



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

OCTOBER 17, 2022

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Sep 19, 2022 8:30 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and possible action on trees in the DDA District.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, NOVEMBER 21, 2022 @ 8:30 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

SEPTEMBER 19, 2022

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:33 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Absent	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Absent	
Lyle Demo	Commissioner	Present	

B. STAFF PRESENT

Joy Roe, Clerk's Office
Tonya Walton, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Aug 15, 2022 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Nate Henry, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Demo
ABSENT:	Stapleton, Sova

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion about replacing trees in the DDA district.

Discussion ensued about the location of the trees, the type of tree to be purchased and how many.

Mr. Martz suggested we purchase 10 trees a year and fill in the spaces in the North and South ends of the district.

Discussion ensued about the locations: Mr. Front End, the vacant lot next to Al's Transmission, the LCE Hobart building, Admiral gas station, and 4280 S. Saginaw Street.

Mr. Richvalsky stated there is only about six to eight inches of topsoil in the green area at 4280 because it has the old curb cut still. If we can get through that, it would be a good spot.

Mr. Henry stated the last place is in front of the old Burton Auto Parts.

Discussion ensued about the old Burton Auto Parts location.

Discussion ensued about the number of trees, Baldwin Road Tree Farm, and the price of \$800 per tree, which includes buying the tree and planting it.

Discussion about the type of tree, the location, and who is going to be on the committee.

2. Motion to purchase 10 trees with the cost of \$800.00 per tree from Baldwin Road Tree Farm. This does not include the three trees that Trio Paint is purchasing for a total of thirteen trees. GL# 5013-0000-818.0001 Saginaw St. Corridor

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Lyle Demo, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Demo
ABSENT:	Stapleton, Sova

G. BOARD DISCUSSION

Discussion ensued about the banner installation and uninstallation year after year, the poles and the work that had to be done to get them operational again, the business that will be putting up and taking down the banners, and the agreement with Back to the Bricks putting them up and the City taking them down.

Discussion about the DDA paying half of the agreement for the work, a time limit put on it so it can be revisited.

Mr. Richvalsky stated Mr. Coates will have a discussion with the Back to The Bricks committee and have them draft some sort of agreement with the DDA for the annual installation and removal of the banners annually and we will share the cost, half and half with an approved installer.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON OCTOBER 17, 2022 @ 8:30 AM.

Meeting was adjourned at 9:05 AM.



SCHEDULED

AGENDA ITEM (ID # 5530)

DOC ID: 5530

Discussion and possible action on trees in the DDA District.