



CITY OF BURTON

BUDGET MEETING

MAY 18, 2015

MINUTES

Council Chambers

Budget Workshop

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Councilman Tom Martinbianco at 5:44 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

B. STAFF PRESENT

Ginger Burke-Miller, Controller
Marvin Epperson, Fire Chief
Sue Warren, Human Resources
Dave Marshke, Water/Sewer Foreman

Robert Slattery, DPW Director
Kirk Wilkinson, Assistant Fire Chief
Teresa Karsney, Clerk

C. AUDIENCE PARTICIPATION

None

D. BUDGET DISCUSSION

1. Discussion on Water Asset Requests, Page 57

Mr. Slattery stated laptops in the vehicles will be useful so water guys don't have to go back to the office to look up drawings. Tough book is a laptop that doesn't break if it falls. He said it could be any type of laptop doesn't necessary have to be a tough book brand.

Mr. Marshke stated the tapping machine is a crucial piece of equipment. The one we have is quite old and needs to be updated. He said the current equipment is very old and unsafe. We are using a pneumatic gun in a hole that mounts on a set of wheels. This is dangerous. He would like a power mold which is an above ground, walk behind, motorized unit. The machine can't come out of the set of wheels and flip you over. This is a safety issue.

Mr. Haskins asked about the benefits of putting tough books in the vehicles.

Mr. Slattery said it will save time and expense of having to come back to the office to look up a diagram, drawing, or plan for a pipe layout.

Mr. Marshke said it would help save time for example, coming back to the office to look a print up in a file cabinet from across town could take an hour and a half where if they had it in the truck, it would take five minutes. It would also help the emergency on-call person if they need to access information at 2:00 AM for a water main break. Our current process is very inefficient.

Mr. Martinbianco asked about equipment we have, does it have salvage value.

Mr. Marshke stated we have old motors and other items and there is some scrap value in the barn. We could offset the price of the pump by half with the salvage material.

2. Discussion on Sewer Department Budget, Page 47

Mrs. Burke-Miller stated on the revenue side S-2 grant there is no activity. Also, the SAW Grant revenue is about \$200,000.00 in the current year and the remainder of it in the 2015-2016 Fiscal Year.

Mr. Smith asked about usage fees. Are increases taken into account?

Mrs. Burke-Miller said on the sewer side there is a calculation from the water that relates to the sewer but it is not calculated.

Mr. Martinbianco said this doesn't affect well customers. Also, they cannot charge in addition for sewer service just based on the water.

Mrs. Burke-Miller stated salaries permanent increased because we will be added two new laborers. Treatment expense went up \$100,000.00.

Mr. Martinbianco said the tap-in fee is low because of Trail Ridge. He asked if we have had issues with drain commission in terms of extraneous costs. For example: X amount of water went to sanitary sewer side of things as opposed to the drain side of things.

Mr. Marshke said they are reluctant to work with us. People have leaks under their homes that have flooded their yards. The consumption went through the master meter. The County states the water went down the sewer. Other municipalities have the same issues.

Mr. Martinbianco asked if there is a solution.

Mr. Marshke said to take it to the water and sewer advisory board and suggested forming another type of committee.

Mr. Haskins asked what is different today than four years ago in regards to hiring two more laborers. People were laid-off back then and now we want to hire again. Revenue has not changed.

Mrs. Burke-Miller stated it is for inspections for the water main project. It is a low interest loan. The project is estimated to take about five years.

Mr. Marshke said we are going head strong into the asset management mode and it requires personnel. This is a two to three year grant.

3. Discussion on Sewer Asset Request Budget, Page 57

Mr. Marshke said the trailer pump is a bypass pump and is an emergency piece of equipment. The one we have is old and the parts are hard to find. The trailer pump can run on its own. It has a float system on it. We have had to use Waldorf's many times in the past. The cost to use it is about \$5,000.00 for one or two nights.

Mrs. Ellenburg asked how often we use it for emergencies, and if it can be shared with other departments.

