

CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
JUNE 18, 2012, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by President Tom Martinbianco at 6:35 p.m.

MEMBERS PRESENT: Martinbianco, Heffner, Smith, Wells, Ellenburg, O' Keefe, and Haskins.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, G. Burke-Miller, Controller, G. Kray, DPW Director, L. Moss, Deputy DPW Director, Fire Chief D. Halstead, and L. Young, Clerk's Office.

PURPOSE OF THE MEETING: Stantec S2 Grant

PRESENTATION:

Mayor Zelenko said there is some grant money for our sewer system for which we would like to apply. She introduced the representatives from Stantec.

Brian Simons, of Stantec Consulting, spoke in reference to the S2 Grant. He said in his meeting with the Mayor, Greg Kray, Liz Moss and Dave Marshke on June 7th they discussed upgrades to the pump stations and recent and past issues with the wastewater collection system, inflow and infiltration to the system. Some funding opportunities were brought up and put in a proposal letter that was sent to the City.

Dima El-Gamal, of Stantec Consulting, said there are some issues with the sanitary sewer pump stations. The City has nine pump stations, five of which are exceeding their service life and are in need of maintenance and rehabilitation. The County has communicated certain peaking factors that are being exceeded. The S2 Grant, authorized by Governor Snyder, encourages communities to plan and design sanitary sewer improvements for existing sanitary sewer systems. The S2 Grant started with \$40,000,000 but there is only \$10,000,000 left and will be awarded to eligible applicants. This grant only requires a 10% match, and the eligible components include planning, flow meter studies, and condition assessments of piping. There are components of the system that have exceeded their service life. The system is impacted by wet weather and much of the piping has been experiencing frequent collapses because of its age. The grant is made up of two phases; the first consisting of going after a grant for Planning, which will include studies and evaluations. The next phase of the grant is to design and implement those improvements. If the City decided to go after State Revolving Fund money, which is a loan, the entire improvements are covered under a 2.5% interest rate. If the City is to be placed on their priority system and they cannot provide funding in three years, then the City can continue to push the project until they can provide funding. Ms. El-Gamal referenced a handout explaining the process of seeking the S2 grant. They will put together a SRF Project Plan, which will be submitted to the State and put the City in a position to get a design grant as well as a low interest loan. The application needs to be submitted by July 1st and the money would be received in October. She would like to get the authorization of the Council to apply for the grant. Whatever money is spent on the grant application and all the planning is 90% covered.

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AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

Mr. Haskins said it would take \$8,500 to get this grant rolling. He asked what other costs will be incurred by the City.

Ms. El-Gamal said the \$8,500 covers the application, and the extra costs will be for the studies that follow.

Mr. Simons said if the City does not get the grant it would still pay the \$8,500. If the City does get to the project plan stage and awarded the funding the application costs would be covered 90%.

Mr. Smith asked what other communities Stantec has worked with for the S2 grant.

Ms. El-Gamal stated they have worked with many communities for SRF funding, but Cadillac and Marshall were awarded the S2 Grant. Stantec has secured \$65,000,000 in funding for other clients.

Mr. Simons said they have an over 90% success rate of securing grants. He said they do not go after money they don't think they could get.

Ms. El-Gamal said there are many municipalities that are interested in grants but do not qualify.

Mr. Smith asked where the money to fund the match is going to come from.

Mayor Zelenko said it would come out of the sewer fund.

Mr. Wells asked what more was needed to begin the application process.

Ms. El-Gamal said they did a report and Master Plan on the water system in 2009 and followed up with a Capital Improvement Plan for the water system. Stantec looked at the pump stations in detail and generated a memo about their condition to evaluate their needs. There are components within the system that are eligible for SRF funding.

Mr. Wells asked if they are the only engineering firm that is privy to the S2 Grant.

Ms. El-Gamal said many firms are aware of the grant.

Mr. Simons said they stay on top of grants and have full time grant researchers on staff.

Ms. Ellenburg said Stantec approached the City, when no other engineering firms did. She didn't think they would be here if they didn't think there was a possibility of getting the grant.

Mr. Simons said it is advantageous for the City to show that it is being proactive to try and solve this problem, even if it can't be done immediately.

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Mr. O'Keefe said Stantec is present and already have a timeline for applying for the grant. He said he is very supportive of this issue.

Mr. Heffner said they could get this grant and have the problem taken care of or have to bond later and pay out of pocket. He feels they need to pursue it.

Mr. Martinbianco inquired about the June 18th deadline for the submission of data.

Ms. El-Gamal said they have most of the data and are waiting on some of the flow information from the County but is anticipating having it by tomorrow.

Mr. Martinbianco said he does not want to jeopardize the City's opportunity to get the Grant. He asked if the State would be reallocating additional funds. He does not want to move forward with incomplete information and inquired if it would be better to wait until the October deadline.

