



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MAY 17, 2022
MINUTES

Council Chambers

Budget Workshop

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 6:03 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Present	
Greg Hull	Councilman	Late	6:13 PM
Christina Hickson	Councilwoman	Late	6:28 PM

B. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR
Jean Johnson, Senior Center Director

C. AUDIENCE PARTICIPATION

None.

D. BUDGET DISCUSSION

Senior Center & Libraries

Ms. Holbrook provided a summary of the Senior Center budget and outlined changes from the previous year.

Council posed the following questions regarding the Senior Center & Libraries budget:

Structural issues with the building.
Long range plan for the facility.

Mrs. Johnson stated I have lots of ideas but I am not an architect. I want them to give us an idea of what the best use is for that building. There is a lot of wasted space and the building is no longer meeting our needs. There is no extra space for physical activities. We need the help to make a good financial decision.

Discussion ensued regarding Senior Center building update and the need for an architect. City Council increased contractual service to \$60,000.

Mr. Abbey stated we replaced some widows at the library and had money left over. We

would like to order the rest of the windows, but we will need a little more money for the labor.

Discussion on library repairs including eavestroughs, windows and columns. City Council added \$5,000 for replacement of windows at Burton Memorial Library.

Rubbish

Ms. Holbrook provided a summary of the Rubbish budget and outlined changes from the previous year.

Discussion ensued on curbside recycling income, investment gains and losses from 2020-21, projected fund balance, the number of homes included in garbage collection and how delinquent taxes impacts the rubbish budget.

Capital Improvements (DDA)

Mr. Hull asked if this money has to be used in the DDA District.

Ms. Holbrook said, yes.

Mr. Fenner stated the DDA decided to create this fund and add money to it until we had enough to do a capital improvement. The original idea was to use it for sidewalks but grant funding took care of that. Now, we have a pool of money that the DDA can use for another capital improvement.

Ms. Holbrook stated the DDA does have a plan and a sketch that they are getting quotes for.

Mr. Heffner asked Mr. Abbey to get a quote for arches like in the City of Grand Blanc.

Discussion continued regarding the possibility of using this fund for Columbine or arches on Saginaw Street.

Parks & Rec and Race Events

Mr. Abbey stated the city does not currently have enough staff to maintain the bathrooms at Kelly Lake. We empty the trash on Friday and by Monday they are full again. This is something that needs to be done a couple days a week. We are going to have to take a different approach. We may need to contract a regular service, so the DPW can focus on their primary functions. We will need to budget money for it, probably at least \$15,000-\$20,000.

Discussion ensued regarding Kelly Lake maintenance, restrooms and contracting a company to maintain the park. City Council added \$12,500 to the general fund budget under Parks & Rec for Kelly Lake maintenance.

Ms. Holbrook provided a summary of the various funds in the Parks & Rec budget and outlined changes from the previous year. Race funds are self-supporting funds.

Discussion ensued regarding the Cancer Survivor Park, donating the funds in the budget and doing something else with the property.

Mayor Haskins stated the issue with this fund is that it is money that was donated for this specific cause.

Discussion continued about the Cancer Survivor Park, maintenance, landscaping, picnic tables, plaque and splash pad.

Ms. Holbrook stated the Burton Mile Fund will be closed out after this year.

Mr. Smith stated the Burton Race Series is a \$2,500 sponsorship that Hurley does every year. We pay for volunteer shirts with it and leave a little left over.

Ms. Boggs provided the council with an election worker pay increase request and an estimate for a high speed tabulator as requested in the previous meeting.

Discussion ensued regarding high speed tabulator estimate and Election Worker pay increase.

Mr. Heffner stated he would like to see webcams used where absentee counting takes place and would like to get a cost estimate.

Council would like to do more research on the high speed tabulator and asked the Clerk to provide more details at a future meeting. Council requested that the Election Worker pay increase be placed on the agenda at the next regular Council Meeting on June 6, 2022.

Meeting was adjourned at 7:37 PM.
