



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JANUARY 19, 2015

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. CALL TO ORDER

B. STAFF PRESENT

C. MINUTES

1. Downtown Development Authority - Regular Meeting - Dec 15, 2014 8:30 AM

D. ADMINISTRATIVE REPORT

E. PRESENTATION

F. BOARD RECOMMENDATION AND/OR ACTION

1. Visioning Plan and any other business that comes before the Board

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BURTON, MICHIGAN

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

DECEMBER 15, 2014

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Commissioner Steve Coates at 8:40 AM.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chairman	Absent	
Steve Coates	Commissioner	Present	
James Paulus	Commissioner	Present	
Pat Gilmore	Commissioner	Excused	
Gregory Fenner	Commissioner	Present	
Larry Stapleton	Commissioner	Present	
Laurie Moncrieff	Commissioner	Excused	

B. STAFF PRESENT

Rik Hayman, Chief of Staff
Doug Bingham, Treasurer
Teresa Karsney, Clerk

Ginger Burke-Miller, Controller
Sue Warren, Human Resources

C. MINUTES

1. Downtown Development Authority - Regular Meeting - Nov 17, 2014 8:30 AM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: James Paulus, Commissioner
SECONDER: Gregory Fenner, Commissioner
AYES: Coates, Paulus, Fenner, Stapleton
ABSENT: Richvalsky
EXCUSED: Gilmore, Moncrieff

D. ADMINISTRATIVE REPORT

1. Administration Memos

Mr. Hayman read thru the Mayors administrative report.

Mr. Fenner asked what the difference was between a levied DDA compared to a captured DDA. Are we losing money because we are a levied DDA.

Mr. Hayman stated he will get the answer to this.

Minutes Acceptance: Minutes of Dec 15, 2014 8:30 AM (Minutes)

Mr. Bingaman stated the DDA is levied. This is how the DDA was set up and everyone in that district pays that mileage. When you are a capture DDA, you are capturing off all the mileages on the tax bills that are just in the DDA district.

Mr. Stapleton asked Mr. Bingaman how we change it if we decide to?

Mr. Bingaman stated he believes it would have to go to a vote of the people. If it doesn't pass then we no longer have a DDA. He said you would have to check with an attorney to see if we could just change it.

E. BOARD DISUCSSSION/ACTION

1. DDA Visioning Plan

Mr. Coates stated the DDA Visioning Plan was presented to the City Council on December 1, 2014. Mr. Coates and Mr. Richvalsky was present at the City Council meeting when this was presented to them. Seems like all the council was on board except Mr. Heffner who thought we needed to have more meetings with the public on the South end of town. Mr. Coates had a discussion with him and one suggestion was to have a meeting with the City of Burton neighborhood watch group.

It was suggested by Mr. Fenner to have the DDA Visioning Plan put on the January 5, 2015 agenda for the City Council to accept. Mr. Fenner suggested the DDA members contact the City Council people to see if they have any questions about the plan.

Mr. Stapleton asked why the DDA plan has to be accepted by the City Council.

Mr. Hayman stated he knew it was the process but he didn't know why?

2. Any other business that comes before the board

Mr. Coates stated that Mr. Patterson has moved from the district and needs to be removed. He has been talking with other businesses in the area to see if any of them would like to be on the board.

Mr. Coates has a concern about the new City Website. He said Mr. Fenner's term is expired.

Mrs. Karsney will check into the matter.

Mr. Hayman said the Mayor's office has received Mr. Patterson resignation's and he will be moved before the next meeting.

Mr. Fenner stated that once the DDA Visioning plan gets approved that they should start to think about a logo for the DDA.

Mr. Coates asked Mr. Stapleton if he could get some prices and designs on a DDA logo.

Mr. Stapleton stated he would get a quote and start to work on the design. He would look at some of the designs from other DDA in the area.

Mr. Fenner talked about putting a logo on signs that say, now entering Burton Downtown Development District.

Mr. Stapleton asked about the why the Christmas decoration don't turn off during the day. He thought we were going to repair them before they went up. He would like to see the eye's changed in the christmas decorations so they turn off during the day. Feels since the DDA is paying for the electric to run them we should be able to get these repaired.

Mr. Hayman stated that when they are taken down he will have maintenance do those repairs then.

Mr. Coates stated he liked how the minutes are more detailed and thanked the Clerk.



SCHEDULED

AGENDA ITEM (ID # 1339)

DOC ID: 1339

Visioning Plan and any other business that comes before the Board