



CITY OF BURTON
BURTON CITY COUNCIL MEETING
APRIL 20, 2020
AGENDA

Virtual Meeting

Regular Meeting

4:00 PM

4303 S. CENTER RD
BURTON, MI 48519

A. MEETING INFORMATION

Burton City Council Meeting
Hosted by Racheal Boggs

Monday, Apr 20, 2020 4:00 pm | 1 hour | (UTC-04:00) Eastern Time (US & Canada)
Meeting number: 625 231 052
Password: Burton2020 (28786620 from phones and video systems)
<https://meetingsamer4.webex.com/meetingsamer4/j.php?MTID=m1913bebb9477de240f15a8c969c80e19>

Join by video system
Dial 625231052@meetingsamer4.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Join by phone
+1-408-418-9388 United States Toll
Access code: 625 231 052

B. INVOCATION LED BY: VAUGHN SMITH

C. THE PLEDGE OF ALLEGIANCE IS LED BY: VAUGHN SMITH

D. ROLL CALL

E. STAFF PRESENT

F. APPROVAL OF MINUTES

1. City Council - Regular Meeting- Rescheduled - Mar 24, 2020 5:00 PM

G. ADMINISTRATIVE REPORTS

H. COMMITTEE REPORTS

I. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business. Public comments may be sent to: publiccomment@burtonmi.gov. Comments will be read into the public record during the meeting.

J. COUNCIL DISCUSSION

K. COUNCIL ACTION

1. Approve and authorize the Attorney Billing 3/23/20 to 4/15/20 in the amount \$2744.50.

2. Approve and authorize the Attorney Billing for 2020 Quiet Title Publication in the amount \$380.40.

Agendas and minutes may be found at www.burtonmi.gov



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MARCH 24, 2020
MINUTES

Council Chambers

Regular Meeting- Rescheduled

5:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 5:00 PM.

A. INVOCATION LED BY: DENNIS O'KEEFE

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Remote	
Dennis O'Keefe	Councilman	Remote	
Steven Heffner	President	Remote	
Danny Wells	Councilman	Excused	
Vaughn Smith	Councilman	Remote	
Gregory Fenner	Vice President	Remote	
Christina Conley	Councilwoman	Remote	

C. STAFF PRESENT REMOTELY

Duane Haskins, Mayor
 Charles Abbey, Interim DPW Director
 Amanda Doyle, City Attorney
 Rik Hayman, Chief of Staff
 Racheal Boggs, City Clerk
 Brian Ross, Police Chief
 Kirk Wilkinson, Fire Chief
 Mike Vogt, Assistant Fire Chief
 Steve Phillips, IT Director

D. APPROVAL OF MINUTES

1. City Council - Regular Meeting - Mar 2, 2020 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Wells, Smith, Fenner, Conley

E. ADMINISTRATIVE REPORTS

Mayor Haskins stated because of the remote meeting tonight, we will also be using email for public comment. Please email the Clerk and your comments will be read into the record.

Minutes Acceptance: Minutes of Mar 24, 2020 5:00 PM (APPROVAL OF MINUTES)

Ms. Boggs stated anyone with public comment for tonight's meeting may email r.boggs@burtonmi.gov.

Mayor Haskins stated what a turn of events not only for the city but for every individual on this earth. I never dreamed that four months after being elected Mayor that our city, county, state and country would be under a mass pandemic. My staff and I have gone from vigorously looking in to water & rates, cutting wasteful spending, census, trying to secure enough funding for roads, union contract strategies and putting my first budget together to a vigorous stay-safe campaign. I declared a state of emergency on Monday, March 16th and by Tuesday, March 17th, we closed City Hall to the public, as the numbers of people infected with the virus doubled over the weekend. I have now ordered all hourly employees to stay home. Department Heads and Administrators are still reporting at this time. All employees are on call in the event that an emergency arises. Waste Management is still working as normal but warned that if their staff gets reduced any further, it could affect collection. For those that know me, you know that I don't look at situations and think, oh, no, the sky is falling. Throughout my life, I have always learned to adapt, adjust and overcome. I have had training for over half my life that has instilled in my well being that you have to remain calm to help restore order. Many people look at police, fire and EMS workers as heros, some of us have even grown up wanting to be one of those heros; either a police officer, firefighter, EMS worker or going as far back as our favorite comic book super hero. Well, during these trying times with the COVID-19 virus, each and every one of us can be heros. If we all do our part with social distancing, washing your hands, coughing in your upper sleeve or tissue and obeying the Governor's orders by staying home and staying safe. Each and every one of us will be heros by doing our part and beating this nasty virus. I realize that locking yourself down and not being able to socialize with friends and family is way more difficult and easier said than it is to actually do but everyone needs to realize that not having a social life for a few weeks is way better than the alternative of not being able to see your loved ones ever again due to the Corona Virus taking your loved ones life. So, I am calling on everyone to step up and be a hero, save life, health and prosperity. I also ask of our heros, please remain calm. If there is a safe way, reach out and help others in need. Walmart, Kroger and Meijer, our three major grocery centers, now have set hours. I ask that you abide by these hours with understanding. This too shall pass. Remember to shop with a purpose to maintain a normal standard of living. All deliveries and manufacturers of food are still on-going, so store shelves will be restocked. I again, understand the more you buy, the less you have to go out but, you can use the apps provided by the stores which will allow you to stay in your vehicle while the store employee brings your items out to you. If we all do our part, the virus will end.

