.4
1001-0000-633.0000	SITE PLAN REVIEW - PLANNING/ZONING	0.00	0.00	0.00	0.00	0.0
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	(23,400.00)	(23,400.00)	58,400.00	(66.8
1001-0000-645.0000	SALE OF EQUIPMENT/LAND	0.00	0.00	0.00	0.00	0.0
1001-0000-666.0000	INTEREST INCOME	3,000.00	0.00	0.00	3,000.00	0.0
1001-0000-673.0000	SALE OF ASSETS	13,900.00	175.00	175.00	13,725.00	1.2
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	470.50	470.50	5,029.50	8.5
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	35,000.00	0.0
1001-0000-678.0000	REIMBURSEMENT INCOME	95,000.00	0.00	0.00	95,000.00	0.0
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	15,600.00	770.00	770.00	14,830.00	4.9
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	13,000.00	103.70	103.70	12,896.30	0.8
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	0.00	0.00	0.00	0.00	0.0
1001-0000-690.2003	BURTON MEMORIAL DAY CAR SHOW REVENUE	0.00	0.00	0.00	0.00	0.0
1001-0000-690.2004	MOVIES REVENUE (P&R)	1,400.00	500.00	500.00	900.00	35.7
1001-0000-691.0000	TRANSFERS IN - RESIDUAL	0.00	0.00	0.00	0.00	0.0
1001-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	7,000.00	0.0
1001-0000-691.2026	TRANSFER FROM RUBBISH FUND	0.00	0.00	0.00	0.00	0.0
1001-0000-691.3001	TRANSFERS IN SWR DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.0
1001-0000-694.0000	OTHER REVENUES	18,000.00	3,390.27	3,390.27	14,609.73	18.8
1001-0000-699.0000	CONTINGENCY	1,525,097.06	0.00	0.00	1,525,097.06	0.0
Total Dept 0000		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
TOTAL Revenues		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
Expenditures						
Dept 0000						
1001-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	5,583.35	5,583.35	61	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	225.00	225.00	2,275.00	9.0
1001-1001-719.0000	FRINGE BENEFITS	50,000.00	1,405.59	1,405.59	48,594.41	2.8
1001-1001-727.0000	OFFICE SUPPLIES	900.00	0.00	0.00	900.00	0.0
1001-1001-728.0000	INFORMATION TECH SUPPLIES	27,000.00	0.00	0.00	27,000.00	0.0
1001-1001-731.0000	POSTAGE	0.00	0.00	0.00	0.00	0.0
1001-1001-808.0000	AUDIT	18,020.00	0.00	0.00	18,020.00	0.0
1001-1001-818.0000	CONTRACTUAL SERVICES	95,000.00	0.00	0.00	95,000.00	0.0
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	0.00	0.00	0.00	0.00	0.0
1001-1001-826.0000	LEGAL	20,000.00	281.25	281.25	19,718.75	1.4
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	7,522.00	7,522.00	4,478.00	62.6
1001-1001-864.0000	TRAINING	12,000.00	0.00	0.00	12,000.00	0.0
1001-1001-900.0000	NOTICES	5,000.00	0.00	0.00	5,000.00	0.0
1001-1001-910.0000	INSURANCE	98,000.00	0.00	0.00	98,000.00	0.0
1001-1001-956.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.0
1001-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	0.00	0.00	0.00	0.00	0.0
Total Dept 1001-COUNCIL		407,920.00	15,017.19	15,017.19	392,902.81	3.6
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	74,300.00	8,538.75	8,538.75	65,761.25	11.4
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	8,173.46	8,173.46	62,642.94	11.5
1001-1071-719.0000	FRINGE BENEFITS	86,588.13	5,986.26	5,986.26	80,601.87	6.9
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-1071-728.0000	INFORMATION TECH. SUPPLIES	9,800.00	0.00	0.00	9,800.00	0.0
1001-1071-731.0000	POSTAGE	500.00	0.00	0.00	500.00	0.0
1001-1071-757.0000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.0
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	1,600.00	0.0
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	0.00	0.00	900.00	0.0
1001-1071-863.0000	AUTO REPAIR	300.00	0.00	0.00	300.00	0.0
1001-1071-864.0000	TRAINING	8,000.00	0.00	0.00	8,000.00	0.0
1001-1071-867.0000	GAS & OIL	600.00	0.00	0.00	600.00	0.0
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,800.00	0.00	0.00	1,800.00	0.0
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.0
1001-1071-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.0
Total Dept 1071-MAYOR		257,904.53	22,698.47	22,698.47	235,206.06	8.8
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	62,400.00	5,546.69	5,546.69	56,853.31	8.8
1001-1091-710.0000	FEES PER DIEM	50,000.00	0.00	0.00	50,000.00	0.0
1001-1091-719.0000	FRINGE BENEFITS	51,000.00	1,099.36	1,099.36	49,900.64	2.1
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-1091-727.0000	SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.0
1001-1091-728.0000	INFORMATION TECH. SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-1091-731.0000	POSTAGE	5,500.00	0.00	0.00	5,500.00	0.0
1001-1091-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-1091-818.0000	CONTRACTUAL SERVICE	5,500.00	3,295.00	3,295.00	2,205.00	59.9
1001-1091-861.0000	AUTO ALLOWANCE	500.00	0.00	0.00	500.00	0.0
1001-1091-864.0000	TRAINING	2,500.00	0.00	0.00	2,500.00	0.0
1001-1091-900.0000	NOTICES	300.00	0.00	0.00	300.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
1001-1091-956.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
1001-1091-956.1091	HAVA GRANT EXPENDITURES	16,600.00	0.00	0.00	16[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	4,000.00	0.00	0.00	4,000.00	0.0
Total Dept 1091-ELECTION		210,700.00	9,941.05	9,941.05	200,758.95	4.7
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	8,250.00	8,250.00	66,750.00	11.0
1001-2009-706.0000	SALARIES PERMANENT	139,600.00	10,757.28	10,757.28	128,842.72	7.7
1001-2009-719.0000	FRINGE BENEFITS	163,100.00	2,970.75	2,970.75	160,129.25	1.8
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.0
1001-2009-728.0000	INFORMATION TECH. SUPPLIES	7,400.00	0.00	0.00	7,400.00	0.0
1001-2009-731.0000	POSTAGE	6,500.00	0.00	0.00	6,500.00	0.0
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	0.00	0.00	6,000.00	0.0
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00	3,000.00	0.0
1001-2009-826.0000	LEGAL	10,000.00	156.25	156.25	9,843.75	1.5
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-863.0000	AUTO REPAIR	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-864.0000	TRAINING	8,100.00	0.00	0.00	8,100.00	0.0
1001-2009-867.0000	GAS & OIL	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.0
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.0
1001-2009-934.0000	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.0
1001-2009-960.0000	DEED RECORDING	0.00	0.00	0.00	0.00	0.0
1001-2009-984.0000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.0
1001-2009-985.0000	CAPITAL - VEHICLE	0.00	0.00	0.00	0.00	0.0
1001-2009-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2009-ASSESSOR		427,800.00	22,134.28	22,134.28	405,665.72	5.1
Dept 2015-CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	6,988.80	6,988.80	53,611.20	11.5
1001-2015-706.0000	SALARIES PERMANENT	28,216.40	2,448.69	2,448.69	25,767.71	8.6
1001-2015-719.0000	FRINGE BENEFITS	81,488.13	3,518.46	3,518.46	77,969.67	4.3
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2015-727.0000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.0
1001-2015-728.0000	INFORMATION TECH. SUPPLIES	3,700.00	0.00	0.00	3,700.00	0.0
1001-2015-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
1001-2015-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00	500.00	0.0
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	0.00	0.00	800.00	0.0
1001-2015-861.0000	AUTO ALLOWANCE	200.00	0.00	0.00	200.00	0.0
1001-2015-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.0
1001-2015-956.0000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.0
1001-2015-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.0
1001-2015-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2015-CLERK		179,704.53	12,955.95	12,955.95	166,748.58	7.2
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,200.00	1,432.42	1,432.42	10,767.58	11.74
1001-2023-706.0000	SALARIES PERMANENT	34,500.00	3,889.74	3,889.74	30,610.26	11.27
1001-2023-719.0000	FRINGE BENEFITS	68,000.00	4,555.39	4,555.39	63[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	0.00	0.00	1,600.00	0.0
1001-2023-728.0000	INFORMATION TECH. SUPPLIES	7,300.00	0.00	0.00	7,300.00	0.0
1001-2023-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	5,000.00	0.0
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	0.00	0.00	1,800.00	0.0
1001-2023-864.0000	TRAINING	3,400.00	0.00	0.00	3,400.00	0.0
1001-2023-956.0000	MISCELLANEOUS	400.00	0.00	0.00	400.00	0.0
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 2023-CONTROLLER		135,400.00	9,877.55	9,877.55	125,522.45	7.3
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,900.00	1,597.51	1,597.51	12,302.49	11.4
1001-2053-706.0000	SALARIES PERMANENT	9,500.00	1,096.08	1,096.08	8,403.92	11.5
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	1,217.33	1,217.33	18,782.67	6.0
1001-2053-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2053-727.0000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.0
1001-2053-728.0000	INFORMATION TECH. SUPPLIES	1,800.00	0.00	0.00	1,800.00	0.0
1001-2053-731.0000	POSTAGE	15,700.00	0.00	0.00	15,700.00	0.0
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	194.25	194.25	2,805.75	6.4
1001-2053-827.0000	TAX ROLL EXPENSE	9,000.00	0.00	0.00	9,000.00	0.0
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-2053-864.0000	TRAINING	800.00	0.00	0.00	800.00	0.0
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.0
Total Dept 2053-TREASURER		75,800.00	4,105.17	4,105.17	71,694.83	5.4
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	53,100.00	5,524.91	5,524.91	47,575.09	10.4
1001-2065-719.0000	FRINGE BENEFITS	45,100.00	921.84	921.84	44,178.16	2.0
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	138.78	138.78	5,861.22	2.3
1001-2065-728.0000	INFORMATION TECH. SUPPLIES	82,900.00	0.00	0.00	82,900.00	0.0
1001-2065-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	46.00	46.00	6,454.00	0.7
1001-2065-825.0000	JANITORIAL	13,000.00	720.00	720.00	12,280.00	5.5
1001-2065-826.0000	LEGAL	20,000.00	906.25	906.25	19,093.75	4.5
1001-2065-864.0000	TRAINING	0.00	0.00	0.00	0.00	0.0
1001-2065-910.0000	BUILDING INSURANCE	4,000.00	0.00	0.00	4,000.00	0.0
1001-2065-920.0000	UTILITIES	48,000.00	0.00	0.00	48,000.00	0.0
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	35,000.00	0.00	0.00	35,000.00	0.0
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.0
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	0.00	0.00	5,700.00	0.0
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	0.00	0.00	12,000.00	0.0
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	0.00	0.00	1,000,000.00	0.0
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	160,900.00	0.00	0.00	160,900.00	0.0
1001-2065-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2065-CITY HALL		1,513,700.00	8,257.78	8,257.78	1,505,442.22	0.5
Dept 2071-PUBLIC SERVICE						
1001-2071-719.0000	Payroll Fringes	0.00	0.00	0.00		

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2071-922.0000	DRAINS AT LARGE	97,000.00	0.00	0.00	97,000.00	0.0
1001-2071-926.0000	STREET LIGHTING	345,000.00	0.00	0.00	345,000.00	0.0
1001-2071-959.7654	DISASTER AID	3,000.00	0.00	0.00	3,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	2,000.00	0.00	0.00	2,000.00	0.0
1001-2071-959.7673	2013 MEMORIAL DAY PARADE	0.00	0.00	0.00	0.00	0.0
1001-2071-960.0000	VEHICLES	0.00	0.00	0.00	0.00	0.0
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	131.54	131.54	34,868.46	0.3
1001-2071-962.0000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.0
1001-2071-966.0000	BLIGHT ELMINATION EXPENDITURE	0.00	0.00	0.00	0.00	0.0
Total Dept 2071-PUBLIC SERVICE		482,000.00	131.54	131.54	481,868.46	0.0
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	10,000.00	969.24	969.24	9,030.76	9.6
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	105.14	105.14	1,394.86	7.0
1001-6090-710.0000	COMMISSION SALARIES	3,600.00	200.00	200.00	3,400.00	5.5
1001-6090-719.0000	FRINGE BENEFITS	2,000.00	145.50	145.50	1,854.50	7.2
1001-6090-728.0000	INFORMATION TECH. SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-6090-731.0000	POSTAGE	400.00	0.00	0.00	400.00	0.0
1001-6090-757.0000	OPERATING SUPPLIES	3,100.00	0.00	0.00	3,100.00	0.0
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	641.62	641.62	12,358.38	4.9
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	0.00	0.00	9,000.00	0.0
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.0
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	0.00	0.00	20,000.00	0.0
1001-6090-973.0000	P & R COMMUNITY EVENTS	14,000.00	1,357.74	1,357.74	12,642.26	9.7
1001-6090-973.1000	EASTER EGG HUNT	200.00	0.00	0.00	200.00	0.0
1001-6090-973.1100	COURTLAND CONCERTS	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	2,000.00	0.00	0.00	2,000.00	0.0
1001-6090-973.1300	CHRISTMAS - POLICE STATION	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1400	CHRISTMAS COURTLAND	300.00	0.00	0.00	300.00	0.0
1001-6090-973.1600	FREE FISHING	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1700	MORS WEEKEND	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1800	BACK TO BRICKS	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1900	FIRE SAFETY	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2000	VETERAN'S HONOR RACE	14,000.00	0.00	0.00	14,000.00	0.0
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	0.00	0.00	9,000.00	0.0
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2003	BURTON MEMORIAL DAY CAR SHOW EXPENDITURE	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2004	MOVIES EXPENDITURES	700.00	517.52	517.52	182.48	73.9
1001-6090-974.0000	COMMISSION	0.00	0.00	0.00	0.00	0.0
1001-6090-974.7049	PARK PROJECTS	35,000.00	118.24	118.24	34,881.76	0.3
1001-6090-977.7087	C.D. PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.0
1001-6090-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
1001-6090-999.7001	TRANSFER TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.0
Total Dept 6090-PARKS & RECREATION		139,800.00	36,207.75	36,207.75	103,592.25	25.9
Dept 8001-PLANNING						
1001-8001-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	2,882.45	2,882.45	21,517.55	11.8
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	240.00	240.00	3,360.00	6.67
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	502.08	502.08	17,997.92	2.71
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	83.25	83.25	[illegible]	[illegible]

Attachment: GF 07312015 (1805 : Budget Amendment 5 & 6)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-8001-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-8001-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-8001-864.0000	TRAINING	400.00	22.25	22.25	377.75	5.5
1001-8001-900.0000	NOTICES	500.00	0.00	0.00	500.00	0.0
Total Dept 8001-PLANNING		48,000.00	3,730.03	3,730.03	44,269.97	7.7
Dept 8005-ZONING						
1001-8005-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	2,843.51	2,843.51	21,556.49	11.6
1001-8005-710.0000	BOARD SALARIES	3,600.00	240.00	240.00	3,360.00	6.6
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	499.16	499.16	18,100.84	2.6
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	83.25	83.25	1,416.75	5.5
1001-8005-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-8005-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.0
1001-8005-900.0000	NOTICES	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 8005-ZONING		49,200.00	3,688.17	3,688.17	45,511.83	7.5
Dept 8090-CONTINGENCY						
1001-8090-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
Total Dept 8090-CONTINGENCY		0.00	0.00	0.00	0.00	0.0
Dept 9099-TRANSFERS OUT						
1001-9099-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
1001-9099-999.2002	TRANSFER TO MAJOR STREETS	2,030,000.00	0.00	0.00	2,030,000.00	0.0
1001-9099-999.2003	TRANSFER TO LOCAL STREETS	125,000.00	0.00	0.00	125,000.00	0.0
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	900,000.00	0.00	0.00	900,000.00	0.0
1001-9099-999.2007	TRANSFER TO POLICE FUND	650,000.00	0.00	0.00	650,000.00	0.0
1001-9099-999.2049	TRANSFER TO BUILDING FUND	150,000.00	0.00	0.00	150,000.00	0.0
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	0.00	0.00	155,000.00	0.0
1001-9099-999.4146	TRANSFER TO AMY ST. PAVING CAP PROJECT	0.00	0.00	0.00	0.00	0.0
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.0
Total Dept 9099-TRANSFERS OUT		4,135,000.00	0.00	0.00	4,135,000.00	0.0
TOTAL Expenditures		8,062,929.06	148,744.93	148,744.93	7,914,184.13	1.8
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
TOTAL EXPENDITURES		8,062,929.06	148,744.93	148,744.93	7,914,184.13	1.8
NET OF REVENUES & EXPENDITURES		(2,300.00)	281,110.90	281,110.90	(283,410.90)	.2,222.2

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase from Unappropriated Surplus. OCDETF Point Blank Grant is a new grant since the approval of the budget. Move money from Unappropriated Surplus.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from Unappropriated Surplus.

