

CITY OF BURTON
REGULAR COUNCIL MEETING MINUTES
APRIL 4, 2011, 7:00 P.M., COUNCIL CHAMBERS
www.burtonmi.us

Councilman Dennis O'keefe led the invocation and pledge of allegiance.
The Regular Meeting was called to order by President Steven Heffner a 7:10 p.m.

MEMBERS PRESENT: O'Keefe, Wells, Smith, Haskins, Heffner, Ellenburg and Martinbianco.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, Atty. R. Austin, G. Burke-Miller, Controller and J. Adams, City Clerk.

Ellenburg moved and O'Keefe seconded the following motion:

Approve and authorize the minutes of the Special Council Meeting on March 21, 2011 at 6:30 p.m., and the Regular Council Meeting on March 21, 2011 at 7:00 p.m. Motion carried 7-0.

ADMINISTRATIVE REPORT:

Mayor Zelenko stated the Easter Egg Hunt would be on Saturday, April 16th from 1:00 p.m. to 2:00 p.m. at City Hall. We have the proposed balanced budget for the City's fiscal year 2011-2012. This budget was difficult due to the decreasing revenues and increasing costs to do business. If you include what we anticipate losing this year, and add that to the last 2 years, we lost over \$1.1 million dollars in just revenues. She met with the leadership of the City's unions and is encouraged by their willingness to work with us in finding ways of maintaining our levels of service and to do that with less revenue. In order to reach the levels of cost savings to offset those reduced revenues, a reduction in the work force is unavoidable. The proposed budget will reflect the reduction of 4 City Hall employees and 4 police officers. I give you this budget of the worst-case scenario. We are still working with our bargaining units on that. Because of the reductions in our revenue stream, and in the work force, in order to maintain the current level of services, this budget is further based on restructuring in all of our departments, multi-job responsibilities, employee cross-training, streamlining our processes with integration between departmental internal infrastructure.

Mayor Zelenko thanked Council for their support on improving the City's internal infrastructure - computers, servers, phone software, hardware and ancillary equipment. We couldn't do these changes without Council's support. During our annual audit in January, our auditors Plante & Moran stressed the importance of protecting and building our fund balance to protect our bond rating, which Standard & Poor says is rated at A+. Since the workshop, we took their advice and brought one of their representatives on-site and they are working with Ginger Burke-Miller, our Controller, in doing best practices in streamlining our departmental services, accounting and banking procedures. By doing so, we are realizing a great need to invest in our internal infrastructure. I want to thank Ginger Burke-Miller for all of her hard work and extra hours. She spent many weekends and late nights working on this budget, and balancing out last year's budget as well. Being new to our City and to our processes, she has done a phenomenal job. Ginger has been very instrumental in helping me bring about a work smarter not harder mind-set in the City. In doing so, she has instituted direct deposit, electronic transfers, and we have tightened our controls on our purchasing procedures. She is working diligently to keep our health care costs as low as possible.

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Mayor Zelenko stated further, in 1997 and 1998, we had several budget workshops and re-wrote the budget a couple of times. I am afraid that is going to be one of those situations this year. We are all in this together, the employees, Council, Administration, and myself. We look forward to working with you to present a balance budget and keep this City moving forward. Finance Chairman Mr. Martinbianco will set the date for the public hearing on the budget.

Mr. Martinbianco stated in accordance with the City Charter, he would like to add as Item #7, to approve and authorize the setting of a Public Hearing on Monday, April 18, 2011 at 6:30 p.m. The purpose of the hearing is for public comment in response to the proposed 2011-2012 budget of the City of Burton.

Mrs. Burke-Miller said this was quite a learning experience for her and she appreciates the opportunity to be able to go through and learn more about the books. It was very difficult considering all the challenges and the needs with the internal infrastructure as well as the external infrastructure of the City itself.

Mr. Heffner said he appreciates all the effort and time Mrs. Burke-Miller put into this.

Mr. Heffner inquired to Mr. Austin if he received a letter from Prosecuting Attorney David Leyton on the violation of the Open Meetings Act.

Mr. Austin said he received Prosecutor Leyton's correspondence dated March 24th and he reviewed it earlier today. It is with regards to the complaint of the Open Meetings Act violation. It is addressed to Mayor Zelenko and members of the Burton City Council. Mr. Austin read aloud at length the entire letter by Prosecutor Leyton. In summary, Prosecutor Leyton stated that there is not sufficient evidence to support a claim that the OMA was violated through an actual meeting or a "round robin" discussion and, therefore, no warrants shall be issued. He also stated as an elected official, it is prudent that you are familiar with and abide by the Rules of Michigan's Open Meeting Act.

