



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

MAY 17, 2021

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Present	
Neil Martz	Commissioner	Present	

B. STAFF PRESENT

Katie Malin, Clerk's Office

C. ADMINISTRATIVE REPORT

1. Revenue and Expenditure Report as of March 31, 2021

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Oct 19, 2020 8:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Steve Coates, Vice Chairman
SECONDER: Joey Richvalsky, Chair
AYES: Richvalsky, Coates, Stapleton, Martz

2. Downtown Development Authority - Regular Meeting - Nov 16, 2020 8:30 AM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Steve Coates, Vice Chairman
SECONDER: Joey Richvalsky, Chair
AYES: Richvalsky, Coates, Stapleton, Martz

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Board discussion and possible action on donating funds to the Police Department for patrol during Back to the Bricks.

Mr. Richvalsky asked, do we want to contribute funds to the Police Department for Back to the Bricks, if they have the event this year?

Mr. Coates stated they are having the event this year. The schedule was announced publicly, last week.

Mr. Martz stated when we started donating funds to the Police Department the event lasted until 11:00PM. Now the event is shut down at 9:00PM, so we do not need the police for as many hours.

Mr. Richvalsky stated, yes, that is when we started donating the funds.

Mr. Stapleton asked, once the hours of the event changed, we reduced the money from \$10,000.00 to \$5,000.00 correct?

Mr. Richvalsky said yes, we did reduce the funds from \$10,000.00 to \$5,000.00. Do we want to continue contributing to the Police Department?

Mr. Martz asked, did the money we donated last year get returned?

Mr. Coates stated if you look at the expenditure report under the amended budget 2020-2021, the Controller has already removed the \$5,000.00 transfer to the police fund. We do have the \$5,000.00 transfer to the police fund line item for the 2021-2022 projected budget.

Mr. Richvalsky stated I would like to keep contributing the funds to the Police Department for patrolling during Back to the Bricks. It's a big event that happens in our district.

2. Board discussion on road resurfacing project on Saginaw Street in the DDA District.

None.

3. Board discussion on the green space at Maple Road and Columbine Avenue in the DDA District.

Mr. Richvalsky stated I would like to get some ideas on projects for the new green space at Maple Road and Columbine Avenue.

Mr. Martz stated that is something we would need to put in the budget money for a potential project.

Mr. Coates stated we need to keep in mind, whatever we decide to do at Maple Road and Columbine Avenue we will want to do at Hemphill Road and Saginaw Street, as well as Bristol Road and I-475.

4. Board discussion on the speed limit on Saginaw Street in the DDA District.

Mr. Coates asked the Clerk, if the speed limit on Saginaw Street was an agenda item for City Council at their meeting tonight.

Ms. Malin stated yes, it is on the agenda tonight for City Council to approve and authorize the issuance of a permanent Traffic Control Order for the speed limit of forty (40) miles per hour on Saginaw Street from Hemphill Road to Maple Avenue.

5. Board discussion on property damage in the DDA District.

Mr. Coates stated we will need to have a follow up meeting with the Police Chief and discuss this.

6. DDA Budget Discussion/Recommendations.

Mr. Richvalsky asked, did everyone get a chance to look over the budget?

Mr. Coates stated yes, I would like to entertain a motion.

1. Approve and Authorize the following DDA Budget Amendments:

Transfer \$100.00 from Operating Expenditures 5013-0000-757.0000 to Audit and Other Professional Services; Transfer \$3,300.00 from Saginaw Street Corridor 5013-0000-181.0001 to Landscape/Maintenance 5013-0000-938.0000; Transfer \$2,000.00 to the General Fund 5013-0000-999-.1001; Reduce the \$8,000.00 in Community Decorations 5013-0000-880.0000 to \$5,000.00; and add \$10,000.00 to Saginaw Street Corridor 5013-0000-818.0001 for a total of \$15,000.00 for an entrance project.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Joey Richvalsky, Chair
AYES:	Richvalsky, Coates, Stapleton, Martz

G. SCHEDULE PUBLIC HEARING FOR PROPOSED DDA BUDGET FISCAL YEAR 2021-2022.

Mr. Richvalsky stated we will schedule the Public Hearing for June 7, 2021.

H. BOARD DISCUSSION

None.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JUNE 21, 2021 @ 8:30 AM.

Meeting was adjourned at 9:10 AM.