

CITY OF BURTON

The Special Meeting was called to order by Ted Hammon, President at 9:30 A.M.

MEMBERS PRESENT: Centilli, Cox, Cross, Hammon, Martinbianco and Walls.

MEMBERS ABSENT: Zelenko.

OTHERS PRESENT: Mayor Smiley; B. Becker, Treas/Controller; D. Lowthian, Assessor; J. Morgan, Senior Citizen Director; G. Webster, City Clerk.

PURPOSE OF THE MEETING: BUDGET WORKSHOP FOR THE FOLLOWING DEPARTMENTS:

1. MAYOR
2. CLERK
3. ASSESSOR
4. SENIOR CITIZENS
5. TREASURER/CONTROLLER
6. COUNCIL

PRESENTATION:

Mr. Hammon called the meeting to order and then turned the meeting over to the Finance Chairman, Mr. Cox.

General Fund Summary (Budget pgs. 12 & 13)

Mr. Becker commented on some general information pertaining to the budget. He appreciated budget sessions being held during the day. The taxable value 6.2% will be somewhat higher than predicted and will generate approximately \$24,500 in addition to the projected surplus of \$96,350. Cable Franchise fees can be raised to 5% in January 1998, if we so choose. Blue Cross rates went up 5%. Delta Dental showed a slight decrease. No increases in wages are reflected in the budget except for the supervisors and the firemen unions. The City might be looking into an alternative self-insured health plan. Truth in Taxation hearing needs to be held within 10 days of publication after adoption of the millage rate.

Assessor (Budget pg. 102)

Mr. Lowthian said his budget is pretty much status quo. He moved the summer help

salary of \$3,000 into the permanent salary line item. Approximately \$3,000 is needed for a new computer to replace the outdated equipment. The Assessor's Office is experiencing additional paper work due to the active residential and commercial growth.

Senior Citizens (Budget pg. 105)

Mrs. Morgan's budget is about the same, except for the overlap this year of the new director. A slight increase in contractual services is due to cleaning and weed removal. The miscellaneous line item increased due to closing cost, watermain on two properties and paving assessments. Heating and cooling, along with other maintenance repairs, will need to be looked at in the future. The Senior membership is increasing rapidly and the senior volunteer hours are up dramatically. She is in the process of reviewing the rental fee structure for Senior Center. She would like to address the possibility of an hourly rate.

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Mayor (Budget pg. 101)

Mayor Smiley said his budget was status quo. Jean Morgan and Ken McArdle will be leaving his budget and Joyce Centilli and Charles Abbey will be added. Health insurance and fringes will need to be adjusted. Line item Auto Repair will have a slight increase due to insurance and up keep of two vehicles. The Personnel Director's car is included in this line item. The Mayor has been reappointed to the Steering Committee and the MML Taxation Committee. Conference and Workshop will reflect a slight increase.

Council (Budget pg. 101)

Mr. Centilli is a new Council member so fringes will need to be adjusted. This might reflect a decrease due to the elimination of Mr. Abbey's health insurance.

Legal Cost are up this year due to labor negotiations. Conference and Workshop is up slightly.

Treasurer (Budget pg. 104)

Mr. Becker said his budget is pretty basic. There was an increase in fringes due to the SEIU settlement. He has replaced a computer and the department is on line with the County tax system. The computer and phone system has been improved. The software is functional and he hopes for improvements. In the future, summer help might be needed with the increased work load.

Controller (Budget pg. 102)

Mr. Becker said a new PC has been added to that department. The rest of the budget is status quo. They will be making a determination on purchasing a new network soon and phasing out the old System 36.

Clerk/Elections (Budget pg. 103)

Mrs. Webster said her budget is basically the same. The new Qualified Voter File should be arriving in June or July. After the QVF is in place, the Clerk's Office will be phasing out System 36. The cost for a new computer and additional networking will be about \$3,800. This cost should be absorbed in the current budget. She proposed not to purchase any additional Unilect Election Equipment, due to the high cost of the equipment. She thinks the City of Burton should consider other alternatives that would prove to be more cost effective and efficient in conducting elections. The Clerk's Office will not need a contract with Mr. Walworth for contractual services in the 97/98 budget.

AUDIENCE PARTICIPATION:

None.

Meeting Adjourned at 11:00 A.M.

Gayle Webster
Burton City Clerk

GW/cm1