Mr. Heffner asked Mr. Austin to further clarify the letter from Prosecutor Leyton.

Mr. Austin said this letter notifies you that there was no violation to the Open Meetings Act in the traditional sense where there was a meeting in violation of the Open Meetings Act. Any allegation in that regard was baseless. That wasn't what the complaint really centered on anyway. I talked to Council before about the "round robin" issue when the vacancy was created. I cautioned Council and I think it was taken to heart. I think the concern on the part of the member of Council that made the complaint, was that there was some type of "round robinning" taking place outside of this Council Meeting Chamber room. This letter says there is no factual basis to believe that any violation of the Open Meetings Act even in that regard, took place at all. So essentially, this letter says the investigation is closed and there is no reason to believe there was any violation of the Open Meetings Act and the matter is concluded.

Mr. Austin stated further, he was not involved in the investigation other than the detective called him one time and I answered all the questions he posed to me. I have not been in contact with Mr. Leyton's office, and I have not talked to him about it. I just read this letter today.

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Mr. Martinbianco asked if when an allegation is made, does it have to be specific relative to the format of communication? No longer is the telephone the only means of interfacing amongst Council people. The social media network is out there and perhaps that could have been a conduit or medium for somebody to get together. If somebody makes an allegation do they have to say it was done via the phone, via innuendo meeting or they have evidence to believe it was done via social media.

Mr. Austin stated because this complaint was made by an elected official about the Body upon which that elected official sits, that complaint was treated seriously enough to open up an investigation, assign it to a detective, and that detective conducted an investigation. I don't know how many phone calls or interviews was made. That complaint could have been completely lacking in specifics. Because of who it came from, that is all it needed to get assigned to a detective.

Mr. Martinbianco said depending on who they interviewed, what avenues did they look at phone records, social media records, inquire of people if they are on a social network. Or somebody else on a social network, that might not have been involved with this Body, may have made some interface that swayed someone's opinion.

Mr. Austin replied that he was not privy to that investigation other than the questions I answered when the detective called me. Nor would it be appropriate for me to have interjected myself into that investigation given the fact I am Council's Attorney. I don't think it is even appropriate for me to get involved with who was contacted.

Mr. Martinbianco said your involvement is not my concern. His concern is whoever is doing the investigating they have a certain set of criteria they are going to use as a basis for their investigation. Now we have all these multiples. Whoever the investigators are, do they know there are other avenues they may need to take and are they properly skilled when they do the investigation from a thorough standpoint.

Mr. Austin said I don't think any of those other medias were looked at. Maybe I am wrong I would be very surprised if they were. I think they were looking at whether or not there were phone calls made among and between Council people in advance of the Council Meeting and whether or not there was a meeting conducted outside of this Chamber just prior to the Meeting that took place. I think the investigation was confined just to those two elements.

COMMITTEE REPORTS:

Mrs. Ellenburg said on March 21st the Legislative Committee had a meeting on the wood burning boilers. I would like to schedule another Legislative Meeting on May 2nd at 6:00 p.m. She is waiting to hear from Clio and Davison and to see if they want to come here and talk about their reasons for banning them from their cities. We have more information Mr. Fuhst passed out to Council on the wood burners.

Mr. Haskins said he would not be able to attend the Legislative Meeting on May 2nd at 6:00 p.m. He will be pushing it to make the Council Meeting at 7:00 p.m.

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Mr. Wells said he would like to work around Mr. Haskins schedule so he can be there.

Mrs. Ellenburg said the whole issue is to try and get something going before the wood burners go on sale. She feels between the two of us it can be discussed and then brought before Council.

It was decided the Legislative Committee Meeting would meet on May 2nd at 6:00 p.m.

