MINUTES OF THE SPECIAL CITY OF BURTON COUNCIL MEETING HELD DECEMBER 10, 1979 AT 4303 S. CENTER ROAD, BURTON, GENESEE COUNTY, MICHIGAN

Meeting called to order at 8:01 PM. by N. Dombrowski, Council President.

COUNCIL MEMBERS PRESENT: Mann, Nimcheski, Brown, Dombrowski, Wright, Goulet, and Mikulich.

OTHERS PRESENT: Mayor Wurtz; J. Major, Assistant Director of DPW; R. Selley, Auditor; B. Becker, City Controller; A. Hesse, Deputy City Clerk.

PURPOSE OF THE MEETING:

Discussion and possible action concerning the 1978-79 fiscal year audit.

PRESENTATION:

Mr. Becker briefly went through the report for the year end, June 30, 1979, which showed a balance of $1,001,684.00 for the General Fund. The one time expense of land acquisition and paving for the library and Senior Citizens Activity Center, kept this balance down a bit. Also the purchase of a new pumper for the Fire Department is a one time expense, but very costly the year it is purchased.

Mr. Becker said that the Bonding Attorneys are amazed that the millage can be kept as low as it is, and still show a balance like this.

He then read thru the headings and pointed out various things that Council should be aware of thru out the report. Mr. Becker specifically mentioned the water fund. This system needs revamping for it to begin to show progress. He felt the sewer fund was the best funded at this time.

Councilman Dombrowski asked if Mr. Becker was indicating that Council might expect the question of water rates to be brought up soon again. Mr. Becker said yes. The inspection and usage will probably have to be gone over again.

Mr. Becker also went through the comments and recommendations from the auditors concerning improvements in our accounting, finance and internal control areas. There were only two that had ever been mentioned before. The perpetual inventory thru the DPW was one. This is a most difficult procedure, and no one is sure if it would take a full time employee once the program was well under way. Supervision needs to insist upon the requisition forms that are available.

Councilman Dombrowski said he is familiar with this type of inventory as used by G.M. Although unless monitored properly it is of little value. He asked if Mr. Selley had any thought as to how to monitor this? Mr. Selley said there must be a chain of command and direct responsibility. He knows there are certain problems to be worked out but if everything must go thru this requisition form and proper steps are followed it is the best possible way to ensure all materials and tools.

Councilman Mann said you are familiar with the problems we have in this method, yet you keep suggesting it. Mr. Selley responded that certain procedures were established last year in the controller's office. This helped but didn't correct the problem entirely. The DPW must take the responsibility, as certain termonology is unfamiliar to the workers in the other departments, therefore discrepencies can occur. He said he knew it would be a time consuming job, at least at the beginning, but he felt the City would benefit in the long run. He knew of no better system.

Councilman Mann asked Mr. Becker if we were going to try the perpetual inventory system again? Mr. Becker said yes.

Mayor Wurtz said sometimes he finds it difficult to take a working man from a position and justify putting him into a non-working position unless the position is of a proven benefit. Mr. Selley still said he felt this was the best solution.

Another problem seems to be with the supervisors initialing time cards. They may do it on a daily basis but neglect to do it on the whole card for the week. This problem will be referred back to the supervisors for their strict adherence.

Mr. Becker touched on each comment and Mr. Selley answered each question asked. On the whole the auditors seemed to be giving the City a good recommendation, and the few things that needed upgrading or reevaluation would be taken care of. The rental program of equipment might be a long time correction, as we now need to accumulate funds for replacement of equipment that is not being rented per se. There is still overhead and general maintenance on these things.

Council had no more questions or comments.

AUDIENCE PARTICIPATION:

No one from the audience wished to address the Council.

COUNCIL DISCUSSION:

Council felt no need for more discussion. They thought that their questions had been answered thoroughly enough as they went along.

RESOLUTION:

Moved by Mann, supported by Goulet that Council approve and authorize the 1978-79 fiscal year audit as presented by Bell, Laird, Selley and Winston. Motion carried by 7-0 vote.

ADJOURNMENT:

Time : 9:31 PM.

Submitted by,

Ardis L. Hesse
Deputy City Clerk

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HELD DECEMBER 10, 1979 AT 4303 S. CENTER ROAD
BURTON, GENESEE COUNTY, MICHIGAN

Meeting called to order at 7:03 PM. by R. Brown, Council Vice President.

COUNCIL MEMBERS PRESENT: Mann, Nimcheski, Brown, Wright, Goulet, Mikulich, Dombrowski arrived at 7:05 PM.

OTHERS PRESENT: J. Major, Assistant Director of DPW; A. Hesse, Deputy City Clerk.

PURPOSE OF THE MEETING:

First Public Hearing for Storm Sewer Improvements for the Kosta Avenue Branch of Ready Street Extension of Burton Drain of Swartz Creek, D-79-1

AUDIENCE PARTICIPATION:

Mr. Pelavin, representing the golf course, said he seldom stands to object a community project, but at this point in time the recreational facilities are having a very hard time keeping their head above water. They would be the largest contributor to this project, and feel they would get less benefit than anyone from it.

Mr. Major asked Mr. Pelavin if this district were cancelled would he and the other representatives from the golf course meet with the Administration to work out the current problems with the pumping procedures. This would solve many problems that the residents are having, without the extreme costs of a drain project such as this one.

Mr. Pelavin said he and the representatives would be happy to meet with them at any time. They want to be good neighbors but they only have so much money to work with.

Mr. Major then asked Council to consider cancelling this project. The Genesee County Drain Commission will not approve the project at this time and the City DPW hesitates to charge their residents what it will cost. The problem will not be solved by new procedures at the golf course but may be alleviated somewhat.

Councilman Dombrowski asked if the road base would be affected by the flooding if the paving project continued. Mr. Major answered that it would not be likely as the water should disappear within 45 minutes and the road base should be able to withhold for a while. Naturally it will not last as long as a road with ideal drainage conditions. He said the paving projects would continue.

The concensus of the Council was not to continue with the project at this time.

Moved by Mann, supported by Goulet that the meeting be adjourned. Motion carried 7-0.

ADJOURNMENT:

Time 7:23 PM.

Submitted by,

Ardis L. Hesse
Deputy City Clerk