



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

OCTOBER 17, 2022

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Absent	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Present	
Lyle Demo	Commissioner	Absent	

B. STAFF PRESENT

Joy Roe, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Sep 19, 2022 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Nate Henry, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Sova
ABSENT:	Stapleton, Demo

E. AUDIENCE PARTICIPATION

Greg Fenner, G4071 S. Saginaw St., asked if the DDA was going to have the Christmas decorating contest again this year. A few of the businesses around him have been asking about it.

Discussion ensued about the Christmas decorating contest, sending out a flier to active businesses, prize money, judges, and dates judging will take place.

The Board decided to invite the same judges as last year with the addition of Councilman Hull, Parks & Recreation Representative. A date of December 11th was set for judging to

take place with the announcement of winners at the December 19th DDA meeting.

1. Motion to have the 4th annual Christmas Decorating Contest in the Downtown Development District, leaving the prize money amount the same, and sending out fliers to each active business in the DDA district before Thanksgiving.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Nate Henry, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Sova
ABSENT:	Stapleton, Demo

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and possible action on trees in the DDA District.

Discussion ensued about Trio Paint replacing the three trees according to the agreement. The agreement stated, "Removal consists of cutting trees down and removal of spoils. Grinding stumps and removal of roots. Replace the three trees with a trunk diameter of 2.5-3 inches with the species to be determined by the DDA and the LLC."

Discussion continued about Trio Paint replacing the trees and having a meeting with them to finalize the details.

Discussion about setting up a meeting with Baldwin Tree Farm to get the ten trees ordered and the locations of where the trees are going to be planted, the restrictions on the trees, the type of trees that can be planted in the DDA district, and the four trees: Honey Locust, Hornbeam, White Birch, and Aspen Mountain Sentinel being the only ones to be planted.

G. DISCUSSION

1. Back to the Bricks Banner

Discussion ensued about the Back to the Bricks Banner agreement. Al Jones, Back to the Bricks, is working on the agreement and will get back with Mr. Coates when finished.

2. Ordinance Enforcement

Discussion about enforcing the ordinance referring to the paint on the buildings in the DDA district overlay. Who enforces the ordinance and how it gets reported.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, NOVEMBER 21, 2022 @ 8:30 AM.

Meeting was adjourned at 9:10 AM.