Mr. Wells said Mr. Smith and I are continuing our quest, and Mr. Martinbianco, who unfortunately could not make it Saturday, to bring the City of Burton into the 21st Century with some new technology for a website. We had another meeting this week on Saturday at one of the local McDonalds, which has become our unofficial meeting place with the webmasters of the world. We met with Studio 514. They have a lot of history working with municipalities and are up-to-date with ordinances and legislation through all the municipalities and through the State and Federal regulations, and ADA. Through that meeting, Mr. Smith and I decided we would like to talk about in our next Public Access Meeting with Mr. Martinbianco, the necessity of setting a goal to get this up and running. We thought September 1st would be good to give us time to look at other computer systems we are talking about bringing in. We would like to put these in at different stages so we are not throwing this to the employees all at one time. We also talked about Burton's motto. We had seen other municipalities' websites and their city mottos. I would like Council to have discussion on maybe having a contest in the schools and in the community to come up with Burton's motto. Mr. Wells stated further, they are going to try and have one more meeting and then another Public Access Meeting to hopefully get people here to give some ideas, start firming things up and go out for bid. Different companies that do this told us it is so competitive now that everybody is within a 2 to 3 percent range. They said it is what you get in the packet that is very important. We would like to get something out right away to Burton businesses that do this that would like to bid on that website. We would like to keep it as local as possible. We feel it is very important and they would have their heart into it. The professionalism of these people was a pleasure to sit and speak with them. They asked us who owns our domain. We need to find that out and have Mr. Udell look into it.

Mr. Heffner asked if these meetings have been posted to invite the public.

Mr. Wells said it is just an informational gathering meeting.

Mr. Austin said even with these sub-committee meetings they are probably not technically meetings under the Open Meeting Act. If there is no compelling reason for them not to be posted, I prefer that they be posted and minutes kept and treated as public meetings. He asked if the Internet access at McDonald's is essential for these meetings?

Mr. Wells replied no. We are just gathering information, sitting down with people and saying we want to do a website, what do we need.

Mr. Austin asked if they could come here and if they are local.

Mr. Smith said one was out of Bay City and one is out of Lansing. They sit down and we go onto their websites. We don't have that at City Hall.

Mr. Austin said maybe we could at least have the Clerk post a notice that the Public Access Committee Meeting is meeting at McDonald's.

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Mr. Heffner said he doesn't want to see us get into a violation situation.

Mr. Austin said there are certain circumstances why offsite meetings are necessary. It sounds to me why this kind of an offsite meeting is necessary. They Wi-Fi setup at McDonald's or some place necessary and you do not have those facilities here at City Hall.

Mr. Wells said part of the reason is we are all running around in a circle. Mr. Smith has been the one really setting up the meetings. He said we are going to meet Friday at 3:00. Then Friday at noon he said our people can't show up at 3:00 can we do it Saturday at 1:00. It is not a meeting per say, it is a fact-finding mission on what we need to do. We are trying to save the City time and money.

Mr. Smith stated we are not making any decisions. What we are doing is gathering information. It is still going to fall under the Administration over here. It is a very broad topic.

Mr. Austin said technically you are deliberating towards rendering a decision, which is the language used in the Open Meetings Act. What you are not is a quorum, which is the saving grace under the Open Meetings Act. But you are deliberating towards rendering a decision. You are not rendering any decisions certainly, but you are deliberating on these questions.

Mr. Martinbianco said the fact-finding mission has been described by my colleagues on the Committee, it is new territory for a lot of us over here. We are trying to get information but if what you say is true, we are trying to slant it toward one organization or one operation, which is totally incorrect. We are trying to gather ideas so when we put together an RFQ or an RFP, we will have the most informed information to set that criteria so when we go out collectively for a bid, our Committee knew exactly what our criteria was going in. We are learning as we go.

Mr. Martinbianco stated further, it isn't a case where we are making a decision and say we interviewed 5 different individuals and we think this is best. That is not what we are doing. We are getting information to develop an RFQ that we can submit to Administration so they can put it in writing and send it to everybody. We are going to be in Lansing tomorrow and the next day, and other operations will be there. A lot of us are going to be there, and we may all end up talking to the same kind of outfit that might provide another option for us. I don't think there is anything wrong with that.

Mr. Heffner expressed that the meeting minutes just approved says, Mr. Wells stated the Public Access Committee had an offsite meeting about a web design. I think it should have been posted.

Mr. Wells said you have been informed of these meetings every week and you never brought it up till just now.

Mr. Heffner said he didn't catch it till yesterday when he was reading the minutes.

Mr. Wells expressed that he feels this was brought up due to the report from the Attorney General. I made a judgment call based on the information I got from City Council.

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Mr. Heffner said our names were put in the paper for violating the Open Meetings Act. It was in all the newspapers that we did something wrong.

Mr. Wells explained circumstances he heard and seen from his perspective. He said that he asked the next day for it to be dropped but the detective called him back a few weeks later and said he would have to go ahead with this because your president called and ordered your attorney to ask me what is going on with the investigation. That sent a red flag up to me, so I am going to pursue this. I said I wished he wouldn't, I just want this over with. That is where the investigation came in. I want it over with too. I think the Council is moving forward and doing some great things for this city.