Mr. Marshke said it is for emergencies but they are not easy to acquire if you need one in a jam. It can be used on the road side as well for floods. It wouldn't be strictly for sewer department. It could also be rented to other cities if needed.

4. Discussion on Fire Department Budget, Page 22

Mrs. Burke-Miller said we are in the process of applying for a Federal AFG Fire Grant in the amount of \$1,000,000.00 and a FEMA Siren Grant for \$90,000.00. This year there is no community development. The contribution from the General Fund is at \$900,000.

Mr. O'Keefe asked Chief Epperson for an update on the grants.

Chief Epperson said we have applied for four AFG grants. Three of these are Assistant Firefighter Grants and one is a Fire Prevention Safety Grant. They consist of a new ladder truck (105 ft. Stick), new hose and nozzles, 30 sets of turnout gear, a smokehouse trailer, and a pick-up truck to pull it.

Assistant Chief Wilkinson stated the Siren Grant is through the County and would replace all three of our outdated tornado sirens. The grant also includes the placement of two new sirens will be installed. One will be at the library on Center Road and Atherton Road, and one on Belsay Road just North of Maple. This will get us on a road to 100% protection of the city in terms of sirens.

Chief Epperson stated they haven't heard anything yet about the FEMA grants but he will update them as soon as he knows. We will keep writing them every year if necessary to help save the City money and to satisfy the needs of our Fire Department.

Mr. Haskins asked if the Siren Grant is separate.

Assistant Chief Wilkinson said yes, we are on the second round for the grant and if we do get the grant, the sirens will be installed next spring. The City of Burton needs a total of nine sirens.

Mr. Martinbianco asked about the Contractual Services increase. Why would it be \$26,000.00?

Chief Epperson said the County paid our 911 mic fees. It is \$200.00 for every portable we have and we have 55 of them. That's \$11,000.00. Flint will be coming

on board and they have some credit. If things go the way we want, we might not have to pay them because of the credit.

Mr. O'Keefe said Flint was accepted and the contract will be signed.

Mr. Smith asked for examples of what the ladder truck will be used for.

Chief Epperson stated we had a fire in the fall at Burton Place which is nine stories. Currently we can't reach higher than 30 feet. Lockwood is four stories. This will help with our tactics and with rescue. Currently, we call our mutual aid for these instances. Grand Blanc and Davison usually take 20-25 minutes to get there. Many times we can't wait. We still provide fire protection the best we can but this would help us.

Mr. Smith asked for more information about the aging fire vehicles.

Chief Epperson stated we have five engines over 15 years old. One is 22 years old. Auto repair costs are going up. We have put \$20,000.00 into a 22 year old engine. We have another one that we spent \$10,000.00 on. We need to get to a point where we can start a capital asset fund if the Council sees fit. What this will do is put \$150,000.00 into an account each year and every three years we could get a new engine. We could save a lot of money by paying for these engines up front. Currently we have two engines financed over 12 years. This is costing \$118,000.00 in interest. This money could be put to better use.

Mr. Haskins stated he saw people at Boulder Creek jumping off balconies because we didn't have a ladder truck. It was also very windy that day and the fire spread quickly. It took 20 minutes for mutual aid to get there. If we would've had a ladder truck then, we could have potentially saved some of the units. There's a lot more things that go wrong with fire trucks besides the engine. It will be pivotal down the road for the City to set money aside.

Mr. Hatfield said he would like to commend the Chief and Assistant Chief for coming up with a plan for future purchases of large capital items. This is a very important part of their budget this year and I would like to see us do everything we can do for the plan for the future.

Ms. Burke-Miller said she thinks it's a great idea to put this money aside.

Mr. Martinbianco said the trucks are old but they are not used every day. He asked where this number came from and is there a valid schedule of how old the fleet is and the street value?

Mr. Wilkinson said the NFPA says after 25 years you take the vehicle out of service or send it to be refurbished. To get it refurbished it will cost about \$200,000.00. To come up with a schedule with trucks being able to be replaced by their 25th year, we have eight trucks. Currently we are looking at \$350,000.00 to \$450,000.00. To keep them in a rotation to where they could be replaced by the 25th year, \$150,000.00 per year would put us at \$450,000.00 in the account every three years. If we can't get a grant, we will have the funds to do it.