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Controller's Office
Category: Amendment
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1806)

DOC ID: 1806

Budget Amendment 7-10 To approve and authorize the following budget amendment: To increase 2002-4051-802.7586 Major Street Center Road (Court to Davision) by $1,424.33 To increase 2002-4051-802.7588 Major Street Atherton Road (Dort to Center) by $298.54 To increase 2002-4051-802.7590 Major Street Center Road (Atherton to Lippincott) by $3,272.45 To decrease 2002-4051-802.7589 Major Street Bristol Road Bridge by $4,995.32

HISTORY:

08/25/15 Finance Committee RECOMMENDED

ATTACHMENTS:

- City Council Action items July 2015 Budget Amendments (XLSX)
- Major 07312015 (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase grant revenue and grant expenditure. OCDETF Point Blank Grant is a new grant since the approval of the budget. Increase grant revenue and grant expenditure.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from Unappropriated Surplus.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	280.00	280.00	4,720.00	5.6
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,094,513.64	141,211.11	141,211.11	1,953,302.53	6.7
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	0.00	0.00	0.00	0.00	0.0
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	63,051.13	63,051.13	15,448.87	80.3
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	70,000.00	0.00	0.00	70,000.00	0.0
2002-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.0
2002-0000-649.0000	MATERIAL SALES	2,800.00	0.00	0.00	2,800.00	0.0
2002-0000-666.0000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.0
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.0
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	0.00	0.00	1,000.00	0.0
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,030,000.00	0.00	0.00	2,030,000.00	0.0
2002-0000-694.0000	MISCELLANEOUS	25,000.00	0.00	0.00	25,000.00	0.0
2002-0000-697.0000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.0
2002-0000-699.0000	CONTINGENCY/DEFICIT	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		4,306,913.64	204,542.24	204,542.24	4,102,371.40	4.7
TOTAL Revenues		4,306,913.64	204,542.24	204,542.24	4,102,371.40	4.7
Expenditures						
Dept 0000						
2002-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.0
Dept 4051-CONSTRUCTION						
2002-4051-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7537	DAVISON (BELSAY-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7545	GENESEE RD @ E COURT ST INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7549	TERM STREET BRIDGE REPLACEMENT	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7550	LAPEER RD (BELSAY-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7551	BELSAY(DAV/POTTER)(LAPEER/ATH)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7555	COURT STREET (GENESEE/BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7556	BELSAY ROAD (ATHERTON/MAPLE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7557	ATHERTON (CENTER-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7559	LAPEER/VASSAR INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7560	ATHERTON (BELSAY-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7564	LAPEER/BELSAY INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7565	ATHERTON (GENESEE-BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7571	2007 SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7573	CENTER RD (LAPEER/COURT)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7578	ATHERTON (GENESEE-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7579	2008/2009 SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7580	DAVISON ROAD (GENESEE-BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7581	ATHERTON ROAD BRIDGE REHABILITATION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7582	MAPLE RD BRIDGE OVR THREAD CRK RECONSTRU	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7583	BRISTOL RD (CENTER TO BELSAY) 2011	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7584	DAVISON RD (CENTER-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7585	CHIP SEAL CASTO ST. 2012	0.00	0.00	0.00	0.00	0.00
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR 2013_2014)	325,000.00	624.12	624.12	324[illegible]	[illegible]
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	[illegible]	[illegible]

Attachment: Major 07312015 (1806 : Budget Amendment 7-10)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4051-802.7589	BRISTOL RD BRIDGE 2013_2014	65,000.00	27.03	27.03	64,972.97	0.0
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.0
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	8,361.26	8,361.26	991,638.74	0.8
2002-4051-802.7592	POTTER ROAD (2015-2016)	700,000.00	0.00	0.00	700,000.00	0.0
2002-4051-803.0000	MONTHLY PREFERRED PROVIDER BEN	0.00	0.00	0.00	0.00	0.0
2002-4051-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.0
Total Dept 4051-CONSTRUCTION		2,090,000.00	14,007.73	14,007.73	2,075,992.27	0.6
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	1,218.18	1,218.18	35,781.82	3.2
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	12,608.57	12,608.57	133,591.43	8.6
2002-4063-719.0000	FRINGE BENEFITS	188,500.00	11,019.36	11,019.36	177,480.64	5.8
2002-4063-757.0000	MATERIAL & GRAVEL	50,000.00	238.50	238.50	49,761.50	0.4
2002-4063-818.0000	CONTRACTUAL SERVICE	80,000.00	139.20	139.20	79,860.80	0.1
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	84.61	84.61	179,915.39	0.0
Total Dept 4063-SURFACE MAINTENANCE		681,700.00	25,308.42	25,308.42	656,391.58	3.7
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	12.01	12.01	1,587.99	0.7
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	124.20	124.20	2,875.80	4.1
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	107.72	107.72	5,092.28	2.0
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	0.00	0.00	20,000.00	0.0
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	0.83	0.83	3,199.17	0.0
Total Dept 4068-TREES & SHRUBS		33,000.00	244.76	244.76	32,755.24	0.7
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	804.52	804.52	3,195.48	20.1
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	6,016.93	6,016.93	19,583.07	23.5
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	5,235.89	5,235.89	24,864.11	17.3
2002-4069-757.0000	MATERIAL	4,000.00	50.85	50.85	3,949.15	1.2
2002-4069-818.0000	CONTRACTUAL SERVICE	50,000.00	0.00	0.00	50,000.00	0.0
2002-4069-943.0000	EQUIPMENT RENTAL	15,000.00	40.38	40.38	14,959.62	0.2
Total Dept 4069-DRAINAGE		128,700.00	12,148.57	12,148.57	116,551.43	9.4
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	149.39	149.39	1,850.61	7.4
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	1,546.16	1,546.16	5,953.84	20.6
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	1,340.53	1,340.53	6,459.47	17.1
2002-4074-757.0000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.0
2002-4074-757.2030	SIGNAGE FOR CDBG PROJECTS	0.00	0.00	0.00	0.00	0.0
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	0.00	0.00	3,000.00	0.0
2002-4074-818.0000	CONTRACTUAL SERVICE	75,000.00	0.00	0.00	75,000.00	0.0
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	10.38	10.38	3,789.62	0.2
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	20,000.00	18,247.84	18,247.84	1,752.16	91.2
Total Dept 4074-TRAFFIC SIGNS		120,600.00	21,294.30	21,294.30	99,305.70	17.66

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	0.00	0.00	150,000.00	0.0
Total Dept 4077-PAVEMENT MARK		150,000.00	0.00	0.00	150,000.00	0.0
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	0.00	0.00	5,200.00	0.0
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	0.00	0.00	63,900.00	0.0
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	0.00	0.00	42,800.00	0.0
2002-4078-757.0000	MATERIAL-SALT	110,000.00	0.00	0.00	110,000.00	0.0
2002-4078-818.0000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.0
2002-4078-943.0000	EQUIPMENT RENTAL	120,000.00	0.00	0.00	120,000.00	0.0
2002-4078-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.0
Total Dept 4078-WINTER MAINTENANCE		341,900.00	0.00	0.00	341,900.00	0.0
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	294.79	294.79	2,205.21	11.7
2002-4081-706.0000	SALARIES PERMANENT	8,200.00	3,051.16	3,051.16	5,148.84	37.2
2002-4081-719.0000	FRINGE BENEFITS	8,500.00	2,646.82	2,646.82	5,853.18	31.1
2002-4081-943.0000	EQUIPMENT RENTAL	10,000.00	20.48	20.48	9,979.52	0.2
Total Dept 4081-ROADSIDE CLEANUP		29,200.00	6,013.25	6,013.25	23,186.75	20.5
Dept 4082-ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	5,000.00	499.60	499.60	4,500.40	9.9
2002-4082-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
2002-4082-706.0000	SALARIES PERMANENT	42,000.00	5,171.18	5,171.18	36,828.82	12.3
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.9
2002-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
2002-4082-728.0000	INFORMATION TECH. SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.0
2002-4082-757.0000	SUPPLIES	4,000.00	3.06	3.06	3,996.94	0.0
2002-4082-808.0000	AUDIT	3,700.00	0.00	0.00	3,700.00	0.0
2002-4082-818.0000	CONTRACTUAL SERVICE	13,700.00	0.00	0.00	13,700.00	0.0
2002-4082-826.0000	LEGAL	2,000.00	0.00	0.00	2,000.00	0.0
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	0.00	0.00	1,000.00	0.0
2002-4082-864.0000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.0
2002-4082-943.0000	EQUIPMENT RENTAL	0.00	(156.68)	(156.68)	156.68	100.0
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	47,400.00	0.00	0.00	47,400.00	0.0
Total Dept 4082-ADMINISTRATION		124,800.00	10,415.28	10,415.28	114,384.72	8.3
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	28,242.22	28,242.22	390,660.51	6.7
2002-4085-969.7110	TRANSFER TO DEBT FUND	0.00	0.00	0.00	0.00	0.0
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	28,242.22	28,242.22	390,660.51	6.7
Dept 4090-CONTINGENCY						
2002-4090-957.0000	CONTINGENCY/SURPLUS	188,110.91	0.00	0.00	188[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
Total Dept 4090-CONTINGENCY		188,110.91	0.00	0.00	188,110.91	0.0
TOTAL Expenditures		4,306,913.64	117,674.53	117,674.53	4,189,239.11	2.7
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		4,306,913.64	204,542.24	204,542.24	4,102,371.40	4.7
TOTAL EXPENDITURES		4,306,913.64	117,674.53	117,674.53	4,189,239.11	2.7
NET OF REVENUES & EXPENDITURES		0.00	86,867.71	86,867.71	(86,867.71)	100.0

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Controller's Office
Category: Amendment
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1807)

DOC ID: 1807

Budget Amendment 11 & 12 To Approve and Authorize the following budget amendment: Increase 2002-4082-719.0000 Major Street Administration Fringe Benefits by $20,000 Decrease 2002-4063-719.0000 Major Street Surface Maintenance Fringe Benefits by $20,000

HISTORY:

08/25/15 **Finance Committee** **RECOMMENDED**

ATTACHMENTS:

- City Council Action items July 2015 Budget Amendments (XLSX)
- Major 07312015 (PDF)

RESULT:	**CARRIED [5 TO 1]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	O'Keefe, Heffner, Ellenburg, Smith, Hatfield
NAYS:	Duane Haskins
EXCUSED:	Tom Martinbianco

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase grant revenue and grant expenditure. OCDETF Point Blank Grant is a new grant since the approval of the budget. Increase grant revenue and grant expenditure.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from Unappropriated Surplus.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	280.00	280.00	4,720.00	5.6
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,094,513.64	141,211.11	141,211.11	1,953,302.53	6.7
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	0.00	0.00	0.00	0.00	0.0
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	63,051.13	63,051.13	15,448.87	80.3
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	70,000.00	0.00	0.00	70,000.00	0.0
2002-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.0
2002-0000-649.0000	MATERIAL SALES	2,800.00	0.00	0.00	2,800.00	0.0
2002-0000-666.0000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.0
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.0
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	0.00	0.00	1,000.00	0.0
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,030,000.00	0.00	0.00	2,030,000.00	0.0
2002-0000-694.0000	MISCELLANEOUS	25,000.00	0.00	0.00	25,000.00	0.0
2002-0000-697.0000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.0
2002-0000-699.0000	CONTINGENCY/DEFICIT	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		4,306,913.64	204,542.24	204,542.24	4,102,371.40	4.7
TOTAL Revenues		4,306,913.64	204,542.24	204,542.24	4,102,371.40	4.7
Expenditures						
Dept 0000						
2002-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.0
Dept 4051-CONSTRUCTION						
2002-4051-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7537	DAVISON (BELSAY-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7545	GENESEE RD @ E COURT ST INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7549	TERM STREET BRIDGE REPLACEMENT	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7550	LAPEER RD (BELSAY-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7551	BELSAY(DAV/POTTER)(LAPEER/ATH)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7555	COURT STREET (GENESEE/BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7556	BELSAY ROAD (ATHERTON/MAPLE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7557	ATHERTON (CENTER-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7559	LAPEER/VASSAR INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7560	ATHERTON (BELSAY-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7564	LAPEER/BELSAY INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7565	ATHERTON (GENESEE-BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7571	2007 SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7573	CENTER RD (LAPEER/COURT)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7578	ATHERTON (GENESEE-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7579	2008/2009 SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7580	DAVISON ROAD (GENESEE-BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7581	ATHERTON ROAD BRIDGE REHABILITATION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7582	MAPLE RD BRIDGE OVR THREAD CRK RECONSTRU	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7583	BRISTOL RD (CENTER TO BELSAY) 2011	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7584	DAVISON RD (CENTER-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7585	CHIP SEAL CASTO ST. 2012	0.00	0.00	0.00	0.00	0.00
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR 2013_2014)	325,000.00	624.12	624.12	324[illegible]	[illegible]
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	[illegible]	[illegible]

Attachment: Major 07312015 (1807 : Budget Amendment 11 & 12)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4051-802.7589	BRISTOL RD BRIDGE 2013_2014	65,000.00	27.03	27.03	64,972.97	0.0
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.0
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	8,361.26	8,361.26	991,638.74	0.8
2002-4051-802.7592	POTTER ROAD (2015-2016)	700,000.00	0.00	0.00	700,000.00	0.0
2002-4051-803.0000	MONTHLY PREFERRED PROVIDER BEN	0.00	0.00	0.00	0.00	0.0
2002-4051-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.0
Total Dept 4051-CONSTRUCTION		2,090,000.00	14,007.73	14,007.73	2,075,992.27	0.6
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	1,218.18	1,218.18	35,781.82	3.2
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	12,608.57	12,608.57	133,591.43	8.6
2002-4063-719.0000	FRINGE BENEFITS	188,500.00	11,019.36	11,019.36	177,480.64	5.8
2002-4063-757.0000	MATERIAL & GRAVEL	50,000.00	238.50	238.50	49,761.50	0.4
2002-4063-818.0000	CONTRACTUAL SERVICE	80,000.00	139.20	139.20	79,860.80	0.1
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	84.61	84.61	179,915.39	0.0
Total Dept 4063-SURFACE MAINTENANCE		681,700.00	25,308.42	25,308.42	656,391.58	3.7
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	12.01	12.01	1,587.99	0.7
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	124.20	124.20	2,875.80	4.1
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	107.72	107.72	5,092.28	2.0
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	0.00	0.00	20,000.00	0.0
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	0.83	0.83	3,199.17	0.0
Total Dept 4068-TREES & SHRUBS		33,000.00	244.76	244.76	32,755.24	0.7
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	804.52	804.52	3,195.48	20.1
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	6,016.93	6,016.93	19,583.07	23.5
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	5,235.89	5,235.89	24,864.11	17.3
2002-4069-757.0000	MATERIAL	4,000.00	50.85	50.85	3,949.15	1.2
2002-4069-818.0000	CONTRACTUAL SERVICE	50,000.00	0.00	0.00	50,000.00	0.0
2002-4069-943.0000	EQUIPMENT RENTAL	15,000.00	40.38	40.38	14,959.62	0.2
Total Dept 4069-DRAINAGE		128,700.00	12,148.57	12,148.57	116,551.43	9.4
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	149.39	149.39	1,850.61	7.4
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	1,546.16	1,546.16	5,953.84	20.6
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	1,340.53	1,340.53	6,459.47	17.1
2002-4074-757.0000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.0
2002-4074-757.2030	SIGNAGE FOR CDBG PROJECTS	0.00	0.00	0.00	0.00	0.0
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	0.00	0.00	3,000.00	0.0
2002-4074-818.0000	CONTRACTUAL SERVICE	75,000.00	0.00	0.00	75,000.00	0.0
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	10.38	10.38	3,789.62	0.2
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	20,000.00	18,247.84	18,247.84	1,752.16	91.2
Total Dept 4074-TRAFFIC SIGNS		120,600.00	21,294.30	21,294.30	99,305.70	17.66

