

CITY OF BURTON
REGULAR COUNCIL MEETING MINUTES
DECEMBER 16, 2013, 7:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

President Martinbianco led the Invocation and the Pledge of Allegiance:

The Regular Meeting is called to order by President Martinbianco at 7:00 P.M.

Members Present: Martinbianco, Heffner, O'Keefe, Smith, Ellenburg, Wells, Haskins

Members Absent: None

Other Present: Mayor Zelenko, Attorney Austin, Clerk Karsney, Executive Benefits Representative Bigsby, Assessor Bolin, Mr. LaDuke

PURPOSE OF THE MEETING: Discussion and possible recommendations for the following:

- 1) **Richard Austin bill in the amount of \$3,913.50**
- 2) **Mayor's appointment of Atherton Representative for Parks & Recreation Board**
- 3) **Revised Poverty Exemptions Guideline & Application**
- 4) **Resolution for Poverty Exemption**
- 5) **D.M. Burr Contract**
- 6) **Amy Street Paving- Acceptance of Low Bid**
- 7) **Amy Street Paving- Enter into a Contract with Zito Construction**

Second reading of an Ordinance

1. Ordinance amending, Chapter 51 of the Code of Ordinances

Approve and authorize the minutes of the following meeting:

Haskins moved and Heffner seconded the following motion:

1. Regular Council Meeting Minutes December 2, 2013

Motion Carried 7-0

ADMINISTRATIVE REPORT:

Mayor Zelenko stated that our Assessor Ms. Bolin is recommending we appoint an alternate to the Board of Review, so that we will always have a full board if someone cannot attend. She is asking to add as Item #8 to approve and authorize the Mayor's appointment of Bruce Williams, 2292 Middlecroft, Burton, MI., 48509 to the City of Burton Board of Review as an alternate, term to expire December 2015.

Mayor Zelenko said on Friday, it was brought to my attention that Bentley Schools will be holding an election in February 2014. But they no longer want us to hold elections in Bentley Middle School. We were going to appoint two members to the Election Commission in January, but since this last minute development we need to appoint people tonight in order to meet the

requirements for an Election Commission meeting 60 days prior to the election. So I would like to add as Item #9 approve and authorize the Mayor's appointment of Holly Johnson, 1422 Iva Street, Burton, MI., 48509 and as Item #10 approve and authorize the appointment of Terry Parker, 4360 Sunnymead Avenue, Burton, MI., 48519 to the City of Burton Election Commission, term expiring December 2017.

Mayor Zelenko then went on to present the agenda. Item #1 is the attorney billing. Item #2 is the appointment of the Atherton Representative for the Parks and Recreation commission. Item #3 Poverty Exemption Guidelines and Application need to be revised as there were a few changes that conflicted with the State Statute. Item #4 is the revised resolution for the Poverty Exemption Guidelines and application. Item #5 D.M. Burr contract for temporary laborers; this is because we now have five workers out on leave of absence and we have to temporarily cover these positions until each of them return to work. Item #6 is accepting the low bid for the Amy Street paving project and Item #7 is the paving contract with the low bidder. Item #8 is Board of Review alternate appointment. Item #9 and #10 appointments to the Election Commission.

Under the second reading of an Ordinance is the cross connection control program.

Also Mr. President, I would like to invite the Council and the City Attorney to join us this Thursday, December 19th from 11:30 a.m. to 2:00 p.m. for the all employee holiday luncheon in the community room at City Hall.

In addition, this Friday, December 20th at 1:00 p.m., we will be swearing in three more police officers here in the Council Chambers and hope you can join us.

Also as a reminder, that City Hall offices will be closed Tuesday, December 24, 2013 and reopen on Thursday, January 2nd, 2014. In closing I want to take this opportunity to wish everyone a very Merry Christmas and a New Year.

COMMITTEE REPORTS:

Mr. O'Keefe stated he attended the Genesee 911 Consortium meeting Tuesday, December 10, 2013. Pam Hill, the CPA for the Genesee 911 Consortium presented the audit and that was approved.