Mr. Heffner said we are talking about the Public Access Committee meeting at McDonald's without posting it.

Mr. Wells said he feels the Public Access meetings can be posted where they are actually making decisions to put things together. We had already asked Mr. Austin about this committee going outside the Body to ask questions and he never told us we couldn't.

Mr. Heffner responded to Mr. Wells that he can go outside the Body to ask questions, he just can't hold a meeting.

Mr. Austin stated if you are going to go offsite to Bay City or somewhere else, we will post a notice and do our level best to notify the public what we are doing and when we are doing it.

Mr. Smith said just so we don't lose sight of why we are doing this, we couldn't even do it here because we don't have the access with the Internet. This is what we are trying to remedy. This is a very important decision to make as a City. If we are misguided, it wasn't to try to slip something by you. It was trying to help all of us make a more informed decision. We welcome participation.

Mr. Haskins said he cannot believe when a committee is trying to meet to put information together that it is a violation of the Open Meetings Act. They are trying to go out and gather information to get ideas to help the City to get on the informational technology line. To post a meeting that they don't even know is going to happen or not, I can't believe the line is that thin.

Mr. Austin explained that Mr. Wells stated Studio 514 is a great company and they met with this group and gathered information. When the time comes for us to get a request for bids for services that this kind of company provides, and lets say that this company submits the bid and gets the bid, I just think if there is complete transparency that there has been notification that we are going to be meeting with this company and that kind of information has been posted all along the way, ultimately if the bid is given to this company if they are the low bidder, there is no suspicion that the City of Burton is in cahoots with this company, and the fix was in right from the get go. If there has been transparency all along the way and every time we met with them it has been published and the public has been invited to participate, all along the way it has been open and public.

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Mr. Heffner said seeing that we cancelled the Memorial Day Festivities and Parade, Vice President Duane Haskins, Troy from Courtland Center, one of our residents Jim Young and myself, are trying to put together a car cruise at Courtland Center from 1:00 p.m. to 5:00 p.m. on Memorial Day. At the next Council Meeting we will have more details for you.

Mr. Smith stated South Bendle Spring Sprint Kids 1 Mile Run & Walk would be here on Saturday, May 21st. The revenues and proceeds are used to help kids get running shoes to be able to stay active. They are looking for sponsors. We as Council have led the way and for a second year is sponsor of the event. If you need to talk to someone, contact Marilyn Shaski at South Bendle who leads this program.

Mr. Wells asked Mr. Heffner to let everyone know when he and Mr. Haskins are having meetings with Troy and Mr. Young to set up this car cruise so we can invite the public to be there and we can be there also to give our input.

AUDIENCE PARTICIPATION:

John Stapish, PO Box 190134, said the weather we had this winter left the roads in terrible condition. He questioned the method of DPW crews patching the holes in the road. He asked if there could be an outside source for training. Mr. Stapish stated this is a good time of year to assess water standing in ditches and asked if someone from the County could do that.

Tim Rapacz, 1478 Schafer, said he wrote a letter to the Editor this weekend and he wants to apologize to Council for saying that he didn't expect them to listen to a certain issue he wrote about. I was a little upset about hearing Council was considering paying the infrastructure for the Memory Center. It has gotten us into trouble with other projects throughout the City in the past.

When you pay for infrastructure, you are taking the risk the developers are suppose to take when they build a project in your City. It is great they want to bring jobs here and to build here, but don't just accept the fact that if we pay for his infrastructure he will be here forever, stay in ownership and continue to pay his property taxes. Mr. Rapacz reiterated again that he apologizes for saying he didn't expect you to listen to me without actually bringing the matter to your attention first.

Debbie Walton, 1224 Carman St., stated she lives less than a block away from Kings Lane Apartments. She is here about the news article on the 8-year-old boy that was shot at the apartments. She feels Mrs. Ellenburg owes an apology about her comments that the area is low income. Mrs. Walton commented further on houses falling apart, drug deals at the Burton Senior Center parking lot, cars getting broke into, police calls going unanswered, officers possibly being laid off, and the Mayor, Council and employees taking pay and benefit cuts.