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	0.00	0.00	150,000.00	0.0
Total Dept 4077-PAVEMENT MARK		150,000.00	0.00	0.00	150,000.00	0.0
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	0.00	0.00	5,200.00	0.0
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	0.00	0.00	63,900.00	0.0
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	0.00	0.00	42,800.00	0.0
2002-4078-757.0000	MATERIAL-SALT	110,000.00	0.00	0.00	110,000.00	0.0
2002-4078-818.0000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.0
2002-4078-943.0000	EQUIPMENT RENTAL	120,000.00	0.00	0.00	120,000.00	0.0
2002-4078-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.0
Total Dept 4078-WINTER MAINTENANCE		341,900.00	0.00	0.00	341,900.00	0.0
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	294.79	294.79	2,205.21	11.7
2002-4081-706.0000	SALARIES PERMANENT	8,200.00	3,051.16	3,051.16	5,148.84	37.2
2002-4081-719.0000	FRINGE BENEFITS	8,500.00	2,646.82	2,646.82	5,853.18	31.1
2002-4081-943.0000	EQUIPMENT RENTAL	10,000.00	20.48	20.48	9,979.52	0.2
Total Dept 4081-ROADSIDE CLEANUP		29,200.00	6,013.25	6,013.25	23,186.75	20.5
Dept 4082-ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	5,000.00	499.60	499.60	4,500.40	9.9
2002-4082-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
2002-4082-706.0000	SALARIES PERMANENT	42,000.00	5,171.18	5,171.18	36,828.82	12.3
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.9
2002-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
2002-4082-728.0000	INFORMATION TECH. SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.0
2002-4082-757.0000	SUPPLIES	4,000.00	3.06	3.06	3,996.94	0.0
2002-4082-808.0000	AUDIT	3,700.00	0.00	0.00	3,700.00	0.0
2002-4082-818.0000	CONTRACTUAL SERVICE	13,700.00	0.00	0.00	13,700.00	0.0
2002-4082-826.0000	LEGAL	2,000.00	0.00	0.00	2,000.00	0.0
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	0.00	0.00	1,000.00	0.0
2002-4082-864.0000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.0
2002-4082-943.0000	EQUIPMENT RENTAL	0.00	(156.68)	(156.68)	156.68	100.0
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	47,400.00	0.00	0.00	47,400.00	0.0
Total Dept 4082-ADMINISTRATION		124,800.00	10,415.28	10,415.28	114,384.72	8.3
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	28,242.22	28,242.22	390,660.51	6.7
2002-4085-969.7110	TRANSFER TO DEBT FUND	0.00	0.00	0.00	0.00	0.0
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	28,242.22	28,242.22	390,660.51	6.7
Dept 4090-CONTINGENCY						
2002-4090-957.0000	CONTINGENCY/SURPLUS	188,110.91	0.00	0.00	188[illegible]	[illegible]

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Expenditures						
Total Dept 4090-CONTINGENCY		188,110.91	0.00	0.00	188,110.91	0.0
TOTAL Expenditures		4,306,913.64	117,674.53	117,674.53	4,189,239.11	2.7
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		4,306,913.64	204,542.24	204,542.24	4,102,371.40	4.7
TOTAL EXPENDITURES		4,306,913.64	117,674.53	117,674.53	4,189,239.11	2.7
NET OF REVENUES & EXPENDITURES		0.00	86,867.71	86,867.71	(86,867.71)	100.0

Attachment: Major 07312015 (1807 : Budget Amendment 11 & 12)

Budget Amendment 13 & 14 To Approve and Authorize the following budget amendment: To increase 2003-4082-719.0000 Local Street Administration Fringe Benefits by $20,000 To decrease 2003-4063-719.0000 Local Street Surface Maintenance Fringe Benefits by $20,000

HISTORY:

08/25/15 **Finance Committee** **RECOMMENDED**

ATTACHMENTS:

- City Council Action items July 2015 Budget Amendments (XLSX)
- Local 07312015 (PDF)

RESULT:	**CARRIED [5 TO 1]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	O'Keefe, Heffner, Ellenburg, Smith, Hatfield
NAYS:	Duane Haskins
EXCUSED:	Tom Martinbianco

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase grant revenue and grant expenditure. OCDETF Point Blank Grant is a new grant since the approval of the budget. Increase grant revenue and grant expenditure.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from Unappropriated Surplus.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	40.00	40.00	360.00	10.0
2003-0000-574.0000	GAS & WEIGHT TAX	570,489.33	41,432.89	41,432.89	529,056.44	7.2
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	35,000.00	35,466.26	35,466.26	(466.26)	101.3
2003-0000-666.0000	INTEREST INCOME	800.00	0.00	0.00	800.00	0.0
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.0
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	418,902.73	28,242.22	28,242.22	390,660.51	6.7
2003-0000-678.0000	REIMBURSEMENT INCOME	800.00	0.00	0.00	800.00	0.0
2003-0000-691.0000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.0
2003-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0
2003-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.0
2003-0000-691.3134	TRANSFER IN FROM TRAIL RIDGE PAVING	0.00	0.00	0.00	0.00	0.0
2003-0000-694.0000	MISCELLANEOUS REVENUE	0.00	115.00	115.00	(115.00)	100.0
2003-0000-699.0000	CONTINGENCY	100,807.94	0.00	0.00	100,807.94	0.0
Total Dept 0000		1,252,700.00	105,296.37	105,296.37	1,147,403.63	8.4
TOTAL Revenues		1,252,700.00	105,296.37	105,296.37	1,147,403.63	8.4
Expenditures						
Dept 0000						
2003-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.0
Dept 4051-CONSTRUCTION						
2003-4051-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
2003-4051-802.0000	LOCAL STS-COMMUNITY DEV PROJEC	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7561	2005 CULVERT REPLACEMENT	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7563	2006 LOC ST RESURFACING DIV B	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7564	2007 LOC ST RESURFACING DIV A	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7565	2006/07 HAWKSHIRE PAVING DIV D	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7566	2006/07 MAPLEWOOD MDWS DIV E	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7567	P-04-02 CONST. MATCH DIV F	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7568	06/07 OAKVIEW MEADOWS DIV G	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7569	06/07 THE ORCHARDS DIV H	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7570	WHISPER RIDGE PAVING	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7572	2007 SPRING GARDENS PAVING	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7574	2007 FALL PAVING PROJECT	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7575	WINDING CREEK CONDOS	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7576	PINECREEK #2 PAVING	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7577	CITYWIDE GRAVEL PAVING PROJECT	0.00	0.00	0.00	0.00	0.0
2003-4051-802.7585	CHIP SEAL CASTO ST. 2012	0.00	0.00	0.00	0.00	0.0
Total Dept 4051-CONSTRUCTION		0.00	0.00	0.00	0.00	0.0
Dept 4063-SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	45,000.00	998.90	998.90	44,001.10	2.2
2003-4063-706.0000	SALARIES PERMANENT	113,900.00	7,859.16	7,859.16	106,040.84	6.9
2003-4063-719.0000	FRINGE BENEFITS	167,400.00	7,112.08	7,112.08	160,287.92	4.25
2003-4063-750.0000	CHLORIDE	30,000.00	0.00	0.00	30,000.00	0.00
2003-4063-751.0000	COLD PATCH	15,000.00	207.00	207.00	14	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4063-752.0000	GRAVEL	15,000.00	0.00	0.00	15,000.00	0.0
2003-4063-818.0000	CONTRACTUAL SERVICE	50,000.00	208.80	208.80	49,791.20	0.4
2003-4063-818.7151	MEADOWCROFT ESTATES	0.00	0.00	0.00	0.00	0.0
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	98.03	98.03	59,901.97	0.1
Total Dept 4063-SURFACE MAINTENANCE		496,300.00	16,483.97	16,483.97	479,816.03	3.3
Dept 4068-TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	5,100.00	123.69	123.69	4,976.31	2.4
2003-4068-706.0000	SALARIES PERMANENT	13,900.00	973.22	973.22	12,926.78	7.0
2003-4068-719.0000	FRINGE BENEFITS	14,100.00	865.79	865.79	13,234.21	6.1
2003-4068-757.0000	OPERATING MATERIAL	500.00	0.00	0.00	500.00	0.0
2003-4068-818.0000	CONTRACTUAL SERVICE	8,000.00	0.00	0.00	8,000.00	0.0
2003-4068-943.0000	EQUIPMENT RENTAL	13,000.00	12.14	12.14	12,987.86	0.0
Total Dept 4068-TREES & SHRUBS		54,600.00	1,974.84	1,974.84	52,625.16	3.6
Dept 4069-DRAINAGE						
2003-4069-705.0000	SUPERVISION SALARIES	15,100.00	404.96	404.96	14,695.04	2.6
2003-4069-706.0000	SALARIES PERMANENT	50,100.00	3,186.06	3,186.06	46,913.94	6.3
2003-4069-719.0000	FRINGE BENEFITS	88,600.00	2,833.92	2,833.92	85,766.08	3.2
2003-4069-757.0000	MATERIAL	7,000.00	0.00	0.00	7,000.00	0.0
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	0.00	0.00	45,000.00	0.0
2003-4069-943.0000	EQUIPMENT RENTAL	55,000.00	39.74	39.74	54,960.26	0.0
Total Dept 4069-DRAINAGE		260,800.00	6,464.68	6,464.68	254,335.32	2.4
Dept 4074-TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	3,400.00	188.47	188.47	3,211.53	5.5
2003-4074-706.0000	SALARIES PERMANENT	6,000.00	1,482.84	1,482.84	4,517.16	24.7
2003-4074-719.0000	FRINGE BENEFITS	14,000.00	1,318.50	1,318.50	12,681.50	9.4
2003-4074-757.0000	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.0
2003-4074-757.2030	SIGNAGE & GRAVEL FOR CDBG PROJECTS	0.00	0.00	0.00	0.00	0.0
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	0.00	0.00	5,000.00	0.0
2003-4074-943.0000	EQUIPMENT RENTAL	3,000.00	18.49	18.49	2,981.51	0.6
Total Dept 4074-TRAFFIC SIGNS		33,400.00	3,008.30	3,008.30	30,391.70	9.0
Dept 4078-WINTER MAINTENANCE						
2003-4078-705.0000	SUPERVISION SALARIES	5,400.00	0.00	0.00	5,400.00	0.0
2003-4078-706.0000	SALARIES PERMANENT	32,000.00	0.00	0.00	32,000.00	0.0
2003-4078-719.0000	FRINGE BENEFITS	45,000.00	0.00	0.00	45,000.00	0.0
2003-4078-757.0000	MATERIAL-SALT	25,000.00	0.00	0.00	25,000.00	0.0
2003-4078-818.0000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.0
2003-4078-943.0000	EQUIPMENT RENTAL	70,000.00	0.00	0.00	70,000.00	0.0
2003-4078-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.0
Total Dept 4078-WINTER MAINTENANCE		177,900.00	0.00	0.00	177,900.00	0.0
Dept 4081-ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	2,600.00	148.98	148.98	2	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2003 - LOCAL STREETS						
Expenditures						
2003-4081-706.0000	SALARIES PERMANENT	4,100.00	1,172.08	1,172.08	2,927.92	28.5
2003-4081-719.0000	FRINGE BENEFITS	3,200.00	1,042.79	1,042.79	2,157.21	32.5
2003-4081-818.0000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.0
2003-4081-943.0000	EQUIPMENT RENTAL	2,800.00	14.62	14.62	2,785.38	0.5
Total Dept 4081-ROADSIDE CLEANUP		12,700.00	2,378.47	2,378.47	10,321.53	18.7
Dept 4082-ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	11,100.00	890.36	890.36	10,209.64	8.0
2003-4082-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
2003-4082-706.0000	SALARIES PERMANENT	18,700.00	7,005.27	7,005.27	11,694.73	37.4
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.0
2003-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
2003-4082-728.0000	INFORMATION TECH. SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.0
2003-4082-757.0000	SUPPLIES	10,000.00	4.59	4.59	9,995.41	0.0
2003-4082-808.0000	AUDIT	1,300.00	0.00	0.00	1,300.00	0.0
2003-4082-818.0000	CONTRACTUAL SERVICE	11,700.00	0.00	0.00	11,700.00	0.0
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.0
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	0.00	0.00	500.00	0.0
2003-4082-864.0000	TRAINING	1,000.00	0.00	0.00	1,000.00	0.0
2003-4082-943.0000	EQUIPMENT RENTAL	0.00	(183.02)	(183.02)	183.02	100.0
Total Dept 4082-ADMINISTRATION		57,000.00	14,623.11	14,623.11	42,376.89	25.6
Dept 4090-CONTINGENCY						
2003-4090-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.0
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	160,000.00	0.00	0.00	160,000.00	0.0
2003-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	0.00	0.00	0.00	0.00	0.0
Total Dept 4090-CONTINGENCY		160,000.00	0.00	0.00	160,000.00	0.0
Dept 9099-TRANSFERS OUT						
2003-9099-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.0
Total Dept 9099-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.0
TOTAL Expenditures		1,252,700.00	44,933.37	44,933.37	1,207,766.63	3.5
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		1,252,700.00	105,296.37	105,296.37	1,147,403.63	8.4
TOTAL EXPENDITURES		1,252,700.00	44,933.37	44,933.37	1,207,766.63	3.5
NET OF REVENUES & EXPENDITURES		0.00	60,363.00	60,363.00	(60,363.00)	100.0

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Controller's Office
Category: Amendment
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1808)

DOC ID: 1808

Budget Amendment 15-18 To Approve and Authorize the following budget amendment: Increase 2007-2007-811.7798 Police Hemp Grant Expense (FANG) by $739.04 Increase 2007-2007-811-7815 Police OCDETF Point Blank Grant Expense by $2,175.17 Increase 2007-0000-629.7815 Police OCDETF Revenue by $2,175.17 Increase 2007-0000-629.7798 Police Hemp Grant Revenue by $739.04

HISTORY:

08/25/15 Finance Committee RECOMMENDED

ATTACHMENTS:

- City Council Action items July 2015 Budget Amendments (XLSX)
- PD 07312015 (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Steven Heffner, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase grant revenue and grant expenditure. OCDETF Point Blank Grant is a new grant since the approval of the budget. Increase grant revenue and grant expenditure.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from Unappropriated Surplus.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2007 - POLICE FUND						
Revenues						
Dept 0000						
2007-0000-403.0000	CURRENT TAXES	4,359,300.00	92,648.99	92,648.99	4,266,651.01	2.1
2007-0000-404.0000	TAX CHARGEBACKS	(54,500.00)	0.00	0.00	(54,500.00)	0.0
2007-0000-407.0000	DELINQUENT TAXES	95,000.00	0.00	0.00	95,000.00	0.0
2007-0000-501.0000	FEDERAL DONATIONS	0.00	0.00	0.00	0.00	0.0
2007-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7771	COURTLAND CENTER CHARGES	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7773	F.A.N.G. CHARGES	175,000.00	0.00	0.00	175,000.00	0.0
2007-0000-629.7774	CMH GRANT REVENUES	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7775	D.D.A. LABOR CHARGES	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7776	SCHOOL RESOURCE PROGRAM REVENUE	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7777	GAIN UNIT OFFICER REVENUE	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	0.00	0.00	15,000.00	0.0
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.0
2007-0000-629.7798	HEMP GRANT REVENUE (FANG)	200.00	0.00	0.00	200.00	0.0
2007-0000-629.7800	F.A.C.T. GRANT REVENUE	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7802	BRYNE JAG GRANT	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7803	PT-08-38 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7804	PROJECT SAFE NEIGHBORHOODS (FANG)	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7806	PT-09-25 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7807	OCDETF GRANT (FANG) DOJ GLMIE0454	7,500.00	0.00	0.00	7,500.00	0.0
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	1,936.24	1,936.24	14,063.76	12.1
2007-0000-629.7809	WEED & SEED GRANT (FANG)	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7810	SOUTH SIDE GRANT (FANG)	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7811	ATF TASK FORCE REVENUE (FANG)	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7812	GENESEE CTY POSSE	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7813	COPS GRANT REVENUE	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7814	BYRNE GRANT - METH (FANG) FED $	0.00	0.00	0.00	0.00	0.0
2007-0000-629.7815	OCDETF POINT BLANK GRANT	0.00	0.00	0.00	0.00	0.0
2007-0000-660.0000	DISTRICT COURT FEES	75,000.00	0.00	0.00	75,000.00	0.0
2007-0000-661.0000	POLICE FEES	20,000.00	2,300.00	2,300.00	17,700.00	11.5
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,200.00	250.00	250.00	1,950.00	11.3
2007-0000-666.0000	INTEREST INCOME	200.00	0.00	0.00	200.00	0.0
2007-0000-671.0000	DONATIONS	1,000.00	0.00	0.00	1,000.00	0.0
2007-0000-673.0000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.0
2007-0000-675.0000	REFUNDS & REBATES	18,500.00	0.00	0.00	18,500.00	0.0
2007-0000-678.0000	REIMBURSEMENT INCOME	20,000.00	2,082.72	2,082.72	17,917.28	10.4
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	650,000.00	0.00	0.00	650,000.00	0.0
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	0.00	0.00	5,000.00	0.0
2007-0000-694.0000	OTHER REVENUES	10,000.00	1,624.60	1,624.60	8,375.40	16.2
2007-0000-699.0000	CONTINGENCY	525,800.00	0.00	0.00	525,800.00	0.0
Total Dept 0000		5,943,200.00	100,842.55	100,842.55	5,842,357.45	1.7
TOTAL Revenues		5,943,200.00	100,842.55	100,842.55	5,842,357.45	1.7
Expenditures						
Dept 0000						
2007-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
2007-0000-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.00

