CITY OF BURTON
BUDGET WORKSHOP
JUNE 5, 1998, 5:00 P.M., COUNCIL CHAMBERS

The Special Meeting was called to order by President, Ted Hammon, at 5:10 P.M.

MEMBERS PRESENT: Centilli, Cox, Hammon and Walls.

MEMBERS ABSENT: Martinbianco, Cross and Zelenko.

OTHERS PRESENT: Mayor Charles Smiley; C. Abbey, Administrative Assistant; J. Major, DPW Director; B. Becker, Treasurer/Controller; D. Lowthian, Assessor; D. Halstead, Fire Chief; J. Morgan, Senior Citizens Director; S. Perez, Purchasing Agent and G. Webster, City Clerk.

PURPOSE OF THE MEETING: Discussion and Possible Recommendations Regarding the Amendments to 1998-1999, City of Burton Proposed Budget.

Mr. Hammon called the meeting to order and passed the gavel to the Finance Chair, Mr. Cox to conduct the meeting.

PRESENTATION:

None.

AUDIENCE PARTICIPATION:

There was no audience participation.

COUNCIL DISCUSSION:

Department budgets were discussed and amendments were offered by Council.

Police

Five new police cars and one detective vehicle will be purchased this year. This should result in lower projected auto repairs.

Discussion was held in regards to District Court Fee revenues falling short of projected amounts. Mr. Cox would like to have a more detailed accounting for these funds.

Mr. Becker said there will be a transfer of funds June 15, 1998 to cover the shortfall in this area.

In reference to the police fund revenues, the following line items were changed:
-Current Taxes to $404,000
-Delinquent Taxes to $55,000
-Contribution from General Fund to $2,722,895
-Total to $3,736,545

In regards to expenditures, the Diversion Program was discussed at length. There will be a $4,000 increase to this line item, with the stipulation Mr. McDougall use the additional money for health insurance benefits. Mr. McDougall will remain a contractual employee.

Next year the City will determine if an increase in fees is needed for the Diversion Program. Mrs. Walls does not want to see an increase in these funds.

The legal line item was increased to $57,000, due to a $10.00 an hour salary increase for the attorney.

Mr. Cox suggested money be cut from this budget to accommodate the increases in legal fees and the Diversion Program.

A discussion was held to determine if other budget items should be reduced to accommodate new budget changes.

Council agreed not to reduce the budget in other areas.

Other items discussed included: grant money, upgrading voice mail and future vehicle needs.

Fire Department

The Fireman will be addressing contracts in the near future. A 3% increase has been added to this budget to accommodate pay increases.

A discussion was held on the purchase of new fire trucks. The line item Fire Equipment, reflected in the Capital Improvements Budget, will change to $37,383.

Future equipment needs included respiratory equipment and updating the communication system.

The Capital Improvement Vehicle line item in the Fire Department budget might come up short from the projected current amount of $39,512.

The City will be able to collect interest on money set aside for new vehicles until the equipment is actually purchased.

Mrs. Walls suggested if wages are increased too much, the City should go to a full time trained fire department.

Mr. Abbey suggested Council set some contractual and monetary boundaries be before talks begin.

Conference and Workshop line item was raised to $6,000. This would be for computer classes for the Fire Chief and Assistant Chief.

City Hall

An additional $3,000 was added to this budget for new recording and dubbing equipment and to refurbish the chairs in the Council Chambers.

Public Service

There were no changes made in this area.

Mr. Cox suggested an outside group take over more responsibility in regards to Memorial Day activities.

A discussion was held in reference to recouping Street lighting fees. The suggestion was made to discuss street lighting assessments with the full Council.

Parks and Recreation

The line item Water Tower Park will be decreased to $16,478, as a result of donations from the DDA.

General Fund Summary -Revenues

This budget area reflected the following changes:
-Current Taxes to $2,008,175
-Delinquent Real Taxes to $267,655
-Delinquent Personal Taxes to $19,170

Rubbish

Our rubbish contractor will not be charging the City a cost of living increase. Rubbish fees will remain the same at $119.60 per customer.

-Rubbish fee line item will be revised to $1,185,850.
-Interest Income will be revised to $10,000.
-Total will be revised to $1,198,050.

Community Development

There was a transfer of Community Development funds from BNHS to Fire Equipment.

-BNHS was changed to $18,447.
-Fire Equipment was changed to $101,709.

Local Street Summary

Act 51 dollars reflected an increase of the projected amount.

A short discussion was held in reference to some needed street projects.

Revenues
-Act 51 - Gas and Weight Tax was changed to $435,000.
-Transfer from Major Street was changed to $275,000.
-Contingency/ Deficit was changed to $61,625.

Fund Balance Summary
-Projected Deficit New Year 6/30/99 will be $61,625.
-Projected Fund Balance will be $188,516.

Major Street

Mr. Major requested a Finance Meeting be held to discuss the Major Street Bond Revenues and prioritize the upcoming projects.

Also, a Finance Meeting needs to be held to discuss utility improvements to Rizzo’s Industrial Park.

Act 51 will reflect an increase in funds.

The good interest rates on the bonds reflect a decrease in this budget.

Revenues
-Act 51 - Gas and Weight Tax will change to $1,100,000.
-Total will change to $1,124,000.

Expenditures
-Transfer to Major Debt will change to $120,295.
-Transfer to Local Street will change to $275,000.
-Contingency/Surplus will change to $393,855.
-Total will change to $1,124,000.

Fund Balance Summary
Projected Surplus New Year 6/30/99 will change to $393,855.
Projected Fund Balance 6/30/99 will change to $833,971.

<u>Motor Pool</u>

Discussion was held in reference to the new vehicles being requested. The cost of the equipment for the upcoming year will be $100,000. Mr. Cox would like a breakdown of the new vehicles and cost of each.

If we take over additional roads, the city might need to use more of the old equipment.

Capital Projects were briefly discussed on pages 122-123.

Mr. Becker will give Council a copy of his amendment notes on Monday. Both packets containing a revised typed version of amendments and shortfall transfers will be provided on Thursday.

Meeting Adjourned at 7:30 P.M.

Gayle Webster
Clerk

GW/cml