



CITY OF BURTON
BURTON CITY COUNCIL MEETING
JUNE 27, 2018
MINUTES

Council Chambers

Special Meeting

7:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 7:00 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Vice President	Excused	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	President	Present	
Danny Wells	Councilman	Present	
Vaughn Smith	Councilman	Present	
Christina Conley	Councilwoman	Present	

2. The Purpose of the Special City Council Meeting is to discuss and take action on FY 2017-18 budget amendments, pay the labor attorney invoice, purchases of generic MERS time, and any other city business to be completed by the end of the 2017-18 Fiscal Year.

B. STAFF PRESENT

Paula Zelenko, Mayor
Bette Bigsby, Acting City Clerk
Robert Slattery, DPW Director
Charles Abbey, Assistant DPW Director
Karen Moffitt, Controller

C. ADMINISTRATIVE REPORT

Mayor Zelenko wanted to make sure there was 17 items on the agenda. New audio mixer amp. Make sure to talk into the mic because we are testing them tonight.
Mayor did a review of the agenda.

D. AUDIENCE PARTICIPATION

Kevin Burge talked about Council action #1 increase Master Plan by \$500.00. Hopes for discussion.

E. COUNCIL ACTION

1. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1001-818.0001 Master Plan by \$500; Decrease 1001-1001-956.0003 City Council Newsletter by \$500.

Ms Moffitt explained the Master Plan budget was \$10,000.00 at the last meeting because we had not used all the funds. I needed some money to cover some other items in the City Council line items. I thought I had seen where we made the final payment and there were no purchase orders outstanding so I used the remaining money for another item. This week we received a bill for \$400.00 so I am having to put money back into the line item.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Danny Wells, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED:	Haskins

2. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-6090-973.1000 Easter Egg Hunt by \$300; Decrease 1001-6090-973.000 P & R Community Events by \$300.

Ms. Moffitt explained this was due to credit card charges through May.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED:	Haskins

3. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Decrease 2002-4051-802.7589 Bristol Rd Bridge by \$2,500; Increase 2002-4051-802.7591 Belsay Rd (Court to Davison) by \$2,500.

Ms. Moffitt explained this was due to an invoice from the State on Belsay Road from Court to Davison.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED:	Haskins

4. Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-818.0000 Contractual Services by \$13,500; Increase 2007-2007-867.0000 Gas & Oil by \$12,000; Increase 2007-2007-920.0000 Utilities by \$1,500.

Ms. Moffitt explained the gas and oil account in the police budget were estimated to be overspent. Along with an increase in utilities from Consumers.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

5. Approve and authorize the following 2017-2018 budget amendment in the Building Department Fund: Increase 2049-2061-818.0000 Contractual Services by \$2,000; Decrease 2049-2061-718.0000 Retirement-MERS Retirees by \$2,000.

Ms. Moffitt explained this was due to contractual services in building department fund due to the vacant building inspector position and having to contract with someone to do the work.

RESULT: CARRIED [UNANIMOUS]
MOVER: Danny Wells, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

6. Approve and authorize the following 2017-2018 budget amendment in the Motor Pool Fund: Decrease 6061-6061-719.0000 Fringe Benefits by \$5,000; Increase 6061-6061-749.7007 Traffic Signs by \$5,000.

Ms. Moffitt explained this was due to the replacement of more traffic signs this year.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

7. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-1001-826.0000 Legal-Council by \$10,000; Decrease 1001-2009-719.0000 Fringe Benefits-Assessor by \$10,000.

Ms. Moffitt explained that the legal line for Council is close to being exhausted because of the May Masud bill. Still one more month to go. There was also some from attorney Doyle.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

8. Approve and authorize the following 2017-2018 budget amendment in the Police Fund: Decrease 2007-2007-719.0000 Fringe Benefits by \$10,000; Increase 2007-2007-826.0000 Legal by \$10,000.

