

CITY OF BURTON
BUDGET WORKSHOP SESSION
MAY 16, 1995, 6:30 P.M., COUNCIL CHAMBERS

The Budget Workshop was called to order by Keith Cox, President, at 6:40 P.M.

MEMBERS PRESENT: Cox, Cross, Hammon, and Martinbianco.

MEMBERS ABSENT: Abbey, Walls and Zelenko.

OTHERS PRESENT: B. Becker, Treasurer/Controller; P. Pero-McArdle, Sr. Citizens Director and C. Ladd, Deputy City Clerk.

PURPOSE OF THE WORKSHOP: Discuss the proposed City of Burton 1995-1996 Budget.

PRESENTATION:

Mr. Martinbianco said there would be discussion, this evening, on the following budgets: Senior Citizens Center; Library; City Hall & Grounds; Public Service; Planning Commission & Zoning Board of Appeals; Capitol Improvement; Community Development; All Debt; Parks and Recreation and Special Assessments.

Mrs. McArdle said she had graduated last week with honors as a certified Senior Citizens Director. She gave an update on the number of people the center has serviced over the past year. Mrs. McArdle said the Michigan Emergency Prescription Service is of great benefit to the Seniors. She said by using the services of the volunteers and Senior Aids at the center, it save the City money. Mrs. McArdle said the seniors themselves have put in new vertical blinds, new carpeting, lamps, silk flowers, pictures and \$1,000.00 two (2) year CD was purchased this day. She said the most important item that needs attention is the parking lot. It is badly in need of repair.

SENIOR CITIZENS CENTER AND LIBRARIES:

Mr. Becker the parking lot is definitely in need of repair and bids will have to be taken. There is a possibility that a transfer of funds will have to be requested.

Mr. Becker explained the Current Year Miscellaneous and the city's attempt at selling the remaining city lots. He said the library expansion may be completed by the end of June.

CITY HALL & GROUNDS:

Mr. Becker said there is no change in the budget. He explained the salaries permanent and how what departments are included in this budget. Mr. Becker discussed the problems with the present computer system and the possible need to upgrade.

PUBLIC SERVICE:

Mr. Becker reviewed the Drains at Large, Street Lighting, Condemned Housing, Weed Cutting and Disaster Aid.

PARKS AND RECREATION:

Mr. Becker said this entails the memorial park maintenance, flowers and flags and the park at Fire Station #2 and ground maintenance.

PLANNING COMMISSION AND ZONING BOARD OF APPEALS BUDGETS:

Mr. Becker said 35% of Mr. Strasser's wages should be charged against both Planning and Zoning. Also, the recording secretary's time is charged against the respective budgets and the members are paid only when they attend the meetings.

CAPITOL IMPROVEMENT BUDGET:

Mr. Becker said the projected fund balance is approximately \$10,000.00 and that money has been set aside for computer replacement.

Mr. Becker said the collection fee is still \$93.00 and the contract runs through June 30th of 1996. The number of stops has increased and is expected to have another slight increase with the construction work being done in the City.

COMMUNITY DEVELOPMENT:

Mr. Becker reviewed the items approved by Council for CD monies.

DEBT SUMMARY:

Mr. Becker said this is a summary of all debt that is currently on the books.

SPECIAL ASSESSMENT:

Mr. Becker explained that when a district is created and bonds are sold, it creates a debt. There were 17 districts last year and 5 more this year. Some of the older districts the debt is expiring. The ones that are expiring and have a surplus will go back to general fund or the water fund.

The Waterloo has an adequate fund balance and the sidewalk debt will be expiring in a year or two.

AUDIENCE PARTICIPATION:

None.

COUNCIL DISCUSSION:

SENIOR CITIZENS CENTER AND LIBRARIES:

Mr. Cross asked if the roof of the Center is in need of repairs. He was advised no.

Mr. Cox asked for a brief explanation of the construction costs. Mr. Becker explained the funding for the library expansion.

Mr. Hammon said he is surprised that the architectural fees are so high.

Mr. Martinbianco asked for an explanation of the salary's permanent in this budget.

CITY HALL & GROUNDS:

Mr. Hammon gave a brief background concerning the need to an updated computer system.

PUBLIC SERVICE:

A general discussion was held concerning the services rendered.

PARKS AND RECREATION:

Mr. Hammon inquired about insurance on Fire Hall #2.

PLANNING COMMISSION AND ZONING BOARD OF APPEALS BUDGETS:

Mr. Hammon asked if there is a specific reason for charging Mr. Strasser's time to these budgets. He was advised this would decrease the building department budget.

CAPITOL IMPROVEMENT BUDGET:

None.

RUBBISH COLLECTION:

Discussion was held concerning recycling and if the city receives funds from recycled materials.

COMMUNITY DEVELOPMENT:

A discussion was held about the monies needed for the repairs of the water tower and the possible use of CD monies for this project.

DEBT SUMMARY:

None.

SPECIAL ASSESSMENT:

None.

Mr. Martinbianco said he would like to take the next couple of weeks and review the budget and if any changes are needed, present them to administration at another meeting. We could inform the rest of the Council to do the same and if any of the department heads are needed at the meeting, we could inform them ahead of time.

Council set the next budget session for May 30, 1995 at 6:30 p.m.

Meeting Adjourned at 8:50 P.M.

Respectfully Submitted,

Cheryl M. Ladd, CMC/AAE
Deputy City Clerk

CML