Ms. El-Gamal said they don't know what the State is planning on doing. She said there might be another round of S2 Grant money. If they don't feel they have enough data to push the application through, they will wait until October.

Mr. Martinbianco said the City recently received FEMA denial letters. Federal agencies don't see the level of flooding the way we see it on a local level. There may be some combined sewer overflows that we have not addressed yet, which may be part of the study somewhere in the future.

Ms. El-Gamal said the S2 Grant would only address the sewer system planning for infiltration and inflow. We need to understand the sources and locations of the hotspots within the City.

Mayor Zelenko said she requests they move forward with the \$8,500 to pay Stantec and add it at this meeting or the Regular Council meeting.

COUNCIL ACTION:

Heffner moved and O'Keefe seconded the following motion:

1. Approve and authorize the transfer of \$8,500 from Sewer Unappropriated to a new general ledger line item that will be decided by the Controller relative to retaining Stantec for a sewer evaluation grant application.

Motion carried 6-0. Mr. Wells left prior to the vote being taken.

Meeting adjourned at 7:18 p.m.

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Ms. El-Gamal stated they have worked with many communities for SRF funding, but Cadillac and Marshall were awarded the S2 Grant. Stantec has secured \$65,000,000 in funding for other clients.

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Mayor Zelenko said it would come out of the sewer fund.

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Ms. El-Gamal said many firms are aware of the grant.

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Ms. Ellenburg said Stantec approached the City, when no other engineering firms did. She didn't think they would be here if they didn't think there was a possibility of getting the grant.

Mr. Simons said it is advantageous for the City to show that it is being proactive to try and solve this problem, even if it can't be done immediately.

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Mr. O'Keefe said Stantec is present and already have a timeline for applying for the grant. He said he is very supportive of this issue.

Mr. Heffner said they could get this grant and have the problem taken care of or have to bond later and pay out of pocket. He feels they need to pursue it.

Mr. Martinbianco inquired about the June 18th deadline for the submission of data.

Ms. El-Gamal said they have most of the data and are waiting on some of the flow information from the County but is anticipating having it by tomorrow.

Mr. Martinbianco said he does not want to jeopardize the City's opportunity to get the Grant. He asked if the State would be reallocating additional funds. He does not want to move forward with incomplete information and inquired if it would be better to wait until the October deadline.

Ms. El-Gamal said they don't know what the State is planning on doing. She said there might be another round of S2 Grant money. If they don't feel they have enough data to push the application through, they will wait until October.

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Ms. El-Gamal said the S2 Grant would only address the sewer system planning for infiltration and inflow. We need to understand the sources and locations of the hotspots within the City.

Mayor Zelenko said she requests they move forward with the \$8,500 to pay Stantec and add it at this meeting or the Regular Council meeting.

COUNCIL ACTION:

Heffner moved and O'Keefe seconded the following motion:

1. Approve and authorize the transfer of \$8,500 from Sewer Unappropriated to a new general ledger line item that will be decided by the Controller relative to retaining Stantec for a sewer evaluation grant application.

Motion carried 6-0. Mr. Wells left prior to the vote being taken.

Meeting adjourned at 7:18 p.m.

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CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
JUNE 18, 2012, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by President Tom Martinbianco at 6:35 p.m.

MEMBERS PRESENT: Martinbianco, Heffner, Smith, Wells, Ellenburg, O' Keefe, and Haskins.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, G. Burke-Miller, Controller, G. Kray, DPW Director, L. Moss, Deputy DPW Director, Fire Chief D. Halstead, and L. Young, Clerk's Office.

PURPOSE OF THE MEETING: Stantec S2 Grant

PRESENTATION:

Mayor Zelenko said there is some grant money for our sewer system for which we would like to apply. She introduced the representatives from Stantec.

Brian Simons, of Stantec Consulting, spoke in reference to the S2 Grant. He said in his meeting with the Mayor, Greg Kray, Liz Moss and Dave Marshke on June 7th they discussed upgrades to the pump stations and recent and past issues with the wastewater collection system, inflow and infiltration to the system. Some funding opportunities were brought up and put in a proposal letter that was sent to the City.

