



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

JUNE 20, 2022

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Public Hearing - May 16, 2022 8:30 AM
2. Downtown Development Authority - Regular Meeting - May 16, 2022 8:45 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and Possible Action on General Topics Germane to the DDA District.

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JULY 18, 2022 @ 8:30 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

MAY 16, 2022

MINUTES

Council Chambers

Public Hearing

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Excused	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Present	
Lyle Demo	Commissioner	Present	

B. STAFF PRESENT

Jodi Holbrook, Controller
Katie Malin, Clerk's Office

C. PUBLIC HEARING

Mr. Coates stated the total estimated revenue is \$40,000 and expenditures of \$39,000, so the fund balance goes up \$1,000.

- Proposed Letter and Budget for FY 2022-2023

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Nate Henry, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Sova, Demo
EXCUSED:	Stapleton

D. AUDIENCE PARTICIPATION

None.

E. BOARD DISCUSSION

None.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JUNE 20, 2022 @ 8:30 AM.

Meeting was adjourned at 8:38 PM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

MAY 16, 2022

MINUTES

Council Chambers

Regular Meeting

8:45 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:45 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
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Larry Stapleton	Commissioner	Excused	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Present	
Lyle Demo	Commissioner	Present	

B. STAFF PRESENT

Jodi Holbrook, Controller
Katie Malin, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Apr 18, 2022 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Nate Henry, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Sova, Demo
EXCUSED:	Stapleton

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

Mr. Coates asked what is the \$2,000.00 used for in line item 5013-0000-999.1001 transfer to General Fund.

Ms. Holbrook stated that is for the labor costs under community decorations.

Minutes Acceptance: Minutes of May 16, 2022 8:45 AM (Approval of Minutes)

1. Approve and authorize the tax millage levy of 1.8673 for the Downtown Development Authority in the affected district for the 2022-2023 fiscal year.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Joey Richvalsky, Chair
AYES:	Richvalsky, Coates, Martz, Henry, Sova, Demo
EXCUSED:	Stapleton

G. BOARD DISCUSSION

Downtown Development Authority members discussed Entryway Sign Project, banner poles, replacing trees, manholes on Saginaw Street, 2022-2023 Budget, and ideas for a Capital Improvement Plan.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JUNE 20, 2022 @ 8:30 AM.

Meeting was adjourned at 9:16 AM.

Minutes Acceptance: Minutes of May 16, 2022 8:45 AM (Approval of Minutes)



SCHEDULED

AGENDA ITEM (ID # 5443)

DOC ID: 5443

Discussion and Possible Action on General Topics Germane to the DDA District.