

CITY OF BURTON
REGULAR BUILDING AUTHORITY MEETING MINUTES
JUNE 25, 2002, 5:00 P.M., COUNCIL CHAMBERS

THE MEETING IS CALLED TO ORDER BY CHAIRPERSON KAREN CARR AT 5:06 P.M.

MEMBERS PRESENT: Carr, Rowland, Becker, Webster

MEMBERS ABSENT: Stimac

OTHERS PRESENT: J. Adams, Clerk's Office

PRESENTATION:

Mr. Becker indicated he will wait until Item 7 is addressed to talk about the audited numbers.

AUDIENCE PARTICIPATION:

Pauline Dargel, 6119 Hugh St., Burton, MI, inquired regarding the audit of the Building Authority, responsibilities of the Building Authority, who reviews the labor efforts and determines if we met our commitments such as prevailing wage, and who ministers the contract the City has with ERA.

Mr. Becker replied Dupuis & Ryden does the Building Authority's audit each year. The contract with ERA is with the Building Authority and not with the City Council. Mr. Becker spoke further regarding review of bids and various meetings that have been held. He indicated the Assessor Dennis Lowthian, was assigned by the Mayor to be the project administrator. He meets periodically with the contractor.

Mrs. Dargel said her general impression the Building Authority's role is to see that the financial constraints of the bond is met. She asked when ERA was selected, did the City Attorney Mr. Hamilton review the contract.

Mr. Becker responded that Mr. Hamilton reviewed the contract.

Mrs. Dargel said on her previous notations on agendas, she noted that in January of 1994, Mr. Hamilton said there was a clause in all the contracts providing the prevailing wage

Mr. Becker said he is not sure that is a completely accurate statement, but this contract does provide for that. Most of the contracts we have had, if it involves any kind of federal funding, it even goes beyond the prevailing wage rates.

Mrs. Dargel asked if there was any grant money involved.

Mr. Becker replied there is no grant money involved.

COMMITTEE DISCUSSION: No Committee discussion was held.

COMMITTEE ACTION:

Webster moved and Becker seconded the following motion:

1. Approve and authorize the minutes of the Regular Meeting of June 13, 2001 at 5:00 P.M.,
 2. Approve and authorize the minutes of the Special Meeting of November 12, 2001 at 5:00 P.M.
 3. Approve and authorize the minutes of the Special Meeting of January 7, 2002 at 5:00 P.M.
 4. Approve and authorize the minutes of the Special Meeting of February 6, 2002 at 5:00 P.M.
 5. Approve and authorize the minutes of the Special Meeting of June 19, 2002 at 5:00 P.M.
- Motion carried, 4-0.

Webster moved and Carr seconded the following motion:

6. Approve and authorize the proposed budget for 2002-2003 for the Burton Building Authority.
Motion carried, 4-0.

Becker moved and Rowland seconded the following motion:

7. Approve and authorize the audit for 2000-2001 for the Burton Building Authority.
Motion carried, 4-0.

Mr. Becker said they normally meet once or twice a year for budget purposes. We can call a special meeting if there are items that require it. Mr. Becker said the DPW has moved into the new addition and there may be in the near future a ribbon cutting ceremony. There is a November-December completion date set for the completion of City Hall.

Mrs. Carr adjourned the meeting at 5:19 p.m.

jra