Dept 2007-POLICE FUND EXPENSES

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	8,096.49	8,096.49	62,103.51	11.5
2007-2007-704.0000	LIEUTENANTS SALARIES	154,000.00	16,795.03	16,795.03	137,204.97	10.9
2007-2007-705.0000	SERGEANTS SALARIES	303,800.00	30,581.70	30,581.70	273,218.30	10.0
2007-2007-706.0000	SALARIES PERMANENT	1,870,300.00	192,955.72	192,955.72	1,677,344.28	10.3
2007-2007-719.0000	FRINGE BENEFITS	2,400,000.00	108,690.55	108,690.55	2,291,309.45	4.5
2007-2007-719.2007	FRINGE BENEFITS - OT B2B	20,000.00	0.00	0.00	20,000.00	0.0
2007-2007-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	211.49	211.49	5,788.51	3.5
2007-2007-728.0000	INFORMATION TECH. SUPPLIES	58,900.00	0.00	0.00	58,900.00	0.0
2007-2007-728.0001	IT CONNECTIVITY CHARGES	0.00	0.00	0.00	0.00	0.0
2007-2007-731.0000	POSTAGE	1,000.00	7.55	7.55	992.45	0.7
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	132.41	132.41	19,867.59	0.6
2007-2007-744.0000	UNIFORMS	15,000.00	0.00	0.00	15,000.00	0.0
2007-2007-757.0000	OPERATING SUPPLIES	12,000.00	34.68	34.68	11,965.32	0.2
2007-2007-808.0000	AUDIT	3,200.00	0.00	0.00	3,200.00	0.0
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	284,000.00	27,640.60	27,640.60	256,359.40	9.7
2007-2007-811.7774	CMH GRANT - OWI	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7776	SCHOOL RESOURCE PROGRAM CHARGES	300.00	0.00	0.00	300.00	0.0
2007-2007-811.7777	POLICE GAIN UNIT OFFICER	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	1,039.09	1,039.09	13,960.91	6.9
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	2,000.00	0.0
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.9
2007-2007-811.7800	F.A.C.T. GRANT EXPENSE	600.00	0.00	0.00	600.00	0.0
2007-2007-811.7802	BRYNE JAG GRANT-RECORDS IMPROVEMENT	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7803	PT-08-38 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7804	PROJECT SAFE NEIGHBORHOODS (FANG)	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7805	PT-08-38 OHSP ENFORCEMENT EQUIPMENT GRNT	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7806	PT-09-25 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7807	PT-09-25 OHSP OPERATING/EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	1,302.50	1,302.50	14,697.50	8.1
2007-2007-811.7809	WEED & SEED GRANT (FANG)	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7810	SOUTH SIDE GRANT (FANG)	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7811	ATF TASK FORCE EXPENSE (FANG)	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7812	GENESEE CTY POSSE	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7813	OCDETF EXPENDITURES	7,500.00	89.90	89.90	7,410.10	1.2
2007-2007-811.7814	METH GRANT EXPENDITURES	0.00	0.00	0.00	0.00	0.0
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.0
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	4,105.60	4,105.60	70,894.40	5.4
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,500.00	0.00	0.00	26,500.00	0.0
2007-2007-826.0000	LEGAL	100,000.00	3,474.75	3,474.75	96,525.25	3.4
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	400.00	400.00	1,100.00	26.6
2007-2007-863.0000	AUTO REPAIR	60,000.00	0.00	0.00	60,000.00	0.0
2007-2007-864.0000	TRAINING (PD ADMINISTRATORS)	3,000.00	0.00	0.00	3,000.00	0.0
2007-2007-867.0000	GAS & OIL	100,000.00	0.00	0.00	100,000.00	0.0
2007-2007-868.0000	AUTO WASH	3,500.00	0.00	0.00	3,500.00	0.0
2007-2007-910.0000	INSURANCE	75,000.00	0.00	0.00	75,000.00	0.0
2007-2007-920.0000	UTILITIES & BLDG. REPAIR	90,000.00	522.00	522.00	89,478.00	0.5
2007-2007-921.0000	SEWER PAYMENTS	2,500.00	0.00	0.00	2,500.00	0.0
2007-2007-934.0000	EQUIPMENT REPAIRS	1,600.00	0.00	0.00	1,600.00	0.0
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	0.00	0.00	6,000.00	0.0
2007-2007-956.0000	MISCELLANEOUS	2,500.00	0.00	0.00	2,500.00	0.0
2007-2007-957.0000	CONTINGENCY (SURPLUS)	0.00	0.00	0.00	0.00	0.0
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	0.00	0.00	15,000.00	0.0
2007-2007-965.0000	SOR ANNUAL FEE- STATE OF MI PORTION	0.00	0.00	0.00	0.00	0.00
2007-2007-984.0000	OFFICE EQUIPMENT	300.00	0.00	0.00	300.00	0.00
2007-2007-985.0000	POLICE VEHICLES	120,000.00	0.00	0.00	120	

Attachment: PD 07312015 (1808 : Budget Amendment 15-18)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.0
Total Dept 2007-POLICE FUND EXPENSES		5,943,200.00	399,994.27	399,994.27	5,543,205.73	6.7
TOTAL Expenditures		5,943,200.00	399,994.27	399,994.27	5,543,205.73	6.7
Fund 2007 - POLICE FUND:						
TOTAL REVENUES		5,943,200.00	100,842.55	100,842.55	5,842,357.45	1.7
TOTAL EXPENDITURES		5,943,200.00	399,994.27	399,994.27	5,543,205.73	6.7
NET OF REVENUES & EXPENDITURES		0.00	(299,151.72)	(299,151.72)	299,151.72	100.0

Attachment: PD 07312015 (1808 : Budget Amendment 15-18)

Budget Amendment 19 & 20 To Approve and Authorize the following budget amendment: Increase by 2049-2061-964.0000 Building Soil Erosion Services $700 Decrease 2049-2061-757.0000 Building Operating Supplies By $700

HISTORY:

08/25/15 Finance Committee RECOMMENDED

ATTACHMENTS:

- Bldg 07312015 (PDF)
- City Council Action items July 2015 Budget Amendments (XLSX)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Steven Hatfield, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2049 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 0000						
2049-0000-450.0000	PERMITS & LICENSE FEES	60,000.00	6,066.50	6,066.50	53,933.50	10.1
2049-0000-624.0000	CONDEMNED HOUSING	39,600.00	0.00	0.00	39,600.00	0.0
2049-0000-625.0000	INSPECTION FEES	15,000.00	1,175.00	1,175.00	13,825.00	7.8
2049-0000-626.0000	ABANDON PROPERTY REGISTRATION FEES	15,000.00	700.00	700.00	14,300.00	4.6
2049-0000-641.0000	WEED CUTTING REVENUE (INVOICED OUT)	25,000.00	6,515.13	6,515.13	18,484.87	26.0
2049-0000-664.0000	SOIL EROSION SERVICES	400.00	0.00	0.00	400.00	0.0
2049-0000-666.0000	INTEREST INCOME	100.00	0.00	0.00	100.00	0.0
2049-0000-675.0000	REFUNDS & REBATES	0.00	0.00	0.00	0.00	0.0
2049-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0
2049-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	150,000.00	0.00	0.00	150,000.00	0.0
2049-0000-694.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.0
2049-0000-699.0000	CONTINGENCY	69,900.00	0.00	0.00	69,900.00	0.0
Total Dept 0000		375,500.00	14,456.63	14,456.63	361,043.37	3.8
TOTAL Revenues		375,500.00	14,456.63	14,456.63	361,043.37	3.8
Expenditures						
Dept 0000						
2049-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.0
Dept 2061-BUILDING						
2049-2061-703.0000	ADMINISTRATIVE SALARIES	32,600.00	1,647.22	1,647.22	30,952.78	5.0
2049-2061-703.2042	ADMINISTRATION SALARIES - 2042	0.00	0.00	0.00	0.00	0.0
2049-2061-705.0000	SUPERVISION SALARY	0.00	0.00	0.00	0.00	0.0
2049-2061-706.0000	SALARIES PERMANENT	79,400.00	10,049.15	10,049.15	69,350.85	12.6
2049-2061-706.1003	CDBG CODE ENFORCEMENT SALARIES	0.00	0.00	0.00	0.00	0.0
2049-2061-706.2014	SALARIES PERMANENT - 2014	0.00	0.00	0.00	0.00	0.0
2049-2061-706.2061	SALARIES PERMANENT - 2061	0.00	0.00	0.00	0.00	0.0
2049-2061-706.2091	SALARIES PERMANENT - 2091	0.00	0.00	0.00	0.00	0.0
2049-2061-706.2103	SALARIES PERMANENT - 2103	0.00	0.00	0.00	0.00	0.0
2049-2061-719.0000	FRINGE BENEFITS	93,500.00	4,143.60	4,143.60	89,356.40	4.4
2049-2061-719.2014	FRINGE BENEFITS - 2014	0.00	0.00	0.00	0.00	0.0
2049-2061-719.2042	FRINGE BENEFITS - 2042	0.00	0.00	0.00	0.00	0.0
2049-2061-719.2061	FRINGE BENEFITS - 2061	0.00	0.00	0.00	0.00	0.0
2049-2061-719.2091	FRINGE BENEFITS - 2091	0.00	0.00	0.00	0.00	0.0
2049-2061-719.2103	FRINGE BENEFITS - 2103	0.00	0.00	0.00	0.00	0.0
2049-2061-727.0000	OFFICE SUPPLIES	1,000.00	18.50	18.50	981.50	1.8
2049-2061-728.0000	INFORMATION TECH. SUPPLIES	9,800.00	0.00	0.00	9,800.00	0.0
2049-2061-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
2049-2061-757.0000	OPERATING SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.0
2049-2061-818.0000	CONTRACTUAL SERVICES	4,200.00	0.00	0.00	4,200.00	0.0
2049-2061-826.0000	LEGAL	2,500.00	0.00	0.00	2,500.00	0.0
2049-2061-828.0000	MEMBERSHIP & DUES	300.00	0.00	0.00	300.00	0.0
2049-2061-864.0000	TRAINING	1,500.00	4.95	4.95	1,495.05	0.3
2049-2061-920.0000	UTILITIES	4,000.00	0.00	0.00	4,000.00	0.0
2049-2061-943.0000	EQUIPMENT RENTAL	10,000.00	0.00	0.00	10,000.00	0.0
2049-2061-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
2049-2061-959.0000	CONDEMNED HOUSING	60,000.00	0.00	0.00	60,000.00	0.00
2049-2061-961.0000	WEED CUTTING EXP. TO BE BILLED OUT	25,000.00	2,337.19	2,337.19	22[illegible]	[illegible]
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01		

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2049 - BUILDING DEPARTMENT FUND						
Expenditures						
2049-2061-966.0000	BLIGHT ELMINATION EXPENDITURE	45,000.00	0.00	0.00	45,000.00	0.0
2049-2061-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.0
Total Dept 2061-BUILDING		375,500.00	18,607.62	18,607.62	356,892.38	4.9
TOTAL Expenditures		375,500.00	18,607.62	18,607.62	356,892.38	4.9
Fund 2049 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		375,500.00	14,456.63	14,456.63	361,043.37	3.8
TOTAL EXPENDITURES		375,500.00	18,607.62	18,607.62	356,892.38	4.9
NET OF REVENUES & EXPENDITURES		0.00	(4,150.99)	(4,150.99)	4,150.99	100.0

Attachment: Bldg 07312015 (1810 : Budget Amendment 19 & 20)

08/22/2015 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
PERIOD ENDING 07/31/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 6090-PARKS & RECREATION						
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.00
Total Dept 6090-PARKS & RECREATION		0.00	32,152.75	32,152.75	(32,152.75)	100.00

REASON : City Council approved bid at 4/6/2015 meeting. P&R Director believed the project would be completed by 06/30/2015 and thus we did not budget for 15-16. Project was not completed by 06/30/2015. Excess funds fell to the fund balance. Increase Grant Revenue 1001-0000-539.0002 by $99,372.75 and 1001-6090-956.6090 by the same amount.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Dept 8005-ZONING						
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.00
Total Dept 8005-ZONING		0.00	22.25	22.25	(22.25)	100.00
TOTAL Expenditures		0.00	32,175.00	32,175.00	(32,175.00)	100.00

REASON: Training was all budgeted to Planning and none to Zoning. This should have been split equally. Move $200 from 1001-8001-864.0000 to this line item.

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	0.00	1,424.33	1,424.33	(1,424.33)	100.00
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	0.00	298.54	298.54	(298.54)	100.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	0.00	3,272.45	3,272.45	(3,272.45)	100.00
Total Dept 4051-CONSTRUCTION		0.00	4,995.32	4,995.32	(4,995.32)	100.00

REASON: Additional work performed on these projects but nothing was budgeted. Move money from 2002-4051-802.7589 Bristol Rd. Bridge.

Dept 4082-ADMINISTRATION						
2002-4082-719.0000	FRINGE BENEFITS	2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
Total Dept 4082-ADMINISTRATION		2,500.00	4,898.12	4,898.12	(2,398.12)	195.92
TOTAL Expenditures		2,500.00	9,893.44	9,893.44	(7,393.44)	395.74

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2002-4063-719.0000 $20,000

Fund 2003 - LOCAL STREETS

Expenditures						
Dept 4082-ADMINISTRATION						
2003-4082-719.0000	FRINGE BENEFITS	0.00	6,905.91	6,905.91	(6,905.91)	100.00
Total Dept 4082-ADMINISTRATION		0.00	6,905.91	6,905.91	(6,905.91)	100.00
TOTAL Expenditures		0.00	6,905.91	6,905.91	(6,905.91)	100.00

REASON: To allocate some Fringe Benefit amounts to administration. Due to ACT 51 limitations and Metro Authority Act we have allocated much to the other departments in the past. This has left the administration department with too little in fringes. Move from 2003-4063-719.0000 $20,000

Fund 2007 - POLICE FUND

Expenditures						
Dept 2007-POLICE FUND EXPENSES						
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	1,000.00	1,739.04	1,739.04	(739.04)	173.90
2007-2007-811.7815	OCDETF POINT BLANK GRANT	0.00	2,175.17	2,175.17	(2,175.17)	100.00
Total Dept 2007-POLICE FUND EXPENSES		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42
TOTAL Expenditures		1,000.00	3,914.21	3,914.21	(2,914.21)	391.42

REASON: Hemp manpower needs were greater than anticipated at the time of the budget increase grant revenue and grant expenditure. OCDETF Point Blank Grant is a new grant since the approval of the budget. Increase grant revenue and grant expenditure.

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures						
Dept 2061-BUILDING						
2049-2061-964.0000	SOIL EROSION SERVICES	400.00	407.01	407.01	(7.01)	101.75
Total Dept 2061-BUILDING		400.00	407.01	407.01	(7.01)	101.75
TOTAL Expenditures		400.00	407.01	407.01	(7.01)	101.75

REASON: Last fiscal year ended at $700 in soil erosion services. Increase budget to $700 from 2049-2061-757.0000

Finance Committee
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Controller's Office
Category: Amendment
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

AGENDA ITEM (ID # 1811)

DOC ID: 1811

Budget Amendment 21-23 To approve and authorize the following budget amendment To increase 1001-6090-973.2004 Parks & Recreation Movie Expenditures by $491.85 To increase 1001-6090-973.2004 Parks & Recreation Movie Expenditures by $813.97 To decrease 1001-6090-973.0000 Park & Recreation Community Events by $1,305.82

HISTORY:

08/25/15 Finance Committee RECOMMENDED

ATTACHMENTS:

- P&R invoice 07312015 (PDF)
- p&R invoice 07312015a (PDF)
- GF 07312015 (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Steven Heffner, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

John Ferguson Sound & Communications
8040 North Genesee Road   Mount Morris, Michigan 48458
(810) 640-2585   FAX (810) 640-2586   prosound@tir.com
johnfergusonsound.com
"Make a Sound Choice"

EQUIPMENT & TECHNICAL SERVICES INVOICE

CUSTOMER:
Burton Movies in the Park
C/O City of Burton
Burton, MI

DATE: July 23, 2015
INVOICE NUMBER:150723EXMT
TERMS: Net Due Upon Receipt

CONTACT: Kris Johns

QUANTITY	DESCRIPTION	COST EACH	TOTAL COST
(1)	Pair of Speaker Tripods with Case	$ 41.85	$ 41.85

TECHNICAL SERVICES RENDERED:
Movies in the Lawn System Design
Set Up Movies in the Lawn Sound & Video System
Provide On Site Technical Services for All 3 Movies
TECHNICAL SERVICES: $ 450.00

COMMENTS/NOTES:

EQUIPMENT/PRODUCT SUBTOTAL:	$ 41.85
SALES TAX:	EXEMPT
TECHNICAL SERVICES:	$ 450.00
INVOICE TOTAL DUE:	**$ 491.85**

Invoice

Due Date
August 20, 2015

Date: August 6, 2015
INVOICE #2

To:
City of Burton

Description	Total
Facebook Promotions/Advertising (July 15-August 1)	$136.05
Halo Burger Gift Card Purchase (10 at $10 each)	$100.00
Meijer - purchase of 22 toys as prizes	$203.49
Office Depot - Frozen coloring sheet copies for craft table	$3.98
Staples - markers and coloring pencils	$9.25
Starlite Diner Gift Card Purchase (10 at $10 each)	$100.00
Disney Store - purchase of 29 toys as prizes	$203.49
Staples - purchase of raffle tickets (2 double rolls)	$33.79
Wal-Mart - purchase of items for gift bags	$23.87
Total	$813.97

