



CITY OF BURTON
BURTON CITY COUNCIL MEETING
SEPTEMBER 8, 2022
AGENDA

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. INVOCATION LED BY: GREG HULL

B. THE PLEDGE OF ALLEGIANCE IS LED BY: GREG HULL

C. ROLL CALL

D. APPROVAL OF AGENDA

E. STAFF PRESENT

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Aug 15, 2022 7:00 PM

G. ADMINISTRATIVE REPORTS

H. COMMITTEE REPORTS

I. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

J. COUNCIL DISCUSSION

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 8/10/22 to 8/30/22 in the amount of \$6,848.00.

2. Approve and authorize the payment of Attorney Billing (Masud) 7/8/2022 to 7/20/2022 in the amount of \$2,880.00.

Agendas and minutes may be found at www.burtonmi.gov



CITY OF BURTON
BURTON CITY COUNCIL MEETING
AUGUST 15, 2022
MINUTES

Council Chambers

Regular Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:07 PM.

A. INVOCATION LED BY: GREG FENNER

B. THE PLEDGE OF ALLEGIANCE IS LED BY: GREG FENNER

C. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Present	
Greg Hull	Councilman	Present	
Christina Hickson	Councilwoman	Present	

D. APPROVAL OF AGENDA

1. Approve the Agenda as Presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Vice President
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

E. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR
Brian Ross, Police Chief
Kirk Wilkinson, Fire Chief

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Aug 1, 2022 7:00 PM

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

G. ADMINISTRATIVE REPORTS

Mayor Haskins expressed condolences for the Thomas-Pavlica family for the passing of Kimberly Pavlica (Thomas). She was a dedicated election worker and will be missed. Please keep the family in your prayers and thoughts. Back to the Bricks kicks off on Wednesday of this week. The end of summer is near and school will be starting back up. Please be mindful of kids walking and school buses. Happy Labor Day to everyone.

H. COMMITTEE REPORTS

Mrs. Conley stated the Friends of the Library will be holding a book sale on Saturday, August 27th from 10:00AM-4:00PM.

Mr. Hull stated Parks & Recreation will be having a clean-up at Fireman's Park on August 18th at 5:30 PM and the Trick or Treat Trail is scheduled for October 22nd.

Mr. Heffner stated he is putting together a new committee. The retail committee will include Mr. Smith as the Chair, Mr. Martinbianco, The Zoning Board President and members of the administration. This will be to try and bring more retail businesses to Burton.

Discussion continued regarding the goals of the retail committee and specific expertise needed.

I. AUDIENCE PARTICIPATION

Jim Shustock of 1346 Howe Road in Burton expressed concerns regarding the election process and suggested a committee to monitor this.

J. COUNCIL DISCUSSION

Mrs. Conley stated I got a text about Belsay Road again. The guy is revving up his truck for no reason at all. They have to keep their windows closed and run the air conditioner to drown out the noise.

Mr. Hull stated at their last meeting, the Parks & Recreation Commission discussed moving the Tree Lighting Ceremony from the Fire Station #1 to City Hall. I received calls from residents who did not want this to happen.

Mr. Smith stated you may remember that I asked the Mayor to send us the information regarding the Elga investment accounts and the dual signature issue. He did that and I have an email here from Pam Hill. Mr. Smith read the email into the record. Pam Hill has indicated that a detective control was added to the process to assist in mitigating risk and the firm will test, confirm and verify the controls during the audit. I recommend bringing this up to see if there will be an additional cost.

Discussion continued regarding the dual signatory, Elga not offering dual signatures, issues with notifications and the audit timeline.

Mr. Heffner asked if we have sent Elga a letter indicating that we may have to pull our funds from them if we cannot get the dual signatures.

Minutes Acceptance: Minutes of Aug 15, 2022 7:00 PM (APPROVAL OF MINUTES)

Mayor Haskins stated this is an investment account and there are no checks written, bills paid, or money transferred from it. This is also the best rate of return we can get.

Discussion continued regarding contacting Elga.

Mr. Hull stated if a board member of a company we were working with called our City Clerk and threatened to kill her dog, I wouldn't want to do business with them, period.

