



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JANUARY 18, 2022

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Dec 20, 2021 8:30 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

Discussion and Possible Action on General Topics Germane to the DDA District.

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, FEBRUARY 21, 2022 @ 8:30 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

DECEMBER 20, 2021

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Absent	
Neil Martz	Commissioner	Present	
Nate Henry	Board Member	Present	

B. STAFF PRESENT

Katie Malin, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Nov 15, 2021 8:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Steve Coates, Vice Chairman
SECONDER: Neil Martz, Commissioner
AYES: Richvalsky, Coates, Martz, Henry
ABSENT: Stapleton

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and Possible Action on General Topics Germane to the DDA District.
None.

2. Award Presentation and Announcement of Winners of the Christmas Decorating Contest.

Mr. Richvalsky stated we had a Christmas Decorating Contest. The Judges were Mayor Haskins, County Commissioner Ellen Ellenburg and State Representative Tim Sneller. The third place \$100.00 winner was Masterpiece Monogramming. The Second place \$200.00

prize winner was PJ's Beads. The first place \$300.00 prize winner was RFJ Design. This was an effort on everyone's part on Saginaw Street. Some honorable mentions are Fenner's Floral Shop and Joan's Attic. They all did a phenomenal job.

1. Approve and Authorize Checks to be issued to Christmas Decorating Contest Winners.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Nate Henry, Board Member
SECONDER:	Neil Martz, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry
ABSENT:	Stapleton

G. BOARD DISCUSSION

Mr. Richvalsky thanked Mayor Haskins and the DPW for their work in regards to getting the new Christmas Decorations on Saginaw Street put up.

Discussion continued regarding new Christmas Decorations for Saginaw Street.

Mr. Martz stated that Mr. Richvalsky and I created an invitation for open bids and sent it out to tree companies that are located in the city or do business in the city. A meeting has been setup to meet with the owner of Rock Bottom to discuss their involvement in the Entryway Sign Project.

Discussion continued regarding Entryway Sign Project.

Mr. Coates asked about the DDA boundary lines.

Discussion continued regarding DDA District boundaries.

DDA Board Members approved the Meeting Dates for 2022.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON TUESDAY, JANUARY 18, 2022 @ 8:30 AM.

Meeting was adjourned at 9:02 AM.