



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JULY 15, 2019

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Jun 17, 2019 8:30 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and Possible Action on General Topics Germane to the DDA District.

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, AUGUST 19, 2019 @ 8:30 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JUNE 17, 2019

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Gregory Fenner	Commissioner	Present	
Larry Stapleton	Commissioner	Absent	
Neil Martz	Commissioner	Present	

B. STAFF PRESENT

Marcy Kimball, Clerk's Office
Ann Abbey, Deputy Assessor

C. ADMINISTRATIVE REPORT

None.

1. Revenue and Expenditure Report as of May 31, 2019

Mr. Coates stated the \$660 expenditure was a verbal vote to authorize paying for the mulch at the Water Tower Park. This had to be a special mulch for playgrounds.

Mr. Fenner said in the future, I would like to solicit bids from local distributors.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Special Meeting - May 13, 2019 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Gregory Fenner, Commissioner
AYES:	Richvalsky, Coates, Fenner, Martz
ABSENT:	Stapleton

2. Downtown Development Authority - Public Hearing - May 13, 2019 8:45 AM

Minutes Acceptance: Minutes of Jun 17, 2019 8:30 AM (Approval of Minutes)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Gregory Fenner, Commissioner
AYES:	Richvalsky, Coates, Fenner, Martz
ABSENT:	Stapleton

E. AUDIENCE PARTICIPATION

Jeremy Scharrer stated I am first shift Captain of Burton Fire Department #1 and a Parks & Recreation Commissioner. I wanted to personally thank each one of you for the playground mulch. It made a world of difference in that park. There are kids playing there now.

Mr. Richvalsky asked if the fire station would be willing to adopt the park and get volunteers to help keep it nice. He said the DDA would be willing to donate coffee and donuts.

Mr. Scharrer said the park was built in the early 1990's with the intention of the fire fighters taking care of it. Over the years, when the union came in, that stopped happening. We depend on the DPW workers to do a lot at the park; however, they are overstretched with other city owned properties. The Fire Department is helping as much as they can. We have asked for help from the community, businesses, groups, churches, etc. We are amazed at the amount of support we received. We have five parks in Burton. It is our goal to see each park adopted and volunteers to help with the upkeep.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Approve and authorize the tax millage levy of 1.8673 for the Downtown Development Authority District for the 2019-2020 fiscal year.

Discussion regarding the reduction of the mileage rate from 2 mills down to 1.8673 mills. The committee thought this was going to be for one year only.

Ann Abbey said the rollback is permanent. Our taxable value was more than the state allowed. All of our mills have been rolled back due to the Mileage Fraction Rollback.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Neil Martz, Commissioner
AYES:	Richvalsky, Coates, Fenner, Martz
ABSENT:	Stapleton

G. BOARD DISCUSSION

1. Discussion and Possible Action on General Topics Germane to the DDA District.

Mr. Coates stated the banners for Back to the Bricks would need to go up 30 days before the event. When DPW comes back from their 4th of July holiday, it should be on their agenda to put those up.

Mr. Fenner asked if the asphalt patch work that was done at the clock corner is finished and why they did not repair it with cement.

Minutes Acceptance: Minutes of Jun 17, 2019 8:30 AM (Approval of Minutes)

Mr. Martz said they have another inch to put on these patch areas. I also thought we were going to take out part of that driveway that leads up to Trapper Joe's.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JULY 15, 2019 @ 8:30 AM.

Meeting was adjourned at 9:40 AM.

Minutes Acceptance: Minutes of Jun 17, 2019 8:30 AM (Approval of Minutes)



SCHEDULED

AGENDA ITEM (ID # 4483)

DOC ID: 4483

Discussion and Possible Action on General Topics Germane to the DDA District.