Please make check payable to Kristopher Johns
2267 Pear Tree Drive
Burton, MI 48519
810-348-4437

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,525,400.00	51,380.80	51,380.80	2,474,019.20	2.0
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	0.00	0.00	(130,000.00)	0.0
1001-0000-407.0000	DELINQUENT REAL TAXES	202,032.00	0.00	0.00	202,032.00	0.0
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	71,000.00	0.00	0.00	71,000.00	0.0
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,400.00	0.00	0.00	101,400.00	0.0
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	5,200.00	405.00	405.00	4,795.00	7.7
1001-0000-453.0000	FRANCHISE FEES	500,000.00	0.00	0.00	500,000.00	0.0
1001-0000-454.0000	LEASE FEES	37,000.00	3,182.77	3,182.77	33,817.23	8.6
1001-0000-501.0000	FEDERAL VOTER EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-501.0010	FEDERAL DHS FIRE ACT GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	0.00	0.00	0.00	0.00	0.0
1001-0000-539.0005	HAVA GRANT REVENUE	14,300.00	0.00	0.00	14,300.00	0.0
1001-0000-574.0000	STATE SHARED REVENUES	2,597,800.00	386,705.00	386,705.00	2,211,095.00	14.8
1001-0000-574.0665	FED./STATE PASS THROUGH FUNDS	0.00	0.00	0.00	0.00	0.0
1001-0000-576.0000	LIQUOR FEES	26,800.00	0.00	0.00	26,800.00	0.0
1001-0000-608.0000	BOARD OF APPEALS	8,500.00	950.00	950.00	7,550.00	11.1
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	4,181.09	4,181.09	315,818.91	1.3
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	0.00	0.00	0.00	0.0
1001-0000-622.0000	ZONING FEES	12,500.00	1,000.00	1,000.00	11,500.00	8.0
1001-0000-627.0000	COPY FEES	1,200.00	41.70	41.70	1,158.30	3.4
1001-0000-633.0000	SITE PLAN REVIEW - PLANNING/ZONING	0.00	0.00	0.00	0.00	0.0
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	(23,400.00)	(23,400.00)	58,400.00	(66.8
1001-0000-645.0000	SALE OF EQUIPMENT/LAND	0.00	0.00	0.00	0.00	0.0
1001-0000-666.0000	INTEREST INCOME	3,000.00	0.00	0.00	3,000.00	0.0
1001-0000-673.0000	SALE OF ASSETS	13,900.00	175.00	175.00	13,725.00	1.2
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	470.50	470.50	5,029.50	8.5
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	35,000.00	0.0
1001-0000-678.0000	REIMBURSEMENT INCOME	95,000.00	0.00	0.00	95,000.00	0.0
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	15,600.00	770.00	770.00	14,830.00	4.9
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	13,000.00	103.70	103.70	12,896.30	0.8
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	0.00	0.00	0.00	0.00	0.0
1001-0000-690.2003	BURTON MEMORIAL DAY CAR SHOW REVENUE	0.00	0.00	0.00	0.00	0.0
1001-0000-690.2004	MOVIES REVENUE (P&R)	1,400.00	500.00	500.00	900.00	35.7
1001-0000-691.0000	TRANSFERS IN - RESIDUAL	0.00	0.00	0.00	0.00	0.0
1001-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	7,000.00	0.0
1001-0000-691.2026	TRANSFER FROM RUBBISH FUND	0.00	0.00	0.00	0.00	0.0
1001-0000-691.3001	TRANSFERS IN SWR DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.0
1001-0000-694.0000	OTHER REVENUES	18,000.00	3,390.27	3,390.27	14,609.73	18.8
1001-0000-699.0000	CONTINGENCY	1,525,097.06	0.00	0.00	1,525,097.06	0.0
Total Dept 0000		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
TOTAL Revenues		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
Expenditures						
Dept 0000						
1001-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	5,583.35	5,583.35	61	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	225.00	225.00	2,275.00	9.0
1001-1001-719.0000	FRINGE BENEFITS	50,000.00	1,405.59	1,405.59	48,594.41	2.8
1001-1001-727.0000	OFFICE SUPPLIES	900.00	0.00	0.00	900.00	0.0
1001-1001-728.0000	INFORMATION TECH SUPPLIES	27,000.00	0.00	0.00	27,000.00	0.0
1001-1001-731.0000	POSTAGE	0.00	0.00	0.00	0.00	0.0
1001-1001-808.0000	AUDIT	18,020.00	0.00	0.00	18,020.00	0.0
1001-1001-818.0000	CONTRACTUAL SERVICES	95,000.00	0.00	0.00	95,000.00	0.0
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	0.00	0.00	0.00	0.00	0.0
1001-1001-826.0000	LEGAL	20,000.00	281.25	281.25	19,718.75	1.4
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	7,522.00	7,522.00	4,478.00	62.6
1001-1001-864.0000	TRAINING	12,000.00	0.00	0.00	12,000.00	0.0
1001-1001-900.0000	NOTICES	5,000.00	0.00	0.00	5,000.00	0.0
1001-1001-910.0000	INSURANCE	98,000.00	0.00	0.00	98,000.00	0.0
1001-1001-956.0000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.0
1001-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	0.00	0.00	0.00	0.00	0.0
Total Dept 1001-COUNCIL		407,920.00	15,017.19	15,017.19	392,902.81	3.6
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	74,300.00	8,538.75	8,538.75	65,761.25	11.4
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	8,173.46	8,173.46	62,642.94	11.5
1001-1071-719.0000	FRINGE BENEFITS	86,588.13	5,986.26	5,986.26	80,601.87	6.9
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-1071-728.0000	INFORMATION TECH. SUPPLIES	9,800.00	0.00	0.00	9,800.00	0.0
1001-1071-731.0000	POSTAGE	500.00	0.00	0.00	500.00	0.0
1001-1071-757.0000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.0
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	1,600.00	0.0
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	0.00	0.00	900.00	0.0
1001-1071-863.0000	AUTO REPAIR	300.00	0.00	0.00	300.00	0.0
1001-1071-864.0000	TRAINING	8,000.00	0.00	0.00	8,000.00	0.0
1001-1071-867.0000	GAS & OIL	600.00	0.00	0.00	600.00	0.0
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.0
1001-1071-956.0000	MISCELLANEOUS	1,800.00	0.00	0.00	1,800.00	0.0
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.0
1001-1071-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.0
Total Dept 1071-MAYOR		257,904.53	22,698.47	22,698.47	235,206.06	8.8
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	62,400.00	5,546.69	5,546.69	56,853.31	8.8
1001-1091-710.0000	FEES PER DIEM	50,000.00	0.00	0.00	50,000.00	0.0
1001-1091-719.0000	FRINGE BENEFITS	51,000.00	1,099.36	1,099.36	49,900.64	2.1
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-1091-727.0000	SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.0
1001-1091-728.0000	INFORMATION TECH. SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-1091-731.0000	POSTAGE	5,500.00	0.00	0.00	5,500.00	0.0
1001-1091-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-1091-818.0000	CONTRACTUAL SERVICE	5,500.00	3,295.00	3,295.00	2,205.00	59.9
1001-1091-861.0000	AUTO ALLOWANCE	500.00	0.00	0.00	500.00	0.0
1001-1091-864.0000	TRAINING	2,500.00	0.00	0.00	2,500.00	0.0
1001-1091-900.0000	NOTICES	300.00	0.00	0.00	300.00	0.0
1001-1091-943.0000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
1001-1091-956.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
1001-1091-956.1091	HAVA GRANT EXPENDITURES	16,600.00	0.00	0.00	16	

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	4,000.00	0.00	0.00	4,000.00	0.0
Total Dept 1091-ELECTION		210,700.00	9,941.05	9,941.05	200,758.95	4.7
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	8,250.00	8,250.00	66,750.00	11.0
1001-2009-706.0000	SALARIES PERMANENT	139,600.00	10,757.28	10,757.28	128,842.72	7.7
1001-2009-719.0000	FRINGE BENEFITS	163,100.00	2,970.75	2,970.75	160,129.25	1.8
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.0
1001-2009-728.0000	INFORMATION TECH. SUPPLIES	7,400.00	0.00	0.00	7,400.00	0.0
1001-2009-731.0000	POSTAGE	6,500.00	0.00	0.00	6,500.00	0.0
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	0.00	0.00	6,000.00	0.0
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00	3,000.00	0.0
1001-2009-826.0000	LEGAL	10,000.00	156.25	156.25	9,843.75	1.5
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-863.0000	AUTO REPAIR	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-864.0000	TRAINING	8,100.00	0.00	0.00	8,100.00	0.0
1001-2009-867.0000	GAS & OIL	1,000.00	0.00	0.00	1,000.00	0.0
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.0
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.0
1001-2009-934.0000	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.0
1001-2009-960.0000	DEED RECORDING	0.00	0.00	0.00	0.00	0.0
1001-2009-984.0000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.0
1001-2009-985.0000	CAPITAL - VEHICLE	0.00	0.00	0.00	0.00	0.0
1001-2009-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2009-ASSESSOR		427,800.00	22,134.28	22,134.28	405,665.72	5.1
Dept 2015-CLERK						
1001-2015-703.0000	CLERK SALARY	60,600.00	6,988.80	6,988.80	53,611.20	11.5
1001-2015-706.0000	SALARIES PERMANENT	28,216.40	2,448.69	2,448.69	25,767.71	8.6
1001-2015-719.0000	FRINGE BENEFITS	81,488.13	3,518.46	3,518.46	77,969.67	4.3
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2015-727.0000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.0
1001-2015-728.0000	INFORMATION TECH. SUPPLIES	3,700.00	0.00	0.00	3,700.00	0.0
1001-2015-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
1001-2015-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00	500.00	0.0
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	0.00	0.00	800.00	0.0
1001-2015-861.0000	AUTO ALLOWANCE	200.00	0.00	0.00	200.00	0.0
1001-2015-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.0
1001-2015-956.0000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.0
1001-2015-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.0
1001-2015-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2015-CLERK		179,704.53	12,955.95	12,955.95	166,748.58	7.2
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,200.00	1,432.42	1,432.42	10,767.58	11.74
1001-2023-706.0000	SALARIES PERMANENT	34,500.00	3,889.74	3,889.74	30,610.26	11.27
1001-2023-719.0000	FRINGE BENEFITS	68,000.00	4,555.39	4,555.39	63[illegible]	[illegible]

Attachment: GF 07312015 (1811 : Budget Amendment 21-23)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	0.00	0.00	1,600.00	0.0
1001-2023-728.0000	INFORMATION TECH. SUPPLIES	7,300.00	0.00	0.00	7,300.00	0.0
1001-2023-731.0000	POSTAGE	200.00	0.00	0.00	200.00	0.0
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	5,000.00	0.0
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	0.00	0.00	1,800.00	0.0
1001-2023-864.0000	TRAINING	3,400.00	0.00	0.00	3,400.00	0.0
1001-2023-956.0000	MISCELLANEOUS	400.00	0.00	0.00	400.00	0.0
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 2023-CONTROLLER		135,400.00	9,877.55	9,877.55	125,522.45	7.3
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,900.00	1,597.51	1,597.51	12,302.49	11.4
1001-2053-706.0000	SALARIES PERMANENT	9,500.00	1,096.08	1,096.08	8,403.92	11.5
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	1,217.33	1,217.33	18,782.67	6.0
1001-2053-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2053-727.0000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.0
1001-2053-728.0000	INFORMATION TECH. SUPPLIES	1,800.00	0.00	0.00	1,800.00	0.0
1001-2053-731.0000	POSTAGE	15,700.00	0.00	0.00	15,700.00	0.0
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	194.25	194.25	2,805.75	6.4
1001-2053-827.0000	TAX ROLL EXPENSE	9,000.00	0.00	0.00	9,000.00	0.0
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-2053-864.0000	TRAINING	800.00	0.00	0.00	800.00	0.0
1001-2053-984.0000	OFFICE EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.0
Total Dept 2053-TREASURER		75,800.00	4,105.17	4,105.17	71,694.83	5.4
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	53,100.00	5,524.91	5,524.91	47,575.09	10.4
1001-2065-719.0000	FRINGE BENEFITS	45,100.00	921.84	921.84	44,178.16	2.0
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.0
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	138.78	138.78	5,861.22	2.3
1001-2065-728.0000	INFORMATION TECH. SUPPLIES	82,900.00	0.00	0.00	82,900.00	0.0
1001-2065-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2065-818.0000	CONTRACTUAL SERVICE	6,500.00	46.00	46.00	6,454.00	0.7
1001-2065-825.0000	JANITORIAL	13,000.00	720.00	720.00	12,280.00	5.5
1001-2065-826.0000	LEGAL	20,000.00	906.25	906.25	19,093.75	4.5
1001-2065-864.0000	TRAINING	0.00	0.00	0.00	0.00	0.0
1001-2065-910.0000	BUILDING INSURANCE	4,000.00	0.00	0.00	4,000.00	0.0
1001-2065-920.0000	UTILITIES	48,000.00	0.00	0.00	48,000.00	0.0
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	35,000.00	0.00	0.00	35,000.00	0.0
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.0
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	0.00	0.00	5,700.00	0.0
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	0.00	0.00	12,000.00	0.0
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	0.00	0.00	1,000,000.00	0.0
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.0
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	160,900.00	0.00	0.00	160,900.00	0.0
1001-2065-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2065-CITY HALL		1,513,700.00	8,257.78	8,257.78	1,505,442.22	0.5
Dept 2071-PUBLIC SERVICE						
1001-2071-719.0000	Payroll Fringes	0.00	0.00	0.00		

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2071-922.0000	DRAINS AT LARGE	97,000.00	0.00	0.00	97,000.00	0.0
1001-2071-926.0000	STREET LIGHTING	345,000.00	0.00	0.00	345,000.00	0.0
1001-2071-959.7654	DISASTER AID	3,000.00	0.00	0.00	3,000.00	0.0
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	2,000.00	0.00	0.00	2,000.00	0.0
1001-2071-959.7673	2013 MEMORIAL DAY PARADE	0.00	0.00	0.00	0.00	0.0
1001-2071-960.0000	VEHICLES	0.00	0.00	0.00	0.00	0.0
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	131.54	131.54	34,868.46	0.3
1001-2071-962.0000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.0
1001-2071-966.0000	BLIGHT ELMINATION EXPENDITURE	0.00	0.00	0.00	0.00	0.0
Total Dept 2071-PUBLIC SERVICE		482,000.00	131.54	131.54	481,868.46	0.0
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	10,000.00	969.24	969.24	9,030.76	9.6
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	105.14	105.14	1,394.86	7.0
1001-6090-710.0000	COMMISSION SALARIES	3,600.00	200.00	200.00	3,400.00	5.5
1001-6090-719.0000	FRINGE BENEFITS	2,000.00	145.50	145.50	1,854.50	7.2
1001-6090-728.0000	INFORMATION TECH. SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.0
1001-6090-731.0000	POSTAGE	400.00	0.00	0.00	400.00	0.0
1001-6090-757.0000	OPERATING SUPPLIES	3,100.00	0.00	0.00	3,100.00	0.0
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	641.62	641.62	12,358.38	4.9
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	0.00	0.00	9,000.00	0.0
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.0
1001-6090-956.6090	DNR GRANT EXPENDITURES	0.00	32,152.75	32,152.75	(32,152.75)	100.0
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	0.00	0.00	20,000.00	0.0
1001-6090-973.0000	P & R COMMUNITY EVENTS	14,000.00	1,357.74	1,357.74	12,642.26	9.7
1001-6090-973.1000	EASTER EGG HUNT	200.00	0.00	0.00	200.00	0.0
1001-6090-973.1100	COURTLAND CONCERTS	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1200	TRICK OR TREAT TRAIL	2,000.00	0.00	0.00	2,000.00	0.0
1001-6090-973.1300	CHRISTMAS - POLICE STATION	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1400	CHRISTMAS COURTLAND	300.00	0.00	0.00	300.00	0.0
1001-6090-973.1600	FREE FISHING	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1700	MORS WEEKEND	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1800	BACK TO BRICKS	0.00	0.00	0.00	0.00	0.0
1001-6090-973.1900	FIRE SAFETY	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2000	VETERAN'S HONOR RACE	14,000.00	0.00	0.00	14,000.00	0.0
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	0.00	0.00	9,000.00	0.0
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2003	BURTON MEMORIAL DAY CAR SHOW EXPENDITURE	0.00	0.00	0.00	0.00	0.0
1001-6090-973.2004	MOVIES EXPENDITURES	700.00	517.52	517.52	182.48	73.9
1001-6090-974.0000	COMMISSION	0.00	0.00	0.00	0.00	0.0
1001-6090-974.7049	PARK PROJECTS	35,000.00	118.24	118.24	34,881.76	0.3
1001-6090-977.7087	C.D. PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.0
1001-6090-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
1001-6090-999.7001	TRANSFER TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.0
Total Dept 6090-PARKS & RECREATION		139,800.00	36,207.75	36,207.75	103,592.25	25.9
Dept 8001-PLANNING						
1001-8001-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	2,882.45	2,882.45	21,517.55	11.8
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	240.00	240.00	3,360.00	6.67
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	502.08	502.08	17,997.92	2.71
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	83.25	83.25		

