



BURTON, MICHIGAN

BURTON PARK AND RECREATION COMMISSION MEETING

APRIL 8, 2015

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Council Representative Steven Heffner at 5:30 PM.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Steven Heffner	Council Representative	Present	
Sandra Talbot	Commissioner	Present	
Rob Spose	Commissioner	Present	
James Craig	Commissioner	Present	
Kelly Luxton	Commissioner	Excused	
Debra Dunsmore	Commissioner	Present	
Robert Wilson	Commissioner	Present	
Sherry Adams	Commissioner	Excused	

B. THE PLEDGE OF ALLEGIANCE WAS LED BY JIM CRAIG.

C. STAFF PRESENT

D. APPROVAL OF MEETING MINUTES

1. Parks & Recreation Commission - Regular Meeting - Mar 11, 2015 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Sandra Talbot, Commissioner
AYES:	Heffner, Talbot, Spose, Craig, Dunsmore, Wilson
EXCUSED:	Luxton, Adams

E. PURPOSE OF THE MEETING

A. Easter Egg Hunt Wrap up

Mrs. Bigsby stated we had between 300 and 400 kids at the Easter Egg Hunt. I want to thank everyone that was there. We did have a few problems in the 4 to 6 year old group and some issues with special needs children. I think we should have a separate area for the special needs children next year so that we can give them individual help as needed. Some children cannot be around that much excitement so we may want to think about having something for them at an earlier time.

Ms. Talbot suggested having the parents pre-register their special needs child so that we know how many will be there and will have the eggs and help that we need.

Mr. Spose suggested calling an information center for special needs children for some ideas.

Mrs. Bigsby said there is a place on Dort Hwy. that we could contact for ideas and suggestions.

Mr. Craig stated it was very muddy where the inflatables were sitting. Next year we should move this to a dryer area or put tarps down.

B. Memorial Day Update

Mrs. Bigsby said I would like to have a Memorial Day Committee meeting on April 14, 2015 at 5:30 p.m. The eagle at the Burton Memorial needs to be painted and restored. It is made out of cement and it weighs close to 800 lbs.

Mr. Spose and Mr. Heffner offered to paint and restore the eagle.

Mr. Wilson asked when the replacement flags will be ready to go up at the Burton Memorial.

Mrs. Bigsby stated the replacement flags should be ready to go up the Friday before Memorial Day.

Mr. Wilson stated he would like to be there to supervise this.

Mrs. Bigsby said the deposit has already been given to entertainer Michael Carluccio. He will perform from 4 p.m. to 7 p.m. on Memorial Day. We have 17 parade registrations so far. I would like to see at least 30 more come in. Mr. Heffner is the chair of our float committee. Ms. Luxton, Mr. Spose and Mr. Craig are also on the committee. I still need to find out about the shuttle bus and am working on the paperwork for Meijer to donate the fireworks.

Mr. Heffner said I would like to hand out frisbee's, with our P&R logo and event schedule printed on them, on Memorial Day. I have a quote for .51 cents each if you buy a 1000 or .45 cents each for 2500 through Petry Printing.

Mrs. Bigsby said she will check on some pricing also.

Ms. Dunsmore suggested giving away frisbee's at other events if we have any extra's left.

C. Movies in the Park Update

Mrs. Bigsby met with Chris Johns today. He has finalized the dates and the sponsors for the three movies at Burton Eagles this summer. He is in the process of purchasing the projector. He already has the screen. I talked to Mr. Johns about meeting with everyone to finalize the plans. The kids could dress up as the movie characters and we could give out prizes. Each movie requires a \$500 sponsor. The purchase of the projector will also be coming from sponsors.

D. Boardwalk Update

Mrs. Bigsby stated we received our extension from the state for the boardwalk. We need to do a resolution to take to the Burton Council on April 20, 2015. I met with Chris Heystek from Heystek Construction. He suggested, instead of having an overlook over both sides of the boardwalk, just putting up one overlook on the right side of the boardwalk, not on the wetland side. This brought the bid down from

\$270,000.00 to \$238,000.00. He would like to start this project the middle of May. We will still have to come up with about \$18,000.00 through fundraisers and donations. When Mr. Heystek gives me the supply list, I will go to Lowes and Home Depot to ask for donations.

F. AUDIENCE PARTICIPATION

Robert Gazso, a Burton resident, stated I am here in an unofficial capacity for Genesee Intermediate School district, (GISD). I work at the Transition Center. We have students who help maintain and beautify parks and other areas in Flint. One of the areas we have worked on is the island on the corner of Atherton and Fenton Rd. There are multiple programs through GISD and they are always looking for more community involvement. There are two or three schools that would be able to work and help out with Burton Parks and Recreation Commission. I would encourage you to send a letter to GISD. You can mention the Transition Center and request for assistance in maintaining parks and properties. The students are supervised by one of the staff and if they get hurt the city will not be liable. It would be to augment anything the city does, not to replace anyone employed by the city.

G. ADMINISTRATIVE REPORT

Mrs. Bigsby stated we have close to 200 kids signed up for the Burton Youth League so far. The deadline to sign-up without a late charge is April 18, 2015.

H. COMMISSION DISCUSSION

Mr. Craig reported we have 12 people signed up for the Veteran's Honor Run already. The race series has been a big success. When they sign up for one, most sign up for all the races. We need sponsors for the Veteran's Honor Run shirts. Sponsors can donate \$100.00 to have their name on the back of the runner's shirts. Sponsors will also be listed on the website. We will have about 300 shirts made. We will need the sponsors by August.

Mr. Heffner would like to thank Mr. Wilson for the new flag in the Council Chambers.

Mr. Wilson stated the D.A.V. will be at the council meeting on April 20th to officially present the flag.

I. COMMISSION RECOMMENDATIONS AND/OR ACTION

Meeting was adjourned at 6:22 PM.