1. Revenue and Expenditure Report as of February 29, 2020

F. COMMITTEE REPORTS

Mr. O'Keefe spoke regarding the 911 Consortium.

G. AUDIENCE PARTICIPATION

No public comment.

Ms. Boggs stated I have received no emails for public comment at this time.

H. COUNCIL DISCUSSION

Mr. Martinbianco expressed concerns regarding the budget during the pandemic.

Minutes Acceptance: Minutes of Mar 24, 2020 5:00 PM (APPROVAL OF MINUTES)

Mayor Haskins stated we anticipate the stay at home order to be in place for at least two weeks. We will have the budget ready. I will take the direction of the council as to how you would like to receive it.

I. COUNCIL ACTION

1. Approve and authorize the Attorney Billing (Doyle) 2/26/2020 to 3/10/2020 in the amount \$3,980.25.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED:	Wells

2. Approve and authorize the Attorney Billing (Doyle) 3/11/2020 to 3/23/2020 in the amount \$4,248.50.

Mr. O'keefe asked the attorney about the impact the court offices being closed will have on public safety.

Attorney Doyle stated people are still being arrested and charged so there should be no impact on safety. They are waiting for arraignments. We will work through it.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED:	Wells

3. Approve and authorize the payment of Attorney Billing (Masud) 1/30/2020 to 2/26/2020 in the amount of \$9,950.91.

Mr. Martinbianco stated he could only come up with \$8,800 owed and he is unsure where the other amount comes in.

Mr. Smith provided an explanation of the attorney bill.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED:	Wells

4. Extension of Professional Services Agreement Presentation by Plante Moran.

Minutes Acceptance: Minutes of Mar 24, 2020 5:00 PM (APPROVAL OF MINUTES)

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Christina Conley, Councilwoman
AYES: Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED: Wells

5. Approve and authorize the sale of Vacant Lot - McKeighan, Parcel No. 59-28-528-192, tax reverted to the City of Burton in 2012, to give first and final approval for the sale of this improved parcel to Rebound Funding, LLC, 3079 S. Baldwin Rd., #121, Lake Orion, MI 48359 for the sum of \$100 cash or its equivalent and authorizing the Mayor and the Clerk to execute any and all documents required to effectuate this sale.

RESULT: CARRIED [UNANIMOUS]
MOVER: Vaughn Smith, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED: Wells

6. Approve and Authorize the Mayor and City Clerk to execute a contract with Wade Trim, Inc. 555 S. Saginaw Street, Suite 201 Flint, MI 48502, for Preliminary Engineering of South Bound Grand Traverse, from Hemphill Road to Bristol Road (DPW Project No. 20-003-P), at an estimated cost of \$52,700.00, contingent upon approval of the City Attorney.

Mr. Martinbianco asked if sidewalks will be included in this project.

Mr. Abbey stated if you want sidewalks, we can do that.

Mr. Martinbianco stated there are a number of intersections that will need to be handicap-compliant.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Gregory Fenner, Vice President
AYES: Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED: Wells

7. Approve and authorize the Mayor and Clerk to enter into an agreement with Stantec Consulting Michigan Inc., 3754 Ranchero Drive, Ann Arbor, MI 48108-2771 to complete the preparation of the State Revolving Fund project plan for improvements to the City of Burton's Sanitary Sewer System at a cost not to exceed \$32,500.00

Mr. Smith expressed concern about having the money to do this.

Mr. Martinbianco inquired about the cost of the project at Atherton Road and Connecticut Street.

Mr. Abbey stated we have to have our plan in place and we are well into this project. The preliminary studies are done. We have money in the sewer fund but, this does not bind us to this.