Rick Fuhst, 1208 S. Genesee Rd., said he handed out to Council information on the wood burners. There is a good ordinance on it from Liberty Township. About 97 to 99 percent of all outdoor wood burners will be a hydronic system of some kind. It is very rare that you will see a direct-fired air-to-air exchange of some sort on these systems. They will have water in them and piped into your home through some kind of heat exchanger.

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COUNCIL DISCUSSION:

Mrs. Ellenburg addressed Mrs. Walton's comments. She did speak to a reporter on the shooting instance. She has lived in Burton all her life and we do have a higher end area of Burton by the golf course. I consider it the high end, just like Grand Blanc has a high end up by Warwick. I live in the same area you do and our houses are probably valued at \$30,000. If anything, I too live in the low income area. I like where I live and I have problems in my area too. To offend residents was not my intent. We are the older area and the original southern part of Burton. I am sorry if I offended anyone and I hope you accept my apology.

Mr. Smith stated times are challenging and many of us have family members that are struggling or know someone that does. I hope tonight is aberration. We have to stick together to face these challenges. We can agree to disagree; I do hope we maintain focus on the issues and not on personalities. If you look around us, whether it is Flushing, Flint or Davison, when name-calling starts, productivity starts to drop. I am asking everyone, residents and my colleagues on the Council, let's focus on the issues. Tonight I found out I may have violated the Open Meetings Act. I apologize and I have a lot to learn. We will post the meetings at McDonalds. The key here is let's make the City better. People are paying \$3.50 a gallon for gas, and maybe they can pay their property tax or water bill from their home. Let's focus on making everyone's lives better in very challenging circumstances. We have to work together.

Mr. Wells thanked Mr. Smith for his level head and his good words. Things have been hashed out and I hope it is water over the bridge.

Mr. Heffner said that is why he had Mr. Austin read this so we can be done with it. I brought up the other so the next time we meet, we can do it the right way.

Mr. Wells said they are trying to help save the City money and help Administration. This is exactly the type of thing Administration should be doing and bringing it to the City Council. We are actually doing it backward to get it going quicker. Mayor Zelenko has been kind enough to let us go out and do some fact-finding. If it were anything else, I wouldn't come back and give a report every meeting. We wouldn't be so excited to be doing it. Mr. Smith gave a great statement and I stand with him on that and hope we can all move forward from here. We are a very determined group to get this website going because we know it will save the City money in the long-run.

Mr. Austin said he doesn't want Mr. Smith to think he is violating the Open Meetings Act. If he took it in that regard, he is sorry. I am suggesting it would be the preferable practice that when you meet offsite, you post it. I don't believe for one second that you violated the Open Meetings Act and want to make it perfectly clear.

Mr. Martinbianco said when they are in Lansing, he is going to search out MML counsel. If you are suggesting what this committee did is not a violation of the Open Meetings Act and we are holding it for workshop purposes, to me this is a totally different gemdarme then 3 people getting together and saying we are out here fact-finding. If that is how State government perceives this, then that is wrong. Our elected leader is buried in everything else in administrative things. She has made the thoughtful decision to turn that over to this committee. In our role in operating in

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behest of our citizenry, to try and bring a better product to make their life easier, she has given us that ability and flexibility to make those contacts, to bring back when we do meet and say here is the criteria we established, here potentially who could end up meeting, they brought us some very good information and things we hadn't even thought about that we may want to prioritize and put into the finished product we want to develop. It was indicated earlier by the Chairman of the Committee, that the competition is fierce. I am going to find out when we are at MML if what we did really exceeded the boundaries of where we need to be.

Mr. Austin said I have during my association with this City, written 3 opinions on Committee meetings and the Open Meetings Act. They are fairly extensive opinions. There are Court decisions on this that tend to go both ways on it. All I am saying is when given the choice, transparency is always the better option.

Mr. Martinbianco said he learned that early on years ago from our late friend and associate Pauline Dargel, who suggested that would probably be proper policy.

Mr. Austin said what you would hear from any attorney that knows what they are saying is that there are Court decisions that would go both ways on it and transparency is always the better option.

Mr. Heffner said this Committee has done a great job in being transparent. They bring everything back in what they found.

Mr. Wells acknowledged Mr. Craig in the audience. He has done a fantastic job as Co-Chair, and Mrs. Bigsby is the other Co-Chair of the Gus Macker. They both have worked very hard. We have come a long way in a very short time. We have a very dynamic group working hard to make it happen. I invite everyone to come to those meetings. It is not just Burton people involved. There is Flint and others around Genesee County.

Mr. Craig said he will make a report at the next meeting. There will be a lot to announce and some exciting news.

