



BURTON, MICHIGAN

DRAFT

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JUNE 16, 2014

MINUTES

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chairman	Present	
Steve Coates	Commissioner	Present	
James Paulus	Commissioner	Absent	
Pat Gilmore	Commissioner	Absent	
Gregory Fenner	Commissioner	Absent	
Larry Stapleton	Commissioner	Late	8:45 AM
Laurie Moncrieff	Commissioner	Absent	
Bob Patterson	Commissioner	Present	

B. STAFF PRESENT

Ginger Burke-Miller, Controller
Amber Abbey, Deputy Planning Official
Lindsay Young, Clerk Typist

C. MINUTES

1. Downtown Development Authority - Regular Meeting - May 9, 2014 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Commissioner
SECONDER:	Joey Richvalsky, Chairman
AYES:	Richvalsky, Coates, Stapleton, Patterson
ABSENT:	Paulus, Gilmore, Fenner, Moncrieff

D. PURPOSE OF MEETING

Mr. Richvalsky explained the purpose of the meeting is to determine where a location for the banner poles.

E. ADMINISTRATIVE REPORT

None

F. PRESENTATION

None

G. AUDIENCE PARTICIPATION

H. BOARD RECOMMENDATION AND/OR ACTION

I. AGENDA ITEMS

1. DDA Visioning Plan

No discussion.

2. Place the south banner poles just north of the entrance to 5/3rd Bank and in front of the flat lot north of Burton Auto Parts

Discussion ensued regarding the placement of the posts for the banner in the DDA district.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Commissioner
SECONDER:	Joey Richvalsky, Chairman
AYES:	Richvalsky, Coates, Stapleton, Patterson
ABSENT:	Paulus, Gilmore, Fenner, Moncrieff

- J. Cancel the Regularly scheduled Downtown Development Authority Meeting for July 21, 2014.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Commissioner
SECONDER:	Larry Stapleton, Commissioner
AYES:	Richvalsky, Coates, Stapleton, Patterson
ABSENT:	Paulus, Gilmore, Fenner, Moncrieff

DRAFT

BURTON, MICHIGAN

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

MAY 9, 2014

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chairman	Present	
Steve Coates	Commissioner	Present	
James Paulus	Commissioner	Absent	
Pat Gilmore	Commissioner	Absent	
Gregory Fenner	Commissioner	Present	
Larry Stapleton	Commissioner	Present	
Laurie Moncrieff	Commissioner	Absent	
Bob Patterson	Commissioner	Present	

B. STAFF PRESENT

Ginger Burke-Miller, Controller
Tom Osterholzer, Police Chief
Lindsay Young, Clerk Typist

C. MINUTES

- Approval of Minutes from the following meetings: 1. May 13, 2013 at 9:00 a.m. 2. May 20, 2013 at 8:30 a.m. 3. July 15, 2013 at 8:30 a.m. 4. August 19, 2013 at 8:30 a.m. 5. September 16, 2013 at 8:30 a.m. 6. January 20, 2014 at 8:30 a.m. 7. April 21, 2014 at 8:30 a.m. 8. April 21, 2014 at 5:30 p.m.

RESULT: CARRIED [UNANIMOUS]
MOVER: Steve Coates, Commissioner
SECONDER: Joey Richvalsky, Chairman
AYES: Richvalsky, Coates, Fenner, Stapleton
ABSENT: Paulus, Gilmore, Moncrieff

D. AGENDA ITEMS

- Public Hearing to discuss the proposed 2014-2015 Burton Downtown Development Authority Budget

Mr. Richvalsky said at the last meeting Mrs. Burke-Miller made it clear we are able to move line items from one to the other without specific designation for that.

Mr. Fenner was not aware we had any intention of purchasing banners. We agreed to put 2 sets of poles on.

Minutes Acceptance: Minutes of May 9, 2014 8:30 AM (Minutes)

Mr. Richvalsky said that is correct. He asked where we want these poles installed. We should not put them too close to Hemphill Rd. or Maple Rd. He asked Chief Osterholzer where he feels the poles should go.

Chief Osterholzer feels they should go a couple hundred ft. in from the Hemphill Rd. intersection and the Maple Rd. intersection. He said there is \$11,000 left over from last year's Mott Grant that is all going to the City of Flint. The City of Flint is struggling and may not have any officers from Tuesday through Friday for Back to the Bricks. He said his Department is taking care of Burton only at this point and he has no concerns for Back to the Bricks in Burton. We have a good plan in place. He is scared for Flint, especially downtown if they don't get additional help. We have a great relationship with Grand Blanc Township so that is an option if Burton needs assistance. He said outside of the money the DDA has provided for us there is nothing else coming in.

Mr. Fenner asked who will get permits for the poles and who will contact MDOT.

Mrs. Burke-Miller said she will see where we are at with this.

2. Approve and authorize the 2014-2015 Downtown Development Budget

RESULT:	CARRIED [UNANIMOUS]
AYES:	Richvalsky, Coates, Fenner, Stapleton
ABSENT:	Paulus, Gilmore, Moncrieff



SCHEDULED

AGENDA ITEM (ID # 1084)

DOC ID: 1084

DDA Visioning Plan