



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

DECEMBER 20, 2021

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Nov 15, 2021 8:30 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Award Presentation and Announcement of Winners of the Christmas Decorating Contest.
2. Discussion and Possible Action on General Topics Germane to the DDA District.

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON TUESDAY, JANUARY 18, 2022 @ 8:30 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

NOVEMBER 15, 2021

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:41 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Present	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	

B. STAFF PRESENT

Lindsey Bice, Clerk's Office

C. ADMINISTRATIVE REPORT

No Administrative Report.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Oct 18, 2021 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Joey Richvalsky, Chair
AYES:	Richvalsky, Coates, Stapleton, Martz, Henry

E. AUDIENCE PARTICIPATION

No Audience Participation.

F. BOARD RECOMMENDATION AND/OR ACTION

Discussion and Possible Action on General Topics Germane to the DDA District.

Mr. Martz discussed meeting with the Design Engineer and adding 'Welcome' to the signs. The drawings are not ready to be handed to the administration yet but are close. Mr. Richvalsky and I will meet soon to discuss the tree trimming proposals.

Mr. Richvalsky stated he will contact Tim Sneller, Ellen Ellenburg and Mayor Haskins about judging the Christmas Decorating Contest. As an alternative, would the board be willing to judge the contest if they are not available?

Minutes Acceptance: Minutes of Nov 15, 2021 8:30 AM (Approval of Minutes)

The Downtown Development Authority discussed areas that did not receive the fliers for the Christmas Decorating Contest. Somers Court and Associates Drive will be added to all DDA mailings.

Mr. Coates asked Mr. Martz to discuss the banner poles with Mr. Abbey when they meet.

Discussion ensued regarding banner poles.

G. BOARD DISCUSSION

No. Board Discussion.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, DECEMBER 20, 2021 @ 8:30 AM.

Meeting was adjourned at 9:02 AM.

Minutes Acceptance: Minutes of Nov 15, 2021 8:30 AM (Approval of Minutes)