Chief Epperson stated we could sell the old trucks and get more money for them. Recently, we sold a 1986 truck and we got \$3,500.00. Our 1991 looks like it will sell for \$9,500.00. If we get on this three year plan, the trucks would be newer when we sell them and we could get more money for them.

Mr. O'Keefe asked in terms of safety equipment such as gloves, hats, and hoses, are we up to snuff on where we need to be?

Chief Epperson said we are trying to play catch up and we have shortfalls with turn out gear. We have applied for a grant for that. Once we get caught up we won't have these issues again. We have 20 sets of gear that doesn't meet NFPA standards. If we get the grant we will only have to replace five to seven sets a year to properly maintain. On average we get about 12 pair of boots at \$300.00 per pair, 24 pair of gloves at \$75.00 per pair, hoods are \$50.00. We are trying to get by with the least amount as possible.

Mr. O'Keefe stated he isn't comfortable with getting by. Are we in the place we need to be for the safety of the Burton Firefighters?

Chief Epperson said if we get the grants for turnout gear for \$43,434.00 and get 10 more sets of gear, they will be safe.

Mr. Smith said he applauds the Chief for having a plan. If we have a plan it allows us to stay in focus. We need to be better at planning and this is a step in that direction.

Assistant Chief Wilkinson said if we strike out on the grants, the match money would be enough to replace the gear, hose and nozzles as a contingency plan.

Chief Epperson said we have 52 fireman on staff. We would like to bring six more on. At Station 3 we have 12 firefighters with 2 during the day. Station 1 we have 17 firefighters with 4 during the day, and Station 2 we have 26 firefighters with 10 during the day. Right now we are looking at 3 of the 6 during the daytime. That's where the help is needed.

Assistant Chief Wilkinson stated they will use media releases, The Burton View, and MLIVE to recruit.

Mr. Smith asked if we have time to continue the meeting.

Mr. Martinbianco said there was a 7:00 p.m. meeting.

Mr. Haskins stated he will be out of town the 20th, 21st, and 22nd and will not be in attendance Wednesday.

Mr. Martinbianco said we will talk about Fire Capital Projects, K9 Unit Budget, Drug Law Enforcement Budget, and Police Budget starting at 5:30 p.m. on Wednesday.

5. Discussion on Fire Department Capital Projects Budget, Page 46
6. Discussion on K9 Unit Budget, Page 33

7. Discussion on Drug Law Enforcement Budget, Page 32

8. Discussion on Police Department Budget, Page 25-26

Meeting was adjourned at 7:05 PM.



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.1

SCHEDULED

AGENDA ITEM (ID # 1617)

DOC ID: 1617

Discussion on Water Asset Requests, Page 57



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.2

SCHEDULED

AGENDA ITEM (ID # 1618)

DOC ID: 1618

Discussion on Sewer Department Budget, Page 47



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.3

SCHEDULED

AGENDA ITEM (ID # 1622)

DOC ID: 1622

Discussion on Sewer Asset Request Budget, Page 57



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.4

SCHEDULED

AGENDA ITEM (ID # 1611)

DOC ID: 1611

Discussion on Fire Department Budget, Page 22



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.5

SCHEDULED

AGENDA ITEM (ID # 1612)

DOC ID: 1612

Discussion on Fire Department Capital Projects Budget, Page 46



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.6

SCHEDULED

AGENDA ITEM (ID # 1614)

DOC ID: 1614

Discussion on K9 Unit Budget, Page 33



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.7

SCHEDULED

AGENDA ITEM (ID # 1615)

DOC ID: 1615

Discussion on Drug Law Enforcement Budget, Page 32



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 05/18/15 05:30 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.8

SCHEDULED

AGENDA ITEM (ID # 1616)

DOC ID: 1616

Discussion on Police Department Budget, Page 25-26