Mr. O'Keefe thought one item on the Genesee 911 Consortium agenda was the lawsuit with the Ambulance companies. Some Communities had signed agreements with the ambulance companies but 911 dispatches the nearest ambulance. All the ambulances have GPS locators and dispatch was just sending the closest one. There are 45 ambulances in Genesee County. Response time in Genesee County, 10% were under 2 minutes and most were under 6 minutes. The National Average response time is 7-8 minutes.

Mr. Heffner said that Parks & Recreation had to cancel the Christmas Parade because of the weather on December 14, 2013. It was rescheduled for December 21, 2013 at 5:00 p.m.

Mr. Heffner stated that we just had their Veteran Run. He thanked the Committee, Council, all the volunteers, sponsors and all the runners that helped make it so successful.

Ms. Bigsby also thanked several people. She stated one of the key points was they could run through Kelly Lake and also a fire station, which was having training that day. Parks and Recreation had decided that 80% of the proceeds would go to the Disabled American Veterans in honor of the Veterans Race in conjunction with Veterans Day.

Mr. Wells walked the race and finished.

Mayor Zelenko presented a check in the amount of \$4,100.00 dollars to Disabled American Veterans from the proceeds of the race.

President Martinbianco called for a ten minute recess to have cake and refreshments at 7:40 p.m.

President Martinbianco called the meeting back to order at 7:50 p.m.

Mr. Haskins wanted to thank Mr. Heffner on the well job done.

Mr. Wells also wanted to thank Mr. Heffner and Mrs. Bigsby for a wonderful job done. He is looking forward to the race next year.

AUDIENCE PARTICIPATION:

Mona Miron with the Burton Historical Society was put in touch with Arcadia Publishing. Having had a hard time getting pictures out of the Burton residents, we are going to have about 150 pictures in by Christmas.

Ms. Miron stated the Lone Wolverine exhibit from the Michigan DNR is coming back again in January 2014 at the Courtland Center Mall. Ribbon cutting is January 4th, 2014 at noon at Courtland Center Mall by the fountain. The exhibit had the most turnouts at Courtland Center than anywhere in the State, with over, 4000 visitors. She will be there from January 3, 2014 until January 29, 2014.

Rick Fuhst said in the interest of being transparent maybe we could show the residents on the website where we are on millage.

COUNCIL DISCUSSION:

Mr. Smith asked Mayor Zelenko about the three additional police officers, what the time frame is and what the goal is for the City, with the additional police officers.

Mayor Zelenko stated that the first three officers that we hired are in the phase two of the training. Now we are hiring three additional officers this Friday to start their training and by May they should be out on the road by themselves. Then in May we want to hire that last one to fulfill the promise of being up to 36 officers by the next fiscal year. Then in the next fiscal budget would like to budget for 6 additional officers to get us to 42. Mayor Zelenko is with Mr. O'Keefe on this matter, that we would like to get to 42 officers as soon as we can. We also have an officer that has taken another professional route and will be leaving the police force to become a nurse. So we will have another opening to fill there.

Mr. Smith asked when Mayor Zelenko presents the budget for 2014-2015 fiscal year it will be for 42 officers.

Mayor Zelenko stated yes.

Heffner moved and Smith seconded to add items 8, 9, and 10.

Motion Carried 7-0.

Mr. Heffner would like the agenda to be only one sided. Clerk Karsney was only doing it to save on paper. Clerk Karsney will correct that for future packets.

Mr. Heffner asked what happened to the people who are supposed to be recording our meetings.

Mr. Wells said he can't get them to return his calls.

Mr. Smith stated his son had watched one of the meetings and it was hard to hear what was being said.

Mr. Wells talked with IQM2 and would like them to come in and do a demo for the Council.

Mayor Zelenko also stated that we already had a webinar with them and have an estimate on IQM2. We would like to work together with Council on this matter after the first of the year. This IQM2 video tapes the meetings, recording of the minutes and posts them to our website.

Mr. Wells was impressed with the IQM2 system. If someone wanted to see an item on the agenda they could just click on it and see just the portion of the video.

Mr. O'Keefe brought up the fact he would like to see our own access channel that shows the City meetings and maybe games from the school, concerts, and even the churches in the area.