Mr. Wells expressed that the service groups in the City of Burton really do a lot to keep this City going and they should be acknowledged.

Mr. Martinbianco stated that in agenda Items #3, 4 5 and 6, to include the property ID number. Mayor Zelenko said they are in the resolution and reflected in the backup material as well.

Mr. Smith said he commends Administration. He used the City website to look up these properties on what we are getting for them and what they will generate in tax dollars once they are sold to these individuals. Items 3 thru 6 will generate over \$5,000 by getting them back on the payroll. If you go onto the website, you can look them up and see that the majority of these haven't produced income through 2010. Item #6 the vacant land, hasn't produced income since 2002. I want to thank you Mayor for doing this and I think we need to look at doing this more. When this land lies dormant, we are missing the opportunity. What they say they are worth, and what they are actually worth, isn't even close. If we can get them back on the tax roll, that generates income for the City and that is a good thing.

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COUNCIL DISCUSSION ACTION:

Moved by Martinbianco and seconded by Haskins to: Add as Item #7 to approve and authorize the setting of a Public Hearing on Monday, April 18, 2011 at 6:30 p.m. The purpose of the hearing is for public comment in response to the proposed 2011-2012 budget of the City of Burton.

COUNCIL ACTION:

Haskins moved and Ellenburg seconded the following motion:

1. Approve and authorize the Attorney Billing (Richard Austin) from March 16, 2011 through March 30, 2011 in the amount of \$3,495.80.

Motion carried 7-0.

Haskins moved and O'Keefe seconded the following motion:

2. Approve and authorize the Amended Resolution Authorizing Transfer of Title to Tax Reverted Property to give final approval for the transfer of title to four (4) tax reverted parcels of land (Parcels: 59-30-578-161, 59-28-502-083, 59-32-552-045, 59-22-529-026) back to the Genesee County Land Bank Authority for the sum of \$1.00 and other good and valuable consideration, and authorize the Mayor to execute the Quit Claim Deeds on behalf of the City of Burton.

Motion carried 7-0.

Haskins moved and Wells seconded the following motion:

3. Approve and authorize a Resolution Authorizing Sale of 2125 Williamson Avenue, Parcel # 59-32-503-151, to give first approval for the sale of this improved parcel to Samuel Lee Anderson, a single man, for the sum of \$100.00 cash or its equivalent, and directing that all documents be transferred to the Clerk's office for public inspection and the Clerk shall cause a Notice of Intent to Sell City Owned Property be published as required by City Charter before

final adoption of May 16, 2011.

Motion carried 7-0.

Wells moved and Haskins seconded the following motion:

4. Approve and authorize a Resolution Authorizing Sale of Pringle Avenue-Vacant Land, Parcel #59-32-526-019, to give first approval for the sale of this parcel to Danny J. Lawrence, a single man, for the sum of \$100.00 cash or its equivalent, and directing that all documents be transferred to the Clerk's office for public inspection and the Clerk shall cause a Notice of Intent to Sell City Owned Property be published as required by City Charter before final adoption of May 16, 2011.

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Motion carried 7-0.

Wells moved and Haskins seconded the following motion:

5. Approve and authorize a Resolution Authorizing Sale of 4055 S. Genesee Road, Parcel # 59-35-100-013, to give first approval for the sale of this improved parcel to Richard and Sandra Staffne, husband and wife, for the sum of \$15,000.00 cash or its equivalent, and directing that all documents be transferred to the Clerk's office for public inspection and the Clerk shall cause a Notice of Intent to Sell City Owned Property be published as required by City Charter before final Adoption of May 16, 2011.

Motion carried 7-0.

O'Keefe moved and Smith seconded the following motion:

6. Approve and authorize a Resolution Authorizing Sale of Bristol Road-Vacant Land to give first approval for sale of this parcel to Richard and Sandra Staffne, husband and wife, for the sum of \$1,000.00 cash or its equivalent, and directing that all documents be transferred to the Clerk's office for public inspection and the Clerk shall cause a Notice of Intent to Sell City Owned Property be published as required by City Charter before final adoption of May 16, 2011.

Motion carried 7-0.

Martinbianco moved and Haskins seconded the following motion:

7. Approve and authorize the setting of a Public Hearing on April 18, 2011 at 6:30 p.m. for the Proposed 2011-2012 Budget for the City of Burton

Motion carried 7-0.

Meeting adjourned at 8:30 p.m.

Julie Adams, City Clerk