



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

NOVEMBER 21, 2022

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Absent	
Neil Martz	Commissioner	Absent	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Present	
Lyle Demo	Commissioner	Present	

B. STAFF PRESENT

Joy Roe, Clerk's Office
Tonya Walton, Clerk's Office

C. ADMINISTRATIVE REPORT

1. Revenue and Expenditure Report as of 10/31/2022

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Oct 17, 2022 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Mark Purzycki Sova, Commissioner
AYES:	Richvalsky, Coates, Henry, Sova, Demo
ABSENT:	Stapleton, Martz

E. AUDIENCE PARTICIPATION

Greg Fenner, G 4071 S. Saginaw Street, discussed the tree lighting, the new coffee shop, the decorative streetlights, and that a reminder to shovel in front of your business during the winter needs to be included on the Christmas contest flyer we send out.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and possible action on trees in the DDA District.

Mr. Richvalsky discussed the trees from Baldwin Tree Farms. After Miss Dig located or found the fiber optic lines in the area and some other pit falls they might encounter, the Tree Farm backed out of their agreement. They don't want to work in the right of way because of the dangers and the underground utilities there. We will have to find another tree installer and now wait until Spring to get these finished.

Discussion ensued about the \$7,780 that was already paid to the Tree Farm and about getting a refund for it.

Discussion took place about not putting trees in the DDA since they don't want to do it.

2. Discussion on TK Auto in the DDA District

Mr. Demo discussed his business in the DDA area and the changes that need to be made. The front of the building was originally supposed to be brick and the architect told him it wouldn't really be feasible to put brick on it because of the foundation. It would all have to be redone and add a brick mold.

Discussion took place about the windows, adding a fence and the type of fencing, the garage door on the front of the building, leaving the garage door where the curb cut exists but dressing it up somehow to make it look nicer and painting it a color that is palatable with the DDA district overlay.

Mr. Demo and his business partner Mr. Tom Marks discussed the future of the company, the classification of the business, and how it will work. We want to get the approval of the Planning Commission and the blessing of the DDA Board on what it is going to look like.

Discussion ensued about what kind of application, class B or class C, is supposed to go before the Planning Commission next month, the stipulations that were placed on the variance when it was approved last year and the improvements that have already been made inside the building.

Review about the zoning of the area, the Planning Commission expectations, the variance that is on the property already, the type of material that can be used according to the overlay ordinance for the DDA, and the future vision for the DDA district was considered.

G. BOARD DISCUSSION

Mr. Henry discussed the tree lighting and non-working streetlights. The streetlights that are out can be reported at streetlights.consumersenergy.com and they will replace them with an LED fixture if they are a consumers light.

Mr. Richvalsky asked if the judges for the Christmas contest have been spoken to yet.

Councilman Fenner said he messaged Councilman Hull and he agreed to being a judge for the Christmas Contest this year.

Mr. Coates stated he had no update on the agreement for the banner poles with Back to the Bricks.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, DECEMBER 19, 2022 @ 8:30 AM.

Meeting was adjourned at 9:23 AM.