Mr. Smith asked if this is coming out of the general fund.

Mr. Abbey said, that is correct. This keeps us in the game and gives us options.

Mr. Heffner stated I am okay with it as long as there is no rate increase involved.

RESULT:	CARRIED [4 TO 2]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	O'Keefe, Heffner, Smith, Fenner
NAYS:	Martinbianco, Conley
EXCUSED:	Wells

8. Approve and authorize the following 2019-2020 budget amendment in the K9 Fund: Increase 2067-0000-671.0000 Donations by \$11,200; and Increase 2067-0000-757.0000 Operating Expenditures by \$11,200.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED:	Wells

9. Approve and authorize the following 2019-2020 budget amendment in the General Fund: Increase 1001-0000-674.0001 Tree Lighting Donations by \$1,600; and Increase 1001-6090-973.1300 Tree Lighting Ceremony by \$1,600.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Vaughn Smith, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED:	Wells

10. Approve and authorize the following 2019-2020 budget amendment in the Major Streets Fund: Increase 2002-0000-802.7589 Bristol Rd Bridge by \$1,000; Increase 2002-4051-802.7591 Belsay Rd (Court to Davison) by \$12,500; Increase 2002-4051-802.7593 Center Light Signal CMAQ by \$300; Increase 2002-4051-802.7597 Center Rd (Lippincott to Lapeer) by \$3,900; Increase 2002-4051-802.7599 Saginaw St (Bristol to Hemphill) by \$15,000 and Decrease 2002-0000-390.0000 Unappropriated Surplus by \$32,700.

Mr. Smith expressed concern with the stock market and the rise in MERS.

Mayor Haskins stated the police and fire are working 12 hour shifts to minimize rotations in case of infection. We are monitoring this virus constantly and doing everything we can. There will be budget impacts: Act 51 money, state revenue sharing, etc. We will get through this and persevere.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Councilman
AYES:	Martinbianco, O'Keefe, Heffner, Smith, Fenner, Conley
EXCUSED:	Wells

Agendas and minutes may be found at www.burtonmi.gov

Meeting was adjourned at 5:43 PM.

Minutes Acceptance: Minutes of Mar 24, 2020 5:00 PM (APPROVAL OF MINUTES)



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 04/20/20 04:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.1

SCHEDULED

AGENDA ITEM (ID # 4772)

DOC ID: 4772

**Approve and authorize the Attorney Billing 3/23/20 to 4/15/20
in the amount \$2744.50.**



Burton City Council
4303 S. Center Road
Burton, MI 48519

Meeting: 04/20/20 04:00 PM
Department: Clerk's Office
Category: Attorney Billing
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

K.2

SCHEDULED

AGENDA ITEM (ID # 4771)

DOC ID: 4771 A

Approve and authorize the Attorney Billing for 2020 Quiet Title Publication in the amount \$380.40.

ATTACHMENTS:

- Invoice- Doyle 2020 quiet title publication (PDF)

P.O. Box 220
Lapeer, MI 48446
810-245-9343

Invoice

K.2.a

Invoice # 291313
Invoice Date: 2/29/20
Terms: Net 30
Rep: SH

Bill to: Bill to ID: 71602

Amanda Doyle
Amanda N. Doyle, Attorney at Law
702 Church St.
Flint, MI 48502

Sold to: Account ID: 71602

Amanda Doyle
Amanda N. Doyle, Attorney at Law
702 Church St.
Flint, MI 48502

Ad Insertions included in this Invoice

Pub	Date	Type	Description	Charge	Disc	Total	Applied
BUV	2/13/20	Sale	PO: City Burton v Gen Co	\$126.80		\$126.80	
BUV	2/20/20	Sale	PO: City Burton v Gen Co	\$126.80		\$126.80	
BUV	2/27/20	Sale	PO: City Burton v Gen Co	\$126.80		\$126.80	

Please make check payable to **View Newspaper Group**
Thank you for your business.

Finance charges may be added to balances over 30 days

Total Charges \$380.40

Discount

Tax \$0.00

Payments Applied

Current Invoice Due \$380.40

Please return this portion with your payment

Advertising

Invoice Date: 2/29/2020

Invoice # 291313

Account # 71602

Amount Enclosed _____

Remit Payment to:

View Newspaper Group
P.O. Box 220
Lapeer, MI 48446

Advertising \$380.40
Total Balance Due by 3/31/2020

Packet Pg. 11

Attachment: Invoice- Doyle 2020 quiet title publication (4771 : Attorney Billing 2020 Quiet Title Publication)