CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

FEBRUARY 17, 2020

AGENDA

Council Chambers	Regular Meeting	8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

1. Revenue and Expenditure Report as of January 31, 2020

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Jan 21, 2020 8:30 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

A. Discussion and Possible Action on General Topics Germane to the DDA District

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, MARCH 16, 2020 @ 8:30 AM.

Revenue and Expenditure Report as of January 31, 2020

CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JANUARY 21, 2020

MINUTES

Council Chambers | **Regular Meeting** | **8:30 AM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:39 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Present	
Neil Martz	Commissioner	Present	
Stephanie Fenner	Commissioner	Present	

B. STAFF PRESENT

Racheal Boggs, City Clerk
Lindsey Bice, Records Tech
Nate Faris, Elections Clerk

C. ADMINISTRATIVE REPORT

1. Revenue and Expenditure Report as of December 31, 2019

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Dec 16, 2019 8:30 AM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Neil Martz, Commissioner
AYES:	Richvalsky, Coates, Stapleton, Martz, Fenner

E. AUDIENCE PARTICIPATION

Paula Schmidt of the Burton View is in attendance.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and Possible Action on Topics Germane to the DDA District.

   Mr. Martz stated he had a phone conversation with Mr. Abbey to go over Saginaw Street reconstruction; Saginaw Street between Bristol Road and Maple Road.

Minutes Acceptance: Minutes of Jan 21, 2020 8:30 AM (Approval of Minutes)

Mr. Richvalsky suggests sidewalk replacement and curb cuts that don't lead anywhere should be fixed.

General agreement that the DDA should become more involved during the design phase, rather than after the design is completed.

Mr. Richvalsky mentions the bus stop DDA worked to get at the corner of Saginaw Street and Bristol Road is being used and board agrees the shelter blends well with the surroundings.

Traffic study on South Saginaw Road should be re-presented to city council in March or April. The proper steps to present it to Council was not followed last year. The plan would involve lowering the speed limit and painting different lanes.

Mrs. Fenner brings up downtown decorations. Large lit snowflakes are about $600 each and have a 5-year warranty. Previous decorations were small wreaths. The snowflakes or other decorations could be hung on the banner poles. Poles would need to be powered, maybe by solar.

Mr. Coates says nine lights are out on South Saginaw Street DDA should make a list and give it to Consumers Power. Consumers usually replaces the lights with brighter and more efficient LEDs.

Ms. Boggs suggests multiple ways of identifying the poles which need lights changed. Those include address, intersection, and some poles are numbered. Request can be made online.

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, FEBRUARY 17, 2019 @ 8:30 AM.

Meeting was adjourned at 9:08 AM.

Minutes Acceptance: Minutes of Jan 21, 2020 8:30 AM (Approval of Minutes)