Attachment: GF 07312015 (1811 : Budget Amendment 21-23)

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-8001-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-8001-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-8001-864.0000	TRAINING	400.00	22.25	22.25	377.75	5.5
1001-8001-900.0000	NOTICES	500.00	0.00	0.00	500.00	0.0
Total Dept 8001-PLANNING		48,000.00	3,730.03	3,730.03	44,269.97	7.7
Dept 8005-ZONING						
1001-8005-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	2,843.51	2,843.51	21,556.49	11.6
1001-8005-710.0000	BOARD SALARIES	3,600.00	240.00	240.00	3,360.00	6.6
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	499.16	499.16	18,100.84	2.6
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	83.25	83.25	1,416.75	5.5
1001-8005-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-8005-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0
1001-8005-864.0000	CONFERENCE & WORKSHOP	0.00	22.25	22.25	(22.25)	100.0
1001-8005-900.0000	NOTICES	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 8005-ZONING		49,200.00	3,688.17	3,688.17	45,511.83	7.5
Dept 8090-CONTINGENCY						
1001-8090-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
Total Dept 8090-CONTINGENCY		0.00	0.00	0.00	0.00	0.0
Dept 9099-TRANSFERS OUT						
1001-9099-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
1001-9099-999.2002	TRANSFER TO MAJOR STREETS	2,030,000.00	0.00	0.00	2,030,000.00	0.0
1001-9099-999.2003	TRANSFER TO LOCAL STREETS	125,000.00	0.00	0.00	125,000.00	0.0
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	900,000.00	0.00	0.00	900,000.00	0.0
1001-9099-999.2007	TRANSFER TO POLICE FUND	650,000.00	0.00	0.00	650,000.00	0.0
1001-9099-999.2049	TRANSFER TO BUILDING FUND	150,000.00	0.00	0.00	150,000.00	0.0
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	0.00	0.00	155,000.00	0.0
1001-9099-999.4146	TRANSFER TO AMY ST. PAVING CAP PROJECT	0.00	0.00	0.00	0.00	0.0
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.0
Total Dept 9099-TRANSFERS OUT		4,135,000.00	0.00	0.00	4,135,000.00	0.0
TOTAL Expenditures		8,062,929.06	148,744.93	148,744.93	7,914,184.13	1.8
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		8,060,629.06	429,855.83	429,855.83	7,630,773.23	5.3
TOTAL EXPENDITURES		8,062,929.06	148,744.93	148,744.93	7,914,184.13	1.8
NET OF REVENUES & EXPENDITURES		(2,300.00)	281,110.90	281,110.90	(283,410.90)	.2,222.2

Burton City Council
4303 S. Center Road
Burton, MI 48519

ADOPTED

Meeting: 09/08/15 07:00 PM
Department: Purchasing Department
Category: Resolution
Prepared By: Brenda Moulton
Department Head: Brenda Moulton

AGENDA ITEM (ID # 1766)

DOC ID: 1766 A

Approve and authorize the acceptance of the lowest responsible bid and allow the Mayor and Clerk to enter into a contract, contingent upon receipt of the required bonds and insurance documents, on behalf of the City of Burton with Rolar Property Services, Inc., 33333 Dequindre Rd., Troy, MI 48083 for the 2015-2016 Street Sweeping Contract in an amount not to exceed $172,950.32.

HISTORY:

08/17/15 **City Council** **TABLED** **Next: 09/08/15**

Council would like more of an explanation of where the money is in the budget.

ATTACHMENTS:

- Street Sweeping Memo 2015-2016 (DOC)
- Bid Tab 8-13-15 (PDF)
- Street Sweeping Memo 2 (DOC)
- Street Sweeping Contract (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Heffner, Councilman
SECONDER:	Ellen Ellenburg, Councilwoman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

MEMORANDUM

TO: Paula Zelenko, Mayor

FROM: Brenda S. Moulton, Purchasing

DATE: August 12, 2015

RE: 2015-2016 Street Sweeping Contract

On today's date, I held a bid opening for the 2015-2016 Street Sweeping Contract. Three bids were opened and read aloud in City Council Chambers. There were two responsible bidders, Curbco, Inc., in the amount of $188,739.80 and Rolar Property Services, Inc., in the amount of $172,950.32. National Industrial Maintenance, Inc. submitted a bid in the amount of $139,413.26, but did not include Prevailing Wage. Therefore, please place the following on the agenda for the next regularly scheduled Burton City Council meeting:

Approve and authorize the acceptance of the lowest responsible bid and allow the Mayor and Clerk to enter into a contract, contingent upon receipt of the required bonds and insurance documents, on behalf of the City of Burton with Rolar Property Services, Inc., 33333 Dequindre Rd., Troy, MI 48083 for the 2015-2016 Street Sweeping Contract in an amount not to exceed $172,950.32.

Brenda S. Moulton

BID TABULATION

City of Burton
Department of Public Works

Project: **2015-2016 STREET SWEEPING**
Bid opening at: Council Chambers
Date & Time: AUGUST 12, 2015 10:00 A.M.

Bidder Name & Address	CURBCO P.O.Box 70 Swartz Creek, MI 48473	NATIONAL INDUSTRIAL MAINT., INC. 4400 Stecker Dearborn, MI 48126	ROLAR PROPERTY SERVICES, INC. 33333 Dequindre Rd. Troy, MI 48083	
TOTAL	$ 188,739.80	*$139,413.26	**$172,950.32**	
5% Bid Bond	yes	yes	yes	
Signed Bid	yes	yes	yes	
Ranking	2		1	

Amount in **bold** type denotes lowest responsible bid

***Bid did not include Prevailing Wage**

Present:
Gregory Kray
Brenda Moulton
Robert Slattery

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: August 27, 2015

Re: Street Sweeping Questions

Madam Mayor:

At the August 17th City Council meeting, the following questions were raised regarding the proposed street sweeping contract:

- Will street sweeping be effective on weed removal?
- Can chemical herbicides be incorporated for weed removal/control?
- Can the timing of street sweeping include leaf removal?
- What line items in the budget the street sweeping would be paid from?

Here is a report answering those questions.

I spoke with Dave Lawrason of Rolar Properties Services regarding the three operational questions. I reviewed the 2015-2016 Proposed Budget to answer the budget question.

Effectiveness on Weeds
Mr. Lawrason advised me that ordinary typical street sweeping would remove weeds growing in the debris that has accumulated in the gutter pan, unless the weeds have taken root in the ground below the debris. Sweeping would NOT be effective at removing ground rooted weeds, either in the gutter pan or growing in cracks in the pavement.

Use of Chemicals
Mr. Lawrason advised me that the liquid that street sweeping companies typically use in sweeping operations is for dust control, not weed control or eradication. Chemical herbicides are not used in street sweeping operations because use of herbicides is tightly regulated by government environmental quality departments. Weed removal and control can be done as part of a crack filling/sealing operation.

Leaf Removal
Mr. Lawrason advised me that that companies can typically sweep into November and even December, as long as temperatures are high enough that icing is not a concern.
This being the case, if Council were to approve the contract in September, the *first* sweeping could be done in late October or November in order to pick up leaves. The first year's *second* sweeping would then be done in the spring of 2016 – before Memorial Day holiday. This would put us on a fall/spring schedule within each fiscal each year (as opposed to a spring/fall schedule. The second year's *first* sweeping would then be done fall of 2016 and *second* in the spring of 2017. And so on.

Budget Considerations

Since street sweeping, as sorely needed and as beneficial and cost effective as it is, was not included in the recently approved budget, it is proposed to fund the project from the line items described below, with the understanding that if other needs arise during the year, budget transfers from other Major Streets and Local Streets budget lines would be requested as needed.

Payment for street sweeping service is typically done after each sweeping. If timed as described above, this would entail 2 sweepings in FY 2015-2016 and 2 sweepings in 2016-2017. Cost according to the bid documents is as follows:

Rolar Properties' total bid price is $172,950.32

This assumes 2 sweeps in each of 2 years, plus allowance for "emergency sweeps".

Cost per sweep, with the emergency sweeps included: $43,237.56

Cost per fiscal year: **$86,475.12**
(Assumes 2 sweeps per fiscal year: on in the fall and one in the following spring)

These costs can be distributed to Major Streets and Local Streets according to the relative mileage in each system as follows.

Total street mileage in the City is comprised of:
Major Streets – 43% of total City street miles
Local Streets – 57% of total City street miles

So 43% of the total cost per year, or $37,184.30 (or $18,592.15 per sweep), could be taken from Major Streets/Surface Maintenance/Contractual Services, and 57% of the total cost per year, or $49,290.82 (or $24,645.41 per sweep), could be taken from Local Streets/Surface Maintenance/Contractual Services.

CITY OF BURTON
2015 STREET SWEEPING CONTRACT

SPECIFICATIONS AND CONTRACT DOCUMENTS

FOR

MAJOR AND LOCAL STREETS

CITY PARKING LOTS

PAULA K. ZELENKO, MAYOR

Prepared By:

CITY OF BURTON
PURCHASING DEPARTMENT
4303 S. CENTER ROAD
BURTON, MICHIGAN 48519
PHONE (810) 743-1500

INDEX

ADVERTISEMENT FOR BIDS

CITY OF BURTON
2015 STREET SWEEPING

RECEIPT OF PROPOSALS

Sealed proposals for street sweeping services are invited and will be received by the City of Burton, a Michigan Governmental Corporation (hereinafter referred to as the Owner) at Burton City Hall 4303 S. Center Rd., Burton, Michigan 48519 on or before **August 12, 2015 no later than 10:00 A.M.** local time. Immediately thereafter all bids received will be publicly opened and read aloud.

GENERAL DESCRIPTION OF WORK

Bids are solicited under a general contract for the following approximate quantities of work:

1. Sweep approximately 38.81 curb miles of Major Streets curb & gutter.
2. Sweep approximately 54.51 curb miles of Local Streets curb & gutter.
3. Sweep 561 curb & gutter radiuses of Major and/or Local Streets at various locations.
4. Sweep 8 City parking lots equaling approximately 26,947 square yards.
5. Sweeping Per Hour.
6. Emergency Sweeping Per Hour.

The City reserves the right to omit any or all of these items from the contract or to increase or reduce the miles or square yards swept at the unit prices as bid, with no increase in unit price by the contractor.

OBTAINING CONTRACT DOCUMENTS

A copy of all contract documents are on file and available for review at the City of Burton Purchasing Department, 4303 S. Center Road, Burton, Michigan 48519, or may be requested by sending an email to b.moulton@burtonmi.gov.

PROPOSAL GUARANTEE

Each proposal submitted to the Owner shall be accompanied by a certified check, cashiers check, money order, or bid bond in an amount not less that five percent (5%) of the total base bid. Proposals submitted without a proposal guarantee will not be read at the bid opening.

If a bidder is given a "Notice of Award" and fails to execute the contract as required by the specifications with fifteen (15) calendar days after the notice, he shall forfeit all claims to the contract and the amount of security submitted with his proposal shall be forfeited as liquidated damages.

ACCEPTANCE OF PROPOSAL

The right is reserved by the Owner to accept any proposal, to reject any proposal, and waive irregularities in proposals.

WITHDRAWAL OF PROPOSAL

No bids may be withdrawn after the above date and time for receiving bids for a period of ninety (90) days.

City of Burton
4303 S. Center Road
Burton, Michigan 48519
(810) 743-1500

INSTRUCTION TO BIDDERS

GENERAL

These instructions together with the project specifications and contract agreement shall constitute the terms and conditions of the agreement between the successful bidder and the City of Burton.

PREPARATION OF THE PROPOSAL

A bid on this project shall be made on the proposal form included with this document. Bidders are warned against making any erasures or alterations of any kind. Any proposal which contains omissions, erasures, conditions, alterations, or additions not called for may be rejected at the discretion of the Owner.

Proposals shall not be removed from the bound document. Each proposal shall be submitted in a sealed envelope clearly identifying the project and the name of the bidder.

SIGNING OF PROPOSALS

If the bidder is a Corporation, the legal name of the Corporation shall be set forth together with the signature of the Officer or Officers authorized to sign the contracts on behalf of the Corporation. If the bidder is a Co-Partnership, the true name of the firm shall be set forth together with the signatures of all the partners. If the bidder is an individual, his signature shall be inscribed. If the signature is by an agent other than an officer of a Corporation or a member of a partnership, a power of attorney must be on file with the Owner prior to opening bids or submitting bids, otherwise the bid may be disregarded as irregular and unauthorized. If the bidder is a corporation, then it shall attach a resolution of its Board showing the authority of the person authorized to execute the contract.

REJECTION OF PROPOSALS

Proposals will be rejected if the bidder fails to fill in any unit price or if the proposal is prepared in pencil. Collusion between bidders will be sufficient cause for the rejection of all proposals affected thereby. A bid that is qualified is subject to rejection by the Owner at his discretion.

CONSIDERATION OF PROPOSALS Proposals received will be compared on the basis of total bid prices. A single contract will be prepared and executed covering all work called for in this document.

EXAMINATION OF SITE AND CONTRACT DOCUMENTS

Prospective bidders shall be responsible for ascertaining all existing conditions under which the proposed work will be performed. Each Bidder shall become fully acquainted with conditions relating to the scope and restrictions attending the execution of the work under the contract. Bidders shall thoroughly examine and be familiar with the contract agreement. The failure of any bidder to receive or examine any form, instrument, addendum or other document, or to be aware of existing conditions shall in no way relieve the Bidder of any obligations with respect to the bid or to the contract.

Each bidder shall make a determination as to conditions and shall assume all risk and responsibility, and shall complete the work in and under any conditions encountered or created, without extra cost to the City.

WITHDRAWAL OF PROPOSALS

A Bidder will be permitted to withdraw his proposal unopened after it has been deposited if such request is received prior to the time specified for opening proposals.

No bid shall be withdrawn after the opening of proposals without the consent of the Owner for a period of ninety (90) days after the scheduled time for receiving bids.

PROPOSAL GUARANTEE

Each proposal submitted to the Owner shall be accompanied by a certified check, cashiers check, money order, or bid bond in an amount not less that five percent (5%) of the total base bid. Proposals submitted without a proposal guarantee will not be read at the bid opening.

If a Bidder is given a "Notice of Award" and fails to execute the contract as required within fifteen (15) calendar days after the notice, he shall forfeit all claims to the contract, and the amount of the security submitted with his proposal shall be forfeited as liquidated damages.

PUBLIC OPENING OF PROPOSAL

All proposals will be opened publicly and read aloud at the time and place hereinbefore specified. Only the total amount of each bid will be read.

All contractors bidding this project and submitting a written request to the Owner will be given a tabulation of all bids received.

BIDDERS QUALIFICATION

No proposal will be considered from any bidder unless known to be skilled and regularly engaged in work of character similar to that covered by this document.

In order to aid the Owner in determining the responsibility of any Bidder, the Bidder shall, within forty-eight (48) hours after being requested in writing by the Owner to do so, furnish evidence satisfactory to the Owner of the Bidder's experience and familiarity with work of the character specified herein.

AWARD OF CONTRACT

The Owner will award the contract for street sweeping to the lowest responsible bidder within a period of ninety (90) days after the opening of the bids.

The bid security received with all bids, except the security submitted with the two (2) lowest bids, will be returned within ten (10) days following the receipt of bids. The bid security of the two (2) lowest acceptable proposals will be returned after the Owner awards to the successful bidder and the required performance bond, insurance, and contract are furnished to the Owner.

LENGTH OF CONTRACT

Once executed, the terms and conditions of this Street Sweeping Contract shall be in full force and effect from date of award to December 31, 2016. The City of Burton reserves the right to extend the contract unit prices for two (2) additional years, one (1) year at a time, through calendar year 2018, upon mutual agreement of both parties. Pricing, terms and conditions of renewal to be determined.

PREVAILING WAGE

This project is subject to the provisions of the Prevailing Wage Act, MCL 408.551. The rates of wages and fringe benefits to be paid to each class of successful bidder's employees shall not be less than the wage and fringe benefit rates, prevailing in the locality in which the work is to be performed. Prevailing wage and benefit rates are determined by the Commissioner of the Michigan Department of Labor. The successful bidder must post a copy of all prevailing wage and benefit rates as prescribed by the Michigan Department of Labor. Violations of the prevailing wage act are a misdemeanor, and may, at the option of the City of Burton, be considered a material breach of this contract, cause the immediate termination thereof, and subject the contractor to costs associated therewith. To get a current copy of Prevailing Wage Schedule, please contact the Bureau of Employment Standards Wage Hour Administration.

