



CITY OF BURTON

DOWNTOWN DEVELOPMENT AUTHORITY MEETING

NOVEMBER 17, 2025

MINUTES

Council Chambers

Regular Meeting

8:30 AM

**4303 S. Center Road
Burton, MI 48519**

A. Pledge of Allegiance to the Flag of the United States of America

LED BY: Chairman Joey Richvalsky

B. Call To Order

Chairman Richvalsky called the meeting to order at 8:31 AM.

C. Roll Call

Present: Board Member Joey Richvalsky, Board Member Steve Coates, Board Member Nate Henry, Board Member Timothy Wagner, Board Member Jeannie Herford
Absent: Board Member Jerry Baryski.

D. Staff Present

Katie Malin, Benefits Rep.

Erica Rogers, Records Tech.

E. Administrative Reports

Ms. Malin states there are two important events happening this week. First is the swearing in ceremony tonight at the City Council meeting and after that there will be a reception party to congratulate the new Council members. Second, stuff the senior van in the City Hall parking lot from 9 AM.-5 PM. on 11/20/2025. It is a food drive for the senior residents here in the City of Burton and you can donate nonparishable items for that event.

F. Audience Participation

Now is the time set aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record, limit their comments to three (3) minutes, and speak on topics germane to City business.

None.

G. Board Discussion and/or Action

Mr. Richvalsky thanked Mr. Wagner from Tim's Tractor for storing the flower pots at his building during winter.

Discussion about the flowers being thrown away and leaving the potting soil in the pots when stored to save on buying more for next year.

Mr. Coates stated that he is going to follow up with the Back to the Bricks tune-up party to see if we get selected to have one in Burton. He also stated what would be required, if we

are selected, to pay the fire and police departments for extra security and the shut-down of the road. The tune-up party committee would come in to set up the layout for the event.

Mr. Henry stated the MTA's fixed bus routes have changed on Saginaw Street towards the Grand Blanc side of the city as of today. That they will have free rides today and tomorrow due to that.

1. Improvements to the Saginaw and Columbine location

Mr. Richvalsky stated we are still working on all the improvements along Saginaw Street and will continue to keep working on them until the project is complete.

Mrs. Herford stated she called Mr. Abbey to follow up with him about some of the improvements, but was not able to reach him, so she left a voicemail and is still waiting to hear back from him.

Mr. Richvalsky stated we will keep working on it and hopefully speed things along, but it will be a slow process with all the things that are involved. With it getting late into the season, might have to wait until spring to get it done.

Discussion about the clock tower bricks needing some repairs, how the clock needs to be set to the right time after daylight savings, and who has the key to set it.

2. Christmas Decorations

Discussion about generating an invoice for the controller's office for the transfer of money that was voted on to donate to Parks and Rec for their holiday festivities.

Mr. Coates stated at the last Parks and Rec meeting they were talking about needing more lights for decorating. This will be the last year we will be able to get a sixteen-foot Christmas tree from the tree farm, and after Thanksgiving DPW should start putting up the decorations for Christmas.

H. Meeting Adjournment

The next regularly scheduled meeting will be held on December 15, 2025 @ 8:30 AM.
The meeting was adjourned at 8:55 AM.
[MIN_SIGNATURES]