



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

MAY 18, 2020

MINUTES

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. MEETING INFORMATION

City of Burton Downtown Development Authority Meeting
Hosted by Racheal Boggs

Monday, May 18, 2020 8:30 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 625 428 379

Password: cgPBekZT287 (24723598 from phones and video systems)

<https://meetingsamer4.webex.com/meetingsamer4/j.php?MTID=ma2cfa4f2a3d7da0bfc599fe42feb0898>

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You can also dial 173.243.2.68 and enter your meeting number.

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Access code: 625 428 379

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Present	
Neil Martz	Commissioner	Present	
Stephanie Fenner	Commissioner	Present	

C. STAFF PRESENT

Racheal Boggs, City Clerk

D. ADMINISTRATIVE REPORT

1. DDA Proposed Budget 2020-21

E. AUDIENCE PARTICIPATION

Public Comment for this meeting may be sent to: publiccomment@burtonmi.gov

No audience participation.

F. BOARD RECOMMENDATION AND/OR ACTION

- DDA Budget Discussion/Recommendations
 - Schedule Public Hearing for proposed DDA Budget FY 2020-21
1. Accept the DDA Budget as proposed by the City Controller and send to City Council for approval.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Steve Coates, Vice Chairman
AYES:	Richvalsky, Coates, Stapleton, Martz, Fenner

G. BOARD DISCUSSION

- General Topics Germane to the DDA District.

Mr. Richvalsky stated it appears we are not spending any money, so we should be accumulating it.

Mr. Coates stated the projected revenue is down \$2,000.00 we have only spent \$11,422.00, so we are \$22,000.00 under what we did not spend.

Mr. Richvalsky asked do we have anything we need to move around at this point.

Mr. Coates suggests it has been a few years since we have trimmed the trees.

Mr. Richvalsky stated it was his understanding we were not going to trim the trees, that at this time we were going to let them grow. Since they have not affected any wiring yet.

Mr. Richvalsky stated Back to the Bricks is still on. Are we still going to participate?

Mr. Martz stated right now we are not sure what it will be. It may just be driving back and forth and no audience allowed.

Mr. Coates stated we can still leave it in the budget for now. That way we have money in there if we decide not to do Christmas decorations and go with Mrs. Fenner's idea of lighting the banner poles instead.

Mr. Richvalsky mentioned the banner poles would require an electrical contractor to come out and light them.

Mr. Coates stated it was his understanding we were going to do solar lighting.

Mrs. Fenner stated at this time we are unsure of where we stand with anything.

Mr. Richvalsky stated we are all unsure right now what will be open and what we will be able to accomplish.

Mr. Martz suggests we could do some research on it, that way we have options and don't wait too long.

Mrs. Fenner stated she will talk to Mr. Abbey at the DPW about solar lighting for the banner

poles.

Mr. Richvalsky asks if there are any other issues.

Mr. Martz mentions the DPW closure of driveways phase II, Closure of Columbine at Maple road and the Welcome to Burton Sign.

Mr. Richvalsky suggests a bench and sitting area for the MTA bus stops.

Mr. Stapleton mentions he would like to answer a question about the solar lights. They will take a 30 watt battery capacity which will cost about \$600.00 and it takes an acid battery to maintain which is about 16 X 17 inches in size.

Mrs. Fenner states she will get the books back and call the company.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, JUNE 15, 2020 @ 8:30 AM.

Meeting was adjourned at 8:54 AM.