Dima El-Gamal, of Stantec Consulting, said there are some issues with the sanitary sewer pump stations. The City has nine pump stations, five of which are exceeding their service life and are in need of maintenance and rehabilitation. The County has communicated certain peaking factors that are being exceeded. The S2 Grant, authorized by Governor Snyder, encourages communities to plan and design sanitary sewer improvements for existing sanitary sewer systems. The S2 Grant started with \$40,000,000 but there is only \$10,000,000 left and will be awarded to eligible applicants. This grant only requires a 10% match, and the eligible components include planning, flow meter studies, and condition assessments of piping. There are components of the system that have exceeded their service life. The system is impacted by wet weather and much of the piping has been experiencing frequent collapses because of its age. The grant is made up of two phases; the first consisting of going after a grant for Planning, which will include studies and evaluations. The next phase of the grant is to design and implement those improvements. If the City decided to go after State Revolving Fund money, which is a loan, the entire improvements are covered under a 2.5% interest rate. If the City is to be placed on their priority system and they cannot provide funding in three years, then the City can continue to push the project until they can provide funding. Ms. El-Gamal referenced a handout explaining the process of seeking the S2 grant. They will put together a SRF Project Plan, which will be submitted to the State and put the City in a position to get a design grant as well as a low interest loan. The application needs to be submitted by July 1st and the money would be received in October. She would like to get the authorization of the Council to apply for the grant. Whatever money is spent on the grant application and all the planning is 90% covered.

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AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

Mr. Haskins said it would take \$8,500 to get this grant rolling. He asked what other costs will be incurred by the City.

Ms. El-Gamal said the \$8,500 covers the application, and the extra costs will be for the studies that follow.

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COUNCIL ACTION:

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CITY OF BURTON
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JUNE 18, 2012, 6:00 P.M., COUNCIL CHAMBERS
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MEMBERS PRESENT: Martinbianco, Heffner, Smith, Wells, Ellenburg, O' Keefe, and Haskins.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, G. Burke-Miller, Controller, G. Kray, DPW Director, L. Moss, Deputy DPW Director, Fire Chief D. Halstead, and L. Young, Clerk's Office.

PURPOSE OF THE MEETING: Stantec S2 Grant

PRESENTATION:

Mayor Zelenko said there is some grant money for our sewer system for which we would like to apply. She introduced the representatives from Stantec.

Brian Simons, of Stantec Consulting, spoke in reference to the S2 Grant. He said in his meeting with the Mayor, Greg Kray, Liz Moss and Dave Marshke on June 7th they discussed upgrades to the pump stations and recent and past issues with the wastewater collection system, inflow and infiltration to the system. Some funding opportunities were brought up and put in a proposal letter that was sent to the City.

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AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

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COUNCIL ACTION:

Heffner moved and O'Keefe seconded the following motion:

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Motion carried 6-0. Mr. Wells left prior to the vote being taken.

Meeting adjourned at 7:18 p.m.

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CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
JUNE 18, 2012, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

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MEMBERS PRESENT: Martinbianco, Heffner, Smith, Wells, Ellenburg, O' Keefe, and Haskins.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, G. Burke-Miller, Controller, G. Kray, DPW Director, L. Moss, Deputy DPW Director, Fire Chief D. Halstead, and L. Young, Clerk's Office.

PURPOSE OF THE MEETING: Stantec S2 Grant

PRESENTATION:

Mayor Zelenko said there is some grant money for our sewer system for which we would like to apply. She introduced the representatives from Stantec.

Brian Simons, of Stantec Consulting, spoke in reference to the S2 Grant. He said in his meeting with the Mayor, Greg Kray, Liz Moss and Dave Marshke on June 7th they discussed upgrades to the pump stations and recent and past issues with the wastewater collection system, inflow and infiltration to the system. Some funding opportunities were brought up and put in a proposal letter that was sent to the City.

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SPECIAL COUNCIL MINUTES

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AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

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MEMBERS ABSENT: None.

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COUNCIL ACTION:

Heffner moved and O'Keefe seconded the following motion:

1. Approve and authorize the transfer of \$8,500 from Sewer Unappropriated to a new general ledger line item that will be decided by the Controller relative to retaining Stantec for a sewer evaluation grant application.

Motion carried 6-0. Mr. Wells left prior to the vote being taken.

Meeting adjourned at 7:18 p.m.

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CITY OF BURTON
SPECIAL COUNCIL MEETING MINUTES
JUNE 18, 2012, 6:00 P.M., COUNCIL CHAMBERS
www.burtonmi.gov

The Special Council Meeting was called to order by President Tom Martinbianco at 6:35 p.m.

MEMBERS PRESENT: Martinbianco, Heffner, Smith, Wells, Ellenburg, O' Keefe, and Haskins.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor P. Zelenko, G. Burke-Miller, Controller, G. Kray, DPW Director, L. Moss, Deputy DPW Director, Fire Chief D. Halstead, and L. Young, Clerk's Office.

PURPOSE OF THE MEETING: Stantec S2 Grant

PRESENTATION:

Mayor Zelenko said there is some grant money for our sewer system for which we would like to apply. She introduced the representatives from Stantec.

Brian Simons, of Stantec Consulting, spoke in reference to the S2 Grant. He said in his meeting with the Mayor, Greg Kray, Liz Moss and Dave Marshke on June 7th they discussed upgrades to the pump stations and recent and past issues with the wastewater collection system, inflow and infiltration to the system. Some funding opportunities were brought up and put in a proposal letter that was sent to the City.

