

CITY OF BURTON
COUNCIL BUDGET WORKSHOP MINUTES
MAY 25, 2006, 3:30 P.M., COUNCIL CHAMBERS
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The Council Workshop was called to order by Councilwoman Laurie Tinnin at 3:30 p.m.

MEMBERS PRESENT: Bement, Conley, Cross, Curtis, Isham and Tinnin

MEMBERS ABSENT: Wells.

OTHERS PRESENT: Mayor C. Smiley; K. Foster, Controller; D. Halstead, Fire Chief;
B. Whitman, Police Chief; G. Webster, City Clerk.

PURPOSE OF THE MEETING: COUNCIL WORKSHOP TO DISCUSS THE PROPOSED
2006-2007 CITY OF BURTON BUDGETS, AS FOLLOWS:

1. Final Budget Amendments

PRESENTATION: None.

AUDIENCE PARTICIPATION: None.

COUNCIL DISCUSSION:

The following budget amendments were proposed:

There was consensus of the Council to add \$100,000 to Ditching. This funding would come from the Unappropriated Surplus, 75% from Local Streets and 25% from Major Streets.

There was consensus of the Council to add \$24,300 to Surface Maintenance for an extra chloride application. This funding would come from the Unappropriated Surplus, \$13,500 from Local Streets and \$10,800 from Major Streets. Mrs. Foster will verify this amount with Mr. Eickhoff.

There was consensus of the Council to add an additional \$15,000 to Fire Department's Budget to replace ten sets of turn out gear. Discussion was held in reference to eliminating cell phones and cars. It was determined that phones and cars should not be eliminated from the Fire Department's Budget. The Miscellaneous line item was reduced to \$500.00. The \$2,500 deducted from that line item will be used for the new fire equipment. The remaining \$12,500 will be funded from outside this budget.

There was consensus of the Council to eliminate \$1,250 in overtime funds for Amber Frost to attend the Zoning Board meetings. This money will go back to the General Fund.

There was consensus of the Council to split Mr. Kray's salary and fringes between five departments. Mrs. Foster said by doing that, we would have to add \$24,434 to Local Streets, Major Streets, and the Building Department. The Water and Sewer budget will be reduced by \$36,650 each. The General Fund subsidizes the Building Department, so it would have to be reduced to accommodate the salary change. The Contractual line item in Major Streets was reduced by \$15,000.00. This will be utilized to partially fund Mr. Kray's salary.

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The Salary Permanent line item in the Clerk's Department was increased by \$2,500 for overtime to provide more detailed minutes. The money will be transferred from the Contractual Service line item in the Planning Budget.

The Senior Center's Miscellaneous line item was reduced to \$1,000. The \$2,675 that was removed will be moved to the Unappropriated Surplus.

The Council eliminated \$32,492.91 from the Mayor's Budget, \$32,492.91 from the Salary line item and \$21,299.10 from Fringes. Mrs. Tinnin said an executive secretary was hired for the Personnel Director. He is no longer there, so there is no need for the additional secretary.

The Mayor said all three of them share the workload of the Personnel Department. His staff members are not designated as executive secretaries. They have specific jobs. He has eliminated one person out of his office and it would be a hardship to lose another staff member. There was consensus of the Council to remove \$53,792.01 from the Mayor's budget.

The Council wanted to eliminate \$84,000 from the Controller's Budget, \$50,046.00 from the Salary line item and \$33,948.00 from Fringes. These funds would be transferred back to the General Fund. Their intent was to eliminate the Purchasing Agent.

Mrs. Foster said anyone in charge of cash receipts or cash disbursements cannot be involved in Purchasing for internal control purposes. Therefore, the Treasurer's and Controller's Department cannot do the Purchasing. In addition, the elimination of that position would be an extreme hardship on the Controller's office.

The Mayor indicated that the City needed a Purchasing Agent. The \$84,000 reduction would lead to three or four hourly employees being cut. He felt this type of action would be irresponsible.

Mrs. Tinnin will contact Mrs. Foster regarding this issue at a later date.

The Council would like the Administration to be more aggressive in pursuing the collection of personal property taxes. They wanted a list of the delinquent personal property taxes.

Mrs. Foster said \$63,654 was cut from General Fund and \$39,435 was added. Therefore, \$24,219 will be added to the Unappropriated Surplus. She will prepare the budget amendments for the next regular council meeting.

Meeting adjourned at 5:05 P.M.

Gayle Webster, CMC
City Clerk