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

RESOLUTION

At a regular Council Meeting of the Burton City Council held on the 7th day of July, A.D., 1980,

IT WAS RESOLVED, by City Council of the City of Burton that:

1. Every construction contract executed by the City of Burton or by the contracting agent must contain express terms as follows:

a. That the rates of wages and fringe benefits to be paid to each class of construction mechanics by the contractors and all of his subcontractors, on the project which is the subject of the contract, shall not be less than the wages and fringe benefits currently prevailing within the City of Burton.

b. That the contractor and all of his subcontractors shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment because of race, color, religion, national origin, ancestry, sex or age.

c. Residency: Any contractor or employer of construction employees on projects covered by this resolution shall, when available, employ a majority of employees residing within the geographical areas of Genesee, Lapeer, or Shiawassee Counties, State of Michigan.

2. Each contracting agent, before awarding any contract, shall determine the schedule of prevailing wages and fringe benefits for all classes of construction mechanics called for in the contract. Such wages and fringe benefits shall be those prevailing in the City of Burton, on projects of a character similar to that being contracted under collective agreements or understandings between bona fide organizations of construction mechanics and their employers. Such agreements and understandings, to meet the requirements of this section, shall not be controlled in any way by either an employee or employer organization. Such schedule of prevailing rates of wages and fringe benefits shall be made a part of the specifications for the work to be performed.

3. Every contractor shall keep posted on the construction site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in the contract and shall keep an accurate record showing the name and occupation of, and actual wages and benefits paid to, each construction mechanic employed by him in connection with said contract, and provide such records when requested by an interested party or person.

4. If the contractor or subcontractor is in default in the performance of the covenants set forth in paragraph 1 above, the contracting agent shall proceed to enforce said covenants, and upon the failure of the contractor or subcontractor to abide by said covenants, the contracting agent shall proceed with its remedies as provided for by State and Federal law.

5. If any interested party or person may challenge the performance of the contractor or subcontractor of the covenants of paragraph 1 above by filing a written complaint with the contracting agent, the contracting agent shall then conduct an investigation, which may include a public hearing, to determine whether it will proceed as provided in paragraph 4 above.

6. As use herein,

a. "Contracting Agent" means an officer, board, commission or organization which received directly or indirectly monies or properties from or on behalf of the City of Burton, including without limitation, a lessee or sub-lessee of land owned by the City of Burton.

b.

b. "Contract" means any agreement, as a result of competitive bids or otherwise, for a new construction, alteration, repair, installation, painting, decorating, completion, demolition, conditioning, reconditioning or improvement of public buildings, works, bridges, highways or roads, which is to be performed in the City of Burton and either on City of Burton property or financed by or through the City of Burton.

c. "Construction Mechanic" means any skilled or unskilled mechanic, laborer, worker, helper, assistant, apprentice or driver, but shall not include executive, administrative, professional, office or custodial employees, and shall not include City of Burton employees who are working pursuant to a collective bargaining agreement between said City and a bona fide labor organization.

7. Contracts which contain provisions requiring the payment of prevailing wages as determined by the United States Secretary of Labor pursuant to the Federal Davis-Bacon Act (United States Code, Title 40, Section 276A, et seq.) or which contain provisions requiring the payment of prevailing wages as determined et seq., or which contain minimum wage schedules which are the same as prevailing wages in the locality as determined by collective bargaining agreements or understandings between bona fide organizations of construction mechanics and their employers, are exempt from the provisions of this resolution.

8. Any lease of property owned by the City of Burton shall include a provision that new construction, alteration, repair, installation, painting, decorating, completion, demolition, conditioning, reconditioning or improvement of buildings, works, bridges, highways or roads on such property shall be considered work on public buildings, works, bridges, highways or roads within the meaning of provisions 6(b) of this resolution and that the lessee or any sub-lessee will be bound by the provisions of this resolution.

9. It is the intent of this City Council that every contracting agent shall adopt the preceding paragraphs of this resolution.

10. The City of Burton Controller and the City of Burton Engineer are hereby directed to effectuate this resolution on behalf of this Council within their respective spheres of responsibility.

11. The City Clerk is hereby directed to forward to each City Council member, elected official, agency and department a copy of this resolution and a notation of the adoption of it.

12. If any portion of the resolution is declared illegal, the remainder, so far as practicable, shall remain in full force and effect.

CERTIFICATION
The above resolution was duly adopted by the City Council of the City of Burton at a regular meeting of the City Council, held at City Hall, in the City of Burton at seven o'clock P.M. on July 7, A.D., 1980, in conformance with Act 267 of Public Acts of Michigan 1976 by the following vote:

Ayes: 7
Nays: 0

Dated July 8, 1980
Darene Woodbury
Burton City Clerk

5% BID BOND TO BE SUPPLIED BY CONTRACTOR.

PROPOSAL

TO THE CITY OF BURTON
GENESEE COUNTY, MICHIGAN

The undersigned, having become familiar with the local conditions affecting the work to be done and with the Instruction to Bidders, Contract, Bond Form, Plans and Specifications on file at the City of Burton Office, hereby proposes to furnish all labor and equipment and perform all the work shown on the plans and described in the specifications designated as "City of Burton, 2015 Street Sweeping" for the following unit prices:

BID ITEMS

Initial Sweep (Year 1)

No.	Description of Work	Qty.	Unit	Unit Price	Amount
*1	Sweep Curb & Gutter – Major Streets	38.81	Curb Miles	$ 230.00	$ 8926.30
*2	Sweep Curb & Gutter – Local Streets	54.51	Curb Miles	$ 230.00	$ 12,537.30
*3	Sweep Curb & Gutter Radiuses Local and/or Major	561	Radiuses at various locations	$ 30.00	$ 16,830
*4	Sweep City Parking Lots	26,947	Square Yards	$ .09	$ 2425.23
			Dumpster / Hauling Fee:		$ 2100.00

Second Sweep (Year 1)

No.	Description of Work	Qty.	Unit	Unit Price	Amount
*5	Sweep Curb & Gutter – Major Streets	38.81	Curb Miles	$ 230.00	$ 8926.30
*6	Sweep Curb & Gutter – Local Streets	54.51	Curb Miles	$ 230.00	$ 12,537.30
*7	Sweep Curb & Gutter Radiuses Local and/or Major	561	Radiuses at various locations	$ 30.00	$ 16,830.00
*8	Sweep City Parking Lots	26,947	Square Yards	$ .09	$ 2425.23
			Dumpster / Hauling Fee:		$ 2100.00

First Sweep (Year 2)

No.	Description of Work	Qty.	Unit	Unit Price	Amount
*9	Sweep Curb & Gutter - Major Streets	38.81	Curb Miles	$ 230.00	$ 8926.30
*10	Sweep Curb & Gutter - Local Streets	54.51	Curb Miles	$ 230.00	$ 12,537.30
*11	Sweep Curb & Gutter Radiuses Local and/or Major	561	Radiuses at various locations	$ 30.00	$ 16,830.00
*12	Sweep City Parking Lots	26,947	Square Yards	$ .09	$ 2425.23

Dumpster / Hauling Fee: $ 2100.00

Second Sweep (Year 2)

No.	Description of Work	Qty.	Unit	Unit Price	Amount
*13	Sweep Curb & Gutter - Major Streets	38.81	Curb Miles	$ 230.00	$ 8926.30
*14	Sweep Curb & Gutter - Local Streets	54.51	Curb Miles	$ 230.00	$ 12,537.30
*15	Sweep Curb & Gutter Radiuses Local and/or Major	561	Radiuses at various locations	$ 30.00	$ 16,830.00
*16	Sweep City Parking Lots	26,947	Square Yards	$ .09	$ 2425.23

Dumpster / Hauling Fee: $ 2100.00

Emergency Sweeps if Necessary

**17	Sweeping Per Hour / Per Sweeper	5 hr.	Per Hour	$ 150.00	$ 750.00
***18	Sweeping Per Hour on Emergency Call -	5 hr.	Per Hour	$ 185.00	$ 925.00

TOTAL - ITEMS 1-18 $ 172,950.32

Attachment: Street Sweeping Contract (1766 : Acceptance of Bid)

*The City reserves the right to omit any or all of these items from the contract or to increase or to reduce the miles or square yards swept at the unit prices as bid, with no increase in unit price by the Contractor.

**Sweeping Contractor to respond within 48 hours.

***Sweeping Contractor must respond within 4 hours or the City has the right to call in another sweeping contractor irrespective of the contract, and current sweeping contractor will be billed for the cost of sweeping.

- The first year of the contract shall include an initial sweep and a second sweep.

- Subsequent years shall include a first sweep and a second sweep. Base contract shall be in effect until December 31, 2016.

- There will be two optional bilateral extension years. Price adjustments, if any, must be approved by both parties. The City of Burton reserves the right to extend the contract unit prices for two (2) additional years, one (1) year at a time, through calendar year 2018, upon mutual agreement of both parties. Pricing, terms and conditions of renewal to be determined.
-

NOTE No written qualifications on any proposal will be accepted, bids will be rejected if altered.

The undersigned hereby agrees that if the foregoing proposal shall be accepted by the Owner, he will, within fifteen (15) consecutive calendar days after receiving notice on the acceptance of such proposal, enter into contract, in the appropriate form to furnish the labor and equipment necessary for the full and complete execution of work at and for the prices named in his proposal. He will furnish to the Owner all required insurance certificates and policies, and furnish such surety as shall be approved by the Owner for the faithful performance of such contract.

The undersigned attached hereto a (Bidder's Bond) (Certified Check) in the sum of Eight Thousand, Six Hundred Fifty Dollars ($ 8,650.00) as required in the Advertisement and the undersigned agrees that in case he shall fail to fulfill his obligations under the foregoing proposal and agreement, the Owner may, at its option, determine that the undersigned has abandoned his rights and interest in such proposal and that the certified check or Bidder's Bond shall be returned to the undersigned upon the execution of such contract and the acceptance of his bonds or upon the rejection of his proposal.

In submitting this bid it is understood that the right is reserved by the Owner to waive any informality in bids, to reject any or all bids, or accept by bid, or any combination of bids, which is considered most favorable to the Owner.

The successful Bidder further agrees to hold his prices firm until December 31, 2016 or until such time as the contract has been fully executed.

Name of Bidder Rolar Property Services, Inc.

By David Lawrason

Telephone Number 248-589-1800

Business Address 33333 Dequindre Rd., Troy, MI

Zip Code 48083

BIDDER'S GENERAL QUESTIONNAIRE

Please give the following information regarding your proposal for this bid:

1. Number of years experience in this work: 30

2. List number and types of equipment to be used if awarded this bid:
Elgin Whirlwind

3. List the municipalities that you have contracted with during the past ten (10) years for this type of work:
Village of Lake Orion, City of Hamtramyk, City of Highland Park

4. Name of your Bank and other Financial References:
Citizens Bank, David Hill (248) 226-7747

5. Name of your Insurance carrier:
auto Owners (G.L. / Umbrella) Harlysville (Auto) Accident Fund (Workers Comp)

6. Comments:

Signed:

Title: President

Name and Address of Firm: Rolar Property Services, Inc.
33333 Dequindre Rd.
Troy, MI 48083

Date: 8/11/2015

LEGAL STATUS OF BIDDER

A Corporation duly organized and doing business under the laws of the State of Michigan for whom David Lawrason bearing the official title of President whose signature is affixed to this proposal, is duly authorized to execute contracts.

A Partnership, all of the members of which with addresses are:

____

____

____

____

____

____

An Individual, whose signature is affixed to this proposal.

(The Bidder shall fill out the appropriate form and strike out the other two.)

CONTRACT

CITY OF BURTON

GENESEE COUNTY, MICHIGAN

THIS AGREEMENT MADE this 9th day of September, 2015, by and between the City of Burton, a Michigan Governmental Corporation, herein called the "Owner" and Rolar Property Services, Inc doing business at 33333 Dequindre Rd, Troy, MI and County of OAKLAND and State of Michigan, hereinafter called the "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made by the Owner, the Contractor hereby agrees to commerce and perform street sweeping and appurtenant services as called for in the contract documents designated as "City of Burton 2015 Street Sweeping", and to furnish all machinery, equipment, tools, superintendents, labor, bonds, insurance, and other accessories necessary to complete the said work, all in conformance with the contract documents, the plans and specifications therefore as prepared by the Department of Public Works for the City of Burton, herein entitled the Owner.

All elements of the plans and specifications are hereby made a part of and collectively evidence and constitute the contract.

The Contractor hereby agrees to commence street sweeping under this contract no later than ten (10) working days following receipt of a written work order from the Owner requesting him to do so.

The Owner agrees to pay the Contractor in current funds for the performance of the contract subject to the actual miles of work completed by the Contractor.

This contract shall remain in full force and effect until December 31, 2016. The City of Burton reserves the right to extend the contract unit prices for two (2) additional years, one (1) year at a time, through calendar year 2018, upon mutual agreement of both parties. Pricing, terms and conditions of renewal to be determined.

IN WITNESS WHEREOF: The parties to these present have executed this contract in all counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

WITNESS:

CITY OF BURTON

Paula K. Zelenko 9/17/15

Paula K. Zelenko, Mayor

Teresa Karsney 9/17/15

Teresa Karsney, Clerk

CONTRACTOR:

Company Name Rolar Property Services, Inc.

Signature

Name & Title David Lawrason, President

Attest

Name & Title David Lawrason

Note: If Contractor is a Corporation, Secretary should attest. Submit authorized by Board for signer.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that ______________________________, as principal, and _________________________ as Surety, are held and firmly bound unto The City of Burton in the amount of five Thousand Dollars ($5000.00) to be paid to the Owner for which payment well and truly to be made, we jointly and severally bind ourselves, our heirs, executors, administrators and assigned firmly by these presents.

THE CONDITIONS OF THE ABOVE OBLIGATIONS ARE SUCH THAT, WHEREAS, the said ________________________________, did, on the _______ day of ___________, 2015 by articles that date enter into contract with the said Owner for the

2015 STREET SWEEPING CONTRACT

NOW THEREFORE, if the said Contractor shall save and hold harmless the said Owner from all public liability and damages of every description in connection therewith, shall well and faithfully in all things fulfill the said contract according to all the conditions and stipulations therein contained in all respects, and shall save and hold harmless the said Owner from and against all liens and claims of every description in connection therewith, then this obligation shall be void and of no effect; but otherwise it shall remain in full force and virtue and in the event that said Owner shall extend the time for the completion of said work or otherwise modify elements of the contract in accordance with provisions thereof, such extension of time or modification of the contract shall not in any way release the sureties of this bond.

WITNESS our hands and seals this _______ day of _________________, 2015.

WITNESS

___________________________ ______________________________(seal)

___________________________ ______________________________(seal)

Principal

___________________________ ______________________________(seal)

___________________________ ______________________________(seal)

Surety

INSURANCE

A. GENERAL

The Contractor shall not begin construction, nor shall he allow any sub-contractor to commence work under this contract until all insurance requirements stated in this section have been complied with.

B. REQUIRED INSURANCE

The Contractor shall procure and maintain during the life of this contract, the following minimum insurance coverages.

1. WORKMEN'S COMPENSATION INSURANCE

The Contractor shall furnish to the Owner satisfactory proof that he has taken out, for the period covered by the work under this contract, full Workman's Compensation Insurance, as required by Michigan law, for all persons which he may employ in carrying out the work contemplated under this contract. In case any work under this contract is sublet, the prime contractor shall require each sub-contractor to provide Workman's Compensation Insurance for all the sub-contractor's employees to be engaged in such work.

The Owner will accept a certificate that the contractor is covered with Workman's Compensation Insurance. The certificate shall include but be not limited to, the policy number, the effective date, the expiration date, and the statement that coverage is provided for the class of employees doing street paving and excavating work. In case any class of employees engaged in street paving is not protected under the Workman's Compensation Insurance policy, the Contractor shall provide, and shall cause each of his sub-contractors to provide, adequate Employers' Liability Insurance for the protection of the employees not so protected. The minimum Employer's Liability Insurance shall be one hundred thousand dollars ($100,000.00).

2. CONTRACTOR'S COMPREHENSIVE PROPERTY DAMAGE & BODILY DAMAGE

The Contractor shall take out and pay for and maintain until completion of the work required by this contract, public liability and property damage insurance as shall protect him from claim for personal injury and property damage which may arise because of the work, or from operations under this contract. This insurance shall be on an occurrence basis and shall protect the contractor, against liability arising from: his operations, operations of sub-contractors, completed operations and contractual liability assumed under the indemnity provisions hereinafter insured.

Each of said policies of insurance shall provide coverage in the following minimum amounts:

COVERAGE	LIMITS OF LIABILITY
Comprehensive Property Damage	$500,000 each occurrence $1,000,000 aggregate
Comprehensive Bodily Damage	$500,000 each person $1,000,000 each occurrence Unlimited aggregate

Contractors desiring to use "excess insurance" or "umbrella coverage" to bring existing policies up to the limitations required by this contract shall submit copies of the policy for review by the Owner. A certificate of excess insurance will not be accepted.