Dima El-Gamal, of Stantec Consulting, said there are some issues with the sanitary sewer pump stations. The City has nine pump stations, five of which are exceeding their service life and are in need of maintenance and rehabilitation. The County has communicated certain peaking factors that are being exceeded. The S2 Grant, authorized by Governor Snyder, encourages communities to plan and design sanitary sewer improvements for existing sanitary sewer systems. The S2 Grant started with \$40,000,000 but there is only \$10,000,000 left and will be awarded to eligible applicants. This grant only requires a 10% match, and the eligible components include planning, flow meter studies, and condition assessments of piping. There are components of the system that have exceeded their service life. The system is impacted by wet weather and much of the piping has been experiencing frequent collapses because of its age. The grant is made up of two phases; the first consisting of going after a grant for Planning, which will include studies and evaluations. The next phase of the grant is to design and implement those improvements. If the City decided to go after State Revolving Fund money, which is a loan, the entire improvements are covered under a 2.5% interest rate. If the City is to be placed on their priority system and they cannot provide funding in three years, then the City can continue to push the project until they can provide funding. Ms. El-Gamal referenced a handout explaining the process of seeking the S2 grant. They will put together a SRF Project Plan, which will be submitted to the State and put the City in a position to get a design grant as well as a low interest loan. The application needs to be submitted by July 1st and the money would be received in October. She would like to get the authorization of the Council to apply for the grant. Whatever money is spent on the grant application and all the planning is 90% covered.

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AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

Mr. Haskins said it would take \$8,500 to get this grant rolling. He asked what other costs will be incurred by the City.

Ms. El-Gamal said the \$8,500 covers the application, and the extra costs will be for the studies that follow.

Mr. Simons said if the City does not get the grant it would still pay the \$8,500. If the City does get to the project plan stage and awarded the funding the application costs would be covered 90%.

Mr. Smith asked what other communities Stantec has worked with for the S2 grant.

Ms. El-Gamal stated they have worked with many communities for SRF funding, but Cadillac and Marshall were awarded the S2 Grant. Stantec has secured \$65,000,000 in funding for other clients.

Mr. Simons said they have an over 90% success rate of securing grants. He said they do not go after money they don't think they could get.

Ms. El-Gamal said there are many municipalities that are interested in grants but do not qualify.

Mr. Smith asked where the money to fund the match is going to come from.

Mayor Zelenko said it would come out of the sewer fund.

Mr. Wells asked what more was needed to begin the application process.

Ms. El-Gamal said they did a report and Master Plan on the water system in 2009 and followed up with a Capital Improvement Plan for the water system. Stantec looked at the pump stations in detail and generated a memo about their condition to evaluate their needs. There are components within the system that are eligible for SRF funding.

Mr. Wells asked if they are the only engineering firm that is privy to the S2 Grant.

Ms. El-Gamal said many firms are aware of the grant.

Mr. Simons said they stay on top of grants and have full time grant researchers on staff.

Ms. Ellenburg said Stantec approached the City, when no other engineering firms did. She didn't think they would be here if they didn't think there was a possibility of getting the grant.

Mr. Simons said it is advantageous for the City to show that it is being proactive to try and solve this problem, even if it can't be done immediately.

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JUNE 18, 2012 / 6:00 P.M.

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Mr. O'Keefe said Stantec is present and already have a timeline for applying for the grant. He said he is very supportive of this issue.

Mr. Heffner said they could get this grant and have the problem taken care of or have to bond later and pay out of pocket. He feels they need to pursue it.

Mr. Martinbianco inquired about the June 18th deadline for the submission of data.

Ms. El-Gamal said they have most of the data and are waiting on some of the flow information from the County but is anticipating having it by tomorrow.

Mr. Martinbianco said he does not want to jeopardize the City's opportunity to get the Grant. He asked if the State would be reallocating additional funds. He does not want to move forward with incomplete information and inquired if it would be better to wait until the October deadline.

Ms. El-Gamal said they don't know what the State is planning on doing. She said there might be another round of S2 Grant money. If they don't feel they have enough data to push the application through, they will wait until October.

Mr. Martinbianco said the City recently received FEMA denial letters. Federal agencies don't see the level of flooding the way we see it on a local level. There may be some combined sewer overflows that we have not addressed yet, which may be part of the study somewhere in the future.

Ms. El-Gamal said the S2 Grant would only address the sewer system planning for infiltration and inflow. We need to understand the sources and locations of the hotspots within the City.

Mayor Zelenko said she requests they move forward with the \$8,500 to pay Stantec and add it at this meeting or the Regular Council meeting.

COUNCIL ACTION:

Heffner moved and O'Keefe seconded the following motion:

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MEMBERS ABSENT: None.

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