



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JULY 20, 2015

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Joey Richvalsky at 8:30 AM.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chairman	Present	
Steve Coates	Commissioner	Present	
James Paulus	Commissioner	Present	
Gregory Fenner	Commissioner	Present	
Larry Stapleton	Commissioner	Present	
Laurie Moncrieff	Commissioner	Absent	
Neil Martz	Commissioner	Present	

B. STAFF PRESENT

Racheal Boggs, Clerk's Office

C. APPROVAL OF MINUTES

1. Downtown Development Authority - Public Hearing - Jun 3, 2015 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joey Richvalsky, Chairman
SECONDER:	Steve Coates, Commissioner
AYES:	Richvalsky, Coates, Paulus, Fenner, Stapleton, Martz
ABSENT:	Moncrieff

D. ADMINISTRATIVE REPORT

1. May 2015 Revenue and Expenditure Report

Mr. Richvalsky would like to have Mrs. Burke-Miller attend the August 17, 2015 meeting to discuss the Revenue and Expenditure Report.

E. AUDIENCE PARTICIPATION

None

F. BOARD RECOMMENDATION AND/OR ACTION

Mr. Richvalsky stated it will cost \$1200.00 to move the wires on the poles.

Mr. Paulus asked if they will be done by mid-August for Back to the Bricks.

Mr. Richvalsky said he did not know.

Mr. Coates suggested making a formal request to the administration to find out what will be done/repared before Back to the Bricks.

The Board would like to have Mr. Slattery attend the August 17, 2015 meeting to discuss this.

Mr. Fenner asked if the mowing and edging on Saginaw Street will be complete before Back to the Bricks.

Mr. Richvalsky stated yes. It will be done in the next couple of weeks.

Mr. Fenner asked about Burton Auto Parts. Asphalt needs to be removed and replaced with grass and trees. He suggested to take bids.

Board discussion about contractors and details of specific work to be done at Burton Auto Parts.

Meeting was adjourned at 9:00 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JUNE 3, 2015

MINUTES

Council Chambers

Public Hearing

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Joey Richvalsky at 8:30 AM.

A. CALL TO ORDER

B. STAFF PRESENT

Rik Hayman, Chief of Staff
Ginger Burke-Miller, Controller's Office
Racheal Boggs, Clerk's Office

C. AUDIENCE PARTICIPATION

None

D. PUBLIC HEARING

1. Public Hearing on Proposed DDA Budget for budget hearing for Fiscal Year 2015-2016.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Commissioner
SECONDER:	Gregory Fenner, Commissioner
AYES:	Richvalsky, Coates, Paulus, Fenner, Stapleton, Martz
ABSENT:	Moncrieff

Meeting was adjourned at 8:45 AM.

Minutes Acceptance: Minutes of Jun 3, 2015 8:30 AM (Approval of Minutes)



SCHEDULED

INFORMATION ITEM (ID # 1674)

DOC ID: 1674

May 2015 Revenue and Expenditure Report

ATTACHMENTS:

- DDA 05312015 Rev and Exp (PDF)

06/08/2015 03:11 PM

User: millerg

DB: Burton

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

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D.1.a

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BD
		AMENDED	05/31/2015	MONTH	05/31/2015	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	US
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 0000							
5013-0000-403.0000	CURRENT TAX REVENUE	26,800.00	28,682.62		0.00	(1,882.62)	107.0
5013-0000-407.0000	DELINQUENT REAL/PERS TAXES	3,200.00	0.00		0.00	3,200.00	0.0
5013-0000-666.0000	INVESTMENT INTEREST	0.00	426.33		0.00	(426.33)	100.0
Total Dept 0000		30,000.00	29,108.95		0.00	891.05	97.0
TOTAL Revenues		30,000.00	29,108.95		0.00	891.05	97.0
Expenditures							
Dept 0000							
5013-0000-757.0000	SUPPLIES & POSTAGE	200.00	386.01		0.00	(186.01)	193.0
5013-0000-808.0000	AUDIT	800.00	410.00		0.00	390.00	51.2
5013-0000-879.0000	PUBLIC RELATIONS	0.00	375.00		0.00	(375.00)	100.0
5013-0000-880.0000	COMMUNITY DECORATIONS	5,000.00	2,413.39		0.00	2,586.61	48.2
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	15,000.00	14,176.71		0.00	823.29	94.5
5013-0000-956.0000	MISCELLANEOUS	5,000.00	10,329.56		0.00	(5,329.56)	206.5
5013-0000-999.2007	TRANSFER TO POLICE FUND	7,500.00	7,500.00		0.00	0.00	100.0
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	3,000.00	29.59		0.00	2,970.41	0.9
Total Dept 0000		36,500.00	35,620.26		0.00	879.74	97.5
TOTAL Expenditures		36,500.00	35,620.26		0.00	879.74	97.5
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		30,000.00	29,108.95		0.00	891.05	97.0
TOTAL EXPENDITURES		36,500.00	35,620.26		0.00	879.74	97.5
NET OF REVENUES & EXPENDITURES		(6,500.00)	(6,511.31)		0.00	11.31	100.1
BEG. FUND BALANCE		216,994.22	216,994.22				
END FUND BALANCE		210,494.22	210,482.91				

Attachment: DDA 05312015 Rev and Exp (1674 : May 2015 Revenue and Expenditure Report)