Ms. Moffitt explained this is the police fund legal line item. The bill from attorney Masud as well as prosecutorial items.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Christina Conley, Councilwoman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED:	Haskins

9. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-2071-961.0000 Weed Cutting-Tax Reverted Property by \$5,000; Decrease 1001-2015-718.0000 Retirement-MERS Retirees-Clerk by \$5,000.

Ms. Moffitt explained this was payroll for weed cutting tax reverted properties.

Mr. Wells inquired who is doing the weed cutting for the tax reverted properties? City? Ms. Moffitt stated the city is mowing the tax reverted properties.

Mr. Abbey explained the city has 140 tax reverted properties that have to be kept up. I.e. lawn mowing.

Mr. Wells inquired if we were doing weed cutting on a scheduled basis.

Mr. Abbey explained they borrow people from the other departments in DPW as needed to accomplish getting the lawns mowed that the City owns. High weed mowing is done by Red hawk and those are the ones that are called in on a complaint basis.

Mr. Smith asked if that was an increase on city owned properties from last year.

Mr Abbey stated we got back 30 this year.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED:	Haskins

10. Approve and authorize the following 2017-2018 budget amendment in the Major Streets Fund: Decrease 2002-4074-818.0000 Contractual Services by \$17,700; Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by \$17,000; Increase 2002-4074-717.0000 Retirement-MERS Active-Traffic Signs by \$100; Increase 2002-4074-718.0000 Retirement-MERS Retirees-Traffic Signs by \$600.

Ms. Moffitt explained it was payroll for retirement MERS traffic signs active and retirees not allocated worker's comp expenses.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Danny Wells, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

11. Approve and authorize the following 2017-2018 budget amendment in the Local Streets Fund: Increase 2003-4063-709.0000 Overtime-Surface Maintenance by \$300; Increase 2003-4063-719.0000 Fringe Benefits-Surface Maintenance by \$10,000; Decrease 2003-4069-719.0000 Fringe Benefits-Drainage by \$10,300.

Ms. Moffitt explained it was due to after posting payroll worker's comp being over.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

12. Approve and authorize the following 2017-2018 budget amendment in the Fire Fund: Decrease 2006-2006-707.0000 Part-Time Firemen by \$1,000; Increase 2006-2006-717-0000 Retirement-MERS Active by \$1,000.

Ms. Moffitt explained it was due to after posting payroll retirement MERS active being over spent.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

13. Approve and authorize the following 2017-2018 budget amendment in the General Fund: Increase 1001-2009-703.0000 Salary-Assessor by \$4,800; Decrease 1001-1091-718.0000 Retirement-MERS Retirees-Election by \$4,800.

Ms. Moffitt explained it was due to posting payroll salary assessor account overspent.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Danny Wells, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

14. Approve and authorize the purchase of 5 years generic service credits, as allowed by contract, by employee Anthony Brooks for the approximate amount of \$78,998.00 of which all costs are solely the responsibility of the employee.

Mr. Wells asked after July 1, 2018 this will be no more. Mayor answered that is correct.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

15. Approve and authorize the purchase of 2 years generic service credits, as allowed by contract, by employee Todd Claerhout for the approximate amount of \$19,761.00 of which all costs are solely the responsibility of the employee.

RESULT: CARRIED [UNANIMOUS]
MOVER: Danny Wells, Councilman
SECONDER: Vaughn Smith, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

16. Approve and authorize the purchase of 1 year 2 months of generic service credits, as allowed by contract, by employee Anthony Greenway for the approximate amount of \$13,695.00 of which all costs are solely the responsibility of the employee.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Danny Wells, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

17. Approve and authorize the Attorney Billing (Masud) May 2, 2018 - May 31, 2018 in the amount of \$7,619.00.

Mr. Wells asked if the 2017-2018 budget was done. Ms. Moffitt explained that invoices are still coming in at the end of the year. Still need to accrue back this week's payroll.

RESULT: CARRIED [UNANIMOUS]
MOVER: Christina Conley, Councilwoman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Wells, Smith, Conley
EXCUSED: Haskins

Meeting was adjourned at 7:36 PM.