



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

MARCH 21, 2022

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:34 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Excused	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Present	
Lyle Demo	Commissioner	Present	

B. STAFF PRESENT

Lindsey Bice, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Feb 21, 2022 8:30 AM

The Downtown Development Authority discussed errors and layout issues within the minutes.

Mr. Martz motioned to table the minutes of February 21, 2022 until the video can be reviewed and changes are made.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Joey Richvalsky, Chair
AYES:	Richvalsky, Coates, Martz, Henry, Sova, Demo
EXCUSED:	Stapleton

E. AUDIENCE PARTICIPATION

No audience participation.

F. BOARD RECOMMENDATION AND/OR ACTION

Mr. Coates stated that the board authorized \$14,100 to pay for the tree trimming however, it was never authorized for the company to begin working. There was a verbal statement made but a bid was never accepted.

Mr. Martz motioned to hire Aspen Tree Services, as they were the low bid, for the trimming, shaping, and moving the canopy of the trees in the Downtown Development District.

Discussion ensued regarding the future of the trees within the Downtown District.

1. Motion to hire Aspen Tree Services for the trimming, shaping, and moving the canopy of the trees in the Downtown Development District.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Lyle Demo, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Sova, Demo
EXCUSED:	Stapleton

G. BOARD DISCUSSION ON TOPICS GERMANE TO THE DDA DISTRICT

Mr. Martz suggested taking a look at the Master Plan, purchasing trash containers, and street furniture once the tree trimming, entryway sign project, and cleaning up of the right-of-way are complete.

Discussion ensued regarding the need for trash containers and maintenance for them, the look that was desired for the Downtown area, Township versus City road signs, and the budget.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, APRIL 18, 2022 @ 8:30 AM.

Meeting was adjourned at 9:00 AM.