Also Mr. O'Keefe mentioned that the lawn mowers at Kelly Lake sledding hill had mowed a peace symbol in the grass and he had calls on how nice it looked.

Mr. Smith stated that if we can get this TV channel going to our residents it would be a great marketing tool. It would be a great way to promote the City of Burton.

Mr. O'Keefe said the Burton Fire Department has been doing a food drive and has collected over \$15,000.00 this year. Police officers have a grass root program called Police officers for boots and has collected boots for needy children in the area and has done very well also.

Haskins moved and Heffner seconded to rescind the motion to approve the minutes for the December 2, 2013 minutes.

Motion Carried 7-0.

Mr. Heffner asked if the Comcast franchise fee is passed onto our residents.

Mayor Zelenko said technically yes it is.

Mr. Wells stated the City is leveraging it at their request.

Mr. Haskins asked how the audit was coming along.

Mayor Zelenko said we are having a meeting with Plante Moran tomorrow to go over the draft.

COUNCIL ACTION:

Haskin moved and Heffner seconded the following motion:

1. Approve and authorize the Attorney Billing (Richard Austin) from 11/27/13 to 12/11/13 in the amount of \$3,913.50.

Motion Carried 7-0

Wells moved and Haskins seconded the following motion:

2. Approve and authorize the Mayor's appointment of Sandra Talbot, 3196 E. Hemphill, Burton, MI 48529 as the Atherton representative to the Park and Recreation Board. Term to expire December 2016.

Motion Carried 7-0.

Haskins moved and Ellenburg seconded the following motion:

3. Approve and authorize the guideline and application for Property Tax Poverty Exemption.

Mr. Heffner asked if Ms. Bolin could hold a Public Workshop before the March Board of Review on Poverty Exemption so the residents could understand it better.

Ms. Bolin stated she could.

Motion Carried 7-0.

Ellenburg moved and Wells seconded the following motion:

4. Approve and authorize the Guideline Resolution 176 for Poverty Exemption.

Motion Carried 7-0.

Haskins moved and Heffner seconded the following motion:

5. Approve and authorize the acceptance of the low bid of Zito Construction in the amount of \$215, 345.43 for the project known as: Amy Street Paving Project Job # 13-008-P.

Motion Carried 7-0.

Wells moved and Haskins seconded the following motion:

6. To table the contract with Zito Construction until February 3, 2014, for the project known as: Amy Street Paving Project Job # 13-008-P, until we can hold another public hearing.

Motion Carried 7-0.

Heffner moved and O'Keefe seconded the following motion:

7. Approve and authorize the Mayor, Clerk, and Human Resources Director to enter into a contract with The D.M. Burr Group, 4252 Holiday Drive, Flint, MI 48507, for the purpose of retaining three (3) temporary laborers for the period of December 17, 2013 through June 20, 2014 for an amount not to exceed \$52,000.00.

Motion Carried 6-1, with Haskins voting no.

Heffner moved and O'Keefe seconded the following motion:

8. Approve and authorize the Mayor's appointment of Bruce Williams, 2292 Middlecroft, Burton, MI., 48509 to the Cities of Burton Board of Review as an alternate, term to expire December 2015.

Motion Carried 7-0.

Heffner moved and Haskins seconded the following motion:

9. Approve and authorize the Mayor's appointment of Holly Johnson , 1422 Iva Street, Burton, MI 48509 to the City of Burton Election Commission, term to expire December 2017.

Motion Carried 7-0.

Heffner moved and Haskins seconded the following motion:

10. Approve and authorize the Mayor's appointment of Terry Parker, 4360 Sunnymead Ave., Burton, MI 48519 to the City of Burton Election Commission, term to expire December 2017.

Motion Carried 7-0.

SECOND READING OF AN ORDINANCE:

Haskins moved and Ellenburg seconded the following motion:

1. Approve and Authorize the second reading of An Ordinance amending, Chapter 51 of the Code of Ordinances of the City of Burton by adoption of the City of Burton Cross Connection Control Program, and provides penalties for the violation thereof.

Motion Carried 7-0

MEETING ADJOURNED AT 8:30 P.M.

Teresa Karsney, City Clerk

Date