Mr. Martinbianco stated item # 4 is about the rehabilitation of roads on the west side of the city. As part of the new retail committee, we need to siphon traffic from Court and Irish and entice them to the Belsay Road corridor to keep them local and off the expressway. We need to take a look at the condition of Court between Belsay and Vassar. There is school traffic there and I receive a number of complaints about the area.

Mr. Abbey stated we are looking at this. We missed an opportunity years ago when the county did Irish Road to Davison, we should have piggy-backed on that project. Now, we have to look at another plan to get it done.

Mr. Fenner stated I have had some very disappointed residents with the thought of moving the Tree Lighting Event. It is an established event for that area and they like it at the Fire Station. The kids enjoy the playground all lit up and people enjoy seeing the Fire Station. I understand though, if there is a reason to move it.

Mr. Heffner stated years ago, we did the Tree Lighting at City Hall, everyone who attended was a city employee or their family. We have a successful event now and to move it back to City Hall I feel, is crazy. The neighborhood comes out to the event where it is. If we wanted to do a couple tree lighting events, we can do that.

Mrs. Conley concurred that she would hate to see the event moved. Everyone has worked very hard on this event and it is a good thing for residents in the south end as well as throughout the city.

Discussion ensued regarding a Christmas parade and the idea of having Christmas Carolers.

Mrs. Conley stated a tree is donated each year by Williams Tree Farm, my husband picks it up with his truck and Gray's Towing places it, so I will need to know if we decide to move the event.

Mr. Hull stated anytime you have people willing to donate or contribute, you should nurture that relationship and not do things that will hurt it. It seems like moving the event would hurt that relationship.

Mr. Martinbianco stated in response to Mr. Shustock's comment, I would like to ask the City Clerk how things went at each of the polling places.

Ms. Boggs stated August Primary Elections can be chaotic, you can't split your ticket, we often have to spoil ballots which can be a confusing process. We also have quite a few new election workers at each of our locations. Each of our precincts balanced and canvass was completed with no issues.

Mr. Martinbianco asked if workers will be further trained before the November Election.

Ms. Boggs said, yes.

Mr. Martinbianco asked if the council will receive a budget spreadsheet from the Controller

of the Memorial Day/50th Anniversary Event.

Mayor Haskins said, I am sure of it, they are still closing some things up.

Mr. Heffner stated during budget season, we budgeted for cameras to be placed at the ballot drop box and in the room where absentee ballots are counted. Have we started the process of getting this installed?

Mayor Haskins stated we are determining if we are still going to count the ballots in Council Chambers because if that is the case, we already have cameras here and there is no sense spending the money on additional cameras.

Mr. Heffner stated they would have to be on the whole time while ballots are being counted. They are usually counted in Council Chambers, correct?

Ms. Boggs stated for years, ballots were counted in the community room next to the Clerk's Office. When the Controller's Office moved into that room, we began using Council Chambers. For August, we used the room next door which will eventually become the new community room and it went very well. I would recommend continuing to use that room. The money you allocated is in the IT budget and we have begun discussions about the types of cameras and if the budgeted amount will be enough.

Mr. Heffner stated I don't want a repeat when the election is over, of us getting slammed with people accusing the Clerk's Office of misdeeds. This way, we are open and transparent and doing everything we can to show everybody that their vote is safe here in Burton.

Mr. Smith stated I spoke to Mr. Abbey about the \$400,000 for the DPW building. Under motor pool on page 33 of your budget, it is the last one on the estimated revenues. The question is, what do we do from here? Can the administration explain to the council why the money didn't go to general fund.

Mayor Haskins stated it did not go into the general fund because you approved it and we still plan on building the barn. The costs were too high at that time, so it went to the fund balance in motor pool. Mr. Abbey has been coming up with different ideas to save costs and we still plan to build it.

Mr. Heffner stated it was not approved by City Council. It was approved in the 2021-22 budget which was a completely different council. Money from any department that is not used rolls back into the general fund.

Mr. Abbey stated this does not happen automatically.

Mr. Heffner stated that is our decision, not yours. It was not discussed in this years budget, at all. This is a new council, Mr. Hull and Mrs. Hickson didn't vote on it.

