



CITY OF BURTON

BUDGET MEETING

JUNE 2, 2016

MINUTES

Council Chambers

Budget Workshop

7:00 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Councilman Steven Heffner at 7:08 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Duane Haskins	Councilman	Absent	
Dennis O'Keefe	Councilman	Present	
Steven Heffner	Councilman	Present	
Ellen Ellenburg	Councilwoman	Present	
Vaughn Smith	Councilman	Present	
Steven Hatfield	Councilman	Present	

B. STAFF PRESENT

Paula Zelenko, Mayor
Chris Howers, Road Superintendent
Dave Marshke, Water/Sewer Superintendent
Ginger Burke-Miller, Controller

Teresa Karsney, Clerk
Robert Slattery, DPW Director
Jesse Southard, Master Mechanic

C. AUDIENCE PARTICIPATION

None.

D. BUDGET DISCUSSION

1. Department of Public Works Funds.

Mr. Slattery spoke regarding the total cost for Lapeer Road from Belsay to Vassar. This project is included in the 2014-2017 Transportation Improvement Program, (TIP). Estimated cost of project \$1,993,066.00 of which the City of Burton's share is approximately \$593,930.00 which includes the engineering and inspection. This project came in at almost \$200,000.00 over the engineer's estimate it is possible the project could run as high as 2.2 Million. If this does go up, our share will go up.

Mr. O'Keefe asked why this two lane road is so much compared to the Center Rd. Project which was five lanes.

Mr. Slattery stated the Center Rd. Project was a mill and resurfacing. It was a repair job but we should get 10 years out of it. The Lapeer Road from Belsay to Vassar project is about as close to a reconstruct as you can get. It's called a rubbilization. It's more like what we did to Potter and Casto. We should get 15 to 20 years out of this road.

Regarding the \$125,000 increase in contractual service and bridge inspections in the budget.

Mr. Slattery said bridge inspections are about \$500.00 each times 10. Street sweeping is also included in there. Street sweeping was approved and is also included in the \$125,000. I think we will need additional funding for crack sealing on local streets. Two years after repaving a road we need to do crack sealing.

Mr. Martinbianco said in our bonding meeting we can refine and make changes as necessary. Calvert Park needs to be done.

Mr. Heffner stated Atherton Road needs to be done now.

It was decided to move \$25,000 from 2002-4063-818.0000 Contractual Services to 2002-4063-757.0000 Operating Expense and Materials for additional crack seal.

Mayor Zelenko said putting it in that line item will allow some flexibility between patch and crack seal. I would like to get that mid-year budget review done in December. When we come back from the holiday the first of January, we can take care of the final changes. Eventually I would like to be able to project a multi, two year at a time, budget.

Mr. Slattery stated the street sweeping contract that Council approved was for \$86,000 for each of two fiscal years with two sweepings each year. Of that \$86,000 it is about 60/40 Majors to Locals. I have a floor plan for the DPW break room and the cost estimate.

Mayor Zelenko replied, the DPW workers do not have an area to have a meeting, Union meetings, and workers to do paperwork or take lunches or breaks. We believe this will help increase moral.

Mr. Hatfield asked for a document that listed every person in shared salaries, what their percentage is for each department.

Mrs. Burke-Miller reported on Page 31, Building Department. The only thing that has changed is the contribution from general fund. We are going from the projected activity in 2015-2016 of \$250,000 to \$310,000 on the revenue side. The amended budget was \$150,000, we are projecting \$250,000. We increased this \$100,000 for the projected activity, we have blight elimination and condemned housing. We had a deficit as well the of 2014-2015. We had increased that amount because of that deficit. We had to report to the state how we were going to account for that. In the Building Department we were billing out for the tear down on the demolitions. Several were being out to trusts or people that were living out of state. These were sent to collections and we were expensing the costs on the books. When we go through the audit we can't say that is revenue coming in, we have to create that allowance for uncollectible accounts. We had to recognize an expense for those. We have not received any money on what's went to collections. The County used to try to collect and if they couldn't collect it was sent back to the City as a charge back. We were still having to expense it but it was being net against our revenue in the general fund. We are talking about letting the County handle this again.

Mayor Zelenko stated we are budgeting for another Code Enforcer. Our Code Enforcer has to take care of inspections first, then code violations. We have so many complaints come in for blight, lawns, trash, etc. and that he cannot get to them all. Part of the increase in the proposed budget is for the additional officer. The revenue to cover this additional employee would come from General Fund. We need to have money set aside to be able to match funds for grants.

Mr. Heffner suggested having other DPW workers help out with code enforcement through the summer.

Mr. Slattery stated while these workers are doing code enforcement, the water/sewer and road department are short.

2. Any other Fiscal Year 2016-2017 General Fund departments.

Meeting was adjourned at 9:30 PM.



Budget
4303 S. Center Rd.
Burton, MI 48519

Meeting: 06/02/16 07:00 PM
Department: Clerk's Office
Category: Budget
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

D.1

SCHEDULED

AGENDA ITEM (ID # 2438)

DOC ID: 2438

Department of Public Works Funds.



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D.2

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AGENDA ITEM (ID # 2437)

DOC ID: 2437

Any other Fiscal Year 2016-2017 General Fund departments.