



CITY OF BURTON

CITY COUNCIL MEETING

DECEMBER 15, 2025

MINUTES

Council Chambers

Regular Meeting

7:00 PM

**4303 S. Center Road
Burton, MI 48519**

A. Call To Order

President Fenner called the meeting to order at 7:00 PM.

B. Invocation

LED BY: Councilwoman Candice Miller

C. Pledge of Allegiance to the Flag of the United States of America

LED BY: Councilwoman Candice Miller

D. Roll Call

Present: Council President Gregory Fenner, Council Member Candice Miller, Council Member Steven Heffner, Council Vice-President Gary Wines, Council Member Ellen Ellenburg, Council Member Kris Johns, Council Member Tina Conley

Absent: None

E. Approval of Agenda

1. Approve the agenda as presented.

Motion by Council Member Miller, second by City Council Member Conley, to Approve.

Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 7 - 0.

F. Staff Present

Duane Haskins, Mayor

Racheal Boggs, City Clerk

Charles Abbey, DPW Director

Ted Valley, HR Director

Brian Ross, Police Chief

Kirk Wilkinson, Fire Chief

Amanda Odette, City Attorney

G. Approval of Minutes

1. City Council Regular Meeting December 4, 2025 at 7:00 PM.

Motion by Council Vice-President Wines, second by Council Member Miller, to Approve.

Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 7 - 0.

H. Administrative Reports

Mayor Haskins gave the following report:

Merry Christmas and Happy New Year to everyone. Please try to remember those in need this holiday season. A reminder that city offices will be closed for the holiday from December 24th to January 5th. Our first City Council meeting of 2026 will be on Thursday, January 8th. Great job to our DPW team for your work clearing the roads during the unusual circumstances with the rain and snow recently. It was very hectic, and we are proud of the work our DPW workers did. The Police and Fire Departments will be ringing the bell at the Burton Walmart, Friday, December 19th, from 11:00 AM to 8:00 PM. We welcome everyone to visit them and donate some money. We appreciate them stepping up to help the people in need through the Salvation Army. We had a big weekend with a lot of great events. We helped the Old News Boys selling papers on the street corners, Toys for Tots at Home Depot, Pizza with Santa at Bendle High School, Streeter Brothers, a longtime Burton business, held an Old News Boys event, and we finished off the weekend with our Christmas Tree Lighting event at Fire Station #1.

Announcement of the 'Twas the Lights Before Christmas home decorating contest winners:

3rd Place (Judges Choice Award): **The Harris Family, 1035 E. Schumacher Avenue**

2nd Place (Deck the Home Award): **The Ashford Family, 5485 Statler Drive**

1st Place (2025 Clark W. Griswold Award): **The Spence Family, 2103 Morris Avenue**

Congratulations to everyone who participated and to our winners. A special thank you to our judges, our seniors who drive around in the Senior Center Van, and determine the winners. They say it is a tough decision because of how beautifully decorated the homes are each year.

I. Committee Reports

Mr. Johns stated that the Parks & Recreation Meeting was canceled this month. Echoing what the mayor said about the Pizza with Santa event, over 700 slices of pizza were served, which was nice to see. For the Tree Lighting event, we had perfect weather, and all the hot dogs were served within the first 30 minutes, marking the first time this had happened for the event. Thank you, Mayor, for doing the countdown. It was a very nice day of events.

J. Audience Participation

Now is the time set-aside for members of the audience to address the Burton City Council. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

None.

K. Council Discussion

Mrs. Ellenburg stated that at 6:00 tonight, we had our audit presentation meeting. I was here on council several years ago, and during that time, things weren't as good, and our legacy costs were out of control. I am really proud to see things moving in the right direction. The Police millage has helped out a lot, and is very important for maintaining this. It is nice to see us in the 60th percentile instead of in the 30s like we were back then.

Mr. Johns acknowledged Mr. Rob Beggs in the audience tonight. We are thankful that you are feeling well enough to be up and about and here with us tonight.

L. Council Action

1. Approve and Authorize the payment of Attorney Billing (Odette) 12/1/25 to 12/10/25 in the amount of \$2,009.00.

Motion by Council Member Heffner, second by City Council Member Conley, to Approve.
Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 7 - 0.

2. Approve the City Council Regular Meeting Schedule for the Calendar Year 2026.

Motion by Council Member Heffner, second by Council Vice-President Wines, to Approve.

Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 7 - 0.

3. Approve and authorize the Mayor and City Clerk to execute the 2026 employment agreement with Theodore Valley, Director of Human Resources and Labor Relations, through December 31, 2026.

Mrs. Ellenburg stated that there are residents at home watching this meeting, and when we don't finish reading a motion fully, it can be irritating and confusing because they may not know what's going on or what we are voting on.

Mr. Heffner stated the agendas are online when you go to the website to watch the meeting.

Mrs. Ellenburg stated it's just a courtesy.

Motion by Council Vice-President Wines, second by City Council Member Conley, to Approve.

Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 7 - 0.

4. Approve and authorize resolution 2025-22, a resolution to secure the necessary funds to pay the principal and interest requirements on all bond obligations in 2026 for the Fenton Road Watermain Project.

Motion by Council Member Heffner, second by Council Vice-President Wines, to Approve.

Voting Yes: Gregory Fenner, Candice Miller, Steven Heffner, Gary Wines, Ellen Ellenburg, Kris Johns, Tina Conley

Voting No: None

Motion Passed 7 - 0.

M. Meeting Adjournment

The next regularly scheduled meeting will be held on January 8, 2026, @ 7:00 PM.

Agendas and minutes may be found at www.burtonmi.gov.

President Fenner wished everyone a Merry Christmas and a Happy New Year. Stay safe this holiday season.

The meeting was adjourned at 7:14 PM.

[MIN_SIGNATURES]