Mr. Abbey stated that is because we didn't think we needed to discuss it again. You didn't take the money and you knew that was the plan. Unused money goes to the departments fund balance unless you guys take it back.

Mr. Martinbianco stated to refer to the footnote on page 46 on your budget that refers to the building. That is as much as to say we haven't budgeted for it but we need it. I agree with Mr. Heffner. If we have to make a motion to move it back and have discussion on it, I don't have a problem doing that.

Discussion continued regarding the DPW barn and associated budget.

Mr. Abbey stated we will have a discussion with the auditors. This is a depreciation fund in the motor pool. It is a depreciated item. We will see where it goes and report back to you.

Mayor Haskins stated being good fiduciary stewards of the taxpayers money by trying to do something at a reasonable cost, you are now going to hold penalty against the DPW in getting the barn by saying they are not getting it now because it rolled down to fund balance and this is a new council. I don't understand the logic behind this.

Further discussion about when the barn was budgeted, where the funds are and should go, and prevailing wage.

Mr. Smith stated we need to get a professional opinion from Plante Moran. He suggests the Finance Chair contact them for the proper accounting answer.

K. COUNCIL ACTION

1. Approve and authorize the payment of Attorney Billing (Doyle) 7/27/22 to 8/9/22 in the amount of \$6,627.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Greg Hull, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

2. Approve and authorize Resolution 2022-25 for temporary road closure for the Bikes on the Bricks Event on September 10, 2022.

Mr. Fenner stated after seeing what the Clerk provided us, intersections will only be closed for the time they are passing through each intersection. This is not really a street closure and should have no negative effect on the businesses on Saginaw Street.

Mayor Haskins stated we do this every year since 2015.

Mr. Heffner stated this is like Back to the Bricks except for it is motorcycles.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

3. Approve and authorize the sale of Vacant Lot - Hemphill Rd, Parcel No. 59-28-502-057, to give first and final approval for the sale of this parcel to Thomas and Deborah Cook, 3169 Hemphill Rd., Burton, MI 48529 (Vacant Lot is adjacent to 3159 Hemphill Rd owned by Thomas and Deborah Cook), for the sum of \$3,000 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

Mr. Heffner asked where the money goes for the sale of these lots.

Mr. Abbey stated it might go back to the building fund. I don't do that end of it but I will check on it tomorrow.

Mr. Heffner recommends this go into a blight fund.

Mr. Abbey stated every dime that is spent on blight comes from the building department fund, including prosecutions. If we do a clean up on blight, it comes out of that fund.

Mr. Hull recommends a fund to promote home ownership. This will help to reduce blight in the long run.

Mr. Heffner said, great job selling these lots and homes. We have been moving a lot in the last few years.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gregory Fenner, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

4. Approve and authorize the Mayor and City Clerk to execute a contract with Hutch Paving Inc. 3000 E. Ten Mile Rd. Warren, MI 48390, for the 2022 Pavement Rehab contract which is the Rehabilitation of Judd Rd.(Fenton Rd. to Lawnwood Dr.), Davenport Dr. (Fenton Rd. to Brunswick Dr.) & Barnes Ave. (Judd Rd to Parkwood Ave.) for the amount of \$496,131.30

Mr. Heffner stated this is about 40 years late. It should have been done a long time ago.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Greg Hull, Councilman
SECONDER:	Christina Hickson, Councilwoman
AYES:	Martinbianco, Heffner, Smith, Fenner, Conley, Hull, Hickson

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Meeting was adjourned at 8:05 PM.



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 09/08/22 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.1

SCHEDULED

AGENDA ITEM (ID # 5485)

DOC ID: 5485

**Approve and authorize the payment of Attorney Billing
(Doyle) 8/10/22 to 8/30/22 in the amount of \$6,848.00.**



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 09/08/22 07:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.2

SCHEDULED

AGENDA ITEM (ID # 5482)

DOC ID: 5482

**Approve and authorize the payment of Attorney Billing
(Masud) 7/8/2022 to 7/20/2022 in the amount of \$2,880.00.**