The public liability and property damage insurance shall not be deemed to require the Contractor to have his sub-contractors named as co-insureds in his policy of public liability and property damage, but the policy shall protect him from contingent liability, which may arise from operations of his sub-contractors.

3. CONTRACTOR'S MOTOR VEHICLE LIABILITY INSURANCE

The Contractor shall procure and maintain during the life of this contract insurance for the protection of bodily injury and property damage to OTHER persons caused by the operation of his motor vehicles. The limits of liability shall be as follows:

COVERAGE	LIMITS OF LIABILITY
Bodily Injury	$500,000 each person $1,000,000 each occurrence
Property Damage	$500,000 each occurrence $1,000,000 aggregate

In addition to the above insurance on the Contractor's motor vehicles he shall maintain similar insurance for any hired or non-owned vehicle used on this contract. These policies shall cover, by specific endorsement, motor vehicle bodily injury and property damage by the Contractor and all sub-contractors whether with owned or non-owned vehicles.

4. OWNER'S PROTECTIVE LIABILITY & PROPERTY DAMAGE INSURANCE

The Contractor shall furnish and maintain during the duration of this contract A SEPARATE POLICY of contingency insurance naming the Owner, City of Burton, a Michigan Governmental Corporation, its officers, agents and employees as insureds. The separate policy shall provide coverage to said insureds with respect to all CONTINGENT LIABILITY for damages due to bodily injury, including death resulting therefrom and property damage caused by an accident arising from the street paving and excavation operations performed by the prime contractor or any sub-contractor. This insurance shall protect the insured against contingent liability, which may be imposed upon him by law because of his supervisory acts or omission thereof in connection with the work performed by the general contractor and his sub-contractors. This contingent liability insurance must be on an occurrence basis and said policy shall provide coverage to the following stated limits:

COVERAGES	LIMITS OF CONTINGENT LIABILITY
Bodily Injury Liability	\$500,000 each person \$1,000,000 each occurrence
Property Damage Liability	\$500,000 each occurrence \$1,000,000 aggregate

This coverage provided by this contingent liability policy is not intended to cover engineers or surveyors professional liability.

The insurance company shall provide five (5) copies of this policy for insertion into the contract document.

C. CERTIFICATES OF INSURANCE

Certificates of insurance will be accepted for all coverages except Owners and Contractors Protective Liability Insurance and excess insurance for Contractors Comprehensive Property Damage and Bodily Injury. These certificates shall clearly state that the authorized representative of the insurance company has complied with the provisions as required by this insurance section. The certificate must state which particular project is covered by that particular certificate.

D. NOTICE OF CANCELLATION

All insurance policies and certificates required by this contract must include an endorsement providing ten (10) days prior written notice of termination, expiration or material change in terms to be provided to the Owner. The Contractor shall cease operations on the occurrence of any such event, and shall not resume operations until new insurance is in force.

E. HOLD HARMLESS AGREEMENT

The Contractor agrees to indemnify and save harmless the Owner and all of their officers, partners, agents and employees from and against all loss of expense (including court costs and attorney's fees) by reason of liability imposed by law upon the Owner for damages because of bodily injury, including death at any time, resulting therefrom sustained by any person or persons or on account of damage to or destruction of property, real or personal, including loss of use thereof, arising out of or in consequence of performance of this work whether such injuries to or death of persons or damage to property is due or claimed to be due to the negligence of the Contractor, his sub-contractors, the Owner, their officers, partners, agents and employees except only such injury, death or damage as shall have been occasioned by the sole negligence of the Owner.

NOTE: This Certificate of Insurance must be executed after the award of the contract and before work commences.

PROJECT SPECIFICATIONS

SCOPE OF WORK

The work to be done under these specifications includes the furnishing of all labor and equipment necessary for the performance of designated street and parking lot sweeping and cleaning services.

ALL SWEEPING WORK SHALL BE DONE BETWEEN THE HOURS OF 7:00 AM. AND 3:00 P.M., MONDAY THROUGH FRIDAY, UNLESS APPROVED TO THE CONTRARY BY THE DIRECTOR OF PUBLIC WORKS. Sweeping shall not be done on Holidays or when adverse weather conditions exist.

DEFINITIONS

DEBRIS: Any material normally picked up by a mechanical sweeper such as sand, salt, glass, paper, cans, and other material. It shall also include such items as large stones, tree limbs, wood, cable, rubber, car and truck parts, and other such materials in the areas to be swept.

STREET: The paved area between the normal curb line of a roadway whether an actual curb line exists or not.

PARKING LOT: Shall mean the City owned parking lots at City Hall, 4303 South Center Road; DPW, 4093 Manor Drive; The Burton Senior Citizen's Activity Center, 3410 South Grand Traverse Road; Burton Police & Fire Building, 4090 Manor Drive; Burton Memorial Library, 4012 Atherton; Fire Station #1, 2035 Bristol; Fire Station #2, 1320 S. Belsay; and Fire Station #3, 4515 Davison.

ADVERSE WEATHER CONDITIONS: Shall mean heavy rains, extreme cold and snow, and other inclement weather as so designated by the City Engineer/Street Superintendent.

HOLIDAYS: Shall be New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas.

EQUIPMENT REQUIREMENTS

The Contractor shall utilize motorized street sweeping equipment suitable for meeting the requirements of this contract. Street sweeping shall be capable of dumping directly into trucks or of transporting debris to suitable dumpsites. Machines must be equipped with an efficient functioning water spray system for dust control, and the spray system must be maintained in good operating condition. Vehicles must be equipped with gutter brooms and a main broom or vacuum capable of sweeping at minimum an eight feet (8') path. A sufficient supply of spare brooms and other parts must be kept on hand to ensure the timely and continuous fulfillment of this contract. Street sweeping equipment must be capable of removing debris. All equipment must conform to federal, state and local safety standards, and shall be properly registered and insured in accordance with the motor vehicle laws of the State of Michigan.

OWNER'S OBLIGATIONS

The City of Burton will provide water at Contractor expenses. Hydrant access will be at designated points throughout the City. A list of usable hydrants will be furnished to the contractor by the Superintendent of the Water Department.

CONTRACTOR'S OBLIGATIONS

The Contractor must be able to meet all the requirements of the project. It will be the Contractor's responsibility to find adequate disposal sites for dumping debris. The Contractor shall provide all fuel and vehicle maintenance. The Contractor will be required to maintain a record of the number of loads of water that are used daily during the course of the work. This information shall be reported daily to the Water Superintendent.

The Contractor shall conduct all street sweeping in the direction of traffic flow. Street sweeping shall not be conducted when weather conditions are not suitable. The Contractor will be required to perform hand sweeping as needed to remove debris not picked up by his street sweeping equipment. Likewise, the Contractor will be required to remove all leaves, twigs, limbs, rocks, and other obstructions at curb inlets and catch basins.

The Contractor must have a Supervisor or Foreman available at all times to direct operations. This Supervisor or Foreman will report to Owner any problems that occur, and provide daily progress reports.

Proper traffic control and traffic control devices must be maintained at all times.

The Contractor cannot have a sublet or assign this contract in whole or in part without the written authorization of the Director of Public Works.

SCHEDULING WORK

Initial Year: The sweep shall begin within ten (10) days of contract award and shall be completed within 45 days of contract award. Additional sweeps may be requested by the Owner as conditions require. The Contractor will be duly notified of the areas to be swept in a written work order from the City. Once notified, the Contractor will be required to begin the work as soon as practical, but no later than ten (10) working days from receipt of the written notice.

Subsequent years: Street sweeping will be performed in a minimum of one (1) sweep but normally two (2) sweeps. The first sweep shall begin April 1st and shall be completed by May 31st. The second sweep shall begin October 15th and shall be completed by November 30th. The second sweep shall start with City major streets. Once the City majors are completed the City local streets can be swept. Additional sweepings will be requested by the City as conditions require. The Contractor will be duly notified of the areas to be swept in a written work order from the City. Once notified, the Contractor will be required to begin the work as soon as practical, not no later than ten (10) working days from receipt of the written notice.

PROGRESS REPORT

The Contractor will be required to notify the City on a weekly basis the status of streets that have been swept. Notification will be by fax. Notification will include a list of streets that have been swept for that week. Notifications will be faxed to the DPW at (810) 742-8015 by noon on Friday.

FAILURE TO COMPLETE WORK ON TIME

The Contractor shall complete the entire project on or before the time specified in the contract or by authorized extension without Liquidated Damages. The Contractor will be charged the amount shown in Table 108-1 of the MDOT 2003 Standard Specifications for each calendar day that the work shall remain uncompleted.

DISPOSAL OF DEBRIS

The Contractor will be responsible to dispose of ALL debris in accordance with DEQ requirements. The Contractor must provide the City of Burton with copies of the dumping slips from a certified dumpsite assuring the City of Burton that the Contractor is in compliance with this requirement. Payment for disposal is included in the bid items.

PAYMENT FOR WORK

Payment will be made to the Contractor upon completion of the requested work. Payment will be figured on the actual units of work completed multiplied by the unit prices contained in the proposal.

Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 09/08/15 07:00 PM
Department: Clerk's Office
Category: Water/Sewer
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

ADOPTED

AGENDA ITEM (ID # 1831)

DOC ID: 1831

Approve and authorize the request for Residential Sanitary Sewer & Water Installer's License for Green Tech System, LLC, 1203 Brissette, Beach Kawkawlin, MI 48631.

ATTACHMENTS:

- Green Tech System (PDF)

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Steven Hatfield, Councilman
SECONDER:	Steven Heffner, Councilman
AYES:	Haskins, O'Keefe, Heffner, Ellenburg, Smith, Hatfield
EXCUSED:	Tom Martinbianco

City of Burton
4303 S. Center Rd.
Burton, MI 48519
www.burtonmi.gov

Application for Sewer & Water Installer License

Date: 9/3/2015 **License Expiration:** 7/22/2019

Name of Applicant: Mark Birnbaum

Applicant Address: 1203 Brissette, Beach Kawkawlin, Mi 48631

Phone Number: (989) 737-8508 **Email:** mjb781@charter.net

Name of Business: Green Tech System LLC

Business Address: 1203 Brissette, Beach Kawkawlin, Mi 48631

Phone Number: (989) 737-8508 **Plumbing License #:** ______

LICENSE FEES	$	PAID
1. Sewer Installer Expires March 31st, 20___	100.00	✓
2. Water Installer Expires March 31st, 20___	100.00	✓

- **Applicant must file a Performance Bond in the Amount of $10,000.**
- **Applicant must maintain insurance against liability in the amounts of $100,000 for injury to one person and $300,000 per occurrence, and against liability for property damage in the amount of $100,000.**
- **Each contractor shall maintain Workman's Compensation insurance covering all employees.**

The undersigned hereby specifically agrees that any approval granted for license received after said approval is subject to revocation at any time by the Burton City Council, and that there shall be no liability on the part of the Burton City Council of the City of Burton, or any officers, members or employees of said units, because of any revocations and the granting of such approval of license does not create a vested right.

The undersigned hereby specifically agrees to abide by all provisions of Burton City Ordinance #56, adopted 8-4-69, effective 9-15-69, and all City Ordinances and Resolutions of the Burton City Council now in force or hereinafter adopted.

I, Mark J Birnbaum **(applicant) being duly sworn, state that I have read the foregoing application and exhibits therein contained and attached, by me subscribe and knowingly made the foregoing answers, statements, and representations therein contained and that said statement representations are true.**

THIS APPLICATION MUST BE SIGNED BEFORE A NOTARY: ______
Signature of Applicant

Subscribed and sworn before me a Notary Public in and for the County of Genesee**, State of Michigan this** 3 **day of** September**, 20**15.

______ **Notary Public** Oct 23, 2021 **Commission Expires**

TERESA M KARSNEY
NOTARY PUBLIC, STATE OF MI
COUNTY OF OAKLAND
MY COMMISSION EXPIRES Oct 23, 2021
ACTING IN COUNTY OF Genesee

Y:\Documents\Licenses\A Applications\Sewer & Water Installer.docx

CITY OF BURTON
4303 S. CENTER RD.
BURTON, MI 48519
Phone : 810-743-1500

Received From:
GREEN TECH SYSTEM LLC

Date: 09/03/2015 Time: 10:59:12 AM
Receipt: 110450341 *** REPRINT ***
Cashier: 002
Workstation: Drawer: 1

ITEM REFERENCE	AMOUNT
LICENSE LICENSE FEES 1001-0000-450.0000	$200.00
TOTAL	$200.00
CASH	$200.00
Total Tendered:	$200.00
Change:	$0.00

Auto-Owners Insurance

LICENSE AND PERMIT BOND

For County, City, Town or Village Only - Not Valid for Bonds Required by the State. Not Valid for Contract, Performance, Maintenance, Subdivision, Agent to Sell Hunting and Fishing Licenses or Utility Guarantee Bonds.

KNOW ALL MEN BY THESE PRESENTS: BOND No. 66209357

That we, Green Tech Systems LLC as Principal, and the Auto-Owners Insurance Company, a Corporation duly licensed to do business in the State of Michigan, as Surety, are held and firmly bound unto City of Burton the Obligee, in the amount of Ten Thousand dollars & 00/100 ($ 10000.00) DOLLARS, lawful money of the United States, to be paid to said Obligee, for which payment well and truly to be made, we bind ourselves and our legal representatives, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas, the Principal has been licensed as a Sewer & Water Installer by the Obligee.

NOW THEREFORE, if the Principal shall faithfully perform the duties and comply with the laws and ordinances (including all amendments), pertaining to the license or permit, then this obligation to be void, otherwise to remain in full force and effect for a period commencing on the 3rd day of September, 2015, and ending on the 3rd day of September, 2016, unless renewed by continuation certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing to the Obligee and to the Principal, in care of the Obligee or at such other address as the Surety deems reasonable, and at the expiration of thirty (30) days from the mailing of notice or as soon thereafter as permitted by applicable law, whichever is later, this bond shall terminate and the Surety shall be relieved from any liability for any subsequent acts, or omissions of the Principal.

Dated this 3rd day of September, 2015.

Green Tech Systems LLC
Principal

Green Tech Systems LLC, Mark J Birnbaum
Principal

AUTO-OWNERS INSURANCE COMPANY

By Kathleen A Howe
Kathleen A Howe
Attorney-in-Fact

29383 (5-11)

Attachment: Green Tech System (1831 : Water & Sewer Installer License)

DATE AND ATTACH TO ORIGINAL BOND

AUTO-OWNERS INSURANCE COMPANY

LANSING, MICHIGAN

POWER OF ATTORNEY

NO. 66209357

KNOW ALL MEN BY THESE PRESENTS: That the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:

"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint KATHLEEN A HOWE

its true and lawful attorney(s)-in-fact, to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instrument(s) shall be as binding upon the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

IN WITNESS WHEREOF, the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 2nd day of January, 2014.

Kenneth R. Schroeder — Senior Vice President

STATE OF MICHIGAN }
COUNTY OF EATON } ss.

On this 2nd day of January, 2014, before me personally came Kenneth R. Schroeder, to me known, who being duly sworn, did depose and say that they are Kenneth R. Schroeder, Senior Vice President of AUTO-OWNERS INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.

AMANDA LAMP
NOTARY PUBLIC
COUNTY OF EATON
My Commission Expires
JANUARY 1, 2020
Acting in the County of
STATE OF MICHIGAN

My commission expires January 1st, 2020.

Amanda Lamp — Notary Public

STATE OF MICHIGAN }
COUNTY OF EATON } ss.

I, the undersigned Senior Vice President, Secretary and General Counsel of AUTO-OWNERS INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth are now in force.

Signed and sealed at Lansing, Michigan. Dated this 3rd day of September, 2015

AUTO-OWNERS INSURANCE CO.
Seal
LANSING, MICH.

William F. Woodbury, Senior Vice President, Secretary and General Counsel

2940 (10-13)

Print Date: 09/03/2015 Print Time: 10:10:17 AM

GREEN-2 OP ID: KH

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/03/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Owen Moore Agency, Inc.
68 S. Huron Road
PO Box 99
Linwood, MI 48634
Stephen M. Kolaja, CIC

CONTACT NAME: Stephen M. Kolaja, CIC
PHONE (A/C, No, Ext): 989-697-4422 FAX (A/C, No): 989-697-4424
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Selective Insurance Co of	12572
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Green Tech Systems LLC
Mark Birnbaum
1203 Brissette Beach Road
Kawkawlin, MI 48631

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			S2167673	05/13/2015	05/13/2016	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$ 3,000,000
								$
A	AUTOMOBILE LIABILITY ANY AUTO X ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			S2167673	05/13/2015	05/13/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (PER ACCIDENT)	$
								$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC9022607	05/13/2015	05/13/2016	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CITYO14

City of Burton
4303 S Center Rd
Burton, MI 48519

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Stephen M. Kolaja, CIC

