



CITY OF BURTON
BURTON CITY COUNCIL MEETING
MAY 23, 2022
MINUTES

Council Chambers

Budget Workshop

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by President Steven Heffner at 6:00 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Vice President	Present	
Steven Heffner	President	Present	
Vaughn Smith	Councilman	Present	
Gregory Fenner	Councilman	Present	
Christina Conley	Councilwoman	Present	
Greg Hull	Councilman	Late	6:17 PM
Christina Hickson	Councilwoman	Present	

B. STAFF PRESENT

Duane Haskins, Mayor
Racheal Boggs, City Clerk
Charles Abbey, DPW Director/HR
Jodi Holbrook, Controller
Amber Abbey, Deputy DPW Director

C. AUDIENCE PARTICIPATION

None.

D. BUDGET DISCUSSION

DPW Funds

Major Roads

Ms. Holbrook outlined the Major Streets budget, estimated revenues and indicated changes from last years budget.

Council presented no questions regarding the revenues in the Major Streets budget.

Construction

Ms. Holbrook outlined the Construction budget and indicated changes from last years budget.

Council presented the following questions regarding the Construction budget:

Road projects, Bristol Road and Genesee from Court to Davison
Non-motorized project plans

Surface Maintenance

Ms. Holbrook outlined the Surface Maintenance budget and indicated changes from last years budget.

Council presented the following questions regarding surface maintenance:

Overtime needs

Road preservation, 50% increase over last year, number of lane miles covered and bids

Maple Road project, traffic count

TIP projects and formula used

Road agreements with neighboring communities, Road Commission's jurisdiction

Bristol Road between Dort and Saginaw

Genesee Road from Davison to Richfield

Trees & Shrubs

Ms. Holbrook outlined the Trees & Shrubs budget and indicated changes from last years budget.

Council presented no questions regarding the Trees & Shrubs budget.

Drainage

Ms. Holbrook outlined the Drainage budget and indicated changes from last years budget.

Council presented the following questions regarding the Drainage budget:

Contractual services line item including ditching on major streets

Prioritizing projects and contractors

Funding for Bristol Road over Gilkey Creek

Traffic Signs

Ms. Holbrook outlined the Traffic Signs budget and indicated changes from last years budget.

Council presented the following questions regarding the Traffic Signs budget:

Railroad crossings, maintenance

Blinking stop sign purchases

Genesee and Lippincott sign issues

Speed limit signs

Pavement Marking

Ms. Holbrook stated there are no changes to pavement markings. Council presented no questions.

Winter Maintenance

Ms. Holbrook outlined the Winter Maintenance budget and indicated changes from last years budget.

Council presented the following questions regarding the Winter Maintenance budget:

Current price of salt
Items covered under equipment rental.
Centralized source for fuel and total cost.
Swapping trucks over to natural gas.

Ms. Holbrook stated the increase to salt is 5%. Council increased salt to \$150,000.

Council went to recess at 6:47PM.
Council returned from recess at 6:55PM.

Roadside Clean-up

Ms. Holbrook outlined the Roadside Clean-up budget and indicated changes from last years budget.

Council presented the following questions regarding the Roadside Clean-up budget:

Clean-up at Court and Belsay

Administration

Ms. Holbrook outlined the Administration budget and indicated changes from last years budget.

Council presented the following questions regarding the Administration budget:

Hiring another laborer, charging part to local and part to major streets
Hiring summer help, issues with hiring

Discussion ensued regarding the price of fuel and 20% increase to all budget lines.

Ms. Holbrook stated the total budgeted for fuel is \$205,400 The increase of 20% will be a total of \$41,080.

Local Roads

Ms. Holbrook outlined the Local Streets budget including estimated revenues and indicated changes from last years budget.

Council presented the following questions regarding the Local Roads budget:

Total amount of marijuana excise tax in general fund of approximately \$450,000
Revenue over expenses of \$583,000 including the marijuana money (page 13)
50/50 paving project line item
Sidewalks on Scottwood, logistic issues

Construction

Ms. Holbrook outlined the Construction budget and indicated changes from last years budget.

Council presented the following questions regarding the Construction budget:

CDBG Grant
Sidewalks on Scottwood

Surface Maintenance

Ms. Holbrook outlined the Surface Maintenance budget and indicated changes from last years budget.

Council presented the following questions regarding surface maintenance:

50/50 match program, adding funds, having sign made to promote 50/50 match program

Trees & Shrubs

Ms. Holbrook outlined the Trees & Shrubs budget and indicated changes from last years budget.

Council presented no questions regarding the Trees & Shrubs budget.

Drainage

Ms. Holbrook outlined the Drainage budget and indicated changes from last years budget.

Council presented the following questions regarding the Drainage budget:

\$250,000 for contractual service for ditching program

Traffic Signs

Ms. Holbrook outlined the Traffic Signs budget and indicated changes from last years budget.

Council presented no questions regarding the Traffic Signs budget.

Winter Maintenance

Ms. Holbrook outlined the Winter Maintenance budget and indicated changes from last years budget.

Council presented the following questions regarding the Winter Maintenance budget:

Formula for billing for salt on major and local roads.

DDA contributions for maintenance

Closure of Columbine at Maple and Saginaw

Roadside Clean-up

Ms. Holbrook outlined the Roadside Clean-up budget and indicated changes from last years budget.

Council presented no questions regarding the Roadside Clean-up budget.

Administration

Ms. Holbrook outlined the Administration budget and indicated changes from last years

budget.

Council presented no questions regarding the Administration budget.

Motor Pool

Ms. Holbrook outlined the Motor Pool budget and indicated changes from last years budget. She stated the motor pool fund is a pass through so the revenues will equal expenditures.

Council presented the following questions regarding the Motor Pool budget:

Budgeted amount for culverts, market price

Adjustment for salt, gas and oil

Ms. Holbrook stated the amount in the salt line will be \$236,700.

Capital Improvement (Roads & Motor pool)

Ms. Holbrook outlined the capital improvement requests for roads and motor pool.

Discussion ensued regarding the request for pick-up trucks, current fleet and amount of time they are on the road. Council decided to purchase three trucks, as requested.

Mr. Abbey stated he contacted Grand Blanc regarding he arches on Saginaw Street per the Council's request. Crannie Signs did the arches and we are currently waiting on pricing information.

Discussion continued on Crannie's engineering and design of the current banner poles.

Meeting was adjourned at 7:53 PM.
